

**Baca, Victoria**

## Cindy Miller

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**From:** Cindy Miller  
**Sent:** Thursday, May 09, 2013 11:50 AM  
**To:** Henry T. Garcia; Michelle Dawson; Suzanne Bryant; Jesse Molina; Marcelo Co; 'marcelocoforcitycouncil@gmail.com'; molinavision@verizon.net; Richard Stewart; richstew27@gmail.com; Tom Owings; towings123@gmail.com; Victoria Baca; Victoriabaca2000  
**Cc:** Jane Halstead; Juliene Clay; Ewa Lopez; Kathy Gross  
**Subject:** FW: Charter subcommittee - Council Member Stewart

-----Original Message-----

**From:** Richard Stewart  
**Sent:** Thursday, May 09, 2013 11:48 AM  
**To:** Cindy Miller  
**Subject:** Charter subcommittee

It is with regret that I must stop participating in the Charter subcommittee. I have lost confidence in the purpose and process and do not fully support portions of what is being proposed.

Cindy: pass this on to the Mayor and all of council as well as the City Manager.  
Sent from my iPhone

**Contributions from Palm Desert Development Company**

<b>COUNCIL MEMBER NAME</b>	<b>2012</b>	<b>2011</b>	<b>2010</b>	<b>2009</b>	<b>2008</b>	<b>TOTAL:</b>
Bill Batey	None	None	\$1,500.00	\$3,500.00	\$4,000.00	\$9,000.00
Bonnie Flickinger	None	None	\$40,500.00	None	None	\$40,500.00
Marcelo Co	None	\$2,500.00	None	None	None	\$2,500.00
Robin Hastings	\$1,500.00	\$500.00	None	\$3,500.00	\$3,000.00	\$8,500.00
Jesse Molina	None	None	None	None	\$5,000.00	\$5,000.00
Richard Stewart	None	None	\$2,350.00	None	None	\$2,350.00
Tom Owings	None	None	None	None	None	None
Victoria Baca	None	None	None	None	None	None
Charles White	None	None	None	None	None	None
<b>Total for all Council Members:</b>						<b>\$67,850.00</b>

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CITY COUNCIL  
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P. O. BOX 88005  
MORENO VALLEY, CA 92552-0805

June 18, 2013

City of Riverside Board of Public Utilities  
Attn: Justin Scott-Coe, Board Chair  
3901 Orange St.  
Riverside, CA 92501

Subject: Potential partnership between the City of Moreno Valley Electric Utility and Riverside Public Utilities

Dear Chairman Scott-Coe:

I'm writing to acquaint you with an effort underway at the Moreno Valley Utility, and to request your support of further dialogue between MVU and RPU staff to explore potential partnership opportunities.

As you may be aware, the City of Moreno Valley formed an electric utility in 2001, with the goals of capturing the success of municipal utilities during the energy crisis, gaining local control over the provision of electric service to the community, and creating an economic development tool to attract businesses to the City.

Moreno Valley Utility (MVU) began serving customers in February 2004, and currently has over 5,600 customers with a peak load of 32.5 MW. MVU serves all new development in the City; at build-out, MVU has the potential to triple its service delivery.

In October 2003, the City entered into a long-term agreement with ENCO Utility Services, which installs, operates, and maintains Moreno Valley's electric distribution system. These services include design, engineering, construction management, operations and maintenance, meter reading, customer billing, and related consulting services. There are currently seven ENCO employees on-site with MVU staff; customer billing and remittance is handled in an office outside our City.

As part of the long-range planning process for Moreno Valley Utility, staff has begun exploring options for operations and maintenance services, outage management, meter reading, and customer billing upon expiration of the agreement between ENCO and the City on December 31, 2020, or perhaps even prior to 2020. Our staff made preliminary contact with Riverside Public Utilities to explore the feasibility of contracting with another public utility for the range of services currently provided by ENCO.

CITY MANAGER'S OFFICE

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We sincerely hope that your Board is supportive of our request to engage in further dialogue with RPU staff regarding potential collaborative opportunities.

Thank you for your consideration. If you would like to discuss this with me, please call me at [REDACTED]. Should your staff wish to discuss our request in greater detail, they are encouraged to call Jeannette Olko, Electric Utility Division Manager at [REDACTED].

We look forward to your reply.

Respectfully,



Michelle Dawson  
City Manager

Cc: Mayor Tom Owings  
Mayor Pro Tem Marcelo Co  
Councilmember Victoria Baca  
Councilmember Richard Stewart  
Councilmember Jesse Molina  
Thomas M. DeSantis, Assistant City Manager  
Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
Jeannette Olko, Electric Utility Division Manager  
Scott Barber, Riverside City Manager  
David Wright, Riverside Public Utilities General Manager

#16

RESOLUTION NO. 2007-08-81

**RESOLUTION OF THE BOARD OF EDUCATION OF THE MORENO VALLEY UNIFIED SCHOOL DISTRICT ELECTING TO ABANDON CERTAIN SPECIFIED EAST MORENO VALLEY SCHOOL SITES; TO ACCEPT THE CONTRIBUTION OFFERED BY HIGHLAND FAIRVIEW; AND AUTHORIZING DISTRICT STAFF TO IDENTIFY NEW SCHOOL SITE LOCATIONS AND TO TAKE SUCH ACTIONS REASONABLY NECESSARY TO FACILITATE THE PURPOSE OF THIS RESOLUTION**

**WHEREAS**, the Board of Education ("Board") of the Moreno Valley Unified School District ("District") previously adopted Resolution Nos. 2006-07-87 and 2007-08-47, wherein it approved the construction of a high school, middle school, and elementary school on certain real property, identified as Riverside County Assessor Parcel Nos. 477-110-001, -002, -003, -004, -009, -010, and -011, 478-220-006, and -007 and located east and west of Redlands Boulevard between the currently designated Eucalyptus and Fir Avenues in the east side of the City of Moreno Valley ("Schools"); and

**WHEREAS**, in the process of analyzing and planning for the location of the Schools, significant concerns were identified regarding potentially inconsistent uses between the Schools and proposed warehousing facilities in the vicinity of the Schools ("Warehouse Projects"); and

**WHEREAS**, two of the Warehouse Projects involve the proposed construction and operation of potentially up to 4 million square feet of new warehousing facilities, including 624 truck loading docks, and are currently in varying stages of consideration before the City of Moreno Valley ("City"), with the potential of a third project which would include an additional 1 million square feet that has not yet been presented to the City; and

**WHEREAS**, the District's original siting of the Schools was based on contemplated significant residential development in the areas surrounding the Schools. Those same areas are now under consideration for rezoning for light industrial uses, and it is anticipated the such land use changes will likely result in further warehousing operations further east and south of the Schools, potentially impacting the proposed middle and elementary schools; and

**WHEREAS**, the District has incurred substantial costs in designing and conducting required environmental review and testing in connection with the choice of sites for the Schools but has not yet acquired any of the sites nor commenced construction of any of the Schools; and

**WHEREAS**, the District is concerned with the placement of schools in areas originally planned for residential development and which may now be located in industrial warehousing areas that may not be conducive to schools; and

**WHEREAS**, Highland Fairview, in its continuing cooperation with the District in its efforts to provide schools to house its students, has offered to contribute \$500,000 to the District which will allow it to identify and review other school sites that will not be incompatible with the Warehouse Projects and that, in view of the Warehouse Projects, will generally provide better sites for the District's schools; and

**WHEREAS**, it is reasonably probable that environmental concerns relative to conflicts between the Warehouse Projects and the Schools would not be ultimately resolved until after such time as the District must complete the acquisition of the related properties and begin construction of, at a minimum, the high school, in order to meet the educational needs of the District, with no guarantee that the Warehouse Projects would not have a negative impact on the Schools after construction.

**NOW, THEREFORE, THE BOARD DOES HEREBY DETERMINE, RESOLVE, AND ORDER AS FOLLOWS:**

**Section 1.** The above recitals are true and correct.

**Section 2.** The Board hereby finds and determines that the potential incompatibility of the Warehouse Projects with the proposed Schools, coupled with the uncertainty of future resolution of those concerns within the timeframe required for the District to open a new high school and Highland Fairview's contribution to assist the District with the funding of the cost associated with the review and design of other, more compatible, school sites, so that the District's search for and analysis of new potential school sites will not be at additional public expense, renders pursuit of the Schools, in their current locations, undesirable.

**Section 3.** Based on the reasons set forth herein, the Board hereby finds and determines that it is in the best interests of the District, its students, and the public it serves, both financially and environmentally, to abandon the School projects, as previously approved by Resolution Nos. 2006-07-87 and 2007-08-47.

**Section 4.** The Board hereby accepts Highland Fairview's contribution of \$500,000.

**Section 5.** The Board hereby finds and determines that (1) the environmental concerns previously expressed by the District to the City regarding the Warehouse Projects, and the allowance of such land uses adjacent to the Schools, will be withdrawn as they shall no longer apply, as the District will no longer seek to operate schools in the locations identified as incompatible with the proposed Warehouse Projects; and (2) the concerns previously expressed by the District to the City concerning the impact of the Warehouse Projects on the Schools should be considered and avoided by the District in selecting other potential sites in a reasonable proximity to the Warehouse Projects.

**(Remainder of Page Left Intentionally Blank)**

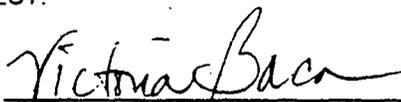
**Section 6.** The Superintendent, or her designee, is hereby authorized to (1) provide written notice to the City of Moreno Valley, and to any other interested or involved party or agency, of the District's election to abandon the Schools, as currently proposed; (2) identify new sites for the proposed Schools, with particular consideration to be given to selecting sites that would not place the new schools in conflict with the proposed Warehouse Projects; and (3) enter into an agreement consistent with Sections 3 and 5 of this Resolution that the District will abandon the Schools projects as defined herein and consider future warehouse projects in the selection of any school sites east of Redlands Boulevard and south of Interstate 60; and (4) take any other such action as may be reasonably necessary to effectuate the purpose of this Resolution.

**Section 7.** The Board appreciates the cooperation and efforts of Highland Fairview in assisting the District to provide for future educational opportunities for its students in a manner consistent with the continuously evolving landscape of the community of Moreno Valley.

**APPROVED, ADOPTED, AND SIGNED** this 15th day of April, 2008.

By:   
Jesus M. Holguin, President of the Board of  
Education of the Moreno Valley Unified  
School District

ATTEST:

By:   
Victoria Baca, Clerk of the Board of Education  
of the Moreno Valley Unified School District

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ATTORNEYS AT LAW

CITY CLERK  
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13 OCT -7 PM 12: 35

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†Also admitted to practice in New York  
‡Also admitted to practice in Massachusetts

October 4, 2013

Moreno Valley City Council  
Moreno Valley City Hall  
14177 Frederick Street  
PO Box 88005  
Moreno Valley, California 92552

Re: Demand to Cure Violations of the Ralph M. Brown Act and  
Government Code Section 34882

Dear City Councilmembers Owings, Molina, Baca, and Stewart:

On behalf of Basil Kimbrew, Radine Ramos Hiers, Deanna Reader, and numerous other Moreno Valley voters represented by our office, we write to demand that the City Council of Moreno Valley (the "Council") take immediate action to cure and correct the violations of the Ralph M. Brown Act, Government Code section 54950 et seq. (the "Brown Act"), and the California Elections and Government Code committed by members of the Council on and around September 24, 2013. The Council's abrupt and evidently predetermined appointment of Yxstian Gutierrez to complete the unexpired term of office of former councilmember Marcelo Co was accomplished without adequate public notice and without any meaningful opportunity for public comment; indeed, there was not even any opportunity provided for the Council itself to deliberate on Dr. Gutierrez's unexpected appointment. By its conduct, the Council majority demonstrated a disturbing contempt for democratic participation in a community already plagued by distrust of its public officials.

The Council's action in appointing Dr. Gutierrez to the city council violated both the spirit and the letter of the Brown Act, California's open meetings law. The Brown Act is intended "to facilitate public participation in local government decisions and to curb misuse of democratic process by secret legislation by public bodies." (*Cohan v. City of Thousand Oaks* (1994) 30 Cal.App.4th 547, 555.) These protections are founded on the precept that "[t]he people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created." (Gov. Code, § 54950.) The Council majority's handling of the appointment of Dr. Gutierrez to fill the vacancy in the District 4 seat made a mockery of these fundamental principles of democracy.

Moreover, it has come to light that Dr. Gutierrez does not live in the council district from which Mr. Co was elected and whose unexpired term he was appointed to fill. Accordingly,

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under established California law, Dr. Gutierrez was ineligible to be appointed to that office or to continue to hold the position of Council representative for District 4. If his appointment is not rescinded, every action that the Council takes with his participation will be of questionable legality, and judicial action will be necessary to compel his removal from office.

We therefore request, pursuant to Government Code sections 54960.1 and 34882, that the City Council immediately take action to remedy its illegal conduct. Specifically, the Council must rescind its unlawful appointment of Dr. Gutierrez and address the vacancy on the Council through a properly noticed, open public meeting that permits full public discussion and council deliberation of this important issue and that results in a decision that conforms with all applicable provisions of law.

#### Violations of the Brown Act

(1) *A majority of the Council engaged in an unlawful secret meeting to discuss appointing a replacement for Mr. Co.* The cornerstone of the Brown Act is its requirement that meetings of legislative bodies to discuss public business must be properly noticed and, with narrow exceptions not relevant here, open to the public. It is therefore illegal for a majority of the members of the Council, outside of a properly noticed public meeting, to “use a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item of business that is within the subject matter jurisdiction of the legislative body.” (Gov. Code, § 54952.2, subd. (b)(1).) Our clients are aware of at least two nonpublic communications that occurred between councilmembers concerning whether to appoint someone to fill the District 4 seat left vacant by Mr. Co’s resignation. Together, these conversations constituted an unlawful secret meeting by a majority of the members of the City Council in violation of the Brown Act.

The issue of whether to appoint someone or, alternatively, to hold a special election to fill former Councilmember Co’s 4th District seat is indisputably an item of public business within the Council’s jurisdiction. Indeed, this precise issue was agendaized for discussion at the September 24, 2013, Council meeting. Prior to the council meeting, however, Mayor Owings contacted Councilmember Stewart to express his preference for appointing someone to fill the unexpired portion of Mr. Co’s term. During the Council’s abbreviated discussion of this issue, Councilmember Stewart explicitly referred to this communication with Mr. Owings, and he subsequently elaborated on the contents of his conversation with Mr. Owings in a newspaper article later that week. (See S. Hurt, “Moreno Valley: Naming of Councilman May Have Violated Law, Expert Says,” *Riverside Press-Enterprise* (Sept. 27, 2013).)

Mr. Owings also evidently engaged in pre-meeting deliberations with Councilmember Baca regarding the same issue. The two discussed not only the proposal to fill Mr. Co’s seat by appointment rather than to hold an election, but apparently went so far as to agree on the appointment of Dr. Gutierrez. The September 24th Council meeting includes the following

exchange between Mr. Owings and Ms. Baca, which makes their pre-meeting collusion unmistakable:

- Mr. Owings: "... This council should exercise its ... State of California constitutional authority and make the decision to fill this vacancy. So I would entertain a motion."
- Ms. Baca: "I would like to use the first option, which is to appoint someone to serve out the remainder of the unexpired term until December 8th – I'm sorry, 9th – 2014. ... So moved."
- Mr. Owings: "Let's just do one motion. Do you have someone in mind?"
- Ms. Baca: "I do."
- Mr. Owings: "All right, let's read the motion and let's get – let's just put it out."

As the *Riverside Press-Enterprise* observed in its editorial lambasting the City Council the next day, "unless council members have suddenly developed telepathic powers, the majority had to have conferred on the issue and settled on a choice in private before the meeting." For example, Mr. Owings could not possibly have known that Ms. Baca had "someone in mind" for the appointment to fill Mr. Co's unexpired term had they not previously discussed the matter.<sup>1</sup> Mr. Owings's previous comments had related only to whether the Council should exercise its authority to fill the seat by appointment rather than election, and Ms. Baca's initial motion responded only to that narrow issue. As Mr. Stewart observed, the Council's past practice had been to invite applicants and to publicly interview them before making appointments to city positions. Particularly in light of that history, nothing in Ms. Baca's suggestion to "use the first option, which is to appoint someone," implied that she also had a specific candidate in mind for the appointment that evening. Yet Mr. Owings not only was somehow aware that Councilmember Baca was ready to appoint a particular person at that time, but he expressed no surprise, made no comment, and displayed no visible reaction when she announced who that person was. Instead, Mayor Owings — somehow knowing that Dr. Gutierrez just happened to be present at the council meeting that night — asked Ms. Baca to amend her motion to have him sworn in immediately, even somehow divining that Dr. Gutierrez had prepared and wanted to deliver a written "acceptance speech" following his swearing-in ceremony.<sup>2</sup>

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<sup>1</sup>Indeed, Ms. Baca acknowledged to the press that she had introduced Dr. Gutierrez to Mayor Owings in a meeting between the three of them the weekend before the City Council's vote on September 24th, but claimed — incredibly — that they did not discuss his possible appointment. (S. Hurt, "Moreno Valley: Naming of Councilman May Have Violated Law, Expert Says," *Riverside Press-Enterprise* (Sept. 27, 2013).)

<sup>2</sup>We are confident that discovery will reveal the full extent of the pre-meeting secret collaboration among members of the council regarding this issue. For example, Councilmember Stewart indicated at the meeting that he had seen Ms. Baca give Mr. Owings a document prior to

The conversation between Mr. Owing and Mr. Stewart, together with the communications between Mr. Owing and Ms. Baca, comprise serial meetings involving three members of the Council – a majority – to discuss whether the Council would exercise its statutory authority to fill the vacant District 4 Council seat by appointment or would instead call a special election to let the voters of the District decide who their representative should be. It is immaterial whether or not Mr. Stewart actually reached a consensus with Mr. Owing and Ms. Baca to proceed with the appointment of Dr. Gutierrez: the Brown Act prohibits *secret deliberation and discussion*, regardless of whether such communications result in an agreement to take specified action. (*Frazer v. Dixon Unified School Dist.* (1993) 18 Cal.App.4th 781, 796; see also 84 Cal. Ops. Atty. Gen. 30, at \*2.) It was unlawful under the Brown Act to discuss this matter *at all* outside of a noticed public meeting, and the secret serial discussions, spearheaded by Mr. Owings and including a majority of council members, renders the resulting action taken by the Council unlawful.

(2) *The council's action to appoint Dr. Gutierrez was not adequately noticed on the meeting agenda.* The Brown Act requires every legislative body, at least 72 hours in advance of its regular meeting, to “post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting.” (Gov. Code § 54954.2, subd. (a).) “No action or discussion shall be undertaken on any item not appearing on the posted agenda.” (*Id.*, subd. (b).) The agenda for the Council’s September 24, 2013, meeting stated only that the council would “consider the procedural options to fill the vacancy on the council in District 4 and take possible action to fill the vacancy.” This statement was legally insufficient to notify members of the public that the Council actually planned to appoint someone to fill the unexpired portion of Mr. Co’s term at the September 24th meeting.

While the description provided by the agenda is permitted by the Brown Act to be “brief” and “general,” it must nevertheless give interested members of the public functional notice of the action the Council will take at the meeting. A description that is “inadequate to show the whole scope of the [Council’s] intended plans” is unlawful. (*Carlson v. Paradise Unified Sch. Dist.* (1971) 18 Cal.App.3d 196, 200 [applying analogous provision of Education Code].) In particular, when multiple decisions relate to the same topic, each item involving a “separate action or determination” by the Council must “be expressly disclosed on the agenda.” (*San Joaquin Raptor Rescue Center v. County of Merced* (2013) 216 Cal.App.4th 1167, 1176.) Whether the Council should fill the vacancy in the 4th District seat by appointment or by special

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the meeting (but which the Mayor refused to show Mr. Stewart), which was quite likely a copy of what she read from in proposing to appoint Dr. Gutierrez to the Council and which undoubtedly was what led Mr. Owings to invite Ms. Baca to “read the motion.” The failure of Councilmembers Baca and Owings to make that document publicly available may well have constituted a violation of the Brown Act, in and of itself. (See Gov. Code, § 54957.5, subds. (b) & (c).)

election is an entirely distinct decision from the issue of what particular person should be appointed to the position, and both topics must be separately noticed on the agenda.

The term “take possible action to fill the vacancy” in no way satisfied Government Code section 54954.2’s disclosure requirement. The agenda’s phrasing was entirely too vague to give the public meaningful notice that the Council might actually vote to appoint a specific individual to the City Council on September 24, much less to notify residents that Dr. Gutierrez was a candidate for such appointment. The agenda suggests, at most, an intent to discuss and vote on the *procedures* for making a “potential” appointment if the Council were to decide to go that route rather than to hold an election. This inference is strengthened by the placement of this item in the “Reports” section of the agenda, rather than under “Legislative Actions” — thereby suggesting that no actual *action* would be taken at the meeting — and by the Council’s past practice, as described by Mr. Stewart, of inviting applicants and publicly debating their qualifications before voting on an appointment. In view of these facts and giving the agenda a common sense reading, “the agenda was not an adequate specification or description of the business that was transacted at the [September 24th] meeting.” (*Moreno v. City of King* (2005) 127 Cal.App.4th 17, 26 [holding that agenda item stating “public employee (employment contract)” was inadequate to notify public of discussion of dismissal of a public employee].)<sup>3</sup>

(3) *The Council failed to allow any opportunity for public comment on Dr. Gutierrez’s appointment.* Although the Council purported to permit the public to comment on the agenda item relating to filling the vacancy in Council District 4, the only meaningful public comment that was actually allowed related solely to the question of whether the seat should be filled by an appointment or by an election. Due to the way in which the agenda combined the two separate issues into a single agenda item, there was *absolutely no opportunity for public comment* on the critical issue of whether the Council should appoint *Dr. Gutierrez* or someone else to fill the vacant seat representing District 4. By failing to permit any meaningful public comment on *Dr. Gutierrez’s* appointment, the Council violated Government Code section 54954.3, which requires “an opportunity for members of the public to directly address the legislative body on any item of interest to the public, *before or during the legislative body’s consideration of the item*, that is within the subject matter jurisdiction of the legislative body.” (Emphasis added.)

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<sup>3</sup>It is no surprise, then, that given the inadequate notice of this issue in the agenda, not a single member of the public spoke to the qualifications of any particular individual for appointment to fill Mr. Co’s unexpired term. Rather, *all of the public comment* addressed the predicate issue of whether the Council should fill the 4th District vacancy by appointment or by an election. Indeed, as noted in the following paragraphs, the agenda and handling of this item by the Council was structured in a manner that *rendered it impossible* for any member of the public to provide — and for any Council member to receive — *any input whatsoever* regarding the qualifications of *Dr. Gutierrez* for appointment to the Council — an independent violation of the Brown Act pursuant to Government Code section 54954.3.

The only opportunity that the Council provided for the public to comment on the District 4 vacancy issue occurred before the meeting attendees had any reason to believe that the Council would act on an appointment that evening, much less that it would appoint Dr. Gutierrez to the seat. The only material included with the agenda for this item was the City Attorney's report, which focused entirely on the procedural options available to the Council — that is, whether to fill the vacancy by appointment or by calling a special election. Before this item was called and opened up for public comment, neither the Mayor nor any of the other council members (including those who clearly intended to move for and to vote for Dr. Gutierrez's appointment at this meeting) gave any indication that the ensuing Council deliberations or action might encompass the appointment of a particular individual to the District 4 seat. And the agenda, as discussed above, likewise failed to refer to any specific candidates or even to disclose that the Council might proceed to make an appointment that night without first at least inviting applicants to express their interest in being considered to fill the vacancy created by Mr. Co's resignation.

It was only after the public comment session on this agenda item had been closed that Councilmember Baca made her motion to appoint Dr. Gutierrez to fill the vacancy, the first inkling that any member of the public could possibly have had that the Council was considering taking such an action. And rather than re-opening the public comment session at that point so that the citizens of Moreno Valley could express their views, opinions, and questions regarding this sudden turn of events, Mayor Owings instead immediately "called for the question" on Ms. Baca's motion, squelching any opportunity for public discussion and only grudgingly allowing *even Councilmember Stewart* to speak on the matter. Thus, none of the citizens who attended the Council meeting had any occasion to address Dr. Gutierrez's qualifications for office *before or during* the Council's consideration of his appointment, because at the time they were permitted to speak, they could not have had any knowledge of his existence as a candidate for appointment to the District 4 Council seat.

Government Code section 54954.3 requires "an opportunity for public comment on *each specific agenda item* as it is taken up by the body." (*Galbiso v. Orosi Public Utility Dist.* (2008) 167 Cal.App.4th 1063, 1079 [emphasis added].) As discussed above, the procedural issue of whether to proceed by appointment or special election is distinct from the question of whom should actually be appointed to fill the vacant District 4 seat. An opportunity for public comment was required to be provided *after* the identity of Dr. Gutierrez as a candidate for appointment was revealed by the Council. Only by providing such an opportunity could the citizens of Moreno Valley exercise their right under section 54954.3 "to directly address the legislative body on any item of interest to the public, *before or during the legislative body's consideration of the item,*" and only after providing such an opportunity for public comment could the Council legally vote on Ms. Baca's motion to appoint Dr. Gutierrez to fill the District 4 seat on the Council.

Violation of Government Code Section 34882

The City Council's action in appointing Dr. Gutierrez to fill the unexpired term of Mr. Co for the District 4 seat on the Council must be rescinded for an independent substantive reason: Dr. Gutierrez does not reside within the boundaries of District 4 as the District was constituted when Mr. Co was elected and as it exists for purposes of filling the vacancy in his unexpired term of office. Consequently, Dr. Gutierrez was not eligible to be appointed to fill the vacancy in that office and he continues to be ineligible to serve as a member of the City Council representing District 4 pursuant to Government Code section 34882.

As you are undoubtedly aware, the dispute regarding Dr. Gutierrez's eligibility to hold office stems from the circumstance that in 2011, subsequent to Mr. Co's election in 2010 for a four-year term of office representing District 4, the city council boundary lines were redrawn. Dr. Gutierrez resides in and is registered to vote at an address that was *not* within District 4 at the time Mr. Co was elected to office (the "old" boundary lines), but which *is* within District 4 under the redistricted boundaries (the "new" boundary lines). The critical issue is whether, for the purpose of filling a vacancy in the unexpired term to which Mr. Co was elected, the "old" or the "new" boundary lines apply in determining who resides in District 4.

Not surprisingly, this is not the first time that this issue has arisen in California. Indeed, the issue arises with some regularity following every decennial redistricting for Congressional and state legislative offices, when inevitably — as a result of the resignation, death, or recall of the incumbent officer — an election must be held to fill the vacancy in an office whose boundary lines were redistricted subsequent to the previous incumbent's election but prior to the expiration of the office's term. Earlier this year, for example, special elections were held to fill vacancies created by the resignations of the incumbent officeholders in State Senate Districts 26 and 32, for terms that began in December 2010 and were not due to expire until December 2014, but whose boundary lines had been changed as a result of the 2011 statewide redistricting statute.

The established law in California is that under these circumstances, *the old district boundary lines* are to be used to fill the vacancy in the unexpired term of office, and thus *only those individuals who reside in the district as it was constituted at the time of the former incumbent's election are eligible to vote in an election to fill the vacancy or to be appointed to hold the office for the remainder of the unexpired term*. The leading case is the California Supreme Court's decision in *Sloan v. Donoghue* (1942) 20 Cal.2d 607. In that case, Lee Geyer had been elected to Congress to represent the 17th Congressional District in November 1940. Geyer died in October 1941, creating a vacancy in the office for the remainder of his unexpired term, through December 1942. Between Geyer's election and death, however, the Legislature redistricted the boundaries of the 17th Congressional District. The Governor called for a special election to fill the vacancy using the boundary lines of the 17th Congressional District *as it existed when Geyer was elected* in 1940. The Supreme Court unanimously held that this was the proper district to use for the special election.

The question considered by the Court in *Sloan v. Donoghue* is identical to that presented by the current circumstances in Moreno Valley: “The issue presented by this proceeding is whether the election was properly proclaimed to be held in the 17th Congressional District as it existed when Geyer was elected [o]r, conversely, should the election have been proclaimed to be held in the enlarged district as it existed when the governor issued his proclamation.” (20 Cal.2d at p. 609.) The Court’s unequivocal answer is equally applicable here: “We are satisfied that under the circumstances of this case the proclamation of the governor properly called for the election to be held in the old district.” (*Ibid.*)

The Court in *Sloan* noted that “it is not the first time the problem has arisen in this state,” that “similar problems have arisen with the adoption of each Apportionment Act by the Legislature,” and that the Attorney General’s office “uniformly has advised that the special election should be held in the old district,” citing five such prior opinions so holding. (*Id.*, p. 611.) The Supreme Court also observed that its ruling was consistent with established law elsewhere, citing both *McCrary on Elections* [“The true rule, therefore, must be that a district once created, and having elected a Representative in Congress, should be allowed to continue *intact* for the purpose of filling any vacancy which may occur, until the end of the Congress in which it is represented.”] and *Corpus Juris* [“If after a congressional election the state is redistricted and a vacancy then occurs, such vacancy should be filled by the suffrage of the electors of the old district and not by that of the electors of the new district.”]. (20 Cal.2d at pp. 609-610.)<sup>4</sup>

The Supreme Court applied the same ruling to vacancies that occur in state legislative offices in *Legislature v. Reinecke* (1973) 10 Cal.3d 396. In that case, the Court considered whether elections for State Senate had to be held in all Senate districts after a decennial census and delayed reapportionment, or only in the 20 new even-numbered districts that were normally scheduled for that year. Citing *Sloan v. Donoghue* (among other cases), the Court held that “those senators elected from odd-numbered districts in 1972 are entitled to serve four-year terms or until after the 1976 general election, and *if vacancies occur in their offices they will be filled by elections in the districts in effect in 1972.*” (10 Cal.3d at p. 404 [emphasis added].) The Court in *Reinecke* fully recognized that “to give continuing effect to the old odd-numbered districts for the purpose of allowing the incumbents therein to serve their full terms and for the purpose of filling any vacancies in such districts” would result in some voters having to wait six

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<sup>4</sup>Significantly, the Court held that the old district boundaries should be used for the purpose of filling the vacancy in office even while acknowledging that those boundaries had expressly been repealed and replaced by new boundary lines under the intervening 2011 Apportionment Act. (*Id.*, p. 608.) The Court nevertheless ruled that “the only practical and sound conclusion is that regardless of the repeal of the act creating and delineating the old district, the special election to fill the vacancy now existing should be held in the old district.” (*Id.*, p. 612 [citation omitted].)

years between senatorial elections and “be[ing] represented by no senator in whose election they could participate for two years following reapportionment” (*id.*, p. 405) — the same circumstance that Dr. Gutierrez apparently finds himself in with respect to Moreno Valley City Council elections following the 2011 redistricting. But the Supreme Court found that this result was merely “the inevitable byproduct of reapportioning a legislative body whose members are elected for staggered four-year terms.” (*Ibid.*)

In conformance with the Supreme Court’s decisions in *Sloan v. Donoghue* and *Legislature v. Reinecke*, the California Secretary of State — the state’s chief elections official — issued a directive to all county clerks and registrars of voters on August 15, 2011, instructing them that although the newly drawn boundaries adopted by the Citizens Redistricting Commission in August 2011 are effective and should be used beginning with the June 2012 Presidential Primary election, “it is critical that you preserve the current maps and other data necessary to hold an election using the current district lines” because for “any recall election involving a member of the Legislature or Board of Equalization, or a special vacancy election to fill a legislative vacancy, the existing (in this case, the 2001) — not the proposed — district lines would be used for that election.” (Memorandum from Jana M. Lean, Chief, Elections Division, California Secretary of State’s Office to All County Clerks/Registrars of Voters, dated Aug. 15, 2011 [emphasis in original] [citations omitted].)<sup>5</sup>

In sum, *it is beyond dispute* that California law requires that elections to fill vacancies in unexpired terms be held in the “old” electoral districts, not the new districts that would be applicable in the next general election following redistricting. (See, e.g., *Gaona v. Anderson* (9th Cir. 1993) 989 F.2d 299, 301 [Secretary of State’s and county registrars’ decision to hold special election to fill vacancy using the boundaries of the “old” state senate district instead of the newly configured district following reapportionment “was based on established California law”].) Indeed, just as the special elections held earlier this year to fill the vacancies in State Senate Districts 26 and 32 were conducted using the old, pre-2011-redistricting boundaries for those districts, if the Riverside County Registrar of Voters were to conduct a special election to fill the vacancy in the District 4 Council seat for Mr. Co’s unexpired term, the Registrar would be compelled under California law to use the city council district boundaries for District 4 as they existed when Mr. Co was elected, prior to the 2011 redrawing of those district lines. And because Dr. Gutierrez would not be eligible to *vote* in that election, he is likewise ineligible to be *appointed* to fill the vacancy for that office under Government Code section 34882.

For the reasons set forth above, the City Council’s action in appointing Dr. Gutierrez to fill the unexpired term of office for the District 4 Council seat resulting from Mr. Co’s resignation was manifestly illegal. We thereby demand that the Council immediately rescind its unlawful action and instead call for a special election to be held as soon as legally possible to fill

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<sup>5</sup>A copy of the Secretary of State’s August 15, 2011, directive is attached hereto.

Moreno Valley City Council  
October 4, 2013  
Page 10

the vacancy in the office of City Councilmember for Council District 4.

Sincerely,

A handwritten signature in cursive script, appearing to read "Fredric D. Woocher".

Fredric D. Woocher

Enclosure

**Cindy Miller**

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**From:** Cindy Miller  
**Sent:** Friday, October 04, 2013 4:33 PM  
**To:** Suzanne Bryant; Michelle Dawson; Tom DeSantis; Jesse Molina; Richard Stewart; richstew27@gmail.com; Tom Owings; towings123@gmail.com; Victoria Baca; Victoriabaca2000; Yxstian Gutierrez  
**Cc:** Jane Halstead; Juliene Clay; Ewa Lopez; Kathy Gross  
**Subject:** FW: Demand to Cure Violations of the Ralph M. Brown Act and Government Code Section 34882  
**Attachments:** FDW Letter to MV City Council -- 10-4-13.pdf; ATT00001..htm

Begin forwarded message:

**From:** "Fredric Woocher" <[fwoocher@strumwooch.com](mailto:fwoocher@strumwooch.com)>  
**To:** "Jane Halstead" <[janeh@moval.org](mailto:janeh@moval.org)>, "Ewa Lopez" <[ewal@moval.org](mailto:ewal@moval.org)>, "Kathy Gross" <[kathyg@moval.org](mailto:kathyg@moval.org)>  
**Subject:** Demand to Cure Violations of the Ralph M. Brown Act and Government Code Section 34882

Dear City Clerk Halstead:

Attached please find a letter for distribution to the City Council. Since the Clerk's office is closed today, a copy of the letter will also be hand-delivered to your office on Monday morning.

Thank you,

Fredric D. Woocher  
Strumwasser & Woocher LLP  
10940 Wilshire Blvd., Ste. 2000  
Los Angeles, CA 90024  
[fwoocher@strumwooch.com](mailto:fwoocher@strumwooch.com)  


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BRYCE A. GEE  
BEVERLY GROSSMAN PALMER  
RACHEL A. DEUTSCH  
PATRICIA T. PEI

†Also admitted to practice in New York  
‡Also admitted to practice in Massachusetts

**By E-Mail, Hand Delivery, & U.S. Mail**

October 4, 2013

Moreno Valley City Council  
c/o Moreno Valley City Clerk Jane Halstead  
Moreno Valley City Hall  
14177 Frederick Street  
PO Box 88005  
Moreno Valley, California 92552

Re: Demand to Cure Violations of the Ralph M. Brown Act and  
Government Code Section 34882

Dear City Councilmembers Owings, Molina, Baca, and Stewart:

On behalf of Basil Kimbrew, Radine Ramos Hiers, Deanna Reader, and numerous other Moreno Valley voters represented by our office, we write to demand that the City Council of Moreno Valley (the "Council") take immediate action to cure and correct the violations of the Ralph M. Brown Act, Government Code section 54950 et seq. (the "Brown Act"), and the California Elections and Government Code committed by members of the Council on and around September 24, 2013. The Council's abrupt and evidently predetermined appointment of Yxstian Gutierrez to complete the unexpired term of office of former councilmember Marcelo Co was accomplished without adequate public notice and without any meaningful opportunity for public comment; indeed, there was not even any opportunity provided for the Council itself to deliberate on Dr. Gutierrez's unexpected appointment. By its conduct, the Council majority demonstrated a disturbing contempt for democratic participation in a community already plagued by distrust of its public officials.

The Council's action in appointing Dr. Gutierrez to the city council violated both the spirit and the letter of the Brown Act, California's open meetings law. The Brown Act is intended "to facilitate public participation in local government decisions and to curb misuse of democratic process by secret legislation by public bodies." (*Cohan v. City of Thousand Oaks* (1994) 30 Cal.App.4th 547, 555.) These protections are founded on the precept that "[t]he people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created." (Gov. Code, § 54950.) The Council majority's handling of the appointment of Dr. Gutierrez to fill the vacancy in the District 4 seat made a mockery of these fundamental principles of democracy.

Moreover, it has come to light that Dr. Gutierrez does not live in the council district from which Mr. Co was elected and whose unexpired term he was appointed to fill. Accordingly, under established California law, Dr. Gutierrez was ineligible to be appointed to that office or to continue to hold the position of Council representative for District 4. If his appointment is not rescinded, every action that the Council takes with his participation will be of questionable legality, and judicial action will be necessary to compel his removal from office.

We therefore request, pursuant to Government Code sections 54960.1 and 34882, that the City Council immediately take action to remedy its illegal conduct. Specifically, the Council must rescind its unlawful appointment of Dr. Gutierrez and address the vacancy on the Council through a properly noticed, open public meeting that permits full public discussion and council deliberation of this important issue and that results in a decision that conforms with all applicable provisions of law.

#### Violations of the Brown Act

(1) *A majority of the Council engaged in an unlawful secret meeting to discuss appointing a replacement for Mr. Co.* The cornerstone of the Brown Act is its requirement that meetings of legislative bodies to discuss public business must be properly noticed and, with narrow exceptions not relevant here, open to the public. It is therefore illegal for a majority of the members of the Council, outside of a properly noticed public meeting, to “use a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item of business that is within the subject matter jurisdiction of the legislative body.” (Gov. Code, § 54952.2, subd. (b)(1).) Our clients are aware of at least two nonpublic communications that occurred between councilmembers concerning whether to appoint someone to fill the District 4 seat left vacant by Mr. Co’s resignation. Together, these conversations constituted an unlawful secret meeting by a majority of the members of the City Council in violation of the Brown Act.

The issue of whether to appoint someone or, alternatively, to hold a special election to fill former Councilmember Co’s 4th District seat is indisputably an item of public business within the Council’s jurisdiction. Indeed, this precise issue was agendized for discussion at the September 24, 2013, Council meeting. Prior to the council meeting, however, Mayor Owings contacted Councilmember Stewart to express his preference for appointing someone to fill the unexpired portion of Mr. Co’s term. During the Council’s abbreviated discussion of this issue, Councilmember Stewart explicitly referred to this communication with Mr. Owings, and he subsequently elaborated on the contents of his conversation with Mr. Owings in a newspaper article later that week. (See S. Hurt, “Moreno Valley: Naming of Councilman May Have Violated Law, Expert Says,” *Riverside Press-Enterprise* (Sept. 27, 2013).)

Mr. Owings also evidently engaged in pre-meeting deliberations with Councilmember

Baca regarding the same issue. The two discussed not only the proposal to fill Mr. Co's seat by appointment rather than to hold an election, but apparently went so far as to agree on the appointment of Dr. Gutierrez. The September 24th Council meeting includes the following exchange between Mr. Owings and Ms. Baca, which makes their pre-meeting collusion unmistakable:

Mr. Owings: "... This council should exercise its ... State of California constitutional authority and make the decision to fill this vacancy. So I would entertain a motion."

Ms. Baca: "I would like to use the first option, which is to appoint someone to serve out the remainder of the unexpired term until December 8th – I'm sorry, 9th – 2014. ... So moved."

Mr. Owings: "Let's just do one motion. Do you have someone in mind?"

Ms. Baca: "I do."

Mr. Owings: "All right, let's read the motion and let's get – let's just put it out."

As the *Riverside Press-Enterprise* observed in its editorial lambasting the City Council the next day, "unless council members have suddenly developed telepathic powers, the majority had to have conferred on the issue and settled on a choice in private before the meeting." For example, Mr. Owings could not possibly have known that Ms. Baca had "someone in mind" for the appointment to fill Mr. Co's unexpired term had they not previously discussed the matter.<sup>1</sup> Mr. Owings' previous comments had related only to whether the Council should exercise its authority to fill the seat by appointment rather than election, and Ms. Baca's initial motion responded only to that narrow issue. As Mr. Stewart observed, the Council's past practice had been to invite applicants and to publicly interview them before making appointments to city positions. Particularly in light of that history, nothing in Ms. Baca's suggestion to "use the first option, which is to appoint someone," implied that she also had a specific candidate in mind for the appointment that evening. Yet Mr. Owings not only was somehow aware that Councilmember Baca was ready to appoint a particular person at that time, but he expressed no surprise, made no comment, and displayed no visible reaction when she announced who that person was. Instead, Mayor Owings — somehow knowing that Dr. Gutierrez just happened to be present at the council meeting that night — asked Ms. Baca to amend her motion to have him sworn in immediately, even somehow divining that Dr. Gutierrez had prepared and wanted to

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<sup>1</sup>Indeed, Ms. Baca acknowledged to the press that she had introduced Dr. Gutierrez to Mayor Owings in a meeting between the three of them the weekend before the City Council's vote on September 24th, but claimed — incredibly — that they did not discuss his possible appointment. (S. Hurt, "Moreno Valley: Naming of Councilman May Have Violated Law, Expert Says," *Riverside Press-Enterprise* (Sept. 27, 2013).)

deliver a written "acceptance speech" following his swearing-in ceremony.<sup>2</sup>

The conversation between Mr. Owing and Mr. Stewart, together with the communications between Mr. Owing and Ms. Baca, comprise serial meetings involving three members of the Council – a majority – to discuss whether the Council would exercise its statutory authority to fill the vacant District 4 Council seat by appointment or would instead call a special election to let the voters of the District decide who their representative should be. It is immaterial whether or not Mr. Stewart actually reached a consensus with Mr. Owing and Ms. Baca to proceed with the appointment of Dr. Gutierrez: the Brown Act prohibits *secret deliberation and discussion*, regardless of whether such communications result in an agreement to take specified action. (*Frazer v. Dixon Unified School Dist.* (1993) 18 Cal.App.4th 781, 796; see also 84 Cal. Ops. Atty. Gen. 30, at \*2.) It was unlawful under the Brown Act to discuss this matter *at all* outside of a noticed public meeting, and the secret serial discussions, spearheaded by Mr. Owings and including a majority of council members, renders the resulting action taken by the Council unlawful.

(2) *The council's action to appoint Dr. Gutierrez was not adequately noticed on the meeting agenda.* The Brown Act requires every legislative body, at least 72 hours in advance of its regular meeting, to "post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting." (Gov. Code § 54954.2, subd. (a).) "No action or discussion shall be undertaken on any item not appearing on the posted agenda." (*Id.*, subd. (b).) The agenda for the Council's September 24, 2013, meeting stated only that the council would "consider the procedural options to fill the vacancy on the council in District 4 and take possible action to fill the vacancy." This statement was legally insufficient to notify members of the public that the Council actually planned to appoint someone to fill the unexpired portion of Mr. Co's term at the September 24th meeting.

While the description provided by the agenda is permitted by the Brown Act to be "brief" and "general," it must nevertheless give interested members of the public functional notice of the action the Council will take at the meeting. A description that is "inadequate to show the whole scope of the [Council's] intended plans" is unlawful. (*Carlson v. Paradise Unified Sch. Dist.*

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<sup>2</sup>We are confident that discovery will reveal the full extent of the pre-meeting secret collaboration among members of the council regarding this issue. For example, Councilmember Stewart indicated at the meeting that he had seen Ms. Baca give Mr. Owings a document prior to the meeting (but which the Mayor refused to show Mr. Stewart), which was quite likely a copy of what she read from in proposing to appoint Dr. Gutierrez to the Council and which undoubtedly was what led Mr. Owings to invite Ms. Baca to "read the motion." The failure of Councilmembers Baca and Owings to make that document publicly available may well have constituted a violation of the Brown Act, in and of itself. (See Gov. Code, § 54957.5, subds. (b) & (c).)

(1971) 18 Cal.App.3d 196, 200 [applying analogous provision of Education Code].) In particular, when multiple decisions relate to the same topic, each item involving a “separate action or determination” by the Council must “be expressly disclosed on the agenda.” (*San Joaquin Raptor Rescue Center v. County of Merced* (2013) 216 Cal.App.4th 1167, 1176.) Whether the Council should fill the vacancy in the 4th District seat by appointment or by special election is an entirely distinct decision from the issue of what particular person should be appointed to the position, and both topics must be separately noticed on the agenda.

The term “take possible action to fill the vacancy” in no way satisfied Government Code section 54954.2’s disclosure requirement. The agenda’s phrasing was entirely too vague to give the public meaningful notice that the Council might actually vote to appoint a specific individual to the City Council on September 24, much less to notify residents that Dr. Gutierrez was a candidate for such appointment. The agenda suggests, at most, an intent to discuss and vote on the *procedures* for making a “potential” appointment if the Council were to decide to go that route rather than to hold an election. This inference is strengthened by the placement of this item in the “Reports” section of the agenda, rather than under “Legislative Actions” — thereby suggesting that no actual *action* would be taken at the meeting — and by the Council’s past practice, as described by Mr. Stewart, of inviting applicants and publicly debating their qualifications before voting on an appointment. In view of these facts and giving the agenda a common sense reading, “the agenda was not an adequate specification or description of the business that was transacted at the [September 24th] meeting.” (*Moreno v. City of King* (2005) 127 Cal.App.4th 17, 26 [holding that agenda item stating “public employee (employment contract)” was inadequate to notify public of discussion of dismissal of a public employee].)<sup>3</sup>

(3) *The Council failed to allow any opportunity for public comment on Dr. Gutierrez’s appointment.* Although the Council purported to permit the public to comment on the agenda item relating to filling the vacancy in Council District 4, the only meaningful public comment that was actually allowed related solely to the question of whether the seat should be filled by an appointment or by an election. Due to the way in which the agenda combined the two separate issues into a single agenda item, there was *absolutely no opportunity for public comment* on the critical issue of whether the Council should appoint *Dr. Gutierrez* or someone else to fill the

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<sup>3</sup>It is no surprise, then, that given the inadequate notice of this issue in the agenda, not a single member of the public spoke to the qualifications of any particular individual for appointment to fill Mr. Co’s unexpired term. Rather, *all of the public comment* addressed the predicate issue of whether the Council should fill the 4th District vacancy by appointment or by an election. Indeed, as noted in the following paragraphs, the agenda and handling of this item by the Council was structured in a manner that *rendered it impossible* for any member of the public to provide — and for any Council member to receive — *any input whatsoever* regarding the qualifications of Dr. Gutierrez for appointment to the Council — an independent violation of the Brown Act pursuant to Government Code section 54954.3.

vacant seat representing District 4. By failing to permit any meaningful public comment on Dr. Gutierrez's appointment, the Council violated Government Code section 54954.3, which requires "an opportunity for members of the public to directly address the legislative body on any item of interest to the public, *before or during the legislative body's consideration of the item*, that is within the subject matter jurisdiction of the legislative body." (Emphasis added.)

The only opportunity that the Council provided for the public to comment on the District 4 vacancy issue occurred before the meeting attendees had any reason to believe that the Council would act on an appointment that evening, much less that it would appoint Dr. Gutierrez to the seat. The only material included with the agenda for this item was the City Attorney's report, which focused entirely on the procedural options available to the Council — that is, whether to fill the vacancy by appointment or by calling a special election. Before this item was called and opened up for public comment, neither the Mayor nor any of the other council members (including those who clearly intended to move for and to vote for Dr. Gutierrez's appointment at this meeting) gave any indication that the ensuing Council deliberations or action might encompass the appointment of a particular individual to the District 4 seat. And the agenda, as discussed above, likewise failed to refer to any specific candidates or even to disclose that the Council might proceed to make an appointment that night without first at least inviting applicants to express their interest in being considered to fill the vacancy created by Mr. Co's resignation.

It was only after the public comment session on this agenda item had been closed that Councilmember Baca made her motion to appoint Dr. Gutierrez to fill the vacancy, the first inkling that any member of the public could possibly have had that the Council was considering taking such an action. And rather than re-opening the public comment session at that point so that the citizens of Moreno Valley could express their views, opinions, and questions regarding this sudden turn of events, Mayor Owings instead immediately "called for the question" on Ms. Baca's motion, squelching any opportunity for public discussion and only grudgingly allowing *even Councilmember Stewart* to speak on the matter. Thus, none of the citizens who attended the Council meeting had any occasion to address Dr. Gutierrez's qualifications for office *before or during* the Council's consideration of his appointment, because at the time they were permitted to speak, they could not have had any knowledge of his existence as a candidate for appointment to the District 4 Council seat.

Government Code section 54954.3 requires "an opportunity for public comment on *each specific agenda item* as it is taken up by the body." (*Galbiso v. Orosi Public Utility Dist.* (2008) 167 Cal.App.4th 1063, 1079 [emphasis added].) As discussed above, the procedural issue of whether to proceed by appointment or special election is distinct from the question of whom should actually be appointed to fill the vacant District 4 seat. An opportunity for public comment was required to be provided *after* the identity of Dr. Gutierrez as a candidate for appointment was revealed by the Council. Only by providing such an opportunity could the citizens of Moreno Valley exercise their right under section 54954.3 "to directly address the legislative body on any

item of interest to the public, *before or during the legislative body's consideration of the item,*" and only after providing such an opportunity for public comment could the Council legally vote on Ms. Baca's motion to appoint Dr. Gutierrez to fill the District 4 seat on the Council.

Violation of Government Code Section 34882

The City Council's action in appointing Dr. Gutierrez to fill the unexpired term of Mr. Co for the District 4 seat on the Council must be rescinded for an independent substantive reason: Dr. Gutierrez does not reside within the boundaries of District 4 as the District was constituted when Mr. Co was elected and as it exists for purposes of filling the vacancy in his unexpired term of office. Consequently, Dr. Gutierrez was not eligible to be appointed to fill the vacancy in that office and he continues to be ineligible to serve as a member of the City Council representing District 4 pursuant to Government Code section 34882.

As you are undoubtedly aware, the dispute regarding Dr. Gutierrez's eligibility to hold office stems from the circumstance that in 2011, subsequent to Mr. Co's election in 2010 for a four-year term of office representing District 4, the city council boundary lines were redrawn. Dr. Gutierrez resides in and is registered to vote at an address that was *not* within District 4 at the time Mr. Co was elected to office (the "old" boundary lines), but which *is* within District 4 under the redistricted boundaries (the "new" boundary lines). The critical issue is whether, for the purpose of filling a vacancy in the unexpired term to which Mr. Co was elected, the "old" or the "new" boundary lines apply in determining who resides in District 4.

Not surprisingly, this is not the first time that this issue has arisen in California. Indeed, the issue arises with some regularity following every decennial redistricting for Congressional and state legislative offices, when inevitably — as a result of the resignation, death, or recall of the incumbent officer — an election must be held to fill the vacancy in an office whose boundary lines were redistricted subsequent to the previous incumbent's election but prior to the expiration of the office's term. Earlier this year, for example, special elections were held to fill vacancies created by the resignations of the incumbent officeholders in State Senate Districts 26 and 32, for terms that began in December 2010 and were not due to expire until December 2014, but whose boundary lines had been changed as a result of the 2011 statewide redistricting statute.

The established law in California is that under these circumstances, *the old district boundary lines* are to be used to fill the vacancy in the unexpired term of office, and thus *only those individuals who reside in the district as it was constituted at the time of the former incumbent's election are eligible to vote in an election to fill the vacancy or to be appointed to hold the office for the remainder of the unexpired term.* The leading case is the California Supreme Court's decision in *Sloan v. Donoghue* (1942) 20 Cal.2d 607. In that case, Lee Geyer had been elected to Congress to represent the 17th Congressional District in November 1940. Geyer died in October 1941, creating a vacancy in the office for the remainder of his unexpired term, through December 1942. Between Geyer's election and death, however, the Legislature

redistricted the boundaries of the 17th Congressional District. The Governor called for a special election to fill the vacancy using the boundary lines of the 17th Congressional District *as it existed when Geyer was elected* in 1940. The Supreme Court unanimously held that this was the proper district to use for the special election.

The question considered by the Court in *Sloan v. Donoghue* is identical to that presented by the current circumstances in Moreno Valley: “The issue presented by this proceeding is whether the election was properly proclaimed to be held in the 17th Congressional District as it existed when Geyer was elected [o]r, conversely, should the election have been proclaimed to be held in the enlarged district as it existed when the governor issued his proclamation.” (20 Cal.2d at p. 609.) The Court’s unequivocal answer is equally applicable here: “We are satisfied that under the circumstances of this case the proclamation of the governor properly called for the election to be held in the old district.” (*Ibid.*)

The Court in *Sloan* noted that “it is not the first time the problem has arisen in this state,” that “similar problems have arisen with the adoption of each Apportionment Act by the Legislature,” and that the Attorney General’s office “uniformly has advised that the special election should be held in the old district,” citing five such prior opinions so holding. (*Id.*, p. 611.) The Supreme Court also observed that its ruling was consistent with established law elsewhere, citing both *McCrary on Elections* [“The true rule, therefore, must be that a district once created, and having elected a Representative in Congress, should be allowed to continue *intact* for the purpose of filling any vacancy which may occur, until the end of the Congress in which it is represented.”] and *Corpus Juris* [“If after a congressional election the state is redistricted and a vacancy then occurs, such vacancy should be filled by the suffrage of the electors of the old district and not by that of the electors of the new district.”]. (20 Cal.2d at pp. 609-610.)<sup>4</sup>

The Supreme Court applied the same ruling to vacancies that occur in state legislative offices in *Legislature v. Reinecke* (1973) 10 Cal.3d 396. In that case, the Court considered whether elections for State Senate had to be held in all Senate districts after a decennial census and delayed reapportionment, or only in the 20 new even-numbered districts that were normally scheduled for that year. Citing *Sloan v. Donoghue* (among other cases), the Court held that “those senators elected from odd-numbered districts in 1972 are entitled to serve four-year terms

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<sup>4</sup>Significantly, the Court held that the old district boundaries should be used for the purpose of filling the vacancy in office even while acknowledging that those boundaries had expressly been repealed and replaced by new boundary lines under the intervening 2011 Apportionment Act. (*Id.*, p. 608.) The Court nevertheless ruled that “the only practical and sound conclusion is that regardless of the repeal of the act creating and delineating the old district, the special election to fill the vacancy now existing should be held in the old district.” (*Id.*, p. 612 [citation omitted].)

or until after the 1976 general election, and *if vacancies occur in their offices they will be filled by elections in the districts in effect in 1972.*" (10 Cal.3d at p. 404 [emphasis added].) The Court in *Reinecke* fully recognized that "to give continuing effect to the old odd-numbered districts for the purpose of allowing the incumbents therein to serve their full terms and for the purpose of filling any vacancies in such districts" would result in some voters having to wait six years between senatorial elections and "be[ing] represented by no senator in whose election they could participate for two years following reapportionment" (*id.*, p. 405) — the same circumstance that Dr. Gutierrez apparently finds himself in with respect to Moreno Valley City Council elections following the 2011 redistricting. But the Supreme Court found that this result was merely "the inevitable byproduct of reapportioning a legislative body whose members are elected for staggered four-year terms." (*Ibid.*)

In conformance with the Supreme Court's decisions in *Sloan v. Donoghue* and *Legislature v. Reinecke*, the California Secretary of State — the state's chief elections official — issued a directive to all county clerks and registrars of voters on August 15, 2011, instructing them that although the newly drawn boundaries adopted by the Citizens Redistricting Commission in August 2011 are effective and should be used beginning with the June 2012 Presidential Primary election, "it is critical that you preserve the current maps and other data necessary to hold an election using the current district lines" because for "any recall election involving a member of the Legislature or Board of Equalization, or a special vacancy election to fill a legislative vacancy, the existing (in this case, the 2001) — not the proposed — district lines would be used for that election." (Memorandum from Jana M. Lean, Chief, Elections Division, California Secretary of State's Office to All County Clerks/Registrars of Voters, dated Aug. 15, 2011 [emphasis in original] [citations omitted].)<sup>5</sup>

In sum, *it is beyond dispute* that California law requires that elections to fill vacancies in unexpired terms be held in the "old" electoral districts, not the new districts that would be applicable in the next general election following redistricting. (See, e.g., *Gaona v. Anderson* (9th Cir. 1993) 989 F.2d 299, 301 [Secretary of State's and county registrars' decision to hold special election to fill vacancy using the boundaries of the "old" state senate district instead of the newly configured district following reapportionment "was based on established California law"].) Indeed, just as the special elections held earlier this year to fill the vacancies in State Senate Districts 26 and 32 were conducted using the old, pre-2011-redistricting boundaries for those districts, if the Riverside County Registrar of Voters were to conduct a special election to fill the vacancy in the District 4 Council seat for Mr. Co's unexpired term, the Registrar would be compelled under California law to use the city council district boundaries for District 4 as they existed when Mr. Co was elected, prior to the 2011 redrawing of those district lines. And because Dr. Gutierrez would not be eligible to *vote* in that election, he is likewise ineligible to be *appointed* to fill the vacancy for that office under Government Code section 34882.

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<sup>5</sup>A copy of the Secretary of State's August 15, 2011, directive is attached hereto.

Moreno Valley City Council  
October 4, 2013  
Page 10

For the reasons set forth above, the City Council's action in appointing Dr. Gutierrez to fill the unexpired term of office for the District 4 Council seat resulting from Mr. Co's resignation was manifestly illegal. We thereby demand that the Council immediately rescind its unlawful action and instead call for a special election to be held as soon as legally possible to fill the vacancy in the office of City Councilmember for Council District 4.

Sincerely,



Fredric D. Woocher

Enclosure

cc: Riverside County District Attorney Paul E. Zellerbach  
California Attorney General Kamala Harris

**ROUTING SLIP**

     FOR YOUR INFORMATION  
     READ, DATE & INITIAL  
     FOR YOUR APPROVAL  
     PLEASE RESPOND

	YES	NO	DATE	INITIAL
Jesse Molina	<i>Jm</i>	_____	_____	<i>Jm</i>
Richard Stewart	_____	_____	_____	<i>RS</i>
Tom Owings	<i>TO</i>	_____	_____	<i>TO</i>
Marcelo Co	<i>MC</i>	_____	_____	<i>MC</i>
Victoria Baca	_____	_____	_____	<i>VB</i>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____



**Cindy Miller**

---

**From:** Cindy Miller  
**Sent:** Friday, May 17, 2013 12:03 PM  
**To:** Jesse Molina; Marcelo Co; 'marcelocoforcycouncil@gmail.com'; molinavision@verizon.net; Richard Stewart; richstew27@gmail.com; Tom Owings; towings123@gmail.com; Victoria Baca; Victoriabaca2000  
**Cc:** Cathy Parada; Ewa Lopez; Jane Halstead; Juliene Clay; Kathy Gross; Michele Patterson; Michelle Dawson; Tom DeSantis; Abdul Ahmad; Randy Metz  
**Subject:** Reponse District 3 - CRM MV-15205-B8T9 - Mr. Rahmon (Weed Abatement)  
**Attachments:** CouncilSummary[1].pdf

Please see attached council summary report – Mayor Owings and Fire staff are calendared to meet with Mr. Rahmon on Monday, May 20.

Thanks,

Cindy

Cindy A. Miller  
Executive Assistant to Mayor / City Council  
City Council Office  
City of Moreno Valley  
14177 Frederick St.  
P.O. Box 88005  
Moreno Valley, CA 92552-0805

  
E: [cindym@moval.org](mailto:cindym@moval.org)  
w: [www.moval.org](http://www.moval.org)

*Thank ~~of~~ you*

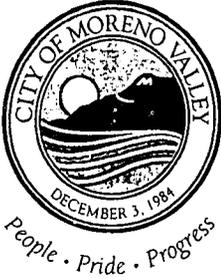
*J*

*we will report back*

---

*Please ask the former city employ to contact me at  - ~~the~~ our discussion will be confidential*

---



Office of the Mayor

City Hall  
14177 Frederick Street  
P. O. Box 88005  
Moreno Valley, CA 92552-0805  
Phone: 951 . 413 . 3008  
Fax: 951 . 413 . 3760  
[www.moreno-valley.ca.us](http://www.moreno-valley.ca.us)

April 4, 2013

Dear Sunnymead Boulevard Business Partner:

The City of Moreno Valley has embarked on an initiative to improve and enhance the business climate along Sunnymead Boulevard. Council Member Baca and I have spoken to a number of you about our desire to clean up this area and better promote your business. The result of those conversations is that it will take a concerted effort between the City, businesses, and shopping center owners/managers to make Sunnymead Boulevard a thriving place to do business.

Council Member Baca and I personally invite you to meet with us and key City staff to discuss plans to turn this important business corridor around by addressing issues such as crime, code compliance, homelessness, and aesthetics. The City's goal is to be a great place to do business and help your business grow.

The meeting is scheduled for Tuesday, April 23, 2013, from 8:00 a.m. to 10:00 a.m., at Miller Jones Mortuary located at 23618 Sunnymead Boulevard. Light refreshments will be provided.

If you have any questions, please call Shanna Palau at [REDACTED] or email [shannap@moval.org](mailto:shannap@moval.org).

Sincerely,

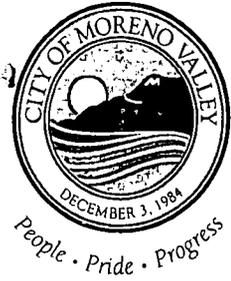
Tom Owings  
Mayor

Victoria Baca  
Council Member

c: Council Members  
City Manager

MV00230745

2013 - Outgoing Correspondence  
Baca, Victoria



Office of the Mayor

City Hall  
14177 Frederick Street  
P. O. Box 88005  
Moreno Valley, CA 92552-0805  
Phone: 951 . 413 . 3008  
Fax: 951 . 413 . 3760  
[www.moreno-valley.ca.us](http://www.moreno-valley.ca.us)

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If you have any questions, please call Shanna Palau at [REDACTED] or email [shannap@moval.org](mailto:shannap@moval.org).

Sincerely,

Tom Owings  
Mayor

Victoria Baca  
Council Member

c: Council Members  
City Manager

MV00230820

Business Name	Address	Owner Last	Owner First	Full Name	City	State	Zip
ORIGINAL,SUNNYMEAD BURGERS	23670 SUNNYMEAD BLVD	WILLIS	MARC	WILLIS MARC	Moreno Valley	CA	92553
MILLER - JONES MORENO VALLEY MORTUARY	23618 SUNNYMEAD BLVD	MORENO VALLEY MORTUARY, INC		MORENO VALLEY MORTUARY, INC	Moreno Valley	CA	92553
CITY SMOG CENTER	23550 SUNNYMEAD BLVD #105	ELSHARKAWI	GAMAL	ELSHARKAWI GAMAL	Moreno Valley	CA	92553
AUTOZONE #5565	23510 SUNNYMEAD BLVD	AUTO ZONE WEST, INC		AUTO ZONE WEST, INC	Moreno Valley	CA	92553
BUDGET AUTO REPAIR & TRANSMISSION, INC	23930 SUNNYMEAD BLVD #A	BUDGET AUTO REPAIR & TRANSMISSION, INC		BUDGET AUTO REPAIR & TRANSMISSION, INC	Moreno Valley	CA	92553
ADVANTAGE AUTO CARE	23930 SUNNYMEAD BLVD #B2	GARCIA	ANTONIO	GARCIA ANTONIO	Moreno Valley	CA	92553
TRUST COMPLETE AUTO REPAIR AND TOWING	23930 SUNNYMEAD BLVD #C1	GRAY, JR	TROY E	GRAY, JR TROY E	Moreno Valley	CA	92553
R N AUTO ELECTRIC	23930 SUNNYMEAD BLVD #C2	VIDAL	ROMEO M	VIDAL ROMEO M	Moreno Valley	CA	92553
AMERICAN PERSONNEL SVC #1419	12431 HEACOCK ST	CHEVRON STATIONS, INC		CHEVRON STATIONS, INC	Moreno Valley	CA	92553
CHEVRON U S A, INC # 97568	12431 HEACOCK ST	CHEVRON U S A, INC		CHEVRON U S A, INC	Moreno Valley	CA	92553
JACK JR HAMBURGER	12451 HEACOCK ST	KWAK	JAE SEOK	KWAK JAE SEOK	Moreno Valley	CA	92553
HANDY REPAIR SERVICE	23918 SUNNYMEAD BLVD	LEE	HYUN SEANG	LEE HYUN SEANG	Moreno Valley	CA	92553
JACK IN THE BOX #175	12477 HEACOCK ST	JACK IN THE BOX, INC		JACK IN THE BOX, INC	Moreno Valley	CA	92553
PACHECO TIRE & WHEEL SERVICE	23660 TOWER ST	PACHECO TIRE & WHEEL SERVICE		PACHECO TIRE & WHEEL SERVICE	Moreno Valley	CA	92553
MIKES AUTOMOTIVE REPAIR	23848 SUNNYMEAD BLVD #A,B	HERNANDEZ	ROSA	HERNANDEZ ROSA	Moreno Valley	CA	92553
HEACOCK SHELL #68566	12301 HEACOCK ST	TESORO REFINING AND MARKETING COMPANY		TESORO REFINING AND MARKETING COMPANY	Moreno Valley	CA	92553
VACANT	23640 TOWER CIR #B				Moreno Valley	CA	92553
VACANT	23800 SUNNYMEAD BLVD #B				Moreno Valley	CA	92553
VACANT	23800 SUNNYMEAD BLVD #E				Moreno Valley	CA	92553
VACANT	23800 SUNNYMEAD BLVD #F				Moreno Valley	CA	92553
VACANT	23846 SUNNYMEAD BLVD #3B				Moreno Valley	CA	92553
VACANT	23846 SUNNYMEAD BLVD #11				Moreno Valley	CA	92553
VACANT	23846 SUNNYMEAD BLVD #14				Moreno Valley	CA	92553
MIDAS	23930 SUNNYMEAD BLVD #D				Moreno Valley	CA	92553
MORENO VALLEY MINI SEL	12411 STRIP DR				Moreno Valley	CA	92553
PATRIOT HEATING & A / C, INC	12424 GRAHAM ST	PATRIOT HEATING & A/ C, INC		PATRIOT HEATING & A/ C, INC	Moreno Valley	CA	92553
DETAIL EXPRESS	23550 SUNNYMEAD BLVD	I-WASH EXPRESS		I-WASH EXPRESS	Moreno Valley	CA	92553
I WASH EXPRESS	23550 SUNNYMEAD BLVD	I-WASH EXPRESS		I-WASH EXPRESS	Moreno Valley	CA	92553
RITA COLLINS-FAULKNER, P H D	23800 SUNNYMEAD BLVD #A	COLLINS-FAULKNER, P H D	RITA	COLLINS-FAULKNER, P H D RITA	Moreno Valley	CA	92553
MORENO VALLEY HEARING AIDS	23800 SUNNYMEAD BLVD #C	TURPIN	BEN R	TURPIN BEN R	Moreno Valley	CA	92553
IMPERIAL REALTY	23800 SUNNYMEAD BLVD #D	MOTTE	EMMA LUCERO	MOTTE EMMA LUCERO	Moreno Valley	CA	92553
VISION SECURITY SYSTEMS	23800 SUNNYMEAD BLVD #G	GOLDBERG	CHAUNNON	GOLDBERG CHAUNNON	Moreno Valley	CA	92553
RE/ MAX RESULTS	23580 SUNNYMEAD BLVD	MORENO VALLEY REALTY, INC		MORENO VALLEY REALTY, INC	Moreno Valley	CA	92553
COFFEE GRINDER	23580 SUNNYMEAD BLVD #111	QUEZADA	LUIS A	QUEZADA LUIS A	Moreno Valley	CA	92553
AMERICAN INDEPENDENT ESCROW, INC	23580 SUNNYMEAD BLVD #200	AMERICAN INDEPENDENT ESCROW, INC		AMERICAN INDEPENDENT ESCROW, INC	Moreno Valley	CA	92553
TOP THIS	23770 SUNNYMEAD BLVD				Moreno Valley	CA	92553
MAGIC AUTO GLASS	23770 SUNNYMEAD BLVD #B	JONES, JR	CLASTER	JONES, JR CLASTER	Moreno Valley	CA	92553
FREDES PRINTING & SIGNS	23846 SUNNYMEAD BLVD #1	FREDES	OSCAR A	FREDES OSCAR A	Moreno Valley	CA	92553
MANAGEMENT ONE	23846 SUNNYMEAD BLVD #10	MANAGEMENT ONE		MANAGEMENT ONE	Moreno Valley	CA	92553
SADDLEBACK PROPERTIES, INC	23846 SUNNYMEAD BLVD #11	SADDLEBACK PROPERTIES, INC		SADDLEBACK PROPERTIES, INC	Moreno Valley	CA	92553
GOTTA HAV - IT PROP SHOP	23846 SUNNYMEAD BLVD #13	CHAMBERS	KATHY	CHAMBERS KATHY	Moreno Valley	CA	92553
A M I BUSINESS SERVICES	23846 SUNNYMEAD BLVD #2	ATTRACTION MARKETING, INC		ATTRACTION MARKETING, INC	Moreno Valley	CA	92553
MORENO MED CARE & CHIROPRACTIC CLINIC	23846 SUNNYMEAD BLVD #4	RACHED	ELIAS	RACHED ELIAS	Moreno Valley	CA	92553
A C E PROGRAMS MANAGEMENT, L L C	23846 SUNNYMEAD BLVD #5	A C E PROGRAMS MANAGEMENT, L L C		A C E PROGRAMS MANAGEMENT, L L C	Moreno Valley	CA	92553
B M R DRAFTING SERVICE	23846 SUNNYMEAD BLVD #6	RODRIGUEZ	BERNARDO	RODRIGUEZ BERNARDO	Moreno Valley	CA	92553



DONALD L IMAN, D D S , INC  
ALLSTATE INSURANCE  
PABLO T MALANA, MBA, C P A ACCOUNTANCY CO  
RENA SERRANO & ASSOCIATES  
ATHENA COUNSELING CENTER  
VILLAGE DONUTS  
CHINA GARDEN  
THE BEESON GROUP  
HYPNOSIS REIKI  
JUAN MEJIA DDS  
CITYVIEW  
KUMON  
TECHNICARE  
GLOBAL OPPORTUNITIES DISTRIBUTING INC.

23470 OLIVEWOOD PLAZA DR #17  
23470 OLIVEWOOD PLAZA DR #25  
23470 OLIVEWOOD PLAZA DR #26  
23470 OLIVEWOOD PLAZA DR #27  
23470 OLIVEWOOD PLAZA DR #28  
23300 SUNNYMEAD BLVD #B  
23300 SUNNYMEAD BLVD #C  
23300 SUNNYMEAD BLVD #A  
23318 OLIVEWOOD PLAZA DR #H  
23318 OLIVEWOOD PLAZA DR #D  
23470 OLIVEWOOD PLAZA #110  
23470 OLIVEWOOD PLAZA #210  
23470 OLIVEWOOD PLAZA #230  
23470 OLIVEWOOD PLAZA #240

DONALD L IMAN, D D S, INC  
BURK  
PABLO T MALANA, MBA, C P A ACCOUNTANCY COR  
SERRANO  
HOPPER  
LIM  
SEUN

GERROLD M  
  
RENA  
MS. ISUZU  
KHENG  
JEFFREY S

DONALD L IMAN, D D S, INC  
BURK GERROLD M  
PABLO T MALANA, MBA, C P A ACCOUNTANCY COR  
SERRANO RENA  
HOPPER MS. ISUZU  
LIM KHENG  
SEUN JEFFREY S

Moreno Valley CA 92553  
Moreno Valley CA 92553

2013-Incoming Correspondence  
Baca, Victoria

**Cindy Miller**

---

**From:** Victoria Baca  
**Sent:** Tuesday, May 14, 2013 12:33 PM  
**To:** Cindy Miller  
**Subject:** SCE (Chino Hills)

Cindy, please let me know the status of the letter requested be sent regarding SCE. I don't recall the exact date I requested this, however it's been a while....

Victoria Baca, M.Ed.  
Councilwoman, District 5

*City Council Office*  
*City of Moreno Valley*  
*14177 Frederick St.*  
*P.O. Box 88005*  
*Moreno Valley, CA 92552-0805*

6/6/13

Information was forwarded  
to the Council Members  
for legislative advocacy  
input. Michele Patterson  
researched this.



I have attached a fact sheet that identifies the issue. In a nutshell, the city of Chino Hills wants us to underground in their city a 3.5 mile part of a 173 mile line that goes through 20 cities and three counties. This would be paid by all SCE ratepayers going forward.

I'm asking you to review the fact sheet, there are embedded links on the website. Chino Hills is in Segment 8A: [www.sce.com/trtp](http://www.sce.com/trtp)

If you decide to write a letter of support, please use the same letter and send it to:

President Michael R. Peevey  
California Public Utilities Commission  
505 Van Ness Avenue  
San Francisco, CA 94102-3214

CPUC Public Advisors Office  
California Public Utilities Commission  
505 Van Ness Avenue  
San Francisco, CA 94102-3214

Please email copies of the letters to me, (do not cc me on them).

# Tehachapi Renewable Transmission Project (TRTP)

## Overview of TRTP Segments 4-11 and the CPUC Order to Analyze Underground Options in Chino Hills

### Project Overview

- TRTP Segments 4-11 consist of new and upgraded electrical transmission facilities spanning approximately 173 miles and are being constructed to deliver up to 4,500 megawatts of renewable energy, **enough capacity to power three million homes** (TRTP Segments 1-3 were approved by the California Public Utilities Commission (CPUC) in March 2007 and construction is now complete).
- The project traverses over 20 communities and three counties.
- It is the first major transmission project in California being constructed specifically to access multiple renewable generators in a remote, renewable-rich resource area.
- TRTP 4-11 was approved in December 2009, after two years of review and analysis by the CPUC and its team of environmental consultants.

### Project Timeline

Fall 2009	CPUC approves TRTP 4-11 after a two-year licensing phase
Spring 2010	Construction of TRTP 4-11 begins
Winter 2012-13	Segments 4, 5 and 10 completed
Fall 2013	Segment 6 expected to be completed
Winter 2015	Expected project completion

### CPUC Order to Analyze Underground Options in Chino Hills

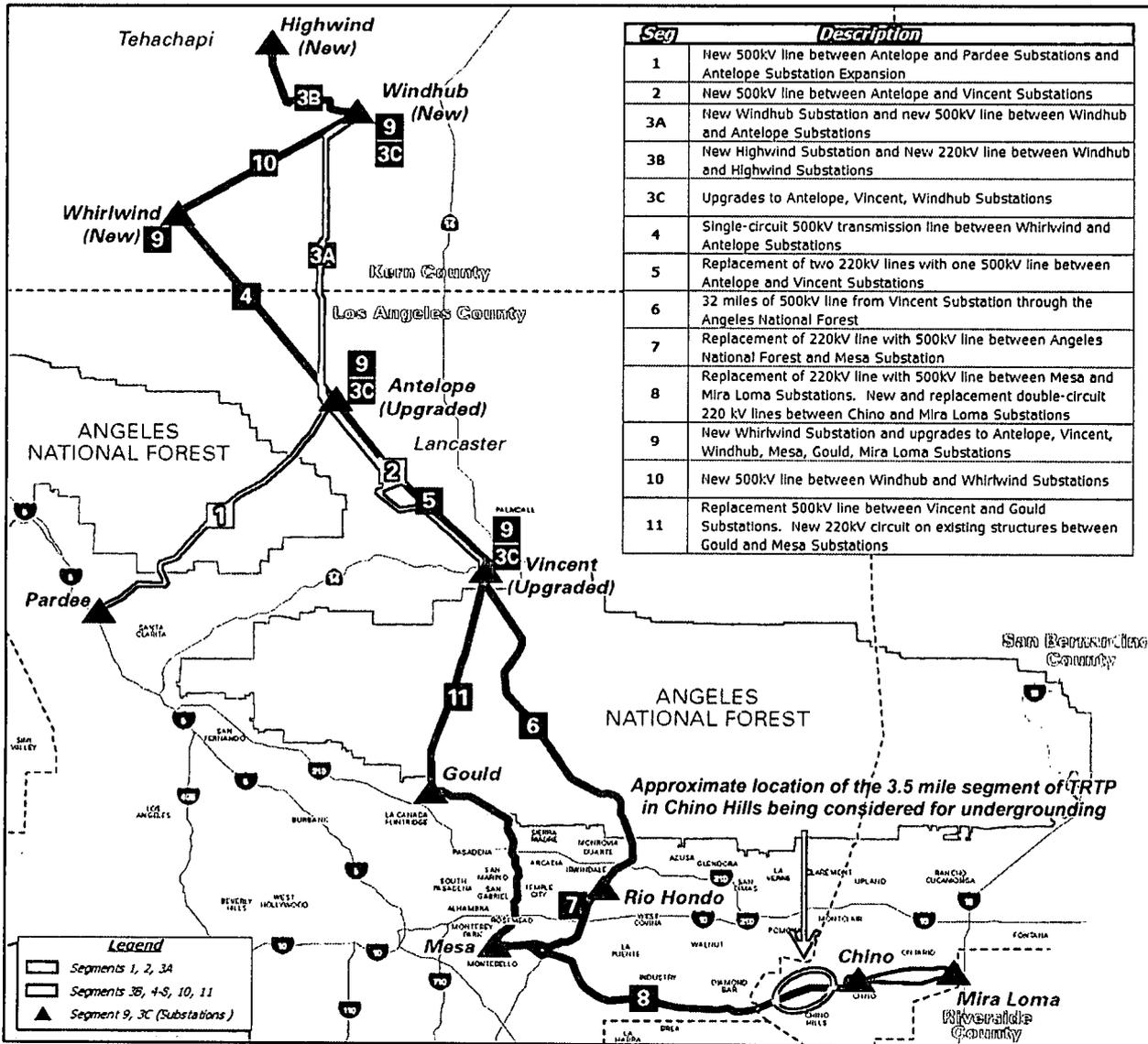
- Currently the CPUC is considering whether or not the portion of TRTP within Chino Hills should be placed underground instead of the already-approved overhead configuration.
- The underground options being considered would cost approximately **\$540-\$893 million\*** for the 3.5 mile area in Chino Hills, which is up to **\$723 million more** than the approved overhead portion in Chino Hills. These additional costs would likely impact ratepayers throughout California.
- In the area considered for an underground option, 12 of 16 transmission structures have already been completed as part of the approved overhead position in the existing utility right-of-way corridor (the completed and partially-completed structures would need to be demolished and removed if the CPUC orders an underground option).
- SCE's cost and schedule estimates are based on optimistic scenarios. If SCE is ordered by the CPUC to underground TRTP in Chino Hills and delays are encountered, the operational date of TRTP could be pushed beyond the goal of 2015 and increase the total cost beyond estimates.
- The CPUC issued a decision allowing SCE to recover as much as \$33 million in pre-construction costs it would incur before the CPUC makes a final decision on whether to proceed with an underground option in Chino Hills.

\*Based upon SCE underground testimony served on 12/3/2012

\*\*Based upon SCE rate recovery testimony served on 1/17/2013

4/2/2013

# Project Map



## Juliene Clay

---

**From:** Victoria Baca  
**Sent:** Thursday, April 18, 2013 7:58 AM  
**To:** Juliene Clay  
**Subject:** Fwd: Chino Hills Undergrounding Issue  
**Attachments:** TRTP Fact Sheet -Underground Option vrsn 4-2-13.pdf; Baca 2.docx; ATT00001..htm; Baca.docx; ATT00002..htm; Baca.docx; ATT00003..htm

Victoria Baca, M.Ed.  
Councilwoman, District 5

*City Council Office  
City of Moreno Valley  
14177 Frederick St.  
P.O. Box 88005  
Moreno Valley, CA 92552-0805*

Begin forwarded message:

**From:** "Raymond.Hicks@sce.com" <Raymond.Hicks@sce.com>  
**To:** "Victoria Baca" <victoriab@moval.org>  
**Subject:** Chino Hills Undergrounding Issue

Victoria,

I have attached a fact sheet that identifies the issue. In a nutshell, the city of Chino Hills wants us to underground in their city a 3.5 mile part of a 173 mile line that goes through 20 cities and three counties. This would be paid by all SCE ratepayers going forward.

I'm asking you to review the fact sheet, there are embedded links on the website. Chino Hills is in Segment 8A: [www.sce.com/trtp](http://www.sce.com/trtp)

If you decide to write a letter of support, please put on your letterhead and send it to:

President Michael R. Peevey  
California Public Utilities Commission  
505 Van Ness Avenue  
San Francisco, CA 94102-3214

CPUC Public Advisors Office  
California Public Utilities Commission  
505 Van Ness Avenue  
San Francisco, CA 94102-3214

Please email copies of the letters to me, (do not cc me on them).

I have attached a template for your consideration.

Thank you,

Ray Hicks  
Region Manager  
PAX 18238  
[REDACTED]

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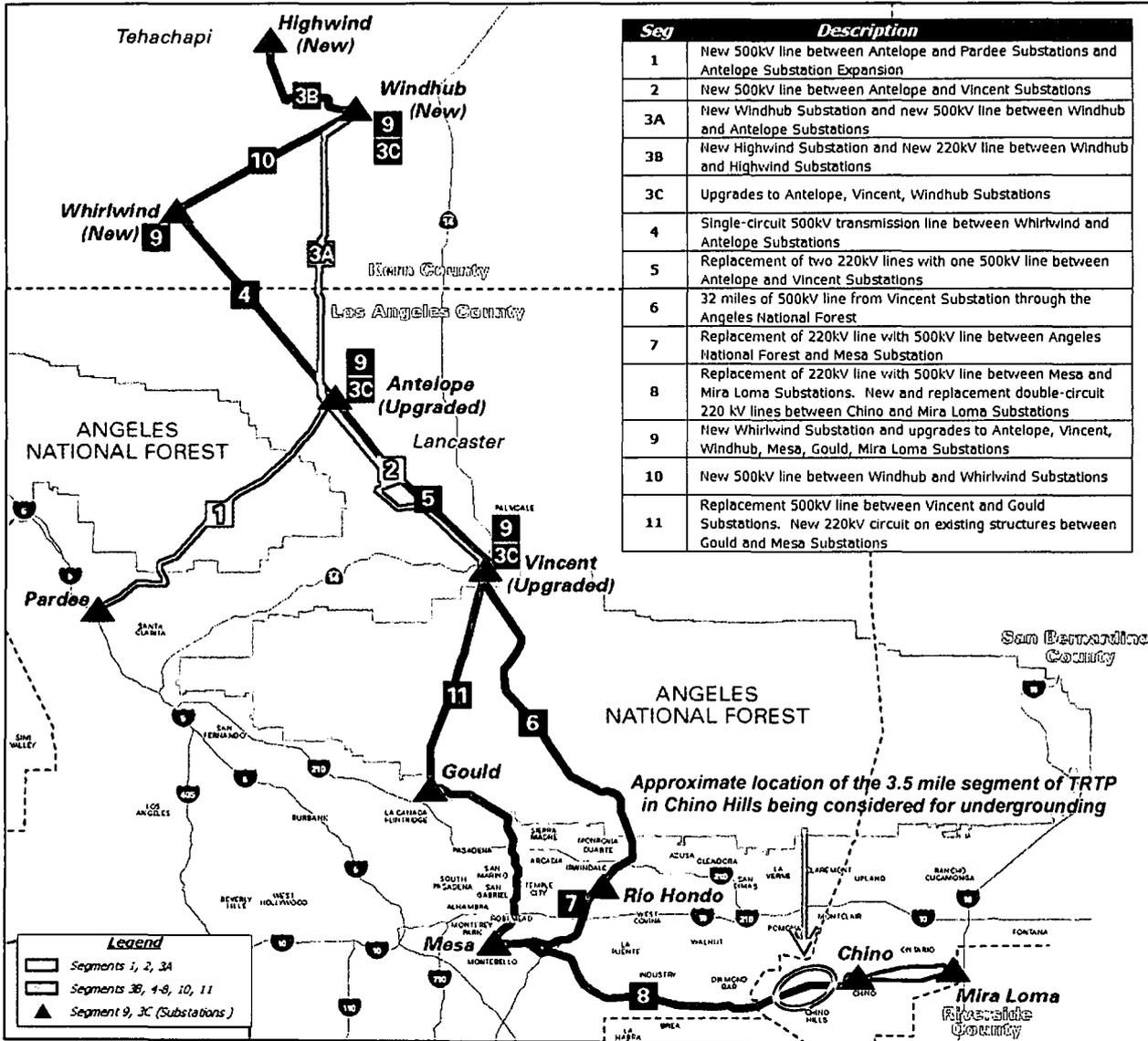
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\*Based upon SCE underground testimony served on 12/3/2012

\*\*Based upon SCE rate recovery testimony served on 1/17/2013

4/2/2013

# Project Map



April 18, 2013

CPUC Public Advisors Office  
505 Van Ness Avenue  
San Francisco, CA 94102

Re: In the Matter of the Application of Southern California Edison Company (U338-E) for a Certificate of Public Convenience and Necessity Concerning the Tehachapi Renewable Transmission Project (Segments 4 through 11), Application No. 07-06-031

Dear CPUC Public Advisors Office,

In 2009 the CPUC approved this project after two years of a licensing phase. This 175 mile project was completely reviewed by cities, counties, businesses, and residents. All public notification was followed; public hearings and open houses were held. Supporters and opponents all had their chance to be heard. Now, because of complaints from the residents, and the spending of more than \$3 million dollars by the city council of the fifth richest city in California, you have had the construction stopped on segment 8, the 3.5 mile stretch through Chino Hills.

Does this mean the public comment period is re-opened? If not, isn't this unfair to the other residents, businesses, cities and counties? How can you justify this?

Why should all SCE customers pay for the increased costs of roughly \$500 million dollars?

Please allow this project to move forward as designed and approved back in 2009.

Thank you,

Victoria Baca



[Raymond.Hicks@sce.com](mailto:Raymond.Hicks@sce.com)

## Information for Federal Letter Writing – SONGS

**Content:** Letters should state the reason for reaching out to the legislator and give examples on how the SONGS issue would affect their organization/communities.

Protocol is having the letter addressed to the elected official (do not cc them) and cc the NRC members. Please send three letters individually addressed to:

### **Senator Barbara Boxer**

112 Hart Senate Office Building  
Washington, DC 20510

<https://boxer.senate.gov/en/contact/policycomments.cfm>

### **Senator Dianne Feinstein**

331 Hart Senate Office Building  
Washington, DC 20510

<https://www.feinstein.senate.gov/public/index.cfm/e-mail-me>

### **Congressman Darrell Issa**

2347 Rayburn House Office Building  
Washington, DC 20515

[http://issa.house.gov/index.php?option=com\\_content&view=article&id=597&Itemid=73](http://issa.house.gov/index.php?option=com_content&view=article&id=597&Itemid=73)

*add Mark Takano*

### **Please cc: the following individuals:**

#### **NRC:**

Allison MacFarlane – Chairwoman  
U.S. Nuclear Regulatory Commission  
Mail Stop O-16G4  
Washington, DC 20555-0001  
email: [Chariman@nrc.gov](mailto:Chariman@nrc.gov)

Elmo Collins, Jr.  
Regional Administrator  
U.S. NRC Region IV  
612 E. Lamar Blvd., Suite 400  
Arlington, TX 76011-4125

*blind copy Ray Hides.*



November 8, 2012

Office of U.S. Senator Barbara Boxer  
112 Hart Senate Office Building  
Washington, D.C. 20510

The Honorable Barbara Boxer,

The City of San Jacinto appreciates the emphasis that the Nuclear Regulatory Commission and Southern California Edison (SCE) have stressed, and promised, that safety is the paramount concern and the units would not be restarted until both organizations agree that there is no safety concern, for residents and SCE employees.

As representing ratepayers, we would like to have the unit(s) restarted to lower the costs of generation, as soon as safe working conditions permit. I have read that \$371 million dollars of generation has been purchased since these have been off-line.

We could avoid future costs by keeping political posturing to a minimum. Please remind the NRC and SCE to stay focused on the real issue of restarting the unit as they have been focused on safety. As much as possible, do not let a minority of people who are putting fear, instead of facts influence the decision making process.

Respectfully,

Andrew F. Kotyuk  
Mayor  
City of San Jacinto

John Denver Realty  
414 E. 4th St  
Perris, CA 92570

Office of U.S. Senator Barbara Boxer  
112 Hart Senate Office Building  
Washington, D.C. 20510

The Honorable Barbara Boxer,

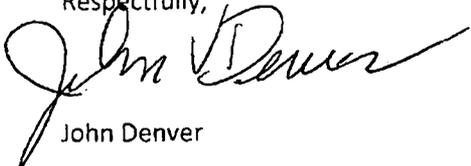
I have read through some facts sheets about San Onofre, and newspaper articles. I wonder at times if the same issue is being discussed. The activists are bringing up "what if" situations and utilizing fear tactics in their attempt to persuade people. The fact sheets are factual and unemotional. One I have in hand states San Onofre has been operating since 1968. If there had been any incidents or unsafe operations impacting the public's health, the opponents would be publicizing those to keep the units shut down.

Whether a person likes nuclear power or not it is virtually free of emissions which helps meet the state's regulated air quality standards to reduce greenhouse gases.

No one is opposing the need for the necessity of generation to be located in the Orange County area. If this is shutdown, what is the likelihood of a natural gas plant being opened in the Orange County area? As I understand, without the support San Onofre provides, the reliability for those millions of residents and businesses is at risk.

Please encourage the Nuclear Regulatory Commission and Southern California Edison to keep safety first, and to bring unit two back on line.

Respectfully,



John Denver

Mayor of Menifee, CA

# SAN ONOFRE NUCLEAR GENERATING STATION

## THE VALUE OF SAN ONOFRE

Southern California Edison's (SCE) San Onofre Nuclear Generating Station, near San Clemente, Calif., is Southern California's largest and most reliable source of electricity. Jointly owned by SCE, San Diego Gas & Electric and the city of Riverside, the units can generate 2,200 megawatts of power — enough to meet the needs of 1.4 million homes and businesses at a point in time.

The San Onofre plant has produced more than 350 billion kilowatt-hours of electricity since its beginnings in 1968 — exceeding all other individual power sources in the region.

### THE GROWING IMPORTANCE OF CLEAN ENERGY

Nuclear energy is virtually free of carbon emissions, making the San Onofre Nuclear Generating Station increasingly valuable for meeting rising air quality standards and California's commitment to reducing greenhouse gases. Carbon emissions are a prime contributor to the greenhouse gas effect.

Unlike nuclear plants, fossil fuel plants burn their fuel sending particulate matter and greenhouse gas emissions up their smoke stacks and into the atmosphere. Nuclear plants do not burn their fuel and therefore virtually no air emissions are produced.

Compared to fossil fuel generation, San Onofre has helped **AVOID:**

• **100,000** metric tons of smog producing pollutants.

• **180,000,000** metric tons of carbon emissions.

### 24-HOUR GENERATION

The San Onofre plant provides "baseload" generation, meaning its power serves customers' needs day and night, regardless of the weather or the time of day. Few other energy sources are able to provide generation 24 hours a day, 7 days a week.

### A SECURE FUEL SOURCE

San Onofre enhances energy security by increasing SCE's generation diversity that also includes solar, wind, geothermal and biomass. In addition, uranium is an abundant, predictable, secure fuel source that reduces California's dependence on less stable fuel.

### ESSENTIAL TO GRID RELIABILITY

San Onofre provides the region with electricity as well as essential voltage support. Grid operators like SCE must ensure not only that enough electricity is available for customers' homes and businesses, but also that there is adequate voltage support. Much like water pressure in a water system, voltage keeps electricity flowing.

## THE UNITS CAN GENERATE

# 2,200

 megawatts of power

ENOUGH TO MEET THE NEEDS OF

# 1,400,000

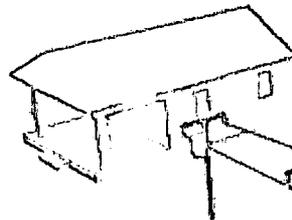
homes and businesses at a point in time

# SAN ONOFRE NUCLEAR GENERATING STATION

## HOW SAN ONOFRE MAKES ELECTRICITY

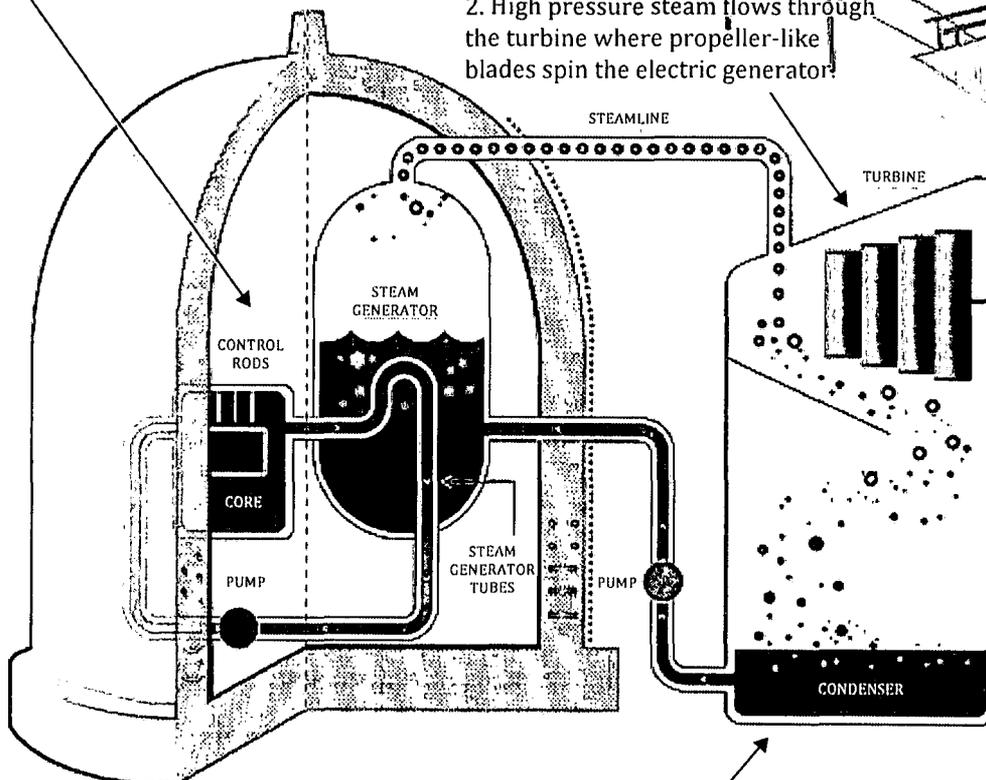
Most large power plants generate electricity in the same way. They produce steam to turn turbines that rotate generators, producing electricity. They differ in the fuel they use to create steam—oil, coal, natural gas or, in the case of San Onofre, uranium.

1. The nuclear reactor heats water which is then pumped to a steam generator. From here, the heat is transferred to a second water system where that water is converted to steam.



2. High pressure steam flows through the turbine where propeller-like blades spin the electric generator.

3. Inside the generator, coils of wire and magnetic fields interact to produce electricity.



4. The electricity leaves San Onofre through a transmission system to provide power to 1.4 million Southern California homes and businesses.

5. A third, separate cooling system using ocean water condenses the steam back into water for recycling back to the steam generator.

# SAN ONOFRE NUCLEAR GENERATING STATION

## SAN ONOFRE'S STABLE POWER FUEL

Energy diversity leads to increased energy security. As a result, California's energy supply is more secure and its energy costs more stable because of nuclear power plants such as Southern California Edison's (SCE) San Onofre Nuclear Generating Station near San Clemente.

North America and other stable parts of the world have abundant supplies of secure, domestic uranium. As a result, nuclear generation makes America's electricity supply less dependent on unpredictable markets. And an abundant, assured fuel supply means steadier customer rates.

### URANIUM – AN ABUNDANT ENERGY SOURCE

**STEP 1.** Uranium is mined much like other minerals. Solvents are injected into an area that removes the uranium without displacing large amounts of earth. The result is "yellowcake" which then undergoes filtering and drying.

**STEP 2.** A chemical process converts the yellowcake to uranium hexafluoride which contains one of earth's naturally occurring elements called U-235, the source of the controlled reaction in a nuclear reactor.

**STEP 3.** An enrichment process increases the U-235 content from less than 1 percent to between 3 and 4 percent. This low level of enrichment for nuclear fuel cannot explode and is well below the 90 percent enrichment needed to be weapons grade.

**STEP 4.** The uranium hexafluoride is then converted into uranium dioxide powder, pressed into fuel pellets, loaded into long tubes and grouped into tube bundles for use by nuclear plants.

### NUCLEAR FUEL FACTS

- One uranium fuel pellet smaller than a penny contains as much energy as 149 gallons of oil, a ton of coal and 17,000 cubic feet of natural gas.
- All the used nuclear fuel produced by the U.S. nuclear energy industry during four decades of operation could be stacked 10 yards high on one football field.
- If all the electricity you use in your lifetime were supplied by nuclear power, the used fuel from meeting your energy needs would weigh two pounds and fit inside one soft drink can.
- A nuclear power plant occupying a third of a square mile can generate one billion watts of power, or enough electricity to serve 650,000 average homes at a point in time. Generating the same amount of power with a solar installation would require a solar facility covering 50 square miles or a wind farm covering 200 square miles.

### A NUCLEAR POWER PLANT OCCUPYING

$\frac{1}{3}$  of a square mile

CAN GENERATE

**1,000,000,000** watts of power

**THE SAME AMOUNT OF POWER WITH A  
SOLAR INSTALLATION WOULD REQUIRE  
A SOLAR FACILITY COVERING 50  
SQUARE MILES OR A WIND FARM  
COVERING 200 SQUARE MILES.**

# SAN ONOFRE NUCLEAR GENERATING STATION

## INSIDE THE DOMES

The large domes you see when driving past the San Onofre power plant are 160-foot-high, 4- to 7-foot-thick concrete structures that house steel nuclear reactors and other equipment. The domes are one of several, overlapping safety barriers designed to contain radioactive material during the unlikely event of a plant emergency.

### REACTORS

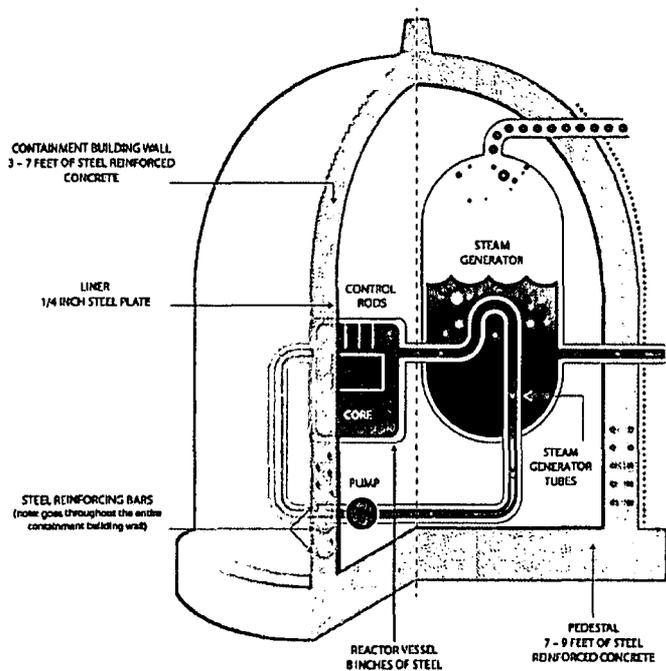
The reactors are 8-inch-thick steel vessels within which the nuclear fission occurs. The energy released heats water to more than 600 degrees Fahrenheit and 2,200 pounds per square inch of pressure. The reactor water serves two purposes: creating heat for the unit's steam generators and slowing the movement of neutrons within the fuel's atoms, which enables fission to occur.

### FUEL AND CONTROL RODS

Nuclear plant fuel is made up of small solid uranium pellets, about the size of the end of your finger. The pellets are dense, ceramic material placed end to end inside long sealed metal tubes called fuel rods. The fuel rods are grouped together in bundles and arranged so that control rods can be placed into them. Control rods contain a substance that absorbs neutrons and are used to slow or stop the fission process, which is done when the reactor is taken offline.

### STEAM GENERATORS

After leaving the reactor, the hot pressurized water passes through pipes submerged in a second water system inside the steam generators. The reactor water heats this separate water system to a boil, creating steam to turn the turbine generators. Each water system is a closed loop. Under normal conditions, water from the nuclear reactor never enters the turbine generator. Both the reactor vessel and steam generators are located inside the airtight, concrete containment dome, while the turbine generators are part of the non-nuclear part of the plant.



### OVERLAPPING, HIGH-TECH SAFETY AND SECURITY MEASURES PROTECT THE PUBLIC

Multiple physical barriers prevent the release of radioactive particles from inside the reactor into the atmosphere. These include the sealed fuel rods, the reactor vessel, the water system piping and the reinforced concrete dome. Overlapping electronic and visual technologies monitor the integrity of each barrier around the clock, as do SCE's trained plant operators and independent inspectors stationed at the San Onofre plant by the Nuclear Regulatory Commission. These expert inspectors have full unrestricted access to all plant operations.

# SAN ONOFRE NUCLEAR GENERATING STATION

## SCE'S RELIABILITY PLANNING

Southern California Edison's (SCE) San Onofre Nuclear Generating Station, near San Clemente, Calif., is the region's most reliable source of electricity. Jointly owned by SCE, San Diego Gas & Electric (SDG&E) and the city of Riverside, the plant generates 2,200 megawatts of power – enough to meet the needs of 1.4 million homes and businesses at a point in time.

San Onofre has produced more than 350 billion kilowatt-hours of electricity since its beginnings in 1968 – exceeding all other individual power sources in the region.

San Onofre offers a number of benefits to the state and to the electricity grid:

- Nuclear energy is virtually free of emissions
- Increasingly important in meeting the state's air quality standards to reduce greenhouse gases
- 24/7 generation of power
- Secure fuel source
- Essential for grid reliability

Additionally, San Onofre has helped avoid 100,000 metric tons of smog producing pollutants and 180 million metric tons of carbon emissions.

Whenever there are unexpected or sudden losses to major sources of transmission, voltage levels can fluctuate or drop. San Onofre provides significant reliability support to the grid, including support for grid voltage and frequency, and allows for increased import of power from distant regions outside of California.

- With San Onofre being offline, due to the plant's location between Orange and San Diego Counties where little other generation is located, grid reliability challenges are created that must be mitigated.
- SCE, SDG&E, and the California Independent System Operator (CAISO) took a number of steps prior to the summer of 2012 to protect grid reliability if high voltage transmission lines to the San Diego area were lost.
  - CAISO worked with AES Corporation to temporarily return Huntington Beach Generating Station Units 3&4 to service to provide generation and local grid support.
  - SCE reconfigured and upgraded certain transmission lines to prevent overloads.
  - SCE installed a load shedding scheme for south Orange County which could be activated if system voltages were to drop.
  - SDG&E installed a load shedding scheme for the San Diego area.
- SCE and CAISO are currently planning additional mitigations for summer 2013 and beyond to protect grid reliability if high voltage transmission lines to the San Diego area are lost.
  - CAISO is negotiating a contract with AES to convert the generators at Huntington Beach Generating Station Units 3&4 to synchronous condensers on a temporary basis to provide local grid support.
  - SCE plans to install four capacitor banks and a Static Var Compensator in Orange County to provide grid support.
  - SCE plans to reconfigure additional transmission lines in Orange County.
  - Should San Onofre remain offline beyond 2014, SCE would need to consider a combination of generation resources and/or transmission, including new lines in Los Angeles and Orange Counties.

SCE, CAISO and SDG&E are taking all prudent steps to ensure grid reliability for customers during the period of time when the San Onofre units are unavailable.

# BUSINESS OWNERS

## RELIABILITY

- Today, California relies on nuclear energy for one-fifth of the state's electricity.
- The U.S. Department of Energy forecasts the United States will need about 250,000 megawatts of new electric generating capacity by 2035, equivalent to 250 new, large power plants.
- With growing electricity demand businesses in California will need even more clean, reliable and efficient electricity to keep running without interruption day and night.
- When operating, San Onofre Nuclear Generating Station provides up to 2,200 megawatts of electricity which equates to about 10% of the peak daily electricity usage in the region.
- It also delivers "voltage support" which allows the grid to import more power from distant regions outside California. Electricity needs this constant pressure to keep the electrons flowing across the wires. Otherwise, there would be fluctuations and interruptions in electricity, and even blackouts.
- San Onofre offers "baseload" generation by providing a base of power to serve customers' needs day and night regardless of the weather. This cannot be duplicated by other clean power facilities such as wind farms or solar stations which do not run 24-7, cannot produce equivalent levels of power and don't provide the same voltage support.

## AFFORDABILITY

- The California economy is facing a tough, uphill climb out of the recession. It is no surprise that companies have been leaving California in search of lower costs of doing business. Nuclear power is one of the lowest-cost producer of baseload electricity and has a lower production cost than coal or natural gas which helps reduce the price of electricity for businesses.
- While current cheap prices of natural gas are prompting a rise in its use for electricity production it is important to maintain a diverse energy mix that will dampen any swings in fuel prices and the availability of any single energy source.

## LONG-TERM NEED

- Should San Onofre remain offline beyond 2014, SCE would need to consider a combination of other generation resources and/or construction of transmission lines throughout the Los Angeles and Orange County Basin.
- The multi-year regulatory reviews and approvals needed for new construction takes time. Businesses in California cannot afford a blow to the critical infrastructure and would greatly benefit from the stability and predictability of nuclear power in the energy mix and San Onofre's continued operation.

## COMMUNITY INVESTMENT

- Southern California Edison and its employees provide local charities with more than \$300,000 annually contributions plus thousands of hours of voluntary community service.

**Cindy Miller**

---

**From:** Juliene Clay  
**Sent:** Thursday, July 11, 2013 12:10 PM  
**To:** Victoria Baca; Victoria Baca  
**Cc:** Jane Halst ad; Cindy Miller; Ewa Lopez; Kathy Gross; Juliene Clay  
**Subject:** Emails

Victoria,

Your emails you requested are on a flash drive at my desk to pick up at your convenience.

You will need to download the flash drive onto your hard drive in order to open the emails up.

*Juliene Clay*

Administrative Assistant  
City Council Office  
14177 Frederick Street  
P.O. Box 88005  
Moreno Valley, CA 92552-0805

E: [JulieneC@moval.org](mailto:JulieneC@moval.org)





# Riverside Neighborhood Reunion Non-Profit Organization

Website Address: [www.RiversideComReunion.myevent.com](http://www.RiversideComReunion.myevent.com)

Email Address: [Ca.Reunion@yahoo.com](mailto:Ca.Reunion@yahoo.com)

PO Box 51  
Perris, California 92572

April 16, 2013

City of Moreno Valley  
14177 Frederick Street  
92553

Atten: Tom Owings – Mayor of Moreno Valley  
Victoria Baca – City Council Districts 5

CC: Parks and Community Service  
Moreno Valley Senior Center  
25075 Fir Street  
Moreno Valley, CA. 92553

Riverside Neighborhood/Family Reunion  
C/O: Yvonne Ford – Secretary  
12789 Gerrard Street  
Moreno Valley, CA. 92553

Mailing Address: PO Box 51  
Perris, Ca. 92572

Subject: Cancellation of the Pre-Mother's Day Jubilee Event at the Senior Center in Moreno Valley on May 4<sup>th</sup>, 2013.

I, Jearlin Ball president of the Riverside neighborhood Reunion is sending you this written notice and requesting kindly canceling of our Pre-Mother's Day Jubilee on May 4<sup>th</sup>, 2013, at the Moreno Valley Senior Center.

Due to the matter of a death in the family, health reason and the development of the bombing in Boston, apparent factor; we received scales of responses from many sold ticket holders in their decision of canceling and requesting refunds. Has such, hamper our finances to provide monetary required to hold our event for our senior mothers at this time.

The committee members is requesting if the City of Moreno Valley will consider extending our deposited (retainer) received of \$300 (economic reasons) with regard to the event postponement an opportunity to reschedule our event with consideration to arrange a new date in the future at the center or refund formality information that needs to be completed back from the City Hall.

Please feel free to contact us.

I sincerely thank you for past service and personalized attention.

Sincerely:

Mrs. Ball President

E-Mail: [ca.reunion@yahoo.com](mailto:ca.reunion@yahoo.com)

CITY COUNCIL  
MORENO VALLEY  
RECEIVED  
13 APR 18 PM 4: 45



RIVERSIDE COUNTY  
SUPERINTENDENT OF SCHOOLS

KENNETH M. YOUNG

CITY COUNCIL  
MORENO VALLEY  
RECEIVED

OFFICE OF THE COUNTY SUPERINTENDENT 5: 04

December 4, 2012

3939 THIRTEENTH STREET  
P.O. Box 868  
RIVERSIDE, CA  
92502-0868  
(951) 826-6530

Victoria Baca  
Moreno Valley City Council  
14177 Frederick St.  
Moreno Valley, CA 92552

*Victoria*

Dear Council Member Baca,

As the Riverside County Superintendent of Schools, I want to congratulate you on your recent election as a member of the Moreno Valley City Council. As you know, the Riverside County Office of Education works closely with every city in Riverside County to provide the best possible educational environment for our children.

From the time Riverside County was formed in 1893, we have had one of the finest public education systems in the State of California. Your continued support of public education over the years at the state level has made a positive impact on our more than 430,000 students (the 4<sup>th</sup> largest student enrollment in the state.) Your efforts have helped play an integral role in the education community's efforts to foster increased student achievement, improved workforce skills and provide a greater sense of responsible citizenship.

I wish you well in your office. If the opportunity arises, I would look forward to meeting with you to discuss opportunities in which we can work collaboratively in finding ways to meet the needs of our students. If there is anything I can do to assist you in any way, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to be "K. Young", written over a large, loopy scribble.

Kenneth M. Young  
Riverside County  
Superintendent of Schools

MV00230846

CITY COUNCIL  
MORENO VALLEY  
RECEIVED

12 NOV 20 PM 3: 51



**Board of Directors**

**President and  
Treasurer**  
Joseph J. Kuebler, CPA

**Vice President**  
Philip E. Paule

Ronald W. Sullivan  
Randy A. Record  
David J. Slawson

**General Manager**  
Paul D. Jones II, P.E.

**Director of The  
Metropolitan Water  
District of So. Calif.**  
Randy A. Record

**Board Secretary and  
Assistant to the  
General Manager**  
Rosemarie V. Howard

**Legal Counsel**  
Lemieux & O'Neill

November 9, 2012

The Honorable Victoria Baca  
City of Moreno Valley  
14177 Frederick Street  
Moreno Valley, CA 92552

**Re: Congratulation on Election Victory in Moreno Valley**

Dear Council Member Elect Baca:

On behalf of Eastern Municipal Water District (EMWD), we congratulate you on your election victory in the November 6, 2012, General Election to the City Council in Moreno Valley. This is an exhilarating time to serve our dynamic region.

If you are not familiar with EMWD, each Director serves a geographic region. The Directors whose region includes Moreno Valley are David Slawson and Philip Paule. Their contact information is enclosed.

We look forward to working with you to serve our mutual constituents. We welcome you on a tour or informational briefing of our District any time.

For more information or to arrange a tour, please contact Donna Jacomet, Public Affairs Officer, at [REDACTED]

Sincerely,

Joseph J. Kuebler  
President, EMWD Board of Directors

Paul D. Jones II, P.E.  
General Manager

Philip E. Paule  
Board of Directors

David J. Slawson  
Board of Directors

**Mailing Address:** Post Office Box 8300 Perris, CA 92572-8300 Telephone: [REDACTED]  
**Location:** 2270 Trumble Road Perris, CA 92570 Internet : [www.emwd.org](http://www.emwd.org)

MV00230847

CITY COUNCIL  
MORENO VALLEY  
RECEIVED

12 NOV 29 PM 4: 18



Securing Your Water Supply

John V. Rossi  
General Manager

Charles D. Field  
Division 1

Thomas P. Evans  
Division 2

Brenda Dennstedt  
Division 3

Donald D. Galleano  
Division 4

S.R. "Al" Lopez  
Division 5

November 20, 2012

Councilwoman-elect Victoria Baca  
City of Moreno Valley  
14177 Frederick Street  
Moreno Valley, CA 92553

**RE: Congratulations on your election victory**

Councilwoman-elect Baca,

Congratulations on your election victory.

Western is eager to work cooperatively and creatively with you to improve effective management of water resources.

With imported supplies cut back, agencies providing water and wastewater services are facing many difficult challenges in our region. To make matters worse, we are fighting to prevent the state from taking local property taxes needed here in this region to create new waters supplies for our economic survival. Greater interagency cooperation is increasingly necessary to ensure service reliability and efficient use of natural and financial resources entrusted to our careful stewardship.

Western is committed to developing and maintaining the kind of proactive relationships that lead to new opportunities and solutions mutually benefiting the citizens we serve. We appreciate your ongoing interest in our water issues and we look forward to working with you. Should you have any questions or concerns, please do not hesitate to contact us or Maria Mercardante, Government Affairs Administrator at [REDACTED]

Again, best wishes to you in your new term of office. Western looks forward to working with you to build a stronger partnership as a result of your leadership.

Sincerely,

DONALD GALLEANO  
President of the Board  
Division 4

JOHN V. ROSSI  
General Manager

JVR/MGM



CITY COUNCIL  
MORENO VALLEY  
RECEIVED

COMMITTEES  
AGRICULTURE COMMITTEE  
RANKING MEMBER, SUBCOMMITTEE ON  
NUTRITION AND HORTICULTURE  
FINANCIAL SERVICES COMMITTEE  
CAUCUSES  
CONGRESSIONAL HISPANIC CAUCUS  
CHAIR, DIVERSITY TASK FORCE  
CORPORATE AMERICA, FEDERAL GOVERNMENT  
AND WORKFORCE ON CAPITOL HILL  
BLUE DOG COALITION

12 DEC 13 PM 5:19

Congress of the United States  
House of Representatives

**JOE BACA**  
43RD DISTRICT, CALIFORNIA  
WASHINGTON OFFICE:  
2366 RAYBURN HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515-0543  
PHONE: (202) 225-6161  
FAX: (202) 225-8671  
E-MAIL: CONG.BACA@MAIL.HOUSE.GOV

DISTRICT OFFICE:  
201 NORTH E STREET, SUITE 102  
SAN BERNARDINO, CA 92401  
PHONE: (909) 885-BACA (2222)  
FAX: (909) 888-5959

November 27, 2012

The Honorable Victoria Baca  
Moreno Valley Councilwoman-Elect  
14177 Frederick Street  
PO Box 88005  
Moreno Valley, CA 92552

Dear Councilwoman-Elect Baca:

Congratulations on your recent election to the Moreno Valley City Council. The residents of Moreno Valley will benefit from your representation and commitment to advocate on their behalf.

Let me join your family, friends, and colleagues in wishing you success in this and the many terms ahead.

Sincerely,

JOE BACA  
Member of Congress  
43<sup>rd</sup> Congressional District

JB:rt

BARBARA BOXER  
CALIFORNIA

COMMITTEES:  
COMMERCE, SCIENCE,  
AND TRANSPORTATION  
ENVIRONMENT  
AND PUBLIC WORKS  
FOREIGN RELATIONS

# United States Senate

HART SENATE OFFICE BUILDING  
SUITE 112  
WASHINGTON, DC 20510-0505  
(202) 224-3553  
<http://boxer.senate.gov>

December 20, 2012

CITY COUNCIL  
MORENO VALLEY  
RECEIVED  
13 JAN -3 AM 8: 27

The Honorable Victoria Baca  
City of Moreno Valley  
14177 Frederick Street  
Moreno Valley, California 92553

Dear Councilmember Baca:

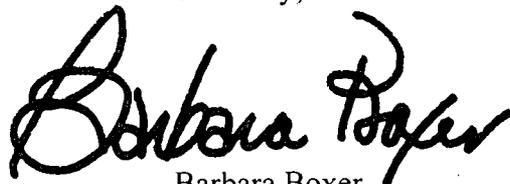
Congratulations on your election to the Moreno Valley City Council.

Public service is one of the most important traditions in our nation's history. America is made stronger by people working together to improve their communities.

I know that your experience and dedication to your community will serve you well as you work on behalf of the people of Moreno Valley, and I look forward to working with you.

Again, congratulations on your election. If there is anything that I can do for you, please do not hesitate to contact Alton Garrett, Senior Advisor, at my Riverside office.

Sincerely,



Barbara Boxer  
United States Senator

BB:ajb

70 WASHINGTON STREET  
SUITE 203  
OAKLAND, CA 94607  
(510) 286-8537

312 NORTH SPRING STREET  
SUITE 1748  
LOS ANGELES, CA 90012  
(213) 894-5000

501 'I' STREET  
SUITE 7-600  
SACRAMENTO, CA 95814  
(916) 448-2787

2500 TULARE STREET  
SUITE 5290  
FRESNO, CA 93721  
(559) 497-5109

600 'B' STREET  
SUITE 2240  
SAN DIEGO, CA 92101  
(619) 239-3884

3403 10th STREET  
SUITE 704  
RIVERSIDE, CA 92501  
(951) 684-4849

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MV00230850



6050 Santo Road, Suite 270  
San Diego, CA 92124

Phone (559) 274-8461  
[www.walmart.com](http://www.walmart.com)  
[aaron.rios@wal-mart.com](mailto:aaron.rios@wal-mart.com)

## Public Affairs

Aaron Rios, Senior Manager

December 19, 2012

Honorable Victoria Baca  
Councilmember, District 5  
City of Moreno Valley  
14177 Frederick St  
Moreno Valley, CA-92553

CITY COUNCIL  
MORENO VALLEY  
RECEIVED  
13 JAN -3 AM 8:26

Dear Councilmember Baca:

Congratulations on your victory in the November 6 general election!

Walmart is excited about our future in Moreno Valley. We look forward to working with you in your role on the City Council to bring about positive changes in the community.

As always, please do not hesitate to contact me if I can ever be of assistance.

Sincerely,

Aaron Rios  
Senior Manager, Public Affairs and Government Relations  
Wal-Mart Stores, Inc.

County of Riverside



**SUPERVISOR MARION ASHLEY**  
**FIFTH DISTRICT**

CITY COUNCIL  
MORENO VALLEY  
RECEIVED

12 DEC 19 PM 1: 35

December 11, 2012

The Honorable Victoria Baca  
City of Moreno Valley  
P.O. Box 88005  
Moreno Valley, CA 92552-0805

Dear Councilmember Baca:

Congratulations on your election to the City of Moreno Valley!

It is always encouraging to see individuals like you who are willing to take up the challenge of public service and commit yourself to improving the quality of life in our communities. Your constituents are very fortunate to have you represent them.

We have many challenges facing us during these times of uncertainty due to such difficult economic times. It is important that we develop and maintain a working relationship to protect the interests of our region. I am looking forward to working with you on issues of mutual concern.

Please do not hesitate to call me at any time if I can be of assistance to you.

Very truly yours,

MARION ASHLEY  
5<sup>th</sup> District Supervisor

MA:rh

2012 Election Ltr.

STATE CAPITOL  
P.O. BOX 942849  
SACRAMENTO, CA 94249-0063  
(916) 319-2063  
FAX (916) 319-2163

DISTRICT OFFICE  
10604 TRADEMARK PARKWAY, STE. 308  
RANCHO CUCAMONGA, CA 91730  
(909) 466-9096  
FAX (909) 466-9892

Assembly  
California Legislature



MIKE MORRELL  
ASSEMBLYMEMBER, SIXTY-THIRD DISTRICT

CITY COUNCIL  
MORENO VALLEY  
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12 DEC 10 PM 5:05  
COMMITTEES  
CHAIR: LABOR AND EMPLOYMENT  
BANKING AND FINANCE  
BUDGET  
ENVIRONMENTAL SAFETY AND TOXIC  
MATERIALS  
JOBS, ECONOMIC DEVELOPMENT AND  
THE ENVIRONMENT

SUBCOMMITTEES  
BUDGET SUBCOMMITTEE #5, PUBLIC  
SAFETY

November 27, 2012

Honorable Victoria Baca  
14177 Frederick Street  
Moreno Valley, CA 92553

Dear Victoria:

It is an honor to congratulate you on your success in the November election. I applaud you for embarking upon a journey many consider difficult; your enthusiasm and commitment to make our state and cities better is truly inspiring. Being elected into office is not an easy feat and it shows that your constituents have great faith in your abilities.

As you are aware, we have a great deal of work ahead of us. I am confident that you will rise to the occasion and be a great leader. I am excited to work alongside you so we may continue to make positive changes to our local communities and state.

If I can ever be of any assistance to you or your staff, please do not hesitate to contact my office at (909) 466-9096.

Sincerely,

A handwritten signature in cursive script that reads "Mike Morrell".

MIKE MORRELL  
Assemblyman, 63<sup>rd</sup> District



CITY COUNCIL  
MORENO VALLEY  
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November 26, 2012

Victoria Baca  
Moreno Valley City Council  
14177 Frederick St.  
Moreno Valley, CA 92553

Dear Councilwoman Baca:

On behalf of the Greater Riverside Hispanic Chamber of Commerce (GRHCC), we extend our congratulations on your successful election as a Member of the Moreno Valley City Council.

As you may know, GRHCC is an award-winning, local Hispanic chamber which has been progressively serving its member businesses and greater community in the Inland Empire for more than 33 years dedicated to its mission supporting economic development initiatives. Enclosed is a fact sheet of GRHCC.

A shared interest in stimulating economic prosperity, GRHCC looks forward to working together in helping our local communities.

Councilwoman Baca, we wish you the very best and continued success.

Sincerely,

Frank Montes  
Chair

Enrique Martinez  
Vice Chair - Legislative

Lorraine Hernandez Saint  
Executive Director

**WWW.GRHCC.ORG**

P.O. BOX 5872 RIVERSIDE CA 92517 OFFICE 951.286.6000

MV00230854



### Who We Are

Greater Riverside Hispanic Chamber of Commerce (GRHCC) is an award-winning, non-profit organization which has been progressively serving its member businesses

and growing population of Hispanic leaders for more than 33 years.

Membership is comprised of Hispanic and non-Hispanic business owners, corporate, government and community leaders who want to outreach to the Hispanic business community or show their support of their local Hispanic chamber.

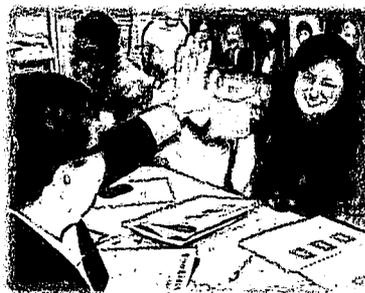
### What We Do

Primary purpose: Matchmakers for Business – Latino Style. Annually we provide forums to assist with business growth. The mission of GRHCC is to support economic development initiatives that provide access, advocacy, business referrals, marketing opportunities, training programs, student internships and scholarships.

### Why join?

Join the most active Hispanic chamber in the Inland Empire region; your membership contributes to a collaborative effort that benefits our local business economy while promoting your local business. In honor of our 30th Anniversary celebration, here is a list of our top 30 reasons why you should be a member.

1. Membership certificate to help increase your business visibility, credibility and marketability in the Hispanic community
2. Listing in annual business directory & magazine
3. Listing in web site directory
4. Hispanic Chamber membership roster for use in your direct marketing
5. "Bienvenidos" Breakfast, a complimentary breakfast to learn more about how to make the most of your membership
6. Member discounts offered to attend Hispanic Chambers events, luncheons, seminars and workshops
7. Complimentary member announcements can be placed in e-blasts to Hispanic Chamber database
8. Advertise your business at a discount in Hispanic Chamber event programs, newsletters, business directory and web site
9. Member-to-member discounts, designed to provide incentives among membership to shop member products and services at a discount
10. Referrals to your business from the Hispanic Chamber and its directory and web site
11. Endless source of referrals for business growth e.g. one-an-one consultations, certification and loan assistance
12. Complimentary subscription to chambers "La Noticia" newsletter
13. Complimentary subscription to Hispanic Business Magazine
14. Business mixers at your place of business
15. Ribbon cutting and grand opening ceremonies for new, relocated or renovated businesses
16. Bid notifications, when applicable to your business
17. "Que Pasa Riverside" business luncheons, a forum to learn, encourage and promote successful business practices within the Hispanic community
18. Training seminars, workshops available at a nominal cost or free e.g. Small Business Management Bootcamp Certificate Series
19. Get connected with other local Hispanic business and community leaders who share the same vision of success as you do
20. Gain access to fastest-growing Hispanic purchasing power market



21. Polish your Spanish-speaking skills by interacting with our bilingual members
22. Booth opportunities to market your business at our events
23. Networking opportunities to build relationships and market your products and services at our various events



24. Through sponsorships, show your support of an organization committed to the development of Hispanic and minority-owned businesses
25. Indirectly support our local Hispanic students with scholarships as you participate in our events and fundraising efforts
26. Access to community leaders and elected officials
27. Advocacy for your business at the local, state and national level
28. Benefit from established liaisons with municipal and area governments
29. Join "voice" of Hispanic Chamber; members invited to participate in review of policies that affect local, Hispanic and minority-owned businesses
30. Don't be left out! Just hear from some of our current members on how they have benefitted from their investment in their local Hispanic Chamber:

"La camara de comercio hispana, me ha dado la oportunidad de conocer gente profesional, que esta muy activa en nuestra comunidad. Tambien esto me ha ayudado ha expandir mi negocio a un mejor nivel."

#### Translation

"The Greater Riverside Hispanic Chamber of Commerce has given me the opportunity to meet professional people that are very active in our community. They also helped me expand my business."

**Miguel Cruz**  
Cruz Custom Tailors

"I have to say that the Greater Riverside Hispanic Chamber of Commerce really "rocks." Our office on Van Buren Blvd. next to the Cardenas Market has made more connections with the Hispanic community since we became members."

**Ruth Flores**  
Liberty Tax Service of Riverside

"As members of the GRHCC we have had an opportunity to meet many new people and to feel welcomed into the Hispanic business community. The mixer we had was especially beneficial and we look forward to hosting another one soon."

**Kevin and Carolyn Craig**  
The Winery and Wine Bar at Canyon Crest

"GRHCC is one of the most successful chambers in the area. If you have a business that caters to the Hispanic population as well as the population as a whole, I hope you will consider all the Chamber has to offer you in the way of marketing, networking, and advertising as well as social interaction with business owners who share your lifestyle needs and challenges. These owners have been where you would like to go or are traveling with a learning curve with you. Come join them in your mutual pursuit of business in Riverside and surrounding areas in a collegial atmosphere, you won't be sorry."

**Nancy Hart**  
Riverside City Council

2013 - Incoming Correspondence

Baca, Victoria

City Clerk

See notes on back

REQUEST TO SPEAK  
(ONLY One request per form)

NAME: (please print) Dorothy Hawn DATE: 5-21-13  
(Optional)

ADDRESS: 31100 Christine Lane E-MAIL: (Optional) dorothyh@mo.val.org  
(Optional)

REPRESENTING: Moneno Valley Animal Shelter  
(organization, etc.)

Please check one CIRCLE:

COMMENTS ON MATTERS ON THE AGENDA:

ITEM NO. 3

SUPPORT ITEM

OPPOSE ITEM day closed

QUESTIONS/REQUESTS/INFORMATION

OR

COMMENTS ON MATTERS NOT ON THE AGENDA:

SUBJECT (brief summary): Tuesday and Thursday are very busy →

Speakers are limited to three minutes for their presentation. When speaking please be brief, stay on the subject and present new information only. The Presiding Officer will call you to the microphone at the appropriate time. All remarks and questions shall be addressed to the presiding officer or to the City Council and not to any individual Council member, staff member or other person. (During regular Council meetings, public comments on subjects not on the agenda will be heard prior to Council Reports and Closing Comments.)

SUBMIT TO THE BAILIFF

Any information provided on this form is available to the public in accordance with the Public Records Act.

I agree that the shelter needs to be  
open on Friday, but not on Sunday

Many shelters have proven this  
already! Animal shelter employees  
deserve to have their day off  
together. Maybe Concord, Monday  
and Sunday!

Thank you!

13 MAY 29 PM 4: 54

CITY COUNCIL  
MORENO VALLEY  
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See notes on back

### REQUEST TO SPEAK (ONLY One request per form)

NAME: (please print) \_\_\_\_\_ DATE: \_\_\_\_\_  
(Optional)

ADDRESS: \_\_\_\_\_ E-MAIL: (Optional) \_\_\_\_\_  
(Optional)

REPRESENTING: \_\_\_\_\_  
(organization, etc.)

Please check one CIRCLE:

COMMENTS ON MATTERS ON THE AGENDA:  
ITEM NO. 3 Pet Protection tactical Plan  
 SUPPORT ITEM  OPPOSE ITEM  
 QUESTIONS/REQUESTS/INFORMATION

OR  
 COMMENTS ON MATTERS NOT ON THE AGENDA:  
SUBJECT (brief summary): \_\_\_\_\_

Speakers are limited to three minutes for their presentation. When speaking please be brief, stay on the subject and present new information only. The Presiding Officer will call you to the microphone at the appropriate time. All remarks and questions shall be addressed to the presiding officer or to the City Council and not to any individual Council member, staff member or other person. (During regular Council meetings, public comments on subjects not on the agenda will be heard prior to Council Reports and Closing Comments.)

**SUBMIT TO THE BAILIFF**

Any information provided on this form is available to the public in accordance with the Public Records Act.

13 MAY 29 PM 4: 51  
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- Thinking animal adoption is retail is wrong!
- Animal shelter is also Animal control's busiest time for Animal control is while everyone is at work or school. No one is home - dogs get board they get out because gates were left open after doing the yards on the weekend.
- so many people stop on there way to work because they find a dog and bring it to shelter. If no one is there, they will leave it, causing a traffic issue.
- school call almost everyday for strays on campus. without shelter employees (dispatch) the calls will take longer to be reported.
- shelters should be closed on saturday but opened later on weekdays

5:58

REQUEST TO SPEAK CITY COUNCIL  
(ONLY One request per form) MORENO VALLEY

RECEIVED

NAME: (please print)  
(Optional)

Tracy Hodge

DATE: 5/14/13  
13 MAY 23 PM 3: 25

ADDRESS:  
(Optional)

E-MAIL: (Optional)

REPRESENTING:

(organization, etc.)

Please check one CIRCLE:

COMMENTS ON MATTERS ON THE AGENDA:

ITEM NO. \_\_\_\_\_

SUPPORT ITEM

OPPOSE ITEM

QUESTIONS/REQUESTS/INFORMATION

OR

COMMENTS ON MATTERS NOT ON THE AGENDA:

SUBJECT (brief summary):

Opposition of WLC

*packet for  
City  
Council*

Speakers are limited to three minutes for their presentation. When speaking please be brief, stay on the subject and present new information only. The Presiding Officer will call you to the microphone at the appropriate time. All remarks and questions shall be addressed to the presiding officer or to the City Council and not to any individual Council member, staff member or other person. (During regular Council meetings, public comments on subjects not on the agenda will be heard prior to Council Reports and Closing Comments.)

SUBMIT TO THE BAILIFF

Any information provided on this form is available to the public in accordance with the Public Records Act.

*Attended May 14, 2013 Study Session*

*Did not speak due to the 30 minute  
time allotted for comments.*

**Designations in Surrounding Areas**

The surrounding areas have a mix of land use designations, as shown in Table 2.

**Table 2: Onsite and Adjacent Land Use Designations**

Location	Jurisdiction	Current Land Uses	General Plan Land Uses	Zoning Designations
Onsite	City of Moreno Valley	Agriculture/dry farming, rural residential	MHSP	MHSP
North	County and City of Moreno Valley	SR-60, rural residential north of freeway	County W-2, C-P-S, City RR, R1	County W-2, C-P-S, City O, R1
South	County and State of California	Agriculture, San Jacinto Valley Wildlife Area	MHSP and OS (City and County)	MHSP and OS (City and County)
East	Riverside County	Gilman Springs Road, rural residential	RR (City)	W-2, W-2-1 and W-2-20 (County)
West	City of Moreno Valley	Residential, Industrial 1	R2, R3, R5, and LI	R2, R3, R5, and LI
Notes: MHSP = Moreno Highlands Specific Plan      RR = rural residential      W-2 = controlled development area C-P-S = scenic highway commercial      O = office      OS = open space R1 = residential density of one dwelling unit per acre R2 = residential density of two dwelling units per acre R3 = residential density of three dwelling units per acre Source: World Logistics Center EIR Project Description, 2012.				

**1.4.4 - Project Characteristics**

The project covers approximately 3,918 acres and proposes a maximum of 41.4 million sq ft of “high-cube logistics” warehouse distribution uses classified as “Logistics Development” (LD) and 200,000 sq ft (approximately 0.5 percent) of warehousing-related uses classified as “Light Logistics” (LL) on 2,710 acres within the WLC Specific Plan. The lands within the WLC Specific Plan that are designated LL are existing rural lots, some containing residential uses, that may be considered “non-conforming uses” once the WLC Specific Plan is approved. The components of the proposed project are discussed below.

**Project Terms**

The following terms and areas are defined here for the purposes of this analysis,

**World Logistics Center Project:** The term refers to all related development and planning activities currently proposed in the Rancho Belago area of the eastern end of the City of Moreno Valley. The WLC property is generally located south of the SR-60 Freeway, east of Redlands Boulevard, west of Gilman Springs Road, and north of Mystic Lake and the San Jacinto Wildlife Area.

**Project Site or Project Area:** This term refers to the entire 3,918-acre area covered by the EIR encompassed by: (a) the Specific Plan Area (2,710 acres); (b) the CDFG Conservation Buffer Area

Project” scenario. A maximum cancer risk of 100 in a million was noted at the sensitive receptors located within the WLC Specific Plan while a maximum risk of 22 in a million was found within the sensitive receptors located within the residential areas to the west of the WLC Specific Plan across Redlands Boulevard.

Table 60 compares the maximum cancer risks for Scenario 1, “No Project”, Scenario 2, “With Project”, and the project’s incremental impact at three locations: at the maximum individual cancer risk anywhere in the area covered by the dispersion model, at the sensitive receptors located within the boundaries of the WLC Specific Plan, and at the sensitive receptors located in the residential areas to the west of the WLC Specific Plan across Redlands Boulevard. Each scenario quantified cancer risks over the 2012-2081 70-year risk exposure time period; further, the project’s incremental impacts include both construction and operational emissions,

**Table 60: Estimated Cancer Risks for Sensitive Receptors - Without Mitigation**

Receptor Location	Cancer Risk (risk per million) <sup>1</sup>			Significance Threshold	Project Increment Exceeds Threshold?
	Scenario 1 No Project	Scenario 2 With Project <sup>2</sup>	Project Increment <sup>2</sup>		
Maximum Individual Cancer Risk <sup>3</sup>	183.9	190.4	6.5	10	No
Cancer Risk within the Specific Plan <sup>4</sup>	21.0	121.7	100.7	10	Yes
Cancer Risk in Residential Areas Across Redlands Boulevard <sup>5</sup>	25.0	47.2	22.2	10	Yes

Notes:  
 1 70-year lifetime exposures over the 2012 to 2081 time period.  
 2 Project’s incremental impacts assume unmitigated construction diesel PM emissions  
 3 The maximum individual cancer risk is located near the intersection of I-10 and SR-60 near the City of Beaumont  
 4 The maximum impacted sensitive receptor located within the Specific Plan is located near the Intersection of Theodore Street, Street E and Street F  
 5 The maximum impacted sensitive receptor within the residential areas to the west of the project across Redlands Boulevard is located near the intersection of Redlands Boulevard and Eucalyptus Avenue  
 Source: Dispersion modeling conducted by Michael Brandman Associates, see Appendix F, Health Risk Assessment Spreadsheets and AERMOD Output.

As noted from the above table, the project’s incremental cancer risks exceed the SCAQMD’s cancer risk significance threshold of 10 in a million at sensitive receptor locations both within the WLC Specific Plan boundaries (existing residences) as well as within the residential areas located to the west of the WLC Specific Plan across Redlands Boulevard.

Exhibit 20 provides the cancer risk within the immediate vicinity of the project. The location of the maximum incremental cancer risk occurs at the existing sensitive receptors located within the WLC Specific Plan near the intersection of Theodore Street, Street E, and Street F.

**Mitigation Measures**

Mitigation Measures AQ-1, AQ-2, AQ-4, AQ-5, and AQ-6 are required (see Section 1, Executive Summary).

**Level of Significance After Mitigation**

Significant and unavoidable impact.

The 70-year lifetime cancer risks after implementation of mitigation are summarized shown in Table 61 for the project incremental health risk impacts. As shown, cancer risks exceed the threshold of 10 in one million. Despite implementation of mitigation measures impacts remain significant and unavoidable. Exhibit 21 displays the project's cancer risks after mitigation.

**Table 61: Estimated Cancer Risks for Sensitive Receptors - With Mitigation**

Receptor Location	Cancer Risk (risk per million) <sup>1</sup>				Project Increment Exceeds Threshold?
	Scenario 1: No Project	Scenario 2 With Project <sup>2</sup>	Project Increment <sup>2</sup>	Significance Threshold	
Maximum Individual Cancer Risk <sup>3</sup>	183.9	190.2	6.3	10	No
Cancer Risk within the Specific Plan <sup>4</sup>	21.0	97.8	76.8	10	Yes
Cancer Risk in Residential Areas Across Redlands Boulevard <sup>5</sup>	25.0	45.9	20.9	10	Yes

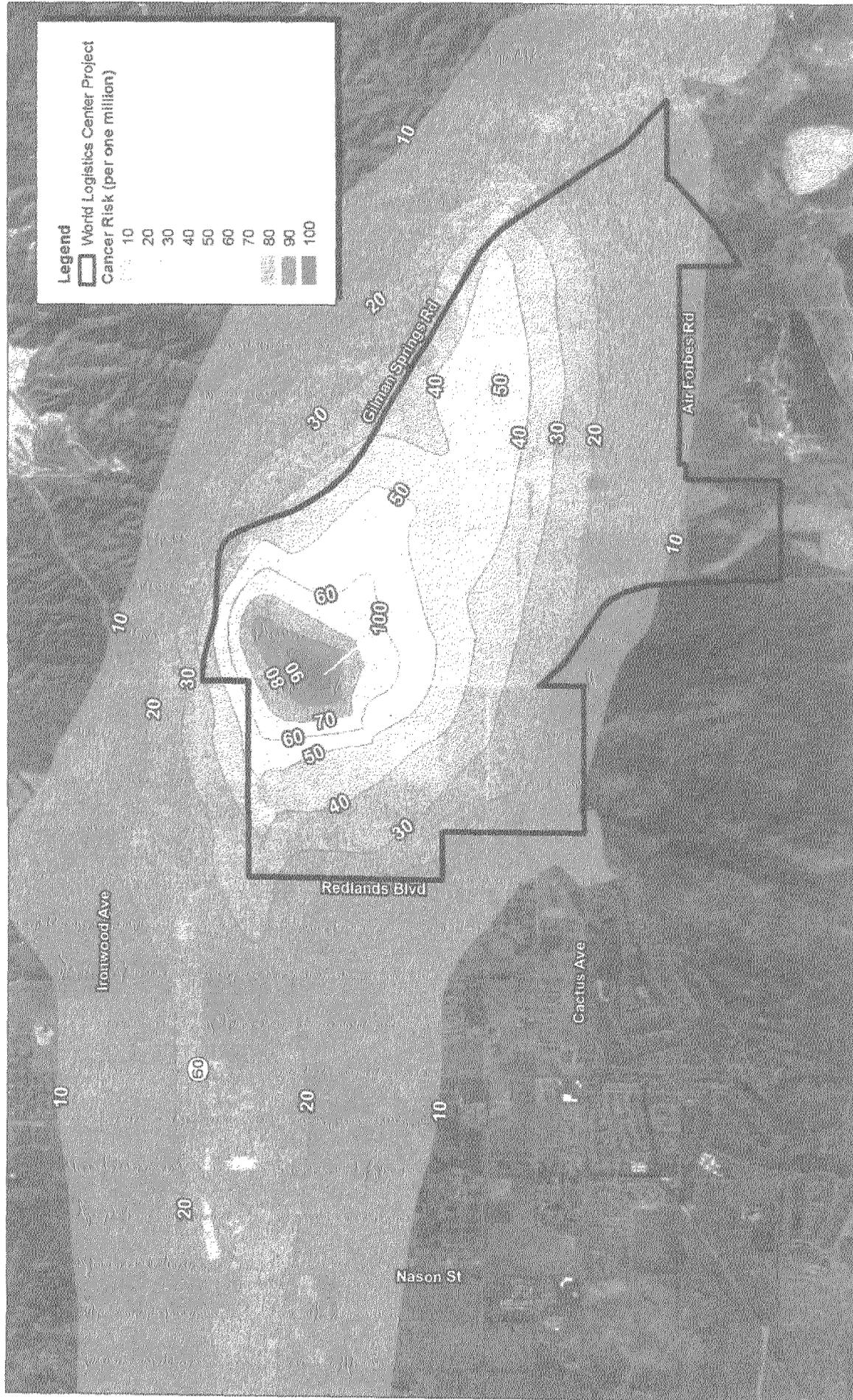
Notes:  
 1 70-year lifetime exposures over the 2012 to 2081 time period.  
 2 Project's incremental impacts assume unmitigated construction diesel PM emissions  
 3 The maximum individual cancer risk is located near the intersection of I-10 and SR-60 near the City of Beaumont  
 4 The maximum impacted sensitive receptor located within the Specific Plan is located near the Intersection of Theodore Street, Street E and Street F  
 5 The maximum impacted sensitive receptor within the residential areas to the west of the project across Redlands Boulevard is located near the intersection of Redlands Boulevard and Eucalyptus Avenue.  
 Source: Source: Dispersion modeling conducted by Michael Brandman Associates, see Appendix F, Health Risk Assessment Spreadsheets and AERMOD Output.

**A Note on Cancer Risks**

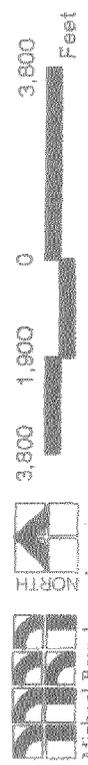
A risk level of 1 in a million implies a likelihood that up to one person, out of one million equally exposed people would contract cancer if exposed continuously (24 hours per day) to the specific concentration over 70 years (an assumed lifetime). This risk would be an excess cancer risk that is in addition to any cancer risk borne by a person not exposed to these air toxics.<sup>10</sup>

<sup>10</sup> Definition of a 1 in a million cancer risk from the US EPA, Technology Transfer Network Air Toxics, Glossary of Key Terms, Website: [www.epa.gov/ttn/atw/natamain/gloss1.html](http://www.epa.gov/ttn/atw/natamain/gloss1.html).

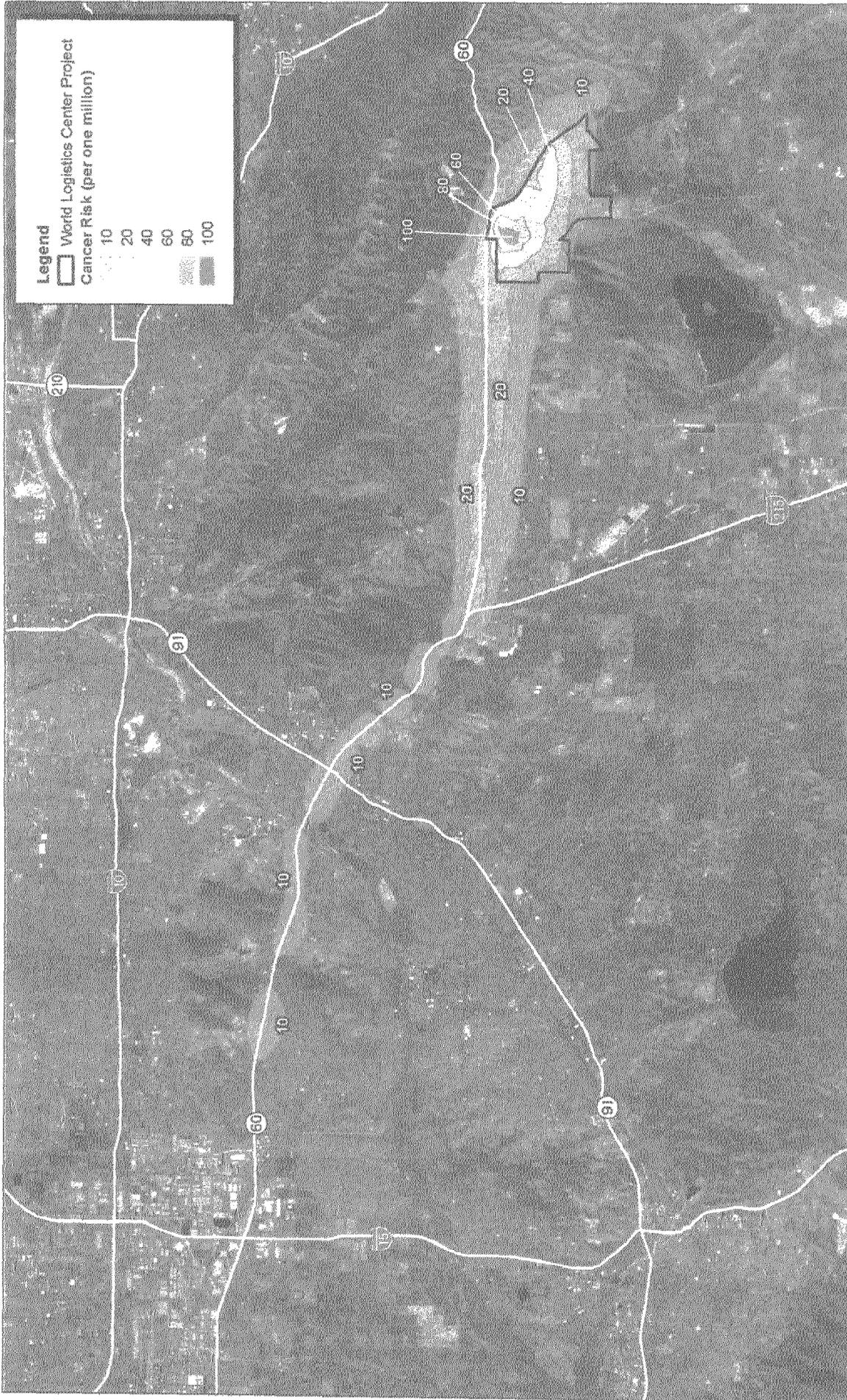




Source: Dispersion modeling conducted by Michael Brandman Associates using the ISC AERMOD View program; ESRI Aerial Imagery 2012.



Michael Brandman Associates  
 26100026 • 01/2013 | 20\_incremental\_cancer\_risk.mxd



**Legend**

World Logistics Center Project

Cancer Risk (per one million)

- 10
- 20
- 40
- 60
- 80
- 100

Source: Dispersion modeling conducted by Michael Brandman Associates using the ISC AERMOD View program; ESRI Aerial Imagery 2012.

3 1.5 0 3 Miles

**Michael Brandman Associates**  
 26100026 • 01/2013 | 19\_project\_risk.mxd

**Exhibit 19**  
**Project Incremental Cancer Risk**

## Cindy Miller

---

**From:** Cindy Miller  
**Sent:** Friday, May 24, 2013 8:37 AM  
**To:** Victoria Baca; ~~VictoriaBaca2000-(victoriabaca2000@gmail.com)~~; Marcelo Co; 'marcelocoforcycouncil@gmail.com'  
**Cc:** Jane Halstead; Juliene Clay; Ewa Lopez  
**Subject:** West Coast Thunder - - Memorial Day Ride

Victoria/Marcelo:

WCT dropped off VIP Credentials yesterday afternoon. Sharon Bridges told me you wouldn't need them as they will have your name on a list, but I would suggest you take them with you. The credentials have been placed in your mail folder. It's a large event that is manned by volunteers, who don't know you.

Directions: Skip Fordyce, 7688 Indiana Ave - exit the freeway off Madison and come through the gates at Winstrom Street- park at the Auto Complex, Inc.

The program begins at 8:15 a.m. Due to the size of the event, please allow yourself extra time to arrive. Area is going to be blocked at 7 a.m. for parachutists, so please plan to arrive either before or after 7 a.m. Bill Chamberlain [REDACTED] is your designated host.

Marcelo, you have been provided your talking points for the program.

WCT has secured your parade vehicles.

Parade departs at 9:11 a.m.; ride to Riverside National Cemetery; travel to City of Moreno Valley; get off at Frederick to travel down Sunnymead Blvd; the parade will split at Heacock and return you to Skip Fordyce to retrieve your personal vehicle.

Have fun!!! --- look for us near Big Lots when you're coming down the Boulevard

Thanks,

Cindy

Cindy A. Miller  
Executive Assistant to Mayor / City Council  
City Council Office  
City of Moreno Valley  
14177 Frederick St.  
P.O. Box 88005  
Moreno Valley, CA 92552-0805

E: [cindym@moval.org](mailto:cindym@moval.org)  
w: [www.moval.org](http://www.moval.org)

Extra badge is  
for your granddaughter

**Moreno Valley Hispanic Chamber of Commerce  
2013 ADELANTE  
CITY UPDATE**

1st Tuesday of each month  
7 – 8:30 a.m.  
Margarita's Grill  
12630 Perris Blvd.

January 8	Tom Owings
February 5	Marcelo Co
March 5	Victoria Baca
April 2	Richard A. Stewart
May 7	Tom Owings
June 4	Marcelo Co
July 2	Victoria Baca
August 6	Richard A. Stewart
September 3	Tom Owings
October 1	Marcelo Co
November 5	Victoria Baca
December 3	Richard A. Stewart

On January 28, 2013, Council Member Molina advised that he will not be participating in the Moreno Valley Hispanic Chamber of Commerce Adelante or the Moreno Valley Chamber of Commerce Wake-Up Moreno Valley.

\\Zurich\shared\InterDept\Council-Clerk\City Clerk Files\Council Office\Adelante\2012\2012 Adelante Schedule.doc

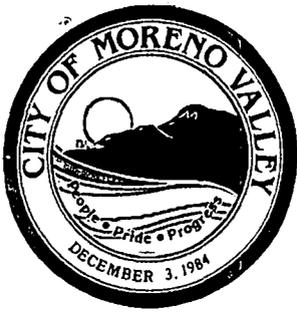
**Moreno Valley Chamber of Commerce  
2013 WAKE UP MORENO VALLEY  
CITY UPDATE**

4<sup>th</sup> Wednesday of each month  
6:30 a.m. - breakfast  
7 a.m. - 8:30 a.m. - program  
Ayers Hotel, 12631 Memorial Way

January 23	Jesse L. Molina
February 27	Marcelo Co
March 27	Richard A. Stewart
April 24	Tom Owings
May 22	Victoria Baca
June 26	Richard A. Stewart
July 24	Tom Owings (City Sponsored)
August 28	Marcelo Co
September 25	Victoria Baca
October 23	Tom Owings
November 20	Richard A. Stewart
December 18	Victoria Baca

On January 28, 2013, Council Member Molina advised that he will not be participating in the Moreno Valley Hispanic Chamber of Commerce Adelante or the Moreno Valley Chamber of Commerce Wake-Up Moreno Valley.

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**CITY OF MORENO VALLEY**  
**City Council Office**

CITY COUNCIL  
MORENO VALLEY  
RECEIVED

12 DEC 18 PM 4: 47

## MEMORANDUM

---

To: Mayor and Council Members  
From: Cindy A. Miller, Executive Assistant to Mayor/Council Members  
Date: December 18, 2012  
Subject: 2013 Council Member Committee Participation

The 2013 Council Member Committee Participation is scheduled for Council consideration on January 8, 2013.

Please complete the Council Member Preference - 2013 Council Committee Participation roster, noting which committees you wish to serve as the primary or alternate representative. Also, please rank in order your committee preference. For example, if your preference is RTA over RCTC, please note RTA - 1 and RCTC - 2.

If you are slated to serve as Chair in 2012, please check the column.

Please forward your completed roster to me by *Thursday, December 20*. Your requests will be compiled and submitted to Mayor-Elect Owings, who will determine the final recommendations.

---

cam

### Attachments

\\Zurich\shared\InterDept\Council-Clerk\City Clerk Files\Council Office\Committee Reorganization\2013\2013 Committee Participation Memo.doc

MV00231455

## 2013 MEETING SCHEDULE

Appointing Authority	Committee	Meeting Time	Meeting Schedule	Meeting Location	Meeting Address	Stipend
<b>CITY ADVISORY BOARDS/COMMISSIONS</b>						
Mayor	Arts Commission	6:00 p.m.	4th Thursday of each month	Conference and Rec Center	14075 Frederick Street Moreno Valley	N/A
Mayor	Environmental and Historical Preservation Board	7:00 p.m.	2nd Monday of each odd numbered month	Council Chamber	14177 Frederick Street Moreno Valley	N/A
Mayor	Recreational Trails Board	5:00 p.m.	4th Wednesday of each odd numbered month	Senior Center	14075 Frederick Street Moreno Valley	N/A
Mayor	Library Commission	7:00 p.m.	3rd Thursday of each month	Library	25048 Alessandro Blvd. Moreno Valley	N/A
Mayor	Parks and Recreation Commission	6:00 p.m.	2nd Thursday of each odd numbered month	Conference and Rec Center	14075 Frederick Street Moreno Valley	N/A
Mayor	Senior Citizens' Board	3:00 p.m.	3rd Monday of each month	Senior Community Center	25075 Fir Avenue Moreno Valley	N/A
Mayor	Traffic Safety Commission	6:00 p.m.	1st Wednesday of each month	Council Chamber	14177 Frederick Street Moreno Valley	N/A
<b>COUNCIL SUBCOMMITTEES</b>						
Mayor	Economic Development Subcommittee		Generally 2nd Thurs. of ea	Training Room	14177 Frederick Street	N/A
Mayor	Finance Subcommittee		No established time/day	Training Room	14177 Frederick Street	N/A
Mayor	Public Safety Subcommittee	10:00 a.m.	Generally on a Monday of each month	Training Room	14177 Frederick Street	N/A
<b>INTER-AGENCIES</b>						
Mayor	<i>League of California Cities (LCC) Riverside County Division</i>	6:00 p.m.	2nd Monday of odd numbered month	Varies	Varies	N/A
Mayor	<i>Riverside County Habitat Conservation Agency (RCHCA)</i>	10:00 a.m.	Quarterly, 3rd Thursday Feb., May, Sept., Nov.	County Admin Center	Board Chamber, Riverside	\$100 per meeting
Mayor	<i>Western Riverside County Regional Conservation Authority (RCA)</i>	12:30 p.m.	1st Monday of each month	County Admin Center	4080 Lemon St., 1st Floor Board Chamber, Riverside	\$100 per meeting Mileage @ IRS rate
Mayor	<i>School Districts/City Joint Task Force</i>	12:00 p.m. - 1:00 p.m.	About every six weeks,	Conference and Rec Center	14075 Frederick Street Moreno Valley	N/A
Mayor	<i>March Joint Powers Commission (MJPC)</i>	8:30 a.m.	3rd Wed. of each month	JPA Conference Center	23533 Meyer Drive, Riverside	\$100 per meeting
		8:30 a.m.	1st Wed. of each month Study Session	JPA Conference Center	23533 Meyer Drive, Riverside	\$100 per meeting
MJPA	Operations Assurance Task Force		Will meet as needed			\$100 per meeting
Mayor	<i>Riverside Transit Agency (RTA)</i>	2:00 p.m.	4th Thursday of each month	RTA Office	1825 3rd Street, Riverside	\$150 per day \$600 cap per month
RTA	RTA Operations Committee	1:00 p.m.	1st Wednesday of each month	RTA Office	1825 3rd Street, Riverside	\$150 per day \$600 cap per month
RTA	RTA Transportation NOW (T-NOW)	11:30 a.m.	3rd Thursday of each month	Council Chamber	14177 Frederick Street Moreno Valley	\$150 per day \$600 cap per month

## 2013 MEETING SCHEDULE

Appointing Authority	Committee	Meeting Time	Meeting Schedule	Meeting Location	Meeting Address	Stipend
<b>INTER-AGENCIES (cont.)</b>						
Mayor	<i>Riverside County Transportation Commission (RCTC)</i>	9:30 a.m.	2nd Wednesday of each month	County Admin Center	4080 Lemon St., 1st Floor Board Chambers, Riverside	\$100 per day, 4 days a month max
RCTC	Mobile Source Air Pollution Reduction Review Committee (MSRC)	2:00 p.m.	3rd Thursday of each month	SCAQMD Headquarters	21885 E. Copley Dr., Conf. Room CC8, Diamond Bar	\$100 per day, 4 days a month max
RCTC	RCTC Metrolink Briefings	9:30 a.m.	Wed. prior to SCRRA meeting, 4th Fri. of month	County Admin Center	4080 Lemon St, 3rd Floor, Riverside (Or Teleconference)	\$100 per day, 4 days a month max
RCTC	RCTC Programs and Projects	1:30 p.m.	4th Monday of each month	County Admin Center	4080 Lemon St., 1st Floor, Board Chambers, Riverside	\$100 per day, 4 days a month max
RCTC	Southern California Regional Rail Authority (SCRRA) Board	10:00 a.m.	4th Friday of each month	SCAG Offices	818 W. 7th St., 12th Floor Los Angeles	\$100 per day, 4 days a month max
RCTC	Southern California Regional Rail Authority (SCRRA) Committee	10:00 a.m.	2nd Friday of each month	SCRRA Offices	700 S. Flower, Suite 2600 Los Angeles	\$100 per day, 4 days a month max
Mayor	<i>Western Riverside Council of Governments Executive Committee (WRCOG)</i>	2:00 p.m.	1st Monday of each month	County Admin Center	4080 Lemon Street, 1st Floor Board Chambers, Riverside	\$150 per meeting
WRCOG	Administrative & Finance Subcommittee	12:00 p.m.	2nd Wednesday of each month	County Admin Center	4080 Lemon St., 4th Floor, Conf. Room A, Riverside	\$150 per meeting
WRCOG	Southern California Association of Governments (SCAG) Membership and Communication Subcommittee	8:30 a.m. - 10:30 a.m.	3rd Tuesday of each month prior to Regional Council	SCAG Offices	818 West 7th Street, Riverside B Room, Los Angeles	\$120 per day, cap of 8 meetings per month
WRCOG	Southern California Association of Governments (SCAG) Community, Economic, and Human Dev. (CEHD)	10:00 a.m. - 12:00 p.m.	1st Thursday of each month	SCAG Offices	818 West 7th Street, Los Angeles	\$120 per day, cap of 8 meetings per month
WRCOG	Southern California Association of Governments (SCAG) Regional Council	12:15p.m. - 2:00 p.m.	1st Thursday of each month	SCAG Offices	818 West 7th Street, San Bernardino Room, Los Angeles	\$120 per day, cap of 8 meetings per month
WRCOG	Southern California Association of Governments (SCAG) Transportation Committee (TC)	10:00 a.m. - 12:00 p.m.	1st Thursday of each month	SCAG Offices	818 West 7th Street, San Bernardino Room, Los Angeles	\$120 per day, cap of 8 meetings per month
County of Riverside	Airport Land Use Commission (ALUC)	9:00 a.m. - 11:00 a.m.	2nd Thursday of each month	County Admin Center	County Administration Center 4080 Lemon Street Board Room - 1st Floor	\$150 per day
<b>SUBCOMMITTEES</b>						
	Moreno Valley Chamber of Commerce Legislative Action Committee	7:30 a.m.	2nd Friday of each month	Brandon's Diner	24626 Sunnymead Blvd. Moreno Valley	N/A
	Riverside Housing Development Corporation (RHDC) Board	No Regular Meeting	Meet approximately three times a year		4250 Brockton Avenue Riverside	TBA

Revised 12/20/11

**COUNCIL COMMITTEE PARTICIPATION HISTORY**

<b>ADVISORY BOARDS/COMMISSIONS</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>
Arts Commission					Flickinger (Batey)	Hastings (Batey)	Hastings (Batey)	Hastings (Molina)	Hastings (Molina)
Environmental and Historical Preservation Board				Flickinger/Stewart	Flickinger (Stewart)	Batey	Batey (Molina)	Batey (Molina)	Batey (Molina)
Recreational Trails Board	West/Stewart	West/Stewart	West/Stewart	West/Stewart	West (Stewart)	Hastings	Hastings (Stewart)	Molina (Stewart)	Molina (Stewart)
Library Commission	White/Flickinger	White/Flickinger	White/Flickinger	White/Flickinger	White (Flickinger)	Molina (Batey)	Molina (Batey)	Stewart (Molina)	Stewart (Molina)
Parks & Recreation Commission	West/Batey	West/Batey	West/Batey	West/Batey	West (Batey)	Molina (Flickinger)	Molina (Flickinger)	Molina (Co)	Molina (Co)
Senior Citizens' Board	White/West	White/West	White/West	White/West	White (West)	Molina	Molina (Stewart)	Molina (Co)	Molina (Co)
Traffic Safety Commission	Stewart/Flickinger	Stewart/Flickinger	Stewart/Flickinger	Stewart/Flickinger	Stewart (Flickinger)	Stewart (Molina)	Stewart (Molina)	Stewart (Molina)	Stewart (Molina)
<i>Dissoved:</i>									
Cultural Preservation Board	Stewart/West	Stewart/West	Stewart/West	Ord. 723 - Dissolved					
Ecological Protection Board	Stewart/West	Stewart/West	Flickinger/West	Ord. 723 - Dissolved					
Redevelopment Project Area Committee	Batey/White	Batey/White	RDA PAC Res. 2005-02 Dissolved						
<b>COUNCIL SUBCOMMITTEES</b>									
Economic Development Subcommittee	Batey/White	Batey/White	Batey/Flickinger	White/Batey	Batey/West (Flickinger)	Batey/Hastings	Batey/Hastings (Molina)	Co/Molina (Batey)	Co/Molina (Batey)
Finance Subcommittee	Stewart/White	Stewart/White	Stewart/White	Stewart/White	Stewart/White (Flickinger)	Flickinger/Stewart	Hastings/Stewart (Flickinger)	Co/Molina (Stewart)	Co/Molina (Stewart)
Public Safety Subcommittee	Batey/West	Batey/West	Batey/Flickinger	Batey/Flickinger	Batey/Flickinger (White)	Batey/Flickinger (Molina)	Batey/Flickinger (Molina)	Batey/Co (Stewart)	Batey/Co (Stewart)
<i>Inactive Subcommittees:</i>									
Legislative Subcommittee	Batey/Flickinger	Batey/Flickinger							
Planning Subcommittee									
Public Works Subcommittee									
<b>AD HOC/TASK FORCE COMMITTEES</b>									
March Joint Powers Commission (JPC)	Stewart/White	Stewart/White	Stewart/White	Stewart/White	Stewart/White (Batey)	Batey/Stewart (Hastings)	Batey/Stewart (Hastings)	Batey/Stewart (Co)	Batey/Stewart (Co)
School Districts / City Joint Task Force	Stewart/West	Stewart/West	Stewart/West	Stewart/West	Stewart/West (Batey)	Hastings/Stewart (Molina)	Hastings/Stewart (Molina)	Stewart/Molina (Co)	Stewart/Molina (Co)
Riverside County Habitat Conservation Agency (RCHCA)	Batey	Batey	Batey	Batey	Batey (West)	Batey (Hastings)	Batey (Hastings)	Batey (Molina)	Batey (Molina)
Riverside County Transportation Commission (RCTC)	West	West	West	West	West (White)	Molina (Flickinger)	Flickinger (Molina)	Co (Stewart)	Co (Stewart)
Riverside Transit Agency (RTA)	Flickinger	Flickinger	Flickinger	Flickinger	Flickinger (White)	Flickinger (Molina)	Flickinger (Molina)	Molina (Co)	Molina (Co)
Western Riverside Council of Governments (WRCOG)	White	White	White	White	White (Batey)	Hastings (Batey)	Hastings (Batey)	Hastings (Co)	Hastings (Co)
Western Riverside County Regional Conservation Authority (RCA)	Batey	Batey	Batey	Batey	White (Batey)	Batey (Flickinger)	Batey (Flickinger)	Batey (Molina)	Batey (Molina)
League of California Cities/Riverside County Div.	Batey/Flickinger	Batey/Flickinger							
<i>Inactive:</i>									
Child Care Consortium									
City of Riverside Liaison Committee	Batey/White	Batey/White							

2013 Incoming Correspondence  
Animal Services  
Buca, Victoria



# *Pet Protection Strategies*



*December 18, 2012*

## Community Dialogue

- Receive/analyze public comments from today's Workshop
- Present general strategies for Council consideration
- Understand Council priorities, incorporate into Action Plan for presentation to Council

## **Research**

- Identify/analyze “Best Practices” used by public agencies with higher adoption rates
- Identify potential costs/savings associated with proposed strategies

## **Increase Spay/Neuter**

- Resume PSAs on MVT3
  - ASPCA, HSUS and other nationally available spots
  - Produce local PSA featuring local residents
- Cost subsidies or incentives?

## Increase Adoptions

- Reconsider Shelter Hours
  - More weekend access to facilitate intake *and* owner pick up *and* adoptions
- Reduce adoption costs
- Adoption events at wider range of venues: Churches? Retail locations? Auto mall? Youth Sports events? Others?

- Provide online “Pet Match” info to help residents identify breeds best suited for their home & family
- Employ Social Media to promote pet adoptions

## **Community Involvement**

- **Promote Volunteer Opportunities at Shelter**
- **Seek volunteers to serve as Foster Families**
- **Form non-profit Foundation**
  - **Involve community members**
  - **Establish conduit for private funding**

## **Next Steps**

- **Refine “Strategies” into a “Tactical Plan”**
- **Identify costs**
- **Present Recommendations to Council within 60 days**

LA shelter  
nearly approached  
zero kills.

---

look @ their  
model  
adopt here.

---

Mary Roberts Pet Adoption Center

Horrified  
Livid  
Ashamed of our practices.



---

**CITY OF MORENO VALLEY**  
**ANIMAL SERVICES UPDATE**

**December 18, 2012**

**Animal Services Staff**



2

*Ride along Animal Control officer*

1

## Major Challenges for Animal Services

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### ✦ Service Demand

- Increase in animals abandoned/surrendered

### ✦ Resource Limitations

- Reduced General Fund Budget
- Need for Volunteers/Partnerships, Grants and Donations

### ✦ Promote Spay/Neuter – Responsible Pet Ownership

*→ Mandatory  
Legal Challenges?*

### ✦ Promote Adoptions

## Services Provided by Animal Services Division

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### Full Service Animal Care and Control Agency Providing:

- Pet Adoptions
- Animal Licensing and Pet ID (Dog Licenses and Micro Chips)
- Reunite Pets with Owners
- Owner Surrenders
- Full Service Veterinary Clinic
- Enforcement of Animal Control Regulations
- Emergency Response by Animal Control Officers – 24/7
- E-Services; On-Line Web-Licensing & Animal Control Service Request

## Animal Services Division Resources

### Fiscal Year 2007-08 to Fiscal Year 2012-13:

FY	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
<b>Budgeted:</b>	3,054,300	2,693,400	2,432,100	2,297,400	2,225,100	2,231,100
<b>Reduction:</b>		-11.8%	-9.7%	-5.5%	-3.1%	0.3%

✓ 27% Budget Reduction *Serve Perris / Animal Sheltering only*  
*Cost neutral w/ 2K (2011).*

### Staff Levels:

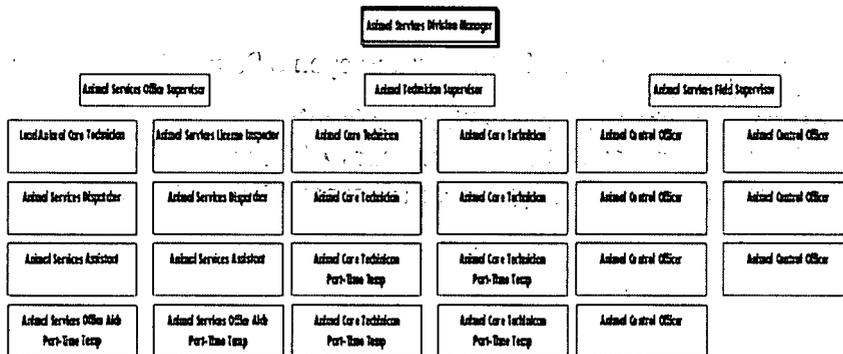
FY	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
<b>Full &amp; Part-Time Staff</b>	27	27	26	24	22	22

✓ 19% Staff Reduction

5

*Include Perris → Volunteers.*

## Animal Services Division Organization Chart FY 07-08



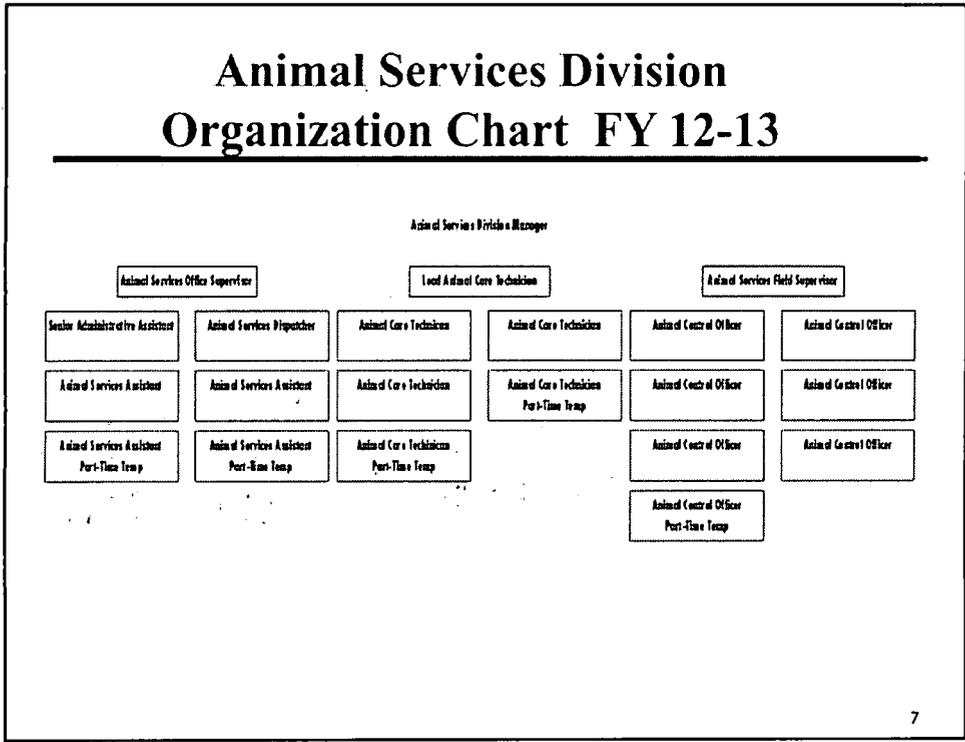
6

*60% Evth rate even before budget reductions!*

*Kill rate animal don't have a voice, Abandoned etc.*

## Animal Services Division Organization Chart FY 12-13

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## Animal Shelter Hours FY 2007-08 to Current

---

- **FY 07-08; Prior to Budget Reduction open 6 Days – 46 hours/week**
- **Currently opened 5 Days – 38 hours/week**
- **Annual Reduction of 416 service hours / 52 Days**
- **Animal Control Officers continue to respond 7 Days/week**

## Survey of Inland Counties Animal Shelters Operating Hours

Animal Shelter	Days Open/Week	Total Hours	Days Closed
Corona	4	22	Mon/Fri/Sun
Palm Springs	5	30	Tues/Wed
Norco	4	33	Mon/Fri/Sun
Redlands	5	35	Sun/Mon
San Bernardino City	5	35	Sun/Mon
Moreno Valley	5	38	Fri/Sun
Coachella Valley City/County	7	42	0
Rancho Cucamonga	7	42	0
Riverside City/County	6	43	Sunday
Upland	7	44.5	0
San Bernardino County/Devore	7	57	0

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## Grants & Donations Received by Animal Shelter

- ASPCA & NACA "ID-ME" Animal Tagging Program - \$6,000
- Food & Agriculture Municipal Spay & Neuter Grant -\$15,000
- Southern California Edison Employee Quarterly Contribution
- Petco Grant – Pending Monetary & Product Contribution
- Visterra Credit Union Monetary Donations
- Community Service Groups (Girl Scouts, Boy Scouts and Schools) —?
- Walgreens Distribution Center – Pet Food Donations
- WalMart, WinCo and Target – Pet Items & Pet Food Donations

*\$50 voucher applied to fine.*

*Very generous*

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## Grant & Donation Opportunities

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- ASPCA Grants – (Spay/Neuter Program)
- ASPCA Grants – 2013 \$100K Challenge
- Food & Agriculture Spay/Neuter Grant
- American Humane Association - Meacham Memorial Grant

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*Reduce for pilot period*

### Current Adoption Fees

DOG	Fee	Total
Adoption Fee	\$31.00	
Micro chip	\$16.00	
Vaccinations – 5 in 1+ Bordetella	\$20.00	
MV Dog License 1 year (Altered)	\$15.00	
Spay/Neuter Surgery Range	\$58.00 - \$134.00	
Rabies Vaccination	\$9.00	
		*\$149.00 - \$225.00
CAT	Fee	Total
Adoption Fee	\$20.00	
Microchip	\$16.00	
Vaccination – 3 in 1	\$10.00	
Spay/Neuter Surgery Range	\$37.00 - \$57.00	
		\$83.00 - \$103.00

- Off-site Adoption Fees reduced to \$50 to market Animal Shelter
- Fees are cost recovery
- Dogs over 70 pounds = \$1.00 per pound over for Spay/Neuter

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## Area Shelter Adoption Fees

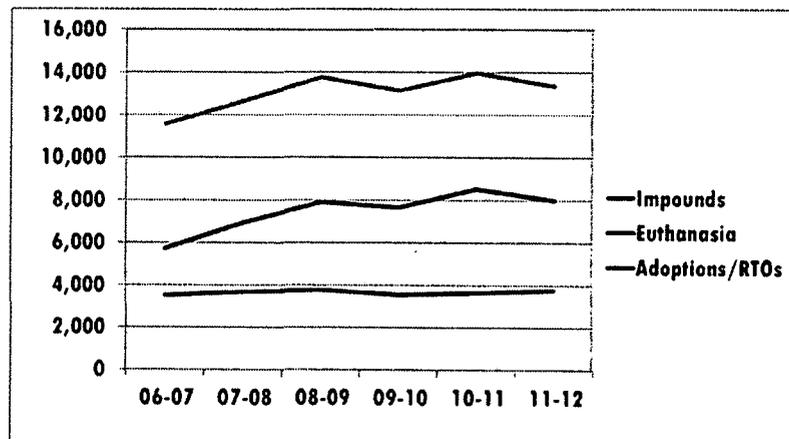
Animal Shelter	Dog	Cat
Corona	\$55+	\$35-\$45
San Bernardino City	\$55	\$55
Hesperia	\$65	\$50
Palm Springs	\$78	\$48-\$58
Norco	\$78	\$57
San Bernardino County	\$85-\$95	\$48-\$53
Redlands	\$98	\$72
Rancho Cucamonga	\$100-\$120	\$45-\$60
Riverside County	\$105	\$15
Upland	\$134	\$94
Moreno Valley	\$149-\$225	\$83-\$103

(too high)

- > Consider a fee reduction on a pilot basis to determine the effect on adoption rates
- > Fees are established for cost recovery.

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## Animal Adoptions, Return to Owners & Animal Euthanasia



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## Euthanasia Comparable – FY 11-12

Animal Shelter	Animals Received	Euthanized Total	Euthanized %	Adoptions RTOs & Trans	Percentage Adoptions RTOs & Trans
San Bernardino City	17,934	13,369	75	4,391	24
Riverside City	10,905	7,609	69	2,286	21
Hesperia	8,164	5,656	69	2,532	31
Needles	572	358	63	155	27
Yucca Valley	2,226	1,469	66	719	32
29 Palms	2,094	1,382	66	879	42
Moreno Valley (All)	12,803	7,873	61	3,667	29
Moreno Valley (Dogs Only)	7,887	4,081	52	2,003	25
Apple Valley	5,631	3,089	55	2,210	39
Barstow	3,250	1,535	47	1,238	38
San Bernardino County	16,177	7,304	45	8,635	53
Redlands	2,656	1,031	39	1,738	65
Upland	2,906	456	16	2,319	80
Rancho Cucamonga	5,012	631	12	4,377	87

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## Benefits of Spay / Neuter

- Reduces the number of roaming strays
- Healthier pets in the community
- Reduces unwanted litters and animals
- Reduces euthanasia of unwanted animals
- Improves public safety

### OBJECTIVES OF MORENO VALLEY'S MANDATORY SPAY & NEUTER ORDINANCE

- Reduces the number of homeless & unwanted pets
- Reduce the tax burden for responsible pet owners
- Reduce the euthanasia of unwanted dogs and cats
- Enhances public safety

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## Volunteer Program

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- Over 50 volunteers in FY 11-12 contributing 1,932 hours
- Currently 21 active volunteers
- Clerical Assistance
- Walking dogs
- Grooming
- Assisting with Pet Adoptions
- California School for the Deaf
- Riverside County Office of Education – TPP
- Moreno Valley Youth Opportunity Center
- USMC – March ARB
- Riverside County Sheriff Work Release Program

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## Animal Services Division Accomplishments

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### GRANTS

- ASPCA Animal Tagging Program
- Municipal Shelter Spay/Neuter Fund
- Petco Grant is pending

### DONATIONS

- Wal-Mart Stores & Walgreen's Distribution Center Pet items and Pet Food
- Monetary Donations - Visterra Credit Union & many Local Residents
- \$10,000 Anonymous donation from local resident

### COMMUNITY PARTNERSHIPS

- Platt College – Veterinary Technology Program
- Moreno Valley Youth Opportunity Center
- Riverside County Office of Education – Transition Partnership Program
- California School for the Deaf – Riverside Campus
- Over 60 Animal Rescue Organizations throughout Southern California
- Project Wildlife – San Diego County

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## Animal Services Division Accomplishments

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### COMMUNITY EVENTS

- 4 Low Cost Rabies Vaccination & Dog Licensing Clinics – Spring & Fall 2012
- City of Perris “Strut Your Mutt” Pet Event – 03/10/2012
- “Pet in the Park” Adoption Event at Sunnymead Park – 03/31/12
- “Helpful Honda Guys” Adoption Event – 04/21/2012
- “Youth-Fest” Off-Site Adoption Event – 09/08/2012
- Walgreens Off-Site Adoption Event – 09/22/2012
- Iams 14<sup>th</sup> Annual Home 4 the Holidays Pet Adoption Campaign  
10/01/2012 to 01/03/2013
- “Pet in the Park” Adoption Event at Community Park – 10/06/2012
- “Petco” Adoption Event – 10/27/2012
- Visterra Credit Union – 02/2012 & 12/14/2012

### ANIMAL CARE & CONTROL FUNCTIONS

- Added E-Service Features – Web Licensing & Animal Services Requests
- Animal Control Officers Responded to over 15,000 Service Calls

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## Summary

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- ✦ **Service provided by a Dedicated and Caring Staff**
- ✦ **Goals:**
  - Continue to partner with Vets and the Community to promote spay/neuter of pets in Moreno Valley**
  - Continue to build a strong volunteer network**
  - Seek additional grants/donations to expand services**
  - Continue to build and expand on successful adoption events**
- ✦ **Consider a pilot program to reduce adoption fees to increase the adoption rate**

1-7-13



# Animal Services Division Program Notes January 2013

## Key Services:

- Pet Adoptions
- Animal Licensing and Pet ID (Dog Licenses and Micro Chips)
- Reunite Pets with Owners
- Owner Surrenders
- Full Service Veterinary Clinic
- Enforcement of Animal Control Regulations
- Emergency Response by Animal Control Officers – 24/7
- E-Services; On-Line Web-Licensing & Animal Control Service Request

**2012/13**  
**Budget:** \$2,231,100

**2012/13**  
**Staffing:** 22 Total (17 FTC, 5 Part-Time Temps)

**Schedule:** Open 38 hours per week over 5 Days M-TH 10-6; Sat 10-4; closed Fri & Sun — *change to T, Th.*

ACOs respond 7 days/week after hours.

- On closures (Fridays & Sundays) one ACO works calls in the field, by priority. 1<sup>st</sup> Priority are calls from MVPD; after that, ACOs handle other calls that come to the Shelter's voice mail message system.
- At 5:00 p.m. the Night Truck Officer (the ACO assigned during the day) becomes available for any high priority calls after hours. Staff members refer to these as "broken/biting/bleeding" calls.

**Adoption**

**Fees Dogs:** \$149-225 (incl. Spay/Neuter), among region's highest

**Adoption**

**Fees Cats:** \$83-103 (incl. Spay/Neuter), among region's highest

**Adoption**

**Fees for**

**Off-Site**

**Events:** \$50

**Euthanasia**

**Rates for**

**FY 11-12:** 61% (all), 52% (dogs)

*monthly report*

**Volunteers:** Currently 21 volunteers. 50 volunteers contributed slightly less than 2000 hours in FY 11-12.

*Rescue -> pit bulls*

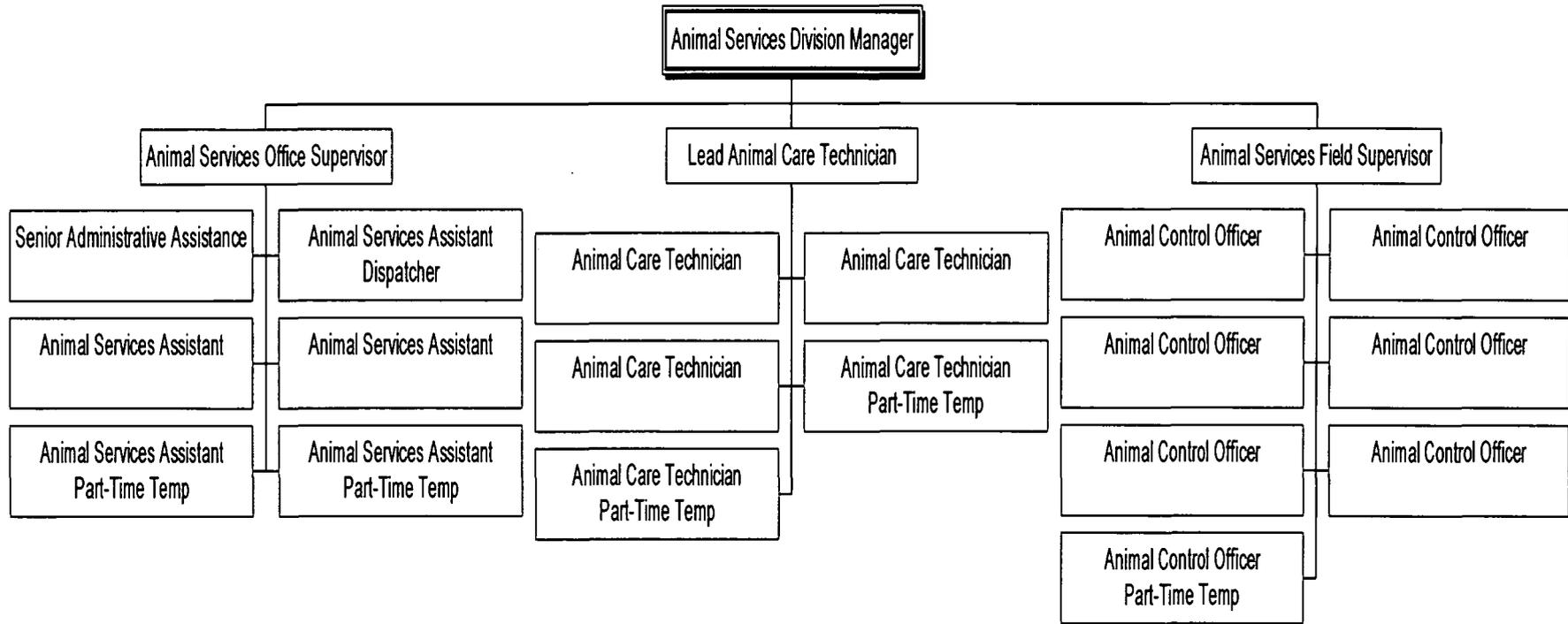
*forming Non-profit need board members.*

*Grants NKMV*

*Aja Smith  
Mike Gellar*



# Animal Services Division FY 12/13 Organization Chart



2013 - Incoming Correspondence

Baca, Victoria

City Manager

CITY MANAGER'S OFFICE  
YELLOW PAGES

July 11, 2013

CITY COUNCIL  
MORENO VALLEY  
RECEIVED

13 JUL 16 PM 5: 50

**CITY COUNCIL ITEMS**

AGENDIZED		STAFF
1.	August 20 <sup>th</sup> Study Session (tentative time: 4:30): <ul style="list-style-type: none"> <li>• Surplus Properties</li> <li>• Foreclosure Registration Program (CEDD)</li> <li>• Followed by City Council/Planning Commission Joint Mtg at 6:00</li> </ul>	Dawson
2.	Schedule Study Sessions with agencies: WRCOG, RCTC, SCAG, <u>MJPA</u> , HUD, ETC.	Patterson
TO BE SCHEDULED		STAFF
3.	Legislative Priorities: Pending - rescheduling around State budget review and Council recess ~ November	Shanna
4.	Mayor's Committee on Neighborhoods <b>Shor Denny / Community Now obtained insurance. Met 7/10 to finalize Agreement scope of work. Next: meeting on 7/18 re: boundaries, naming convention, and marketing planning.</b>	Patterson
5.	Special Saturday Study Session: AVID Elementary and Human Trafficking (Cindy checking availability) Mayor confirmed to bring Shanna McAndrews. Date is pending confirmation by AVID and Operation Safehouse presenters (maternity leave). <b>Drs. White and Young both declined Ad Hoc Committee leadership. Need alternate plan - to include MVUSD representation at the Saturday Study Session.</b>	Patterson

**MAYOR AND CITY COUNCIL REQUESTS**

6.	<p><b>Mayor Owings:</b></p> <p>Mayor's Advisory Committee on Increasing Graduation Rates (Michelle/Michele)</p> <ul style="list-style-type: none"> <li>▪ Research use of DIF to fund AVID for Elementary Schools</li> <li>▪ Meeting with Dr. White/Kenn Young held on June 20, 15 Committee members selected</li> <li>▪ Dr. White withdrew from Committee at least thru Jan. 2014</li> <li>▪ County Supt. Of Schools Kenn Young not available to assist with Committee leadership until Dr. White can resume in Jan. 2014.</li> <li>▪ Notification letters to selected Committee members pending.</li> </ul>	Patterson/Dawson
----	--	------------------

10:00 AM  
 JULY ONE  
 2013

CITY MANAGER'S OFFICE  
 YELLOW PAGES

July 11, 2013

<p>7. 8. 9. 10. 11. 12. 13. 14. 15.</p>	<p>Sunnymead Blvd Business Outreach Meetings          Meetings held April 23 and April 24. Follow-ups pending City Council office selecting dates for next meetings (focus on Code Compliance). Two separate follow-up meetings scheduled for July 30 &amp; 31. Drafting summary letter to businesses. Pending Council Office provision of available dates – to provide progress report.</p> <p>Other Departments develop "Green Sheet"          Departments developing own reporting documents similar to "green sheet"</p> <p>Create Neighborhoods and a "Nextdoor" social network site          Boundaries proposed to be elementary school boundaries.  <b>Finalized agreement scope of work. Received insurance. Pending receipt of consultant-executed agreement text – for City execution</b></p> <p>Research parking citation procedures/ordinance re: not ticketing after sweepers pass by; check Riverside for sample ordinance prohibiting such citations.</p> <p>Discuss w/David Taussig &amp; Moss Adams for:          ▪ Infrastructure financing ideas: Agreement/PO in place. Project on hold pending developer's input on phasing of project infrastructure          ▪ Review of City staffing levels &amp; department services w/comparable cities on a per capita basis (benchmarks) Received proposal; staff reviewed; no action          ▪ Explore cost savings opportunity through outsourcing-- same City services. Received proposal; staff reviewing.</p> <p>Schedule meeting of hotels to assist them in setting up MV Visitor's Bureau: Meeting held June 17<sup>th</sup>; follow up mtg to be scheduled; Mike McCarty/Denise Bagley</p> <p>Add "Mayor's Corner" section to web site - in process. City Council staff coordinating with the Mayor to develop content. Nothing new to report, pending Council office.</p> <p>Add Crime Stats to website – changing quick link to Film Permit to open the comparative crime stats table. Confirmed FBI source for crime stats in County Unincorporated area. Revising website: including crime stats on a new "Law Enforcement Stats" webpage that will provide a wide range of info, including highlighted MVPD successes.</p> <p>MVCEA: have Rick provide the Board with periodic summaries of City's</p>	<p>Shanna</p> <p>Dawson</p> <p>Patterson</p> <p>CEDD</p> <p>Dawson</p> <p>McCarty/Bagley</p> <p>Shanna</p> <p>Patterson</p> <p>Dawson</p>
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**CITY MANAGER'S OFFICE  
YELLOW PAGES**

July 11, 2013

	budget situation; calculate cost to reduce furlough incrementally. Rick and Tom D. will participate in the 7/12 mtg.	
16.	Letter to local pastors establishing a Pastoral Association. Letter drafted for Mayor. Name of the consultant - Sherman Jones. Pending direction.	Shanna
17.	Public Safety JPA: Agreement w/ Strategic Policy Partnership in place; Mayor sent letter to all surrounding Mayors followed by Michelle sending e-mails to City Managers. Michelle following up with calls to gauge interest in exploring options.	Dawson
18.	Ladder Truck/Cost Share Agreement: Fire Chief indicates that Cost Share arrangement was approved as part of Perris' FY 2013/14 budget Surplus Properties: Agendized for June 18 Study Session On hold.	Tom
19.	<u>Op-Ed Items for P-E. Submitted to P-E; tentatively scheduled for publication on 7/14.</u>	Dawson
20.	<b>Mayor Pro Tem Co:</b> <u>March Joint Powers</u> – Agendas Reviewed and summarized 6/4 & 18 - (1 <sup>st</sup> & 3 <sup>rd</sup> Tues.) Supported at JPC meetings 6/5, 19 & 21	Patterson
21.	<b>Council Member Molina:</b> Public Safety Sub Committee – Agenda Review - Michele (1 <sup>st</sup> Mon.) July 8 meeting cancelled due to lack of items.	Patterson & Tom
22.	Street sinking issue. Michelle and Ahmad met w/ Council member Molina on site; Ahmad to research waterline info w/ EMWD.	Patterson & Tom
23.	<b>Council Member Stewart:</b> Request for PD budget info. Information provided 7/3.	Dawson
24.	<b>Council Member Baca:</b> Attended the 6/3 BSMWC Board meeting w / Council Member Baca.	Dawson & Patterson
25.	<del>Correspondence to PUC re: SCE / Chino Hills Undergrounding issue.</del> <b>Legislative policy did not allow for issuance.</b>	Patterson
26.	<u>Box Springs Mutual Water Company infrastructure resolution</u> Kennedy Communications agreement approved by City Attorney, ready for execution. Agreement executed. Kennedy conducting community meetings with Spanish speakers to meet environmental justice grant requirements. Bylaws translated into Spanish. CM Baca requesting translation of Articles of Incorporation as well. BSMWC responding to valuation research inquiries by Webb.	Patterson

CITY MANAGER'S OFFICE  
YELLOW PAGES

July 11, 2013

27.	Various Code Enforcement issues. Forwarded to Terell/Posey for response.	Patterson
28.	Provide info on local government for review. City finance primer from Michael Coleman forwarded; researching info available from League.	Dawson

**LOCAL & REGIONAL MEETINGS**

29.	<u>WRCOG TAC</u> -- (3rd Thursday at 9:30 am)	Dawson
30.	<u>Supervisor Ashley/3Mayors/3CMs-(MoVal-Perris-Menifee)</u> -(1st Thursday at 8:30 am) On hold.	Dawson
31.	<u>MARCH JPC</u> -- (1st & 3rd Weds at 8:30 am, TAC is 1st Monday at 8:30) <b>Next mtg: 7/17 – MP summarizing the agenda when available. JPC will be recessed on August 7 and 21.</b>	Patterson & Tom
32.	<u>Box Springs Mutual Water Co</u> -- (1st Mondays at 7 pm) <ul style="list-style-type: none"> <li>▪ Arranged MV budget presentation at 6/3 BSMWC meeting</li> <li>▪ Explained annual encroachment permit authorization / process</li> <li>▪ Provided zoning map / permitted uses table</li> <li>▪ Delivered BSMWC system map file to GIS (unusable format)</li> <li>▪ Attended 2 community meetings held to meet environmental justice grant requirements</li> <li>▪ Delivered AICUZ zoning / permitted uses table</li> <li>▪ Confirmed Webb &amp; Associates access to valuation info</li> <li>▪ Met with CM Baca, Fire Chief, and Kennedy re: hydrant insufficiency</li> <li>▪ Relationship building</li> </ul>	Patterson
33.	<u>Chamber Board meetings</u> – (4th Fridays 7:30) question re: annual contract / scope of work?	Shanna
34.	<u>Chamber Leg Action Committee</u> – (1st Fridays 7:30) Patterson attended 6/14. Will attend on 7/11.	Patterson
35.	<u>City / School Districts Joint Task Force</u> – (2013 dates: <del>2/28, 4/25, 5/30, 9/05, 10/24</del> ).	Patterson
36.	<u>EMWD Manager's Network Meeting</u> – (quarterly, 4 <sup>th</sup> Mondays – 6/24) Patterson attending 7/15 meeting.	Patterson/Ahmad
37.	<u>Review/approve all Staff Reports for agendas</u>	Tom
38.	<u>e-Newsletter</u> production	Shanna

**CITY MANAGER'S OFFICE  
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July 11, 2013

	<ul style="list-style-type: none"> <li>▪ <u>City Link</u> monthly e-newsletter production – issued July 3</li> <li>▪ <u>On The Move</u> quarterly economic development e-newsletter production – on hiatus pending CEDD Director.</li> </ul>	<p>Patterson/Meleisa Shanna</p>
39.	<p><u>Graphics/Publications Approvals</u> - reviewed several.</p>	<p>Shanna</p>
40.	<p><u>City event coordination (groundbreakings/ribbon cuttings) --</u> Shanna/Michele</p> <p>a. <u>Town Hall for Congressman Takano</u> - Schedule/coordinate). Working with Takano's staff. <del>Scheduling for June 8 at the CRC Alessandro Rooms. Press release due out this week, working with Corey on attendee recognition. To be rescheduled.</del></p> <p>b. New Takano, Medina, and Roth Co-event on Affordable Care Act – ObamaCare. On Saturday, August 24 at the CRC.</p> <p>c. State of Young Men of Color in the Inland Empire at the CRC. Takano's office is the lead. Event is tentatively scheduled for fall 2013. Goal is "to bring community leaders and stakeholders together to address the issues facing young men of color. This event will bring the community together to identify actions that can be taken to improve education, health, and employment outcomes for young men in Moreno Valley, Perris, and Riverside."</p> <p>d. <del>at noon at Heacock / Sunnymead, walk to Perris, then south on Perris to Sunnymead Park. Mel is coordinating on City's end, Shanna is following up with Mel. COMPLETE</del></p>	<p>Shanna</p>
41.	<p>e. <u>Celebratory Events</u></p> <ul style="list-style-type: none"> <li>▪ <del>May 27, @ 7:30 p.m. Coordinate West Coast Thunder Event Memorial Day Recognition Planning meeting scheduled for Wednesday</del></li> <li>▪ <del>May 29, @ 10 a.m. 60/Nason Bridge Milestone Ceremony</del></li> <li>▪ <del>May 30 @ 10:30 a.m. Myers Apartments Ribbon Cutting (completed)</del></li> <li>▪ June 10 @ 2:00 PM Moreno Beach/Eucalyptus Punch Through Milestone Ceremony - <b>TO BE RESCHEDULED, PENDING CALTRANS</b></li> <li>▪ August 22 <u>State of the City.</u> <ul style="list-style-type: none"> <li>○ first planning meeting held.</li> <li>○ Selecting theme and planning the "Save the Date" Group liked the idea of video presentations by council</li> </ul> </li> </ul>	<p>Shanna</p> <p>Shanna / Patterson</p> <p>Shanna</p>

CITY MANAGER'S OFFICE

YELLOW PAGES

July 11, 2013

	<p><del>members on achievements in their districts with the Mayor giving his own speech (similar to the swearing in).</del></p> <ul style="list-style-type: none"> <li><del>o Mayor provided draft speech notes</del></li> <li>o Save the Date emailed out</li> <li>o Drafting program text and scripts for CC District video intros</li> <li>o Selection of lunch caterer pending</li> </ul> <p>▪ August ?</p> <p>Eucalyptus punch-thru ribbon-cutting, pending Capital Projects.</p>	<p>Shanna / Patterson</p>
42.	<p><u>Track relevant State legislation</u>                  Reviewing StateNet summaries. Issued opposition letter for SB 7 (Charter cities and prevailing wage). Setting Study Session &amp; meeting with advocates to discuss legislative priorities. <b>Issued emails inviting legislative advocates to attend a November Study Session.</b></p>	<p>Shanna</p>
43.	<p><u>Issue Press Releases – review Department drafts</u>                  Issued 7 in last 2 weeks</p>	<p>Shanna / Patterson</p>
44.	<p><u>Coordinate Shop MoVal</u>                  nothing new to report this week:</p> <ul style="list-style-type: none"> <li>▪ Draft for Skechers' consideration to participate (Mayor suggested 50% off coupon for MV residents for one day); also consider tying in with Salvation Army in an effort to assist the homeless (does Skechers have this initiative already?)</li> <li>▪ Consider proposing issuance of an RFP to run Shop MoVal – Sue Yeoman of Your Villa???</li> <li>▪ Directed Media &amp; Communications creation of 2013 Holiday Shop MoVal PSA</li> </ul>	<p>Patterson</p>
45.	<p><u>Budget (CMO dep't) development/monitoring</u>                  Reviewing status of CM Discretionary fund. Nothing new to report.</p>	<p>Patterson</p>
46.	<p><u>Marketing Plan</u>                  Nothing new to report.</p>	<p>Patterson</p>
47.	<p><u>Manage CRMs and approve staff responses</u>                  Reviewed &amp; approved several</p>	<p>Patterson</p>

**RECURRING IN-HOUSE MEETINGS**

52.	<p><u>Mayor Owings &amp; Council Member Co</u></p> <ul style="list-style-type: none"> <li>▪ March JPC – staff support / agenda review (1<sup>st</sup> &amp; 3<sup>rd</sup> Tues.)</li> <li>▪ Provided review on June 4 for June 5 meeting.</li> </ul>	<p>Patterson</p>
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**CITY MANAGER'S OFFICE  
YELLOW PAGES**

July 11, 2013

	<ul style="list-style-type: none"> <li>▪ JPC took following actions at June 5 mtg:             <ul style="list-style-type: none"> <li>○ Ratified a Letter of Engagement with Goldfarb and Lipman</li> <li>○ Ratify a Joint Defense Agreement and Confidentiality Agreement between MJPA and March Healthcare Development LLC</li> </ul> </li> <li>▪ Drafted absence explanation letter</li> <li>▪ Summarized agendas, briefed Commissioners</li> <li>▪ Attended MJPA meetings</li> <li>▪ Obtained map and new JPA job creation data</li> <li>▪ Re-created job creation table to identify benefitting agencies / calculate JPA benefit to Moreno Valley</li> </ul> <p><u>Mayor Owings &amp; Council Member Molina</u></p> <ul style="list-style-type: none"> <li>▪ Public Safety Subcommittee (1st Monday): met with Council Member Molina to review the June 3 PSSC agenda. Provided support at the meeting. July 8 meeting cancelled due to lack of pressing items.</li> </ul> <p><u>Council Member Baca</u></p> <ul style="list-style-type: none"> <li>▪ Routed Contract with Kennedy Communications for public outreach effort.</li> <li>▪ Executed contract with Kennedy Communications.</li> <li>▪ Providing staff support to BSMWC efforts.</li> </ul>	<p>Patterson &amp; Tom</p> <p>Patterson</p>
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**ON-GOING TASKS**

55.	City Manager's Report & Update (2 <sup>nd</sup> Tuesday) Reviewed and issued Update on 6/5.	Cathy / Patterson
56.	<u>March JPC</u> monthly staff updates (3 <sup>rd</sup> Thursdays 1:30) Updated staff on 6/24.	Patterson & Tom
57.	<u>Migrate website content migration to the new format</u> Pages forwarded to the webmaster. Council, CMO, City Clerk, and Library pages went live. Several departments continue to be outstanding. Established an update tracking report. Write is transitioning old pages to the new format until new department pages are submitted.	Shanna
58.	<u>MindMixer</u> contract with, and launch community engagement platform Set up demo with Mayor. Demo was canceled, to be rescheduled.	Shanna
59.	<u>Smartphone App</u> Coordinate app creation. Surveying the smartphone app developers	Shanna & Patterson

CITY MANAGER'S OFFICE

YELLOW PAGES

July 11, 2013

	in advance of RFP issuance.	
60.	<p><u>Council Chamber / Media Control Room upgrade project</u></p> <ul style="list-style-type: none"> <li>• <del>RFQ issued, shortlist formed. Established shortlist of 3 firms.</del></li> <li>• <del>Obtained direction on needed electronic voting board.</del></li> <li>• <del>RFP issued, One bid received. Modified the scope and reissued the RFP. Bids due June 12.</del></li> <li>▪ Council awarded contract on June 25. Notice to proceed due out June 26.</li> <li>▪ Designs received (1.5 weeks ahead of schedule) and under City review. Construction anticipated from 7/29.</li> <li>▪ Control Room HVAC failed – Facilities is replacing by 7/29.</li> <li>▪ Dais wall treatment under consideration next week – shortlist of designs will be submitted for selection.</li> <li>▪ New mobile studio equipment has been successfully tested (4<sup>th</sup> of July). The plan is to use the mobile studio in the Council Chamber even if new equipment is not fully operational at end of recess.</li> </ul>	Tim / Henry N
61.	<p><u>Lobbying</u></p> <ul style="list-style-type: none"> <li>▪ Set up conf call with Fed. EDA contact, City Staff, Highland Fairview</li> <li>▪ Provide Jamie Jones w/ info to take to Fed reps re: IRS TABs issue?</li> </ul>	Shanna Dawson
62.	<p><u>MV Mall request to stop paying for police services</u></p> <p>Follow up mtg with Mayor, Mall reps, Joel and Michelle held May 2. Committed to sharing respective crime/calls for service stats; Lt. Ford provided stats, Michelle needs to review, forward to Mall.</p>	Dawson
63.	<p><u>Pursue clean out of private storm drain facilities</u></p> <p>Needs to be a priority (Michelle to discuss at ETeam w/ Suzanne, John, Ahmad)</p>	Tom
64.	<p><u>We're back! Campaign</u></p> <p><del>Held a planning meeting to schedule public outreach campaign.</del> Fliers, email graphics, banners, ads, etc. designed and publishing.</p>	Patterson / Meleisa

**HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's OR CITIZENS CONCERNS  
(CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)**

**Outstanding CRM Responses:**

1	Chris Baca – Council Agenda translation – problem with SIRE – need to see if tWrite can suggest a solution.	Patterson
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CITY MANAGER'S OFFICE  
YELLOW PAGES

July 11, 2013

DISTRIBUTION: Mayor and City Council  
Executive Team

TFL: 951.413.3000  
FAX: 951.413.3750  
WWW.MORENO-VALLEY.CA.US



CITY COUNCIL  
MORENO VALLEY RECEIVED  
14177 FREDERICK STREET  
P. O. BOX 88005  
MORENO VALLEY, CA 92552-0805  
13 JUL -3 PM 4: 26

June 26, 2013

**CO COPY**

John Hawkins, Riverside County Fire Chief  
California Department of Forestry and Fire Protection  
210 W. San Jacinto Avenue  
Perris, CA 92570

Subject: Service Levels for the Moreno Valley Fire Department

Dear Chief Hawkins,

In a letter dated May 1, 2013 the City of Moreno Valley notified the Riverside County Fire Department that our City is proposing significant cuts to City services in order to balance our budget, which included the closure of Fire Station 99 (Morrison Park) effective September 1, 2013. Based upon the recommendation of the Fire Department, I would like to modify that request to defund the personnel currently staffing College Park Truck 91 effective October 24, 2013. Additionally, as part of the budget adoption, City Council elected to enhance the services provided by the remaining aerial ladder truck company by upgrading the truck company from providing basic life support services to advance life support services effective January 1, 2014. This will consist of three (3) Firefighter II positions being converted to three (3) Firefighter II Medic positions.

While we do not wish to make drastic reductions to public safety, we must close an \$8.3 million dollar budget deficit. We feel that leaving the Morrison Park Fire Station open will allow us to better serve our citizens, but it comes at the cost of defunding the eight (8) personnel associated with Truck 91 which includes two (2) Fire Captains, two (2) Fire Apparatus Engineers, and four (4) Firefighter II's. Please consider this as our 120 day notice.

Please modify Exhibit "A" of the Cooperative Fire Protection Services Agreement to reflect these service level changes. Should you have any questions, please contact Abdul Ahmad at [REDACTED]

Sincerely,

Michelle Dawson  
City Manager

c: Members of the City Council  
Tom DeSantis, Assistant City Manager  
Rick Teichert, Chief Financial Officer  
Steve Curley, Deputy Chief  
Abdul Ahmad, Division Chief

CITY MANAGER'S OFFICE

MV00231489

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P. O. BOX 88005  
MORENO VALLEY, CA 92552-0805

13 JUN 20 PM 3: 57

June 18, 2013

City of Riverside Board of Public Utilities  
Attn: Justin Scott-Coe, Board Chair  
3901 Orange St.  
Riverside, CA 92501

Subject: Potential partnership between the City of Moreno Valley Electric Utility and Riverside Public Utilities

Dear Chairman Scott-Coe:

I'm writing to acquaint you with an effort underway at the Moreno Valley Utility, and to request your support of further dialogue between MVU and RPU staff to explore potential partnership opportunities.

As you may be aware, the City of Moreno Valley formed an electric utility in 2001, with the goals of capturing the success of municipal utilities during the energy crisis, gaining local control over the provision of electric service to the community, and creating an economic development tool to attract businesses to the City.

Moreno Valley Utility (MVU) began serving customers in February 2004, and currently has over 5,600 customers with a peak load of 32.5 MW. MVU serves all new development in the City; at build-out, MVU has the potential to triple its service delivery.

In October 2003, the City entered into a long-term agreement with ENCO Utility Services, which installs, operates, and maintains Moreno Valley's electric distribution system. These services include design, engineering, construction management, operations and maintenance, meter reading, customer billing, and related consulting services. There are currently seven ENCO employees on-site with MVU staff; customer billing and remittance is handled in an office outside our City.

As part of the long-range planning process for Moreno Valley Utility, staff has begun exploring options for operations and maintenance services, outage management, meter reading, and customer billing upon expiration of the agreement between ENCO and the City on December 31, 2020, or perhaps even prior to 2020. Our staff made preliminary contact with Riverside Public Utilities to explore the feasibility of contracting with another public utility for the range of services currently provided by ENCO.

CITY MANAGER'S OFFICE

MV00231490

We sincerely hope that your Board is supportive of our request to engage in further dialogue with RPU staff regarding potential collaborative opportunities.

Thank you for your consideration. If you would like to discuss this with me, please call me at [REDACTED]. Should your staff wish to discuss our request in greater detail, they are encouraged to call Jeannette Olko, Electric Utility Division Manager at [REDACTED].

We look forward to your reply.

Respectfully,



Michelle Dawson  
City Manager

Cc: Mayor Tom Owings  
Mayor Pro Tem Marcelo Co  
Councilmember Victoria Baca  
Councilmember Richard Stewart  
Councilmember Jesse Molina  
Thomas M. DeSantis, Assistant City Manager  
Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
Jeannette Olko, Electric Utility Division Manager  
Scott Barber, Riverside City Manager  
David Wright, Riverside Public Utilities General Manager

**Cathy Parada**

---

**From:** Michelle Dawson  
**Sent:** Tuesday, May 07, 2013 9:11 AM  
**To:** Victoria Baca; victoriabaca2000@gmail.com  
**Cc:** Henry T. Garcia; Jane Halstead  
**Subject:** FW: Accessibility Appeals Board

Council Member Baca: please see the following information provided by the City Clerk's Office in response to your question re: the Accessibility Appeals Board  
--Michelle

---

**From:** Jane Halstead  
**Sent:** Tuesday, May 07, 2013 9:02 AM  
**To:** Michelle Dawson  
**Subject:** FW: Accessibility Appeals Board

The Board was created by Ordinance 459 adopted on 4/25/95, and it shall consist of five members. It has all general power and duty to conduct hearings on written appeals made under subdivision of CA Health and Safety Code Section 19957.5 and may approve or disapprove interpretations and enforcement actions taken by the building division.

Right now, we have three members and two vacant positions.

Staff: Gary Kyle, Community & Economic Development

Nina Hiers Physically Challenged Representative	Term expires 6/30/13
Lawrence Baird Physically Challenged Representative	Term expires 6/30/13
Jeffrey M. Barners Construction Representative	Term expires 6/30/14
VACANT (6/30/11) Construction Representative	Term expires 6/30/14
VACANT (6/26/12) Public Representative	Term expires 6/30/15

Meeting Schedule: Hearings shall be held within 30 days of receipt of an appeal



City Manager's Office

## MEMORANDUM

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To: Mayor and Members of the City Council  
From: Michelle Dawson, City Manager  
Tom DeSantis, Assistant City Manager  
Richard Teichert, Chief Financial Officer  
Date: May 29, 2013  
Subject: The "Yellow Pages" and "The Bottom Line"

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CITY COUNCIL  
MORENO VALLEY  
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13 MAY 29 PM 4: 57

Some of our departments are developing updates modeled after the "Green Sheet" prepared by Public Works. Attached for your use and information are the "Yellow Pages" from the City Manager's Office and "The Bottom Line" from the Financial and Management Services Department. These will be updated biweekly and distributed to the Council Office and each department to enhance internal communication regarding ongoing projects and programs.

### Attachments

C: Executive Team

# CITY OF MORENO VALLEY

## THE BOTTOM LINE

A BI-WEEKLY UPDATE FROM THE  
FINANCIAL & MANAGEMENT SERVICES DEPARTMENT  
MAY 20, 2013

### ➤ ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)

- Monthly City Manager's Report update due from Div Mgrs by Thursday, June 6
- PAR's due by employee review date
- Council Recess: July 10 – August 19

### ➤ COUNCIL AGENDA ITEMS

#### **May 21, 2013 – Study Session**

*Titles Due 4/22/13    Staff Reports Due 4/29/13*

None

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#### **May 28, 2013 – Regular Meeting**

*Titles Due 4/29/13    Staff Reports Due 5/6/13*

1. Approval of Payment Register for March 2013 (Dena)
  2. Receipt of Quarterly Investment Report – Quarter Ended March 31, 2013 (Brooke)
- 

#### **June 4, 2013 – Study Session**

*Titles Due 5/6/13    Staff Reports Due 5/13/13*

1. Presentation of Long Term Financial Challenges – Issues Affecting General Fund Reserves (Rick)
- 

#### **June 11, 2013 – Regular Meeting**

*Titles Due 5/13/13    Staff Reports Due 5/20/13*

1. Adoption of Fiscal Year 2013/14 – 2014/15 Two-Year Operating Budget (Marshall)
2. Approve Budget Appropriation Adjustments for 2007 Tax Allocation Bond Funded Projects to Complete the Expenditure of Bond Funds (Rick)
3. 2013/14 Third Extension of the Agreement – Project & RFP No. BDEMS/10-Backflow Testing, Repair and Replacement Services (Candace)
4. 2013/14 First Extension of the Agreement - Project No. M/12-13 –Moreno Valley Community Services District Zone M (Medians) and Zone S (Sunnymead Boulevard) Maintenance of Median-Monument-Parkway Landscaping and Irrigation (Candace)

5. 2013/14 Second Extension of the Agreement - Project No. E-81415/11 – Promontory Parkway/Mahogany Fields/Celebrations Maintenance of Parkway and Median Landscaping and Irrigation (Candace)
  6. 2013/14 Second Extension of the Agreement - Project No. E-4/11 – Moreno Valley Ranch-East/Daybreak Maintenance of Parkway Landscaping and Irrigation (Candace)
  7. 2013/14 First Extension of the Agreement - Project No. E-3/11-12 – Moreno Valley Ranch-West and Lasselle Powerline Parkway Maintenance of Parkway Landscaping and Irrigation (Candace)
  8. 2013/14 Second Extension of the Agreement - Project No. E-1/11 - Towngate – Maintenance of Parkway Landscaping and Irrigation (Candace)
  9. 2013/14 First Extension of the Agreement - Project No. DSG-2/12-13 - Maintenance of Parkway Landscaping and Irrigation for Reduced Maintenance – Zone D Tracts (Candace)
  10. 2013/14 Third Extension of the Agreement - Project No. DSG-1/10 – Maintenance of Parkway Landscaping and Irrigation for Standard Maintenance – Zone D Tracts (Candace)
  11. 2013/14 Third Extension of the Agreement – Project No. E-7/10 (Centerpointe) Maintenance of Parkway and Median Landscaping and Irrigation (Candace)
  12. 2013/14 Third Extension of the Agreement – Project No. E-16/10 (Shadow Mountain) Maintenance of Parkway and Median Landscaping and Irrigation (Candace)
  13. Public Hearing Staff Report to Consider Recommended Resolutions Approving the Continuance of Current Moreno Valley Community Services District Annual Parcel Charges Proposed for Fiscal Year 2013/14. (Candace)
  14. Public Hearing and Adoption of Resolution Establishing Appropriations (“Gann”) Limit for the City of Moreno Valley for Fiscal Year 2013-14 (Brooke)
  15. Public Hearing and Adoption of Resolution Establishing Appropriations (“Gann”) Limit for the Moreno Valley Community Services District for Fiscal Year 2013-14 (Brooke)
- 

**June 18, 2013 – Study Session**

*Titles Due 5/20/13    Staff Reports Due 5/27/13*

None

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**June 25, 2013 – Regular Meeting**

*Titles Due 5/27/13    Staff Reports Due 6/3/13*

1. Approval of Payment Register for April 2013 (Dena)
2. Approval of the Calculation of the Moreno Valley Community Facilities District No. 1 Maximum Special Tax Rate for Fiscal Year 2013/14 (Candace)
3. Approval of the Calculation of the Moreno Valley Community Facilities District No. 3 (Auto Mall Refinancing) Maximum Special Tax Rate for Fiscal Year 2013/14 (Candace)
4. Approval of the Calculation of the Moreno Valley Community Facilities District No. 4- Maintenance Maximum Special Tax Rate for Fiscal Year 2013/14 (Candace)
5. Approval of the Calculation of the Maximum Special Tax Rate for Moreno Valley Community Facilities District No. 5 for Fiscal Year 2013/14 (Candace)
6. Approval of the Calculation of the Moreno Valley Community Facilities District No. 87-1 (Towngate) Maximum Special Tax Rate for Fiscal Year 2013/14 (Candace)
7. Approval of the Calculation of the Moreno Valley Community Facilities District No. 87-1 (Towngate), Improvement Area No. 1 Maximum Special Tax Rate for Fiscal Year 2013/14 (Candace)

8. 2013/14 Independent Contractor Agreement Award for Multi-Years - Project No. E-2 (Hidden Springs) Maintenance of Parkway Median and Open Space Landscaping and Irrigation (Candace)
  9. DIF Loans ( Police DIF, Library DIF, City Yard DIF) (Brooke)
- 

**July 2, 2013 – Study Session**

*Titles Due 6/3/13      Staff Reports Due 6/10/13*

None

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**July 9, 2013 – Regular Meeting**

*Titles Due 6/10/13      Staff Reports Due 6/17/13*

1. Annual Statement of Investment Policy (Brooke)
  2. Public Hearing to Consider Fee Schedule for FY 2013/14 (Brooke)
- 

➤ **TENTATIVE FUTURE COUNCIL MEETINGS**

- Dissolution of CFD No. 7, Improvement Area No. 3 (property owner request)
- Bond Issuance for CFD No. 7, Improvement Area No. 1
- 2013/14 Second Extension of the Agreement – Project No. 2011 Tree Trim/Removal (move from June 11 to August 27 meeting)
- Closed Session Discussion on CSD Zones
- Study Session CSD Zones
- Cost Allocation Plan Adoption

➤ **ONGOING TASKS, PROCESSES AND DEADLINES**

**FMS Management Meetings:** June 3<sup>rd</sup>, June 17th

**Financial Operations**

- AP checks being issued on Monday afternoons
- Upcoming Paydays: May 30th, June 13<sup>th</sup>, June 27th
- Continue to advise staff on eSuite steps and provide over the phone training as needed
- eSuite time entry due from Employees by Tuesday May 21 @ 5:30pm
- Logos time entry approvals due from Reviewers/Approvers by Thurs May 23 @ 10am
- eSuite time entry due from Employees by Tuesday June 4 @ 5:30pm
- Logos time entry approvals due from Reviewers/Approvers by Thurs June 6 @ 10am
- Month End closings: April to be closed May 30; May to be closed June 27

**Special Districts**

- Implementation of CSD “zone” structure to Landscape Lighting Maintenance Districts
- Formation of CFD for new development
- CSD Annual Update (October/November)
- Finalize CFD and CSD Annual Reports (September/October)

### **Technology Services**

- Implement the Financials, Human Resources, and Payroll Enterprise Resource Plan (ERP) replacement projects to give the City's financial systems a state-of-the-art platform on which to operate.
- Build the Police Department a citywide video surveillance system that contributes to more effective policing and is able to accommodate additional cameras in the future from other City Departments.
- Connect the City Yard to City Hall with Fiber Channel lines instead of microwave in order to remove the current communication delays.
- Connect select traffic signals to City Hall with Fiber Channel lines instead of copper in order to facilitate traffic signal replacements and the addition of traffic cameras.
- Complete the City's Excellence in Information Technology Practices application (by August 2013) and achieve the statewide, peer-reviewed award from Municipal Information Systems Association of California (MISAC).
- Obtain approval and cooperation of Riverside County to connect their network and the City network for PD Camera project.
- Upgrade Windows XP to Windows 7 on PCs throughout the City.
- Upgrade Office 2007 to Office 2010 on PCs throughout the City.
- Replace staff PCs that are 5 years or older.
- Recable 2nd floor of City Hall prior to staff moving in.
- Continue fiber build-out per Communications Master Plan; 2014 Plan is to run fiber to MVU Substation.
- Complete technology equipment relocations from Annex 4 and other locations back into City Hall.
- Track Logos enhancement list items and advocate for needed upgrades.
- Assist Transportation Division with network and technical aspects of the Integrated Traffic System and Traffic Management Center projects as they progress.

### **Treasury Operations**

- Investment Report: Monthly
- Utility User Tax Audit Update: Monthly (TCS)
- Sales Tax Audit Review: Quarterly (HdL)
- Investment Update: Quarterly (Chandler Asset Management)
- SB 90 Update/Data Collection: Annual (MGT)
- Transient Occupancy Tax Audit Update: To be determined
- Business License On-Line Renewal Reminder (send out late Nov)
- Business License Renewal (send out 1st week of Dec)
- Utility User Tax Exemption Listing Update – Annual (Jan)

## **➤ SPECIFIC TASKS**

### **A. CITY MANAGER**

### **B. MAYOR/COUNCIL**

### **C. PUBLIC RECORDS / CRM REQUESTS**

- CRM request for Council agendas to be translated into Spanish.

- Records request for Business License information for address: 12074 Honeysuckle Ct.
- Records request for Compensation Survey 2002 through 2013 – Budget of City Attorney Dept.
- Records request for breakdown that shows assessments and late fees for a violation of \$566.32 charged to 13588 Baxter Court in January 2013.
- Records request for last three months of merchant processing statement for any and all departments that accept credit/debit card payments from citizens.

#### **D. FINANCE SUB-COMMITTEE (WEEK OF JUNE 24TH)**

1. Annual Investment Policy
2. Chandler Asset Management Presentation
3. 2013/14 Fee Schedule

#### **E. LOGOS**

- Ongoing Training Opportunities:
  - Inquiries, Reports & Business Analytics – May 8 and May 20
  - Journal Entries & Budget Adjustments – May 13
  - AP Invoice entry – May 16
  - eSuite – May 16
  - Requisition Copy Function and General Review – May 15 and May 22
- Start Logos SoCal User's Group as way to focus our influence on New World Systems development process – May 21
- Upgrade to version 8 SP4 – May 31
- Connect Spreadsheet Server to new logos database – May 31
- Implement HR/PY security model for screens, reports, and review plan for DSS access – May 31
- Document Finance, HR & PY module fixes that are needed and actively track progress with New World Systems – June 14
- Create Medical Reimbursement-Logos XML interface application for Payroll – June 17

#### **F. FMS DIVISIONS**

##### **FMS Administration/Budget**

- Final Determination Letter for Successor Agency ROPS 13/14A denied debt service payments for the 2005 Lease Revenue Bonds in the amount of \$600,000 annually with a remaining total value of about \$13 million. Staff has requested a Meet and Confer with the State DOF to preserve this Enforceable Obligation and protect the General Fund from this debt.
- Staff is preparing the documents to apply to the State DOF for a Finding of Completion for the Successor Agency. Completing this process will allow the City to reinstate certain loans, establish a repayment plan for those loans, and will allow the City to spend remaining Bond Proceeds. Staff intends to complete this process by August 2013.
- Negotiations with the IRS regarding the tax penalty related to the 2007 Tax Allocation Bonds are ongoing. The IRS has requested a final status report on expenditures be prepared mid-June 2013 for determination that we will meet our goal of achieving 85% project expenditures by June 30, 2013. The IRS will then move forward with consideration of the City's settlement offer.
- Total Road Improvement Program financing (Certificates of Participation) for the Nason Street widening project – Oral argument were heard in State Appellate Court on Tuesday

May 7, 2013. The Final Ruling has been received and is in the City's favor. If there is no appeal to the State Supreme Court, COPs may potentially be completed by late summer. If it is appealed, the Supreme Court will reject within 90 days and we would complete the financing early fall 2013.

- Time and Materials process centralization – staff is moving forward with the centralization of the management and coordination of developer deposits to improve customer service and accountability. Staff is learning the use of LOGOS project accounting and payroll as key tools in this centralization process. Staff anticipates a six month transition.
- Staff is moving forward with vendor selection for the Cost Allocation Study update. The output from this model is used throughout the City to ensure cost recovery of fees and charges, and to properly manage and account for Internal Service Fund charges. This study is expected to be complete by August 2013.

### **Financial Operations**

- Recruitments underway for Principal Accountant and Payroll Supervisor positions; anticipate both to be filled within 60 days
- Work has begun to consider the implementation of Development Services schedule changes expanding hours of operation
- Filed Possessory Interest Reports to Riverside County
- Transition refund process to Parks staff at CRC
- Working with HR staff to re-define and understand all the steps that have changed with our processes under Logos and how tasks are being handled and by whom
- Working with Fire staff on grants due to staff transition
- Working with MVU management on cash availability within all MVU funds
- Petty Cash audits underway: 4 – 6 audits quarterly
- Worked with Maintenance and Ops staff on budget entry

### **Special Districts**

- Mahogany Fields – E-14 Landscape Improvements (pending response from Mahogany Fields Representatives)

### **Treasury Operations**

- CLASS account number update (Parks)
- CLASS / Wells Fargo Electronic Deposit testing (new scanners)
- CLASS / LOGOS cash receipts/revenue interface
- Transient Occupancy Tax Audit (pending budget approval)
- Fee Revision Study (pending budget approval & revised cost allocation plan)

### **Technology Services**

- Community meeting at PD – May 23
- Complete fiber cable connectivity on Alessandro from Frederick to Hwy 215 – May 31
- Complete EOC audio/visual enhancements per grant deadline – May 31
- Integration with Sheriff's Dispatch Center via County network – May 31
- Redesign Public Records Request process for City Clerk's Office – May 31
- Complete fiber connection between City Yard and City Hall and switch City Yard off microwave and onto fiber – June 7
- Division Meeting: June 13
- Complete City Yard break room voice & data extension – June 28
- Permits + Workflow for Planning, Building & Safety, and Fire – June 30
- FY14 User Fees programmed into Permitting System – July 1

- Sire Electronic Document Management System enhancements and Retention Scheduling for City Clerk's office – July 12
- Replace staff PCs that are 5 years or older, including the implementation of a system that simplifies and speeds-up the OS and application installations – July 14
- Upgrade 2nd floor City Hall phones from TDM (analog) to VoIP (digital) phones – July 19
- Remove communications equipment from Annex 4 – July 31

Distribution

Financial & Management Services Department Staff  
Mayor and City Council  
Executive Team  
Division Managers

CITY MANAGER'S OFFICE  
**YELLOW PAGES**  
 May 21, 2013

**CITY COUNCIL ITEMS**

AGENDIZED		STAFF
	MAY 28, 2013 COUNCIL MEETING – REGULAR MEETING (Titles due 4/29/2013 and staff reports due 5/6/2013)	
1.	JUNE 11, 2013 COUNCIL MEETING – REGULAR MEETING Council Chamber / Control Room upgrade project – award contract. <b>Scheduling briefing for Michelle, Tom, Jane, Ahmad</b>	Henry Ngo & Tim Carrol
2.	JUNE 18, 2013 COUNCIL MEETING – STUDY SESSION Mandatory Foreclosure Registration Program: Met w/ Nef Cortez, Nationwide Cost Recovery; talked to City of West Covina;	Dawson
3.	<b>Surplus Properties</b>	Dawson & Strickler
TO BE SCHEDULED		STAFF
4.	Legislative Priorities: Pending - rescheduling around State budget review and Council recess ~ November	Shanna
5.	Mayor's Committee on Neighborhoods <b>Drafting staff report to establish the Committee, based on the grad rates committee staff rpt</b>	Patterson
6.	Special Saturday Study Session: AVID Elementary and Human Trafficking (Cindy checking availability) Tentatively scheduled for June 29. However, Shannon McAndrews, the Mayor's speaker on AVID Elementary, is not available that day. <b>Pending Mayor's confirmation if another speaker is OK or reschedule.</b>	Patterson

**MAYOR AND CITY COUNCIL REQUESTS**

7.	<p><b>Mayor Owings:</b></p> <p>Mayor's Advisory Committee on Increasing Graduation Rates (Michelle/Michele)</p> <ul style="list-style-type: none"> <li>▪ Research use of DIF to fund AVID for Elementary Schools</li> <li>▪ Meeting with Dr. White scheduled for June 20. – Email issued to confirm.                             <ul style="list-style-type: none"> <li>○ Graduation rates: Program potential for improving grad rates (McAndrews will present) and City's role in education.</li> <li>○ Human trafficking: presentation (Operation Safehouse will</li> </ul> </li> </ul>	Patterson
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CITY MANAGER'S OFFICE  
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May 21, 2013

	<p>present???)</p> <ul style="list-style-type: none"> <li>o Michele contacting Shannon McAndrews to explore DIF funding AVID by other cities? Coordinating dates for a Saturday Study Session with McAndrews – AVID Elementary coordinator. Reaching out to other communities that have implemented AVID in elementary schools for their perceptions.</li> </ul>	
8.	<p>Coordinate Sunnymead Blvd Business Outreach Meetings Meetings held April 23 and April 24. Follow-ups pending City Council office selecting dates for next meetings (focus on Code Compliance). Drafting summary letter to businesses. Pending Council Office provision of available dates – to provide progress report.</p>	Shanna
9.	<p>Mandatory Foreclosure Registration Program: Met w/ Nef Cortez, Nationwide Cost Recovery; talked to City of West Covina; Study Session item for June 18.</p>	Dawson
10.	<p>Other Departments develop "Green Sheet"          Departments developing own reporting documents similar to "green sheet"</p>	Dawson
11.	<p>Create Neighborhoods and a "Nextdoor" social network site  <b>Boundaries proposed to be elementary school boundaries.</b> Meeting with Mayor and Safe-Routes-to-School representatives about Neighborhoods. 4/15: Mayor recommended Anaheim's "Hi Neighbor" program, which incorporates the Nextdoor social media plus:</p> <ul style="list-style-type: none"> <li>▪ Emergency preparedness – CERT, ERF</li> <li>▪ Community building – code enforcement, graffiti response, volunteer opportunities</li> <li>▪ Community policing – neighborhood watch, Alert – emergency texts, etc.</li> <li>▪ Community Gardens</li> <li>▪ <b>Potential for adding MindMixer to Neighborhood website?</b></li> <li>▪ <b>Met with Shor Denny. Sent boilerplate agreement / insurance. Received scope proposal 5/21.</b></li> </ul>	Patterson
12.	<p>Research parking citation procedures/ordinance re: not ticketing after sweepers pass by; check Riverside for sample ordinance prohibiting citing.</p>	CEDD
13.	<p>Discuss w/David Taussig &amp; Moss Adams for:</p> <ul style="list-style-type: none"> <li>▪ Infrastructure financing ideas: <b>Agreement/PO in place.</b></li> <li>▪ Review of City staffing levels &amp; department services w/comparable cities on a per capita basis (benchmarks) <b>Received proposal; staff reviewing</b></li> <li>▪ Explore cost savings opportunity through outsourcing-- same City</li> </ul>	Dawson

**CITY MANAGER'S OFFICE  
YELLOW PAGES**

May 21, 2013

	services. <b>Received proposal; staff reviewing. Agreement in development.</b>	
14.	Schedule meeting of hotels to assist them in setting up MV Visitor's Bureau: <b>Draft letter provided to Mayor/Council Office.</b>	Dawson
15.	Add "Mayor's Corner" section to web site - in process. City Council staff coordinating with the Mayor to develop content. Nothing new to report, pending Council office.	Shanna
16.	Add Crime Stats to website – changing quick link to Film Permit to open the comparative crime stats table.	Patterson
17.	MVCEA: have Rick provide the Board with periodic summaries of City's budget situation; calculate cost to reduce furlough incrementally.	Dawson
18.	Letter to local pastors establishing a Pastoral Association. Letter drafted for Mayor. Name of the consultant - Sherman Jones.	Shanna
19.	Public Safety JPA: <b>Agreement w/ Strategic Policy Partnership in place; Wasserman to draft letter to surrounding communities inviting them to meeting to discuss</b>	Dawson
20.	<b>Ladder Truck/Cost Share Agreement: Need to schedule mtg with City of Perris to discuss; Perris questioning cost share formula (60/20/20%)</b>	Tom
21.	<b>Surplus Properties: Agendized for June 18 Study Session</b>	Dawson
<b>Mayor Pro Tem Co:</b>		
22.	<b>March Joint Powers</b> – Agenda Review - (1 <sup>st</sup> & 3 <sup>rd</sup> Tues.) met with MPT Co 5/14.	Patterson & Tom
<b>Council Member Molina:</b>		
23.	Public Safety Sub Committee – Agenda Review - Michele (1 <sup>st</sup> Mon.) reviewed, provided support at meeting.	Patterson & Tom
24.	Sunnymead Boulevard Initiative – Shanna, pending City Council office determination of dates.	Shanna
25.	Sunnymead Blvd Hotel/Motel Association	Dawson
26.	Comfort Inn agreed to host MV Hotel/Motel Association mtg. Dave Flowers to assist; invite Ayers & Hampton Inn as well. Invite Lt. Col. McCoy.	Dawson & McCarty

CITY MANAGER'S OFFICE

YELLOW PAGES

May 21, 2013

	<b>Council Member Stewart:</b>	
	<b>Council Member Baca:</b>	
27.	Attended the 4/1 BSMWC Board meeting with Council Member Baca. Prepared photocopies of BSMWC docs for her files.	Patterson
28.	Correspondence to PUC re: SCE / Chino Hills Undergrounding issue.	Patterson
29.	<u>Box Springs Mutual Water Company infrastructure resolution</u> <b>Met with BSMWC Board and Maria Elena Kennedy, drafting her contract for public outreach.</b>	Patterson

**LOCAL & REGIONAL MEETINGS**

30.	<u>WRCOG TAC</u> -- (3rd Thursday at 9:30 am)	Dawson
31.	<u>Supervisor Ashley/3Mayors/3CMs-(MoVal-Perris-Menifee)</u> -(1st Thursday at 8:30 am)	Dawson
32.	<u>MARCH JPC</u> -- (1st & 3rd Weds at 8:30 am, TAC is 1st Monday at 8:30)	Patterson & Tom
33.	<u>Box Springs Mutual Water Co</u> -- (1st Mondays at 7 pm) <ul style="list-style-type: none"> <li>▪ <b>Met with BSMWC Board, Public Works, and MV Fire re: signoffs on development proposals</b></li> <li>▪ <b>Arranging MV budget presentation at 6/3 BSMWC meeting</b></li> </ul>	Patterson
34.	<u>Chamber Board meetings</u> – (4th Fridays 7:30) <b>Chamber Board meeting rescheduled to May 31.</b>	Shanna
35.	<u>Chamber Leg Action Committee</u> – (1st Fridays 7:30)	Shanna & Patterson
36.	<u>City / School Districts Joint Task Force</u> – (2013 dates: <del>2/28</del> , <del>4/25</del> , 5/30, 9/05, 10/24).	Patterson
37.	<u>EMWD Manager's Network Meeting</u> – (quarterly, 4 <sup>th</sup> Mondays – 6/24).	Patterson/Ahmad
38.	<u>Review/approve all Staff Reports for agendas</u>	Tom
39.	<u>e-Newsletter</u> production	Shanna
40.	<u>City Link</u> monthly e-newsletter production – Michele	Shanna
41.	<u>On The Move</u> quarterly economic development e-newsletter production –	Shanna

CITY MANAGER'S OFFICE  
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May 21, 2013

	<p>Next issue due out May – outline drafted, pending Barry’s return from ICSC.</p>	
42.	<p><u>Graphics/Publications Approvals</u> - reviewed several.</p>	Shanna
43.	<p><u>City event coordination (groundbreakings/ribbon cuttings) --</u>          Shanna/Michele</p> <p>a. <u>Town Hall for Congressman Takano - Schedule/coordinate).</u>          Working with Takano’s staff. Scheduling for June 8 at the CRC Alessandro Rooms. Press release due out this week, working with Corey on attendee recognition.</p> <p>b. Mayor’s Peace Walk on June 8 – coordinated by Victory Outreach. Mel Alonzo issuing the special event permit. Walk starts at noon at Heacock / Sunnymead, walk to Perris, then south on Perris to Sunnymead Park. Mel is coordinating on City’s end, Shanna is following up with Mel.</p> <p>c. <u>Celebratory Events</u></p> <ul style="list-style-type: none"> <li>▪ May 27, @ 7:30 p.m. Coordinate West Coast Thunder Event Memorial Day Recognition Planning meeting scheduled for Wednesday</li> <li>▪ May 29, @ 10 a.m. 60/Nason Bridge Milestone Ceremony</li> <li>▪ May 30 @ 10:30 a.m. Myers Apartments Ribbon-Cutting (completed)</li> <li>▪ June 10 @ 2:00 PM Moreno Beach/Eucalyptus Punch Through Milestone Ceremony - June 10 @ 2pm</li> <li>▪ August 22 <u>State of the City.</u> <ul style="list-style-type: none"> <li>○ <b>first planning meeting held.</b></li> <li>○ <b>Selecting theme and planning the “Save the Date” at meeting later this week.</b></li> <li>○ <b>Group liked the idea of video presentations by council members in their districts with the Mayor giving his own speech (similar to the swearing-in).</b></li> </ul> </li> </ul>	<p>Shanna</p> <p>Shanna</p> <p>Shanna</p>
44.	<p><u>Track relevant State legislation</u>          Reviewing StateNet summaries. Issued opposition letter for SB 7 (Charter cities and prevailing wage). Setting Study Session &amp; meeting with advocates to discuss legislative priorities.</p>	Shanna

**CITY MANAGER'S OFFICE  
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May 21, 2013

45.	<u>Issue Press Releases – review Department drafts</u> Issued 1 last week.	Shanna & Patterson
46.	<u>Coordinate Shop MoVal</u> nothing new to report this week: <ul style="list-style-type: none"> <li>▪ Put together something for Skechers' consideration to participate (Mayor suggested 50% off coupon for MV residents for one day); also consider tying in with Salvation Army in an effort to assist the homeless (does Skechers have this initiative already?)</li> <li>▪ Consider proposing issuance of an RFP to run Shop MoVal – Sue Yeoman of Your Villa???</li> </ul>	Shanna
47.	<u>Budget (CMO dep't) development/monitoring</u> Reviewing status of CM Discretionary fund. Nothing new to report.	Patterson
48.	<u>Marketing Plan</u> Nothing new to report.	Shanna
49.	<u>Manage CRMs and approve staff responses</u> Reviewed & approved several	Patterson

**RECURRING IN-HOUSE MEETINGS**

50.	<u>Mayor Owings &amp; Council Member Co</u> <ul style="list-style-type: none"> <li>▪ March JPC – staff support / agenda review (1<sup>st</sup> &amp; 3<sup>rd</sup> Tues.)</li> <li>▪ Provided review on May 14.</li> <li>▪ JPC formed an ad hoc committee on legal activities – to respond to the City's lawsuit.</li> </ul>	Patterson
51.	<u>Mayor Owings &amp; Council Member Molina</u> <ul style="list-style-type: none"> <li>▪ Public Safety Subcommittee (1st Monday): met with Council Member Molina to review the April PSSC agenda.</li> </ul>	Patterson & Tom
52.	<u>Council Member Baca</u> <ul style="list-style-type: none"> <li>▪ Support for the Box Springs Mutual Water Company Board meetings, which she is attending monthly. Meeting with BSMWC Board reps and MV Public Works / Fire scheduled for May 21 to discuss inquiry about signoffs on development proposals. Contracting with Kennedy Communications for public outreach effort.</li> </ul>	Patterson

**ON-GOING TASKS**

53.	<u>March JPC</u> monthly staff updates (3 <sup>rd</sup> Thursdays 1:30)	
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CITY MANAGER'S OFFICE

**YELLOW PAGES**

May 21, 2013

		Patterson & Tom
54.	<p><u>Migrate website content migration to the new format</u>  Pages forwarded to the webmaster. <b>Council, CMO, City Clerk, and Library pages went live.</b> Several departments continue to be outstanding. Established an update tracking report. <b>Write is transitioning old pages to the new format until new department pages are submitted.</b></p>	Shanna
55.	<p><u>MindMixer</u>  contract with, and launch community engagement platform  Set up demo with Mayor. <b>Demo was canceled, to be rescheduled.</b></p>	Shanna
56.	<p><u>Smartphone App</u>  Coordinate app creation - Met with TS to re-focus. Following up with a couple more app developers: Public Stuff, CitySourced, Arlington TX developer. TS staff met with CitySourced to explore customizability. <b>Scheduling 2 more demos and following up with TS regarding their eval of PublicStuff presentation.</b></p>	Shanna & Patterson
57.	<p><u>Council Chamber / Media Control Room upgrade project</u></p> <ul style="list-style-type: none"> <li>▪ RFQ issued, shortlist formed. Established shortlist of 3 firms.</li> <li>▪ Obtained direction on needed electronic voting board.</li> <li>▪ <b>RFP issued, mandatory bid meeting held, bids due May 28,</b></li> <li>▪ <b>Schedule: going to Council to award on June 11. Notice to proceed due out June 12.</b></li> <li>▪ <b>Reserved CRC Ballroom from September 8/20 – 9/24.</b></li> <li>▪ <b>MVTV ordering mobile studio equipment to accommodate.</b></li> </ul>	Tom
58.	<p><u>Lobbying</u></p> <ul style="list-style-type: none"> <li>▪ Set up conf call with Fed. EDA contact, City Staff, Highland Fairview</li> <li>▪ Patterson met with David Turch and the Mayor.</li> <li>▪ Provide Jamie Jones w/ info to take to Fed reps re: IRS TABs issue?</li> </ul>	Shanna Patterson Dawson
59.	<p><u>MV Mall request to stop paying for police services</u>  <b>Follow up mtg with Mayor, Mall reps, Joel and Michelle held May 2. Committed to sharing respective crime/calls for service stats; Lt. Ford provided stats, Michelle needs to review, forward to Mall.</b></p>	Dawson
60.	<p><u>Pursue clean out of private storm drain facilities</u>  Needs to be a priority (Michelle to discuss at ETeam w/ Suzanne, Barry, Ahmad)</p>	Tom

CITY MANAGER'S OFFICE

**YELLOW PAGES**

May 21, 2013

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**HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's OR CITIZENS CONCERNS  
(CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)**

**Outstanding CRM Responses:**

1		
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DISTRIBUTION: Mayor and City Council  
Executive Team

- City Manager's Report (2<sup>nd</sup> Tuesday) – Michele P./Cathy –

# CITY OF MORENO VALLEY

PUBLIC WORKS DEPARTMENT

WEEKLY STAFF MEETING

TUESDAY, MAY 28, 2013

2:00 P.M.

A G E N D A

"CUSTOMER  
CARE"

CITY COUNCIL  
MORENO VALLEY  
RECEIVED  
"SAME DAY  
RESPONSE"  
13 MAY 29 2013

## Public Works Mission Statement:

*To manage and maximize Moreno Valley's public infrastructure investment to enhance the quality of life today, while striving to develop and implement innovative solutions for tomorrow.*

### ❖ ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. SR-60/Nason Phase 2 Bridge Milestone Ceremony (May 29, 2013 @ 10AM) – Prem
3. Timesheets are due Tuesdays. June 4<sup>th</sup> and June 28<sup>th</sup> – All
4. SR-60/Moreno Beach Phase 1 Milestone Ceremony (June 10, 2013 @ 2PM) – Prem
5. Monthly Departmental Update to City Manager Due by June 11th – All
6. Heacock Bridge - Ribbon Cutting (TBD) – Prem
7. TMC Grand Opening Ceremony (On-Hold) – Eric

### ❖ COUNCIL ITEMS

#### MAY 28, 2013 COUNCIL MEETING – REGULAR MEETING/CLOSED SESSION

(TITLES DUE 4/29/2013 AND STAFF REPORTS DUE 5/6/2013)

1. Reject All Bids for the Construction of the Citywide Pedestrian Enhancements - Project No. 801 0040 70 77 – Prem
2. Approval of Grant Application Submittal for the TIGER Discretionary Grants Program – Eric
3. Authorize a Contract Change Order to the City Hall Second Level Flooring Rehabilitation Agreement with Rasmussen Brothers Construction, Inc. to Remodel the Two Second Level Public Restrooms Project No. 803 0014 30 40 - Prem

#### JUNE 4, 2013 COUNCIL MEETING – STUDY SESSION

(TITLES DUE 5/6/2013 AND STAFF REPORTS DUE 5/13/2013)

1. Introduction of 10-Year Resource Plan - Jeannette

#### JUNE 11, 2013 COUNCIL MEETING – REGULAR MEETING

(TITLES DUE 5/13/2013 AND STAFF REPORTS DUE 5/20/2013)

1. Adoption of FY 2013-14 Capital Improvement Plan – Prem
2. A Resolution of the City Council of the City of Moreno Valley, California, Adopting and Implementing a Renewable Energy Resources Procurement Plan Pursuant to California Senate Bill 2-1X – Jeannette
3. Approve the MVU Solar Program Update – Jeannette
4. Approval of 10-Year Resource Plan – Jeannette
5. Authorization and Award Design-Build Contract to XXX for the Moreno Valley City Council Chamber Renovation and Television Broadcast Equipment Upgrade Project – Project No. 803 0021 70 77 - Prem

6. Authorize the City of Moreno Valley to Grant Southern California Edison Company an Easement Over a Portion of Real Property Near the Southwest Corner of Delcresta Drive and Hidden Springs Drive (APN:260-384-003) – Prem
7. Authorize Execution of Quitclaim Deeds Transferring the City's Title Interest in Four Storm Drain Easements for Moreno MDP Line J and Line J-9 to the Riverside County Flood Control and Water Conservation District Per the Cooperative Agreement Between City of Moreno Valley and Riverside County Flood Control & Water Conservation District – Prem
8. CLOSED SESSION: Authorization to Continue Negotiation for Properties – Ahmad

JUNE 18, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 5/20/2013 AND STAFF REPORTS DUE 5/27/2013)  
 TBD

JUNE 25, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 5/28/2013 AND STAFF REPORTS DUE 6/3/2013)

1. Public Hearing for Delinquent Residential Solid Waste Accounts – Robert
2. Authorization to Award Agreement for Professional Design Consultant Services to XXX for the Bicycle Master Plan Update Project – Eric
3. Authorization to Award Agreement for XXX for the State Route 60/Theodore Street Interchange Improvement Project No. 801 0052 70 77 – Prem
4. Waste Management of the Inland Empire FY 2013/2014 Rate Adjustment – Robert
5. Approve Equipment Lease and Purchase Option Agreement Between Muni-Fed Energy, Inc. and the City of Moreno Valley – Jeannette
6. Approve a Resolution of the City Council of the City of Moreno Valley, California, to Amend the Electric Rates for Moreno Valley Utility – Jeannette
7. Amendment to the Franchise Hauler Agreement with Waste Management of the Inland Empire – Robert
8. Amendment to Chapter 6.02 of the City of Moreno Valley Municipal Code and Adoption of the Proposed Ordinance Related to Illegal Hauling and Commercial Recycling Bin Screening, and Adoption of a Resolution Relating to Citation Authorization – Robert

JULY 2, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 6/3/2013 AND STAFF REPORTS DUE 6/10/2013)  
 TBD

JULY 9, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 6/10/2013 AND STAFF REPORTS DUE 6/17/2013)

1. Approve and Authorize Design Cooperative Agreement with the State of California for the SR-60/Theodore Street Interchange – Project No. 801 0052 7077 – Prem
2. Authorize Submission of Grant Funding Applications for Riverside County Transportation Commission's Multi-funding Call for Projects – Prem
3. Approval of Grant Application Submittals for the Highway Safety Improvement Program (HSIP), Cycle 6 – Eric
4. Request to Conduct a Full Road Closure of Gilman Springs Road in Support of Riverside County Reconstruction Project - Eric

JULY 16, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 6/17/2013 AND STAFF REPORTS DUE 6/24/2013)  
COUNCIL RECESS

JULY 23, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 6/24/2013 AND STAFF REPORTS DUE 7/1/2013)  
COUNCIL RECESS

AUGUST 6, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 7/8/2013 AND STAFF REPORTS DUE 7/15/2013)  
COUNCIL RECESS

AUGUST 13, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 7/15/2013 AND STAFF REPORTS DUE 7/22/2013)  
COUNCIL RECESS

AUGUST 20, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 7/22/2013 AND STAFF REPORTS DUE 7/29/2013)  
TBD

AUGUST 27, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 7/29/2013 AND STAFF REPORTS DUE 8/5/2013)  
TBD

❖ **TENTATIVE FUTURE COUNCIL ITEMS (TBD)**

- Approval of Purchase and Sale Agreement for Acquisition of Property for 33 kV Substation – Jeannette
- Introduce Ordinance \_\_\_\_, Adding Chapter 12.70 to the City of Moreno Valley Municipal Code, Relating to Prohibiting the Harassment of Cyclists – Eric
- Approve and Execute Agreement for Exchange of Real Property for the Industrial Fire Station Project – Project No. 803 0006 70 77 - Prem

❖ **ONGOING TASKS**

1. Monthly CIP Project Status Report (categorize projects by type of work) to Dir/DM (Excel-PDF) – Prem
2. Quarterly Productivity Report of Maintenance and Operations – Robert
3. Quarterly Meetings with Field Crew Supervisors (M&O and Transportation) and 1 quarterly meeting with MVU - Ahmad
  - A. Maintenance & Operations
    - i. Solid Waste/Admin, Feb, May, Aug, Nov (4<sup>th</sup> Tuesday, 2:30-3:30 pm)
    - ii. Brian's Crew, Mar, Jun, Sep, Dec (3<sup>rd</sup> Thursday, 2:30-3:30 pm)
    - iii. Steve's Crew, Apr, July, Oct, Jan (1<sup>st</sup> Thursday, 9:30-10:30 am)
    - iv. Andy's Crew, Feb, May, Aug, Nov (3<sup>rd</sup> Wednesday, 2:30-3:30 pm)
  - B. Transportation, TS & Signing & Striping
    - i. Scott's Crew, Mar, June, Sep, Dec (1<sup>st</sup> Wednesday, 8:00-9:00 am)

- C. MVU – Mar, Jun, Sep, Dec (1<sup>st</sup> Tuesday, 9:30-10:30 am)
  - D. Capital Projects – Jun, Aug, Oct, Dec (Every other month, 1<sup>st</sup> Wednesday, 3:30-5:00 pm)
  - E. Transportation – Jun, Aug, Oct, Dec (Every other month, 3<sup>rd</sup> Thursday (Payday), 8:00-9:00 am)
  - F. MVU/ENCO – May, Jul, Sep, Nov (Every other month, Monday 9:30-10:30 am)
  - G. Admin Assistant Clerical Meeting – Mar, June, Sep, Dec (1<sup>st</sup> Mon, 10:30-11:30 am)
4. Local & Regional Meetings
- A. RCTC Executive Board Meeting (2<sup>nd</sup> Wednesday of every month @ 9:30 AM) - Eric
  - B. RCTC - TAC (3<sup>rd</sup> Monday of every month @ 10:00 AM) - Ahmad /Prem/Eric
  - C. RTA Executive Board Meeting (4<sup>th</sup> Thursday of every month @ 2:00 PM) - Eric
  - D. WRCOG Public Works Committee Meeting (Dark in December) (2<sup>nd</sup> Thursday of every other month @ 2:00 PM) - Ahmad/Prem/Eric
  - E. WRCOG Central Zone TAC Meeting - Ahmad/Prem/Eric
  - F. WRCOG Adhoc Subcommittee Meeting - Ahmad/Prem/Eric
  - G. WRCOG Solid Waste TAC (meets Bi-Monthly) - Robert
  - H. Planning Commission Meeting (2<sup>nd</sup> Thursday of every month @ 6:00 PM) – as needed
  - I. Traffic Safety Commission – (1<sup>st</sup> Wednesday of every month @ 6:00 PM) – Ahmad/Eric
  - J. Clean Cities Coalition (meets Bi-Monthly) – Robert
  - K. Riverside County Solid Waste Task Force (meets as needed) – Robert
  - L. Waste Management (meets monthly) – Ahmad/Robert
  - M. CIP Project Schedules (1<sup>st</sup> Wednesday of each Month) – Ahmad/Prem
- 5. Advance discussion with WRCOG regarding all new/changed TUMF projects – Prem
  - 6. Inclusion of M&O, Traffic Signals, Traffic Signing & Striping and MVU staff in both CIP Development plan review and field presence to assure compliance with maintenance concerns – Prem/Eric/LDD
  - 7. Accessibility/response via cell phone for Ahmad's calls – All
  - 8. Measures to make PW crews safer when working in streets - Robert/Eric
  - 9. Cat/Pigeon control at PW Yard- Robert
  - 10. Include improvement of aging infrastructure related to MVU in various CIP projects when feasible and practical – Prem/Jeanette
  - 11. Monitor public website and keep updated re: MVU information – Jeanette
  - 12. PW Employee Recognition (work accomplishment, education advancement, etc.) – Ahmad/Anna
  - 13. Inclusion of M&O, Traffic Signals, Traffic Signing and Striping, and MVU staff in Quarterly Utility Coordination Meetings (prepare blast email of project updates from quarterly meetings on CP website to PW Division Managers) – Prem
  - 14. Improve on communication, announcements, clerical support, Motivate Moval for Traffic Signals, Traffic Signing and Striping staff – Eric
  - 15. Provide CP project schedule to all PW Division Managers beginning July – Prem
  - 16. Enforce Provisions to hold contractors responsible for maintaining areas beyond project limits – Prem
  - 17. Submit staff reports for council items in a timely manner so as to allow CM's Office & City Attorney ample review time – ALL
  - 18. Quarterly CIP status report (provide copies to commissioners) – Eric
  - 19. Mission Statement memorized by PW staff - ALL

❖ **SPECIFIC TASKS**

1. CITY MANAGER, MAYOR AND CITY COUNCIL REQUESTS:

A. City Manager:

1. Expand designated truck parking ordinance to include Elder w/o Perris - Eric

B. Mayor Owings:

1. Continue process with private owners responsibility of maintaining drainage channels – LD/Robert
2. Community involvement regarding future PW programs & projects – Ahmad
3. Augment street maintenance budget (1 to 2 years) – Ahmad/Finance Dept.
4. Look into incentive opportunities for solar power for businesses interested in Moreno Valley – Jeannette
5. Pvmt condition of Brodiaea east & west of Redlands (future CIP) – Prem
6. Pvmt condition of Lasselle/Dracaea (future CIP) – Prem
7. Design and implement neighborhood/community signs related to “Next Door” Program – Michele P./Eric
8. Assess Code Violations at the Corp. Yard; specifically storing materials on unimproved surfaces and visible, immediately make the conditions compliant to codes, and prepare a report for the next Public Safety Sub-Committee meeting - Robert

C. Mayor Pro Tem Co:

1. St. Thomas Street Pavement Condition (Future CIP) – Prem/Robert

D. Council Member Molina:

1. Examine solar powered flashing lights at schools – Eric
2. Flooding at 24594 Sunnymead Blvd. (Future CIP Project) – Prem
3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Bike Lanes on Sunnymead Blvd X Indian St. – Eric

E. Council Member Stewart:

1. Citywide crack seal and slurry seal programs – Robert/Prem
2. Revisit warrant study of MVUSD Crossing Guard locations & regularly report back to TSC in order to have consistent practice throughout the city – Eric

F. Council Member Baca:

NONE

2. Traffic Safety Commission:

- a. Explore ideas for traffic calming on local collectors - Eric
3. Rancho Belago sign program installation (To be Completed by May 2013) – Eric
4. TUMF Network update (Part of City’s Circulation Element) – Prem/Eric
5. EV Strategy to be developed and completed by MVU – Jeannette
6. Pavement/drainage improvement & painting (facilities will handle painting request) at PW Yard – Robert/Prem
7. Recycle bins at city parks - Robert
8. Two-Year Budget Process – Robert/All

9. Research potential solar power generation in conjunction with the World Logistics Center development- Jeannette
10. Research potential web-based communication system in conjunction with the World Logistics Center development- Jeannette
11. St. Lt. Acquisition (Muni-Fed/SCE) – Jeannette
12. Basic accounting training by Finance in order to do better on LOGOS – Robert/Finance
13. Corporate Yard overall security concern, guard shack option? – Robert & Eric/HR, PCS
14. Waste Management desire to separate from SCE and joining MVU – Jeannette
15. Include drawings and provisions on “Green/Sustainable Infrastructure” in standard plans & specifications – Prem
16. Social Media (Facebook, Twitter, Yelp, etc.) for Public Works, “Everyone is a reporter” – Anna/All
17. Section on City Website/PW & Social Media “What is Ahmad Ansari doing?” – Anna/All

❖ **HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS (CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)**

1.	Resident, Terry Bromley, [REDACTED], expresses concerns at property, 24440 Alessandro Blvd, regarding the brick work adjacent to the sidewalk. He is requesting the property owner/contractor to replace the brick work to match the existing bricks/grout (thru City Manager's Office) - Prem	<i>Prem</i>
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**DISTRIBUTION:** Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
 Prem Kumar, P.E., Deputy Public Works Director/Assistant City Engineer  
 Eric Lewis, P.E., T.E., City Traffic Engineer  
 Robert Lemon, Maintenance & Operations Division Manager  
 Jeannette Olko, Electric Utility Division Manager  
 Anna Chacon, Executive Assistant I

cc: Mayor and City Council  
 Michelle Dawson, City Manager  
 Tom DeSantis, Assistant City Manager  
 Jane Halstead, City Clerk  
 Michele Patterson, Assistant to the City Manager  
 Rick Teichert, Chief Financial Officer/City Treasurer  
 John Terrell, Interim Community & Economic Development Director

TEL: 951.413.3000  
FAX: 951.413.3750  
WWW.MORENO-VALLEY.CA.US



14177 FREDERICK STREET  
P. O. BOX 88005  
MORENO VALLEY, CA 92552 0805

May 1, 2013

John Hawkins, Riverside County Fire Chief  
California Department of Forestry and Fire Protection  
210 W. San Jacinto Avenue  
Perris, CA 92570

Subject: Reduced Service Level for the Moreno Valley Fire Department

Dear Chief Hawkins:

Despite significant expenditure reductions implemented over the past few years, the City of Moreno Valley's budget deficit for the end of FY 2012/13 is projected to be \$8.3 million. To put this number into context, the City's General Fund expenditures for FY 2013/14 are projected at \$84.7 million. The City Council has directed staff to present a balanced budget for FY 2013/14; in order to fully address the deficit in one year we are proposing significant cuts to City services, including the Fire Department.

One of the options the City is choosing to implement is the closure of Station 99 (Morrison Park). We understand that this closure will result in the loss of the following: two (2) Fire Apparatus Engineers, two (2) Fire Captains, and (2) Firefighter II Paramedics. Please consider this as 120 days' notice as our effective date for this service level reduction is September 1, 2013. Please modify Exhibit "A" of the Cooperative Fire Protection Services Agreement to reflect this reduction in service.

As always, we appreciate the excellent fire protection services provided by the County/Cal Fire to the City of Moreno Valley.

Sincerely,

  
for Henry Garcia  
City Manager

c: Mayor and Members of the City Council  
Michelle Dawson, Assistant City Manager  
Rick Teichert, Chief Financial Officer  
Abdul Ahmad, Fire Chief

CITY MANAGER'S OFFICE

MV00231515

**Six-Month Planning Calendar: April 2013 through September 2013**  
**City Manager's Office**



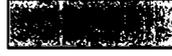
Council Meetings



**MotiVate Wellness** Activities



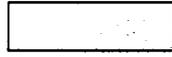
City/Community Events



Projects



Chamber Events



Subcommittee Meetings

**April**

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- 2 MV Hispanic Chamber Adelante (Margarita's Grill 7:00 a.m. – 8:30 a.m.)
- 2 **Study Session/Closed Session:**
  - Economic Development 3-Year Action Plan
  - Long Term Fiscal Challenge: Funding the Retirement System & Unfunded Liability for Retiree Medical Benefits
  - Rotational Tow Program
- 3 Charter Exploratory Subcommittee (1:30 p.m.)
- 8 Public Safety Subcommittee (Training Room 10:00 a.m.)
- 9 **Council Meeting** Items of note include:
  - 2<sup>nd</sup> Reading: Utility Commission Formation Ordinance
- 10 Charter Exploratory Subcommittee (1:30 p.m.)
- 11 Economic Development Subcommittee (Training Room 2:00 p.m.):
  - Business Incubators
  - MV Chamber Mixer: Waste Management (5:30)
- 13 Earth Day Event: Free mulch giveaway (City Yard 9:00 a.m. – 12:00 p.m.)
- 16 **Study Session: CANCELLED**
- 18 Moreno Valley Wind Symphony (CRC 6:30 p.m.)
- 23 Sunnymead Boulevard Clean Up Initiative Mtg with Businesses (Miller Jones 8:00 a.m.)  
**Council Meeting:** Items of note include
  - 2nd Public Hearing FY 13/14 CDBG/HOME Budget
  - 3-Year Economic Development Action Plan
  - Commercial Recycling Dumpster Screening
  - Illegal Hauler Ordinance
  - Road closure for West Coast Thunder Memorial Day ride
- 24 Wake Up MV Chamber Mtg. (Ayres Suites 6:30 a.m.)  
Sunnymead Boulevard Clean Up Initiative Mtg with Businesses (Holiday Inn 8:00 a.m.)  
Charter Exploratory Subcommittee (1:30 p.m.)
- 30 **Special Study Session** for 3-Year Budget Proposal: General Fund

**May (add neighborhood budget meetings/Council 1 on 1s)**

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- 1 Charter Exploratory Subcommittee (1:30 p.m.)
- 3 Summer Concerts in the Park—Joshua Tree (CRC Time TBD)
- 6-30 Conduct Neighborhood Budget Meetings (Times and locations TBD)
- 7 MV Hispanic Chamber Adelante (Margarita's Grill 7:00 a.m. – 8:30 a.m.)
- 7 **Study Session/Closed Session:**

Calendar Updated: April 1, 2013

**Six-Month Planning Calendar: April 2013 through September 2013**  
**City Manager's Office**

- 3-Year Budget Proposal: Non-General Fund
- Development of Neighborhood Programs
- 8 Charter Exploratory Subcommittee (1:30 p.m.)
- 9 Economic Development Subcommittee (Training Room 2:00 p.m.):
  - Development of neighborhood program
- MV Chamber Mixer: Location TBA (5:30)
- Proposed CIP to Planning Commission
- 10 Summer Concerts in the Park—Latin Society (CRC Time TBD)
- 10-11 Household Hazardous Waste Collection Event (City Yard 9:00 a.m. – 12:00 p.m.)
- 13 Public Safety Subcommittee (Training Room 10:00 a.m.)
- 14 Council Meeting:** Items of note include
  - Annual award & approval of CSD Landscape Contracts; CFD Reports; CSD Charges
  - Re-Ballot of Zones E-2 and E-3 (property owner initiated)
- 15 Charter Exploratory Subcommittee (1:30 p.m.)
- 17 Summer Concerts in the Park—Southband (CRC Time TBD)
- 19-25 National Public Works Week
- 21 Study Session:**
  - Review Proposed CIP;
- 22 Wake Up MV Chamber Mtg. (Ayres Suites 6:30 a.m.)
- Charter Exploratory Subcommittee (1:30 p.m.)
- 27 Holiday: Memorial Day; West Coast Thunder Bike Run (Sunnymead Boulevard) and Memorial Day Sunset Ceremony (7:30 p.m.)
- 28 Council Meeting:** Items of note include:
  - Award contract for Chamber upgrade project
- 29 Charter Exploratory Subcommittee (1:30 p.m.)
- 31 Summer Concerts in the Park—Goldrush (CRC Time TBD)

May Dates to be determined: Perris Blvd (Cactus – South City Limits) Improvement Project Ribbon Cutting; SR-60/Nason Phase 2 Bridge Milestone Ceremony

## June

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- 1 Animal Shelter kicks off participation in ASPCA's Rachel Ray Challenge to increase adoptions
- 4 MV Hispanic Chamber Adelante (Margarita's Grill 7:00 a.m. – 8:30 a.m.)
- 4 Study Session/Closed Session:**
  - Long Term Fiscal Challenge: Increased Demands on General Fund Reserve: street lights, street maintenance, etc.
- 5 Charter Exploratory Subcommittee (1:30 p.m.)
- 6 Moreno Valley Wind Symphony (CRC 6:30 p.m.)
- 7 Summer Concerts in the Park—Hulaballo (CRC Time TBD)
- 10 Public Safety Subcommittee (Training Room 10:00 a.m.)
- 11 Council Meeting:** Items of note include
  - Adoption of 3-Year Budget and 5-Year CIP
  - MVU 10-Year Resource Plan
  - Approval of a Resolution Adopting a Renewable Energy Resources Procurement Plan
- 12 Charter Exploratory Subcommittee (1:30 p.m.)
- 13 Economic Development Subcommittee (Training Room 2:00 p.m.):
  - Incentives for e-commerce fulfillment centers

Calendar Updated: April 1, 2013

MV00231517

**Six-Month Planning Calendar: April 2013 through September 2013**  
**City Manager's Office**

- Performing Arts Overlay
- 13 MV Chamber Mixer: Location TBA (5:30)
- 13 Summer Movie in the Park (CRC: dusk)
  
- 18 Study Session:**
  - Long Term Fiscal Challenge: Unfunded liabilities: Compensated Absences
- 19 Charter Exploratory Subcommittee (1:30 p.m.)
- 20 Summer Movie in the Park (CRC: dusk)
- 21 Summer Concerts in the Park—Soulsomatik (CRC Time TBD)
- 25 Council Meeting:** Items of note include:
  - Appointments to various boards and commissions
- 26 Wake Up MV Chamber Mtg. (Ayres Suites 6:30 a.m.)
- Charter Exploratory Subcommittee (1:30 p.m.)
- 27 Summer Movie in the Park (CRC: dusk)
  
- Late Relocate into City Hall 2<sup>nd</sup> Floor offices following completion of sub-floor/seismic/flooring project

## July

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- 2 Study Session/Closed Session:**
- 3 Charter Exploratory Subcommittee (1:30 p.m.)
- 4 July 4th Parade and Family Fun Fest
- 9 Council Meeting:** Items of note include:
- 10 Charter Exploratory Subcommittee (1:30 p.m.)
- 16 Study Session/Closed Session:**
- 17 Charter Exploratory Subcommittee (1:30 p.m.)
- 23 Council Meeting:** Items of note include:
- 24 Charter Exploratory Subcommittee (1:30 p.m.)
- 31 Charter Exploratory Subcommittee (1:30 p.m.)

## August (Council recess/Chamber Upgrade Project??)

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- 6 Study Session/Closed Session:**
- 7 Charter Exploratory Subcommittee (1:30 p.m.)
- 13 Council Meeting:** Items of note include:
- 14 Charter Exploratory Subcommittee (1:30 p.m.)
- 20 Study Session/Closed Session:**
- 21 Charter Exploratory Subcommittee (1:30 p.m.)
- 27 Council Meeting:** Items of note include:
- 28 Charter Exploratory Subcommittee (1:30 p.m.)

## September

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- 2 Holiday: Labor Day
- 3 Study Session/Closed Session:**
- 4 Charter Exploratory Subcommittee (1:30 p.m.)

**Six-Month Planning Calendar: April 2013 through September 2013**  
**City Manager's Office**

- 10 Council Meeting:** Items of note include:
- 11 Charter Exploratory Subcommittee (1:30 p.m.)
- 17 Study Session/Closed Session:**
  
- 18 Charter Exploratory Subcommittee (1:30 p.m.)
- 24 Council Meeting:** Items of note include:
- 25 Charter Exploratory Subcommittee (1:30 p.m.)

**MotiVate Wellness** Activities:

Every Tuesday & Thursday: Employee Fitness Run/Walk/Jog at noon

Every Wednesday: Employee Self-Defense Class at noon

1<sup>st</sup> & 3<sup>rd</sup> Mondays: Employee Zumba (CRC at noon)

2<sup>nd</sup> & 4<sup>th</sup> Mondays: Employee Lunchtime Line Dancing & Aerobics (CRC noon)

MV Chamber Business in Action – Every Wednesday except the 4th (Chamber Office 7:30 a.m.)



CITY OF MORENO VALLEY  
CITY MANAGER'S OFFICE  
MARCH 27, 2013



❖ COUNCIL ITEMS

MARCH 26, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 2/25/2013 AND STAFF REPORTS DUE 3/4/2013) Closed Session re: March JPA

APRIL 16, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 3/18/2013 AND STAFF REPORTS DUE 3/25/2013) **CANCEL**

APRIL 23, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 3/25/2013 AND STAFF REPORTS DUE 4/1/2013)  
Sunnymead Blvd / West Coast Thunder parade & street closure

MAY 28, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 4/29/2013 AND STAFF REPORTS DUE 5/6/2013)  
**Award contract for the City Council Chamber / Media Control Room upgrade project.**

BSMWC returns to CC - when? update the City Council on the legalities and options related to Box Springs Mutual Water Company's infrastructure.

❖ TENTATIVE FUTURE COUNCIL ITEMS (TBD)

- Mayor's Committee on Neighborhoods – Michelle
- Legislative Priorities (Council meeting) – Shanna  
Issued RLS to CAO re: expiration of 2012 Priorities. Reviewing Riverside process.
  - Met with City of Riverside Communications & Govt Relations Officers on Friday, 3/22 to discuss Riverside's priorities and process.
- West Coast Thunder Street Closure (Council meeting) – Shanna  
Taking WCT street closure to CC on 4/23.

❖ ONGOING TASKS

1. City Manager's Report (2<sup>nd</sup> & 4<sup>th</sup> Tuesdays) – Michele P./Cathy
2. Executive Team Weekly Meetings (Wednesdays 10:00) – Henry/Michelle
3. Meetings with Mayor and Council Members
  - A. Henry
    - i. Mayor Owings (Tuesdays 12:00)
    - ii. Mayor Pro Tem Co (3<sup>rd</sup> Tuesday)
    - iii. Council Member Molina (Tuesdays 10:00 am)
    - iv. Council Member Baca (1<sup>st</sup> Monday --March)
  - B. Michelle
    - i. Mayor Owings (Wednesdays 1:30)
  - C. Michele
    - i. Mayor Owings/Council Member Co - March JPC agenda review (1<sup>st</sup> & 3<sup>rd</sup> Tues.)



CITY OF MORENO VALLEY  
CITY MANAGER'S OFFICE  
MARCH 27, 2013



~~Drafted March 6 agenda summary met with CC reps on Tues.~~

Drafted March 20 agenda summary. Met with CC reps on Tues. See attached Agenda Summary with meeting notes.

- ii. Staff liaison Public Safety Subcommittee (1st Monday)  
March PSSC date moved to 3/18. Sent follow-up reminders to relevant Departments / staff. Budget update added to 3/18 PSSC agenda. Supported March 18 PSSC meeting.

4. Meetings with Executive Team

A. Henry

- i. Michelle Dawson (Mondays 8:45)
- ii. Barry Foster (Mondays 9:05)
- iii. Ahmad Ansari (Mondays 9:45)
- iv. Suzanne Bryant (w/Michelle Tuesdays 9:30)
- v. Owings/Garcia/Teichert (Tuesdays 11:00)

B. Michelle

- i. Mike McCarty (every other Monday 2:10)
- ii. Rick Teichert (every other Tuesday 1:30)
- iii. Abdul Ahmad (every other Wednesday 10:30)
- iv. Joel Ontiveros (every other Thursday 9:00)
- v. Tom DeSantis (every other Thursday 10:00)
- vi. Ahmad Ansari (as needed)

C. Michele

- i. Monthly meetings with City staff to review March JPC items (3<sup>rd</sup> Thursdays 1:30)

5. Local & Regional Meetings

- A. WRCOG TAC -- Henry (3<sup>rd</sup> Thursday at 9:30 am)
- B. Supervisor Ashley/3Mayors/3CMs-(MoVal-Perris-Menifee)-Henry (1<sup>st</sup> Thursday at 8:30 am)
- C. MARCH JPC -- Michele (1<sup>st</sup> and 3<sup>rd</sup> Wednesdays at 8:30 am, TAC is 1<sup>st</sup> Monday at 8:30) 3/4 TAC was cancelled . Attended 3/20 JPC Regular Meeting.
- D. Box Springs Mutual Water Co -- Michele (1<sup>st</sup> Mondays at 7 pm)  
~~Attended BSMWC board meeting with Council Member Baca on March 4.~~ **Researching audience questions for Council Member Baca's return meeting on April 1.**
- E. Chamber Board meetings -- Shanna (4<sup>th</sup> Fridays 7:30)
- F. Chamber Leg Action Committee -- Michelle /Michele (1<sup>st</sup> Fridays 7:30)
- G. City/School Districts Joint Task Force -- Michele (2013 dates: 2/28, 4/25, 5/30, 9/05, 10/24)



CITY OF MORENO VALLEY  
CITY MANAGER'S OFFICE  
MARCH 27, 2013



- o City Mgr Offc: Michele will provide an update on the Ad Hoc Committee at the next mtg: 4/25 – need to obtain info for the update.
- H. EMWD Manager's Network Meeting – Michele (quarterly, 4<sup>th</sup> Mondays – 3/25, 6/24) MISSED THE MEETING. ASKING BARRY FOR INFO.
- 6. Review/approve all Staff Reports for agendas – Michelle
- 7. City Link monthly e-newsletter production – Michele – issued.
- 8. On The Move quarterly economic development e-newsletter production – Shanna – issued.
- 9. Graphics/Publications Approvals- Shanna/Michele – reviewed several
- 10. City event coordination (groundbreakings/ribbon cuttings) -- Shanna/Michele
  - Schedule/coordinate reception for Congressman Takano (Shanna). Working with Takano's staff. Scheduling for June-ish.
  - ~~Worked w/Senator Boxer's Office to hold a grant workshop at GRG (cancelled due to sequester).~~
- 11. Track relevant State legislation- Shanna  
Reviewing StateNet summaries.
- 12. Issue Press Releases – review Department drafts – Shanna/Michele  
Issued 2.
- 13. Coordinate City Shop MoVal Program- Shanna  
Put together something for Skechers' consideration to participate (Mayor suggested 50% off coupon for MV residents for one day); also consider tying in with Salvation Army in an effort to assist the homeless (does Skechers have this initiative already?)
- 14. Budget (CMO dep't) development/monitoring – Michele - ~~budget presented to Budget Review Team on March 4.~~ Paid several invoices that had been pending execution of agreements: Lobbyists: Gonsalves, Turch.
- 15. Marketing Plan – final review of ads, articles – Michele/Shanna
- 16. Manage CRMs and approve staff responses –Michele reviewed & approved several

❖ **SPECIFIC TASKS**

- 1. MAYOR AND CITY COUNCIL REQUESTS:
  - A. Mayor Owings:
    - 1. Mayor's Advisory Committee on Increasing Graduation Rates (Michelle/Michele)
      - **Meeting scheduled for April 4<sup>th</sup>: Mayor Owings, Dr. White, MVHS Principal Robert Brough, MVHS AVID Coordinator/Teacher Thomas Stokes, Michelle, Michele P., Tom DeSantis**
      - Mayor requested cost to implement AVID in elementary schools.
      - Revise Dr. White's conceptual proposal to include Vocational Ed & AVI
      - **Research use of DIF to fund AVID (Michelle)**
    - 2. Coordinate Sunnymead Blvd Business Outreach Meetings (Shanna)  
**Meetings set for April 23 and April 24. Letters to be sent out next week. County homeless outreach coordinator has not yet responded to the invitation to participate.**  
**Include Col. McCoy in invitations**

CITY OF MORENO VALLEY  
CITY MANAGER'S OFFICE  
MARCH 27, 2013



3. List of last 20 development project contacts; set up mtgs w/ Mayor and Henry/Michelle  
Cindy Miller scheduling mtgs:
  - 2/25: Trammel Crow (Henry) – Cindy M. to reschedule
  - ~~2/26: Round One (Henry)~~
  - 2/28: Graham Square (Henry) - Cindy M. to reschedule
  - 3/5: Overton Moore (Henry) - Cindy M. to reschedule
  - 3/6: Rancho Belago Development (Henry) - Cindy M. to reschedule
  - ~~3/7: McDonalds (Michelle)~~
  - 3/11: Fritz Duda: (Henry) – Rescheduled to 4/4
  - 3/11: LA Fitness (Henry) – Rescheduled to 3/28
  - 3/12: Ridge Properties (Henry) – Rescheduled to 4/1
  - 3/18: Dollar General (Michelle) - Cindy M. to reschedule
  - ~~3/18: John Loper (Michelle)~~
- 4 Meet w/ Nef Cortez, Nationwide Cost Recovery (Michelle)  
**Talked to City of West Covina & City of South El Monte**
- 5 Other Departments develop "Green Sheet" (Michelle)  
Departments developing own reporting documents similar to "green sheet"
- ~~6 Review draft of lavender sheet (Michelle)~~
- ~~7 Meet w/Anne Schneider (Barry)~~
- 8 Review March JPC's amendment to the March LifeCare DDA (Michele) –
- 9 Michele to acquire documentation per Mayor's 2/10 memorandum. (Michele work with City Atty) Met Tuesday 3/12 to discuss. Obtaining list of documents identified by the CA's office. Will be submitting a Public Records request this Wednesday or Thursday for the documents.
10. Sue Gilchrist Equestrian Center issue (Michelle)  
Have City Attorney re-review issue, specifically whether City is required to abide by our own noise ordinance, where is the appropriate location to take a sound sample (neighborhood or center?) RLS forwarded 2/25  
Michelle, Mayor & McCarty visited the site and Gilchrist's house on March 17 during event practice; Michelle revisited on March 23 during event
11. Research "Nextdoor" neighborhood social network site  
**Contact Riverside Mayor's office staff -- MV resident (Michele/Shanna).** Michele signed up for Orangecrest Nextdoor. Evaluating activity & effectiveness. Corresponding with NextDoor reps and City of Riverside coordinator. City can establish neighborhoods – Need neighborhood boundaries – CEDD will take the lead in establishing neighborhoods.
12. **Post Mayor's comments from Skecher's LEED event to the City's website (Shanna)** in process pending photo selection from MVTV-3. Press release and Mayor's comments posted.
13. Research parking citation procedures/ordinance re: not ticketing after sweepers pass by; check Riverside for sample ordinance prohibiting citing (Michelle)



**CITY OF MORENO VALLEY**  
**CITY MANAGER'S OFFICE**  
**MARCH 27, 2013**



14. Business Roundtable follow-up: One business license for owners of several rental properties (Michelle) ~~forwarded inquiry to Barry 2/23; Teichert okay with concept.~~ Finance to provide Council & Chamber with updated process to accommodate this.
15. Draft article for the Daily Energy Report (w/Ahmad & Jeannette)
16. Discuss w/David Taussig & Moss Adams for:
  - Infrastructure financing ideas: proposal received March 22
  - Review of City staffing levels & department services w/comparable cities on a per capita basis (benchmarks) Taussig & Moss Adams preparing proposed "work plan"
  - Explore cost savings opportunity through outsourcing-- same City services. Taussig & Moss Adams preparing proposed "work plan"
17. **Schedule meeting of hotels to assist them in setting up MV Visitor's Bureau (Michelle): Dave Flowers taking the lead on this.**
18. **Add "Mayor's Corner" section to web site (Shanna)**
19. **Place Mayor's comments from 3/12 Council mtg re: P-E on YouTube (Media) RLS to City Attorney done.**
20. **MVCEA: have Rick provide the Board with periodic summaries of City's budget situation; calculate cost to reduce furlough incrementally. (Michelle)**
21. **Make Charter drafts available on web site for public review/comment (Michelle)**

B. Mayor Pro Tem Co:

1. March Joint Powers – Agenda Review - Michele (1<sup>st</sup> & 3<sup>rd</sup> Tues.) ~~Scheduled for 3/5~~

C. Council Member Molina:

1. Public Safety Sub Committee – Agenda Review - Michele (1<sup>st</sup> Mon.) ~~rescheduled March PSSC to 3/18.~~
2. Sunnymead Boulevard Initiative –~~Michelle-Shanna~~
  - Send invitations to businesses for community forum(s)
  - Coordinate sweeps (Code, B&S, PD, Fire Prevention)
3. Sunnymead Blvd Hotel/Motel Association  
Comfort Inn agreed to host MV Hotel/Motel Association mtg. Dave Flowers to assist; invite Ayers & Hampton Inn as well. (Michelle/Mike M.) Invite Lt. Col. McCoy.

D. Council Member Stewart:

E. Council Member Baca:

1. Box Springs Mutual Water Company infrastructure resolution (Michele) Drafting responses to questions raised at the Boardmeeting. Cathy P is transcribing the shareholder list.
2. Coordinate West Coast Thunder Event (Shanna) Let the hotels know this is happening, can we get them to offer discounts, if we incorporate the group into the City's event will they agree to stay in town overnight? List of hotels provided to West Coast Thunder coordinator. Planning staff report for April 23<sup>rd</sup>.

Bold=New  
Red=progress  
Strikethrough(1-week)=complete

CITY OF MORENO VALLEY  
CITY MANAGER'S OFFICE  
MARCH 27, 2013



3. Coordinate Memorial Day Event (Michele/Shanna) Cindy confirming speakers with Council. Committee met March 20, program is developing
4. Coordinate Web site content migration to the new format (Shanna) in process. Shanna is receiving and forwarding pages to the webmaster. Council page went live. Submittals for several departments continue to be outstanding. **Established an update tracking report. Pages done to date include: City Council, City Manager's Office**
5. Contract with, and launch community engagement platform (MindMixer) (Shanna) Set up demo with Mayor. Demo is being rescheduled. Mayor demo in process.
6. Explore consultant products for City creation of a smartphone app. (Michele/Shanna)-Met with TS to re-focus. Following up with a couple more app developers: Public Stuff, CitySourced, Arlington TX developer. TS staff met with CitySourced to explore customizability.
7. Space Reconfiguration (Michele/Media team) met with Facilities to confirm staff cubicles. Was included in 2<sup>nd</sup> floor move on Thursday, March 21.
8. Council Chamber / Media Control Room upgrade project (Michele/media team) RFQ was issued on Thursday 3/7.
9. Lobbying:  
Set up conf call with Fed. EDA contact, City Staff, Highland Fairview (Michelle)  
Get itinerary for upcoming March JPC D.C. trip; prep Mayor for City-related mtgs. (Michele) ~~Trip is scheduled for April 15-18, including travel days. Working with Cindy Lockwood of JPA to obtain trip itinerary.~~ Coordinating Mayor's visit to allow for meeting with Jamie Jones - Michele.  
Provide Jamie Jones w/ info to take to Fed reps re: IRS TABs issue? (Michelle)  
Conf call with Sen. Roth's Office re: DOF issues (Michelle/Rick)
10. Support Box Springs Mutual Water Company infrastructure resolution (Michele) ~~2/25: met with BSMWC Boardmember Norberto Perez.~~ Supported Council Member Baca at the 3/4 BSMWC Boardmeeting. Updated City Council at 3/5 Closed Session. Preparing responses for Council Member Baca's 4/1 Boardmeeting attendance.
11. Support Revenue Measure development (Michele)
12. Schedule/coordinate reception for Congressman Takano (Shanna) June-ish
13. Budget Review Team (Michelle)
14. Prepare staff report for 3/18 Public Safety Subcommittee re: MV Mall request to stop paying for police services (Michelle) Requested that Cindy schedule a follow up mtg with Mall reps, Joel and Michelle
15. Assign appropriate Dept/staff to pursue clean out of private storm drain facilities, needs to be a priority (Michelle to discuss at ETeam w/ Suzanne, Barry Ahmad)

❖ **HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's OR CITIZENS CONCERNS (CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)**

Outstanding CRM responses:

1.		
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DISTRIBUTION: Mayor and City Council  
Executive Team



CITY COUNCIL  
MORENO VALLEY  
RECEIVED  
DERRICK STREET  
P.O. BOX 88005  
MORENO VALLEY, CA 92552-0805

13 MAR 15 PM 12: 09

March 14, 2013

John R. Hawkins, Fire Chief  
Steve Curley, Deputy Chief  
Cal Fire/ Riverside County Fire Department  
210 West San Jacinto Avenue  
Perris, CA 92570

**Subject: Follow Up Regarding City of Moreno Valley Budget Update to Employees**

Chief Hawkins and Deputy Chief Curley:

This week I sent the attached memorandum to all City of Moreno Valley employees notifying them of the City's current budget situation. As the memo indicates, we are facing a \$6.3 million deficit which the City Council has directed us to close in the FY 2013/14 budget currently under development. The memo addressed a number of significant cost increases which we are struggling to fund.

The purpose of my letter to you is to correct/clarify two of those increases:

- "Public safety contract increases in FY 2012-13 and anticipated for FY 2013-14 which represent \$1.6 million and \$1.8 million respectively." This references only the contract rate increases for Police, not Fire, and we apologize for our lack of precision in suggesting that increases in the Fire contract were more significant than the approximately \$400,000 projection.
- "\$1.2 million annual costs of operating the new Morrison Park Fire Station." While these operational costs are significant, we did not remind employees that Fire gave up Truck 58 in Year 1. As you know, this was a budget cut included in the second year of the Council's approved 3-Year Deficit Elimination Plan which was accelerated to Year 1. Eliminating this truck company saved the City almost \$1.3 million in annual costs and we should have made reference in the memo that the elimination of the truck company essentially funded the Morrison Park Fire Station operations.

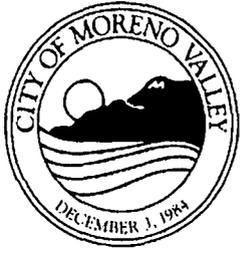
The City highly regards the Cal Fire/ Riverside County Fire team as an integral and valued partner in making our community safer and stronger. Mutual trust and cooperation are critical factors in our partnership, and we sincerely appreciate that we can count on both of these as work together to provide the highest quality public safety services to our residents.

Sincerely,

Henry Garcia  
City Manager

c: Mayor and Members of the City Council  
Abdul Ahmad, Fire Chief

CITY MANAGER'S OFFICE



## MEMORANDUM

---

To: City Employees  
From: Henry Garcia, City Manager  
Date: March 12, 2013  
Subject: **Budget Update**

---

The Budget Review Team has met with each of department and is finishing up the two-year draft budget proposal for Fiscal Years 2012/13 and 2014/15. Each department and division has once again been mindful of our ongoing fiscal challenges and the proposed budgets have been conservative and sparing with any new requests. I appreciate the effort of each department head, division manager, and City staff member in continuing to hold the line in spending.

Unfortunately the City's budget outlook remains poor. Revenues are increasing, but too slowly to keep pace with the City's cost to deliver services. Despite significant expenditure reductions that have reduced our General Fund spending from nearly \$100 million in 2007 to \$76.8 million in the current fiscal year, *our structural deficit is still projected to be \$6.3 million for the fiscal year starting July 1*. Our revenue growth rate is approximately 2-2.5% overall but just isn't enough to cover significant cost increases which include the following:

- Public safety contract increases in FY 2012-13 and anticipated for FY 2013-14 which represent \$1.6 million and \$1.8 million respectively;
- \$1.2 million annual costs of operating the new Morrison Park Fire Station;
- Employee COLAs (in 2012) which impacted our General Fund by \$650,000;
- The loss of Redevelopment Funds and Vehicle License Fees eliminated by the State represent over \$1 million in costs transferred to the General Fund;
- Public Employee Retirement System costs are escalating and will cost the General Fund an additional \$300,000 next fiscal year.

We have been utilizing our reserves or "savings" to help balance our budgets each of the last 5 years. As a result, General Fund reserves have decreased from \$44 million in FY 2009/10 to \$22 million as of this June 30. While reserves act as a "rainy day" fund, *we simply cannot continue to burn through one-time cash while spending more than we take in*. The City Council has directed us to present them with a balanced budget for FY 2013/14 without using reserves.

## Budget Update

March 12, 2013

Page 2

In light of the cuts made to the General Fund over the past four years, identifying another \$6.3 million in reductions will obviously be very difficult. I sincerely believe that we are operating the City with what amounts to a "skeleton crew" and yet our residents have felt minimal service level impacts as each of you continue to dedicate tremendous effort in performing your work.

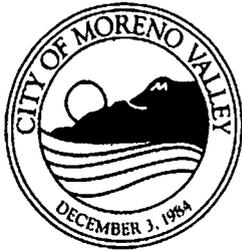
We will use the \$2.8 million in cuts previously identified for Years 2 and 3 of the Council-approved Deficit Elimination Plan as the foundation for the budget plan, with some variations due to evolving circumstances and Council priorities. Some additional staff reductions will be necessary; specific proposals will affect management positions as well as line staff and are likely to be announced within the next week or two. We also anticipate that most of the reductions will need to come from public safety, where the City currently spends over 70% of its General Fund budget.

At a special study session workshop held last month, the City Council discussed the possibility of asking our residents to support a ballot measure to increase revenues through a sales tax or parcel tax increase. We cannot balance our budgets strictly through expenditure cuts; additional revenue is required. Staff recently presented information to the City Council regarding the slow growth in our major General Fund revenue sources. This presentation is posted on the intranet and I encourage you to review the data provided, including Moreno Valley's per capita revenue as compared with similar-sized communities.

As I work with the City Council to develop the two-year budget, I will provide you with detailed information as timely as possible. The following are some important dates for the budget process:

<u>Scheduled date</u>	<u>Action/Information</u>
March 25-28	Two-Year Budget proposal available for viewing by departments in LOGOS
April 30	Special Study Session: 2-Year General Fund Budget Proposal
May 7	Study Session: 2-Year Non-General Fund Budget Proposal
May	Staff to conduct public budget meetings in each Council District
June 11	City Council meeting: Approve Two-Year Budget

I value your continued dedication to the City of Moreno Valley, and will keep you informed as the budget process moves forward.



## MEMORANDUM

CITY COUNCIL  
MORENO VALLEY  
RECEIVED  
13 MAR 15 PM 12:04

To: City Employees  
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**Budget Update**

March 12, 2013

Page 2

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I value your continued dedication to the City of Moreno Valley, and will keep you informed as the budget process moves forward.



CITY COUNCIL  
MORENO VALLEY  
RECEIVED

13 FEB 12 PM 2: 55

City Manager's Office

## MEMORANDUM

---

To: Mayor, Mayor Pro Tem, and Members of the City Council  
From: Michelle Dawson, Assistant City Manager  
Date: February 12, 2013  
Subject: Staff Follow Up on Consensus Items Identified at Council Workshop

---

Staff is following up on your items from the February 2 Council Workshop per the following timeframes:

Council item on future agenda to take action on Charter Subcommittee, with a Citizens Review Committee, 2014 election:

- **The City Manager's Office and City Attorney are preparing a staff report for the Feb. 26<sup>th</sup> regular Council meeting**

Directly-elected Mayor:

- **To be discussed as part of the Charter drafting process**

Efforts of city to focus on medical corridor:

- **This area is included in the 3-Year Economic Development Action Plan**

Highest/best use study for 60 acres on Nason owned by the City:

- **Initiating the RFP process in April to retain a planning consultant (note that we are already doing this for the SR 60 East overlay)**

Seek innovative measures to enhance Economic Development efforts:

- **Included in overall Economic Development effort**

Business incubators – higher priority:

- **Program idea will be presented at the April 11 Economic Development Subcommittee meeting**

Emphasize incentives for ecommerce fulfillment centers:

- **To be discussed at the June 13 Economic Development Subcommittee meeting**

Continue to emphasize residential development:

- **This is included in the 3-year Economic Development Action Plan**

Performing arts overlay:

- **To be discussed at the June 13 Economic Development Subcommittee meeting**

Mayor's council on education a priority:

- **The City Manager's Office is preparing a staff report for the Feb. 26<sup>th</sup> regular Council meeting**

Augment street maintenance budget in 1-2 yrs.:

- **Will be discussed as part of the budget development process**

More aggressive flood control enforcement:

- **First notifications to owners of privately-owned dirt channels were sent out in October; second notices pending.**

Develop neighborhood program:

- **To be discussed at the May 7 Economic Development Subcommittee meeting**

Balance General Fund budget in FY 13/14 (but also present a 2-yr option):

- **Options will be discussed with Council Members initially at their 1 on 1 meetings with the budget team April 22-29**

Discuss unfunded liabilities w/3 yr budget:

- **Scheduled for April 16 Study Session**

Study session: surplus properties:

- **Scheduled for March 19 Study Session**

Conduct Neighborhood budget meetings:

- **To be held in each Council District between May 6-30**

Include Sunnymead Blvd on Economic Development list:

- **This is included in the 3-year Economic Development Action Plan**



Paul Herrera / Government Affairs Director

[pherrera@ivaor.com](mailto:pherrera@ivaor.com)

[www.ivaor.com](http://www.ivaor.com)

**Riverside**

**Member Services:** 951.684.1221  
3690 Elizabeth Street • Riverside, CA 92506

**Rancho Cucamonga**

8711 Monroe Court, Suite B • Rancho Cucamonga, CA 91730

## Cindy Miller

---

**From:** Michelle Dawson  
**Sent:** Friday, January 11, 2013 2:04 PM  
**To:** Tom Owings; victoriabaca2000@gmail.com  
**Cc:** Henry T. Garcia; Cindy Miller  
**Subject:** FW: January 14, 2013 LCC Riverside County Division - General Membership Meeting Agenda Packet  
**Attachments:** 01-14-13 LCC Riverside County Division - General Membership Meeting Agenda Packet.pdf

Mayor Owings and Council Member Baca: Attached is the agenda for Monday evening's League of CA Cities dinner meeting. As host city our role has been to coordinate the RSVPs, provide the facility, and secure the caterer. The League sets the program agenda and runs the meeting. There is a place on the agenda for the host Mayor to welcome everyone to our city and then they typically introduce the City representatives (Council Members and staff) in attendance. I will provide the Mayor with that list at the event.

--Michelle

**From:** Jerryl Soriano [<mailto:jsoriano@cityofdhs.org>]  
**Sent:** Friday, January 11, 2013 1:01 PM  
**To:** [mcalderon@ci.banning.ca.us](mailto:mcalderon@ci.banning.ca.us); [Shanvey@ci.beaumont.ca.us](mailto:Shanvey@ci.beaumont.ca.us); [msutterfield@cityofblythe.ca.gov](mailto:msutterfield@cityofblythe.ca.gov); [Dgerdes@cityofcalimesa.net](mailto:Dgerdes@cityofcalimesa.net); [ellaz@aol.com](mailto:ellaz@aol.com); [ranstine@cityofcalimesa.net](mailto:ranstine@cityofcalimesa.net); [dharrington@cityofcanyonlake.com](mailto:dharrington@cityofcanyonlake.com); [mcraton@cityofcanyonlake.com](mailto:mcraton@cityofcanyonlake.com); [cblack@cityofcanyonlake.com](mailto:cblack@cityofcanyonlake.com); [Jmeza@cathedralcity.gov](mailto:Jmeza@cathedralcity.gov); [Kderosa@cathedralcity.gov](mailto:Kderosa@cathedralcity.gov); [acarranza@coachella.org](mailto:acarranza@coachella.org); [edgarcia@Coachella.org](mailto:edgarcia@Coachella.org); [maryt@ci.corona.ca.us](mailto:maryt@ci.corona.ca.us); [Sylvia.Viayra@ci.corona.ca.us](mailto:Sylvia.Viayra@ci.corona.ca.us); [Jerryl Soriano](mailto:Jerryl Soriano); [Kaguilar@cityofhemet.org](mailto:Kaguilar@cityofhemet.org); [cterrones@indianwells.com](mailto:cterrones@indianwells.com); [gmler@indio.org](mailto:gmler@indio.org); [terry1Henderson@aol.com](mailto:terry1Henderson@aol.com); [acruz@indio.org](mailto:acruz@indio.org); [msommons@indio.org](mailto:msommons@indio.org); [wlatata@la-quinta.org](mailto:wlatata@la-quinta.org); [vbloom@lake-elsinore.org](mailto:vbloom@lake-elsinore.org); [kbennett@cityofmenifee.us](mailto:kbennett@cityofmenifee.us); [Jane Halstead](mailto:Jane Halstead); [Cindy Miller](mailto:Cindy Miller); [Michelle Dawson](mailto:Michelle Dawson); [mweast@murrieta.org](mailto:mweast@murrieta.org); [kvinson@murrieta.org](mailto:kvinson@murrieta.org); [bjacobs@norco.ca.us](mailto:bjacobs@norco.ca.us); [cityhall@ci.palm-desert.ca.us](mailto:cityhall@ci.palm-desert.ca.us); [wmichelson@cityofpalmdesert.org](mailto:wmichelson@cityofpalmdesert.org); [Jennifer.nelson@palmsspringsca.gov](mailto:Jennifer.nelson@palmsspringsca.gov); [dbusch@cityofperris.org](mailto:dbusch@cityofperris.org); [mfernholz@cityofperris.org](mailto:mfernholz@cityofperris.org); [cscott@RanchoMirageCA.gov](mailto:cscott@RanchoMirageCA.gov); [sylvian@RanchoMirageCA.gov](mailto:sylvian@RanchoMirageCA.gov); [danah@RanchoMirageCA.gov](mailto:danah@RanchoMirageCA.gov); [richard.kite@ubs.com](mailto:richard.kite@ubs.com); [cnicol@riversideca.gov](mailto:cnicol@riversideca.gov); [jbrookshire@riversideca.gov](mailto:jbrookshire@riversideca.gov); [jhice@riversideca.gov](mailto:jhice@riversideca.gov); [rmiller@sanjacintoca.us](mailto:rmiller@sanjacintoca.us); [Sue.steffen@cityoftemecula.org](mailto:Sue.steffen@cityoftemecula.org); [dlee@cityofwildomar.org](mailto:dlee@cityofwildomar.org); [mswanson@cityofwildomar.org](mailto:mswanson@cityofwildomar.org); [bishop@wrcog.cog.ca.us](mailto:bishop@wrcog.cog.ca.us); [Leonard@wrcog.cog.ca.us](mailto:Leonard@wrcog.cog.ca.us); [sanmiguel@scag.ca.gov](mailto:sanmiguel@scag.ca.gov); [amayer@rctc.org](mailto:amayer@rctc.org); [jstandiford@rctc.org](mailto:jstandiford@rctc.org); [tkirk@cvag.org](mailto:tkirk@cvag.org); [jstueckle@cvag.org](mailto:jstueckle@cvag.org); [awaggle@cvag.org](mailto:awaggle@cvag.org); [jfranco@aqmd.gov](mailto:jfranco@aqmd.gov); [jshort1@aqmd.gov](mailto:jshort1@aqmd.gov); [lmwagner@rcbos.org](mailto:lmwagner@rcbos.org); [louis.davis@sce.com](mailto:louis.davis@sce.com); [rlane2@semprautilities.com](mailto:rlane2@semprautilities.com); [lpetersen@semprautilities.com](mailto:lpetersen@semprautilities.com); [lrbio@riversidetransit.com](mailto:lrbio@riversidetransit.com); [lhernandez@meyersnave.com](mailto:lhernandez@meyersnave.com); [jhudson@ielmcc.com](mailto:jhudson@ielmcc.com); [chris.rodgers@siemens.com](mailto:chris.rodgers@siemens.com); [ciger@igerassociates.com](mailto:ciger@igerassociates.com); [WGumb@chevron.com](mailto:WGumb@chevron.com); [Crista.Curtis@chevron.com](mailto:Crista.Curtis@chevron.com); [CityClerk@JurupaValley.org](mailto:CityClerk@JurupaValley.org); [gspiliotis@lafco.org](mailto:gspiliotis@lafco.org); [DMcgarrey@semprautilities.com](mailto:DMcgarrey@semprautilities.com); [lroughton@jurupavalley.org](mailto:lroughton@jurupavalley.org); [vlauritzen@jurupavalley.org](mailto:vlauritzen@jurupavalley.org); [Yvonne Parks](mailto:Yvonne Parks); [steve.ferguson@honeywell.com](mailto:steve.ferguson@honeywell.com); [trollings@jurupavalley.org](mailto:trollings@jurupavalley.org); [davidwillmon@rivcoda.org](mailto:davidwillmon@rivcoda.org); [jthiel@solarcity.com](mailto:jthiel@solarcity.com); [Linda.Evans@tenethealth.com](mailto:Linda.Evans@tenethealth.com); [Kristyforlaquinta@gmail.com](mailto:Kristyforlaquinta@gmail.com); [losborne@psocpa.com](mailto:losborne@psocpa.com); [kspiegel@ci.corona.ca.us](mailto:kspiegel@ci.corona.ca.us); [aberry@eastvaleca.gov](mailto:aberry@eastvaleca.gov); [esasse@cacities.org](mailto:esasse@cacities.org)  
**Subject:** January 14, 2013 LCC Riverside County Division - General Membership Meeting Agenda Packet

The agenda packet is attached. Please distribute to your Council/Staff. Hard copies will be available at the meeting.

**Jerryl Soriano | Deputy City Clerk**



**City of Desert Hot Springs**

6595 Pierson Boulevard • Desert Hot Springs • California, 92240

[www.cityofdhs.org](http://www.cityofdhs.org)



League of California Cities  
RIVERSIDE COUNTY DIVISION

Hosted by:



Conference and Recreation Center  
Grand Valley Ballroom  
14075 Frederick Street, Moreno Valley, California 92553

Monday, January 14, 2013

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**GENERAL MEMBERSHIP MEETING**

5:30 P.M. – CHECK-IN / RECEPTION / NO HOST BAR  
6:00 P.M. - DINNER AND PROGRAM

**AGENDA**

1. **CALL TO ORDER:** Yvonne Parks, President  
**SALUTE TO THE FLAG**  
**WELCOME BY HOST CITY:** Tom Owings, Mayor
2. **ROLL CALL:** Jerryl Soriano, Secretary/Treasurer
3. **TREASURER'S REPORT:** Jerryl Soriano, Secretary/Treasurer
4. **MINUTES:** *Due to the holidays, the Minutes will be available at the next meeting*

- DINNER -

5. **PROGRAM:**
  - **Fiscal Issues Impacting Cities**  
*Michael Coleman, Fiscal Policy Advisor, League of CA Cities*
  - **Discussion on Proposed Multi-Year Advocacy Strategies to Expand and Protect Local Control**  
*Terry Henderson, LCC Director; and Erin Sasse, Regional Public Affairs Manager*

6. **LEAGUE DIRECTOR'S REPORT:** Terry Henderson, LCC Director
7. **REGIONAL REPRESENTATIVE REPORT:** Erin Sasse, Regional Public Affairs Manager
8. **DIVISION BUSINESS**
  - a. Legislative Action
9. **2013 MEETING SCHEDULE**
10. **ADJOURNMENT**

**LCC RIVERSIDE COUNTY DIVISION  
2012/2013 GENERAL MEMBERSHIP MEETINGS  
ROLL CALL**

CITY	NOV Rancho Mirage	JAN Moreno Valley	MARCH	JUNE	JULY	SEPT Annual Conference
BANNING	3					
BEAUMONT	0					
BLYTHE	0					
CALIMESA	1					
CANYON LAKE	3					
CATHEDRAL CITY	3					
COACHELLA	0					
CORONA	1					
DESERT HOT SPRINGS	4					
EASTVALE	1					
HEMET	3					
INDIAN WELLS	4					
INDIO	3					
JURUPA VALLEY	1					
LA QUINTA	3					
LAKE ELSINORE	1					
MENIFEE	2					
MORENO VALLEY	1					
MURRIETA	1					
NORCO	0					
PALM DESERT	2					
PALM SPRINGS	1					
PERRIS	2					
RANCHO MIRAGE	10					
RIVERSIDE	2					
SAN JACINTO	0					
TEMECULA	0					
WILDOMAR	3					
<b>GOVERNMENTAL PARTNERS:</b>						
RIVERSIDE COUNTY	0					
CVAG (CV Assoc. of Gov)	0					
LAFCO (Local Agency Formation Commission)	0					
LCC (League of CA Cities)	1					
RCTC (Riverside County Trans. Commission)	0					
SCAG (So. California Assoc. of Governments)	1					
SCAQMD (South Coast Air Quality Management District)	1					
WRCOG (Western Riverside County of Governments)	3					
Riverside Co. Transit Agency	0					
<b>LEAGUE PARTNERS:</b>						
Chevron	0					
SCE (So. California Edison)	3					
So. Cal. Gas Co.	1					
Sunline Transit Agency	0					
Others						





## Cindy Miller

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**From:** Michelle Dawson  
**Sent:** Thursday, December 20, 2012 3:26 PM  
**To:** Council  
**Cc:** Executive Team  
**Subject:** Updated Planning Calendar (City Manager)  
**Attachments:** Work Plan Updated Dec 20.doc

Mayor and Members of the City Council: attached for your information is the updated planning calendar that the City Manager and staff use as a "look ahead" for upcoming events, projects, and Council meeting agenda items of note. We update this as needed and will continue to provide copies for your reference.

--Michelle

**Planning Calendar: December 2012 through June 2013**  
**City Manager's Office**



Council Meetings



**MotiVate Wellness** Activities



City/Community Events



Projects



Chamber Events



Subcommittee Meetings

**December**

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- 20 MV Hispanic Chamber Posada (Moreno Valley Community Adult School, 5:30 p.m.)
- 20 Holiday Dance (Senior Center 1:00 – 3:00)  
Movies in the Park: "Polar Express" (CRC Gym 7:00)
- 21 MVPD Annual Holiday Cheer Program (CRC 6:00 p.m.)
- 24, 25 Holidays: Christmas Eve & Christmas Day  
**City Hall Closure – 12/24 – 1/2/2013 Carpet replacement project: 1st Floor City Hall**

**January**

---

- 1 Holiday: New Year's Day
- 2 **Council Swearing In Ceremony** (Reception sponsored by MV Chamber)
- 8 Council Meeting: Items of note include
  - Council Committee and Commission Assignments
  - Municipal Code Modifications: Illegal Trash Hauling
  - Ordinance Amending Speed Limits on Certain Streets
  - Acceptance of Highway Safety Improvement Program Grant & Funding
  - Approval of Safe Routes to School Agreement
  - SR-60 Overlay for East End
- 10 MV Chamber Mixer: (Stonegate/Towngate Apts., 5:30)
- 14 **City of Moreno Valley Hosts League of Cities Division Dinner Meeting (CRC)**
- 15 Study Session: Fees for Ballfield Rentals; Youth Opportunity Center Presentation; Squatter Issue
- 16-18 League of CA Cities New Mayor & Council Member Orientation (Sacramento)
- 21 Holiday: Martin Luther King, Jr. Day
- 22 Council Meeting: Items of note include
  - Award Construction Contract: Sunnymead Ranch Parkway Slurry Seal
  - Updated Legislative Priorities
  - Resolution Adopting Renewable Energy Procurement Plan
- 23 Wake Up MV Chamber Mtg. (Ayres Suites 6:30 a.m.)
- 25 MV Chamber Installation & Awards Dinner. (MFAM, 6 p.m.)
- 30-31 League of CA Cities City Managers Meeting (San Francisco)

Date to be determined: SR-60/Moreno Beach Phase 1 Groundbreaking

**Planning Calendar: December 2012 through June 2013**  
**City Manager's Office**

**February**

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- 2 TENTATIVE date for Council/Staff Workshop
- 5 MV Hispanic Chamber Adelante (Margarita's Grill 7:00 a.m. – 8:30 a.m.)
- 5 Closed Session
- 12 Council Meeting: Items of note include
  - Commercial Recycling Dumpster Screening
- 14 MV Chamber Mixer: Location TBA (5:30)
- 18 Holiday: Presidents Day
- 19 Study Session: MVU Overview and Update; Animal Services Update
- 26 Council Meeting: Items of note include
- 27 Wake Up MV Chamber Mtg. (Ayres Suites 6:30 a.m.)
- 27-3/1 League of CA Cities Public Works Institute (Pasadena)

**March**

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- 5 MV Hispanic Chamber Adelante (Margarita's Grill 7:00 a.m. – 8:30 a.m.)
- 5 Closed Session
- 7 Early Detection Health Screenings: Lunch & Learn
- 12 Council Meeting: Items of note include
  - Mid-Year Budget Update
- 14 MV Chamber Mixer: Location TBA (5:30)
- Mid Relocate City Hall 2<sup>nd</sup> Floor offices to temporary locations, begin sub-floor/seismic/flooring project
- 19 Study Session: Crossing Guard Program;
- 21 Early Detection Health Screenings (City Council Chamber)
- 26 Council Meeting: Items of note include
  - 1<sup>st</sup> Public Hearing FY 13/14 CDBG/HOME Budget
- 27 Wake Up MV Chamber Mtg. (Ayres Suites 6:30 a.m.)

**April**

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- 2 MV Hispanic Chamber Adelante (Margarita's Grill 7:00 a.m. – 8:30 a.m.)
- 2 Closed Session
- 9 Council Meeting Items of note include
- 11 MV Chamber Mixer: Location TBA (5:30)
- 16 Study Session:
- 22 City Manager's proposed budget delivered to City Council
- 22-29 Budget briefings with Council
- 23 Council Meeting: Items of note include
  - 2nd Public Hearing FY 13/14 CDBG/HOME Budget
  - 3-Year Economic Development Action Plan
- 24 Wake Up MV Chamber Mtg. (Ayres Suites 6:30 a.m.)
- 30 Special Study Session for 3-Year Budget Proposal: General Fund and 5-Year CIP

**Planning Calendar: December 2012 through June 2013**  
**City Manager's Office**

**May**

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- 7 MV Hispanic Chamber Adelante (Margarita's Grill 7:00 a.m. – 8:30 a.m.)
- 7 Closed Session
- 9 MV Chamber Mixer: Location TBA (5:30)
- 9 Proposed CIP to Planning Commission
- 10-11 Household Hazardous Waste Collection Event
- 14 Council Meeting: Items of note include
  - Review 3-Year Budget Proposal: Non-General Fund
  - Annual award & approval of CSD Landscape Contracts; CFD Reports; CSD Charges
  - Re-Ballot of Zones E-2 and E-3 (property owner initiated)
  - MVU 10-Year Resource Plan
- 19-25 National Public Works Week
- 21 Study Session: Review Proposed CIP
- 22 Wake Up MV Chamber Mtg. (Ayres Suites 6:30 a.m.)
- 27 Holiday: Memorial Day; West Coast Thunder Bike Run (Sunnymead Boulevard)
- 28 Council Meeting: Items of note include
- 30 City Memorial Day Sunset Ceremony (7:30 p.m.)

Dates to be determined: Perris Blvd (Cactus – South City Limits) Improvement Project Ribbon Cutting; SR-60/Nason Phase 2 Bridge Milestone Ceremony

**June**

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- 4 MV Hispanic Chamber Adelante (Margarita's Grill 7:00 a.m. – 8:30 a.m.)
- 4 Closed Session
- 11 Council Meeting: Items of note include
  - Adoption of 3-Year Budget and 5-Year CIP
- 13 MV Chamber Mixer: Location TBA (5:30)
- 18 Study Session:
- 25 Council Meeting: Items of note include
- 26 Wake Up MV Chamber Mtg. (Ayres Suites 6:30 a.m.)
- Late Relocate into City Hall 2<sup>nd</sup> Floor offices following completion of sub-floor/seismic/flooring project

**Motivate Wellness Activities:**

Every Tuesday & Thursday: Employee Fitness Run/Walk/Jog at noon

Every Wednesday: Employee Self-Defense Class at noon

1<sup>st</sup> & 3<sup>rd</sup> Mondays: Employee Zumba (CRC at noon)

2<sup>nd</sup> & 4<sup>th</sup> Mondays: Employee Lunchtime Line Dancing & Aerobics (CRC noon)

MV Chamber Business in Action – Every Wednesday except the 4th (Chamber Office 7:30 a.m.)

Calendar Updated: December 20, 2012



CITY COUNCIL  
MORENO VALLEY  
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12 DEC -5 PM 12: 34

City Manager's Office

## MEMORANDUM

To: Mayor and Members of the City Council, Council-Elect  
From: Michele Patterson, Assistant to the City Manager  
Date: December 3, 2012  
Subject: Squatters Remedies in Moreno Valley - Executive Summary

The City has recently received attention from Press Enterprise (PE) representatives Lora Hines and Dan Bernstein on the topic of residential squatters in Moreno Valley. This Executive Summary is intended to correct some misinformation.

**ARE THE PRESS ENTERPRISE'S COMMENTS TRUE?** Both Hines and Bernstein claim that other cities have been pro-active against squatters but Moreno Valley hasn't. This is NOT true. In reality, Moreno Valley established an effective program early and the Press Enterprise even published the attached articles in 2008 and 2009 praising the program's success. Other cities have adopted unnecessary, feel-good programs that generate a little revenue but don't really address the squatter problem.

Unfortunately, the PE is currently confusing two separate issues: vacant bank-owned property registration ordinances by which some cities address code compliance violations in foreclosed properties vs. unauthorized occupancy of vacant residential units (squatting).

The Moreno Valley City Council has considered both issues and rightly recognized that:

1. **VACANT PROPERTY REGISTRATION:** Existing State Law and the Municipal Code (Chapter 6.04 – Abatement of Public Nuisances, adopted by Ordinance 772 in 2008 and found on the website at <http://qcode.us/codes/morenovalley/>) provide all the authorization needed to enforce property maintenance regulations.

Vacant / foreclosed residential properties sometimes become public nuisances. The Municipal Code defines public nuisances in detail and provides authorization for enforcement activities. In general, public nuisances include:

- o Buildings / pools / landscaping that is not maintained.
- o Properties that are an open / accessible / attractive nuisances.

Cities that have adopted vacant property registration ordinances require banks to submit contact information for all foreclosed / abandoned properties and pay a nominal annual registration fee (in the range of \$70 - \$150). These ordinances do

December 3, 2012

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not address trespass / squatter issues but provide cities with contact information in the event there are code enforcement violations. Instead of adopting something similar, Moreno Valley utilizes DataQuick, RealQuest, Lane Guide, Spokeo, and the Mortgage Electronic Registration System ("MERS" - [www.mersinc.org](http://www.mersinc.org)) to gain the same information.

Recognizing the negative impact of foreclosures to Moreno Valley neighborhoods' / residents' quality of life, the City Council approved the creation of a Foreclosure Strike Team in 2008. The Foreclosure Strike Team responds to complaints and works with banks to enforce State Law and the Municipal Code's existing property maintenance requirements. Moreno Valley, through the Code & Neighborhood Services, Building & Safety, and City Attorney offices, has aggressively enforced public nuisance violations using the authority granted in the Municipal Code to rehabilitate and secure more than 2,000 bank-owned, vacant and deteriorating homes in the past four years, all at the banks' expense. In addition, by utilizing the fines allowed under Senate Bill 1137 (up to \$1,000-per-day-per-violation), Moreno Valley's program has not only been more successful than those of other cities described in the recent PE articles but also generated sufficient revenue to be self-sustaining.

2. **TRESPASS / UNAUTHORIZED OCCUPANCY OF RESIDENTIAL UNITS:** Trespassers (squatters) can be removed when identified through "Trespass Letters" submitted in advance by the property owners to the Moreno Valley Police Department (MVPD). If people are found occupying a property for which the owner has submitted a Trespass Letter, the MVPD may remove them.

In addition, the Municipal Code declares that properties without utility services (water, sewer, heat, and electricity) may not be occupied. If people are found inside a building without utilities, the Building Official has the authority to remove them. However, if people establish utility service, the property becomes habitable. If the owner has not already submitted a Trespass Letter to the MVPD, the owner must utilize the Unlawful Detainer eviction process to remove them. According to State and Federal Fair Housing Laws, if the squatter refuses to comply, enforcement is a civil, landlord-tenant dispute matter, handled through the courts.

Upon property owner request, Code & Neighborhood Services staff members work with Moreno Valley Electric Utility (MVU) to prevent new utility service connections on vacant homes. Unfortunately, Southern California Edison has so far refused to honor hold requests, so only properties within MVU territory have been eligible for this service.

~~DOES THE PRESS ENTERPRISE ACCURATELY DESCRIBE THE MAGNITUDE OF PROBLEM?~~ It appears that the Press Enterprise has overstated the magnitude / urgency of the squatter issue in Moreno Valley. The Bernstein article quotes a resident who claims 60 squatters have moved into properties in the Celebrations Homeowners' Association (HOA) alone. While not insignificant, the reality is that MVPD's Problem Oriented Policing (POP) Team reports they have worked on just 28 properties throughout the entire City during 2012.

Memo regarding Press Enterprise articles on Squatters

Page 2

December 3, 2012

Publication of the PE articles came after Robin Gilbert, the president of the Celebrations HOA expressed dissatisfaction with the City's responsiveness to his complaints. An interdepartmental team of staff from Code & Neighborhood Services, MVPD, and the City Attorney's offices have worked with Mr. Gilbert to remove squatters from properties in Celebrations HOA. However, Mr. Gilbert also seeks City adoption of an ordinance that the City Council declined in September 2012.

**ARE THE MORENO VALLEY STAFF MEMBERS WHO RESPOND TO SQUATTER ISSUES TRAINED AND COMPETENT?** The Press Enterprise articles quotes Assistant Riverside County District Attorney Rick Majchrzak, who describes the training programs his office provides to police departments regarding squatter identification and housing scams. The article implies that Moreno Valley isn't doing a good job because MVPD officers have not contacted his office for training. The article fails to mention that Moreno Valley contracts with the Riverside County Sheriff's Department or that the other cities mentioned operate their own police departments. As a division of the Riverside County Sheriff's Department, MVPD's POP Team officers have received extensive training on squatter identification, housing scams, and on their authority to enforce Trespass laws. When a property likely to house potential squatters is identified, MVPD deputies have the knowledge and skill to perform the extra investigation and enforcement actions to respond appropriately to the problem.

**FOR A COMPREHENSIVE DISCUSSION OF VACANT PROPERTY REGISTRATION AND TRESPASS ISSUES**, please refer to the audio recording from the Moreno Valley City Council Study Session on September 18, 2012 which can be found on the City's website at [www.moreno-valley.ca.us/city\\_council/agendas-sire.shtml](http://www.moreno-valley.ca.us/city_council/agendas-sire.shtml). Third on the agenda, the topic discussion began at approximately 1 hour 10 minutes into the meeting.

In addition, the Community & Economic Development Department provided a report on the issue in the City Manager's Update dated 11/13/12. This report can be found on the City's website at [www.moval.org/city\\_hall/departments/city\\_mgr-update.shtml](http://www.moval.org/city_hall/departments/city_mgr-update.shtml) on page 5.



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## Cases opened on 680 foreclosures // MORENO VALLEY: Banks and others face misdemeanor court sanctions for failing to maintain the properties.

October 31, 2008

By DAN LEE THE PRESS-ENTERPRISE  
{SOURCE:+}

MORENO VALLEY

City officials have created a strike team dedicated solely to citing banks and property owners for not maintaining foreclosed homes, a process that sometimes has resulted in criminal prosecutions.

The wave of foreclosures that has swept the Inland area has hit Moreno Valley hard, leaving empty homes and dead lawns that blight neighborhoods and lower property values.

Unattended swimming pools become breeding grounds for mosquitoes while vandals break in to steal anything that's left in the homes.

"They're disassembling the air conditioner to get the copper wiring," city code compliance Officer Lori Miller said.

In July, the city created a strike team of code and building inspectors, including Miller, to deal with the poorly maintained properties. The team has opened code violation cases on about 680 foreclosed homes in Moreno Valley.

Some banks cooperate, but city officials have started misdemeanor criminal prosecutions against banks controlling 110 homes for failing to obey city nuisance abatement laws.

They also have placed liens against the properties, saying the homes are not up to code.

If convicted, the banks could be subject to a \$1,000 fine per violation, potentially every day the condition exists, said Deputy City Attorney Paul Early.

Mike Novak-Smith, a local real estate agent, said he thinks that criminal prosecution is "a little extreme."

Most banks cooperate because they understand that maintaining a house helps the sales price and avoids fines, he said.

"When you can pay \$500 to \$600 on grass seed, why would you want to pay a \$3,000 fine?" Novak-Smith asked by phone.

But the prosecutions and liens seem to be the only way to get banks to deal with the homes, Early said.

"Most lenders won't loan money when a lien is recorded on the property," he said by phone. "It makes it difficult to purchase the property."

Many of the foreclosures are in relatively new tracts in the southern and eastern parts of Moreno Valley.

On Clydesdale Lane, city officials have opened code violation cases on more than 30 foreclosed homes, Miller said.

Most of the mainly two-story houses were built in 2004 and are up to 3,600 square feet, she said.

In addition to dead vegetation, signs of neglect include advertising in yellow wrappers on driveways, a snail stuck to the doorbell button, unsecured doors, campaign fliers, and even business cards for landscaping services stuck in doors.

Gelding Way homeowner James Vega has one foreclosed house next door to his home and another across the street.

The house next door has dropped in price from \$530,000 to \$229,000 in about 18 months, the licensed real estate appraiser said.

Real estate agents are overwhelmed, Vega said.

"They have way too many properties to deal with," he said.

City officials also are trying to deal with the foreclosure problem on other fronts.

Moreno Valley has received about \$11.4 million in neighborhood foreclosure stabilization funding from the U.S. Department of Housing and Urban Development. It's the fourth-largest amount awarded to any California city, behind only Los Angeles, Sacramento and Stockton, according to HUD.

City Economic Development Director Barry Foster said the city plans to use the funding to create a first-time homebuyer program for foreclosed properties; help developers buy and rehabilitate repossessed homes; and help nonprofit housing organizations repair repossessed apartments.

"The goal is to get the foreclosed homes back on the market as quickly as possible and occupied again," Foster said by phone.

The City Council also allocated \$15,000 earlier this year to start a program offering assistance and counseling to those at risk of or already in foreclosure.

Reach Dan Lee at 951-763-3457 or [dlee@PE.com](mailto:dlee@PE.com)

#### Art: PHOTOS

Caption: PAUL ALVAREZ/THE PRESS-ENTERPRISE / (1)Moreno Valley has started misdemeanor criminal prosecutions against banks controlling 110 homes for failing to obey city nuisance abatement laws. They also have placed liens against the properties, saying the homes are not up to code. If convicted, banks could be subject to a \$1,000 fine per violation per day. (2) Moreno Valley Code Compliance Officer **Lori Miller** prepares a violation notice. The houses are vulnerable to vandals, who break in to steal anything that's left. "They're disassembling the air conditioner to get the copper wiring," Miller said. (3) Abandoned possessions lie strewn around the kitchen of an unoccupied house in Moreno Valley. Moreno Valley has opened code violation cases on about 680 foreclosed homes that the city says are not being maintained by their bank owners.

Zone: EAST; WEST

Edition:

Section: LOCAL

Page#: C01

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## 'Attacking foreclosures'

September 20, 2009

By LAURIE LUCAS THE PRESS-ENTERPRISE  
{SOURCE:+}

Lori Miller's and Patty Posey's enemies are derelict homes, dead grass, rusting fountains, neglected pools and littered lawns that blight Moreno Valley and lower its property values.

They're code compliance officers, dedicated to citing banks and property owners for neglecting residences. Since the city launched its foreclosure strike team in July 2008, Miller and Posey have helped open 1,420 cases.

When a property is foreclosed on, ownership reverts to the lender, who is legally obligated to keep up the property. Most lenders cooperate and comply with citations for violations, said Al Brady, an official with the city's code and enforcement services.

When warnings fail, Deputy City Attorney Paul Early pursues the lenders in Riverside County Superior Court.

As a result, Brady said, in 14 months the city has collected \$200,000 in fines and significantly reduced the number of substandard properties.

"We're definitely pleased," Brady said. "Our aggressive policy and compliance with the city attorney's office has established a tone for attacking foreclosures.

"Unfortunately, new ones keep coming," he said.

Budget cuts in March have exacerbated the problem, cutting the number of full-time officers from three to two. They handle between 3,000 and 3,500 foreclosures, in addition to other code infractions.

"It's overwhelming," Posey said. "Lori and I each have over 400 foreclosure cases."

A more manageable, "normal" load would be 120 to 150 cases apiece, she said.

Thus Miller, 49, of Romoland, and Posey, 42, of Riverside, have designated every Wednesday as "foreclosure day."

### ON THE PROWL

On a recent one, they trolled neighborhoods separately in their white Ford Ranger pickups, ready to pounce on parched lawns and withered vegetation.

They usually select the newer tracts plagued by foreclosures in the southern and eastern parts of Moreno Valley.

"We've addressed 75 percent of the city," Brady said.

But every time the team returns for follow-ups, they discover a dozen new cases have popped up.

That was precisely the situation when they revisited Clydesdale Lane, where they've opened code violation cases on more than 30 foreclosed homes, Miller said.

In this neighborhood of horse-themed streets, developers built most of the two-story homes between 2004 and 2006. These large abodes that once fetched from \$500,000 to \$600,000 sprawl up to 3,600 square feet with three-car garages.

"This one will get maybe \$180,000," Miller said as she breezed through an unlocked house on Mare Lane that the owners walked away from, leaving kitchen and living room curtains.

She and Posey, both dressed in jeans and sweat shirts, lingered less than three minutes at each property. The goal is to whip through as many foreclosures as possible without sacrificing other code enforcement duties. Sometimes they'll return for reinspections three and four times.

The duo said they've encountered only three squatters. The chief headaches are graffiti, vandalism and theft, especially of copper wire in backyard air-conditioning units.

#### GOING AFTER OWNERS

The foreclosures, desolate still lifes with brown yards, are easy to spot. What's harder to find is a phone number to contact the lender or property owner.

"It's like pulling needles out of a haystack, the whole process of whom to cite," Posey said as she copied information from the bank foreclosure notice in the window.

When the officers find a poorly maintained property, they record and place a lien against it, specifying that the house is not up to code and requiring repair work within 30 days.

Most banks cooperate because swift maintenance attracts buyers and avoids fines, Brady said.

Miller and Posey revisit the cited homes to check on restored landscaping. The first two inspections are free, but the lender is charged \$181 for each subsequent visit.

If the lender ignores the violations, Early files misdemeanor criminal charges for failure to obey the city's nuisance abatement laws.

He gives the lender two weeks to contact him. They typically ignore him.

"They almost never respond till we're in court," Early said. "They hope to sell the property before they have to do anything, but the liens inhibit the sale."

If convicted in misdemeanor criminal prosecutions, banks could be subject to a \$1,000 fine per violation per day, potentially every day the blight exists, according to law. But Early considers that excessive and said he has never imposed it.

As an alternative, the court fines lenders \$1,000 per count and a penalty assessment close to \$3,000.

The foreclosure team will be in business for awhile, spurred by people out of work and subprime loans due to reset soon, Brady said.

Between now and 2011, experts expect a wave of another 8 million foreclosures to hit the nation.

Reach Laurie Lucas at 951-368-9569 or llucas@PE.com

Caption: ESTRIKE20dkfm.JPG

1252454400

The Press-Enterprise

ESTRIKE20dkfm.jpg (9/9/09, moreno valley, metro) **Patty Posey**, at left, and Lori Miller of Moreno Valley code enforcement inside a foreclosed home they found open in Moreno Valley on Wednesday, September 9, 2009. The code enforcement strike team-set up less than a year ago have cited more than 11,000 violations on abandoned properties in foreclosure. (Kurt Miller, The Press-Enterprise)

kurt miller

The Press-Enterprise

kurt miller/The Press-Enterprise

**Patty Posey**, at left, and Lori Miller of Moreno Valley code enforcement check out the interior of a foreclosed home they found open in Moreno Valley.

Zone: EAST

Edition:

Section: LOCAL

Page#: C04

## Cindy Miller

---

**From:** Michelle Dawson  
**Sent:** Tuesday, December 11, 2012 1:39 PM  
**To:** Council  
**Cc:** Executive Team  
**Subject:** FW: Spanish interpretation for Tuesday

Mayor, Mayor Pro Tem, and Members of the City Council: At the request of Council Member-Elect Baca, the City Manager has agreed to provide Spanish translation services for tonight's meeting. The following are the details re: the logistics of providing this service. Please note that we have contracted with this provider for tonight's meeting only and that funds to pay for it will come from the City Manager's discretionary account in the approved budget. The cost is approximately \$800.

--Michelle D.

-----Original Message-----

**From:** Michele Patterson  
**Cc:** Michelle Dawson  
**Subject:** FW: Spanish interpretation for Tuesday

New World Language Services will be providing Spanish translation service at tonight's meeting. Two interpreters will arrive around 5:30. They will bring 20 wireless headsets with them, which Spanish speakers can wear during the meeting. The interpreters will sit in the MVT-3 control room and their translation will be wirelessly transmitted to the folks wearing the headsets in the audience.

Thanks!

Michele  
[REDACTED]

PLEASE NOTE: City Hall will be closed from December 24 through January 1.

**Robert Lorch**

---

**From:** Tim Carroll  
**Sent:** Tuesday, December 11, 2012 3:07 PM  
**To:** Robert Lorch; Robert Roseen  
**Subject:** Fwd: Council Chamber Spruce Up

Tim Carroll

Begin forwarded message:

**From:** Rix Skonberg <[rixs@moval.org](mailto:rixs@moval.org)>  
**Date:** November 28, 2012 8:34:36 AM PST  
**To:** Tim Carroll <[timc@moval.org](mailto:timc@moval.org)>, Michele Patterson <[michelep@moval.org](mailto:michelep@moval.org)>, Jasmin Rivera <[jasminr@moval.org](mailto:jasminr@moval.org)>  
**Cc:** Alice Rod <[alicero@moval.org](mailto:alicero@moval.org)>, Adam Patino <[adamp@moval.org](mailto:adamp@moval.org)>  
**Subject:** Council Chamber Spruce Up

Hello Michele and Tim,

At Henry's direction Tom and I walked the Council Chamber to identify potential clean up items. Here is the list of items that we need to resolve **by the next Council meeting (12/11/12)**.

MTV3 Items:

1. Remove microphone cable taped to the floor and baseboard behind dais
2. Zip tie and hide all cables on east wall by dais
3. City Clerk table area - clean up cables
4. Podium cable issue (fix cable connection/pass through taped to unit)
5. All camera/TV/speaker cables should be run through the wall not the ceiling tile in order to hide them as much as possible

Facilities Items:

1. Clean carpet on all walls
2. Clean and/or replace ceiling tiles
3. Buy new nicer trash and recycle cans
4. Add stainless steel plate above trash cans in restrooms
5. Adhere black carpet strips to chair carts to protect walls
6. Remove cardboard recycle bins (done)
7. Remove excess tables (done)
8. Remove all silk plants (done)

Jasmin, we will need a couple of work orders for these items. One for the hired work (carpet cleaning) and one for our internal staff work. Work with Adam to find some suitable trash and recycle cans, preferably stainless with lids, marked as TRASH and RECYCLE. These two cans should match.

Thank you,

Rix

12/11/2012

MV00231553

2013 - Incoming Correspondence

Baca, Victoria

Financial & Administrative  
Services

**CITY OF MORENO VALLEY**

13 SEP 25 PM 3: 02

**THE BOTTOM LINE**

**A BI-WEEKLY UPDATE FROM THE  
 FINANCIAL & MANAGEMENT SERVICES DEPARTMENT  
 SEPTEMBER 23, 2013**

➤ **ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)**

- Monthly City Manager's Report update due from Division Mgrs by Thursday, October 3rd

➤ **COUNCIL AGENDA ITEMS**

	<b>September 24, 2013 – Regular Meeting</b> <i>Titles Due 8/26/13 Staff Reports Due 9/3/13</i>	
1.	Approval of Fiscal Year 2012/13 Carryovers and Fiscal Year 2013/14 Budget Adjustment Recommendations	Marshall
2.	Public Hearing Regarding the Mail Ballot Proceedings for APN 291-650-011 Balloting for NPDES (Miguel's)	Candace

	<b>October 8, 2013 – Regular Meeting</b> <i>Titles Due 9/9/13 Staff Reports Due 9/16/13</i>	
1.	Approval of Payment Register for August 2013	Dena
2.	Public Meeting Regarding the Mail Ballot Proceeding for APNs 0279-170-067, for NPDES (Harbor Freight)	Candace
3.	Public Meeting Regarding the Mail Ballot Proceeding for APNs 0279-170-027, 075 & 076 for Zone M (Harbor Freight)	Candace

	<b>October 15, 2013 – Study Session</b> <i>Titles Due 9/16/13 Staff Reports Due 9/23/13</i>	

	<b>October 22, 2013 – Regular Meeting</b> <i>Titles Due 9/23/13 Staff Reports Due 9/30/13</i>	
1.	Public Hearing Regarding the Mail Ballot Proceeding for APNs 0279-170-067 for NPDES(Harbor Freight)	Candace
2.	Public Hearing Regarding the Mail Ballot Proceeding for APNs 0279-170-027, 075 & 076 for Zone M (Harbor Freight)	Candace

	<b>November 12, 2013 – Regular Meeting</b> <i>Titles Due 10/14/13 Staff Reports Due 10/21/13</i>	
1.	Approval of Payment Register for September 2013	Dena
2.	Receipt of Quarterly Investment Report – Quarter Ended September 30, 2013	Brooke

	<b>November 19, 2013 – Study Session</b> <i>Titles Due 10/21/13 Staff Reports Due 10/28/13</i>	

	<b>November 26, 2013 – Regular Meeting</b> <i>Titles Due 10/28/13 Staff Reports Due 11/4/13</i>	

	<b>December 10, 2013 – Regular Meeting</b> <i>Titles Due 11/11/13 Staff Reports Due 11/18/13</i>	
1.	Approval of Payment Register for October 2013	Dena
2.	Comprehensive Annual Financial Report for Fiscal Year Ended June 30, 2013	Dena
3.	Supplemental Law Enforcement Services Fund (SLESF) Expenditure Plan for FY 2013-14	Dena
4.	Adoption of Cost Allocation Plan	Marshall
5.	Annual Report on Development Impact Fees for Fiscal Year 2012-13	Brooke
6.	1 <sup>st</sup> Quarter Budget Update – Fiscal Year 2013-14	Marshall

➤ **TENTATIVE FUTURE COUNCIL MEETINGS**

- Bond Issuance for CFD No. 7, Improvement Area No. 1 (waiting for County Flood Control approval of payment request)
- Approval to Record Notice of Cessation of Special Taxes for CFD No. 3 (Oct/Nov 2013)
- Mid-Year Budget Review (February 25, 2014)
- Fee Study Results (Finance Sub-committee & Study Session April 2014)
- Fee Schedule Adoption (April 2014)
- Investment Policy (June 2014)

➤ **ONGOING TASKS, PROCESSES AND DEADLINES**

***FMS Management Meetings:*** October 7<sup>th</sup>, October 21<sup>st</sup>

**Financial Operations**

- Upcoming Payday: Oct 3<sup>rd</sup>
- eSuite time entry due from Employees by Tuesday, Sept. 24<sup>th</sup> @ end of day
- Logos time entry approvals due from Reviewers/Approvers by Thursday, Sept. 26<sup>th</sup> @ 10am
- LSL auditors will be on site the week of September 30<sup>th</sup> to conduct our Fiscal Year End audit
- TDA Article 3 and Measure A program auditors will be on site Oct. 16<sup>th</sup> and 17<sup>th</sup>
- August 2013 (Period 2 of FY 13/14) to be closed Oct. 10<sup>th</sup>
- Identifying tasks and new processes needed with Library due to outsourcing the operations
- Finalizing FY 12/13 financial activity by preparing reconciliations and schedules

### **Special Districts**

- Transition of CSD "zone" structure to Landscape Lighting Maintenance Districts
- Formation of CFD for new development
- CSD Annual Brochure (November)
- Finalize CSD Annual Levy Report (October)
- Finalize CFD Annual & Accountability Reports (October)
- Work with Hidden Springs residents to develop priority list of projects and to modify plant palette. Next regular meeting October 9, 2013
- Evaluation of formation of maintenance CFD for TR 32515 (Pigeon Pass and Old Lake Rd)

### **Technology Services**

- Telecommunications received an FCC mandate to swap out radio operating frequencies on City radios. This is the result of ten years of negotiations between the FCC and Nextel to realign radio spectrum in order to eliminate interference between Nextel subscribers and Public Safety radio licensees in the 800-MHz band. Additionally, the FCC had no idea over 30 years ago how fast the 800-MHz radio band of frequencies was to grow in the latter part of the century. The City uses three radio channels in the 800-MHz band. We are working with a transition administration contracted by the FCC to determine which frequencies will need reassignment. This will not affect how our radios operate and activity associated with the frequency swaps will be transparent to radio users.
- Update the Keyinfox, Permits Plus, GIS and Parcel Databases with monthly County updated files
- Generate and post XML payroll data to CalPERS
- Export and upload CalGoVEBA and Benesyst report files
- Migrate shares and files from Zurich II and retire Zurich, the City's main file server
- SQL Server Reporting Services report upgrades from V2005 to V2008
- Develop 11 new SQL Server Reporting Services reports for Fire Prevention
- Develop HTML5 version of the GIS online maps service for use on smart devices
- Complete print and distribution project to distribute current Ortho map displays
- Complete streetlight updates to the GIS shapefile, intranet site, and all atlases
- Build the Police Department a citywide video surveillance system that contributes to more effective policing and is able to accommodate additional cameras in the future from other City Departments.
- Connect select traffic signals to City Hall with Fiber Channel lines instead of copper in order to facilitate traffic signal replacements and the addition of traffic cameras. Completed Fiber terminations in select Traffic Controller cabinets. Transportation is scheduling installation of new controller cabinets this month followed by replacement of their network interfaces as part of the Traffic Management Center (TMC).
- Obtain approval and cooperation of Riverside County to connect their network and the City network for PD Camera project
- Upgrade Windows XP to Windows 7 on PCs throughout the City
- Upgrade Office 2007 to Office 2010 on PCs throughout the City
- Replace staff PCs that are 5 years or older
- Continue fiber build-out per Communications Master Plan; 2014 Plan is to run fiber to MVU Substation
- Track Logos enhancement list items and advocate for needed upgrades
- Assist Transportation Division with network and technical aspects of the Integrated Traffic System and Traffic Management Center projects as they progress. TMC video monitors have been installed at the City Yard Traffic field office.
- Conduct division-specific GIS Website Training

- Procure replacement tablets and plotter for the Emergency Operations Center
- Continue work to assist inspection process and create web map of ADA ramps for Capital Projects.
- Complete OneWorld uninstalls and Active Directory Local Administrator security
- Upgrade 12-year old Harris microwave radio communications between sites with higher speed equipment from Solectek.
- NPDES Reports for Special Districts

### **Treasury Operations**

- Investment Report: Monthly (around 15<sup>th</sup> of following month)
- Utility User Tax Update: Monthly (TCS)
- New UUT Audit Round (letters to be sent by late September)
- Sales Tax Audit Review: Quarterly (HdL)
- Investment Update: Quarterly (Chandler Asset Management)
- SB 90 Update/Data Collection: Annual (MGT)
- Transient Occupancy Tax Audit Update: (Start September 2013)
- Business License On-Line Renewal Reminder (send out late Nov)
- Business License Renewal (send out 1st week of Dec)
- Utility User Tax Exemption Listing Update – Annual (Jan)

## ➤ **SPECIFIC TASKS**

### **A. CITY MANAGER**

- New World Update/Status
- CRM Reports Capability
- Comparative Rates of Return on Portfolio
- TS Governance Committee

### **B. MAYOR/COUNCIL**

### **C. PUBLIC RECORDS / CRM REQUESTS**

- Records request for documents related to March Memorial Street Signs

### **D. FINANCE SUB-COMMITTEE**

- Scheduling meeting during week of November 18<sup>th</sup>
  - Cost Allocation Plan
  - Review of Draft Comprehensive Annual Financial Report for Fiscal Year Ended June 30, 2013

### **E. LOGOS**

- Review Finance, HR & PY module fixes that are needed and actively track progress with New World Systems
- Complete Upgrade to version 8.2 after end-user testing – September 27
- SIRE/Logos interface to store and link W9 images – December 19
- Preparing documentation and sample of software questions and challenges in preparation of attending the New World Conference in early October.

## **F. FMS DIVISIONS**

### **FMS Administration/Budget**

- The Culture of Customer Care is a top priority for the City and the Department. An outline of an overall approach to promote and maintain a positive organizational culture has been outlined, with powerpoint materials drafted. The strong, positive culture provides a work atmosphere and environment for high quality customer service to thrive. A citywide training approach to promote customer care, setting high standards for service quality is being developed. Staff is meeting with The Organization Team to review the draft Customer Service standards and begin to prepare training materials.
- Time and Materials process centralization – staff is moving forward with the centralization of the management and coordination of developer deposits to improve customer service and accountability. Staff is learning the use of LOGOS project accounting and payroll as key tools in this centralization process. Staff anticipates a six month transition.
- Staff has provided the required input to NBS to begin the modeling process. The cost allocation plan meetings/interviews were held on August 28-29. The final plan is estimated to be presented to Finance Subcommittee in November and to City Council in December 2013. The output from this model is used throughout the City to ensure cost recovery of fees and charges, and to properly manage and account for Internal Service Fund charges.

### **Financial Operations**

- Accounting staff prepares to close Fiscal Year 2012/2013. Final journal entries, adjustments, and reconciliations being compiled.
- Coordinated the final adjusting journal entries with CEDD staff for the Successor Agency financial records as of 6-30-13.
- Preparing a trial balance for our auditors.
- Participated in a conference call with CERBT/CALPERS regarding the City's investment.
- Continue to coordinate with Human Resources the reconciliation of several benefits as a part of the fiscal year end process.
- Division staff meeting held on Sept. 19<sup>th</sup>, Linda Wilson from Capital Projects joined and the topic of managing project accounting for capital projects more accurately was discussed.
- Ednamay Stull's last day as a member of our Payroll Team is Sept. 26<sup>th</sup>.
- July 2013 has been closed.
- The 2012 State Controller's Compensation Report was filed which was due by October.
- Coordinated with Fire staff the transfer of the Fire Engines to the County and the proper removal of these assets off the City's asset records.

### **Special Districts**

- Mahogany Fields – CSD Zone E-14 Landscape Improvements (pending response from Mahogany Fields Representatives)
- Hidden Springs Residents Sub Committee meetings every other month
- Tree Trimming/Removal (September-February); scheduled to start September 23 in Hidden Springs
- Renovation of two Zone E-1 landscaped medians between Eucalyptus and Towngate (September-November); Kill off period started September 18; landscape renovation signs posted in medians
- Re-plantings throughout landscaped special districts (November); outreach to property owners with significant reinvestment (November)

- 20 Reduced Service areas transition back to Standard Service maintenance October 1 at no increase to property owners (due to contract negotiation); property owners to be notified about increase in service (October)

### Treasury Operations

- CLASS account number update (Parks) (Ongoing)
- Transient Occupancy Tax Audit – start in September (contract being signed)
- Fee Revision Study (to commence after Cost Allocation Plan project is completed)

### Technology Services

- Library to Receive Additional Computers. The City has purchased 10 additional computers that will be deployed at the Library to supplement the existing computers available for patron use. This 40% increase in computers will address the incredible popularity among Library patrons for access to computers and should result in reduced wait times for patrons. The additional computers will require a reorganization of space at the Library but will be a welcomed expansion of Library services. The computers will be put into service in consultation with the new Library management company, LSSI, over the next few months.
- Consult with MVTV-3 staff to resolve power issues. - September 23.
- Modify the Logos Payroll Hours Register – September 30
- Alessandro fiber route connect City of Moreno Valley and City of Riverside Transportation divisions via fiber along Alessandro meeting at Hwy 215 - September 30. *Project completion pending City of Riverside terminations at Old Hwy 215*
- Complete Tier 3 of the GIS ADA Intersection Inspection Program – September 30
- Complete interface of Logos with Spreadsheet Server and Executive Dash – September 30
- Redesign CRM case views – September 30
- Develop SQL Server Reporting Services report for paycheck stub printing via the City Intranet – September 30
- Integration with Sheriff's Dispatch Center via County network – September 30
- Design SQL Server Reporting Services management reports for Fire Annual Inspections – October 15
- Research online options and redesign Public Records Request process for City Clerk's Office – October 30
- Upgrade 1st floor City Hall phones from TDM (analog) to VoIP (digital) phones – October 31.
- Upgrade to ArcGIS 10.2 – October 31
- Upgrade to SIRE V6.8 – November 22
- Complete City Yard break room voice & data extension – November 30
- Develop, produce, and provide 2013 Housing Element GIS data and exhibits – December 1
- Develop GIS Culvert Inventory Mobile Application – May 15, 2014

### Distribution

Financial & Management Services Department Staff  
 Mayor and City Council  
 Executive Team  
 Division Managers

13 SEP 19 PM 5: 19

**CITY OF MORENO VALLEY**

**THE BOTTOM LINE**

**A BI-WEEKLY UPDATE FROM THE  
 FINANCIAL & MANAGEMENT SERVICES DEPARTMENT  
 SEPTEMBER 9, 2013**

➤ **ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)**

- Monthly City Manager's Report update due from Division Mgrs by Thursday, October 3rd

➤ **COUNCIL AGENDA ITEMS**

<b>September 10, 2013 – Regular Meeting</b> <i>Titles Due 8/12/13 Staff Reports Due 8/19/13</i>		
1.	Approval of Payment Register for May 2013	Dena
2.	Approval of Payment Register for June 2013	Dena
3.	Approval of Payment Register for July 2013	Dena
4.	Receipt of Quarterly Investment Report – Quarter Ended June 30, 2013	Brooke
5.	2013/14 Second Extension of the Agreement – Project No. 2011 Tree Trim/Removal	Candace
6.	Public Meeting Regarding the Mail Ballot Proceedings for APN 291-650-011 Balloting for NPDES (Miguel's)	Candace

<b>September 17, 2013 – Study Session</b> <i>Titles Due 8/19/13 Staff Reports Due 8/26/13</i>		

<b>September 24, 2013 – Regular Meeting</b> <i>Titles Due 8/26/13 Staff Reports Due 9/3/13</i>		
1.	Approval of Fiscal Year 2012/13 Carryovers and Fiscal Year 2013/14 Budget Adjustment Recommendations	Marshall
2.	Public Hearing Regarding the Mail Ballot Proceedings for APN 291-650-011 Balloting for NPDES (Miguel's)	Candace

<b>October 1, 2013 – Study Session</b> <i>Titles Due 9/3/13 Staff Reports Due 9/9/13</i>		

<b>October 8, 2013 – Regular Meeting</b> <i>Titles Due 9/9/13 Staff Reports Due 9/16/13</i>		
1.	Approval of Payment Register for August 2013	Dena

2.	Public Meeting Regarding the Mail Ballot Proceeding for APNs 0279-170-067, for NPDES (Harbor Freight)	Candace
3.	Public Meeting Regarding the Mail Ballot Proceeding for APNs 0279-170-027, 075 & 076 for Zone M (Harbor Freight)	Candace

<b>October 15, 2013 – Study Session</b> <i>Titles Due 9/16/13    Staff Reports Due 9/23/13</i>		

<b>October 22, 2013 – Regular Meeting</b> <i>Titles Due 9/23/13    Staff Reports Due 9/30/13</i>		
1.	Public Hearing Regarding the Mail Ballot Proceeding for APNs 0279-170-067 for NPDES(Harbor Freight)	Candace
2.	Public Hearing Regarding the Mail Ballot Proceeding for APNs 0279-170-027, 075 & 076 for Zone M (Harbor Freight)	Candace

<b>November 5, 2013 – Study Session</b> <i>Titles Due 10/7/13    Staff Reports Due 10/14/13</i>		

<b>November 12, 2013 – Regular Meeting</b> <i>Titles Due 10/14/13    Staff Reports Due 10/21/13</i>		
1.	Approval of Payment Register for September 2013	Dena
2.	Receipt of Quarterly Investment Report – Quarter Ended September 30, 2013	Brooke

<b>November 19, 2013 – Study Session</b> <i>Titles Due 10/21/13    Staff Reports Due 10/28/13</i>		

<b>November 26, 2013 – Regular Meeting</b> <i>Titles Due 10/28/13    Staff Reports Due 11/4/13</i>		

<b>December 3, 2013 – Study Session</b> <i>Titles Due 11/4/13    Staff Reports Due 11/11/13</i>		

<b>December 10, 2013 – Regular Meeting</b> <i>Titles Due 11/11/13    Staff Reports Due 11/18/13</i>		
1.	Approval of Payment Register for October 2013	Dena

## **TENTATIVE FUTURE COUNCIL MEETINGS**

- Dissolution of CFD No. 7, Improvement Area No. 3 (property owner request – TBD)
- Bond Issuance for CFD No. 7, Improvement Area No. 1 (waiting for County Flood Control approval of payment request)
- Approval to Record Notice of Cessation of Special Taxes for CFD No. 3 (Sep/Oct 2013)
- Cost Allocation Plan Adoption (November 2013)
- AB1600 (December 2013)
- CAFR Approval (December 2013)
- SLESF Expenditure Plan (December 2013)
- Fee Study Results (Finance Sub-committee & Study Session April 2014)
- Fee Schedule Adoption (April 2014)
- Investment Policy (June 2014)

## **ONGOING TASKS, PROCESSES AND DEADLINES**

**FMS Management Meetings:** September 23<sup>rd</sup>, October 7<sup>th</sup>

### **Financial Operations**

- Upcoming Payday: September 19<sup>th</sup>
- eSuite training for employees and reviewers/approvers scheduled for Sept. 10<sup>th</sup>
- eSuite time entry due from Employees by Tuesday, Sept. 10<sup>th</sup> @ end of day
- Logos time entry approvals due from Reviewers/Approvers by Thursday, Sept. 12<sup>th</sup> @ 10am
- Journal entry and budget adjustment training scheduled for Sept. 11<sup>th</sup>
- LSL auditors will be on site the week of September 30<sup>th</sup> to conduct our Fiscal Year End audit
- TDA Article 3 and Measure A program auditors will be on site Oct. 16<sup>th</sup> and 17<sup>th</sup>
- July 2013 (Period 1 of FY 13/14) to be closed Sept. 12<sup>th</sup>
- August 2013 (Period 2 of FY 13/14) to be closed Oct. 8<sup>th</sup>
- Identifying tasks and new processes needed with Library due to outsourcing the operations
- Finalizing FY 12/13 financial activity by preparing reconciliations and schedules

### **Special Districts**

- Transition of CSD "zone" structure to Landscape Lighting Maintenance Districts
- Formation of CFD for new development
- CSD Annual Update (October/November)
- Finalize CSD Annual Levy Report (September/October)
- Finalize CFD Annual & Accountability Reports (September/October)
- Work with Hidden Springs residents to develop priority list of projects and to modify plant palette. Special meeting September 18.

### **Technology Services**

- Telecommunications received an FCC mandate to swap out radio operating frequencies on City radios. This is the result of ten years of negotiations between the FCC and Nextel to realign radio spectrum in order to eliminate interference between Nextel subscribers and Public Safety radio licensees in the 800-MHz band. Additionally, the FCC had no idea over 30 years ago how fast the 800-MHz radio band of frequencies was to grow in the latter part of the century. The City uses three radio channels in the 800-MHz band. We are working

with a transition administration contracted by the FCC to determine which frequencies will need reassignment. This will not affect how our radios operate and activity associated with the frequency swaps will be transparent to radio users.

- Update the Keyinfox, Permits Plus, GIS and Parcel Databases with monthly County updated files
- Generate and post XML payroll data to CalPERS
- Export and upload CalGoVEBA and Benesyst report files
- Migrate shares and files from Zurich II and retire Zurich, the City's main file server
- SQL Server Reporting Services report upgrades from V2005 to V2008
- Develop 11 new SQL Server Reporting Services reports for Fire Prevention
- Develop HTML5 version of the GIS online maps service for use on smart devices
- Complete print and distribution project to distribute current Ortho map displays
- Complete streetlight updates to the GIS shapefile, intranet site, and all atlases
- Build the Police Department a citywide video surveillance system that contributes to more effective policing and is able to accommodate additional cameras in the future from other City Departments.
- Connect select traffic signals to City Hall with Fiber Channel lines instead of copper in order to facilitate traffic signal replacements and the addition of traffic cameras. Completed Fiber terminations in select Traffic Controller cabinets. Transportation is scheduling installation of new controller cabinets this month followed by replacement of their network interfaces as part of the Traffic Management Center (TMC).
- Obtain approval and cooperation of Riverside County to connect their network and the City network for PD Camera project
- Upgrade Windows XP to Windows 7 on PCs throughout the City
- Upgrade Office 2007 to Office 2010 on PCs throughout the City
- Replace staff PCs that are 5 years or older
- Continue fiber build-out per Communications Master Plan; 2014 Plan is to run fiber to MVU Substation
- Complete technology equipment relocations from Annex 4 and other locations back into City Hall and decommissioning unused back-bone communications equipment in late August
- Track Logos enhancement list items and advocate for needed upgrades
- Assist Transportation Division with network and technical aspects of the Integrated Traffic System and Traffic Management Center projects as they progress. TMC video monitors have been installed at the City Yard Traffic field office.
- Conduct division-specific GIS Website Training
- Implement SIRE's Meeting Management and Electronic Voting System in conjunction with the City Council Chamber Renovation and Television Broadcast Equipment Upgrade Project.
- Work with Fire Prevention to complete annual Hazard Reduction project
- Procure replacement tablets and plotter for the Emergency Operations Center
- Continue work to assist inspection process and create web map of ADA ramps for Capital Projects.
- Complete OneWorld uninstalls and Active Directory Local Administrator security
- Upgrade 12-year old Harris microwave radio communications between sites with higher speed equipment from Solectek.
- NPDES Reports for Special Districts

### **Treasury Operations**

- Investment Report: Monthly (around 15<sup>th</sup> of following month)
- Utility User Tax Update: Monthly (TCS)
- Sales Tax Audit Review: Quarterly (HdL)
- Investment Update: Quarterly (Chandler Asset Management)
- SB 90 Update/Data Collection: Annual (MGT)
- Transient Occupancy Tax Audit Update: (Start September 2013)
- Business License On-Line Renewal Reminder (send out late Nov)
- Business License Renewal (send out 1st week of Dec)
- Utility User Tax Exemption Listing Update – Annual (Jan)

### **➤ SPECIFIC TASKS**

#### **A. CITY MANAGER**

#### **B. MAYOR/COUNCIL**

#### **C. PUBLIC RECORDS / CRM REQUESTS**

#### **D. FINANCE SUB-COMMITTEE**

#### **E. LOGOS**

- Review Finance, HR & PY module fixes that are needed and actively track progress with New World Systems
- Complete Upgrade to version 8.2 after end-user testing – September 16
- Set up Logos Open Enrollment – September 16
- SIRE/Logos interface to store and link W9 images – December 19

#### **F. FMS DIVISIONS**

##### **FMS Administration/Budget**

- The Culture of Customer Care is a top priority for the City and the Department. Staff has drafted a plan for moving forward with the Customer Service training element, beginning with development of Customer Service standards. Staff is working with The Organizational Network to finalize the standards and develop training materials. The training materials will set and communicate high standards for service quality Citywide. The next step in the process will be presentation of the training to the Division Management Team in October, with full roll out to all Divisions in November/December 2013. Continued development of the organization culture discussions and training will follow into 2014.
- Time and Materials process centralization – staff is moving forward with the centralization of the management and coordination of developer deposits to improve customer service and accountability. Staff is learning the use of LOGOS project accounting and payroll as key tools in this centralization process. Staff anticipates a six month transition.
- Contract has been signed with NBS to perform the cost allocation plan update. The output from this model is used throughout the City to ensure cost recovery of fees and charges, and to properly manage and account for Internal Service Fund charges. The cost allocation plan meetings/interviews were recently completed. The final plan is estimated to be presented to City Council in November 2013.

- Carryovers from FY 2012/13 to FY 2013/14 are being finalized. Staff recommendations are complete and will be presented to City Council on September 24, 2013.

### **Financial Operations**

- Accounting staff prepares to close Fiscal Year 2012/2013. Final journal entries, adjustments, and reconciliations being compiled.
- Completed testing of Logos Version 8.2 for functionality and software enhancements.
- Preparing a trial balance for our auditors.
- Participated in a conference call with CERBT/CALPERS regarding the City's investment.
- Successfully processed accurate paychecks for Sept. 5<sup>th</sup>, with a Monday holiday during processing week which was offset by staff working an additional day in prior week.
- Worked with Building and Safety and Treasury staff to setup new revenue accounts for the new revenues approved to be effective Sept. 9<sup>th</sup>.
- Coordinated with Human Resources the reconciliation of several benefits as a part of the fiscal year end process.
- Participated in and provided documentation for the Cost Allocation Plan Study.

### **Special Districts**

- Mahogany Fields – CSD Zone E-14 Landscape Improvements (pending response from Mahogany Fields Representatives)
- Hidden Springs Residents Sub Committee meetings every other month
- Tree Trimming/Removal (September-February)
- Renovation of two Zone E-1 landscaped medians between Eucalyptus and Towngate (September-November)
- Re-plantings throughout landscaped special districts (September-November)

### **Treasury Operations**

- CLASS account number update (Parks) (Ongoing)
- Transient Occupancy Tax Audit – start in September (contract being signed)
- Fee Revision Study (to commence after Cost Allocation Plan project is completed)

### **Technology Services**

- Library to Receive Additional Computers. The City has purchased 10 additional computers that will be deployed at the Library to supplement the existing computers available for patron use. This 40% increase in computers will address the incredible popularity among Library patrons for access to computers and should result in reduced wait times for patrons. The additional computers will require a reorganization of space at the Library but will be a welcomed expansion of Library services. The computers will be put into service in consultation with the new Library management company, LSSI, over the next few months.
- Complete SIRE Electronic Council Voting system implementation – September 10
- Modify the Logos Payroll Hours Register – September 30
- Alessandro fiber route connect City of Moreno Valley and City of Riverside Transportation divisions via fiber along Alessandro meeting at Hwy 215 - September 30. *Project completion pending City of Riverside terminations at Old Hwy 215*
- Complete Tier 3 of the GIS ADA Intersection Inspection Program – September 30
- Complete City Yard break room voice & data extension – September 30
- Complete interface of Logos with Spreadsheet Server and Executive Dash – September 30
- Redesign CRM case views – September 30
- Develop SQL Server Reporting Services report for paycheck stub printing via the City Intranet – September 30

- Integration with Sheriff's Dispatch Center via County network – September 30
- Design SQL Server Reporting Services management reports for Fire Annual Inspections – October 15
- Research online options and redesign Public Records Request process for City Clerk's Office – October 30
- Upgrade 1st floor City Hall phones from TDM (analog) to VoIP (digital) phones – October 31.
- Upgrade to SIRE V6.8 – November 22
- Develop, produce, and provide 2013 Housing Element GIS data and exhibits – December 1
- Develop GIS Culvert Inventory Mobile Application – May 15, 2014

Distribution

Financial & Management Services Department Staff  
Mayor and City Council  
Executive Team  
Division Managers

**CITY OF MORENO VALLEY**

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**THE BOTTOM LINE**

**A BI-WEEKLY UPDATE FROM THE  
 FINANCIAL & MANAGEMENT SERVICES DEPARTMENT  
 JULY 15, 2013**

➤ **ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)**

- Monthly City Manager's Report update due from Division Mgrs by Thursday, August 8
- Council Recess: July 10 – August 19
- FMS Department All Staff Meeting – July 23
- Move back to City Hall – August 15 and 16

➤ **COUNCIL AGENDA ITEMS**

	<b>August 20, 2013 – Study Session</b> <i>Titles Due 7/22/13    Staff Reports Due 7/29/13</i>	
1.	(Closed Session) CSD Discussion (Study Session) Transitioning City's Special Districts to Structure Consistent with Best Management Practices	Candace
2.	(Closed Session) Resolution of IRS Issue Regarding 2007 Tax Allocation Bonds	Rick

	<b>August 27, 2013 – Regular Meeting</b> <i>Titles Due 7/29/13    Staff Reports Due 8/5/13</i>	
1.	Approval of Payment Register for May 2013	Dena
2.	Approval of Payment Register for June 2013	Dena
3.	Receipt of Quarterly Investment Report – Quarter Ended June 30, 2013	Brooke
4.	2013/14 Second Extension of the Agreement – Project No. 2011 Tree Trim/Removal	Candace
5.	Public Meeting Regarding the Mail Ballot Proceedings for APN 291-650-011 Balloting for NPDES (Miguel's)	Candace

	<b>September 3, 2013 – Study Session</b> <i>Titles Due 8/5/13    Staff Reports Due 8/12/13</i>	

	<b>September 10, 2013 – Regular Meeting</b> <i>Titles Due 8/12/13    Staff Reports Due 8/19/13</i>	
1.	Approval of Payment Register for July 2013	Dena
2.	Public Hearing Regarding the Mail Ballot Proceedings for APN 291-650-011 Balloting for NPDES (Miguel's)	Candace

	<b>September 17, 2013 – Study Session</b> <i>Titles Due 8/19/13    Staff Reports Due 8/26/13</i>	

	<b>September 24, 2013 – Regular Meeting</b> <i>Titles Due 8/26/13    Staff Reports Due 9/3/13</i>	

	<b>October 1, 2013 – Study Session</b> <i>Titles Due 9/3/13    Staff Reports Due 9/9/13</i>	

	<b>October 8, 2013 – Regular Meeting</b> <i>Titles Due 9/9/13    Staff Reports Due 9/16/13</i>	
1.	Approval of Payment Register for August 2013	Dena

➤ **TENTATIVE FUTURE COUNCIL MEETINGS**

- Dissolution of CFD No. 7, Improvement Area No. 3 (property owner request – Aug/Sept 2013)
- Bond Issuance for CFD No. 7, Improvement Area No. 1 (waiting for County Flood Control approval of payment request)
- Cost Allocation Plan Adoption (October 2013)
- Approval to Record Notice of Cessation of Special Taxes for CFD No. 3 (Sep/Oct 2013)
- AB1600 (December 2013)
- Fee Study Results (Finance Sub-committee & Study Session April 2014)
- Fee Schedule Adoption (April 2014)
- Investment Policy (June 2014)

➤ **ONGOING TASKS, PROCESSES AND DEADLINES**

**FMS Management Meetings:** August 12<sup>th</sup>, August 26<sup>th</sup>

**Financial Operations**

- AP checks being issued on Monday afternoons
- Upcoming Paydays: July 25<sup>th</sup>, August 8<sup>th</sup>
- Continue to advise staff on eSuite steps and provide over the phone training as needed
- eSuite time entry due from Employees by Tuesday, July 30 @ 5:30pm
- Logos time entry approvals due from Reviewers/Approvers by Thursday, August 1 @ 10am
- **All invoices for FY 2012/13 must be received and entered in Logos prior to August 15<sup>th</sup>. Any invoices received after August 15<sup>th</sup> will be processed as a FY 2013/14 expenditure.**

- All journal entries for FY 2012/13 must be processed by August 15, 2013
- MOU driven changes are effective beginning with the pay period Saturday July 6th.
- LSL auditors will be on site the week of July 29<sup>th</sup> conducting interim audit for FY 12-13

### **Special Districts**

- Transition of CSD "zone" structure to Landscape Lighting Maintenance Districts
- Formation of CFD for new development
- CSD Annual Update (October/November)
- Finalize CSD Annual Levy Report (September/October)
- Finalize CFD Annual & Accountability Reports (September/October)
- Finalize calculation of and submit fixed charges to Tax Collector (July 29) for placement on 2013/14 property tax bills
- Work with Hidden Springs residents to develop priority list of projects and to modify plant palette. Special meeting August 22/September 19.
- Identify and prioritize trees for removal or trimming as part of annual tree trimming contract
- Identify zones/tracts eligible for and develop plan for Fall replanting.

### **Technology Services**

- Implement the Financials, Human Resources, and Payroll Enterprise Resource Plan (ERP) replacement projects to give the City's financial systems a state-of-the-art platform on which to operate.
- Build the Police Department a citywide video surveillance system that contributes to more effective policing and is able to accommodate additional cameras in the future from other City Departments.
- Connect the City Yard to City Hall with Fiber Channel lines instead of microwave in order to remove the current communication delays. Physical connections completed in April; planning cut-over of services in July-August.
- Connect select traffic signals to City Hall with Fiber Channel lines instead of copper in order to facilitate traffic signal replacements and the addition of traffic cameras. Completed Fiber terminations in select Traffic Controller cabinets. Transportation is scheduling installation of their network interfaces as part of the Traffic Management Center (TMC).
- Complete the City's Excellence in Information Technology Practices application (by August 2013) and achieve the statewide, peer-reviewed award from Municipal Information Systems Association of California (MISAC).
- Obtain approval and cooperation of Riverside County to connect their network and the City network for PD Camera project.
- Upgrade Windows XP to Windows 7 on PCs throughout the City.
- Upgrade Office 2007 to Office 2010 on PCs throughout the City.
- Replace staff PCs that are 5 years or older.
- Re-cable 2nd floor of City Hall prior to staff moving in. Re-cabling is at 50% of completion.
- Continue fiber build-out per Communications Master Plan; 2014 Plan is to run fiber to MVU Substation.
- Complete technology equipment relocations from Annex 4 and other locations back into City Hall and decommissioning unused back-bone communications equipment.
- Track Logos enhancement list items and advocate for needed upgrades.
- Assist Transportation Division with network and technical aspects of the Integrated Traffic System and Traffic Management Center projects as they progress.
- Complete work on of the City's new Internet GIS websites.
- Conduct division-specific GIS Website Training.

- Implement SIRE's Meeting Management and Electronic Voting System in conjunction with the City Council Chamber Renovation and Television Broadcast Equipment Upgrade Project.
- Work with Fire Prevention to complete annual Hazard Reduction project.
- Procure replacement tablets and plotter for the Emergency Operations Center.
- Continue work to assist inspection process and create web map of ADA ramps for Capital Projects.
- Complete OneWorld uninstalls and Active Directory Local Administrator security.
- Upgrade 12-year old Harris microwave radio communications between sites with higher speed equipment from Solectek.

### **Treasury Operations**

- Investment Report: Monthly (around 15<sup>th</sup> of following month)
- Utility User Tax Update: Monthly (TCS)
- New UUT Audit Round (letters to be sent by mid-July)
- Sales Tax Audit Review: Quarterly (HdL)
- Investment Update: Quarterly (Chandler Asset Management)
- SB 90 Update/Data Collection: Annual (MGT)
- Transient Occupancy Tax Audit Update: (Start September 2013)
- Business License On-Line Renewal Reminder (send out late Nov)
- Business License Renewal (send out 1st week of Dec)
- Utility User Tax Exemption Listing Update – Annual (Jan)



### **SPECIFIC TASKS**

#### **A. CITY MANAGER**

#### **B. MAYOR/COUNCIL**

#### **C. PUBLIC RECORDS / CRM REQUESTS**

#### **D. FINANCE SUB-COMMITTEE**

#### **E. LOGOS**

- Ongoing Training Opportunities:  
Inquiries, Reports, Business Analytics, Journal Entries, Budget Adjustments, AP Invoice Entry – 4 classes scheduled for week of 7/22  
4 e-Suite classes scheduled for Tuesday July 16<sup>th</sup>
- Review Finance, HR & PY module fixes that are needed and actively track progress with New World Systems
- Upgrade to version 8.2 – July 31
- Schedule second Logos SoCal User's Group meeting in late September to develop priorities and goals for the New World Systems Annual Conference in early October
- Start Logos User's Group SoCal (LUGS) list serve – July 31
- Set up Logos Open Enrollment – August 15

## **F. FMS DIVISIONS**

### **FMS Administration/Budget**

- Final Determination Letter for Successor Agency ROPS 13/14A denied debt service payments for the 2005 Lease Revenue Bonds in the amount of \$600,000 annually with a remaining total value of about \$13 million. Staff conducted a Meet and Confer meeting with the State DOF on May 30, 2013 to preserve this Enforceable Obligation and protect the General Fund from this debt. DOF issued its final determination letter on Friday May 31, 2013 denying the City's request to approve this enforceable obligation. Staff continues to meet with Meyers Nave attorneys to develop a legal strategy for the City to pursue. Staff is crafting a strategy to resurrect the obligation as a Successor Agency/City loan that would be allowable under the terms of AB1484. Staff is also working with Gonsalves and Sons, our state lobbyist, regarding this issue.
- Negotiations with the IRS regarding the tax penalty related to the 2007 Tax Allocation Bonds are ongoing. Staff has submitted a final status report on expenditures to the IRS. The report demonstrates that the City exceeded its goal of achieving 85% project expenditures by June 30, 2013. The IRS will now consider the City's request for settlement of this issue. Staff will brief the City Council in closed session on August 20, 2013.
- Total Road Improvement Program financing (Certificates of Participation) for the Nason Street widening project – The State Appellate Court has finalized the decision in the City's favor regarding resident Radene Heirs' challenge to the validation action as a step in the process to completing the Total Road Improvement Program (TRIP) financing. The opportunity to appeal to the State Supreme Court has passed and no appeal was made. The challenge has delayed the completion of the financing which is the funding mechanism for the widening of Nason Street between Cactus and Fir Streets. The widening project has continued, and the City will be reimbursed from the proceeds from the sale of Certificates of Participation for funds that the City advanced to keep this project moving forward.
  - The cost of defending the legal challenge to the validation action was about \$60,000, not including staff time to prepare for and appear at several court hearings. This cost will be paid to legal counsel from the proceeds of the financing.
  - The financing team is now active. The TRIP financing will be based on Measure A revenues for lease payments on the COPs. Documents previously approved by City Council are sufficient to proceed with and complete the financing, there will be no further action planned by the City Council. Staff anticipates that the financing will be complete by the end of August 2013.
- Time and Materials process centralization – staff is moving forward with the centralization of the management and coordination of developer deposits to improve customer service and accountability. Staff is learning the use of LOGOS project accounting and payroll as key tools in this centralization process. Staff anticipates a six month transition.
- Staff has selected NBS as the vendor to perform the cost allocation plan update. A contract is being finalized. The output from this model is used throughout the City to ensure cost recovery of fees and charges, and to properly manage and account for Internal Service Fund charges. This study is expected to begin in August 2013 and the final plan to be presented to City Council in October 2013.

### **Financial Operations**

- Payroll continues to reach out to staff with training opportunities. With the new MOUs and extended Development Services hours, City Payroll staff is reaching out and assisting employees on how to report their new work schedules electronically through eSuite.

Classes are being scheduled for Tuesday, July 16th for Development Services and Fire staff impacted by this scheduling change.

- Celeste Wiggins appointed Acting Payroll Supervisor and new full-time Sr. Payroll Technician will be joining our Payroll Team on July 29<sup>th</sup>.
- Accounting and Accounts Payable staffs prepare to close Fiscal Year 2012/2013. In our efforts to close the Fiscal Year and prepare for our annual audit, Accounting and Accounts Payable staffs are focusing their efforts on processing Fiscal Year 2012/2013 transactions.
- Working with HR staff to re-define and understand all the steps that have changed with our processes under Logos and how tasks are being handled and by whom.
- Completed set up of all new GL org sets for the Public Works/Land Development reorg.

### **Special Districts**

- Mahogany Fields – CSD Zone E-14 Landscape Improvements (pending response from Mahogany Fields Representatives)
- Hidden Springs Residents Committee Special Meetings (August 21 and September 18)
- Hidden Springs Residents Sub Committee meetings every other month

### **Treasury Operations**

- CLASS account number update (Parks) (Ongoing)
- CLASS / Wells Fargo Electronic Deposit testing - new scanners – (Initial test phase completed final testing to be completed by June 28) (Completed)
- CLASS / LOGOS cash receipts/revenue interface - June 30 (Completed)
- Transient Occupancy Tax Audit – start in September (Preparing Contract)
- Fee Revision Study (to commence after Cost Allocation Plan project is completed)

### **Technology Services**

- Library to Receive Additional Computers. The City has purchased 10 additional computers that will be deployed at the Library to supplement the existing computers available for patron use. This 40% increase in computers will address the incredible popularity among Library patrons for access to computers and should result in reduced wait times for patrons. The additional computers will require a reorganization of space at the Library but will be a welcomed expansion of Library services. The computers will be put into service in consultation with the new Library management company, LSSI, over the next few months.
- Geo-reference Box Springs Water Company plans and make available on GIS Intranet site for City Staff – July 18
- Complete fiber “cut-over” between City Yard and City Hall and switch City Yard off microwave and onto fiber – July 31
- Integration with Sheriff's Dispatch Center via County network – July 31
- Alessandro fiber route connect City of Moreno Valley and City of Riverside Transportation divisions via fiber along Alessandro meeting at Hwy 215 - July 31
- FY14 User Fees programmed into Permitting System – August (some fees are effective July 15<sup>th</sup>, while the majority go-live on September 9th)
- Design SQL Server Reporting Services management reports for Fire Annual Inspections – August 15
- Remove communications equipment from Annex 4 – August 30
- Complete City Yard break room voice & data extension – September 30
- Research online options and redesign Public Records Request process for City Clerk's Office – September 30
- Upgrade 1st floor City Hall phones from TDM (analog) to VoIP (digital) phones – October 31.

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**CITY OF MORENO VALLEY**  
**THE BOTTOM LINE**

**A BI-WEEKLY UPDATE FROM THE  
FINANCIAL & MANAGEMENT SERVICES DEPARTMENT  
JULY 1, 2013**

➤ **ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)**

- Monthly City Manager's Report update due from Div Mgrs by Monday, July 8
- PAR's due by employee review date
- Council Recess: July 10 – August 19
- FMS Department All Staff Meeting – July 23

➤ **COUNCIL AGENDA ITEMS**

**July 9, 2013 – Regular Meeting**

*Titles Due 6/10/13    Staff Reports Due 6/17/13*

1. Approval of Payment Register for April 2013 (Dena)
2. Annual Statement of Investment Policy (Brooke)
3. Public Hearing to Consider Fee Schedule for FY 2013/14 (Brooke)
4. Authorization of Annual Technology Software and Hardware Maintenance Payments and Waiving Formal Bidding and Insurance Requirements for these Payments (Steve)
5. 2013/14 Independent Contractor Agreement Award for Multi-Years - Project No. E-2 (Hidden Springs) Maintenance of Parkway Median and Open Space Landscaping and Irrigation (Candace) (continued from 6/25)

Closed Session - Review of CSD Zones (Candace)

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**August 20, 2013 – Study Session**

*Titles Due 7/22/13    Staff Reports Due 7/29/13*

1. Review of CSD Zones
- 

**August 27, 2013 – Regular Meeting**

*Titles Due 7/29/13    Staff Reports Due 8/5/13*

1. Approval of Payment Register for May 2013 (Dena)
  2. Approval of Payment Register for June 2013 (Dena)
  3. Receipt of Quarterly Investment Report – Quarter Ended June 30, 2013 (Brooke)
  4. 2013/14 Second Extension of the Agreement – Project No. 2011 Tree Trim/Removal (Candace)
-

➤ **TENTATIVE FUTURE COUNCIL MEETINGS**

- Dissolution of CFD No. 7, Improvement Area No. 3 (property owner request – Aug/Sept)
- Bond Issuance for CFD No. 7, Improvement Area No. 1 (waiting for County Flood Control property acquisition)
- Cost Allocation Plan Adoption (October 2013)

➤ **ONGOING TASKS, PROCESSES AND DEADLINES**

***FMS Management Meetings:*** July 15<sup>th</sup>, July 29<sup>th</sup>

**Financial Operations**

- AP checks being issued on Monday afternoons
- Upcoming Paydays: July 11<sup>th</sup>, July 25<sup>th</sup>
- Continue to advise staff on eSuite steps and provide over the phone training as needed
- eSuite time entry due from Employees by Tuesday, July 16 @ 5:30pm
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**Special Districts**

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- Formation of CFD for new development
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- Finalize CSD Annual Levy Report (September/October)
- Finalize CFD Annual & Accountability Reports (September/October)
- Finalize calculation of and submit fixed charges to Tax Collector (July 29) for placement on 2013/14 property tax bills

**Technology Services**

- Implement the Financials, Human Resources, and Payroll Enterprise Resource Plan (ERP) replacement projects to give the City's financial systems a state-of-the-art platform on which to operate.
- Build the Police Department a citywide video surveillance system that contributes to more effective policing and is able to accommodate additional cameras in the future from other City Departments.
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- Complete the City's Excellence in Information Technology Practices application (by August 2013) and achieve the statewide, peer-reviewed award from Municipal Information Systems Association of California (MISAC).

- Obtain approval and cooperation of Riverside County to connect their network and the City network for PD Camera project.
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### **➤ SPECIFIC TASKS**

#### **A. CITY MANAGER**

#### **B. MAYOR/COUNCIL**

#### **C. PUBLIC RECORDS / CRM REQUESTS**

- Records request for payroll records for calendar year 2011 and calendar year 2012.

#### **D. FINANCE SUB-COMMITTEE**

## **E. LOGOS**

- Ongoing Training Opportunities:  
Public Works staff – (Inquires, Reports, Business Analytics, Journal Entries, Budget Adjustments, AP Invoice Entry) – Scheduling for 1<sup>st</sup> Quarter FY13/14
- Review Finance, HR & PY module fixes that are needed and actively track progress with New World Systems
- Create Medical Reimbursement-Logos XML interface application for Payroll – July 11
- Upgrade to version 8.2 – July 31
- Connect Spreadsheet Server to new logos database – July 3
- Schedule second Logos SoCal User's Group meeting in late September to develop priorities and goals for the New World Systems Annual Conference in early October
- Revise Payment Register to include payment retentions – July 9
- Start Logos User's Group SoCal (LUGS) list serve – July 31
- Set up Logos Open Enrollment – August 15

## **F. FMS DIVISIONS**

### **FMS Administration/Budget**

- Final Determination Letter for Successor Agency ROPS 13/14A denied debt service payments for the 2005 Lease Revenue Bonds in the amount of \$600,000 annually with a remaining total value of about \$13 million. Staff conducted a Meet and Confer meeting with the State DOF on May 30, 2013 to preserve this Enforceable Obligation and protect the General Fund from this debt. DOF issued its final determination letter on Friday May 31, 2013 denying the City's request to approve this enforceable obligation. Staff continues to meet with Meyers Nave attorneys to develop a legal strategy for the City to pursue. Staff is also working with Gonsalves and Sons, our state lobbyist, regarding this issue.
- Negotiations with the IRS regarding the tax penalty related to the 2007 Tax Allocation Bonds are ongoing. Staff has submitted a final status report on expenditures to the IRS. The report demonstrates that the City exceeded its goal of achieving 85% project expenditures by June 30, 2013. The IRS will now consider the City's request for settlement of this issue.
- Total Road Improvement Program financing (Certificates of Participation) for the Nason Street widening project – The State Appellate Court has finalized the decision in the City's favor regarding resident Radene Heirs' challenge to the validation action as a step in the process to completing the Total Road Improvement Program (TRIP) financing. The opportunity to appeal to the State Supreme Court has passed and no appeal was made. The challenge has delayed the completion of the financing which is the funding mechanism for the widening of Nason Street between Cactus and Fir Streets. The widening project has continued, and the City will be reimbursed from the proceeds from the sale of Certificates of Participation for funds that the City advanced to keep this project moving forward.
  - The cost of defending the legal challenge to the validation action was about \$60,000, not including staff time to prepare for and appear at several court hearings. This cost will be paid to legal counsel from the proceeds of the financing.
  - The financing team is now active. The TRIP financing will be based on Measure A revenues for lease payments on the COPs. Documents previously approved by City Council are sufficient to proceed with and complete the financing, there will be no further action planned by the City Council. Staff anticipates that the financing will be complete by the end of August 2013.
- Time and Materials process centralization – staff is moving forward with the centralization of the management and coordination of developer deposits to improve customer service

and accountability. Staff is learning the use of LOGOS project accounting and payroll as key tools in this centralization process. Staff anticipates a six month transition.

- Staff is moving forward with vendor selection for the Cost Allocation Study update. The output from this model is used throughout the City to ensure cost recovery of fees and charges, and to properly manage and account for Internal Service Fund charges. This study is expected to begin in August 2013 and the final plan to be presented to City Council in October 2013.

### **Financial Operations**

- Payroll reaching out to staff with training opportunities. With the new MOUs and extended Development Services hours, City Payroll staff is reaching out and assisting employees on how to report their new work schedules electronically through eSuite. Classes are being scheduled for Tuesday, July 16th for Development Services and Fire staff impacted by this scheduling change.
- Payroll coordinates with Graphics to create updated (and colorful) Payroll Calendar. To provide a visual representation of the pay period cycles and the new Friday City Hall hours, Payroll coordinated with Graphics to create an updated 2013 Payroll Calendar for July through December to reflect the pay periods, the Fridays City Hall Development Services is open, and the pay periods impacted without a Friday. We would like to thank Meleisa in Graphics for her quick response, creative design work and flexibility when it came to the project!
- Principal Accountant joins the Financial Operations Team. Just in time for Fiscal Year End, the Financial Operations Team welcomes Debbie Rosales as our new Principal Accountant who joined us on June 24th after competing in an open and competitive recruitment. Debbie is new to the Moreno Valley area and looks forward to learning about all the ins and outs of our City. Debbie will lead the Accounting and Accounts Payable staff and will provide City management with financial reporting and support as we enter our new Fiscal Year.
- Accounting and Accounts Payable staffs prepare to close Fiscal Year 2012/2013. In our efforts to close the Fiscal Year and prepare for our annual audit, Accounting and Accounts Payable staffs are focusing their efforts on processing Fiscal Year 2012/2013 transactions. We are also preparing for our auditors to be on site in late July to conduct our preliminary field work and internal control review.
- Recruitment for Payroll Supervisor closed and interviews have been conducted; anticipate position being filled by July 31.
- Working with HR staff to re-define and understand all the steps that have changed with our processes under Logos and how tasks are being handled and by whom
- Petty Cash audits underway: 4 – 6 audits quarterly
- Working with departments on a capital asset review

### **Special Districts**

- Mahogany Fields – CSD Zone E-14 Landscape Improvements (pending response from Mahogany Fields Representatives)
- Hidden Springs – CSD Zone E-2. Residents' concerns – schedule to meet week of 7/2/13

### **Treasury Operations**

- CLASS account number update (Parks)
- CLASS / Wells Fargo Electronic Deposit testing - new scanners – (Initial test phase completed final testing to be completed - July)
- CLASS / LOGOS cash receipts/revenue interface - July
- Transient Occupancy Tax Audit – start in September

- Fee Revision Study (to commence after Cost Allocation Plan project is completed)

### **Technology Services**

- Over 60 Staff Trained on New GIS Platform. In conjunction with the rollout of the City's new Intranet GIS website, Technology Services staff conducted 6 training sessions during the week of June 24th. City staff members were introduced to the new website during hands-on classes presented by GIS Senior Analyst Janice Nollar. Janice's GIS expertise and familiarity with the new application and its intuitive toolset, combined with the assistance provided by GIS Specialist Stephen Jarrett and GIS Technician Dale Mendenhall, provided attendees with individualized attention and made the sessions both interesting and informative. Over 60 people attended the hour long sessions, and many were able to stay for an additional half hour to tackle a challenging set of GIS exercises led by Dale Mendenhall.
- EOC Video Control System Installed. The Crestron Project for the Emergency Operations Center (EOC) provides the means for bringing together multimedia from various display and sound sources. Control, switching, and displaying of various video sources is accomplished from three touch panels located on two floors of the EOC. Examples of the various audio-video input sources include computer generated GIS maps, PowerPoint presentations, network news feeds, traffic video from our new Traffic Management System, or Police Department camera feeds. To complement the system twenty-four, 52 inch LED monitors and four LCD projectors were installed throughout the EOC.
- Library to Receive Additional Computers. The City has purchased 10 additional computers that will be deployed at the Library to supplement the existing computers available for patron use. This 40% increase in computers will address the incredible popularity among Library patrons for access to computers and should result in reduced wait times for patrons. The additional computers will require a reorganization of space at the Library but will be a welcomed expansion of Library services. The computers will be put into service in consultation with the new Library management company, LSSI, over the next few months.
- GIS Maps Online training for Capital Projects Division – July 3
- GIS shapefile to identify City Facilities – July 11
- Recruit new amateur radio operators as city volunteers to assist with radio communications during the 4th of July Parade. – July 4th
- Setup communications for KOLA Radio at Morrison Park for the annual 4th of July fireworks display – July 4th
- Division Meeting: July 11
- Geo-reference Box Springs Water Company plans and make available on GIS Intranet site for City Staff – July 18
- Complete fiber "cut-over" between City Yard and City Hall and switch City Yard off microwave and onto fiber – July 31
- Integration with Sheriff's Dispatch Center via County network – July 31
- Alessandro fiber route connect City of Moreno Valley and City of Riverside Transportation divisions via fiber along Alessandro meeting at Hwy 215 - July 31
- FY14 User Fees programmed into Permitting System – August (some fees are effective July 15<sup>th</sup>, while the majority go-live on September 15th)
- Design SQL Server Reporting Services management reports for Fire Annual Inspections – August 15
- Remove communications equipment from Annex 4 – August 30
- Complete City Yard break room voice & data extension – September 30
- Research online options and redesign Public Records Request process for City Clerk's Office – September 30

- Upgrade 1st floor City Hall phones from TDM (analog) to VoIP (digital) phones – October 31.

Distribution

Financial & Management Services Department Staff

Mayor and City Council

Executive Team

Division Managers



CITY COUNCIL  
MORENO VALLEY  
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Financial & Administrative  
Services Department

## MEMORANDUM

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To: Mayor and City Council  
Michelle Dawson, City Manager

From: Rick Teichert, Chief Financial Officer/City Treasurer 

Date: June 26, 2013

Subject: Monthly Investment Report – May 2013

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Attached is the Monthly Investment Report (Treasurer's Cash and Investments Report) for the month ended May 31, 2013. All investments comply with California Government Code Section 53601 as to the types of investments allowed and the limits of each type. In addition, all investments comply with the City's annually adopted Investment Policy.

The investments managed by Chandler Asset Management totaled \$146,524,031 and achieved a Yield to Maturity (YTM) for May 2013 of 1.19%. This compares to a YTM in April 2013 of 1.27% and a YTM in May 2012 of 1.33%. In addition, the City maintained \$22,352,451 in the State Local Agency Investment Fund Pool with a YTM of 0.29%.

Rates of return on fixed income investments continue to remain soft, reflecting the current efforts by the Federal Reserve to energize the economy. Staff does not anticipate any significant increase in the near future. The Federal Reserve Board has recently stated that they intend to keep rates low for the next two years.

The June 2013 Quarterly Investment Report is scheduled to be presented at the City Council meeting on August 27, 2013. Submitting this May 2013 Monthly Investment Report by internal memorandum ensures that the Council and City Manager are kept apprised of the City's investments between the regular quarterly reports.

Please contact me (951-413-3024) or Brooke McKinney (951-413-3077) with any questions.

Attachments:

Attachment 1 – Treasurers Cash and Investments Report – May 2013  
Attachment 2 – Chandler Asset Management Bond Review – June 2013

c: Brooke McKinney, Treasury Operations Division Manager

**CITY OF MORENO VALLEY**

**Treasurer's Cash and Investments Report**

**May 2013**

General Portfolio	Cost Value	Market Value	Par Value	Average Maturity	Average Yield to Maturity	Average Duration
Bank Accounts	746,463	746,463	746,463			
State of California LAIF Pool	22,352,451	22,352,451	22,352,451	0.66	0.29%	
Investments	149,346,083	149,397,544	146,524,031	2.21	1.19%	2.18
<b>Total General Portfolio</b>	<b>172,444,997</b>	<b>172,496,458</b>	<b>169,622,945</b>	Years		Years

Bond Proceeds with Fiscal Agents	Market Value
Construction Funds	2,056,883
Principal & Interest Accounts	716,430
Debt Service Reserve Funds	5,703,627
Custody Accounts	0
Arbitrage Rebate Accounts	0
Other Accounts	29,899
<b>Total Bond Proceeds</b>	<b>8,506,839</b>

Deferred Compensation Funds	Market Value as of Mar 31, 2013
Nationwide	10,627,212
ICMA	4,639,701
<b>Total Deferred Compensation Funds</b>	<b>15,266,913</b>

**Total Investment Portfolio** 196,270,210

1. I hereby certify that the investments are in compliance with the investment policy adopted by the City Council. There are no items of non-compliance for this period.
2. The market values for the specific investments in the General Portfolio are provided by the City's investment advisor, Chandler Asset Management.
3. The market value for LAIF is provided by the State Treasurer.
4. The market values for investments held by fiscal agents and the deferred compensation plans are provided by each respective trustee or fiscal agent.
5. The City has the ability to meet its budgeted expenditures for the next six months pending any future action by City Council or any unforeseen catastrophic event.

  
 Richard Teichert  
 City Treasurer

Attachment 1



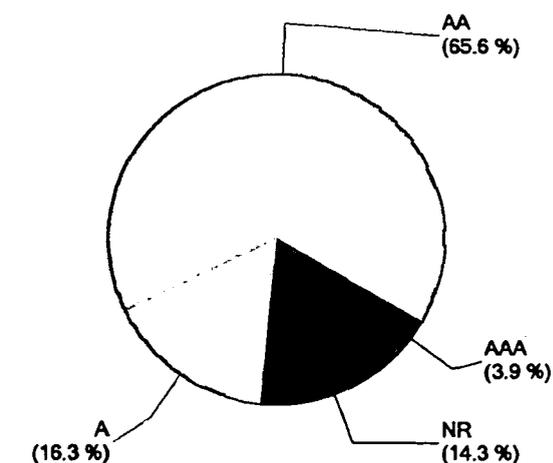
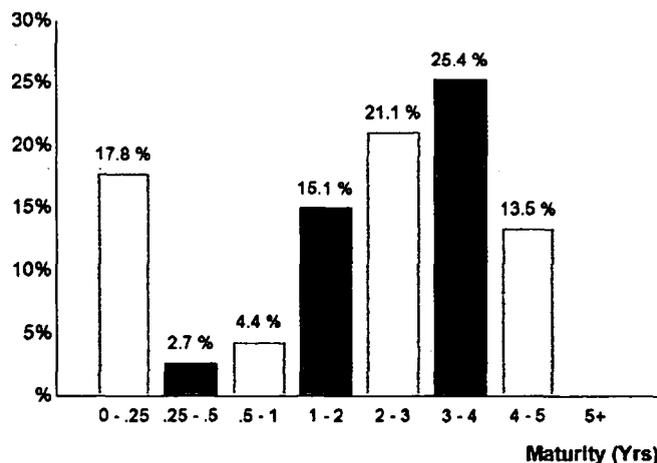
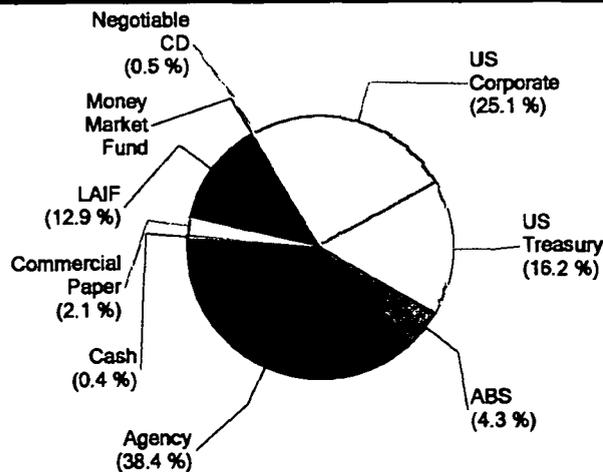
**PORTFOLIO CHARACTERISTICS      ACCOUNT SUMMARY      TOP ISSUERS**

Average Duration	2.18
Average Coupon	1.63 %
Average Purchase YTM	1.19 %
Average Market YTM	0.60 %
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.31 yrs
Average Life	2.21 yrs

	Beg. Values as of 4/30/13	End Values as of 5/31/13
Market Value	158,826,143	172,496,458
Accrued Interest	726,506	668,916
<b>Total Market Value</b>	<b>159,552,649</b>	<b>173,165,375</b>
Income Earned	169,267	165,638
Cont/WD		
Par	154,956,060	169,622,945
Book Value	156,139,035	170,705,588
Cost Value	157,843,565	172,444,997

Issuer	% Portfolio
Government of United States	16.2 %
Local Agency Investment Fund	12.9 %
Federal Home Loan Mortgage Corp	10.1 %
Federal National Mortgage Assoc	9.0 %
Federal Farm Credit Bank	8.8 %
Federal Home Loan Bank	8.4 %
JP Morgan Chase & Co	2.5 %
Tennessee Valley Authority	2.2 %
	<b>70.1 %</b>

**SECTOR ALLOCATION      MATURITY DISTRIBUTION      CREDIT QUALITY (S&P)**





CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
<b>ABS</b>									
47787RAC4	John Deere Owner Trust 2012-B A3 0.53% Due 7/15/2016	1,625,000.00	08/28/2012 0.53 %	1,624,949.79 1,624,959.38	99.97 0.55 %	1,624,545.00 382.78	0.94 % (414.38)	Aaa NR	3.13 1.41
89231NAC7	Toyota Auto Receivable 2012-B A3 0.46% Due 7/15/2016	1,620,000.00	09/18/2012 0.46 %	1,619,845.94 1,619,881.19	99.91 0.53 %	1,618,558.20 331.20	0.93 % (1,322.99)	Aaa AAA	3.13 1.38
43814CAC3	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	2,525,000.00	01/16/2013 0.48 %	2,524,867.44 2,524,883.63	99.86 0.56 %	2,521,364.00 336.67	1.46 % (3,519.63)	NR AAA	3.48 1.78
161571FL3	Chase CHAIT Pool #2012-A5 0.59% Due 8/15/2017	1,680,000.00	03/19/2013 0.59 %	1,680,000.00 1,680,000.00	99.85 0.66 %	1,677,446.40 385.47	0.97 % (2,553.60)	NR AAA	4.21 2.17
<b>Total ABS</b>		<b>7,450,000.00</b>	<b>0.51 %</b>	<b>7,449,663.17</b> <b>7,449,724.20</b>	<b>0.57 %</b>	<b>7,441,913.60</b> <b>1,436.12</b>	<b>4.30 %</b> <b>(7,810.60)</b>	<b>Aaa</b> <b>AAA</b>	<b>3.49</b> <b>1.70</b>
<b>AGENCY</b>									
880591DW9	Tennessee Valley Authority Note 4.75% Due 8/1/2013	3,750,000.00	03/15/2010 1.90 %	4,097,325.00 3,767,169.23	100.72 0.40 %	3,777,123.75 59,375.00	2.22 % 9,954.52	Aaa AA+	0.17 0.17
31331KET3	FFCB Note 0.98% Due 9/23/2013	1,970,000.00	03/28/2011 1.10 %	1,964,227.90 1,969,275.31	100.27 0.12 %	1,975,293.39 3,646.69	1.14 % 6,018.08	Aaa AA+	0.32 0.31
31331JQA4	FFCB Note 1.9% Due 6/2/2014	2,850,000.00	06/08/2010 1.96 %	2,843,074.50 2,848,250.70	101.70 0.20 %	2,898,501.30 26,924.58	1.69 % 50,250.60	Aaa AA+	1.01 0.99
3136FPLV7	FNMA Callable Note 1X 3/24/2011 1.57% Due 9/24/2014	2,025,000.00	09/26/2011 0.65 %	2,080,181.25 2,049,255.49	101.70 0.27 %	2,059,461.45 5,916.94	1.19 % 10,205.96	Aaa AA+	1.32 1.30
3133EADW5	FFCB Note 0.55% Due 8/17/2015	3,450,000.00	04/27/2012 0.60 %	3,444,862.95 3,446,556.81	100.09 0.51 %	3,453,042.90 5,481.67	2.00 % 6,486.09	Aaa AA+	2.21 2.19
313370JB5	FHLB Note 1.75% Due 9/11/2015	1,200,000.00	08/04/2011 1.15 %	1,228,608.00 1,215,889.09	103.01 0.42 %	1,236,072.00 4,666.67	0.72 % 20,182.91	Aaa AA+	2.28 2.23
3133ECBJ2	FFCB Note 0.43% Due 11/16/2015	3,100,000.00	12/24/2012 0.45 %	3,098,233.00 3,098,494.53	99.96 0.44 %	3,098,896.40 555.42	1.79 % 401.87	Aaa AA+	2.46 2.44
31331J6C2	FFCB Note 2.35% Due 12/22/2015	2,000,000.00	03/28/2011 2.27 %	2,007,240.00 2,003,911.02	104.80 0.46 %	2,095,988.00 20,758.33	1.22 % 92,076.98	Aaa AA+	2.56 2.47
3136FPDC8	FNMA Callable Note 1X 3/8/2011 2% Due 3/8/2016	1,765,000.00	08/24/2011 1.22 %	1,825,645.40 1,802,002.11	104.02 0.53 %	1,836,028.90 8,138.61	1.06 % 34,026.79	Aaa AA+	2.77 2.69
313372YS7	FHLB Note 2.45% Due 3/30/2016	2,150,000.00	07/07/2011 1.87 %	2,206,631.00 2,183,873.67	105.21 0.59 %	2,261,907.50 8,925.49	1.31 % 78,033.83	Aaa AA+	2.83 2.74
3137EACT4	FHLMC Note 2.5% Due 5/27/2016	1,200,000.00	06/14/2011 1.86 %	1,235,992.80 1,221,743.16	105.56 0.62 %	1,266,694.80 333.33	0.73 % 44,951.64	Aaa AA+	2.99 2.89
313373SZ6	FHLB Note 2.125% Due 6/10/2016	3,350,000.00	Various 1.42 %	3,456,779.50 3,418,444.95	104.54 0.61 %	3,502,002.90 33,814.07	2.04 % 83,557.95	Aaa AA+	3.03 2.91
3137EACW7	FHLMC Note 2% Due 8/25/2016	3,475,000.00	09/14/2011 1.19 %	3,610,316.50 3,563,487.70	104.30 0.65 %	3,624,369.40 18,533.33	2.10 % 60,881.70	Aaa AA+	3.24 3.12
3135G0CM3	FNMA Note 1.25% Due 9/28/2016	1,300,000.00	Various 1.22 %	1,301,462.70 1,301,105.84	101.89 0.67 %	1,324,603.80 2,843.75	0.77 % 23,497.96	Aaa AA+	3.33 3.25

MV00231621



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
<b>AGENCY</b>									
3135G0ES8	FNMA Note 1.375% Due 11/15/2016	3,400,000.00	01/24/2012 1.17 %	3,431,885.20 3,422,959.53	102.29 0.70 %	3,477,934.80 2,077.78	2.01 % 54,975.27	Aaa AA+	3.46 3.37
3135G0GY3	FNMA Note 1.25% Due 1/30/2017	3,425,000.00	02/09/2012 1.10 %	3,449,368.88 3,443,007.69	101.68 0.79 %	3,482,409.85 14,389.76	2.02 % 39,402.16	Aaa AA+	3.67 3.57
3133787M7	FHLB Note 1.05% Due 2/27/2017	1,720,000.00	02/27/2012 1.03 %	1,721,582.40 1,721,184.63	100.23 0.99 %	1,723,919.88 4,715.67	1.00 % 2,735.25	Aaa AA+	3.75 3.65
3135G0UY7	FNMA Callable Note 1X 02/27/15 1% Due 2/27/2017	1,500,000.00	04/23/2013 0.48 %	1,514,250.00 1,513,446.59	100.10 0.94 %	1,501,485.00 3,916.67	0.87 % (11,961.59)	Aaa AA+	3.75 3.40
3137EADC0	FHLMC Note 1% Due 3/8/2017	3,490,000.00	03/14/2012 1.29 %	3,441,314.50 3,453,171.39	100.58 0.84 %	3,510,091.93 8,046.39	2.03 % 56,920.54	Aaa AA+	3.77 3.69
313378WF4	FHLB Note 1.125% Due 3/10/2017	3,435,000.00	04/24/2012 1.05 %	3,447,228.60 3,444,466.86	101.01 0.85 %	3,469,542.36 8,694.84	2.01 % 25,075.50	Aaa AA+	3.78 3.68
3133782N0	FHLB Note 0.875% Due 3/10/2017	1,310,000.00	03/13/2013 0.70 %	1,318,894.90 1,318,418.39	100.08 0.85 %	1,311,051.93 2,579.06	0.76 % (7,366.46)	Aaa AA+	3.78 3.70
3137EADF3	FHLMC Note 1.25% Due 5/12/2017	3,300,000.00	05/29/2012 1.06 %	3,330,600.90 3,324,389.32	101.29 0.92 %	3,342,560.10 2,177.08	1.93 % 18,170.78	Aaa AA+	3.95 3.84
313379VE6	FHLB Note 1.01% Due 6/19/2017	915,000.00	07/26/2012 0.82 %	923,363.10 921,917.80	100.11 0.98 %	915,994.61 4,158.68	0.53 % (5,923.19)	Aaa AA+	4.05 3.94
3137EADH9	FHLMC Note 1% Due 6/29/2017	3,150,000.00	Various 0.85 %	3,171,475.20 3,168,216.18	100.00 1.00 %	3,150,113.40 13,300.00	1.83 % (18,102.78)	Aaa AA+	4.08 3.97
3133EAY28	FFCB Note 0.83% Due 9/21/2017	1,645,000.00	09/18/2012 0.83 %	1,645,000.00 1,645,000.00	99.20 1.02 %	1,631,849.87 2,654.85	0.94 % (13,150.13)	Aaa AA+	4.31 4.21
3137EADL0	FHLMC Note 1% Due 9/29/2017	1,050,000.00	10/25/2012 0.92 %	1,053,983.70 1,053,508.76	99.75 1.06 %	1,047,363.45 1,808.33	0.61 % (6,145.31)	Aaa AA+	4.33 4.22
3135G0RT2	FNMA Note 0.875% Due 12/20/2017	1,850,000.00	02/22/2013 0.93 %	1,845,264.00 1,845,522.47	99.19 1.06 %	1,835,020.55 7,239.41	1.06 % (10,501.92)	Aaa AA+	4.56 4.43
3137EADN6	FHLMC Note 0.75% Due 1/12/2018	1,500,000.00	05/10/2013 0.88 %	1,491,378.00 1,491,474.08	98.44 1.10 %	1,476,570.00 4,343.75	0.86 % (14,904.08)	Aaa AA+	4.62 4.51
<b>Total Agency</b>		<b>65,275,000.00</b>	<b>1.17 %</b>	<b>66,186,169.88</b> <b>65,656,143.30</b>	<b>0.68 %</b>	<b>66,285,894.22</b> <b>280,016.15</b>	<b>38.44 %</b> <b>629,750.92</b>	<b>Aaa</b> <b>AA+</b>	<b>2.97</b> <b>2.89</b>
<b>CASH</b>									
90CASH\$00	Cash Custodial Cash Account	746,462.59	Various 0.00 %	746,462.59 746,462.59	1.00 0.00 %	746,462.59 0.00	0.43 % 0.00	NR NR	0.00 0.00
<b>Total Cash</b>		<b>746,462.59</b>	<b>N/A</b>	<b>746,462.59</b>	<b>0.00 %</b>	<b>746,462.59</b> <b>0.00</b>	<b>0.43 %</b> <b>0.00</b>	<b>NR</b> <b>NR</b>	<b>0.00</b> <b>0.00</b>
<b>COMMERCIAL PAPER</b>									
06538BTC7	Bank of Tokyo Mitsubishi NY Discount CP 0.23% Due 6/12/2013	3,015,000.00	02/12/2013 0.23 %	3,012,707.76 3,014,788.11	99.99 0.23 %	3,014,788.11 0.00	1.74 % 0.00	P-1 A-1	0.03 0.03



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
<b>COMMERCIAL PAPER</b>									
06416JZG1	Bank of Nova Scotia Discount CP 0.22% Due 12/16/2013	660,000.00	05/14/2013 0.22 %	659,132.83 659,201.40	99.88 0.22 %	659,201.40 0.00	0.38 % 0.00	P-1 A-1	0.55 0.54
<b>Total Commercial Paper</b>		<b>3,675,000.00</b>	<b>0.23 %</b>	<b>3,671,840.59</b> <b>3,673,989.51</b>	<b>0.23 %</b>	<b>3,673,989.51</b> <b>0.00</b>	<b>2.12 %</b> <b>0.00</b>	<b>P1</b> <b>A-1</b>	<b>0.12</b> <b>0.12</b>
<b>LAIF</b>									
90LAIF\$00	Local Agency Investment Fund State Pool	22,352,450.84	Various 0.24 %	22,352,450.84 22,352,450.84	1.00 0.24 %	22,352,450.84 3,992.58	12.91 % 0.00	NR NR	0.00 0.00
<b>Total LAIF</b>		<b>22,352,450.84</b>	<b>0.24 %</b>	<b>22,352,450.84</b>	<b>0.24 %</b>	<b>22,352,450.84</b> <b>3,992.58</b>	<b>12.91 %</b> <b>0.00</b>	<b>NR</b> <b>NR</b>	<b>0.00</b> <b>0.00</b>
<b>MONEY MARKET FUND FI</b>									
431114701	Highmark Govt Money Market Fund	104,031.73	Various 0.00 %	104,031.73 104,031.73	1.00 0.00 %	104,031.73 0.00	0.06 % 0.00	Aaa AAA	0.00 0.00
<b>Total Money Market Fund FI</b>		<b>104,031.73</b>	<b>0.00 %</b>	<b>104,031.73</b>	<b>0.00 %</b>	<b>104,031.73</b> <b>0.00</b>	<b>0.06 %</b> <b>0.00</b>	<b>Aaa</b> <b>AAA</b>	<b>0.00</b> <b>0.00</b>
<b>NEGOTIABLE CD</b>									
89112XA62	Toronto Dominion Bank Yankee CD 0.5% Due 6/21/2013	800,000.00	11/30/2012 0.25 %	801,123.64 800,110.70	100.01 0.25 %	800,110.70 2,033.33	0.46 % 0.00	P-1 A-1+	0.06 0.06
<b>Total Negotiable CD</b>		<b>800,000.00</b>	<b>0.25 %</b>	<b>801,123.64</b> <b>800,110.70</b>	<b>0.25 %</b>	<b>800,110.70</b> <b>2,033.33</b>	<b>0.46 %</b> <b>0.00</b>	<b>Aaa</b> <b>AAA</b>	<b>0.06</b> <b>0.06</b>
<b>US CORPORATE</b>									
91159HGY0	US Bancorp Callable Note Cont 8/13/13 1.375% Due 9/13/2013	2,665,000.00	Various 1.32 %	2,668,966.65 2,665,240.35	100.22 0.29 %	2,670,777.72 7,939.48	1.55 % 5,537.37	A1 A+	0.29 0.20
254687AW6	Walt Disney Corp Note 4.5% Due 12/15/2013	1,720,000.00	Various 1.23 %	1,873,880.60 1,749,698.25	102.18 0.45 %	1,757,418.61 35,690.00	1.04 % 7,720.36	A2 A	0.54 0.53
665859AK0	Northern Trust Company Note 4.625% Due 5/1/2014	1,850,000.00	10/20/2010 1.33 %	2,058,421.00 1,904,215.43	103.87 0.39 %	1,921,600.55 7,130.21	1.11 % 17,385.12	A1 A+	0.92 0.90
36962G4C5	General Electric Capital Corp Note 5.9% Due 5/13/2014	3,075,000.00	Various 2.88 %	3,411,681.00 3,157,654.00	105.18 0.43 %	3,234,408.00 9,071.25	1.87 % 76,754.00	A1 AA+	0.95 0.93
74005PAQ7	Praxair Note 5.25% Due 11/15/2014	850,000.00	09/24/2010 1.60 %	973,471.00 893,558.73	106.83 0.53 %	908,034.60 1,983.33	0.53 % 14,475.87	A2 A	1.46 1.42
09247XAD3	Blackrock Inc Note 3.5% Due 12/10/2014	1,630,000.00	Various 2.84 %	1,674,920.75 1,645,228.72	104.47 0.55 %	1,702,898.50 27,098.76	1.00 % 57,669.78	A1 A+	1.53 1.47
713448BM9	Pepsico Inc. Note 3.1% Due 1/15/2015	2,530,000.00	Various 2.04 %	2,641,540.25 2,571,323.50	104.08 0.57 %	2,633,330.26 29,629.11	1.54 % 62,006.76	Aa3 A-	1.63 1.57
46625HHP8	JP Morgan Chase Note 3.7% Due 1/20/2015	2,550,000.00	Various 3.34 %	2,584,656.00 2,564,059.09	104.54 0.90 %	2,665,749.60 34,332.92	1.56 % 101,690.51	A2 A	1.64 1.58

MN/00231623



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
<b>US CORPORATE</b>									
459200HB0	IBM Corp Note 0.55% Due 2/6/2015	695,000.00	02/01/2012 0.72 %	691,601.45 693,092.97	100.08 0.50 %	695,576.15 1,221.08	0.40 % 2,483.18	Aa3 AA-	1.69 1.67
94980VAA6	Wells Fargo Bank Note 4.75% Due 2/9/2015	2,475,000.00	Various 3.65 %	2,584,316.50 2,517,127.90	106.40 0.92 %	2,633,286.15 36,575.00	1.54 % 116,158.25	A1 A+	1.70 1.62
084670AV0	Berkshire Hathaway Note 3.2% Due 2/11/2015	2,485,000.00	06/09/2010 2.65 %	2,545,012.75 2,506,848.45	104.47 0.55 %	2,596,032.29 24,297.78	1.51 % 89,183.84	Aa2 AA	1.70 1.64
191216AX8	Coca Cola Company Note 0.75% Due 3/13/2015	2,090,000.00	Various 0.80 %	2,086,645.55 2,088,004.58	100.53 0.45 %	2,101,054.00 3,396.26	1.22 % 13,049.42	Aa3 AA-	1.78 1.77
06406JHB4	Bank of New York Mellon Note 4.95% Due 3/15/2015	2,360,000.00	Various 2.11 %	2,645,950.90 2,473,440.62	107.44 0.75 %	2,535,565.12 24,662.00	1.48 % 62,124.50	A1 A	1.79 1.71
717081DA8	Pfizer Inc. Note 5.35% Due 3/15/2015	1,550,000.00	02/18/2011 2.33 %	1,730,497.50 1,629,516.47	108.11 0.78 %	1,675,661.60 17,506.39	0.98 % 46,145.13	A1 AA	1.79 1.71
74005PAR5	Praxair Note 4.625% Due 3/30/2015	740,000.00	Various 2.58 %	807,780.55 765,902.27	107.18 0.68 %	793,111.28 5,799.23	0.46 % 27,209.01	A2 A	1.83 1.76
278642AB9	Ebay Inc Note 1.625% Due 10/15/2015	2,670,000.00	10/22/2010 1.66 %	2,665,327.50 2,667,768.13	102.35 0.62 %	2,732,793.06 5,543.96	1.58 % 65,024.93	A2 A	2.38 2.33
38259PAC6	Google Inc Note 2.125% Due 5/19/2016	1,315,000.00	11/15/2012 0.75 %	1,377,186.90 1,367,780.89	103.99 0.76 %	1,367,477.71 931.46	0.79 % (303.18)	Aa2 AA	2.97 2.88
24422ERL5	John Deere Capital Corp Note 2% Due 1/13/2017	1,215,000.00	09/11/2012 1.05 %	1,263,733.65 1,255,724.33	102.44 1.31 %	1,244,597.40 9,315.00	0.72 % (11,126.93)	A2 A	3.62 3.46
674599CB9	Occidental Petroleum Note 1.75% Due 2/15/2017	1,575,000.00	03/08/2013 1.13 %	1,612,532.25 1,610,439.86	101.31 1.39 %	1,595,566.35 8,115.63	0.93 % (14,873.51)	A1 A	3.72 3.56
913017BU2	United Tech Corp Note 1.8% Due 6/1/2017	170,000.00	05/24/2012 1.82 %	169,853.80 169,883.02	101.99 1.29 %	173,386.91 1,530.00	0.10 % 3,503.89	A2 A	4.01 3.82
166764AA8	Chevron Corp. Callable Note Cont 11/5/17 1.104% Due 12/5/2017	550,000.00	11/28/2012 1.10 %	550,000.00 550,000.00	99.29 1.27 %	546,114.25 2,968.53	0.32 % (3,885.75)	Aa1 AA	4.52 4.36
458140AL4	Intel Corp Note 1.35% Due 12/15/2017	1,940,000.00	12/12/2012 1.29 %	1,945,790.55 1,945,263.56	99.36 1.50 %	1,927,642.20 12,367.51	1.12 % (17,621.36)	A1 A+	4.55 4.36
931142DF7	Wal-Mart Stores Note 1.125% Due 4/11/2018	1,130,000.00	04/04/2013 1.14 %	1,128,960.40 1,128,989.44	98.83 1.38 %	1,116,732.67 1,765.63	0.65 % (12,256.77)	Aa2 AA	4.87 4.70
037833AJ9	Apple Inc Note 1% Due 5/3/2018	1,900,000.00	05/22/2013 1.25 %	1,877,181.00 1,877,231.68	98.13 1.40 %	1,864,401.60 1,477.78	1.08 % (12,830.08)	Aa1 AA+	4.93 4.78
<b>Total US Corporate</b>		<b>41,730,000.00</b>	<b>1.93 %</b>	<b>43,569,908.50</b> <b>42,397,992.24</b>	<b>0.75 %</b>	<b>43,093,216.58</b> <b>310,348.30</b>	<b>25.06 %</b> <b>695,224.34</b>	<b>A1</b> <b>A+</b>	<b>2.07</b> <b>2.00</b>
<b>US TREASURY</b>									
912828NP1	US Treasury Note 1.75% Due 7/31/2015	3,050,000.00	04/06/2011 1.99 %	3,019,391.07 3,034,656.69	103.02 0.35 %	3,142,213.70 17,840.81	1.82 % 107,557.01	Aaa AA+	2.17 2.12
912828PE4	US Treasury Note 1.25% Due 10/31/2015	3,025,000.00	Various 1.35 %	3,012,297.25 3,018,031.97	102.05 0.39 %	3,087,154.68 3,288.05	1.78 % 69,122.71	Aaa AA+	2.42 2.38



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity, Duration
<b>US TREASURY</b>									
912828PJ3	US Treasury Note 1.375% Due 11/30/2015	3,590,000.00	05/16/2011 1.63 %	3,549,905.00 3,567,918.70	102.39 0.41 %	3,675,822.54 134.87	2.12 % 107,903.84	Aaa AA+	2.50 2.46
912828PS3	US Treasury Note 2% Due 1/31/2016	3,505,000.00	05/16/2011 1.70 %	3,551,973.24 3,531,630.93	104.10 0.45 %	3,648,761.08 23,431.22	2.12 % 117,130.15	Aaa AA+	2.67 2.59
912828QA1	US Treasury Note 2.25% Due 3/31/2016	3,435,000.00	Various 1.33 %	3,578,212.10 3,520,964.33	104.96 0.48 %	3,605,406.92 13,092.42	2.09 % 84,442.59	Aaa AA+	2.84 2.75
912828RU6	US Treasury Note 0.875% Due 11/30/2016	3,200,000.00	12/22/2011 0.89 %	3,198,135.71 3,198,676.35	100.71 0.67 %	3,222,748.80 76.50	1.86 % 24,072.45	Aaa AA+	3.50 3.44
912828SC5	US Treasury Note 0.875% Due 1/31/2017	1,710,000.00	06/20/2012 0.70 %	1,723,298.31 1,720,575.51	100.59 0.71 %	1,720,018.89 5,001.28	1.00 % (556.62)	Aaa AA+	3.67 3.60
912828TG5	US Treasury Note 0.5% Due 7/31/2017	3,100,000.00	02/25/2013 0.73 %	3,069,373.67 3,071,174.10	98.55 0.86 %	3,054,953.90 5,180.94	1.77 % (16,220.20)	Aaa AA+	4.17 4.11
912828TS9	US Treasury Note 0.625% Due 9/30/2017	2,875,000.00	Various 0.74 %	2,860,759.64 2,861,053.90	98.83 0.90 %	2,841,307.88 3,043.88	1.64 % (19,746.02)	Aaa AA+	4.34 4.26
<b>Total US Treasury</b>		<b>27,490,000.00</b>	<b>1.27 %</b>	<b>27,563,345.99</b> <b>27,524,682.48</b>	<b>0.56 %</b>	<b>27,998,388.39</b> <b>71,089.97</b>	<b>16.21 %</b> <b>473,705.91</b>	<b>Aaa</b> <b>AA+</b>	<b>3.08</b> <b>3.01</b>
<b>TOTAL PORTFOLIO</b>		<b>169,622,945.16</b>	<b>1.19 %</b>	<b>172,444,996.93</b> <b>170,705,587.59</b>	<b>0.60 %</b>	<b>172,496,458.16</b> <b>668,916.45</b>	<b>100.00 %</b> <b>1,790,870.57</b>	<b>Aa1</b> <b>AA</b>	<b>2.31</b> <b>2.18</b>
<b>TOTAL MARKET VALUE PLUS ACCRUED</b>						<b>173,165,374.61</b>			



**COMPLIANCE WITH INVESTMENT POLICY**

*Assets managed by Chandler Asset Management are in full compliance with State law and with the City's investment policy.*

Category	Standard	Comment
Local Agency Bonds	No Limitation	Complies
Treasury Issues	No Limitation	Complies
Agency Issues	No Limitation	Complies
Banker's Acceptances	40% maximum; <180 days maturity	Complies
Commercial Paper	25% maximum; <270 days maturity; A-1/P-1/F-1 minimum ratings	Complies
Negotiable Certificates of Deposit	30% maximum; 5 years maximum maturity	Complies
Repurchase Agreements	No limitation; 1-year maximum maturity	Complies
Reverse Repurchase Agreements	20% maximum; <92 days maturity	Complies
Medium Term Notes	30% maximum; 5 years maximum maturity; A-rated or better	Complies
Money Market Mutual Funds	20% maximum; AAf/Aaaf, minimum rating	Complies
Collateralized Certificates of Deposits	5 years maximum maturity	Complies
Time Deposits	5 years maximum maturity	Complies
Mortgage Pass-throughs, CMOs and Asset Backed Securities	20% maximum; AA-rated issue; A-rated issuer	Complies
Local Agency Investment Fund - L.A.I.F.	Maximum program limitation	Complies
Prohibited Securities	Inverse floaters; Ranges notes, Interest-only strips from mortgaged backed securities; Zero interest accrual securities	Complies
Maximum maturity	5 years	Complies
Weighted Average Maturity	3 years	Complies



# Holdings Report Glossary

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**CUSIP** (Committee on Uniform Securities Identification Procedures) – A unique identification number assigned to all securities.

**Security Description** - The issuer name, coupon (periodic interest payment rate) and maturity.

**Par Value/Units** - The face value or number of units held in the portfolio.

**Purchase Date** - The settlement date on which the security was purchased.

**Book Yield** - The YTM that equates the current amortized value of the security to its periodic future cash flows.

**Cost Value** - The value at which the securities were purchased, excluding purchased interest.

**Book Value** - The value at which an asset is carried on a balance sheet. To calculate, take the cost of an asset +/- net accretion/amortization.

**Mkt Price** - The current fair value market price.

**Mkt YTM** – The internal rate of return that equates the periodic future cash flows (interest payments and redemption value) to the market price, assuming that all cash flows are invested at the YTM rate.

**Market Value** - The current fair value of an investment as determined by transactions between willing buyers and sellers.

**Accrued Int.** - The interest that has accumulated on a bond since the last interest payment up to, but not including, the settlement date.

**% of Port.** - The % of the portfolio that the security represents based on market value, including accrued interest.

**Gain/Loss** – The unrealized gain or loss on the security, compared to either cost or amortized value, as of the date of the report.

**Moody** - The Moody's rating for the security.



## Holdings Report Glossary (continued)

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**S&P** - The Standard and Poor's rating for the security.

**Term (yrs)** - The time, in years, until maturity.

**Duration** - The weighted average time to maturity of a bond where the weights are the present values of future cash flows. Duration measures the price sensitivity of a bond to changes in interest rates.



**BOND PROCEEDS WITH FISCAL AGENTS**

Account Name	Account Number	Investment	Issuer	Purchase Date	Maturity Date	Market Value	Stated Rate	Yield	Price	% of Portfolio
<b>Wells Fargo Community Facilities District S7-1 (IA-1)</b>										
special tax funds	22631800	money market fund	WF Govt Fund	05/31/13	06/01/13	532,431	0.01%	0.01%	1.00000	6.259%
interest acct	22631801	money market fund	WF Govt Fund	05/31/13	06/01/13	162,016	0.01%	0.01%	1.00000	1.905%
reserve fund	22631804	money market fund	WF Govt Fund	05/31/13	06/01/13	1,028,681	0.01%	0.01%	1.00000	12.092%
admin exp acct	22631805	money market fund	WF Govt Fund	05/31/13	06/01/13	377	0.01%	0.01%	1.00000	0.004%
debt service acct	22631809	money market fund	WF Govt Fund	05/31/13	06/01/13	535,995	0.01%	0.01%	1.00000	6.301%
special tax funds	22631900	money market fund	WF Govt Fund	05/31/13	06/01/13	212,426	0.01%	0.01%	1.00000	2.497%
reserve fund	22631904	money market fund	WF Govt Fund	05/31/13	06/01/13	365,375	0.01%	0.01%	1.00000	4.295%
admin exp acct	22631905	money market fund	WF Govt Fund	05/31/13	06/01/13	8	0.01%	0.01%	1.00000	0.000%
						2,837,309				
<b>Wells Fargo CFD # 5</b>										
Series B Revenue	22333500	money mkt fund	WF Govt Fund	05/31/13	06/01/13	29,488	0.01%	0.01%	1.00000	0.347%
Series A Principal	22333501	money mkt fund	WF Govt Fund	05/31/13	06/01/13	0	0.01%	2.71%	1.00000	0.000%
Series B reserve	22333503	money mkt fund	WF Govt Fund	05/31/13	06/01/13	537,963	0.01%	0.01%	1.00000	6.324%
Series B admin fund	22333504	money mkt fund	WF Govt Fund	05/31/13	06/01/13	127	0.01%	0.01%	1.00000	0.001%
						567,578				
<b>Wells Fargo 2007 Redevelopment Agency Tax Allocation Bonds Series A</b>										
debt service fund	22631700	money mkt fund	WF Govt Fund	05/31/13	06/01/13		0.01%	0.01%	1.00000	0.000%
						0				
<b>Wells Fargo 2005 Lease Revenue Bond</b>										
bond fund	18042800	money mkt fund	WF Govt Fund	05/31/13	06/01/13	3	0.01%	0.01%	1.00000	0.000%
reserve fund	18042804	money mkt fund	WF Govt Fund	05/31/13	06/01/13	2,992,727	0.01%	0.01%	1.00000	35.180%
construction fund	18042806	money mkt fund	WF Govt Fund	05/31/13	06/01/13	8	0.01%	0.01%	1.00000	0.000%
						2,992,738				
<b>Wells Fargo 2007 Taxable Lease Revenue Bonds - Electric Utility</b>										
bond fund	22277600	money mkt fund	WF Govt Fund	05/31/13	06/01/13	4	0.01%	0.01%	1.00000	0.000%
construction fund	22277604	money mkt fund	WF Govt Fund	05/31/13	06/01/13	2,056,875	0.01%	0.01%	1.00000	24.179%
						2,056,879				
<b>Wells Fargo Automall Refinancing</b>										
revenue fund	20350300	revenue	WF Govt Fund	05/31/13	06/01/13	18,289	0.01%	0.01%	1.00000	0.215%
reserve fund	20350303	reserve	WF Govt Fund	05/31/13	06/01/13	34,020	0.01%	0.01%	1.00000	0.400%
admin fund	20350304	reserve	WF Govt Fund	05/31/13	06/01/13	26	0.01%	0.01%	1.00000	0.000%
						52,335				
<b>Totals</b>						<b>8,506,839</b>				

Type	Summary of Bond Proceeds with Fiscal Agents	
1	Construction Funds	2,056,883
2	Principal & Interest Accounts	716,430
3	Debt Service Reserve Funds	5,703,627
4	Custody Accounts	0
5	Arbitrage Rebate Accounts	0
6	Other Accounts	29,899
<b>Total Fiscal Agent Funds</b>		<b>8,506,839</b>

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## DEFERRED COMPENSATION FUNDS

### Nationwide

Fund	Market Value as of Mar 31, 2013	Fund	Market Value as of Mar 31, 2013	Fund	Market Value as of Mar 31, 2013
Liquid Savings	\$1,113,068	Drey SmCap I		N B Socially Responsive Fund	29,854
Nationwide Fixed (Part Time Employee)	542,771	American Century Balanced	36	DFA US Micro Cap Port	85,696
Liquid Savings (Part Time Employees)	285,923	Am Century Growth	60,475	Federated Kaufmann Fund	102,547
Certificates of Deposit 1 year	30,060	Am Century Select	112,890	Invesco Mid Cap Core Equity	24,893
Certificates of Deposit 3 years	21,657	JP Morgan Mid Cap Value A	795,899	Nationwide Ret Inc Inst Svc	324
Certificates of Deposit 5 years	77,463	Vanguard Index 500	100,262	Nationwide InvDes Mod Cons Fund SC	29,867
Bond Fund of America	69,057	Vanguard Institutional Index	501,365	Nationwide InvDes Mod Aggr Fund	885,017
Growth Fund of America	95,415	Vanguard Wellington	18,551	Nationwide InvDes Aggr Fund	65,931
Investment Co. of America	34,396	Vanguard Windsor II	61,276	Nationwide InvDes Mod Fd	574,905
Income Fund of America	115,916	Vanguard Total Bond Index	219,360	Nationwide Inv Des Cons	90,590
Brown Cap Mgmt Inc SM Co	51,049	Washington Mutual Inv	73,105	Nationwide Large Cap Growth	50,272
Fidelity Independence	1,952	Templeton Foreign I		Nationwide Inter Val Inst Svc	60,668
Fidelity Equity Income	51,660	EuroPacific Growth	296,172	Nationwide US Sm Cap Val Ins Svc	1,274
Fidelity Magellan	226,464	Stable Fund C	2,499,977	Nationwide Dest 2020 Inst Svc	131,144
Fidelity Puritan	89,347	PBHG Growth Fund		Nationwide Dest 2025 Inst Svc	152,423
Fidelity Contrafund	250,870	DWS High Income Fund A	89,237	Nationwide Dest 2030 Inst Svc	3,353
Janus Fund	63,410	DWS Eq Divd A	61,840	Nationwide Dest 2045 Inst Svc	5,491
Janus Advisor Forty	47,964	Oppenheimer Global Fund A	274,076	<b>Total Nationwide Deferred</b>	<b>\$10,627,212</b>

ICMA		Fund	Market Value as of Mar 31, 2013
Aggressive Oppor.		VT Royce Premeir	4,386
International	218,175	VT Ranier Small/Mid Cap Eq	41,480
All Equity Growth	146,622	VT Fidelity Contrafund	163,510
Growth and Income	239,513	VT Vantagepoint Overseas Equity Index Fund	86,433
Broad Market	75,879	VT Fidelity Diversified International	87,015
500 Stock Index	108,054	VT Allianz NFJ Div Value	73,582
Equity Income	338,454	Vantage Growth Fund	253,299
Asset Allocation	0	VT Fidelity Puritan	6,412
Core Bond	76,821	VT Calvert Equity Portfolio	0
Cash Management	21,848	VT TR Price Growth Stock Adv	19,045
Plus Fund	966,270	VT Nuveen Real Estate Secs	64,686
Savings Oriented	0	VT TR Price Small Cap Value	131,391
Conservative Growth	169,973	VT Vantagepoint MS Ret Inc	34,198
Traditional Growth	241,967	VT Vantagepoint Inflation Protected Securities	80,145
Long-Term Growth	388,444	VT Oppenheimer Main Street	1,883
Milestone 2010	23,214	VT Vantagepoint Mid/Sm Index	23,116
Milestone 2015	903	VT PIMCO Total Return	117,070
Milestone 2020	51,028	VT PIMCO High Yield	62,080
Milestone 2025	26,706	VT Harbor International Admi	21,401
Milestone 2030	15,223	VT Harbour Mid Cap Growth Admin	5,163
Milestone 2035	18,334		
Milestone 2040	6,574	<b>Total ICMA</b>	<b>\$4,639,701</b>

Summary by Plan		Deferred Compensation Plan	Market Value as of Mar 31, 2013
Total Nationwide			\$10,627,212
Total ICMA			4,639,701
<b>Total Deferred Compensation Plans</b>			<b>\$15,266,913</b>

Summary by Investment Type		Investment Type	Market Value as of Mar 31, 2013
Savings Deposits and CD's			\$4,493,456
Mutual Funds			10,773,457
<b>Total Deferred Compensation Plans</b>			<b>\$15,266,913</b>

# BOND MARKET REVIEW

A MONTHLY REVIEW OF  
FIXED INCOME MARKETS



## WHAT'S INSIDE

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Current Yields

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Floating Rate NAVs, and  
Short Duration Alternatives

Since 1988, Chandler Asset Management has specialized in the management of fixed income portfolios. Chandler's mission is to provide fully customizable, client-centered portfolio management that preserves principal, manages risk and generates income in our clients' portfolios.

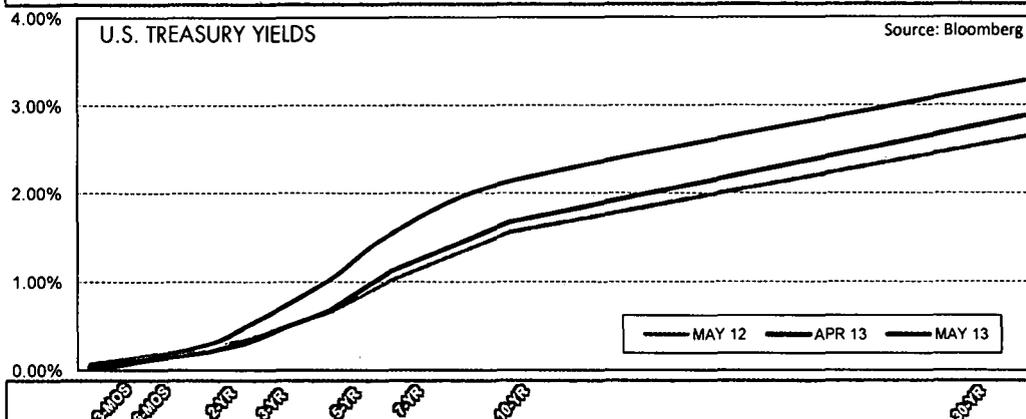
## Market Summary

Recent economic data continues to point to modest growth. Nonfarm payrolls rose 175,000 in May, slightly better than the consensus forecast, but the unemployment rate rose to 7.6% from 7.5% in April. Average nonfarm payroll growth over the past 3 months has been about 155,000 per month. Meanwhile, recent manufacturing trends have deteriorated modestly. Housing trends remain mixed, but we believe the overall trajectory remains positive. Consumer spending seems to be holding up in spite of this year's increase in payroll taxes. Overall, the economy continues to muddle along.

The Treasury yield curve steepened in May, driven by a slight decline in short-term yields and a more meaningful increase in intermediate and long-term yields. The move in intermediate and longer-term rates has been influenced by a modest improvement in economic data, as well as increased speculation that the Fed could begin tapering its bond purchases.

At a congressional hearing in May, Fed Chairman Bernanke said the Fed could take its first step toward winding down its quantitative easing (QE) program at one of its "next few meetings," but he also cautioned against reducing QE too quickly or aggressively. Minutes from the April 30-May 1 FOMC meeting indicated that some members were prepared to start pulling back on bond purchases as early as this month, while others remained hesitant. The modest growth in May payrolls probably wasn't enough to persuade Fed officials to announce a tapering of bond purchases at this month's FOMC meeting, in our view. There isn't a clear consensus among Fed officials about when to begin unwinding QE. The next FOMC meeting is scheduled for June 18-19.

### TREASURY YIELD CURVE STEEPENED IN MAY



The yield curve steepened in May as economic data improved modestly and policymakers at the Fed began to discuss the possibility of winding down quantitative easing.

TREASURY YIELDS	5/31/2013	4/30/2013	CHANGE
3 Month	0.03	0.05	(0.02)
2 Year	0.30	0.21	0.09
3 Year	0.49	0.31	0.18
5 Year	1.02	0.68	0.34
7 Year	1.53	1.11	0.42
10 Year	2.13	1.67	0.46
30 Year	3.28	2.88	0.40

Source: Bloomberg

## Economic Roundup

### Consumer Prices

In April, overall CPI inflation declined to 1.1% on a year-over-year basis from 1.5% in March. The year-over-year Core CPI (CPI less food and energy) edged down to 1.7% from 1.9%. The core inflation rate is trending below the Fed's long-term goal of 2.0% and remains below the trigger rate for policy action of 2.5%.

### Retail Sales

In April, Retail Sales rose 3.6% on a year-over-year basis. On a month-over-month basis, Retail Sales increased 0.1% in April. Overall, recent consumer spending trends have held up well in spite of headwinds from higher payroll taxes, rising gas prices, a delay in tax refunds, and ongoing uncertainty about the government's fiscal policy. However, recent data may indicate these trends may be decelerating.

### Labor Markets

The May employment report showed that payrolls increased by 175,000 (slightly better than the 167,000 consensus estimate). However, the unemployment rate rose to 7.6% in May from 7.5% in April, driven by an increase in the labor force. Private payrolls increased 178,000 (in line with expectations), while government jobs fell 3,000 in May. The net revisions in nonfarm payrolls for March and April were down 12,000. Overall, improvement in the labor market remains modest.

### Housing Starts

Single-family housing starts declined 2.1% in April to 610,000 from 623,000 in March. Housing permits increased 3.0% in the month which was stronger than expected. Recent housing data suggests that the housing market may have lost some momentum after a relatively strong start to the year.

## Credit Spreads Were Stable in May

CREDIT SPREADS	Spread to Treasuries (%)	One Month Ago (%)	Change
3-month top-rated commercial paper	0.12	0.11	0.01
2-year A corporate note	0.54	0.51	0.03
5-year A corporate note	0.79	0.81	(0.02)
5-year Agency note	0.16	0.17	(0.01)

Source: Bloomberg

Data as of 5/31/13

## Economic Data Continues to Indicate Slow Growth

ECONOMIC INDICATOR	Current Release	Prior Release	One Year Ago
Trade Balance	(40.3) \$Bln APR 13	(37.1) \$Bln MAR 13	(46.6) \$Bln APR 12
GDP	2.4% MAR 13	0.4% DEC 12	2.0% MAR 12
Unemployment Rate	7.6% MAY 13	7.5% APR 13	8.2% MAY 12
Prime Rate	3.25% MAY 13	3.25% APR 13	3.25% MAY 12
CRB Index	281.85 MAY 13	288.13 APR 13	272.97 MAY 12
Oil (West Texas Int.)	\$91.97 MAY 13	\$93.46 APR 13	\$86.53 MAY 12
Consumer Price Index (y/o/y)	1.1% APR 13	1.5% MAR 13	2.3% APR 12
Producer Price Index (y/o/y)	0.6% APR 13	1.1% MAR 13	1.8% APR 12
Dollar/EURO	1.30 MAY 13	1.32 APR 13	1.24 MAY 12

Source: Bloomberg

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Page 2

# Money Market Funds, Floating Rate NAVs, and Short Duration Alternatives

The Securities and Exchange Commission (SEC) recently moved forward with a recommendation to require some types of Money Market Funds to drop the fixed \$1.00 share price in favor of a floating rate NAV (Net Asset Value). Unlike legislation passed in the United States Congress over the past few years the vote was bipartisan as the recommendation passed with a unanimous 5-0 vote (SEC mandates that no more than three Commissioners can belong to the same political party). The motivation of the SEC for yet another level of regulation is to help eliminate the need for the government to have to step in to provide support to money market funds in times of heightened financial stress. The proposal details two reforms that could be adopted

on a stand-alone basis or a combination of both. The first reform requires a floating NAV for prime institutional money market funds. Prime money market funds have the ability to invest in short-term corporate debt and are considered to contain more risk than a government only money market fund. The second reform would impose liquidity fees and

redemption restrictions in times of market stress. The mutual fund industry as a whole has been reluctant to embrace the latest proposals by the SEC. The mutual fund industry contends one of the most important elements to investors in money market funds is the ability to continuously transact at a stable NAV, on any given day, thereby not risking any reduction in principal invested. A floating NAV could compromise the protection of principal. The recommendation by the SEC currently excludes government and retail money market funds, but based on the long-run objectives of the SEC this is unlikely a permanent reprieve in our opinion.

If the NAV of a Money Market fund floats and restrictions are placed on withdrawals, what do investors get in return? Since the onset of the financial crisis increased financial regulation has required money market funds to become more conservative, both in the types of assets they can purchase and the overall interest rate sensitivity of the portfolio. Most would argue this has been a good thing as it mandated a more conservative investment style providing additional safety of principal. The lower risk profile of money market funds does have a downside; lower income

generation. Despite the more stringent requirements for money market funds implemented since the financial crisis the SEC is still moving forward with floating rate NAVs. Due to the extraordinary measures taken during the financial crisis of 2007-2008 to stabilize money market funds, the SEC is going to great lengths to enhance money market funds ability to manage potential financial market contagion from high levels of redemptions. Unfortunately, the recently proposed regulatory enhancements appear to be at the expense of investors in money market funds.

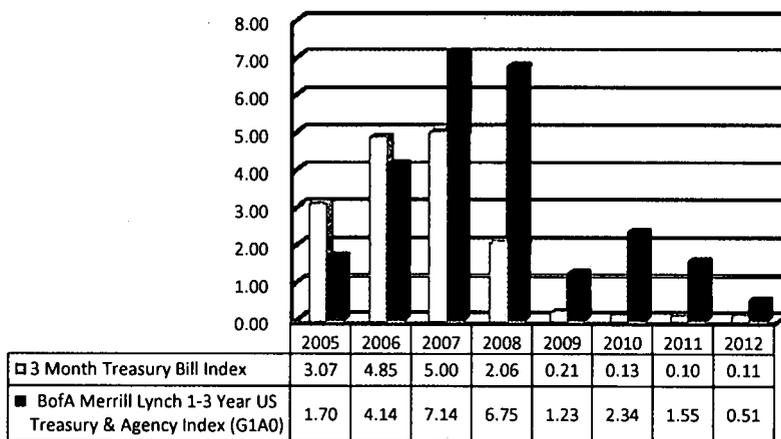
We think conservative investors who are utilizing a money market strategy could benefit by taking on a modest

amount of additional interest rate and sector risk by utilizing a short duration investment strategy for a portion of their liquid assets. In our view, the pros outweigh the cons for those investors who have stability in their cash flow requirements and have the internal resources to manage the additional risk of a short duration investment strategy. We think astute cash man-

agement forecasting and a strong risk management culture can help to mitigate the 'negatives' of a short duration strategy compared to a money market fund. The benefits to investors using a short duration mandate as part of the overall liquidity strategy can provide more stability of cash flows. Stability in cash flows comes from the structure of the portfolio with notes maturing on various dates across the term structure of the portfolio. Additionally, we find it beneficial at times to match an investment against a known liability, thus immunizing the interest rate risk associated with the specific liability. Another benefit to investors who utilize a short duration strategy is the ability to take advantage of market anomalies. We find certain securities deviate from the fundamental value by both becoming too cheap (price too low and attractive) and too expensive (price too high and unattractive). A short duration strategy run by a skilled practitioner is more likely to be able to take advantage of these price movements to the benefit of the portfolio.

There are additional risks to investors who take advantage of a short duration strategy primarily realized by having to generate liquidity (i.e. sell a security) at an inopportune

Annualized Return Comparison\*



Graph Source: US Treasury and Bank of America Merrill Lynch

## Money Market Funds, Floating Rate NAVs, and Short Duration Alternatives (CONTINUED)

time when yields have moved higher and prices lower. We chose two market benchmarks to illustrate the additional risks investors would incur over various market cycles. Keep in mind an actively managed strategy could generate returns that were higher or lower than the market proxies, depending on the skill of the manager and the overall interest rate environment. We used the return of the 3-month Treasury Bill to represent the returns available in a money market fund and the Bank of America Merrill Lynch 1-3 Year Treasury and Agency Index to represent the returns available in a short duration strategy.

On a year-over-year basis both benchmarks generate positive returns in every year looking back over the past eight years. In six of the eight years illustrated the short duration proxy outperforms the money market proxy. The two years of relative underperformance in 2005 and 2006 were periods when monetary policy was being tightened and interest rates in general were on the rise. Typically during periods of flat or declining interest rates the performance of the short duration proxy is going to exceed the money market proxy. Notably the annualized returns of the Short Duration proxy were well in excess of the Money Market proxy in 2007 and 2008, two years of heightened investor risk aversion.

Over shorter quarterly time horizons negative returns do occur and we highlighted those risks in the chart depicting quarterly returns of the respective market proxies. Since the first quarter of 2008 there have been three quarters of negative returns for the short duration benchmark with the largest decline coming in the second quarter of 2008. Keep in mind a negative quarterly return is often followed up by a positive quarter, leading to positive annualized results as illustrated in the first chart.

Graph Source: US Treasury and Bank of America Merrill Lynch

For investors with liquidity needs but stable cash flows we think the benefits of utilizing a short duration strategy to

enhance the total income of a portfolio over an investment cycle are favorable. In our view six attributes are of crucial importance to successfully implement a short duration mandate:

1. Conservative Approach: Investment objective should be consistent, steady returns versus the risk benchmark
2. Transparency: Holdings need to meet the

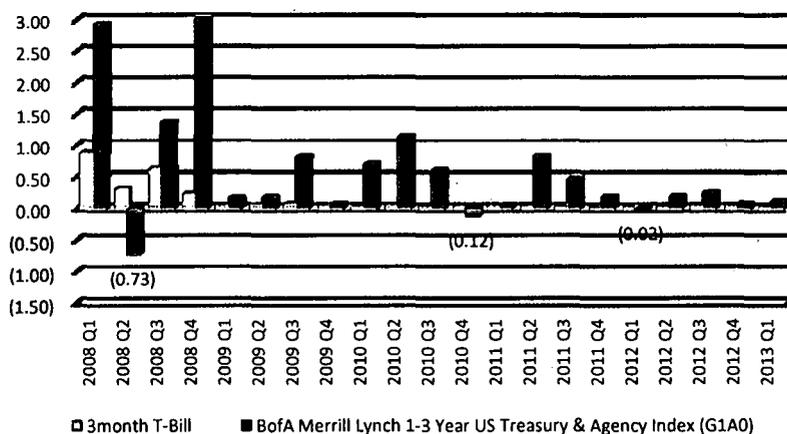
requirements of the statutes of the governing body and the investment policy

3. Diversification: A broad mix of securities across eligible sectors and term structure
4. Technology: Access to real time information is imperative to ensure best in class idea generation and trade execution
5. Experience of Team: Portfolio Managers with expertise navigating varied market cycles
6. Manage Risk: Generate risk adjust out-performance over an intermediate time horizon

Investing in the fixed income markets always requires an analysis of risk. We think the modest incremental risk of a short duration mandate as part of a liquidity portfolio warrants consideration.

- William Dennehy II, CFA  
SVP, Portfolio Manager

Quarterly Return Comparison\*



\*Past performance is not indicative of future results. Index returns assume reinvestment of all distributions and unlike mutual funds, do not reflect fees or expenses which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index. All investment strategies have the potential for profit or loss. Different types of investments involve varying degrees of risk, and there can be no assurance that any specific investment will either be suitable or profitable for a client's investment portfolio. Economic factors, market conditions and investment strategies will affect the performance of any portfolio and there are no assurances that it will match or outperform any particular benchmark.

### RISKS AND OTHER IMPORTANT CONSIDERATIONS

This report is provided for informational purposes only and should not be construed as specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of publication, but may become outdated or superseded at any time without notice. Any opinions or views expressed are based on current market conditions and are subject to change. This report may contain forecasts and forward-looking statements which are inherently limited and should not be relied upon as an indicator of future results. Past performance is not indicative of future results. This report is not intended to constitute an offer, solicitation, recommendation or advice regarding any securities or investment strategy and should not be regarded by recipients as a substitute for the exercise of their own judgment.

Fixed income investments are subject to interest, credit, and market risk. Interest rate risk: the value of fixed income investments will decline as interest rates rise. Credit risk: the possibility that the borrower may not be able to repay interest and principal. Low rated bonds generally have to pay higher interest rates to attract investors willing to take on greater risk. Market risk: the bond market in general could decline due to economic conditions, especially during periods of rising interest rates.



CITY COUNCIL  
MORENO VALLEY  
RECEIVED

13 MAY 16 AM 11:40 Financial & Management  
Services Department

## MEMORANDUM

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To: Mayor and City Council  
Michelle Dawson, City Manager

From: Rick Teichert, Chief Financial Officer/City Treasurer 

Date: May 15, 2013

Subject: Monthly Investment Report – April 2013

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Attached is the Monthly Investment Report (Treasurer's Cash and Investments Report) for the month ended April 30, 2013. All investments comply with California Government Code Section 53601 as to the types of investments allowed and the limits of each type. In addition, all investments comply with the City's annually adopted Investment Policy.

The investments managed by Chandler Asset Management totaled \$146,196,092 and achieved a Yield to Maturity (YTM) for April 2013 of 1.27%. This compares to a YTM in March 2013 of 1.28% and a YTM in April 2012 of 1.33%. In addition, the City maintained \$7,722,451 in the State Local Agency Investment Fund Pool with a YTM of 0.29%.

Rates of return on fixed income investments continue to remain soft, reflecting the current efforts by the Federal Reserve to energize the economy. Staff does not anticipate any significant increase in the near future. The Federal Reserve Board has recently stated that they intend to keep rates low for the next two years.

The March 2013 Quarterly Investment Report is scheduled to be presented at a regular City Council meeting on May 28, 2013. Submitting this April 2013 Monthly Investment Report by internal memorandum ensures that the Council and City Manager are kept apprised of the City's investments between the regular quarterly reports.

Please contact me (██████████) or Brooke McKinney (██████████) with any questions.

### Attachments:

Attachment 1 – Treasurers Cash and Investments Report – April 2013  
Attachment 2 – Chandler Asset Management Bond Review – May 2013

c: Brooke McKinney, Treasury Operations Division Manager

**CITY OF MORENO VALLEY**

**Treasurer's Cash and Investments Report**

**April 2013**

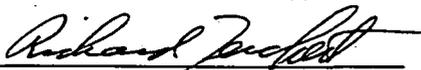
General Portfolio	Cost Value	Market Value	Par Value	Average Maturity	Average Yield to Maturity	Average Duration
Bank Accounts	1,037,517	1,037,517	1,037,517			
State of California LAIF Pool	7,722,451	7,722,451	7,722,451	0.66	0.29%	
Investments	149,083,597	150,066,175	146,196,092	2.48	1.27%	2.33
<b>Total General Portfolio</b>	<b>157,843,565</b>	<b>158,826,143</b>	<b>154,956,060</b>	<b>Years</b>		<b>Years</b>

Bond Proceeds with Fiscal Agents	Market Value
Construction Funds	2,746,627
Principal & Interest Accounts	554,407
Debt Service Reserve Funds	5,865,643
Custody Accounts	0
Arbitrage Rebate Accounts	0
Other Accounts	980,249
<b>Total Bond Proceeds</b>	<b>10,146,926</b>

Deferred Compensation Funds	Market Value as of Mar 31, 2013
Nationwide	10,627,212
ICMA	4,639,701
<b>Total Deferred Compensation Funds</b>	<b>15,266,913</b>

**Total Investment Portfolio** 184,239,982

1. I hereby certify that the investments are in compliance with the investment policy adopted by the City Council. There are no items of non-compliance for this period.
2. The market values for the specific investments in the General Portfolio are provided by the City's investment advisor, Chandler Asset Management.
3. The market value for LAIF is provided by the State Treasurer.
4. The market values for investments held by fiscal agents and the deferred compensation plans are provided by each respective trustee or fiscal agent.
5. The City has the ability to meet its budgeted expenditures for the next six months pending any future action by City Council or any unforeseen catastrophic event.

  
 Richard Teichert  
 City Treasurer

Attachment 1



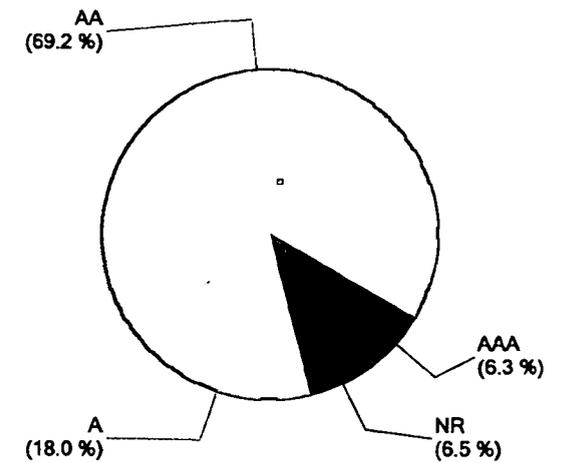
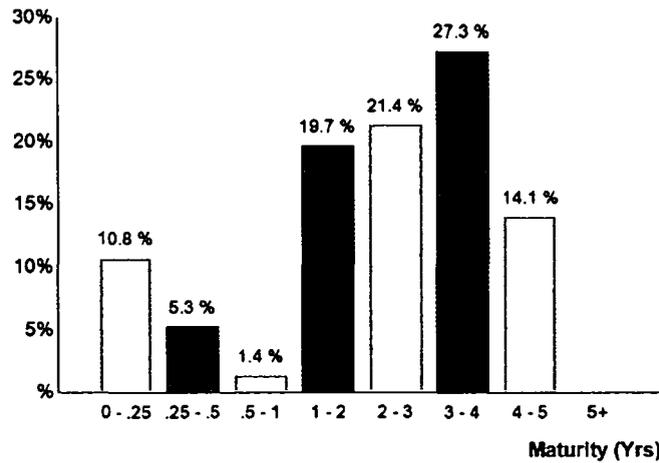
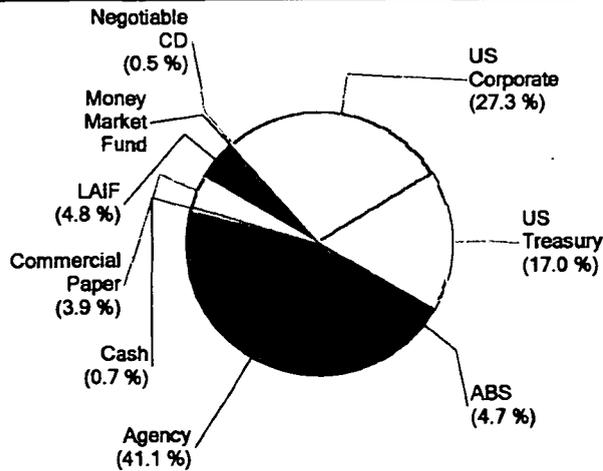
**PORTFOLIO CHARACTERISTICS      ACCOUNT SUMMARY      TOP ISSUERS**

Average Duration	2.33
Average Coupon	1.76 %
Average Purchase YTM	1.27 %
Average Market YTM	0.47 %
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.48 yrs
Average Life	2.37 yrs

	Beg. Values as of 3/31/13	End Values as of 4/30/13
Market Value	163,197,051	158,826,143
Accrued Interest	628,188	726,506
<b>Total Market Value</b>	<b>163,825,239</b>	<b>159,552,649</b>
Income Earned	175,277	169,267
Cont/WD		
Par	159,465,892	154,956,060
Book Value	160,694,396	156,139,035
Cost Value	162,566,868	157,843,565

Issuer	% Portfolio
Government of United States	17.0 %
Federal Home Loan Mortgage Corp	10.1 %
Federal National Mortgage Assoc	9.8 %
Federal Farm Credit Bank	9.6 %
Federal Home Loan Bank	9.1 %
Local Agency Investment Fund	4.8 %
JP Morgan Chase & Co	2.7 %
Tennessee Valley Authority	2.4 %
<b>Total</b>	<b>65.7 %</b>

**SECTOR ALLOCATION      MATURITY DISTRIBUTION      CREDIT QUALITY (S&P)**



MV00231637



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
<b>ABS</b>									
47787RAC4	John Deere Owner Trust 2012-B A3 0.53% Due 7/15/2016	1,625,000.00	08/28/2012 0.53 %	1,624,949.79 1,624,958.27	100.09 0.47 %	1,626,478.75 382.78	1.02 % 1,520.48	Aaa NR	3.21 1.51
89231NAC7	Toyota Auto Receivable 2012-B A3 0.46% Due 7/15/2016	1,620,000.00	09/18/2012 0.46 %	1,619,845.94 1,619,876.78	100.03 0.44 %	1,620,502.20 331.20	1.02 % 625.42	Aaa AAA	3.21 1.48
43814CAC3	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	2,525,000.00	01/16/2013 0.48 %	2,524,867.44 2,524,879.74	100.05 0.46 %	2,526,212.00 336.67	1.58 % 1,332.26	NR AAA	3.56 1.87
161571FL3	Chase CHAIT Pool #2012-A5 0.59% Due 8/15/2017	1,680,000.00	03/19/2013 0.59 %	1,680,000.00 1,680,000.00	100.11 0.54 %	1,681,848.00 385.47	1.05 % 1,848.00	NR AAA	4.30 2.25
<b>Total ABS</b>		<b>7,450,000.00</b>	<b>0.51 %</b>	<b>7,449,663.17</b> <b>7,449,714.79</b>	<b>0.47 %</b>	<b>7,455,040.95</b> <b>1,436.12</b>	<b>4.67 %</b> <b>5,326.16</b>	<b>Aaa</b> <b>AAA</b>	<b>3.58</b> <b>1.79</b>
<b>AGENCY</b>									
880591DW9	Tennessee Valley Authority Note 4.75% Due 8/1/2013	3,750,000.00	03/15/2010 1.90 %	4,097,325.00 3,775,894.57	101.11 0.36 %	3,791,535.00 44,531.25	2.40 % 15,640.43	Aaa AA+	0.25 0.25
31331KET3	FFCB Note 0.98% Due 9/23/2013	1,970,000.00	03/28/2011 1.10 %	1,964,227.90 1,969,078.24	100.34 0.12 %	1,976,757.10 2,037.86	1.24 % 7,678.86	Aaa AA+	0.40 0.40
31331JQA4	FFCB Note 1.9% Due 6/2/2014	2,850,000.00	06/08/2010 1.96 %	2,843,074.50 2,848,102.54	101.88 0.17 %	2,903,508.75 22,412.08	1.83 % 55,406.21	Aaa AA+	1.09 1.07
3136FPLV7	FNMA Callable Note 1X 3/24/2011 1.57% Due 9/24/2014	2,025,000.00	09/26/2011 0.65 %	2,080,181.25 2,050,822.00	101.90 0.21 %	2,063,452.73 3,267.56	1.30 % 12,630.73	Aaa AA+	1.40 1.39
3133EADW5	FFCB Note 0.55% Due 8/17/2015	3,450,000.00	04/27/2012 0.60 %	3,444,862.95 3,446,424.54	100.27 0.43 %	3,459,315.00 3,900.42	2.17 % 12,890.46	Aaa AA+	2.30 2.28
313370JB5	FHLB Note 1.75% Due 9/11/2015	1,200,000.00	08/04/2011 1.15 %	1,228,608.00 1,216,481.11	103.31 0.34 %	1,239,721.20 2,916.67	0.78 % 23,240.09	Aaa AA+	2.37 2.32
3133ECBJ2	FFCB Note 0.43% Due 11/16/2015	3,100,000.00	12/24/2012 0.45 %	3,098,233.00 3,098,442.56	100.17 0.36 %	3,105,266.90 4,591.44	1.95 % 6,824.34	Aaa AA+	2.55 2.53
31331J6C2	FFCB Note 2.35% Due 12/22/2015	2,000,000.00	03/28/2011 2.27 %	2,007,240.00 2,004,040.83	105.23 0.36 %	2,104,614.00 16,841.67	1.33 % 100,573.17	Aaa AA+	2.65 2.56
3136FPDC8	FNMA Callable Note 1X 3/8/2011 2% Due 3/8/2016	1,765,000.00	08/24/2011 1.22 %	1,825,645.40 1,803,136.70	104.57 0.39 %	1,845,614.61 5,196.94	1.16 % 42,477.91	Aaa AA+	2.86 2.78
313372YS7	FHLB Note 2.45% Due 3/30/2016	2,150,000.00	07/07/2011 1.87 %	2,206,631.00 2,184,890.20	105.83 0.44 %	2,275,411.65 4,535.90	1.43 % 90,521.45	Aaa AA+	2.92 2.82
3137EACT4	FHLMC Note 2.5% Due 5/27/2016	1,200,000.00	06/14/2011 1.86 %	1,235,992.80 1,222,360.98	106.29 0.44 %	1,275,486.00 12,833.33	0.81 % 53,125.02	Aaa AA+	3.08 2.95
313373SZ6	FHLB Note 2.125% Due 6/10/2016	3,350,000.00	Various 1.42 %	3,456,779.50 3,420,365.13	105.24 0.43 %	3,525,680.70 27,881.77	2.23 % 105,315.57	Aaa AA+	3.12 3.00
3137EACW7	FHLMC Note 2% Due 8/25/2016	3,475,000.00	09/14/2011 1.19 %	3,610,316.50 3,565,810.41	105.03 0.47 %	3,649,684.78 12,741.67	2.30 % 83,874.37	Aaa AA+	3.32 3.21
3135G0CM3	FNMA Note 1.25% Due 9/28/2016	1,300,000.00	Various 1.22 %	1,301,462.70 1,301,134.05	102.56 0.49 %	1,333,303.40 1,489.58	0.84 % 32,169.35	Aaa AA+	3.42 3.34



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
<b>AGENCY</b>									
3135G0ES8	FNMA Note 1.375% Due 11/15/2016	3,400,000.00	01/24/2012 1.17 %	3,431,885.20 3,423,523.06	103.15 0.48 %	3,507,202.00 21,556.94	2.21 % 83,678.94	Aaa AA+	3.55 3.44
3135G0GY3	FNMA Note 1.25% Due 1/30/2017	3,425,000.00	02/09/2012 1.10 %	3,449,368.88 3,443,424.59	102.63 0.54 %	3,515,022.70 10,822.05	2.21 % 71,598.11	Aaa AA+	3.76 3.66
3133787M7	FHLB Note 1.05% Due 2/27/2017	1,720,000.00	02/27/2012 1.03 %	1,721,582.40 1,721,211.50	101.22 0.73 %	1,740,963.36 3,210.67	1.09 % 19,751.86	Aaa AA+	3.83 3.74
3135G0UY7	FNMA Callable Note 1X 02/27/15 1% Due 2/27/2017	1,500,000.00	04/23/2013 0.48 %	1,514,250.00 1,514,102.00	101.01 0.45 %	1,515,102.00 2,666.67	0.95 % 1,000.00	Aaa AA+	3.83 3.13
3137EADC0	FHLMC Note 1% Due 3/8/2017	3,490,000.00	03/14/2012 1.29 %	3,441,314.50 3,452,341.67	101.64 0.57 %	3,547,145.26 5,138.06	2.23 % 94,803.59	Aaa AA+	3.86 3.78
313378WF4	FHLB Note 1.125% Due 3/10/2017	3,435,000.00	04/24/2012 1.05 %	3,447,228.60 3,444,679.83	102.07 0.58 %	3,506,046.11 5,474.53	2.20 % 61,366.28	Aaa AA+	3.86 3.77
3133782N0	FHLB Note 0.875% Due 3/10/2017	1,310,000.00	03/13/2013 0.70 %	1,318,894.90 1,318,607.77	101.12 0.58 %	1,324,618.29 1,623.85	0.83 % 6,010.52	Aaa AA+	3.86 3.79
3137EADF3	FHLMC Note 1.25% Due 5/12/2017	3,300,000.00	05/29/2012 1.06 %	3,330,600.90 3,324,914.01	102.63 0.59 %	3,386,902.20 19,364.58	2.13 % 61,988.19	Aaa AA+	4.04 3.91
313379VE6	FHLB Note 1.01% Due 6/19/2017	915,000.00	07/26/2012 0.82 %	923,363.10 922,062.80	101.49 0.64 %	928,628.01 3,388.55	0.58 % 6,565.21	Aaa AA+	4.14 4.03
3137EADH9	FHLMC Note 1% Due 6/29/2017	3,150,000.00	Various 0.85 %	3,171,475.20 3,168,595.42	101.40 0.66 %	3,193,958.26 10,675.00	2.01 % 25,362.84	Aaa AA+	4.17 4.06
3133EAY28	FFCB Note 0.83% Due 9/21/2017	1,645,000.00	09/18/2012 0.83 %	1,645,000.00 1,645,000.00	100.64 0.68 %	1,655,470.43 1,517.06	1.04 % 10,470.43	Aaa AA+	4.40 4.30
3137EADL0	FHLMC Note 1% Due 9/29/2017	1,050,000.00	10/25/2012 0.92 %	1,053,983.70 1,053,577.56	101.21 0.72 %	1,062,747.00 933.33	0.67 % 9,169.44	Aaa AA+	4.42 4.31
3135G0RT2	FNMA Note 0.875% Due 12/20/2017	1,850,000.00	02/22/2013 0.93 %	1,845,264.00 1,845,439.01	100.66 0.73 %	1,862,189.65 5,890.45	1.17 % 16,750.64	Aaa AA+	4.64 4.53
<b>Total Agency</b>		<b>63,775,000.00</b>	<b>1.17 %</b>	<b>64,694,791.88</b> <b>64,184,463.08</b>	<b>0.47 %</b>	<b>65,295,347.09</b> <b>257,439.88</b>	<b>41.09 %</b> <b>1,110,884.01</b>	<b>Aaa</b> <b>AA+</b>	<b>3.02</b> <b>2.93</b>
<b>CASH</b>									
90CASH\$00	Cash Custodial Cash Account	1,037,516.94	Various 0.00 %	1,037,516.94 1,037,516.94	1.00 0.00 %	1,037,516.94 0.00	0.65 % 0.00	NR NR	0.00 0.00
<b>Total Cash</b>		<b>1,037,516.94</b>	<b>N/A</b>	<b>1,037,516.94</b> <b>1,037,516.94</b>	<b>0.00 %</b>	<b>1,037,516.94</b> <b>0.00</b>	<b>0.65 %</b> <b>0.00</b>	<b>NR</b> <b>NR</b>	<b>0.00</b> <b>0.00</b>
<b>COMMERCIAL PAPER</b>									
89233GS15	Toyota Motor Credit Discount CP 0.265% Due 5/1/2013	3,200,000.00	Various 0.27 %	3,195,971.54 3,200,000.00	100.00 0.27 %	3,200,000.00 0.00	2.01 % 0.00	P-1 A-1+	0.00 0.00

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CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
<b>COMMERCIAL PAPER</b>									
06538BTC7	Bank of Tokyo Mitsubishi NY Discount CP 0.23% Due 6/12/2013	3,015,000.00	02/12/2013 0.23 %	3,012,707.76 3,014,190.97	99.97 0.23 %	3,014,190.97 0.00	1.89 % 0.00	P-1 A-1	0.12 0.12
<b>Total Commercial Paper</b>		<b>6,215,000.00</b>	<b>0.25 %</b>	<b>6,208,679.30</b> <b>6,214,190.97</b>	<b>0.25 %</b>	<b>6,214,190.97</b> <b>0.00</b>	<b>3.89 %</b> <b>0.00</b>	<b>P1</b> <b>A-1</b>	<b>0.06</b> <b>0.06</b>
<b>LAIF</b>									
90LAIF\$00	Local Agency Investment Fund State Pool	7,722,450.84	Various 0.26 %	7,722,450.84 7,722,450.84	1.00 0.26 %	7,722,450.84 1,965.82	4.84 % 0.00	NR NR	0.00 0.00
<b>Total LAIF</b>		<b>7,722,450.84</b>	<b>0.26 %</b>	<b>7,722,450.84</b> <b>7,722,450.84</b>	<b>0.26 %</b>	<b>7,722,450.84</b> <b>1,965.82</b>	<b>4.84 %</b> <b>0.00</b>	<b>NR</b> <b>NR</b>	<b>0.00</b> <b>0.00</b>
<b>MONEY MARKET FUND FI</b>									
431114701	Highmark Govt Money Market Fund	146,091.82	Various 0.00 %	146,091.82 146,091.82	1.00 0.00 %	146,091.82 0.00	0.09 % 0.00	Aaa AAA	0.00 0.00
<b>Total Money Market Fund FI</b>		<b>146,091.82</b>	<b>0.00 %</b>	<b>146,091.82</b> <b>146,091.82</b>	<b>0.00 %</b>	<b>146,091.82</b> <b>0.00</b>	<b>0.09 %</b> <b>0.00</b>	<b>Aaa</b> <b>AAA</b>	<b>0.00</b> <b>0.00</b>
<b>NEGOTIABLE CD</b>									
89112XA62	Toronto Dominion Bank Yankee CD 0.5% Due 6/21/2013	800,000.00	11/30/2012 0.25 %	801,123.64 800,282.29	100.04 0.25 %	800,282.29 1,688.89	0.50 % 0.00	P-1 A-1+	0.14 0.14
<b>Total Negotiable CD</b>		<b>800,000.00</b>	<b>0.25 %</b>	<b>801,123.64</b> <b>800,282.29</b>	<b>0.25 %</b>	<b>800,282.29</b> <b>1,688.89</b>	<b>0.50 %</b> <b>0.00</b>	<b>Aaa</b> <b>AAA</b>	<b>0.14</b> <b>0.14</b>
<b>US CORPORATE</b>									
459200GR6	IBM Corp Note 2.1% Due 5/6/2013	1,225,000.00	01/27/2011 1.00 %	1,255,269.75 1,225,182.57	100.02 1.18 %	1,225,186.20 12,505.21	0.78 % 3.63	Aa3 AA-	0.02 0.02
91159HGY0	US Bancorp Callable Note Cont 8/13/13 1.375% Due 9/13/2013	2,665,000.00	Various 1.32 %	2,668,966.65 2,665,359.18	100.31 0.29 %	2,673,237.52 4,885.84	1.68 % 7,878.34	A1 A+	0.37 0.29
254687AW6	Walt Disney Corp Note 4.5% Due 12/15/2013	1,720,000.00	Various 1.23 %	1,873,880.60 1,754,371.58	102.62 0.31 %	1,765,000.37 29,240.00	1.12 % 10,628.79	A2 A	0.63 0.61
24422ERA9	John Deere Capital Corp Note 1.6% Due 3/3/2014	440,000.00	02/28/2011 1.63 %	439,564.40 439,878.38	101.07 0.32 %	444,715.92 1,134.22	0.28 % 4,837.54	A2 A	0.84 0.84
665859AK0	Northern Trust Company Note 4.625% Due 5/1/2014	1,850,000.00	10/20/2010 1.33 %	2,058,421.00 1,909,247.40	104.18 0.44 %	1,927,381.80 42,781.25	1.23 % 18,134.40	A1 A+	1.00 0.97
36962G4C5	General Electric Capital Corp Note 5.9% Due 5/13/2014	3,075,000.00	Various 2.88 %	3,411,681.00 3,165,059.42	105.67 0.41 %	3,249,241.80 84,665.00	2.09 % 84,182.38	A1 AA+	1.04 0.99
74005PAQ7	Praxair Note 5.25% Due 11/15/2014	850,000.00	09/24/2010 1.60 %	973,471.00 896,096.93	107.23 0.54 %	911,443.95 20,577.08	0.58 % 15,347.02	A2 A	1.55 1.47



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
<b>US CORPORATE</b>									
09247XAD3	Blackrock Inc Note 3.5% Due 12/10/2014	1,630,000.00	Various 2.84 %	1,674,920.75 1,646,076.29	104.91 0.44 %	1,710,080.26 22,344.59	1.09 % 64,003.97	A1 A+	1.61 1.56
713448BM9	Pepsico Inc. Note 3.1% Due 1/15/2015	2,530,000.00	Various 2.04 %	2,641,540.25 2,573,483.75	104.59 0.40 %	2,646,005.56 23,093.28	1.67 % 72,521.81	Aa3 A-	1.71 1.66
46625HHP8	JP Morgan Chase Note 3.7% Due 1/20/2015	2,550,000.00	Various 3.34 %	2,584,656.00 2,564,787.91	104.92 0.81 %	2,675,559.46 26,470.42	1.69 % 110,771.55	A2 A	1.73 1.66
459200HB0	IBM Corp Note 0.55% Due 2/6/2015	695,000.00	02/01/2012 0.72 %	691,601.45 692,996.84	100.21 0.43 %	696,446.99 902.53	0.44 % 3,450.15	Aa3 AA-	1.77 1.75
94980VAA6	Wells Fargo Bank Note 4.75% Due 2/9/2015	2,475,000.00	Various 3.65 %	2,584,316.50 2,519,241.11	106.88 0.84 %	2,645,178.53 26,778.13	1.67 % 125,937.42	A1 A+	1.78 1.70
084670AV0	Berkshire Hathaway Note 3.2% Due 2/11/2015	2,485,000.00	06/09/2010 2.65 %	2,545,012.75 2,507,940.87	104.90 0.43 %	2,606,792.34 17,671.11	1.64 % 98,851.47	Aa2 AA+	1.79 1.73
191216AX8	Coca Cola Company Note 0.75% Due 3/13/2015	2,090,000.00	Various 0.80 %	2,086,645.55 2,087,909.41	100.72 0.36 %	2,105,064.72 2,090.00	1.32 % 17,155.31	Aa3 AA-	1.87 1.85
06406JHB4	Bank of New York Mellon Note 4.95% Due 3/15/2015	2,360,000.00	Various 2.11 %	2,645,950.90 2,478,834.27	107.85 0.73 %	2,545,160.88 14,927.01	1.60 % 66,326.61	A1 A	1.87 1.80
717081DA8	Pfizer Inc. Note 5.35% Due 3/15/2015	1,550,000.00	02/18/2011 2.33 %	1,730,497.50 1,633,297.16	108.78 0.63 %	1,686,116.35 10,595.97	1.06 % 52,819.19	A1 AA	1.87 1.80
74005PAR5	Praxair Note 4.625% Due 3/30/2015	740,000.00	Various 2.58 %	807,780.55 767,106.12	107.70 0.58 %	797,001.47 2,947.15	0.50 % 29,895.35	A2 A	1.92 1.85
278642AB9	Ebay Inc Note 1.625% Due 10/15/2015	2,670,000.00	10/22/2010 1.66 %	2,665,327.50 2,667,688.23	102.54 0.58 %	2,737,708.53 1,928.33	1.72 % 70,020.30	A2 A	2.46 2.41
38259PAC6	Google Inc Note 2.125% Due 5/19/2016	1,315,000.00	11/15/2012 0.75 %	1,377,186.90 1,369,291.70	104.72 0.56 %	1,377,116.66 12,574.69	0.87 % 7,824.96	Aa2 AA	3.05 2.94
24422ERL5	John Deere Capital Corp Note 2% Due 1/13/2017	1,215,000.00	09/11/2012 1.05 %	1,263,733.65 1,256,679.28	103.88 0.93 %	1,262,189.39 7,290.00	0.80 % 5,510.11	A2 A	3.71 3.55
674599CB9	Occidental Petroleum Note 1.75% Due 2/15/2017	1,575,000.00	03/08/2013 1.13 %	1,612,532.25 1,611,250.66	103.16 0.90 %	1,624,798.35 5,818.75	1.02 % 13,547.69	A1 A	3.80 3.66
913017BU2	United Tech Corp Note 1.8% Due 6/1/2017	170,000.00	05/24/2012 1.82 %	169,853.80 169,880.54	103.28 0.98 %	175,572.26 1,275.00	0.11 % 5,691.72	A2 A	4.09 3.91
166764AA8	Chevron Corp. Callable Note Cont 11/5/17 1.104% Due 12/5/2017	550,000.00	11/28/2012 1.10 %	550,000.00 550,000.00	100.47 1.00 %	552,562.45 2,462.53	0.35 % 2,562.45	Aa1 AA	4.60 4.45
458140AL4	Intel Corp Note 1.35% Due 12/15/2017	1,940,000.00	12/12/2012 1.29 %	1,945,790.55 1,945,361.97	100.68 1.20 %	1,953,197.83 10,185.00	1.23 % 7,835.86	A1 A+	4.63 4.45
931142DF7	Wal-Mart Stores Note 1.125% Due 4/11/2018	1,130,000.00	04/04/2013 1.14 %	1,128,960.40 1,128,971.79	100.32 1.06 %	1,133,631.82 706.25	0.71 % 4,660.03	Aa2 AA	4.95 4.80
<b>Total US Corporate</b>		<b>41,495,000.00</b>	<b>1.93 %</b>	<b>43,387,561.65</b> <b>42,225,993.36</b>	<b>0.62 %</b>	<b>43,126,391.41</b> <b>385,849.34</b>	<b>27.27 %</b> <b>900,398.05</b>	<b>A1</b> <b>A+</b>	<b>1.96</b> <b>1.89</b>

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**COMPLIANCE WITH INVESTMENT POLICY**

*Assets managed by Chandler Asset Management are in full compliance with State law and with the City's investment policy.*

Category	Standard	Comment
Local Agency Bonds	No Limitation	Complies
Treasury Issues	No Limitation	Complies
Agency Issues	No Limitation	Complies
Banker's Acceptances	40% maximum; <180 days maturity	Complies
Commercial Paper	25% maximum; <270 days maturity; A-1/P-1/F-1 minimum ratings	Complies
Negotiable Certificates of Deposit	30% maximum; 5 years maximum maturity	Complies
Repurchase Agreements	No limitation; 1-year maximum maturity	Complies
Reverse Repurchase Agreements	20% maximum; <92 days maturity	Complies
Medium Term Notes	30% maximum; 5 years maximum maturity; A-rated or better	Complies
Money Market Mutual Funds	20% maximum; AAf/Aaaf, minimum rating	Complies
Collateralized Certificates of Deposits	5 years maximum maturity	Complies
Time Deposits	5 years maximum maturity	Complies
Mortgage Pass-throughs, CMOs and Asset Backed Securities	20% maximum; AA-rated issue; A-rated issuer	Complies
Local Agency Investment Fund - L.A.I.F.	Maximum program limitation	Complies
Prohibited Securities	Inverse floaters; Ranges notes, Interest-only strips from mortgaged backed securities; Zero interest accrual securities	Complies
Maximum maturity	5 years	Complies
Weighted Average Maturity	3 years	Complies



## Holdings Report Glossary

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**CUSIP** (Committee on Uniform Securities Identification Procedures) – A unique identification number assigned to all securities.

**Security Description** - The issuer name, coupon (periodic interest payment rate) and maturity.

**Par Value/Units** - The face value or number of units held in the portfolio.

**Purchase Date** - The settlement date on which the security was purchased.

**Book Yield** - The YTM that equates the current amortized value of the security to its periodic future cash flows.

**Cost Value** - The value at which the securities were purchased, excluding purchased interest.

**Book Value** - The value at which an asset is carried on a balance sheet. To calculate, take the cost of an asset +/- net accretion/amortization.

**Mkt Price** - The current fair value market price.

**Mkt YTM** – The internal rate of return that equates the periodic future cash flows (interest payments and redemption value) to the market price, assuming that all cash flows are invested at the YTM rate.

**Market Value** - The current fair value of an investment as determined by transactions between willing buyers and sellers.

**Accrued Int.** - The interest that has accumulated on a bond since the last interest payment up to, but not including, the settlement date.

**% of Port.** - The % of the portfolio that the security represents based on market value, including accrued interest.

**Gain/Loss** – The unrealized gain or loss on the security, compared to either cost or amortized value, as of the date of the report.

**Moody** - The Moody's rating for the security.



## Holdings Report Glossary (continued)

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**S&P** - The Standard and Poor's rating for the security.

**Term (yrs)** - The time, in years, until maturity.

**Duration** - The weighted average time to maturity of a bond where the weights are the present values of future cash flows. Duration measures the price sensitivity of a bond to changes in interest rates.

CITY OF MORENO VALLEY  
Treasurer's Cash and Investments Report

**BOND PROCEEDS WITH FISCAL AGENTS**

Account Name	Account Number	Investment	Issuer	Purchase Date	Maturity Date	Market Value	Stated Rate	Yield	Price	% of Portfolio
<b>Wells Fargo Community Facilities Disctrict 87-1 (1A-1)</b>										
special tax funds	22631800	money market fund	WF Govt Fund	04/30/13	05/01/13	694,083	0.01%	0.01%	1.00000	6.840%
reserve fund	22631804	money market fund	WF Govt Fund	04/30/13	05/01/13	1,029,084	0.01%	0.01%	1.00000	10.142%
admin exp acct	22631805	money market fund	WF Govt Fund	04/30/13	05/01/13	377	0.01%	0.01%	1.00000	0.004%
debt service acct	22631809	money market fund	WF Govt Fund	04/30/13	05/01/13	535,991	0.01%	0.01%	1.00000	5.282%
special tax funds	22631900	money market fund	WF Govt Fund	04/30/13	05/01/13	212,423	0.01%	0.01%	1.00000	2.093%
reserve fund	22631904	money market fund	WF Govt Fund	04/30/13	05/01/13	365,372	0.01%	0.01%	1.00000	3.601%
admin exp acct	22631905	money market fund	WF Govt Fund	04/30/13	05/01/13	8	0.01%	0.01%	1.00000	0.000%
						2,837,338				
<b>Wells Fargo CFD # 5</b>										
Series B Revenue	22333500	money mkt fund	WF Govt Fund	04/30/13	05/01/13	29,487	0.01%	0.01%	1.00000	0.291%
Series A Principal	22333501	money mkt fund	WF Govt Fund	04/30/13	05/01/13		0.01%	2.71%	1.00000	0.000%
Series B reserve	22333503	money mkt fund	WF Govt Fund	04/30/13	05/01/13	537,958	0.01%	0.01%	1.00000	5.302%
Series B admin fund	22333504	money mkt fund	WF Govt Fund	04/30/13	05/01/13	127	0.01%	0.01%	1.00000	0.001%
						567,572				
<b>Wells Fargo 2007 Redevelopment Agency Tax Allocation Bonds Series A</b>										
debt service fund	22631700	money mkt fund	WF Govt Fund	04/30/13	05/01/13	1	0.01%	0.01%	1.00000	0.000%
						1				
<b>Wells Fargo 2005 Lease Revenue Bond</b>										
interest account	18042801	money mkt fund	WF Govt Fund	04/30/13	05/01/13	950,351	0.01%	0.01%	1.00000	9.366%
reserve fund	18042804	money mkt fund	WF Govt Fund	04/30/13	05/01/13	2,992,703	0.01%	0.01%	1.00000	29.494%
construction fund	18042806	money mkt fund	WF Govt Fund	04/30/13	05/01/13	8	0.01%	0.01%	1.00000	0.000%
						3,943,062				
<b>Wells Fargo 2007 Taxable Lease Revenue Bonds - Electric Utility</b>										
interest fund	22277601	money mkt fund	WF Govt Fund	04/30/13	05/01/13	689,761	0.01%	0.01%	1.00000	6.798%
construction fund	22277604	money mkt fund	WF Govt Fund	04/30/13	05/01/13	2,056,858	0.01%	0.01%	1.00000	20.271%
						2,746,619				
<b>Wells Fargo Automall Refinancing</b>										
revenue fund	20350300	revenue	WF Govt Fund	04/30/13	05/01/13	18,288	0.01%	0.01%	1.00000	0.180%
interest account	20350301	interest	WF Govt Fund	04/30/13	05/01/13	0	0.01%	0.01%	1.00000	0.000%
principal fund	20350302	principal	WF Govt Fund	04/30/13	05/01/13	1	0.01%	0.01%	1.00000	0.000%
reserve fund	20350303	reserve	WF Govt Fund	04/30/13	05/01/13	34,019	0.01%	0.01%	1.00000	0.335%
admin fund	20350304	reserve	WF Govt Fund	04/30/13	05/01/13	26	0.01%	0.01%	1.00000	0.000%
						52,334				
Totals						10,146,926				

Type	Summary of Bond Proceeds with Fiscal Agents	
1	Construction Funds	2,746,627
2	Principal & Interest Accounts	554,407
3	Debt Service Reserve Funds	5,865,643
4	Custody Accounts	0
5	Arbitrage Rebate Accounts	0
6	Other Accounts	980,249
Total Fiscal Agent Funds		10,146,926

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## DEFERRED COMPENSATION FUNDS

### Nationwide

Fund	Market Value as of Mar 31, 2013	Fund	Market Value as of Mar 31, 2013	Fund	Market Value as of Mar 31, 2013
Liquid Savings	\$1,113,068	Drey SmCap I		N B Socially Responsive Fund	29,854
Nationwide Fixed (Part Time Employee)	542,771	American Century Balanced	36	DFA US Micro Cap Port	85,696
Liquid Savings (Part Time Employees)	285,923	Am Century Growth	60,475	Federated Kaufmann Fund	102,547
Certificates of Deposit 1 year	30,060	Am Century Select	112,890	Invesco Mid Cap Core Equity	24,893
Certificates of Deposit 3 years	21,657	JP Morgan Mid Cap Value A	795,899	Nationwide Ret Inc Inst Svc	324
Certificates of Deposit 5 years	77,463	Vanguard Index 500	100,262	Nationwide InvDes Mod Cons Fund SC	29,867
Bond Fund of America	69,057	Vanguard Institutional Index	501,365	Nationwide InvDes Mod Aggr Fund	885,017
Growth Fund of America	95,415	Vanguard Wellington	18,551	Nationwide InvDes Aggr Fund	65,931
Investment Co. of America	34,396	Vanguard Windsor II	61,276	Nationwide InvDes Mod Fd	574,905
Income Fund of America	115,916	Vanguard Total Bond Index	219,360	Nationwide Inv Des Cons	90,590
Brown Cap Mgmt Inc SM Co	51,049	Washington Mutual Inv	73,105	Nationwide Large Cap Growth	50,272
Fidelity Independence	1,952	Templeton Foreign I		Nationwide Inter Val Inst Svc	60,668
Fidelity Equity Income	51,660	EuroPacific Growth	296,172	Nationwide US Sm Cap Val Ins Svc	1,274
Fidelity Magellan	226,464	Stable Fund C	2,499,977	Nationwide Dest 2020 Inst Svc	131,144
Fidelity Puritan	89,347	PBHG Growth Fund		Nationwide Dest 2025 Inst Svc	152,423
Fidelity Contrafund	250,870	DWS High Income Fund A	89,237	Nationwide Dest 2030 Inst Svc	3,353
Janus Fund	63,410	DWS Eq Divd A	61,840	Nationwide Dest 2045 Inst Svc	5,491
Janus Advisor Forty	47,964	Oppenheimer Global Fund A	274,076	<b>Total Nationwide Deferred</b>	<b>\$10,627,212</b>

### ICMA

Fund	Market Value as of Mar 31, 2013	Fund	Market Value as of Mar 31, 2013
Aggressive Oppor.	\$229,404	VT Royce Premeir	4,386
International	218,175	VT Ranier Small/Mid Cap Eq	41,480
All Equity Growth	146,622	VT Fidelity Contrafund	163,510
Growth and Income	239,513	VT Vantagepoint Overseas Equity Index Fund	86,433
Broad Market	75,879	VT Fidelity Diversified International	87,015
500 Stock Index	108,054	VT Allianz NFJ Div Value	73,582
Equity Income	338,454	Vantage Growth Fund	253,299
Asset Allocation	0	VT Fidelity Puritan	6,412
Core Bond	76,821	VT Calvert Equity Portfolio	0
Cash Management	21,848	VT IR Price Growth Stock Adv	19,045
Plus Fund	966,270	VT Nuveen Real Estate Secs	64,686
Savings Oriented	0	VT IR Price Small Cap Value	131,391
Conservative Growth	169,973	VT Vantagepoint MS Ret Inc	34,198
Traditional Growth	241,967	VT Vantagepoint Inflation Protected Securities	80,145
Long-Term Growth	388,444	VT Oppenheimer Main Street	1,883
Milestone 2010	23,214	VT Vantagepoint Mid/Sm Index	23,116
Milestone 2015	903	VT PIMCO Total Return	117,070
Milestone 2020	51,028	VT PIMCO High Yield	62,080
Milestone 2025	26,706	VT Harbor International Admi	21,401
Milestone 2030	15,223	VT Harbour Mid Cap Growth Admin	5,163
Milestone 2035	18,334		
Milestone 2040	6,574		
		<b>Total ICMA</b>	<b>\$4,639,701</b>

### Summary by Plan

Deferred Compensation Plan	Market Value as of Mar 31, 2013
Total Nationwide	\$10,627,212
Total ICMA	4,639,701
<b>Total Deferred Compensation Plans</b>	<b>\$15,266,913</b>

### Summary by Investment Type

Investment Type	Market Value as of Mar 31, 2013
Savings Deposits and CD's	\$4,493,456
Mutual Funds	10,773,457
<b>Total Deferred Compensation Plans</b>	<b>\$15,266,913</b>

# BOND MARKET REVIEW

A MONTHLY REVIEW OF  
FIXED INCOME MARKETS



## WHAT'S INSIDE

Market Summary . . . . . 1  
Yield Curve  
Current Yields

Economic Round-Up . . . . . 2  
Credit Spreads  
Economic Indicators

What Is The Fed's Next . . . . 3  
Move?

Since 1988, Chandler Asset Management has specialized in the management of fixed income portfolios. Chandler's mission is to provide fully customizable, client-centered portfolio management that preserves principal, manages risk and generates income in our clients' portfolios.

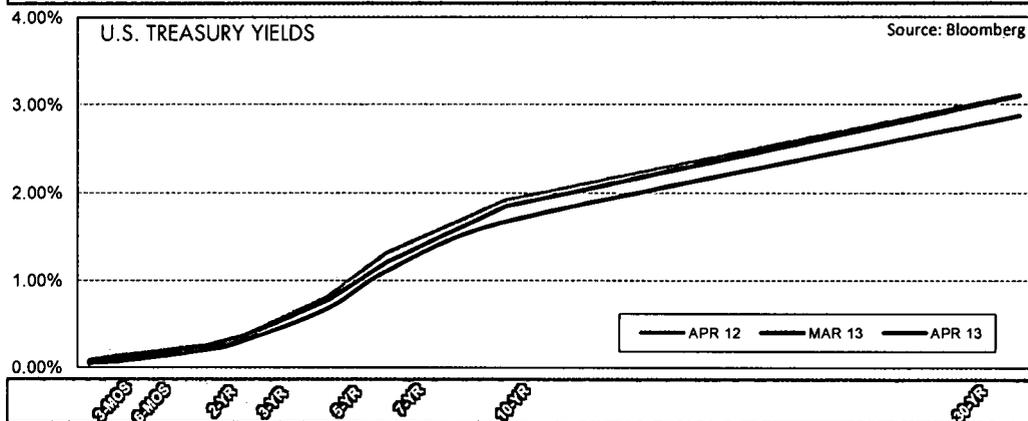
## Market Summary

Recent economic data has been somewhat lackluster, although job growth was better than expected in April. Nonfarm payrolls rose 165,000 in the month, exceeding the consensus forecast of 153,000. The net revisions in nonfarm payrolls for February and March were up 114,000. Average nonfarm payroll growth for the first four months of this year has been 195,000 per month. The unemployment rate remains elevated but improved to 7.5% in April from 7.6% in March. Meanwhile, recent manufacturing trends have decelerated and housing trends may have lost some momentum after a relatively strong start to the year. Consumer spending has held up pretty well in spite of this year's increase in payroll taxes, but trends may be softening. Overall, the economy is not showing much positive momentum, which may suggest that the impact of fiscal tightening has begun to trickle through the economy.

Yields declined in April, reflecting weaker than expected economic data. Yields also continue to be influenced by the Fed's accommodative monetary policy.

The Federal Open Market Committee left policy rates unchanged at its April 30-May 1 meeting, as expected. The Fed noted that the economy continues to grow at a moderate pace, but cautioned that fiscal policy has been restraining growth. The Fed also highlighted that the housing market has continued to strengthen, while the labor market has also shown some improvement, though unemployment remains unfavorably high. The Fed will continue to purchase mortgage-backed securities at a pace of \$40 billion per month and longer-term Treasury securities at a pace of \$45 billion per month. However, for the first time, the Fed officially stated that it may increase or reduce the pace of its asset purchases, depending on the outlook for the labor market and inflation. With the core inflation rate at just 1.9% in March (well below the Fed's trigger rate for policy action of 2.5%), we believe the Fed's current focus is primarily on growth.

### TREASURY YIELD CURVE FLATTENED IN APRIL



Yields declined in April, reflecting weaker than expected economic data.

TREASURY YIELDS	4/30/2013	3/31/2013	CHANGE
3 Month	0.05	0.07	(0.02)
2 Year	0.21	0.24	(0.03)
3 Year	0.31	0.35	(0.04)
5 Year	0.68	0.77	(0.09)
7 Year	1.11	1.21	(0.10)
10 Year	1.67	1.85	(0.18)
30 Year	2.88	3.10	(0.22)

Source: Bloomberg

## Economic Roundup

### Consumer Prices

In March, overall CPI inflation declined to 1.5% on a year-over-year basis from 2.0% in February. The year-over-year Core CPI (CPI less food and energy) edged down to 1.9% from 2.0%. The core inflation rate is slightly below the Fed's long-term goal of 2.0% and remains below the trigger rate for policy action of 2.5%.

### Retail Sales

In March, Retail Sales rose 2.8% on a year-over-year basis. However, on a month-over-month basis, Retail Sales declined 0.4% in March. Overall, recent consumer spending trends have held up well in spite of headwinds from higher payroll taxes, rising gas prices, a delay in tax refunds, and ongoing uncertainty about the government's fiscal policy. However, trends may be decelerating.

### Labor Markets

The April employment report showed that payrolls increased by 165,000 (better than the 153,000 consensus estimate). The unemployment rate fell to 7.5% from 7.6%. Private payrolls increased 176,000 (slightly ahead of expectations), while government jobs fell 11,000 in April. The net revisions in nonfarm payrolls for February and March were up 114,000. Overall, improvement in the labor market remains moderate.

### Housing Starts

Single-family housing starts declined 4.8% in March to 619,000 from 650,000 in February. Multi-family starts rose 31.1% in March. Housing permits dropped 3.9% in the month which was weaker than expected. Recent housing data suggests that the housing market may have lost some momentum after a relatively strong start to the year.

## Credit Spreads Were Tighter

CREDIT SPREADS	Spread to Treasuries (%)	One Month Ago (%)	Change
3-month top-rated commercial paper	0.11	0.10	0.01
2-year A corporate note	0.51	0.54	(0.03)
5-year A corporate note	0.81	0.83	(0.02)
5-year Agency note	0.17	0.17	0.00

Source: Bloomberg

Data as of 4/30/13

## Economic Data Continues to Indicate Slow Growth

ECONOMIC INDICATOR	Current Release	Prior Release	One Year Ago
Trade Balance	(38.8) \$Bln MAR 13	(43.6) \$Bln FEB 13	(51.7) \$Bln MAR 12
GDP	2.5% MAR 13	0.4% DEC 12	2.0% MAR 12
Unemployment Rate	7.5% APR 13	7.6% MAR 13	8.1% APR 12
Prime Rate	3.25% APR 13	3.25% MAR 13	3.25% APR 12
CRB Index	288.13 APR 13	296.39 MAR 13	305.95 APR 12
Oil (West Texas Int.)	\$93.46 APR 13	\$97.23 MAR 13	\$104.87 APR 12
Consumer Price Index (y/o/y)	1.5% MAR 13	2.0% FEB 13	2.7% MAR 12
Producer Price Index (y/o/y)	1.1% MAR 13	1.7% FEB 13	2.8% MAR 12
Dollar/EURO	1.32 APR 13	1.28 MAR 13	1.32 APR 12

Source: Bloomberg

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Page 2

# What Is The Fed's Next Move?

Investors' bias has shifted rather dramatically over the past month, as disappointing economic data has fueled speculation that the Fed may accelerate the pace of its asset purchases to provide additional stimulus to the economy. This notion is driven by the fact that the Fed has clearly linked its guidance for policy action to economic markers and moved away from its previous calendar-based guidance. The Fed has said since December that an exceptionally low fed funds rate will be appropriate as long as unemployment remains above 6.5% or until inflation looks set to exceed 2.5%. With unemployment currently at 7.5%, and core CPI at 1.9%, the economy appears ripe for further stimulus. However, just weeks ago, some market participants were beginning to think that the Fed would scale back its quantitative easing (QE) program before the end of this year. The recent deceleration of economic growth has made the outlook for QE uncertain.

Fed policymakers seem conflicted by the data. For example, in early April, Federal Reserve Bank of St. Louis President James Bullard said he favored reducing monthly asset purchases by \$10 to \$15 billion increments. However, just a few weeks later, Mr. Bullard spoke at a conference in New York and warned that inflation remained too low and suggested that the Fed could increase its rate of asset purchases. Richmond Fed President Jeffrey Lacker, who was strongly opposed to additional QE last September, said at the end of April that he would give serious thought to increasing stimulus if disinflation persists. Nevertheless, we believe current monetary policy is largely being steered by Fed Chairman Bernanke, Vice Chairman Yellen, and New York Fed President Dudley, who have all been supportive of QE.

As long as unemployment remains unfavorably high and consumer prices remain under control, the Fed is likely to remain focused on growth. The

statement from last week's Federal Open Market Committee meeting indicates that the Fed may increase or reduce the pace of its asset purchases, depending on the outlook for the labor market and inflation. For now, the Fed will continue to purchase mortgage-backed securities at a pace of \$40 billion per month and longer-term Treasury securities at a pace of \$45 billion per month. We believe this program is likely to remain on track through the end of this year, and that it is premature to speculate about a reduction in QE.

Why has investor rhetoric recently shifted toward increased QE? We believe the data speaks for itself. As reflected in the tables below, there was a rather dramatic reversal in economic data for March (which was released on a lagged basis throughout the month of April), after a string of positive data for February. Though one month does not necessarily indicate a trend, we believe the impact of fiscal tightening at home and abroad is beginning to negatively impact economic growth. Not only have we seen weaker economic data in the U.S., but fundamental concerns about the growth trajectory in Europe have increased

JANUARY ECONOMIC DATA (SIGNS OF IMPROVEMENT)		
Positive	Neutral	Negative
ISM Manufacturing up 3.1 points to 53.1.	Nonfarm payrolls advanced 148,000.	Consumer Confidence down 8.3 points to 58.4.
ISM Non-Manufacturing Index at 55.2.	Core CPI at 1.9%.	Housing Starts declined 8.1%.
Leading Economic Indicators up 0.5%.	PPI at 1.4%.	Chicago Fed National Activity Index at -0.56.
New Home Sales up 14.1%.		
Existing Home Sales up 0.8%.		
Retail sales rose 0.2%.		

FEBRUARY ECONOMIC DATA (MOSTLY POSITIVE)		
Positive	Neutral	Negative
ISM Manufacturing Index at 54.2.	Core CPI at 2.0%.	New Home Sales down 7.6%.
Consumer Confidence up 10 points to 68.0.	PPI 1.8%.	
Nonfarm payrolls up by 332,000.		
ISM Non-Manufacturing Index up 1 point to 56.0.		
Retail Sales up 1.0%		
Leading Economic Indicators up 0.5%.		
Existing Home Sales up 0.2%.		
Housing Starts up 7.3%.		
Chicago Fed National Activity Index at 0.76.		

MARCH ECONOMIC DATA (BELOW EXPECTATIONS)		
Positive	Neutral	Negative
Housing Starts up 7.0%.	PPI at 1.1%.	Nonfarm Payrolls up just 138,000.
New Home Sales rose 1.5%.	Core CPI at 1.9%.	ISM Non-Manufacturing Index fell 1.6 points to 54.4.
		ISM Manufacturing Index fell 2.9 points to 51.3.
		Consumer Confidence fell more than 6 points to 61.9.
		Retail Sales declined 0.4%.
		Leading Economic Indicators at -0.1%.
		Existing Home Sales fell 0.6%.
		Chicago Fed National Activity Index fell to -0.23.

Source: Bloomberg

with the ECB cutting policy rates last week and hinting at the possibility of providing additional credit measures to fuel growth. This week, the European Union warned that a recession in the euro zone is likely to continue through the rest of this year. In the U.S., we believe the impact of sequestration (which went into effect on March 1st) may have begun to ripple through the economy over the past two months. We also suspect that rising healthcare costs and the recent increase in payroll taxes have put pressure on consumer spending.

In addition to the deceleration in economic growth during the first quarter, corporate earnings results for the period were also somewhat disappointing. So far, more than 80% of companies in the S&P 500 Index have reported their first quarter 2013 earnings results. According to data compiled by Bloomberg, of those companies that have reported, more than half have posted lower than expected sales for the period. While first quarter earnings per share have been largely better than expected, we believe a lot of the upside has been driven by low-quality factors such as accounting adjustments and share repurchases. In addition, year-over-year earnings growth was generally weak in the first quarter, up just 2.4% on average (compared to 9.2% in the fourth quarter). Sales actually declined 1.4% year-over-year on average, according to Bloomberg data, compared to 3.6% growth in the fourth quarter. Weak topline results are particularly worrisome, considering that revenues are much more difficult than earnings to manipulate with accounting treatments. In addition, we believe management guidance has been more negative than prior quarters, and many companies continue to focus on cost-cutting rather than growth initiatives. Overall, we would characterize first quarter corporate earnings season as being rather lackluster, adding fuel to the speculation that the Fed could step in to provide further stimulus.

## We believe the impact of fiscal tightening at home and abroad is beginning to negatively impact economic growth.

The Fed's most recent statement asserted that "fiscal policy is restraining economic growth." This language was more intense than the Fed's previous comment in March that fiscal policy had become "somewhat more restrictive." If fiscal tightening is to blame for the deceleration in March economic data, we believe economic growth is poised to decelerate further, considering that cost-cutting from sequestration still unfolding. However, there is also the possibility that the government will intervene and replace sequestration with a watered down package of spending cuts. We believe last week's better than expected jobs report for April (and the upward revision to payrolls for March and February) reduces the probability of the government making revisions to sequestration and reduces the probability of the Fed adding stimulus. In fact, we believe the rhetoric could shift back toward tapering of asset purchases if the employment report for May is strong.

Our base case scenario assumes that domestic economic growth remains slow and the Fed remains highly accommodative for at least the next 6 months. We also believe sequestration is likely to remain in place over the intermediate-term, and that restrictive fiscal policy will continue to be a drag on the economy. However, we expect that an ongoing recovery in housing through the second half of this year will provide a modest tailwind to economic growth.

- Shelly Henbest  
VP, Credit Analyst

#### RISKS AND OTHER IMPORTANT CONSIDERATIONS

This report is provided for informational purposes only and should not be construed as specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of publication, but may become outdated or superseded at any time without notice. Any opinions or views expressed are based on current market conditions and are subject to change. This report may contain forecasts and forward-looking statements which are inherently limited and should not be relied upon as an indicator of future results. Past performance is not indicative of future results. This report is not intended to constitute an offer, solicitation, recommendation or advice regarding any securities or investment strategy and should not be regarded by recipients as a substitute for the exercise of their own judgment.

Fixed income investments are subject to interest, credit, and market risk. Interest rate risk: the value of fixed income investments will decline as interest rates rise. Credit risk: the possibility that the borrower may not be able to repay interest and principal. Low rated bonds generally have to pay higher interest rates to attract investors willing to take on greater risk. Market risk: the bond market in general could decline due to economic conditions, especially during periods of rising interest rates.



## Council District Neighborhood Budget Meetings

- District 1 Council Member Jesse Molina: Monday, May 13, 6:30 p.m.  
(Faith Baptist Church)
- District 2 Council Member Richard Stewart: Wednesday, May 15, 6:30 p.m.  
(Ayres Hotel & Spa)
- District 3 Mayor Tom Owings: Thursday, May 16, 6:30 p.m.  
(Moreno Christian Assembly)
- District 4 Mayor Pro Tem Marcelo Co: Friday, May 17, 6:30 p.m.  
(Badger Springs Middle School)
- District 5 Council Member Victoria Baca: Saturday, May 18, 9:00 a.m.  
(CRC)

### Agenda

Welcome	<del>Mayor/Mayor Pro Tem/Council Member</del>
Staff Introductions and Opening Remarks	City Manager Henry Garcia
Introduction to City Budget	Assistant City Manager Michelle Dawson
Proposed 2-Year Budget	Chief Financial Officer Rick Teichert
Review District CIP Projects	Public Works Director Ahmad Ansari
Question and Answer	



CITY COUNCIL  
MORENO VALLEY  
RECEIVED  
Financial & Management  
13 MAR 27 PM 2: Services Department

## MEMORANDUM

To: Mayor and City Council  
Henry Garcia, City Manager

From: Rick Teichert, Financial & Management Services Director/City Treasurer

Date: March 13, 2013

Subject: Monthly Investment Report – January 2013

Attached is the Monthly Investment Report (Treasurer's Cash and Investments Report) for the month ended January 31, 2013. All investments comply with California Government Code Section 53601 as to the types of investments allowed and the limits of each type. In addition, all investments comply with the City's annually adopted Investment Policy.

The investments managed by Chandler Asset Management totaled \$149,506,732 and achieved a Yield to Maturity (YTM) for January 2013 of 1.26%. This compares to a YTM in December 2012 of 1.31% and a YTM in January 2012 of 1.43%. In addition, the City maintained \$15,538,247 in the State Local Agency Investment Fund Pool with a YTM of 0.34%.

Rates of return on fixed income investments continue to remain soft, reflecting the current efforts by the Federal Reserve to energize the economy. Staff does not anticipate any significant increase in the near future. The Federal Reserve Board has recently stated that they intend to keep rates low for the next two years.

The December 2012 Quarterly Investment Report was presented at a regular City Council meeting on February 26, 2013. Submitting this January 2013 Monthly Investment Report by internal memorandum ensures that the Council and City Manager are kept apprised of the City's investments between the regular quarterly reports.

Please contact me [REDACTED] or Brooke McKinney [REDACTED] with any questions.

Attachments:

Attachment 1 – Treasurers Cash and Investments Report – January 2013  
Attachment 2 – Chandler Asset Management Bond Review – February 2013

c: Brooke McKinney, Treasury Operations Division Manager

**CITY OF MORENO VALLEY**

**Treasurer's Cash and Investments Report**

**January 2013**

General Portfolio	Cost Value	Market Value	Par Value	Average Maturity	Average Yield to Maturity	Average Duration
Bank Accounts	2,143,415	2,143,415	2,143,415			
State of California LAIF Pool	15,538,247	15,538,247	15,538,247	0.66	0.34%	
Investments	153,341,641	153,877,809	149,506,732	2.30	1.26%	2.18
<b>Total General Portfolio</b>	<b>171,023,303</b>	<b>171,559,471</b>	<b>167,188,394</b>	<b>Years</b>		<b>Years</b>

Bond Proceeds with Fiscal Agents	Market Value
Construction Funds	3,371,950
Principal & Interest Accounts	1,551,388
Debt Service Reserve Funds	5,246,365
Custody Accounts	0
Arbitrage Rebate Accounts	0
Other Accounts	6,894
<b>Total Bond Proceeds</b>	<b>10,176,597</b>

Deferred Compensation Funds	Market Value as of Dec 31, 2012
Nationwide	10,169,288
ICMA	4,346,428
<b>Total Deferred Compensation Funds</b>	<b>14,515,716</b>

**Total Investment Portfolio** 196,251,784

1. I hereby certify that the investments are in compliance with the investment policy adopted by the City Council. There are no items of non-compliance for this period.
2. The market values for the specific investments in the General Portfolio are provided by the City's investment advisor, Chandler Asset Management.
3. The market value for LAIF is provided by the State Treasurer.
4. The market values for investments held by fiscal agents and the deferred compensation plans are provided by each respective trustee or fiscal agent.
5. The City has the ability to meet its budgeted expenditures for the next six months pending any future action by City Council or any unforeseen catastrophic event.

  
 Richard Teichert  
 City Treasurer

Attachment 1



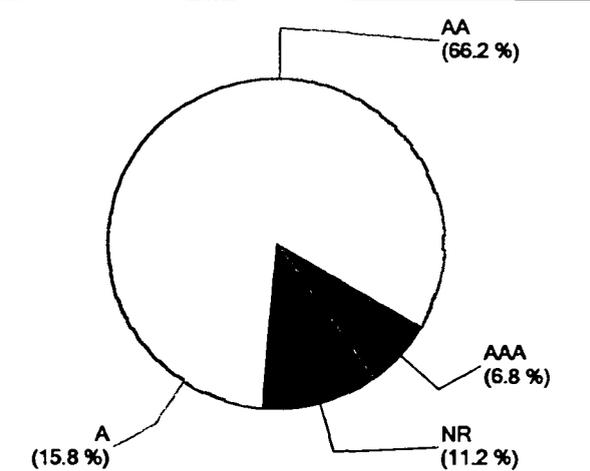
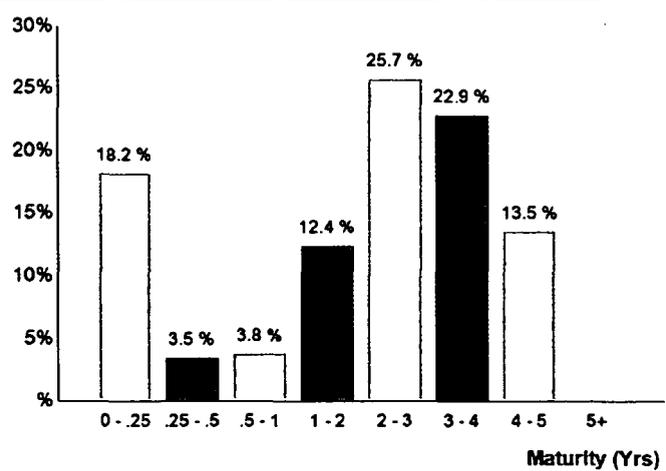
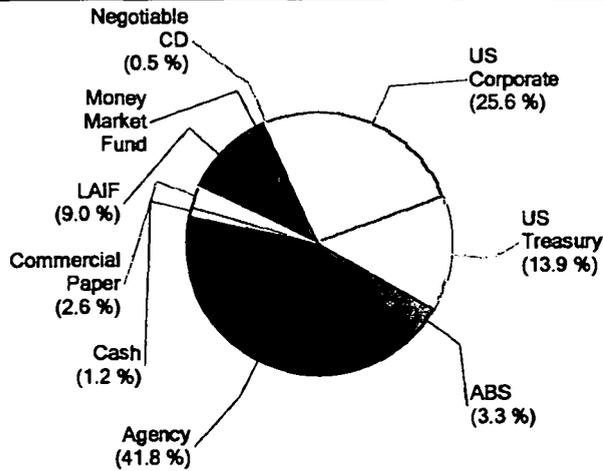
**PORTFOLIO CHARACTERISTICS      ACCOUNT SUMMARY      TOP ISSUERS**

Average Duration	2.18
Average Coupon	1.87 %
Average Purchase YTM	1.26 %
Average Market YTM	0.53 %
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.30 yrs
Average Life	2.24 yrs

	Beg. Values as of 12/31/12	End Values as of 1/31/13
Market Value	162,935,757	171,559,471
Accrued Interest	807,934	784,349
<b>Total Market Value</b>	<b>163,743,691</b>	<b>172,343,820</b>
Income Earned	181,597	174,495
Cont/WD		
Par	158,187,131	167,188,394
Book Value	160,020,346	168,938,426
Cost Value	162,022,173	171,023,303

Issuer	% Portfolio
Government of United States	13.9 %
Federal Farm Credit Bank	11.0 %
Federal National Mortgage Assoc	10.7 %
Federal Home Loan Mortgage Corp	9.3 %
Local Agency Investment Fund	9.0 %
Federal Home Loan Bank	7.7 %
Tennessee Valley Authority	3.0 %
Highmark US Govt Money Market F	2.1 %
	<b>66.7 %</b>

**SECTOR ALLOCATION      MATURITY DISTRIBUTION      CREDIT QUALITY (S&P)**



MV00231654



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
<b>ABS</b>									
47787RAC4	John Deere Owner Trust 2012-B A3 0.53% Due 7/15/2016	1,625,000.00	08/28/2012 0.53 %	1,624,949.79 1,624,955.10	100.07 0.53 %	1,626,186.25 382.78	0.94 % 1,231.15	Aaa NR	3.45 1.79
89231NAC7	Toyota Auto Receivable 2012-B A3 0.46% Due 7/15/2016	1,620,000.00	09/18/2012 0.46 %	1,619,845.94 1,619,864.13	99.95 0.51 %	1,619,254.80 331.20	0.94 % (609.33)	Aaa AAA	3.45 1.77
43814CAC3	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	2,525,000.00	01/16/2013 0.48 %	2,524,867.44 2,524,868.57	99.88 0.54 %	2,521,944.75 269.33	1.46 % (2,923.82)	NR AAA	3.81 2.09
<b>Total ABS</b>		<b>5,770,000.00</b>	<b>0.49 %</b>	<b>5,769,663.17</b> <b>5,769,687.80</b>	<b>0.53 %</b>	<b>5,767,385.80</b> <b>983.31</b>	<b>3.35 %</b> <b>(2,302.00)</b>	<b>Aaa</b> <b>AAA</b>	<b>3.61</b> <b>1.92</b>
<b>AGENCY</b>									
880591CW0	Tennessee Valley Authority Note 6% Due 3/15/2013	1,225,000.00	03/17/2010 1.65 %	1,379,797.13 1,230,948.29	100.64 0.75 %	1,232,821.63 27,766.67	0.73 % 1,873.34	Aaa AA+	0.12 0.12
31331GVD8	FFCB Note 2.2% Due 4/8/2013	1,000,000.00	05/08/2009 2.20 %	1,000,000.00 1,000,000.00	100.38 0.14 %	1,003,831.00 6,905.56	0.59 % 3,831.00	Aaa AA+	0.18 0.19
880591DW9	Tennessee Valley Authority Note 4.75% Due 8/1/2013	3,750,000.00	03/15/2010 1.90 %	4,097,325.00 3,800,944.75	102.22 0.31 %	3,833,088.75 89,062.50	2.28 % 32,144.00	Aaa AA+	0.50 0.49
31331KET3	FFCB Note 0.98% Due 9/23/2013	1,970,000.00	03/28/2011 1.10 %	1,964,227.90 1,968,512.48	100.52 0.18 %	1,980,145.50 6,864.36	1.15 % 11,633.02	Aaa AA+	0.64 0.64
31331GTJ8	FFCB Note 2.625% Due 4/17/2014	1,000,000.00	10/05/2010 1.02 %	1,055,660.00 1,018,999.53	102.92 0.21 %	1,029,155.00 7,583.33	0.60 % 10,155.47	Aaa AA+	1.21 1.19
31331JQA4	FFCB Note 1.9% Due 6/2/2014	2,850,000.00	06/08/2010 1.96 %	2,843,074.50 2,847,677.16	102.22 0.23 %	2,913,327.00 8,874.58	1.70 % 65,649.84	Aaa AA+	1.33 1.32
31331GL80	FFCB Note 3% Due 9/22/2014	1,575,000.00	03/17/2010 2.47 %	1,610,689.50 1,587,942.58	104.53 0.23 %	1,646,336.48 16,931.25	0.97 % 58,393.90	Aaa AA+	1.64 1.60
3136FPLV7	FNMA Callable Note 1X 3/24/2011 1.57% Due 9/24/2014	2,025,000.00	09/26/2011 0.65 %	2,080,181.25 2,055,319.37	102.13 0.27 %	2,068,081.88 11,215.69	1.21 % 12,762.51	Aaa AA+	1.65 1.62
3133EADW5	FFCB Note 0.55% Due 8/17/2015	3,450,000.00	04/27/2012 0.60 %	3,444,862.95 3,446,044.81	100.13 0.50 %	3,454,516.05 8,644.17	2.01 % 8,471.24	Aaa AA+	2.54 2.52
313370JB5	FHLB Note 1.75% Due 9/11/2015	1,200,000.00	08/04/2011 1.15 %	1,228,608.00 1,218,180.79	103.53 0.39 %	1,242,364.80 8,166.67	0.73 % 24,184.01	Aaa AA+	2.61 2.54
3133ECBJ2	FFCB Note 0.43% Due 11/16/2015	3,100,000.00	12/24/2012 0.45 %	3,098,233.00 3,098,293.35	99.95 0.45 %	3,098,456.20 1,258.94	1.80 % 162.85	Aaa AA+	2.79 2.77
3135G0SB0	FNMA Note 0.375% Due 12/21/2015	3,100,000.00	11/26/2012 0.45 %	3,092,777.00 3,093,190.85	99.79 0.45 %	3,093,384.60 1,291.67	1.80 % 193.75	Aaa AA+	2.89 2.87
31331J6C2	FFCB Note 2.35% Due 12/22/2015	2,000,000.00	03/28/2011 2.27 %	2,007,240.00 2,004,413.51	105.43 0.46 %	2,108,590.00 5,091.67	1.23 % 104,176.49	Aaa AA+	2.89 2.80
3136FPDC8	FNMA Callable Note 1X 3/8/2011 2% Due 3/8/2016	1,765,000.00	08/24/2011 1.22 %	1,825,645.40 1,806,394.05	104.67 0.48 %	1,847,420.21 14,021.94	1.08 % 41,026.16	Aaa AA+	3.10 3.00
313372YS7	FHLB Note 2.45% Due 3/30/2016	2,150,000.00	07/07/2011 1.87 %	2,206,631.00 2,187,808.65	106.00 0.54 %	2,278,984.95 17,704.65	1.33 % 91,176.30	Aaa AA+	3.16 3.04



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
<b>AGENCY</b>									
3137EACT4	FHLMC Note 2.5% Due 5/27/2016	1,200,000.00	06/14/2011 1.86 %	1,235,992.80 1,224,134.71	106.42 0.55 %	1,277,035.20 5,333.33	0.74 % 52,900.49	Aaa AA+	3.32 3.19
313373SZ6	FHLB Note 2.125% Due 6/10/2016	3,350,000.00	Various 1.42 %	3,456,779.50 3,425,877.88	105.27 0.54 %	3,526,642.15 10,084.90	2.05 % 100,764.27	Aaa AA+	3.36 3.24
31359MS61	FNMA Note 5.375% Due 7/15/2016	2,700,000.00	10/13/2011 1.29 %	3,206,106.90 3,068,184.00	116.46 0.56 %	3,144,344.40 6,450.00	1.83 % 76,160.40	Aaa AA+	3.45 3.21
3137EACW7	FHLMC Note 2% Due 8/25/2016	3,475,000.00	09/14/2011 1.19 %	3,610,316.50 3,572,478.83	104.98 0.59 %	3,648,030.68 30,116.67	2.13 % 75,551.85	Aaa AA+	3.57 3.43
3135G0CM3	FNMA Note 1.25% Due 9/28/2016	1,300,000.00	Various 1.22 %	1,301,462.70 1,301,215.06	102.34 0.60 %	1,330,405.70 5,552.08	0.78 % 29,190.64	Aaa AA+	3.66 3.56
3135G0ES8	FNMA Note 1.375% Due 11/15/2016	3,400,000.00	01/24/2012 1.17 %	3,431,885.20 3,425,140.95	102.66 0.66 %	3,490,419.60 9,869.44	2.03 % 65,278.65	Aaa AA+	3.79 3.68
3135G0GY3	FNMA Note 1.25% Due 1/30/2017	3,425,000.00	02/09/2012 1.10 %	3,449,368.88 3,444,621.52	101.97 0.75 %	3,492,482.78 118.92	2.03 % 47,861.26	Aaa AA+	4.00 3.90
3133787M7	FHLB Note 1.05% Due 2/27/2017	1,720,000.00	02/27/2012 1.03 %	1,721,582.40 1,721,288.62	100.95 0.81 %	1,736,322.80 7,725.67	1.01 % 15,034.18	Aaa AA+	4.08 3.96
3137EADC0	FHLMC Note 1% Due 3/8/2017	3,490,000.00	03/14/2012 1.29 %	3,441,314.50 3,449,959.59	100.76 0.81 %	3,516,461.18 13,863.06	2.05 % 66,501.59	Aaa AA+	4.10 4.00
313378WF4	FHLB Note 1.125% Due 3/10/2017	3,435,000.00	04/24/2012 1.05 %	3,447,228.60 3,445,291.26	101.24 0.82 %	3,477,556.22 15,135.47	2.03 % 32,264.96	Aaa AA+	4.11 3.99
3137EADF3	FHLMC Note 1.25% Due 5/12/2017	3,300,000.00	05/29/2012 1.06 %	3,330,600.90 3,326,420.36	101.76 0.83 %	3,358,040.40 9,052.08	1.95 % 31,620.04	Aaa AA+	4.28 4.15
313379VE6	FHLB Note 1.01% Due 6/19/2017	915,000.00	07/26/2012 0.82 %	923,363.10 922,479.08	100.62 0.86 %	920,705.03 1,078.18	0.53 % (1,774.05)	Aaa AA+	4.38 4.28
3137EADH9	FHLMC Note 1% Due 6/29/2017	3,150,000.00	Various 0.85 %	3,171,475.20 3,169,684.23	100.69 0.84 %	3,171,810.60 2,800.00	1.84 % 2,126.37	Aaa AA+	4.41 4.30
3133EAY28	FFCB Note 0.83% Due 9/21/2017	1,645,000.00	09/18/2012 0.83 %	1,645,000.00 1,645,000.00	99.62 0.91 %	1,638,801.64 4,930.43	0.95 % (6,198.36)	Aaa AA+	4.64 4.53
3137EADL0	FHLMC Note 1% Due 9/29/2017	1,050,000.00	10/25/2012 0.92 %	1,053,983.70 1,053,775.08	100.48 0.90 %	1,055,011.65 3,558.33	0.61 % 1,236.57	Aaa AA+	4.66 4.53
<b>Total Agency</b>		<b>69,715,000.00</b>	<b>1.23 %</b>	<b>71,361,413.51</b> <b>70,560,221.34</b>	<b>0.57 %</b>	<b>71,614,574.08</b> <b>357,052.21</b>	<b>41.76 %</b> <b>1,054,352.74</b>	<b>Aaa</b> <b>AA+</b>	<b>3.01</b> <b>2.93</b>
<b>CASH</b>									
90CASH\$00	Cash Custodial Cash Account	2,143,414.78	Various 0.00 %	2,143,414.78 2,143,414.78	1.00 0.00 %	2,143,414.78 0.00	1.24 % 0.00	NR NR	0.00 0.00
<b>Total Cash</b>		<b>2,143,414.78</b>	<b>N/A</b>	<b>2,143,414.78</b> <b>2,143,414.78</b>	<b>0.00 %</b>	<b>2,143,414.78</b> <b>0.00</b>	<b>1.24 %</b> <b>0.00</b>	<b>NR</b> <b>NR</b>	<b>0.00</b> <b>0.00</b>



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
<b>COMMERCIAL PAPER</b>									
40427RR52	HSBC USA Inc Discount CP 0.26% Due 4/5/2013	1,250,000.00	12/19/2012 0.26 %	1,249,043.05 1,249,431.25	99.95 0.26 %	1,249,431.25 0.00	0.72 % 0.00	P-1 A-1	0.18 0.18
89233GS15	Toyota Motor Credit Discount CP 0.265% Due 5/1/2013	3,200,000.00	Various 0.27 %	3,195,971.54 3,197,903.54	99.93 0.27 %	3,197,903.54 0.00	1.86 % 0.00	P-1 A-1+	0.25 0.25
<b>Total Commercial Paper</b>		<b>4,450,000.00</b>	<b>0.27 %</b>	<b>4,445,014.59</b> <b>4,447,334.79</b>	<b>0.27 %</b>	<b>4,447,334.79</b> <b>0.00</b>	<b>2.58 %</b> <b>0.00</b>	<b>P1</b> <b>A-1</b>	<b>0.23</b> <b>0.23</b>
<b>LAIF</b>									
90LAIF\$00	Local Agency Investment Fund State Pool	15,538,247.48	Various 0.29 %	15,538,247.48 15,538,247.48	1.00 0.29 %	15,538,247.48 2,411.92	9.02 % 0.00	NR NR	0.00 0.00
<b>Total LAIF</b>		<b>15,538,247.48</b>	<b>0.29 %</b>	<b>15,538,247.48</b>	<b>0.29 %</b>	<b>15,538,247.48</b> <b>2,411.92</b>	<b>9.02 %</b> <b>0.00</b>	<b>NR</b> <b>NR</b>	<b>0.00</b> <b>0.00</b>
<b>MONEY MARKET FUND FI</b>									
431114701	Highmark Govt Money Market Fund	3,631,731.83	Various 0.00 %	3,631,731.83 3,631,731.83	1.00 0.00 %	3,631,731.83 0.00	2.11 % 0.00	Aaa AAA	0.00 0.00
<b>Total Money Market Fund FI</b>		<b>3,631,731.83</b>	<b>0.00 %</b>	<b>3,631,731.83</b>	<b>0.00 %</b>	<b>3,631,731.83</b> <b>0.00</b>	<b>2.11 %</b> <b>0.00</b>	<b>Aaa</b> <b>AAA</b>	<b>0.00</b> <b>0.00</b>
<b>NEGOTIABLE CD</b>									
89112XA62	Toronto Dominion Bank Yankee CD 0.5% Due 6/21/2013	800,000.00	11/30/2012 0.25 %	801,123.64 800,774.92	100.10 0.25 %	800,774.92 700.00	0.47 % 0.00	P-1 A-1+	0.39 0.39
<b>Total Negotiable CD</b>		<b>800,000.00</b>	<b>0.25 %</b>	<b>801,123.64</b> <b>800,774.92</b>	<b>0.25 %</b>	<b>800,774.92</b> <b>700.00</b>	<b>0.47 %</b> <b>0.00</b>	<b>Aaa</b> <b>AAA</b>	<b>0.39</b> <b>0.39</b>
<b>US CORPORATE</b>									
931142CL5	Wal-Mart Stores Note 4.25% Due 4/15/2013	3,260,000.00	Various 1.54 %	3,491,366.25 3,277,237.31	100.76 0.52 %	3,284,935.74 40,795.29	1.93 % 7,698.43	Aa2 AA	0.20 0.21
459200GR6	IBM Corp Note 2.1% Due 5/6/2013	1,225,000.00	01/27/2011 1.00 %	1,255,269.75 1,228,432.28	100.45 0.38 %	1,230,533.33 6,073.96	0.72 % 2,101.05	Aa3 AA-	0.26 0.26
91159HGY0	US Bancorp Callable Note Cont 8/13/13 1.375% Due 9/13/2013	2,665,000.00	Various 1.32 %	2,668,966.65 2,665,700.36	100.53 0.38 %	2,679,015.24 14,046.77	1.56 % 13,314.88	A1 A+	0.62 0.53
254687AW6	Walt Disney Corp Note 4.5% Due 12/15/2013	1,720,000.00	Various 1.23 %	1,873,880.60 1,767,788.56	103.56 0.41 %	1,781,161.48 9,890.00	1.04 % 13,372.92	A2 A	0.87 0.86
24422ERA9	John Deere Capital Corp Note 1.6% Due 3/3/2014	440,000.00	02/28/2011 1.63 %	439,564.40 439,843.01	101.26 0.44 %	445,529.04 2,894.22	0.26 % 5,686.03	A2 A	1.08 1.07
665859AK0	Northern Trust Company Note 4.625% Due 5/1/2014	1,850,000.00	10/20/2010 1.33 %	2,058,421.00 1,923,694.03	105.04 0.57 %	1,943,173.40 21,390.63	1.14 % 19,479.37	A1 A+	1.25 1.21
36962G4C5	General Electric Capital Corp Note 5.9% Due 5/13/2014	3,075,000.00	Various 2.88 %	3,411,681.00 3,186,320.13	106.80 0.57 %	3,284,066.18 39,308.75	1.93 % 97,746.05	A1 AA+	1.28 1.24



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
<b>US CORPORATE</b>									
74005PAQ7	Praxair Note 5.25% Due 11/15/2014	850,000.00	09/24/2010 1.60 %	973,471.00 903,384.01	108.27 0.60 %	920,255.90 9,420.83	0.54 % 16,871.89	A2 A	1.79 1.71
09247XAD3	Blackrock Inc Note 3.5% Due 12/10/2014	1,630,000.00	Various 2.84 %	1,674,920.75 1,648,509.61	105.47 0.54 %	1,719,174.04 8,082.09	1.00 % 70,664.43	A1 A+	1.86 1.80
713448BM9	Pepsico Inc. Note 3.1% Due 1/15/2015	2,530,000.00	Various 2.04 %	2,641,540.25 2,579,685.78	104.72 0.67 %	2,649,324.92 3,485.78	1.54 % 69,639.14	Aa3 A-	1.96 1.91
46625HHP8	JP Morgan Chase Note 3.7% Due 1/20/2015	2,550,000.00	Various 3.34 %	2,584,656.00 2,566,880.31	105.36 0.95 %	2,686,751.40 2,882.92	1.56 % 119,871.09	A2 A	1.97 1.91
459200HB0	IBM Corp Note 0.55% Due 2/6/2015	695,000.00	02/01/2012 0.72 %	691,601.45 692,720.86	99.94 0.58 %	694,585.09 1,858.16	0.40 % 1,864.23	Aa3 AA-	2.02 1.99
94980VAA6	Wells Fargo Bank Note 4.75% Due 2/9/2015	2,475,000.00	Various 3.65 %	2,584,316.50 2,525,308.08	107.55 0.97 %	2,661,907.05 56,168.75	1.58 % 136,598.97	A1 A+	2.02 1.91
084670AV0	Berkshire Hathaway Note 3.2% Due 2/11/2015	2,485,000.00	06/09/2010 2.65 %	2,545,012.75 2,511,077.18	105.18 0.62 %	2,613,802.52 37,551.11	1.54 % 102,725.34	Aa2 AA+	2.03 1.95
191216AX8	Coca Cola Company Note 0.75% Due 3/13/2015	2,090,000.00	Various 0.80 %	2,086,645.55 2,087,636.19	100.61 0.46 %	2,102,684.22 6,008.76	1.22 % 15,048.03	Aa3 AA-	2.11 2.09
06406JHB4	Bank of New York Mellon Note 4.95% Due 3/15/2015	2,360,000.00	Various 2.11 %	2,645,950.90 2,494,319.26	108.69 0.81 %	2,565,119.41 44,132.00	1.51 % 70,800.15	A1 A	2.12 2.00
717081DA8	Pfizer Inc. Note 5.35% Due 3/15/2015	1,550,000.00	02/18/2011 2.33 %	1,730,497.50 1,644,151.40	109.70 0.74 %	1,700,317.45 31,327.22	1.00 % 56,166.05	A1 AA	2.12 2.00
74005PAR5	Praxair Note 4.625% Due 3/30/2015	740,000.00	Various 2.58 %	807,780.55 770,562.34	108.50 0.67 %	802,891.87 11,503.40	0.47 % 32,329.53	A2 A	2.16 2.06
278642AB9	Ebay Inc Note 1.625% Due 10/15/2015	2,670,000.00	10/22/2010 1.66 %	2,665,327.50 2,667,458.86	102.74 0.60 %	2,743,029.84 12,775.21	1.60 % 75,570.98	A2 A	2.70 2.64
38259PAC6	Google Inc Note 2.125% Due 5/19/2016	1,315,000.00	11/15/2012 0.75 %	1,377,186.90 1,373,629.19	104.44 0.76 %	1,373,450.44 5,588.75	0.80 % (178.75)	Aa2 AA	3.30 3.18
24422ERL5	John Deere Capital Corp Note 2% Due 1/13/2017	1,215,000.00	09/11/2012 1.05 %	1,263,733.65 1,259,420.94	103.22 1.16 %	1,254,086.55 1,215.00	0.73 % (5,334.39)	A2 A	3.95 3.79
913017BU2	United Tech Corp Note 1.8% Due 6/1/2017	170,000.00	05/24/2012 1.82 %	169,853.80 169,873.42	102.13 1.29 %	173,617.94 510.00	0.10 % 3,744.52	A2 A	4.33 4.15
166764AA8	Chevron Corp. Callable Note Cont 11/5/17 1.104% Due 12/5/2017	550,000.00	11/28/2012 1.10 %	550,000.00 550,000.00	99.96 1.11 %	549,791.55 944.53	0.32 % (208.45)	Aa1 AA	4.85 4.70
458140AL4	Intel Corp Note 1.35% Due 12/15/2017	1,940,000.00	12/12/2012 1.29 %	1,945,790.55 1,945,644.51	99.66 1.42 %	1,933,450.56 3,637.51	1.12 % (12,193.95)	A1 A+	4.87 4.69
<b>Total US Corporate</b>		<b>42,050,000.00</b>	<b>1.95 %</b>	<b>44,137,435.25</b> <b>42,879,277.62</b>	<b>0.69 %</b>	<b>43,792,655.16</b> <b>371,491.64</b>	<b>25.63 %</b> <b>913,377.54</b>	<b>A1</b> <b>A+</b>	<b>1.91</b> <b>1.84</b>
<b>US TREASURY</b>									
912828NP1	US Treasury Note 1.75% Due 7/31/2015	4,050,000.00	04/06/2011 1.99 %	4,009,355.36 4,026,531.33	103.50 0.34 %	4,191,750.00 195.79	2.43 % 165,218.67	Aaa AA+	2.50 2.45

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### COMPLIANCE WITH INVESTMENT POLICY

*Assets managed by Chandler Asset Management are in full compliance with State law and with the City's investment policy.*

Category	Standard	Comment
Local Agency Bonds	No Limitation	Complies
Treasury Issues	No Limitation	Complies
Agency Issues	No Limitation	Complies
Banker's Acceptances	40% maximum; <180 days maturity	Complies
Commercial Paper	25% maximum; <270 days maturity; A-1/P-1/F-1 minimum ratings	Complies
Negotiable Certificates of Deposit	30% maximum; 5 years maximum maturity	Complies
Repurchase Agreements	No limitation; 1-year maximum maturity	Complies
Reverse Repurchase Agreements	20% maximum; <92 days maturity	Complies
Medium Term Notes	30% maximum; 5 years maximum maturity; A-rated or better	Complies
Money Market Mutual Funds	20% maximum; AAAf/Aaaf, minimum rating	Complies
Collateralized Certificates of Deposits	5 years maximum maturity	Complies
Time Deposits	5 years maximum maturity	Complies
Mortgage Pass-throughs, CMOs and Asset Backed Securities	20% maximum; AA-rated issue; A-rated issuer	Complies
Local Agency Investment Fund - L.A.I.F.	Maximum program limitation	Complies
Prohibited Securities	Inverse floaters; Ranges notes, Interest- only strips from mortgaged backed securities; Zero interest accrual securities	Complies
Maximum maturity	5 years	Complies



## Holdings Report Glossary

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**CUSIP** (Committee on Uniform Securities Identification Procedures) – A unique identification number assigned to all securities.

**Security Description** - The issuer name, coupon (periodic interest payment rate) and maturity.

**Par Value/Units** - The face value or number of units held in the portfolio.

**Purchase Date** - The settlement date on which the security was purchased.

**Book Yield** - The YTM that equates the current amortized value of the security to its periodic future cash flows.

**Cost Value** - The value at which the securities were purchased, excluding purchased interest.

**Book Value** - The value at which an asset is carried on a balance sheet. To calculate, take the cost of an asset +/- net accretion/amortization.

**Mkt Price** - The current fair value market price.

**Mkt YTM** – The internal rate of return that equates the periodic future cash flows (interest payments and redemption value) to the market price, assuming that all cash flows are invested at the YTM rate.

**Market Value** - The current fair value of an investment as determined by transactions between willing buyers and sellers.

**Accrued Int.** - The interest that has accumulated on a bond since the last interest payment up to, but not including, the settlement date.

**% of Port.** - The % of the portfolio that the security represents based on market value, including accrued interest.

**Gain/Loss** – The unrealized gain or loss on the security, compared to either cost or amortized value, as of the date of the report.

**Moody** - The Moody's rating for the security.



## Holdings Report Glossary (continued)

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**S&P** - The Standard and Poor's rating for the security.

**Term (yrs)** - The time, in years, until maturity.

**Duration** - The weighted average time to maturity of a bond where the weights are the present values of future cash flows. Duration measures the price sensitivity of a bond to changes in interest rates.

## BOND PROCEEDS WITH FISCAL AGENTS

Account Name	Account Number	Investment	Issuer	Purchase Date	Maturity Date	Market Value	Stated Rate	Yield	Price	% of of Portfolio
<b>Wells Fargo Community Facilities District S7-1 (IA-1)</b>										
special tax funds	22631800	money market fund	WF Govt Fund	01/31/13	02/01/13	182,003	0.01%	0.01%	1.00000	1.788%
reserve fund	22631804	money market fund	WF Govt Fund	01/31/13	02/01/13	1,029,058	0.01%	0.01%	1.00000	10.112%
admin exp acct	22631805	money market fund	WF Govt Fund	01/31/13	02/01/13	377	0.01%	0.01%	1.00000	0.004%
debt service acct	22631809	money market fund	WF Govt Fund	01/31/13	02/01/13	535,977	0.01%	0.01%	1.00000	5.267%
special tax funds	22631900	money market fund	WF Govt Fund	01/31/13	02/01/13	105,197	0.01%	0.01%	1.00000	1.034%
reserve fund	22631904	money market fund	WF Govt Fund	01/31/13	02/01/13	365,363	0.01%	0.01%	1.00000	3.590%
admin exp acct	22631905	money market fund	WF Govt Fund	01/31/13	02/01/13	8	0.01%	0.01%	1.00000	0.000%
						2,217,983				
<b>Wells Fargo CFD # 5</b>										
Series B Revenue	22333500	money mkt fund	WF Govt Fund	01/31/13	02/01/13	6,483	0.01%	0.01%	1.00000	0.064%
Series B reserve	22333503	money mkt fund	WF Govt Fund	01/31/13	02/01/13	537,945	0.01%	0.01%	1.00000	5.286%
Series B admin fund	22333504	money mkt fund	WF Govt Fund	01/31/13	02/01/13	127	0.01%	0.01%	1.00000	0.001%
						544,555				
<b>Wells Fargo 2007 Redevelopment Agency Tax Allocation Bonds Series A</b>										
debt service fund	22631700	money mkt fund	WF Govt Fund	01/31/13	02/01/13	1,015,242	0.01%	0.01%	1.00000	9.976%
						1,015,242				
<b>Wells Fargo 2005 Lease Revenue Bond</b>										
bond fund	18042800	money mkt fund	WF Govt Fund	01/31/13	02/01/13	41	0.01%	0.01%	1.00000	0.000%
reserve fund	18042804	money mkt fund	WF Govt Fund	01/31/13	02/01/13	2,992,778	0.01%	0.01%	1.00000	29.408%
construction fund	18042806	money mkt fund	WF Govt Fund	01/31/13	02/01/13	1,315,143	0.01%	0.01%	1.00000	12.923%
						4,307,962				
<b>Wells Fargo 2007 Taxable Lease Revenue Bonds - Electric Utility</b>										
bond fund	22277600	money mkt fund	WF Govt Fund	01/31/13	02/01/13	3	0.01%	0.01%	1.00000	0.000%
construction fund	22277604	investment agrmnt		01/31/13	02/01/13	2,056,807	0.01%	0.01%	1.00000	20.211%
						2,056,810				
<b>Wells Fargo Automall Refinancing</b>										
revenue fund	20350300	revenue	WF Govt Fund	01/31/13	02/01/13	1	0.01%	0.01%	1.00000	0.000%
reserve fund	20350303	reserve	WF Govt Fund	01/31/13	02/01/13	34,018	0.01%	0.01%	1.00000	0.334%
admin fund	20350304	reserve	WF Govt Fund	01/31/13	02/01/13	26	0.01%	0.01%	1.00000	0.000%
						34,045				
<b>Totals</b>						<u>10,176,597</u>				
							0.335%			
							100.000%			

Type	Summary of Bond Proceeds with Fiscal Agents	
1	Construction Funds	3,371,950
2	Principal & Interest Accounts	1,551,388
3	Debt Service Reserve Funds	5,246,365
4	Custody Accounts	0
5	Arbitrage Rebate Accounts	0
6	Other Accounts	6,894
<b>Total Fiscal Agent Funds</b>		<u>10,176,597</u>

## DEFERRED COMPENSATION FUNDS

### Nationwide

Fund	Market Value as of Dec 31, 2012	Fund	Market Value as of Dec 31, 2012	Fund	Market Value as of Dec 31, 2012
Liquid Savings	\$1,094,674	Drey SmCap I	7	N B Socially Responsive Fund	25,864
Nationwide Fixed (Part Time Employee)	497,703	American Century Balanced	34	DFA US Micro Cap Port	63,400
Liquid Savings (Part Time Employees)	366,253	Am Century Growth	56,041	Federated Kaufmann Fund	89,956
Certificates of Deposit 1 year	30,036	Am Century Select	106,315	Invesco Mid Cap Core Equity	22,379
Certificates of Deposit 3 years	15,676	JJP Morgan Mid Cap Value A	681,883	Nationwide Ret Inc Inst Svc	219
Certificates of Deposit 5 years	82,990	Vanguard Index 500	90,751	Nationwide InvDes Mod Cons Fund SC	23,549
Bond Fund of America	61,931	Vanguard Institutional Index	461,976	Nationwide InvDes Mod Aggr Fund	789,056
Growth Fund of America	86,539	Vanguard Wellington	17,343	Nationwide InvDes Aggr Fund	55,237
Investment Co. of America	30,976	Vanguard Windsor II	55,592	Nationwide InvDes Mod Fd	525,025
Income Fund of America	124,355	Vanguard Total Bond Index	228,098	Nationwide Inv Des Cons	119,684
Brown Cap Mgmt Inc SM Co	43,498	Washington Mutual Inv	66,474	Nationwide Large Cap Growth	45,999
Fidelity Independence	1,770	Templeton Foreign I	0	Nationwide Inter Val Inst Svc	19,567
Fidelity Equity Income	37,288	EuroPacific Growth	279,976	Nationwide US Sm Cap Val Ins Svc	1,124
Fidelity Magellan	214,286	Stable Fund C	2,660,086	Nationwide Dest 2020 Inst Svc	120,403
Fidelity Puritan	82,669	PBHG Growth Fund		Nationwide Dest 2025 Inst Svc	97,576
Fidelity Contrafund	197,901	DWS High Income Fund A	90,051	Nationwide Dest 2030 Inst Svc	2,441
Janus Fund	57,261	DWS Eq Divd A	55,026	Nationwide Dest 2045 Inst Svc	258
Janus Advisor Forty	45,058	Oppenheimer Global Fund A	247,034	<b>Total Nationwide Deferred</b>	<b>\$10,169,288</b>

### ICMA

Fund	Market Value as of Dec 31, 2012	Fund	Market Value as of Dec 31, 2012
Aggressive Oppor. International	\$196,775	VT Royce Premer	4,121
All Equity Growth	208,427	VT Ranier Small/Mid Cap Eq	37,893
Growth and Income	131,093	VT Fidelity Contrafund	141,020
Broad Market	217,197	VT Vantagepoint Overseas Equity Index Fund	82,263
500 Stock Index	67,849	VT Fidelity Diversified International	83,479
Equity Income	78,576	VT Allianz NFJ Div Value	48,695
Asset Allocation	301,449	Vantage Growth Fund	232,308
Core Bond	77,173	VT Fidelity Puritan	5,960
Cash Management	21,548	VT Calvert Equity Portfolio	3
Plus Fund	1,025,742	VT TR Price Growth Stock Adv	19,382
Savings Oriented	20,463	VT Nuveen Real Estate Secs	40,712
Conservative Growth	162,489	VT TR Price Small Cap Value	115,258
Traditional Growth	226,467	VT Vantagepoint MS Ret Inc	34,243
Long-Term Growth	355,852	VT Vantagepoint Inflation Protected Securities	85,670
Milestone 2010	14,207	VT Vantagepoint Select Value	37
Milestone 2015	860	VT Vantagepoint Mid/Sm Index	17,602
Milestone 2020	35,813	VT PIMCO Total Return	116,541
Milestone 2025	24,366	VT PIMCO High Yield	60,336
Milestone 2030	12,823	VT Harbor International Admi	19,966
Milestone 2035	16,375	VT Harbour Mid Cap Growth Admin	
Milestone 2040	5,395	<b>Total ICMA</b>	<b>\$4,346,428</b>

### Summary by Plan

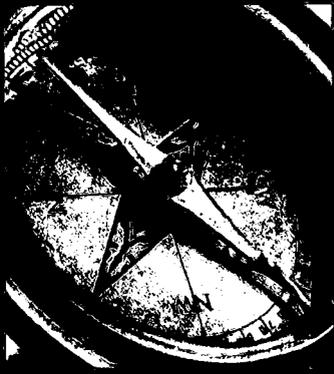
Deferred Compensation Plan	Market Value as of Dec 31, 2012
Total Nationwide	\$10,169,288
Total ICMA	4,346,428
<b>Total Deferred Compensation Plans</b>	<b>\$14,515,716</b>

### Summary by Investment Type

Investment Type	Market Value as of Dec 31, 2012
Savings Deposits and CD's	\$4,664,428
Mutual Funds	9,851,288
<b>Total Deferred Compensation Plans</b>	<b>\$14,515,716</b>

# BOND MARKET REVIEW

A MONTHLY REVIEW OF  
FIXED INCOME MARKETS



## WHAT'S INSIDE

- Market Summary ..... 1
  - Yield Curve
  - Current Yields
  
- Economic Round-Up ..... 2
  - Credit Spreads
  - Economic Indicators
  
- 4Q 2012 Corporate ..... 3
  - Earnings Review and 2013 Outlook

Since 1988, Chandler Asset Management has specialized in the management of fixed income portfolios. Chandler's mission is to provide fully customizable, client-centered portfolio management that preserves principal, manages risk and generates income in our clients' portfolios.

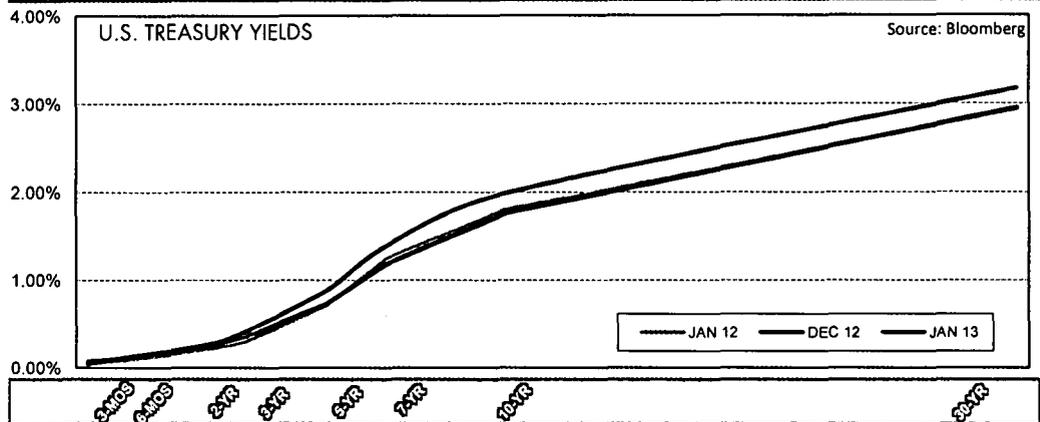
## Market Summary

Recent data suggests that first quarter economic growth is off to a slow start. Improvement in the labor market remained modest in January, with payrolls advancing just 157,000, and the unemployment rate edged up slightly to 7.9% from 7.8% in December. Manufacturing trends appear to have picked up slightly in January with a better than expected ISM manufacturing report. Meanwhile, higher payroll taxes, rising gas prices and uncertainty about the government's fiscal policy appears to be weighing on consumers. Housing data has remained mostly favorable, though lack of supply seems to be tempering sales volume. Government budget and spending issues remain largely unresolved. On February 4<sup>th</sup>, the President approved a bill to temporarily suspend the debt limit, giving lawmakers until mid-April to pass a budget or have their pay withheld.

Yields remained within a relatively tight range at low levels in January due to the Federal Reserve's accommodative monetary policy and continued European sovereign debt risk.

The Federal Open Market Committee left policy rates unchanged at its first meeting of the year on January 29<sup>th</sup> and 30<sup>th</sup>. The Committee will continue with quantitative easing, buying longer term Treasuries at a pace of \$45 billion per month and agency mortgage-backed securities at a pace of \$40 billion per month. The Fed has stated that an exceptionally low fed funds rate will be maintained as long as unemployment remains above 6.5% or until inflation looks set to exceed 2.5%. The Fed noted that growth in economic activity had recently weakened, but attributed it primarily to weather-related and other "transitory factors". The FOMC's statement indicated that "although strains in global financial markets have eased somewhat, the Committee continues to see downside risks to the economic outlook", which likely refers to ongoing uncertainty about fiscal policy in the US and abroad.

### TREASURY YIELD CURVE ROSE SLIGHTLY IN JANUARY



Yields remained within a relatively tight range at low levels in January, influenced by the Fed's accommodative monetary policy.

TREASURY YIELDS	1/31/2013	12/31/2012	CHANGE
3 Month	0.07	0.04	0.03
2 Year	0.26	0.25	0.01
3 Year	0.40	0.35	0.05
5 Year	0.88	0.72	0.16
7 Year	1.39	1.18	0.21
10 Year	1.99	1.76	0.23
30 Year	3.17	2.95	0.22

Source: Bloomberg

## Economic Roundup

### Consumer Prices

In December, overall CPI inflation fell to 1.7% on a year-over-year basis from 1.8% in November. The year-over-year Core CPI (CPI less food and energy) was unchanged at 1.9%. The core inflation rate remains below the Fed's long-term goal of 2.0% and well below the trigger rate for policy action of 2.5%.

### Retail Sales

In December, Retail Sales rose 4.7% on a year-over-year basis. On a month-over-month basis, Retail Sales rose 0.5% in December, better than the consensus forecast of 0.2%. Overall, recent consumer spending trends have been modest.

### Labor Markets

The January employment report showed that payrolls increased by 157,000, falling short of the consensus estimate of 175,000. However, payroll growth at the end of last year was stronger than previously believed with a cumulative upward revision to payroll growth in November and December of 156,000. Private payrolls advanced 166,000 in January while government jobs declined by 9,000. The unemployment rate edged up slightly to 7.9% in January from 7.8% in December, driven by an increase in the labor force. Overall, improvement in the labor market continues to be modest and reflects an overall slow pace of growth in the domestic economy.

### Housing Starts

Single-family housing starts rose 8.1% in December to 616,000 from 570,000 in November. Multifamily starts rose 20.3% in December and housing permits rose 0.3%. In our view, recent data suggests that the housing market continues to firm.

## Credit Spreads Tightened

CREDIT SPREADS	Spread to Treasuries (%)	One Month Ago (%)	Change
3-month top-rated commercial paper	0.10	0.17	(0.07)
2-year A corporate note	0.58	0.60	(0.02)
5-year A corporate note	0.82	0.86	(0.04)
5-year Agency note	0.21	0.24	(0.03)

Source: Bloomberg

Data as of 1/31/13

## Economic Data Continues to Indicate Slow Growth

ECONOMIC INDICATOR	Current Release	Prior Release	One Year Ago
Trade Balance	(48.7) \$Bln NOV 12	(42.1) \$Bln OCT 12	(48.8) \$Bln NOV 11
GDP	(0.1%) DEC 12	3.1% SEP 12	4.1% DEC 11
Unemployment Rate	7.9% JAN 13	7.8% DEC 12	8.3% JAN 12
Prime Rate	3.25% JAN 13	3.25% DEC 12	3.25% JAN 12
CRB Index	303.99 JAN 13	295.01 DEC 12	312.31 JAN 12
Oil (West Texas Int.)	\$97.49 JAN 13	\$91.82 DEC 12	\$98.48 JAN 12
Consumer Price Index (y/o/y)	1.7% DEC 12	1.8% NOV 12	3.0% DEC 11
Producer Price Index (y/o/y)	1.3% DEC 12	1.5% NOV 12	4.7% DEC 11
Dollar/EURO	1.36 JAN 13	1.32 DEC 12	1.31 JAN 12

Source: Bloomberg

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The information contained herein was obtained from sources we believe to be reliable, but we do not guarantee its accuracy. Opinions and forecasts regarding industries, companies, and/or the economy are all subject to change at any time, based on market and other conditions, and should not be construed as a recommendation.

Page 2

# 4Q 2012 Corporate Earnings Review and 2013 Outlook

## 4Q 2012 Corporate Earnings Review

Fourth quarter earnings have been generally better than expected. More than half of the companies in the S&P 500 Index have reported fourth quarter earnings thus far, and of those, nearly 75 percent have posted positive earnings surprises. Sales have also been generally better than expected with roughly two-thirds of companies posting positive sales surprises thus far. According to Bloomberg data, earnings growth has been nearly 9% in aggregate on a year-over-year basis. Financials, Materials, and Utilities have posted the largest year-over-year earnings growth rates, while Health Care, Industrials, and Telecommunications Services have posted year-over-year earnings declines, on average. In terms of earnings surprises, Financials have posted the biggest upside surprises, while Telecommunications Services have posted the most disappointing results. Forward-looking guidance for 2013 has been mixed, but overall analysts' earnings per share estimates for the year have declined slightly (-0.38%) since the unofficial start of earnings season on January 8<sup>th</sup>. In our view, this signals that guidance has been less favorable than expected, on average.

### *Thematic highlights from 4Q earnings season:*

- Recent trends suggest that banks' overall credit quality continues to improve, although net interest margins remain pressured by the low interest rate environment. Mortgage businesses continue to be a source of earnings strength, but refinancing activity may be slowing. Multiple banks are reducing headcount and remain focused on cost-cutting, especially as costs associated with increased regulation are likely to rise this year.

**Slow, but positive,  
economic growth  
should provide support  
for corporate earnings  
and credit quality  
this year**

- Sequestration is likely to provide a significant headwind to revenues this year for companies exposed to the defense industry, such as General Dynamics, Lockheed Martin and Raytheon. However, some companies in the defense industry expect that growth in other areas of their business and in foreign markets will help offset the impact of spending cuts in the US.
- Some companies including Constellation Brands and Texas Instruments have indicated that their businesses have been negatively impacted by uncertainties about government spending and by consumer anxiety stemming from the fiscal cliff and debt ceiling. Most retailers have yet to report their fourth quarter earnings, but some may report that such uncertainty and anxiety hindered results. Looking ahead, ongoing uncertainty about fiscal policy and the potential for significant spending cuts could be a headwind to consumer-related businesses this year, particularly in the first half of the year.
- Sales trends in Europe remain weak for many companies, but trends in emerging markets appear to be strengthening. In particular, Alcoa, DuPont, and 3M were among the companies that signaled improving trends in China.
- Share repurchase activity is likely to be aggressive this year as many companies, such as United Technologies and BlackRock, have authorized substantial share repurchase programs.

## 2013 Outlook

Over the next twelve months, we expect the economy will continue to grow at a slow pace. Momentum heading into the year was weak, following a 0.1% decline in GDP during the fourth quarter of 2012 (according to the advance estimate). Market participants are currently forecasting GDP growth of just 1.5% in the first quarter of 2013, though growth is expected to accelerate throughout the year for a full year average growth rate of 2.0%. Slow, but positive, economic growth should provide support for corporate earnings and credit quality this year, particularly as many companies have spent the past few years focusing on efficiency and strengthening their balance sheet.

However, we see a number of headwinds to the economy and corporate earnings this year. We anticipate headwinds to consumer spending from higher taxes (a 2% increase in payroll taxes due to the expiration of the payroll tax holiday), higher gas prices (average prices have risen more than 7% since the end of 2012), and weakening consumer confidence (which dropped to 58.6 in January from 66.7 in December). Government spending cuts are also likely to

put pressure on the overall economy. Federal defense spending declined 22.2% during the fourth quarter of 2012. Uncertainties about taxes and government spending remain, including whether or not across-the-board spending cuts, known as sequestration, will actually kick in on March 1<sup>st</sup>. The government is currently operating without a budget and without a ceiling on its debt. On February 4<sup>th</sup>, the President approved legislation suspending the debt ceiling through May 18<sup>th</sup>. The bill requires the Senate to pass a budget by mid-April and threatens to withhold lawmakers' pay if it fails to do so. These issues are likely to weigh on consumer confidence and economic growth for the next few months, but conditions should improve in the second half of the year with increased clarity from the government.

While we see potential challenges to the economy, there are several factors that should be positive for corporate earnings and the financial markets. The Federal Reserve's ongoing accommodation and continued improvement in the housing market should be positive for the economy. Reacceleration of growth in China, more stabilization in Europe, and the potential for an uptick in business capital spending should also have a positive impact. Corporate earnings comparisons should also get easier in the 4th quarter of the year, when companies cycle through disruptions from Hurricane Sandy and anxiety about the fiscal cliff. We believe the Federal Reserve's accommodative stance throughout the year will provide support for economic growth and financial market valuations. Recent housing market data has also been favorable, with prices firming and demand outpacing supply. In addition, recent data suggests that unemployment, manufacturing, and inflation may be stabilizing in the euro-zone. Throughout February, several European banks are expected to begin repaying their loans under the ECB's Longer Term Refinancing Operations program, which was implemented a year ago in order to avert a credit crunch. This is another indication that market conditions may be improving in the euro-zone. Moreover, manufacturing data out of Asia at the end of January suggested the region is also improving. The official purchasing managers' index from the China Federation of Logistics was 50.4 in January (a reading over 50 indicates expansion), while HSBC's China PMI reached a two-year high of 52.3 in January. Furthermore, recent comments from a number of corporate management teams suggest that China's growth is rebounding.

## We believe stockholder friendly transactions will be on the upswing in 2013, at the expense of bondholders

In terms of corporate credit, we believe quality remains robust, but fundamentals likely peaked in 2012. The benefits from cost cutting to improve profitability are largely behind us and we believe stockholder friendly transactions will be on the upswing in 2013 at the expense of bondholders. Debt financing is relatively inexpensive, and corporations are under pressure to support equity prices. As such, many companies have recently announced higher dividends and aggressive share repurchase programs, often funded through new debt issuances. M&A activity also poses a risk, especially as multinational corporations look to expand into emerging markets. For other companies, assets sales, restructurings, break-ups and/or spin-offs could put pressure on credit quality. We believe shareholder-friendly activity is the biggest threat to corporate credit quality this year, and thus, we will be looking to avoid names more exposed to event risk going forward.

- Shelly Henbest  
VP, Credit Analyst

#### RISKS AND OTHER IMPORTANT CONSIDERATIONS

This report is provided for informational purposes only and should not be construed as specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of publication, but may become outdated or superseded at any time without notice. Any opinions or views expressed are based on current market conditions and are subject to change. This report may contain forecasts and forward-looking statements which are inherently limited and should not be relied upon as an indicator of future results. Past performance is not indicative of future results. This report is not intended to constitute an offer, solicitation, recommendation or advice regarding any securities or investment strategy and should not be regarded by recipients as a substitute for the exercise of their own judgment.

Fixed income investments are subject to interest, credit, and market risk. Interest rate risk: the value of fixed income investments will decline as interest rates rise. Credit risk: the possibility that the borrower may not be able to repay interest and principal. Low rated bonds generally have to pay higher interest rates to attract investors willing to take on greater risk. Market risk: the bond market in general could decline due to economic conditions, especially during periods of rising interest rates.



CITY COUNCIL  
MORENO VALLEY  
RECEIVED

13 MAR 27 PM 2: 36 Financial & Management  
Services Department

## MEMORANDUM

To: Mayor and City Council  
Henry Garcia, City Manager

From: Rick Teichert, Financial & Management Services Director/City Treasurer

Date: March 25, 2013

Subject: Monthly Investment Report – February 2013

Attached is the Monthly Investment Report (Treasurer's Cash and Investments Report) for the month ended February 28, 2013. All investments comply with California Government Code Section 53601 as to the types of investments allowed and the limits of each type. In addition, all investments comply with the City's annually adopted Investment Policy.

The investments managed by Chandler Asset Management totaled \$150,276,255 and achieved a Yield to Maturity (YTM) for February 2013 of 1.24%. This compares to a YTM in January 2013 of 1.26% and a YTM in February 2012 of 1.40%. In addition, the City maintained \$14,038,247 in the State Local Agency Investment Fund Pool with a YTM of 0.33%.

Rates of return on fixed income investments continue to remain soft, reflecting the current efforts by the Federal Reserve to energize the economy. Staff does not anticipate any significant increase in the near future. The Federal Reserve Board has recently stated that they intend to keep rates low for the next two years.

The December 2012 Quarterly Investment Report was presented at a regular City Council meeting on February 26, 2013. Submitting this February 2013 Monthly Investment Report by internal memorandum ensures that the Council and City Manager are kept apprised of the City's investments between the regular quarterly reports.

Please contact me [REDACTED] or Brooke McKinney [REDACTED] with any questions.

Attachments:

Attachment 1 – Treasurers Cash and Investments Report – February 2013  
Attachment 2 – Chandler Asset Management Bond Review – March 2013

c: Brooke McKinney, Treasury Operations Division Manager

MV00231668

**CITY OF MORENO VALLEY**

**Treasurer's Cash and Investments Report**

**February 2013**

General Portfolio	Cost Value	Market Value	Par Value	Average Maturity	Average Yield to Maturity	Average Duration
Bank Accounts	5,342,041	5,342,041	5,342,041			
State of California LAIF Pool	14,038,247	14,038,247	14,038,247	0.66	0.33%	
Investments	151,536,205	154,228,866	150,276,255	2.28	1.24%	2.16
<b>Total General Portfolio</b>	<b>170,916,493</b>	<b>173,609,154</b>	<b>169,656,543</b>	<b>Years</b>		<b>Years</b>

Bond Proceeds with Fiscal Agents	Market Value
Construction Funds	2,056,833
Principal & Interest Accounts	580,833
Debt Service Reserve Funds	6,077,697
Custody Accounts	0
Arbitrage Rebate Accounts	0
Other Accounts	80,657
<b>Total Bond Proceeds</b>	<b>8,796,020</b>

Deferred Compensation Funds	Market Value as of Dec 31, 2012
Nationwide	10,169,288
ICMA	4,346,428
<b>Total Deferred Compensation Funds</b>	<b>14,515,716</b>

**Total Investment Portfolio** 196,920,890

1. I hereby certify that the investments are in compliance with the investment policy adopted by the City Council. There are no items of non-compliance for this period.
2. The market values for the specific investments in the General Portfolio are provided by the City's investment advisor, Chandler Asset Management.
3. The market value for LAIF is provided by the State Treasurer.
4. The market values for investments held by fiscal agents and the deferred compensation plans are provided by each respective trustee or fiscal agent.
5. The City has the ability to meet its budgeted expenditures for the next six months pending any future action by City Council or any unforeseen catastrophic event.

  
 Richard Teichert  
 City Treasurer

**Attachment 1**



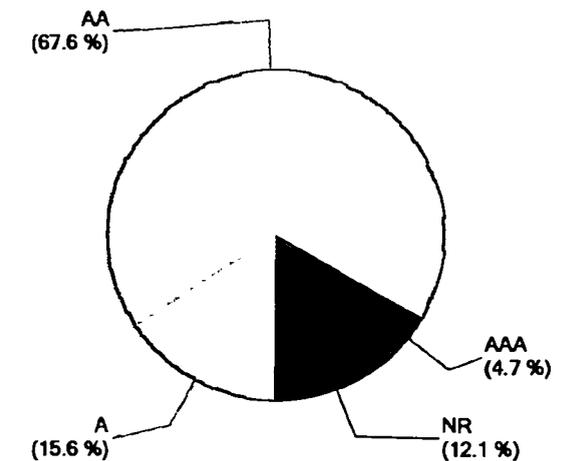
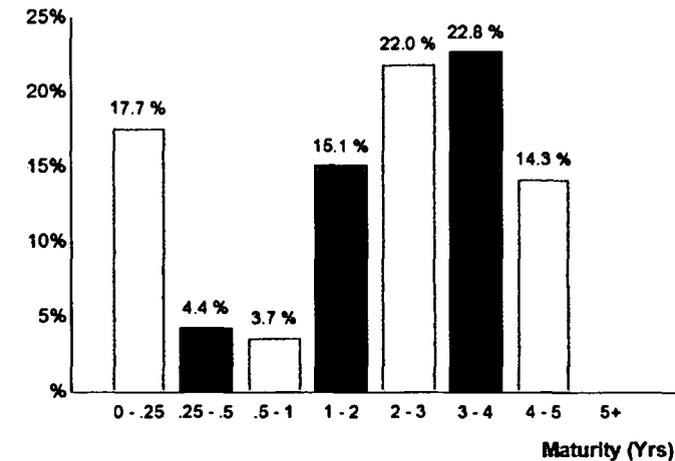
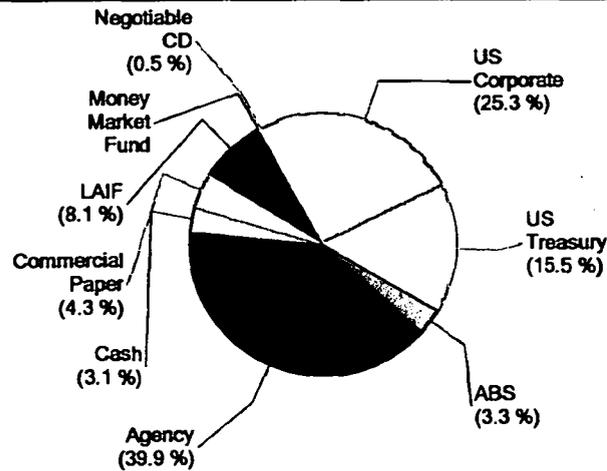
**PORTFOLIO CHARACTERISTICS      ACCOUNT SUMMARY      TOP ISSUERS**

Average Duration	2.16
Average Coupon	1.76 %
Average Purchase YTM	1.24 %
Average Market YTM	0.51 %
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.28 yrs
Average Life	2.21 yrs

	Beg. Values as of 1/31/13	End Values as of 2/28/13
Market Value	171,559,471	173,609,154
Accrued Interest	784,349	772,831
<b>Total Market Value</b>	<b>172,343,820</b>	<b>174,381,985</b>
Income Earned	174,495	181,694
Cont/WD		
Par	167,188,394	169,656,543
Book Value	168,938,426	170,916,493
Cost Value	171,023,303	172,892,031

Issuer	% Portfolio
Government of United States	15.5 %
Federal Farm Credit Bank	10.3 %
Federal National Mortgage Assoc	9.9 %
Federal Home Loan Mortgage Corp	9.2 %
Local Agency Investment Fund	8.1 %
Federal Home Loan Bank	7.6 %
Bank Cash Account	3.1 %
Tennessee Valley Authority	2.9 %
	<b>66.6 %</b>

**SECTOR ALLOCATION      MATURITY DISTRIBUTION      CREDIT QUALITY (S&P)**



MV00231670



Holdings Report

As of 2/28/13

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
<b>ABS</b>									
47787RAC4	John Deere Owner Trust 2012-B A3 0.53% Due 7/15/2016	1,625,000.00	08/28/2012 0.53 %	1,624,949.79 1,624,956.10	100.07 0.49 %	1,626,170.00 382.78	0.93 % 1,213.90	Aaa NR	3.38 1.69
89231NAC7	Toyota Auto Receivable 2012-B A3 0.46% Due 7/15/2016	1,620,000.00	09/18/2012 0.46 %	1,619,845.94 1,619,868.11	99.97 0.49 %	1,619,578.80 331.20	0.93 % (289.31)	Aaa AAA	3.38 1.71
43814CAC3	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	2,525,000.00	01/16/2013 0.48 %	2,524,867.44 2,524,872.08	99.98 0.54 %	2,524,444.50 336.67	1.45 % (427.58)	NR AAA	3.73 1.95
<b>Total ABS</b>		<b>5,770,000.00</b>	<b>0.49 %</b>	<b>5,769,663.17</b> <b>5,769,696.29</b>	<b>0.51 %</b>	<b>5,770,193.30</b> <b>1,050.65</b>	<b>3.31 %</b> <b>497.01</b>	<b>Aaa</b> <b>AAA</b>	<b>3.53</b> <b>1.81</b>
<b>AGENCY</b>									
880591CW0	Tennessee Valley Authority Note 6% Due 3/15/2013	1,225,000.00	03/17/2010 1.65 %	1,379,797.13 1,226,982.76	100.16 2.48 %	1,226,996.75 33,891.67	0.72 % 13.99	Aaa AA+	0.04 0.05
31331GVD8	FFCB Note 2.2% Due 4/8/2013	1,000,000.00	05/08/2009 2.20 %	1,000,000.00 1,000,000.00	100.21 0.31 %	1,002,095.00 8,738.89	0.58 % 2,095.00	Aaa AA+	0.11 0.11
880591DW9	Tennessee Valley Authority Note 4.75% Due 8/1/2013	3,750,000.00	03/15/2010 1.90 %	4,097,325.00 3,793,063.80	101.85 0.38 %	3,819,517.50 14,843.75	2.20 % 26,453.70	Aaa AA+	0.42 0.42
31331KET3	FFCB Note 0.98% Due 9/23/2013	1,970,000.00	03/28/2011 1.10 %	1,964,227.90 1,968,690.47	100.44 0.21 %	1,978,677.85 8,473.19	1.14 % 9,987.38	Aaa AA+	0.57 0.57
31331JQA4	FFCB Note 1.9% Due 6/2/2014	2,850,000.00	06/08/2010 1.96 %	2,843,074.50 2,847,810.99	102.09 0.24 %	2,909,659.05 13,387.08	1.68 % 61,848.06	Aaa AA+	1.26 1.25
31331GL80	FFCB Note 3% Due 9/22/2014	1,575,000.00	03/17/2010 2.47 %	1,610,689.50 1,587,336.58	104.32 0.23 %	1,643,104.58 20,868.75	0.95 % 55,768.00	Aaa AA+	1.56 1.52
3136FPLV7	FNMA Callable Note 1X 3/24/2011 1.57% Due 9/24/2014	2,025,000.00	09/26/2011 0.65 %	2,080,181.25 2,053,904.46	102.03 0.28 %	2,066,109.53 13,865.06	1.19 % 12,205.07	Aaa AA+	1.57 1.55
3133EADW5	FFCB Note 0.55% Due 8/17/2015	3,450,000.00	04/27/2012 0.60 %	3,444,862.95 3,446,164.28	100.09 0.51 %	3,453,070.50 737.92	1.98 % 6,906.22	Aaa AA+	2.47 2.45
313370JB5	FHLB Note 1.75% Due 9/11/2015	1,200,000.00	08/04/2011 1.15 %	1,228,608.00 1,217,646.06	103.39 0.41 %	1,240,642.80 9,916.67	0.72 % 22,996.74	Aaa AA+	2.53 2.47
3133ECBJ2	FFCB Note 0.43% Due 11/16/2015	3,100,000.00	12/24/2012 0.45 %	3,098,233.00 3,098,340.29	99.98 0.44 %	3,099,411.00 2,369.78	1.78 % 1,070.71	Aaa AA+	2.72 2.70
3135G0SB0	FNMA Note 0.375% Due 12/21/2015	3,100,000.00	11/26/2012 0.45 %	3,092,777.00 3,093,371.91	99.86 0.42 %	3,095,703.40 2,260.42	1.78 % 2,331.49	Aaa AA+	2.81 2.79
31331J6C2	FFCB Note 2.35% Due 12/22/2015	2,000,000.00	03/28/2011 2.27 %	2,007,240.00 2,004,296.26	105.34 0.44 %	2,106,786.00 9,008.33	1.21 % 102,489.74	Aaa AA+	2.81 2.73
3136FPDC8	FNMA Callable Note 1X 3/8/2011 2% Due 3/8/2016	1,765,000.00	08/24/2011 1.22 %	1,825,645.40 1,805,369.27	104.66 0.45 %	1,847,201.35 16,963.61	1.07 % 41,832.08	Aaa AA+	3.02 2.92
313372YS7	FHLB Note 2.45% Due 3/30/2016	2,150,000.00	07/07/2011 1.87 %	2,206,631.00 2,186,890.49	105.98 0.49 %	2,278,462.50 22,094.24	1.32 % 91,572.01	Aaa AA+	3.08 2.96
3137EACT4	FHLMC Note 2.5% Due 5/27/2016	1,200,000.00	06/14/2011 1.86 %	1,235,992.80 1,223,576.68	106.37 0.52 %	1,276,495.20 7,833.33	0.74 % 52,918.52	Aaa AA+	3.24 3.12

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CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
<b>AGENCY</b>									
313373SZ6	FHLB Note 2.125% Due 6/10/2016	3,350,000.00	Various 1.42 %	3,456,779.50 3,424,143.53	105.24 0.51 %	3,525,660.60 16,017.20	2.03 % 101,517.07	Aaa AA+	3.28 3.17
3137EACW7	FHLMC Note 2% Due 8/25/2016	3,475,000.00	09/14/2011 1.19 %	3,610,316.50 3,570,380.90	104.97 0.56 %	3,647,759.63 1,158.33	2.09 % 77,378.73	Aaa AA+	3.49 3.38
3135G0CM3	FNMA Note 1.25% Due 9/28/2016	1,300,000.00	Various 1.22 %	1,301,462.70 1,301,189.57	102.39 0.57 %	1,331,098.60 6,906.25	0.77 % 29,909.03	Aaa AA+	3.58 3.49
3135G0ES8	FNMA Note 1.375% Due 11/15/2016	3,400,000.00	01/24/2012 1.17 %	3,431,885.20 3,424,631.95	103.01 0.56 %	3,502,234.60 13,765.28	2.02 % 77,602.65	Aaa AA+	3.72 3.61
3135G0GY3	FNMA Note 1.25% Due 1/30/2017	3,425,000.00	02/09/2012 1.10 %	3,449,368.88 3,444,244.96	102.17 0.69 %	3,499,295.10 3,686.63	2.01 % 55,050.14	Aaa AA+	3.92 3.82
3133787M7	FHLB Note 1.05% Due 2/27/2017	1,720,000.00	02/27/2012 1.03 %	1,721,582.40 1,721,264.36	101.42 0.69 %	1,744,365.52 200.67	1.00 % 23,101.16	Aaa AA+	4.00 3.91
3137EADC0	FHLMC Note 1% Due 3/8/2017	3,490,000.00	03/14/2012 1.29 %	3,441,314.50 3,450,709.01	101.21 0.70 %	3,532,082.42 16,771.39	2.04 % 81,373.41	Aaa AA+	4.02 3.93
313378WF4	FHLB Note 1.125% Due 3/10/2017	3,435,000.00	04/24/2012 1.05 %	3,447,228.60 3,445,098.90	101.70 0.70 %	3,493,422.48 18,355.78	2.01 % 48,323.58	Aaa AA+	4.03 3.92
3137EADF3	FHLMC Note 1.25% Due 5/12/2017	3,300,000.00	05/29/2012 1.06 %	3,330,600.90 3,325,946.45	102.20 0.72 %	3,372,454.80 12,489.58	1.94 % 46,508.35	Aaa AA+	4.20 4.08
313379VE6	FHLB Note 1.01% Due 6/19/2017	915,000.00	07/26/2012 0.82 %	923,363.10 922,348.12	101.08 0.75 %	924,897.56 1,848.30	0.53 % 2,549.44	Aaa AA+	4.31 4.20
3137EADH9	FHLMC Note 1% Due 6/29/2017	3,150,000.00	Various 0.85 %	3,171,475.20 3,169,341.68	101.15 0.73 %	3,186,228.15 5,425.00	1.83 % 16,886.47	Aaa AA+	4.33 4.23
3133EAY28	FFCB Note 0.83% Due 9/21/2017	1,645,000.00	09/18/2012 0.83 %	1,645,000.00 1,645,000.00	100.14 0.80 %	1,647,268.46 6,068.22	0.95 % 2,268.46	Aaa AA+	4.56 4.45
3137EADL0	FHLMC Note 1% Due 9/29/2017	1,050,000.00	10/25/2012 0.92 %	1,053,983.70 1,053,712.94	100.85 0.81 %	1,058,948.10 4,433.33	0.61 % 5,235.16	Aaa AA+	4.59 4.46
3135G0RT2	FNMA Note 0.875% Due 12/20/2017	1,850,000.00	02/22/2013 0.93 %	1,845,264.00 1,845,274.77	100.11 0.85 %	1,852,001.70 3,192.53	1.06 % 6,726.93	Aaa AA+	4.81 4.69
<b>Total Agency</b>		<b>67,865,000.00</b>	<b>1.22 %</b>	<b>68,944,910.61</b> <b>68,296,731.44</b>	<b>0.57 %</b>	<b>69,361,650.73</b> <b>295,571.18</b>	<b>39.95 %</b> <b>1,064,919.29</b>	<b>Aaa</b> <b>AA+</b>	<b>3.00</b> <b>2.93</b>
<b>CASH</b>									
90CASH\$00	Cash Custodial Cash Account	5,342,041.04	Various 0.00 %	5,342,041.04 5,342,041.04	1.00 0.00 %	5,342,041.04 0.00	3.06 % 0.00	NR NR	0.00 0.00
<b>Total Cash</b>		<b>5,342,041.04</b>	<b>N/A</b>	<b>5,342,041.04</b>	<b>0.00 %</b>	<b>5,342,041.04</b> <b>0.00</b>	<b>3.06 %</b> <b>0.00</b>	<b>NR</b> <b>NR</b>	<b>0.00</b> <b>0.00</b>
<b>COMMERCIAL PAPER</b>									
40427RR52	HSBC USA Inc Discount CP 0.26% Due 4/5/2013	1,250,000.00	12/19/2012 0.26 %	1,249,043.05 1,249,684.03	99.97 0.26 %	1,249,684.03 0.00	0.72 % 0.00	P-1 A-1	0.10 0.10



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CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
<b>COMMERCIAL PAPER</b>									
89233GS15	Toyota Motor Credit Discount CP 0.265% Due 5/1/2013	3,200,000.00	Various 0.27 %	3,195,971.54 3,198,563.11	99.96 0.27 %	3,198,563.11 0.00	1.83 % 0.00	P-1 A-1+	0.17 0.17
06538BTC7	Bank of Tokyo Mitsubishi NY Discount CP 0.23% Due 6/12/2013	3,015,000.00	02/12/2013 0.23 %	3,012,707.76 3,013,015.96	99.93 0.23 %	3,013,015.96 0.00	1.73 % 0.00	P-1 A-1	0.28 0.28
<b>Total Commercial Paper</b>		<b>7,465,000.00</b>	<b>0.25 %</b>	<b>7,457,722.35</b> <b>7,461,263.10</b>	<b>0.25 %</b>	<b>7,461,263.10</b> <b>0.00</b>	<b>4.28 %</b> <b>0.00</b>	<b>P1</b> <b>A-1</b>	<b>0.20</b> <b>0.20</b>
<b>LAIF</b>									
90LAIF\$00	Local Agency Investment Fund State Pool	14,038,247.48	Various 0.28 %	14,038,247.48 14,038,247.48	1.00 0.28 %	14,038,247.48 6,410.58	8.05 % 0.00	NR NR	0.00 0.00
<b>Total LAIF</b>		<b>14,038,247.48</b>	<b>0.28 %</b>	<b>14,038,247.48</b> <b>14,038,247.48</b>	<b>0.28 %</b>	<b>14,038,247.48</b> <b>6,410.58</b>	<b>8.05 %</b> <b>0.00</b>	<b>NR</b> <b>NR</b>	<b>0.00</b> <b>0.00</b>
<b>MONEY MARKET FUND FI</b>									
431114701	Highmark Govt Money Market Fund	136,254.48	Various 0.00 %	136,254.48 136,254.48	1.00 0.00 %	136,254.48 0.00	0.08 % 0.00	Aaa AAA	0.00 0.00
<b>Total Money Market Fund FI</b>		<b>136,254.48</b>	<b>0.00 %</b>	<b>136,254.48</b> <b>136,254.48</b>	<b>0.00 %</b>	<b>136,254.48</b> <b>0.00</b>	<b>0.08 %</b> <b>0.00</b>	<b>Aaa</b> <b>AAA</b>	<b>0.00</b> <b>0.00</b>
<b>NEGOTIABLE CD</b>									
89112XA62	Toronto Dominion Bank Yankee CD 0.5% Due 6/21/2013	800,000.00	11/30/2012 0.25 %	801,123.64 800,619.94	100.08 0.25 %	800,619.94 1,011.11	0.46 % 0.00	P-1 A-1+	0.31 0.31
<b>Total Negotiable CD</b>		<b>800,000.00</b>	<b>0.25 %</b>	<b>801,123.64</b> <b>800,619.94</b>	<b>0.25 %</b>	<b>800,619.94</b> <b>1,011.11</b>	<b>0.46 %</b> <b>0.00</b>	<b>Aaa</b> <b>AAA</b>	<b>0.31</b> <b>0.31</b>
<b>US CORPORATE</b>									
931142CL5	Wal-Mart Stores Note 4.25% Due 4/15/2013	3,260,000.00	Various 1.54 %	3,491,366.25 3,270,625.73	100.44 0.87 %	3,274,330.96 52,341.11	1.91 % 3,705.23	Aa2 AA	0.13 0.13
459200GR6	IBM Corp Note 2.1% Due 5/6/2013	1,225,000.00	01/27/2011 1.00 %	1,255,269.75 1,227,409.90	100.31 0.47 %	1,228,754.63 8,217.71	0.71 % 1,344.73	Aa3 AA-	0.18 0.19
91159HGY0	US Bancorp Callable Note Cont 8/13/13 1.375% Due 9/13/2013	2,665,000.00	Various 1.32 %	2,668,966.65 2,665,593.03	100.50 0.29 %	2,678,306.35 17,100.41	1.55 % 12,713.32	A1 A+	0.54 0.45
254687AW6	Walt Disney Corp Note 4.5% Due 12/15/2013	1,720,000.00	Various 1.23 %	1,873,880.60 1,763,567.48	103.23 0.44 %	1,775,550.85 16,340.00	1.03 % 11,983.37	A2 A	0.79 0.78
24422ERA9	John Deere Capital Corp Note 1.6% Due 3/3/2014	440,000.00	02/28/2011 1.63 %	439,564.40 439,854.14	101.20 0.41 %	445,287.92 3,480.89	0.26 % 5,433.78	A2 A	1.01 1.00
665859AK0	Northern Trust Company Note 4.625% Due 5/1/2014	1,850,000.00	10/20/2010 1.33 %	2,058,421.00 1,919,149.02	104.83 0.49 %	1,939,395.70 28,520.83	1.13 % 20,246.68	A1 A+	1.17 1.14

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CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
<b>US CORPORATE</b>									
36962G4C5	General Electric Capital Corp Note 5.9% Due 5/13/2014	3,075,000.00	Various 2.88 %	3,411,681.00 3,179,631.36	106.47 0.52 %	3,273,921.75 54,427.50	1.91 % 94,290.39	A1 AA+	1.20 1.16
74005PAQ7	Praxair Note 5.25% Due 11/15/2014	850,000.00	09/24/2010 1.60 %	973,471.00 901,091.45	108.03 0.54 %	918,214.20 13,139.58	0.53 % 17,122.75	A2 A	1.71 1.64
09247XAD3	Blackrock Inc Note 3.5% Due 12/10/2014	1,630,000.00	Various 2.84 %	1,674,920.75 1,647,744.08	105.23 0.55 %	1,715,227.82 12,836.26	0.99 % 67,483.74	A1 A+	1.78 1.73
713448BM9	Pepsico Inc. Note 3.1% Due 1/15/2015	2,530,000.00	Various 2.04 %	2,641,540.25 2,577,734.58	104.93 0.46 %	2,654,688.52 10,021.61	1.53 % 76,953.94	Aa3 A-	1.88 1.83
46625HHP8	JP Morgan Chase Note 3.7% Due 1/20/2015	2,550,000.00	Various 3.34 %	2,584,656.00 2,566,222.02	105.31 0.87 %	2,685,471.30 10,745.42	1.55 % 119,249.28	A2 A	1.89 1.83
459200HB0	IBM Corp Note 0.55% Due 2/6/2015	695,000.00	02/01/2012 0.72 %	691,601.45 692,807.69	100.21 0.44 %	696,485.91 265.45	0.40 % 3,678.22	Aa3 AA-	1.94 1.93
94980VAA6	Wells Fargo Bank Note 4.75% Due 2/9/2015	2,475,000.00	Various 3.65 %	2,584,316.50 2,523,399.37	107.27 0.97 %	2,654,811.23 7,184.37	1.53 % 131,411.86	A1 A+	1.95 1.87
084670AV0	Berkshire Hathaway Note 3.2% Due 2/11/2015	2,485,000.00	06/09/2010 2.65 %	2,545,012.75 2,510,090.47	105.27 0.48 %	2,615,999.26 4,417.78	1.50 % 105,908.79	Aa2 AA+	1.95 1.90
191216AX8	Coca Cola Company Note 0.75% Due 3/13/2015	2,090,000.00	Various 0.80 %	2,086,645.55 2,087,722.15	100.63 0.44 %	2,103,112.66 7,315.00	1.21 % 15,390.51	Aa3 AA-	2.04 2.02
06406JHB4	Bank of New York Mellon Note 4.95% Due 3/15/2015	2,360,000.00	Various 2.11 %	2,645,950.90 2,489,447.58	108.40 0.81 %	2,558,197.52 53,867.01	1.50 % 68,749.94	A1 A	2.04 1.93
717081DA8	Pfizer Inc. Note 5.35% Due 3/15/2015	1,550,000.00	02/18/2011 2.33 %	1,730,497.50 1,640,736.58	109.48 0.68 %	1,696,910.55 38,237.64	1.00 % 56,173.97	A1 AA	2.04 1.92
74005PAR5	Praxair Note 4.625% Due 3/30/2015	740,000.00	Various 2.58 %	807,780.55 769,475.00	108.36 0.58 %	801,835.15 14,355.48	0.47 % 32,360.15	A2 A	2.08 1.97
278642AB9	Ebay Inc Note 1.625% Due 10/15/2015	2,670,000.00	10/22/2010 1.66 %	2,665,327.50 2,667,531.02	102.71 0.59 %	2,742,335.64 16,390.83	1.58 % 74,804.62	A2 A	2.63 2.56
38259PAC6	Google Inc Note 2.125% Due 5/19/2016	1,315,000.00	11/15/2012 0.75 %	1,377,186.90 1,372,264.58	104.52 0.71 %	1,374,376.20 7,917.40	0.79 % 2,111.62	Aa2 AA	3.22 3.11
24422ERL5	John Deere Capital Corp Note 2% Due 1/13/2017	1,215,000.00	09/11/2012 1.05 %	1,263,733.65 1,258,558.40	103.65 1.04 %	1,259,337.78 3,240.00	0.72 % 779.38	A2 A	3.88 3.72
913017BU2	United Tech Corp Note 1.8% Due 6/1/2017	170,000.00	05/24/2012 1.82 %	169,853.80 169,875.66	103.05 1.07 %	175,185.68 765.00	0.10 % 5,310.02	A2 A	4.26 4.08
166764AA8	Chevron Corp. Callable Note Cont 11/5/17 1.104% Due 12/5/2017	550,000.00	11/28/2012 1.10 %	550,000.00 550,000.00	100.24 1.05 %	551,298.00 1,450.53	0.32 % 1,298.00	Aa1 AA	4.77 4.62
458140AL4	Intel Corp Note 1.35% Due 12/15/2017	1,940,000.00	12/12/2012 1.29 %	1,945,790.55 1,945,555.63	100.22 1.30 %	1,944,289.35 5,820.00	1.12 % (1,266.28)	A1 A+	4.80 4.62
<b>Total US Corporate</b>		<b>42,050,000.00</b>	<b>1.95 %</b>	<b>44,137,435.25</b> <b>42,836,086.92</b>	<b>0.66 %</b>	<b>43,763,324.93</b> <b>388,397.81</b>	<b>25.32 %</b> <b>927,238.01</b>	<b>A1</b> <b>A+</b>	<b>1.83</b> <b>1.77</b>

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Holdings Report

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CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
<b>US TREASURY</b>									
912828NP1	US Treasury Note 1.75% Due 7/31/2015	4,050,000.00	04/06/2011 1.99 %	4,009,355.36 4,027,253.44	103.50 0.30 %	4,191,750.00 5,677.83	2.41 % 164,496.56	Aaa AA+	2.42 2.38
912828PE4	US Treasury Note 1.25% Due 10/31/2015	3,600,000.00	Various 1.35 %	3,584,379.25 3,590,535.45	102.48 0.32 %	3,689,157.60 15,041.43	2.12 % 98,622.15	Aaa AA+	2.67 2.62
912828PJ3	US Treasury Note 1.375% Due 11/30/2015	3,590,000.00	05/16/2011 1.63 %	3,549,905.00 3,565,691.20	102.85 0.33 %	3,692,372.44 12,340.63	2.12 % 126,681.24	Aaa AA+	2.75 2.70
912828PS3	US Treasury Note 2% Due 1/31/2016	3,505,000.00	05/16/2011 1.70 %	3,551,973.24 3,534,146.38	104.78 0.35 %	3,672,581.06 5,615.75	2.11 % 138,434.68	Aaa AA+	2.92 2.85
912828QA1	US Treasury Note 2.25% Due 3/31/2016	3,435,000.00	Various 1.33 %	3,578,212.10 3,528,613.00	105.75 0.37 %	3,632,512.50 32,273.90	2.10 % 103,899.50	Aaa AA+	3.09 2.97
912828RU6	US Treasury Note 0.875% Due 11/30/2016	3,200,000.00	12/22/2011 0.89 %	3,198,135.71 3,198,581.07	101.38 0.50 %	3,244,249.60 7,000.00	1.86 % 45,668.53	Aaa AA+	3.76 3.68
912828SC5	US Treasury Note 0.875% Due 1/31/2017	1,710,000.00	06/20/2012 0.70 %	1,723,298.31 1,721,301.59	101.30 0.54 %	1,732,310.37 1,198.65	0.99 % 11,008.78	Aaa AA+	3.93 3.85
912828TG5	US Treasury Note 0.5% Due 7/31/2017	3,100,000.00	02/25/2013 0.73 %	3,069,373.67 3,069,430.53	99.38 0.64 %	3,080,625.00 1,241.71	1.77 % 11,194.47	Aaa AA+	4.42 4.36
<b>Total US Treasury</b>		<b>26,190,000.00</b>	<b>1.36 %</b>	<b>26,264,632.64</b> <b>26,235,552.66</b>	<b>0.40 %</b>	<b>26,935,558.57</b> <b>80,389.90</b>	<b>15.49 %</b> <b>700,005.91</b>	<b>Aaa</b> <b>AA+</b>	<b>3.14</b> <b>3.08</b>
<b>TOTAL PORTFOLIO</b>		<b>169,656,543.00</b>	<b>1.24 %</b>	<b>172,892,030.66</b> <b>170,916,493.35</b>	<b>0.51 %</b>	<b>173,609,153.57</b> <b>772,831.23</b>	<b>100.00 %</b> <b>2,692,660.22</b>	<b>Aa1</b> <b>AA</b>	<b>2.28</b> <b>2.16</b>
<b>TOTAL MARKET VALUE PLUS ACCRUED</b>						<b>174,381,984.80</b>			

MV000231675



City of Moreno Valley

February 28, 2013

**COMPLIANCE WITH INVESTMENT POLICY**

*Assets managed by Chandler Asset Management are in full compliance with State law and with the City's investment policy.*

Category	Standard	Comment
Local Agency Bonds	No Limitation	Complies
Treasury Issues	No Limitation	Complies
Agency Issues	No Limitation	Complies
Banker's Acceptances	40% maximum; <180 days maturity	Complies
Commercial Paper	25% maximum; <270 days maturity; A-1/P-1/F-1 minimum ratings	Complies
Negotiable Certificates of Deposit	30% maximum; 5 years maximum maturity	Complies
Repurchase Agreements	No limitation; 1-year maximum maturity	Complies
Reverse Repurchase Agreements	20% maximum; <92 days maturity	Complies
Medium Term Notes	30% maximum; 5 years maximum maturity; A-rated or better	Complies
Money Market Mutual Funds	20% maximum; AAAf/Aaaf, minimum rating	Complies
Collateralized Certificates of Deposits	5 years maximum maturity	Complies
Time Deposits	5 years maximum maturity	Complies
Mortgage Pass-throughs, CMOs and Asset Backed Securities	20% maximum; AA-rated issue; A-rated issuer	Complies
Local Agency Investment Fund - L.A.I.F.	Maximum program limitation	Complies
Prohibited Securities	Inverse floaters; Ranges notes, Interest-only strips from mortgaged backed securities; Zero interest accrual securities	Complies
Maximum maturity	5 years	Complies

MV00231676



# Holdings Report Glossary

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**CUSIP** (Committee on Uniform Securities Identification Procedures) – A unique identification number assigned to all securities.

**Security Description** - The issuer name, coupon (periodic interest payment rate) and maturity.

**Par Value/Units** - The face value or number of units held in the portfolio.

**Purchase Date** - The settlement date on which the security was purchased.

**Book Yield** - The YTM that equates the current amortized value of the security to its periodic future cash flows.

**Cost Value** - The value at which the securities were purchased, excluding purchased interest.

**Book Value** - The value at which an asset is carried on a balance sheet. To calculate, take the cost of an asset +/- net accretion/amortization.

**Mkt Price** - The current fair value market price.

**Mkt YTM** – The internal rate of return that equates the periodic future cash flows (interest payments and redemption value) to the market price, assuming that all cash flows are invested at the YTM rate.

**Market Value** - The current fair value of an investment as determined by transactions between willing buyers and sellers.

**Accrued Int.** - The interest that has accumulated on a bond since the last interest payment up to, but not including, the settlement date.

**% of Port.** - The % of the portfolio that the security represents based on market value, including accrued interest.

**Gain/Loss** – The unrealized gain or loss on the security, compared to either cost or amortized value, as of the date of the report.

**Moody** - The Moody's rating for the security.



## Holdings Report Glossary (continued)

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**S&P** - The Standard and Poor's rating for the security.

**Term (yrs)** - The time, in years, until maturity.

**Duration** - The weighted average time to maturity of a bond where the weights are the present values of future cash flows. Duration measures the price sensitivity of a bond to changes in interest rates.

## BOND PROCEEDS WITH FISCAL AGENTS

Account Name	Account Number	Investment	Issuer	Purchase Date	Maturity Date	Market Value	Stated Rate	Yield	Price	% of Portfolio
<b>Wells Fargo Community Facilities District S7-1 (IA-1)</b>										
special tax funds	22631800	money market fund	WF Govt Fund	02/28/13	03/01/13	694,020	0.01%	0.01%	1.00000	7.890%
reserve fund	22631804	money market fund	WF Govt Fund	02/28/13	03/01/13	1,029,067	0.01%	0.01%	1.00000	11.699%
admin exp acct	22631805	money market fund	WF Govt Fund	02/28/13	03/01/13	377	0.01%	0.01%	1.00000	0.004%
debt service acct	22631809	money market fund	WF Govt Fund	02/28/13	03/01/13	535,982	0.01%	0.01%	1.00000	6.093%
special tax funds	22631900	money market fund	WF Govt Fund	02/28/13	03/01/13	282,180	0.01%	0.01%	1.00000	3.208%
reserve fund	22631904	money market fund	WF Govt Fund	02/28/13	03/01/13	365,367	0.01%	0.01%	1.00000	4.154%
admin exp acct	22631905	money market fund	WF Govt Fund	02/28/13	03/01/13	15,623	0.01%	0.01%	1.00000	0.178%
						2,922,616				
<b>Wells Fargo CFD # 5</b>										
Series B Revenue	22333500	money mkt fund	WF Govt Fund	02/28/13	03/01/13	29,487	0.01%	0.01%	1.00000	0.335%
Series A Principal	22333501	money mkt fund	WF Govt Fund	02/28/13	03/01/13	142,289	0.01%	2.71%	1.00000	1.618%
Series B reserve	22333503	money mkt fund	WF Govt Fund	02/28/13	03/01/13	537,949	0.01%	0.01%	1.00000	6.116%
Series B admin fund	22333504	money mkt fund	WF Govt Fund	02/28/13	03/01/13	26,510	0.01%	0.01%	1.00000	0.301%
						736,235				
<b>Wells Fargo 2007 Redevelopment Agency Tax Allocation Bonds Series A</b>										
debt service fund	22631700	money mkt fund	WF Govt Fund	02/28/13	03/01/13	0	0.01%	0.01%	1.00000	0.000%
						0				
<b>Wells Fargo 2005 Lease Revenue Bond</b>										
bond fund	18042800	money mkt fund	WF Govt Fund	02/28/13	03/01/13	53	0.01%	0.01%	1.00000	0.001%
reserve fund	18042804	money mkt fund	WF Govt Fund	02/28/13	03/01/13	2,992,803	0.01%	0.01%	1.00000	34.025%
construction fund	18042806	money mkt fund	WF Govt Fund	02/28/13	03/01/13	8	0.01%	0.01%	1.00000	0.000%
						2,992,864				
<b>Wells Fargo 2007 Taxable Lease Revenue Bonds - Electric Utility</b>										
bond fund	22277600	money mkt fund	WF Govt Fund	02/28/13	03/01/13	3	0.01%	0.01%	1.00000	0.000%
construction fund	22277604	investment agrmnt		02/28/13	03/01/13	2,056,825	0.01%	0.01%	1.00000	23.384%
						2,056,828				
<b>Wells Fargo Automall Refinancing</b>										
revenue fund	20350300	revenue	WF Govt Fund	02/28/13	03/01/13	18,288	0.01%	0.01%	1.00000	0.208%
interest account	20350301	interest	WF Govt Fund	02/28/13	03/01/13	3,938	0.01%	0.01%	1.00000	0.045%
principal fund	20350302	principal	WF Govt Fund	02/28/13	03/01/13		0.01%	0.01%	1.00000	0.000%
reserve fund	20350303	reserve	WF Govt Fund	02/28/13	03/01/13	34,019	0.01%	0.01%	1.00000	0.387%
admin fund	20350304	reserve	WF Govt Fund	02/28/13	03/01/13	31,232	0.01%	0.01%	1.00000	0.355%
						87,477				
Totals						8,796,020				

Type	Summary of Bond Proceeds with Fiscal Agents	
1	Construction Funds	2,056,833
2	Principal & Interest Accounts	580,833
3	Debt Service Reserve Funds	6,077,697
4	Custody Accounts	0
5	Arbitrage Rebate Accounts	0
6	Other Accounts	80,657
Total Fiscal Agent Funds		8,796,020

## DEFERRED COMPENSATION FUNDS

### Nationwide

Fund	Market Value as of Dec 31, 2012	Fund	Market Value as of Dec 31, 2012	Fund	Market Value as of Dec 31, 2012
Liquid Savings	\$1,094,674	Drey SmCap I	7	N B Socially Responsive Fund	25,864
Nationwide Fixed (Part Time Employee)	497,703	American Century Balanced	34	DFA US Micro Cap Port	63,400
Liquid Savings (Part Time Employees)	366,253	Am Century Growth	56,041	Federated Kaufmann Fund	89,956
Certificates of Deposit 1 year	30,036	Am Century Select	106,315	Invesco Mid Cap Core Equity	22,379
Certificates of Deposit 3 years	15,676	JP Morgan Mid Cap Value A	681,883	Nationwide Ret Inc Inst Svc	219
Certificates of Deposit 5 years	82,990	Vanguard Index 500	90,751	Nationwide InvDes Mod Cons Fund SC	23,549
Bond Fund of America	61,931	Vanguard Institutional Index	461,976	Nationwide InvDes Mod Aggr Fund	789,056
Growth Fund of America	86,539	Vanguard Wellington	17,343	Nationwide InvDes Aggr Fund	55,237
Investment Co. of America	30,976	Vanguard Windsor II	55,592	Nationwide InvDes Mod Fd	525,025
Income Fund of America	124,355	Vanguard Total Bond Index	228,098	Nationwide Inv Des Cons	119,684
Brown Cap Mgmt Inc SM Co	43,498	Washington Mutual Inv	66,474	Nationwide Large Cap Growth	45,999
Fidelity Independence	1,770	Templeton Foreign I	0	Nationwide Inter Val Inst Svc	19,567
Fidelity Equity Income	37,288	EuroPacific Growth	279,976	Nationwide US Sm Cap Val Ins Svc	1,124
Fidelity Magellan	214,286	Stable Fund C	2,660,086	Nationwide Dest 2020 Inst Svc	120,403
Fidelity Puritan	82,669	PBHG Growth Fund		Nationwide Dest 2025 Inst Svc	97,576
Fidelity Contrafund	197,901	DWS High Income Fund A	90,051	Nationwide Dest 2030 Inst Svc	2,441
Janus Fund	57,261	DWS Eq Divd A	55,026	Nationwide Dest 2045 Inst Svc	258
Janus Advisor Forty	45,058	Oppenheimer Global Fund A	247,034	<b>Total Nationwide Deferred</b>	<b>\$10,169,288</b>

ICMA			
Fund	Market Value as of Dec 31, 2012	Fund	Market Value as of Dec 31, 2012
Aggressive Oppor.	\$196,775	VT Royce Premeir	4,121
International	208,427	VT Ranier Small/Mid Cap Eq	37,893
All Equity Growth	131,093	VT Fidelity Contrafund	141,020
Growth and Income	217,197	VT Vantagepoint Overseas Equity Index Fund	82,263
Broad Market	67,849	VT Fidelity Diversified International	83,479
500 Stock Index	78,576	VT Allianz NFJ Div Value	48,695
Equity Income	301,449	Vantage Growth Fund	232,308
Asset Allocation		VT Fidelity Puritan	5,960
Core Bond	77,173	VT Calvert Equity Portfolio	3
Cash Management	21,548	VT TR Price Growth Stock Adv	19,382
Plus Fund	1,025,742	VT Nuveen Real Estate Secs	40,712
Savings Oriented	20,463	VT TR Price Small Cap Value	115,258
Conservative Growth	162,489	VT Vantagepoint MS Ret Inc	34,243
Traditional Growth	226,467	VT Vantagepoint Inflation Protected Securities	85,670
Long-Term Growth	355,852	VT Vantagepoint Select Value	37
Milestone 2010	14,207	VT Vantagepoint Mid/Sm Index	17,602
Milestone 2015	860	VT PIMCO Total Return	116,541
Milestone 2020	35,813	VT PIMCO High Yield	60,336
Milestone 2025	24,366	VT Harbor International Admi	19,966
Milestone 2030	12,823	VT Harbour Mid Cap Growth Admin	
Milestone 2035	16,375		
Milestone 2040	5,395		
		<b>Total ICMA</b>	<b>\$4,346,428</b>

Summary by Plan	
Deferred Compensation Plan	Market Value as of Dec 31, 2012
Total Nationwide	\$10,169,288
Total ICMA	4,346,428
<b>Total Deferred Compensation Plans</b>	<b>\$14,515,716</b>

Summary by Investment Type	
Investment Type	Market Value as of Dec 31, 2012
Savings Deposits and CD's	\$4,664,428
Mutual Funds	9,851,288
<b>Total Deferred Compensation Plans</b>	<b>\$14,515,716</b>

# BOND MARKET REVIEW

A MONTHLY REVIEW OF  
FIXED INCOME MARKETS



## WHAT'S INSIDE

Market Summary ..... 1  
Yield Curve  
Current Yields

Economic Round-Up ..... 2  
Credit Spreads  
Economic Indicators

Monetary Policy: Treasury ... 3  
Yield Curves in a Tightening  
Cycle

Since 1988, Chandler Asset Management has specialized in the management of fixed income portfolios. Chandler's mission is to provide fully customizable, client-centered portfolio management that preserves principal, manages risk and generates income in our clients' portfolios.

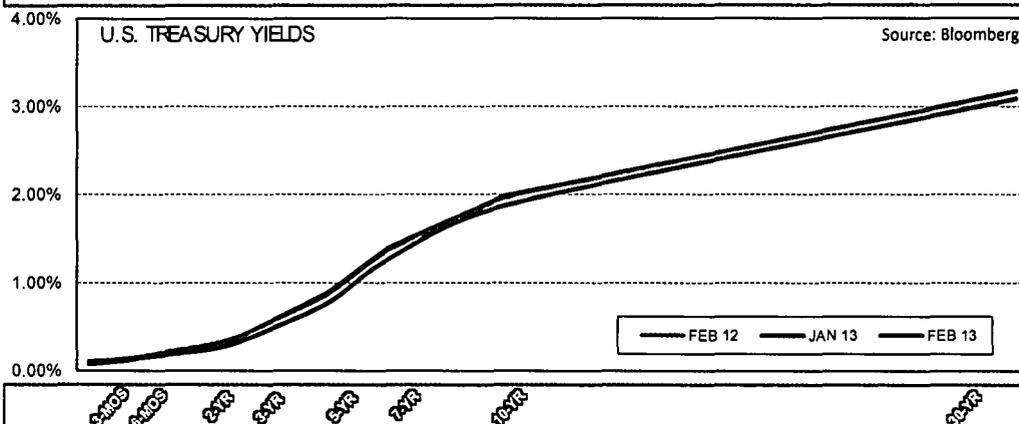
## Market Summary

The US economy has grown at a modest pace during the first quarter. Job growth was better than expected in February. Nonfarm payrolls rose 236,000 in the month, exceeding the consensus forecast of 171,000, while the unemployment rate fell to 7.7% from 7.9% in January. The average nonfarm payroll growth over the past 3 months has been 191,000 per month. Recent manufacturing trends have picked up slightly and housing trends remain favorable. Meanwhile, consumer spending trends have held up fairly well, in spite of headwinds from higher payroll taxes, rising gas prices, a delay in tax refunds, and ongoing uncertainty about the government's fiscal policy.

Yields remained within a relatively tight range at low levels in February. The US Treasury yield curve flattened as short-term yields rose slightly while longer-term yields declined. Overall, yields continue to be influenced by the Fed's accommodative monetary policy.

The minutes from the January FOMC meeting indicated that the debate among Fed officials on quantitative easing (QE) is growing. Some Fed members voiced concerns about ongoing bond purchases and their longer-term impact on the economy and the threat of inflation, while others worried about cutting back prematurely on accommodation and the risk of rising interest rates. The minutes raised anxiety that the Fed will begin unwinding its policies before there is a meaningful pickup in employment. However, in early March, Chairman Bernanke defended continuing the central bank's bond buying programs and signaled that the Fed remains committed to providing stimulus to the economy. He cautioned that raising interest rates too soon would be harmful to the economy. The Fed is maintaining its highly accommodative stance for now, and will continue to debate the cost/benefit of QE. The next FOMC meeting is scheduled for March 19 and 20.

### TREASURY YIELD CURVE CONTINUES TO BE INFLUENCED BY FED POLICY



The US Treasury yield curve flattened as short-term yields rose slightly while longer-term yields declined in February.

TREASURY YIELDS	2/23/2013	1/31/2013	CHANGE
3 Month	0.10	0.07	0.03
2 Year	0.24	0.26	(0.02)
3 Year	0.34	0.40	(0.06)
5 Year	0.76	0.88	(0.12)
7 Year	1.25	1.39	(0.14)
10 Year	1.88	1.99	(0.11)
30 Year	3.09	3.17	(0.08)

Source: Bloomberg

# Economic Roundup

## Consumer Prices

In January, overall CPI inflation fell to 1.6% on a year-over-year basis from 1.7% in December. The year-over-year Core CPI (CPI less food and energy) was unchanged at 1.9%. The core inflation rate remains below the Fed's long-term goal of 2.0% and well below the trigger rate for policy action of 2.5%.

## Retail Sales

In January, Retail Sales rose 4.4% on a year-over-year basis. On a month-over-month basis, Retail Sales rose 0.1% in January, in line with expectations. Overall, recent consumer spending trends have been modest.

## Labor Markets

The February employment report showed that payrolls increased by 236,000 (exceeding the consensus estimate of 171,000). The unemployment rate fell to 7.7% from 7.9% in January. Private payrolls were up 246,000 (vs. expectations of 195,000), while government jobs fell 10,000 in February. The net revisions in nonfarm payrolls for December and January were down 15,000. Overall, improvement in the labor market continues to be modest.

## Housing Starts

Single-family housing starts rose 0.8% in January to 613,000 from 608,000 in December. Multifamily starts fell 24.1% in January after spiking in December. Though housing starts were weaker than expected in January, there was an ongoing increase in housing permits. Housing permits rose 1.8% in the month which was slightly more than expected. In our view, recent data suggests that the housing market continues to improve.

## Credit Spreads Widened Slightly

CREDIT SPREADS	Spread to Treasuries (%)	One Month Ago (%)	Change
3-month top-rated commercial paper	0.06	0.10	(0.04)
2-year A corporate note	0.52	0.58	(0.06)
5-year A corporate note	0.82	0.82	0.00
5-year Agency note	0.15	0.21	(0.06)

Source: Bloomberg

Data as of 2/28/13

## Economic Data Continues to Indicate Slow Growth

ECONOMIC INDICATOR	Current Release	Prior Release	One Year Ago
Trade Balance	(38.1) \$Bln DEC 12	(48.2) \$Bln NOV 12	(51.7) \$Bln DEC 11
GDP	0.1% DEC 12	3.1% SEP 12	4.1% DEC 11
Unemployment Rate	7.7% FEB 13	7.9% JAN 13	8.3% FEB 12
Prime Rate	3.25% FEB 13	3.25% JAN 13	3.25% FEB 12
CRB Index	292.95 FEB 13	303.99 JAN 13	322.43 FEB 12
Oil (West Texas Int.)	\$92.05 FEB 13	\$97.49 JAN 13	\$107.07 FEB 12
Consumer Price Index (y/o/y)	1.6% JAN 13	1.7% DEC 12	2.9% JAN 12
Producer Price Index (y/o/y)	1.4% JAN 13	1.3% DEC 12	4.1% JAN 12
Dollar/EURO	1.31 FEB 13	1.36 JAN 13	1.33 FEB 12

Source: Bloomberg

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Page 2

# Monetary Policy: Treasury Yield Curves in a Tightening Cycle

The Federal Reserve has been exceptionally vigilant in utilizing all of the tools at their disposal to promote the dual mandate of price stability and full employment in the current easing cycle. Prior to the financial crisis in 2008 the Federal Reserve adjusted monetary policy almost exclusively through the Fed Funds rate. As the economy strengthened and the unemployment rate dropped, the Fed Funds rate would be set at higher intervals to act as a countercyclical force against the economic recovery to contain inflation and promote price stability. The tightening of monetary policy via the Fed Funds rate also fed through to longer maturity assets with yields increasing generally at all maturity points.

The team at Chandler took a look back at three previous tightening cycles to gain a better perspective on what to expect in the next tightening cycle regarding the Fed Funds rate and the Treasury yield curve. Neither Chandler nor the Federal Reserve are forecasting monetary policy to tighten in the traditional sense during fiscal 2013 – the purpose of the article is to get investors thinking about potential implications for their portfolio when the tightening cycle does commence. It is also important to note that due to the extraordinary measures taken by the Federal Reserve away from traditional monetary policy in the current easing cycle, primarily the various forms of Quantitative Easing (QE) and the corresponding expansion of the Fed's balance sheet, the Federal Reserve will have traditional and non-traditional tools at its disposal to serve as a countercyclical force to the expanding economy. If inflation does surprise to the upside, the Federal Reserve has the ability to sell assets from its balance sheet, in addition to raising interest rates, to aggressively counteract any surge in inflation. Clouding our ability to draw definitive conclusions based on the historical data set is the fact that the Fed Funds target has never been set this low (0.25%), for this long (four plus years), which has over time contrib-

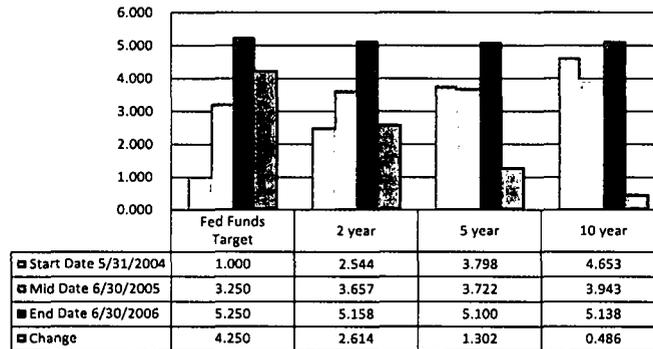
uted to the very low current yields on Two-year, Five-year, and Ten-year Treasury notes (see table on first page of newsletter).

In each of these three historical tightening cycles, a positive spread differential existed between the Fed Funds target and the Two-year Treasury prior to the beginning of a tightening in policy. In the May 2004 – June 2006 period

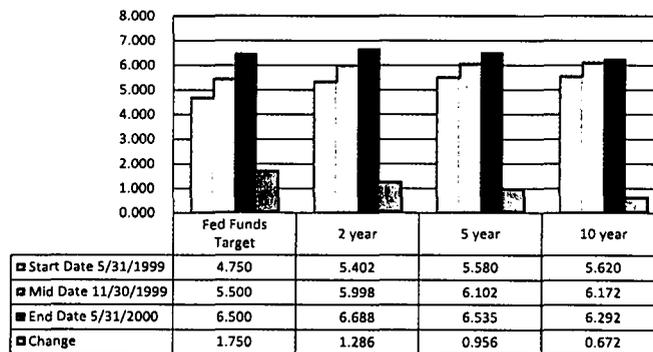
the Fed Funds rate started at 1.00% versus Two-year notes at 2.54%, in May 1999 – May 2000 Fed Funds started at 4.75% versus Two-year notes at 5.40%, and in January 1994 – February 1995 Fed Funds started at 3.00% versus Two-year notes at 4.11% (see chart and tables). Also of note, at the beginning of each of the respective tightening cycles the Treasury curve had a positive slope (i.e., longer maturity notes had higher yields than shorter maturity notes). In all three tightening periods, the shorter the maturity of the Treasury notes, the closer the correlation to the change in the Fed Funds rate at the conclusion of the tightening cycle. The orange bar in the graphs highlights the yield change over the period for each of the respective securities. In all cases the longer the maturity, the smaller the overall change in yield (in the first cycle Ten-year notes change by 0.49%, in the second cycle Ten-year notes change by 0.67%, and in the third cycle Ten-year notes change by 1.56%).

Currently, the spread between the Fed Funds rate and the Two-year Treasury note is close to zero (0.25% versus 0.24%), implying in the next tightening cycle the Two-year note may match the change in the Fed Funds rate based on current valuations in a best case scenario. In longer maturity points, we can conclude the move wider in yields versus the Fed Funds rate will be less than one times the Fed Funds rate change, but clearly the starting point in yields at the beginning of the tightening cycle is crucial. The current low level of yields on both Five- and Ten-year Treasury

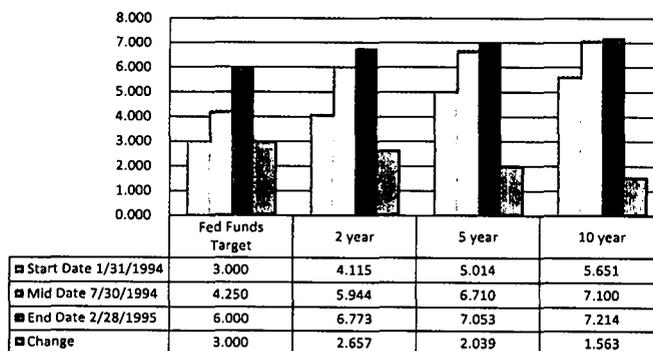
May 2004 - June 2006



May 1999 - May 2000



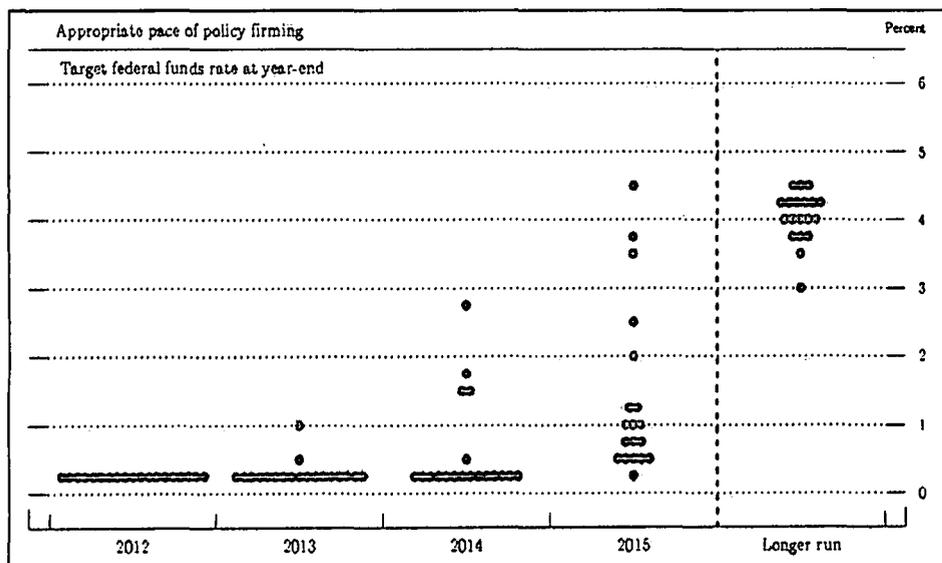
January 1994 - February 1995



## Monetary Policy: Treasury Yield Curves in a Tightening Cycle (CONTINUED)

notes supports the earlier notion that a tightening of policy is not priced into the market for 2013. We would anticipate longer maturity yields moving higher before the Fed begins raising the Fed Funds rate, thus the Treasury curve is likely to become steeper (differential between Ten-year and Two-year Treasury notes expands) before the commencement of a change in the Fed Funds rate.

The economic slowdown since the financial crisis of 2008 has impacted the global economy, not just the United States. All of the major developed country central banks (Federal Reserve, European Central Bank, and the Bank of Japan) are easing monetary policy to try and stimulate aggregate demand and to grow their economies. The economies of Europe and Japan also face significant demograph-



Each shaded circle indicates the value (rounded to the nearest 1/4 percentage point) of an individual participant's judgment of the appropriate level of the target Federal Funds rate at the end of the specified calendar year or over the longer run. Graph Source: Federal Reserve

The Federal Reserve publishes forecasts for the targeted Fed Funds rate quarterly. The most recent iteration valued the 'long run' central tendency of the Fed Funds rate at 4.0% sometime in 2016 or later. A 4.0% forecast appears to be more consistent with a Federal Reserve that is concerned about inflation. We think the Fed's fears of inflation are aggressive based on two primary factors: changing demographics (both in the US and globally) and the synchronization of developed economies on a global basis. The average age of the population in the United States and globally is rising thereby increasing the demand for assets that pay a predictable stream of income. Despite the move lower in yields in the fixed income market, demand has not waned. We partially attribute the inelasticity of demand for fixed income to the aging population in developed economies. We believe the strong demand for fixed income will cause the differential between short maturity Treasury notes and the Fed Funds rate to contract on a secular basis, which will also lead to lower rates than would otherwise be the case.

ic hurdles due to aging populations and are arguably in a more precarious situation than the United States despite the upcoming retirement wave of the baby boom generation domestically. If the Federal Reserve were to prematurely and aggressively tighten domestic monetary policy before the global economy was strong enough to absorb the change, the dollar would strengthen relative to other global currencies, likely leading to a domestic economic slowdown. We believe the Federal Reserve has an incentive to keep rates low relative to other developed economies to keep dollar based manufacturers competitive.

So where do Treasury rates normalize after monetary policy is no longer accommodative? If we assume the Federal Reserve will be able to keep the inflation rate at their long-run target of 2.0%, it is difficult to envision the Fed Funds rate trading at much of a premium to inflation. The demographic shifts mean fixed income assets will not have to offer as competitive a yield versus inflation to attract assets. In a normal environment Treasury yield curves are upward sloping. Therefore, assuming a Fed Funds rate 50 basis points above inflation, Two-year Treasury notes trading at a slight yield pick-up to the Fed Funds rate (approximately 2.75%), and 150 basis points for the term premium for Ten-year yields, 4.25% appears to be a good estimate of Ten-year Treasury yields sometime after 2015.

-- William Dennehy II, CFA  
SVP, Portfolio Manager

### RISKS AND OTHER IMPORTANT CONSIDERATIONS

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Fixed income investments are subject to interest, credit, and market risk. Interest rate risk: the value of fixed income investments will decline as interest rates rise. Credit risk: the possibility that the borrower may not be able to repay interest and principal. Low rated bonds generally have to pay higher interest rates to attract investors willing to take on greater risk. Market risk: the bond market in general could decline due to economic conditions, especially during periods of rising interest rates.



CITY COUNCIL  
MORENO VALLEY  
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Financial & Management  
Services Department  
12 DEC 19 PM 3:56

## MEMORANDUM

To: Mayor and City Council  
Henry Garcia, City Manager

From: Rick Teichert, Financial & Management Services Director/City Treasurer 

Date: December 13, 2012

Subject: Monthly Investment Report – November 2012

Attached is the Monthly Investment Report (Treasurer's Cash and Investments Report) for the month ended November 30, 2012. All investments comply with California Government Code Section 53601 as to the types of investments allowed and the limits of each type. In addition, all investments comply with the City's annually adopted Investment Policy.

The investments managed by Chandler Asset Management totaled \$148,761,876 and achieved a Yield to Maturity (YTM) for November 2012 of 1.35%. This compares to a YTM in October 2012 of 1.37% and a YTM in November 2011 of 1.56%. In addition, the City maintained \$11,958,940 in the State Local Agency Investment Fund Pool with a YTM of 0.34%.

Rates of return on fixed income investments continue to remain soft, reflecting the current efforts by the Federal Reserve to energize the economy. Staff does not anticipate any significant increase in the near future. The Federal Reserve Board has recently stated that they intend to keep rates low for the next two years.

The September 2012 Quarterly Investment Report was presented at a regular City Council meeting on November 27, 2012. Submitting this November 2012 Monthly Investment Report by internal memorandum ensures that the Council and City Manager are kept apprised of the City's investments between the regular quarterly reports.

Please contact me  or Brooke McKinney  with any questions.

Attachments:

Attachment 1 – Treasurers Cash and Investments Report – November 2012  
Attachment 2 – Chandler Asset Management Bond Review – December 2012

c: Brooke McKinney, Treasury Operations Division Manager

**CITY OF MORENO VALLEY**

**Treasurer's Cash and Investments Report**

**November 2012**

General Portfolio	Cost Value	Market Value	Par Value	Average Maturity	Average Yield to Maturity	Average Duration
Bank Accounts	802,904	802,904	802,904			
State of California LAIF Pool	11,958,940	11,958,940	11,958,940	0.66	0.34%	
Investments	153,047,792	154,009,178	148,761,876	2.41	1.35%	2.29
<b>Total General Portfolio</b>	<b>165,809,636</b>	<b>166,771,022</b>	<b>161,523,720</b>	<b>Years</b>		<b>Years</b>

Bond Proceeds with Fiscal Agents	Market Value
Construction Funds	3,371,916
Principal & Interest Accounts	536,118
Debt Service Reserve Funds	6,100,186
Custody Accounts	0
Arbitrage Rebate Accounts	0
Other Accounts	6,894
<b>Total Bond Proceeds</b>	<b>10,015,114</b>

Deferred Compensation Funds	Market Value as of: Sept 30, 2012
Nationwide	10,040,212
ICMA	4,301,170
<b>Total Deferred Compensation Funds</b>	<b>14,341,382</b>

<b>Total Investment Portfolio</b>	<b>191,127,518</b>
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1. I hereby certify that the investments are in compliance with the investment policy adopted by the City Council. There are no items of non-compliance for this period.
2. The market values for the specific investments in the General Portfolio are provided by the City's investment advisor, Chandler Asset Management.
3. The market value for LAIF is provided by the State Treasurer.
4. The market values for investments held by fiscal agents and the deferred compensation plans are provided by each respective trustee or fiscal agent.
5. The City has the ability to meet its budgeted expenditures for the next six months pending any future action by City Council or any unforeseen catastrophic event.

  
 Richard Teichert  
 City Treasurer

Attachment 1



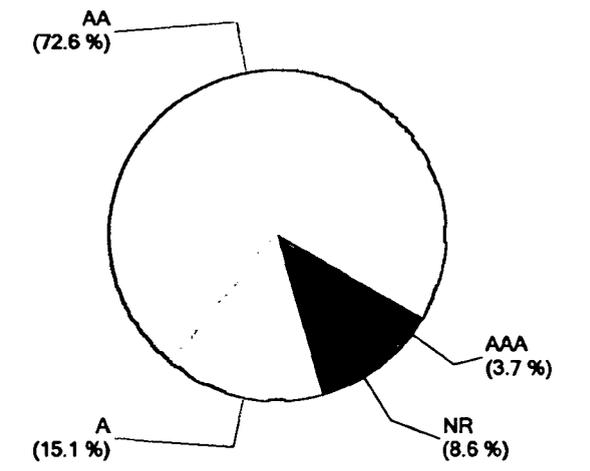
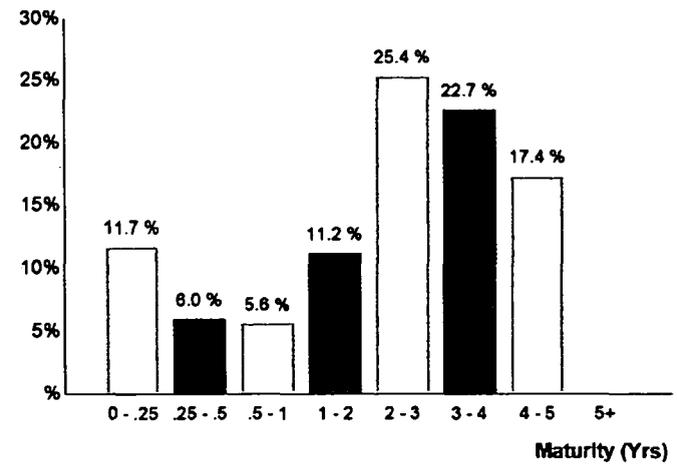
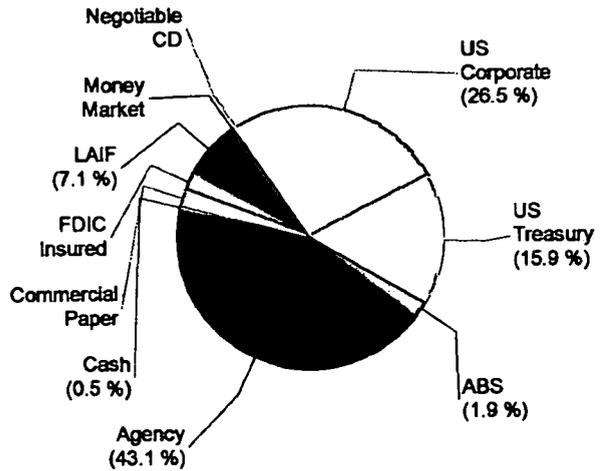
**PORTFOLIO CHARACTERISTICS      ACCOUNT SUMMARY      TOP ISSUERS**

Average Duration	2.29
Average Coupon	2.08 %
Average Purchase YTM	1.35 %
Average Market YTM	0.49 %
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.41 yrs
Average Life	2.35 yrs

	Beg. Values as of 10/31/12	End Values as of 11/30/12
Market Value	171,235,419	166,771,022
Accrued Interest	859,578	838,990
<b>Total Market Value</b>	<b>172,094,996</b>	<b>167,610,013</b>
Income Earned	194,011	184,267
Cont/WD		
Par	166,024,161	161,523,720
Book Value	168,143,538	163,544,836
Cost Value	170,654,174	165,809,636

Issuer	% Portfolio
Government of United States	15.9 %
Federal National Mortgage Assoc	11.1 %
Federal Home Loan Mortgage Corp	10.3 %
Federal Farm Credit Bank	9.5 %
Federal Home Loan Bank	9.1 %
Local Agency Investment Fund	7.1 %
Tennessee Valley Authority	3.1 %
General Electric Co FDIC Insure	2.2 %
	<b>68.3 %</b>

**SECTOR ALLOCATION      MATURITY DISTRIBUTION      CREDIT QUALITY (S&P)**



MV00231687



**Holdings Report**

As of 11/30/12

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
<b>ABS</b>									
47787RAC4	John Deere Owner Trust 2012-B A3 0.53% Due 7/15/2016	1,625,000.00	08/28/2012 0.53 %	1,624,949.79 1,624,952.89	100.08 0.49 %	1,626,316.25 382.78	0.97 % 1,363.36	Aaa NR	3.62 1.94
89231NAC7	Toyota Auto Receivable 2012-B A3 0.46% Due 7/15/2016	1,620,000.00	09/18/2012 0.46 %	1,619,845.94 1,619,855.32	99.95 0.49 %	1,619,190.00 331.20	0.97 % (665.32)	Aaa AAA	3.62 1.93
<b>Total ABS</b>		<b>3,245,000.00</b>	<b>0.50 %</b>	<b>3,244,795.73</b> <b>3,244,808.21</b>	<b>0.49 %</b>	<b>3,245,506.25</b> <b>713.98</b>	<b>1.94 %</b> <b>698.04</b>	<b>Aaa</b> <b>AAA</b>	<b>3.62</b> <b>1.94</b>
<b>AGENCY</b>									
880591CW0	Tennessee Valley Authority Note 6% Due 3/15/2013	1,225,000.00	03/17/2010 1.65 %	1,379,797.13 1,239,729.10	101.62 0.43 %	1,244,842.55 15,516.67	0.75 % 5,113.45	Aaa AA+	0.29 0.29
31331GVD8	FFCB Note 2.2% Due 4/8/2013	1,000,000.00	05/08/2009 2.20 %	1,000,000.00 1,000,000.00	100.70 0.23 %	1,007,007.00 3,238.89	0.60 % 7,007.00	Aaa AA+	0.35 0.36
880591DW9	Tennessee Valley Authority Note 4.75% Due 8/1/2013	3,750,000.00	03/15/2010 1.90 %	4,097,325.00 3,818,395.44	102.99 0.27 %	3,862,170.00 59,375.00	2.34 % 43,774.56	Aaa AA+	0.67 0.66
31331KET3	FFCB Note 0.98% Due 9/23/2013	1,970,000.00	03/28/2011 1.10 %	1,964,227.90 1,968,118.35	100.62 0.22 %	1,982,202.18 3,646.69	1.18 % 14,083.83	Aaa AA+	0.81 0.81
31331GTJ8	FFCB Note 2.625% Due 4/17/2014	1,000,000.00	10/05/2010 1.02 %	1,055,660.00 1,021,676.74	103.24 0.27 %	1,032,405.00 3,208.33	0.62 % 10,728.26	Aaa AA+	1.38 1.36
31331JQA4	FFCB Note 1.9% Due 6/2/2014	2,850,000.00	06/08/2010 1.96 %	2,843,074.50 2,847,380.83	102.43 0.28 %	2,919,354.75 26,924.58	1.76 % 71,973.92	Aaa AA+	1.50 1.48
31331GL80	FFCB Note 3% Due 9/22/2014	1,575,000.00	03/17/2010 2.47 %	1,610,689.50 1,589,284.46	104.93 0.27 %	1,652,715.23 9,056.25	0.99 % 63,430.77	Aaa AA+	1.81 1.77
3136FPLV7	FNMA Callable Note 1X 3/24/2011 1.57% Due 9/24/2014	2,025,000.00	09/26/2011 0.65 %	2,080,181.25 2,058,452.37	102.30 0.30 %	2,071,520.33 5,916.94	1.24 % 13,067.96	Aaa AA+	1.82 1.79
3134G3CM0	FHLMC Callable Note 1X 12/12/12 0.92% Due 12/12/2014	1,120,000.00	12/15/2011 0.83 %	1,121,008.00 1,120,030.63	100.01 0.54 %	1,120,142.24 4,837.16	0.67 % 111.61	Aaa AA+	2.03 0.03
3133EADW5	FFCB Note 0.55% Due 8/17/2015	3,450,000.00	04/27/2012 0.60 %	3,444,862.95 3,445,780.28	100.22 0.47 %	3,457,555.50 5,481.67	2.07 % 11,775.22	Aaa AA+	2.71 2.69
313370JB5	FHLB Note 1.75% Due 9/11/2015	3,025,000.00	08/04/2011 1.15 %	3,097,116.00 3,073,815.50	103.76 0.39 %	3,138,597.83 11,763.89	1.88 % 64,782.33	Aaa AA+	2.78 2.71
3135G0SB0	FNMA Note 0.375% Due 12/21/2015	3,100,000.00	11/26/2012 0.45 %	3,092,777.00 3,092,789.93	99.90 0.41 %	3,096,822.50 484.38	1.85 % 4,032.57	Aaa AA+	3.06 3.04
31331J6C2	FFCB Note 2.35% Due 12/22/2015	2,000,000.00	03/28/2011 2.27 %	2,007,240.00 2,004,673.13	106.85 0.11 %	2,136,954.00 20,758.33	1.29 % 132,280.87	Aaa AA+	3.06 2.95
3136FPDC8	FNMA Callable Note 1X 3/8/2011 2% Due 3/8/2016	1,765,000.00	08/24/2011 1.22 %	1,825,645.40 1,808,663.22	105.04 0.45 %	1,853,945.41 8,138.61	1.11 % 45,282.19	Aaa AA+	3.27 3.17
313372YS7	FHLB Note 2.45% Due 3/30/2016	2,150,000.00	07/07/2011 1.87 %	2,206,631.00 2,189,841.73	106.45 0.50 %	2,288,608.35 8,925.49	1.37 % 98,766.62	Aaa AA+	3.33 3.21
3137EACT4	FHLMC Note 2.5% Due 5/27/2016	1,200,000.00	06/14/2011 1.86 %	1,235,992.80 1,225,370.34	107.12 0.44 %	1,285,440.00 333.33	0.77 % 60,069.66	Aaa AA+	3.49 3.36



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
<b>AGENCY</b>									
313373SZ6	FHLB Note 2.125% Due 6/10/2016	3,350,000.00	Various 1.42 %	3,456,779.50 3,429,718.24	105.72 0.49 %	3,541,579.80 33,814.07	2.13 % 111,861.56	Aaa AA+	3.53 3.38
31359MS61	FNMA Note 5.375% Due 7/15/2016	2,700,000.00	10/13/2011 1.29 %	3,206,106.90 3,086,300.99	117.45 0.51 %	3,171,214.80 54,825.00	1.92 % 84,913.81	Aaa AA+	3.62 3.30
3137EACW7	FHLMC Note 2% Due 8/25/2016	3,475,000.00	09/14/2011 1.19 %	3,610,316.50 3,577,124.25	105.47 0.52 %	3,664,946.98 18,533.33	2.20 % 87,822.73	Aaa AA+	3.74 3.60
3135G0CM3	FNMA Note 1.25% Due 9/28/2016	1,300,000.00	Various 1.22 %	1,301,462.70 1,301,271.49	102.86 0.49 %	1,337,217.70 2,843.75	0.80 % 35,946.21	Aaa AA+	3.83 3.73
3135G0ES8	FNMA Note 1.375% Due 11/15/2016	3,400,000.00	01/24/2012 1.17 %	3,431,885.20 3,426,268.02	103.17 0.57 %	3,507,637.20 2,077.78	2.09 % 81,369.18	Aaa AA+	3.96 3.85
3135G0GY3	FNMA Note 1.25% Due 1/30/2017	3,425,000.00	02/09/2012 1.10 %	3,449,368.88 3,445,455.33	102.92 0.54 %	3,525,085.35 14,389.76	2.11 % 79,630.02	Aaa AA+	4.17 4.05
3133787M7	FHLB Note 1.05% Due 2/27/2017	1,720,000.00	02/27/2012 1.03 %	1,721,582.40 1,721,342.35	101.87 0.60 %	1,752,198.40 4,715.67	1.05 % 30,856.05	Aaa AA+	4.25 4.14
3137EADC0	FHLMC Note 1% Due 3/8/2017	3,490,000.00	03/14/2012 1.29 %	3,441,314.50 3,448,300.16	101.57 0.63 %	3,544,883.74 8,046.39	2.12 % 96,583.58	Aaa AA+	4.27 4.17
313378WF4	FHLB Note 1.125% Due 3/10/2017	3,435,000.00	04/24/2012 1.05 %	3,447,228.60 3,445,717.20	102.18 0.61 %	3,509,937.96 8,694.84	2.10 % 64,220.76	Aaa AA+	4.28 4.17
3137EADF3	FHLMC Note 1.25% Due 5/12/2017	3,300,000.00	05/29/2012 1.06 %	3,330,600.90 3,327,469.72	102.69 0.64 %	3,388,614.90 2,177.08	2.02 % 61,145.18	Aaa AA+	4.45 4.33
313379VE6	FHLB Note 1.01% Due 6/19/2017	915,000.00	07/26/2012 0.82 %	923,363.10 922,769.08	101.59 0.65 %	929,579.61 4,184.35	0.56 % 6,810.53	Aaa AA+	4.55 4.43
3137EADH9	FHLMC Note 1% Due 6/29/2017	3,150,000.00	Various 0.85 %	3,171,475.20 3,170,442.73	101.63 0.64 %	3,201,269.40 13,300.00	1.92 % 30,826.67	Aaa AA+	4.58 4.46
3133EAY28	FFCB Note 0.83% Due 9/21/2017	1,645,000.00	09/18/2012 0.83 %	1,645,000.00 1,645,000.00	100.57 0.71 %	1,654,356.76 2,654.85	0.99 % 9,356.76	Aaa AA+	4.81 4.70
3137EADL0	FHLMC Note 1% Due 9/29/2017	1,050,000.00	10/25/2012 0.92 %	1,053,983.70 1,053,912.68	101.51 0.68 %	1,065,860.25 1,808.33	0.64 % 11,947.57	Aaa AA+	4.83 4.70
<b>Total Agency</b>		<b>69,560,000.00</b>	<b>1.25 %</b>	<b>71,252,696.51</b> <b>70,505,094.29</b>	<b>0.47 %</b>	<b>71,944,665.72</b> <b>359,671.41</b>	<b>43.14 %</b> <b>1,439,571.43</b>	<b>Aaa</b> <b>AA+</b>	<b>3.17</b> <b>3.04</b>
<b>CASH</b>									
90CASH\$00	Cash Custodial Cash Account	802,904.00	Various 0.00 %	802,904.00 802,904.00	1.00 0.00 %	802,904.00 0.00	0.48 % 0.00	NR NR	0.00 0.00
<b>Total Cash</b>		<b>802,904.00</b>	<b>N/A</b>	<b>802,904.00</b> <b>802,904.00</b>	<b>0.00 %</b>	<b>802,904.00</b> <b>0.00</b>	<b>0.48 %</b> <b>0.00</b>	<b>NR</b> <b>NR</b>	<b>0.00</b> <b>0.00</b>
<b>COMMERCIAL PAPER</b>									
89233GS15	Toyota Motor Credit Discount CP 0.265% Due 5/1/2013	3,200,000.00	Various 0.27 %	3,195,971.54 3,196,443.10	99.89 0.27 %	3,196,443.10 0.00	1.91 % 0.00	P-1 A-1+	0.42 0.42



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
<b>Total Commercial Paper</b>		<b>3,200,000.00</b>	<b>0.27 %</b>	<b>3,195,971.54</b> <b>3,196,443.10</b>	<b>0.27 %</b>	<b>3,196,443.10</b> <b>0.00</b>	<b>1.91 %</b> <b>0.00</b>	<b>P1</b> <b>A-1+</b>	<b>0.42</b> <b>0.42</b>
<b>FDIC INSURED US CORPORATE</b>									
36967HAV9	GE Capital Corp FDIC Guaranteed Note 2.125% Due 12/21/2012	3,645,000.00	05/19/2010 1.27 %	3,723,710.13 3,646,671.13	100.09 0.56 %	3,648,316.95 34,425.00	2.20 % 1,645.82	Aaa AA+	0.06 0.06
<b>Total FDIC Insured US Corporate</b>		<b>3,645,000.00</b>	<b>1.27 %</b>	<b>3,723,710.13</b> <b>3,646,671.13</b>	<b>0.56 %</b>	<b>3,648,316.95</b> <b>34,425.00</b>	<b>2.20 %</b> <b>1,645.82</b>	<b>Aaa</b> <b>AA+</b>	<b>0.06</b> <b>0.06</b>
<b>LAIF</b>									
90LAIF\$00	Local Agency Investment Fund State Pool	11,958,940.38	Various 0.32 %	11,958,940.38 11,958,940.38	1.00 0.32 %	11,958,940.38 7,392.27	7.14 % 0.00	NR NR	0.00 0.00
<b>Total LAIF</b>		<b>11,958,940.38</b>	<b>0.32 %</b>	<b>11,958,940.38</b>	<b>0.32 %</b>	<b>11,958,940.38</b> <b>7,392.27</b>	<b>7.14 %</b> <b>0.00</b>	<b>NR</b> <b>NR</b>	<b>0.00</b> <b>0.00</b>
<b>MONEY MARKET FUND FI</b>									
431114701	Highmark Govt Money Market Fund	638,875.92	Various 0.00 %	638,875.92 638,875.92	1.00 0.00 %	638,875.92 0.00	0.38 % 0.00	Aaa AAA	0.00 0.00
<b>Total Money Market Fund FI</b>		<b>638,875.92</b>	<b>0.00 %</b>	<b>638,875.92</b>	<b>0.00 %</b>	<b>638,875.92</b> <b>0.00</b>	<b>0.38 %</b> <b>0.00</b>	<b>Aaa</b> <b>AAA</b>	<b>0.00</b> <b>0.00</b>
<b>NEGOTIABLE CD</b>									
89112XA62	Toronto Dominion Bank Negotiable CD 0.5% Due 6/21/2013	800,000.00	11/30/2012 0.25 %	801,123.64 801,118.10	100.14 0.25 %	801,118.10 11.11	0.48 % 0.00	P-1 A-1+	0.56 0.56
<b>Total Negotiable CD</b>		<b>800,000.00</b>	<b>0.25 %</b>	<b>801,123.64</b> <b>801,118.10</b>	<b>0.25 %</b>	<b>801,118.10</b> <b>11.11</b>	<b>0.48 %</b> <b>0.00</b>	<b>Aaa</b> <b>AAA</b>	<b>0.56</b> <b>0.56</b>
<b>US CORPORATE</b>									
931142CL5	Wal-Mart Stores Note 4.25% Due 4/15/2013	3,260,000.00	Various 1.54 %	3,491,366.25 3,291,877.20	101.42 0.44 %	3,306,428.92 17,703.61	1.98 % 14,551.72	Aa2 AA	0.37 0.37
459200GR6	IBM Corp Note 2.1% Due 5/6/2013	1,225,000.00	01/27/2011 1.00 %	1,255,269.75 1,230,696.12	100.76 0.35 %	1,234,286.73 1,786.46	0.74 % 3,590.61	Aa3 AA-	0.43 0.43
91159HGY0	US Bancorp Callable Note Cont 8/13/13 1.375% Due 9/13/2013	2,665,000.00	Various 1.32 %	2,668,966.65 2,665,938.04	100.69 0.39 %	2,683,393.83 7,939.48	1.61 % 17,455.79	Aa3 A+	0.79 0.70
254687AW6	Walt Disney Corp Note 4.5% Due 12/15/2013	1,720,000.00	Various 1.23 %	1,873,880.60 1,777,135.21	104.19 0.46 %	1,792,050.80 35,690.00	1.09 % 14,915.59	A2 A	1.04 1.01
24422ERA9	John Deere Capital Corp Note 1.6% Due 3/3/2014	440,000.00	02/28/2011 1.63 %	439,564.40 439,818.37	101.44 0.45 %	446,326.32 1,720.89	0.27 % 6,507.95	A2 A	1.25 1.24
166751AH0	ChevronTexaco Corp Note 3.95% Due 3/3/2014	2,473,000.00	Various 1.56 %	2,644,928.56 2,544,939.69	104.21 0.59 %	2,577,118.25 23,878.19	1.55 % 32,178.56	Aa1 AA	1.25 1.23



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
<b>US CORPORATE</b>									
665859AK0	Northern Trust Company Note 4.625% Due 5/1/2014	1,850,000.00	10/20/2010 1.33 %	2,058,421.00 1,933,757.97	105.71 0.58 %	1,955,668.30 7,130.21	1.17 % 21,910.33	A1 A+	1.42 1.38
36962G4C5	General Electric Capital Corp Note 5.9% Due 5/13/2014	3,075,000.00	Various 2.88 %	3,411,681.00 3,201,130.96	107.42 0.76 %	3,303,048.15 9,071.25	1.98 % 101,917.19	A1 AA+	1.45 1.41
74005PAQ7	Praxair Note 5.25% Due 11/15/2014	850,000.00	09/24/2010 1.60 %	973,471.00 908,460.41	108.63 0.80 %	923,348.20 1,983.33	0.55 % 14,887.79	A2 A	1.96 1.88
09247XAD3	Blackrock Inc Note 3.5% Due 12/10/2014	1,630,000.00	Various 2.84 %	1,674,920.75 1,650,204.72	105.76 0.64 %	1,723,806.50 27,098.76	1.04 % 73,601.78	A1 A+	2.03 1.94
713448BM9	Pepsico Inc. Note 3.1% Due 1/15/2015	2,530,000.00	Various 2.04 %	2,641,540.25 2,584,006.27	105.21 0.63 %	2,661,719.40 29,629.11	1.61 % 77,713.13	Aa3 A-	2.13 2.05
46625HHP8	JP Morgan Chase Note 3.7% Due 1/20/2015	2,550,000.00	Various 3.34 %	2,584,656.00 2,568,337.94	105.40 1.14 %	2,687,636.25 34,332.92	1.62 % 119,298.31	A2 A	2.14 2.04
459200HB0	IBM Corp Note 0.55% Due 2/6/2015	695,000.00	02/01/2012 0.72 %	691,601.45 692,528.61	100.02 0.54 %	695,119.54 1,221.08	0.42 % 2,590.93	Aa3 AA-	2.19 2.16
94980VAA6	Wells Fargo Bank Note 4.75% Due 2/9/2015	2,475,000.00	Various 3.65 %	2,584,316.50 2,529,534.50	107.74 1.16 %	2,666,495.70 36,575.00	1.61 % 136,961.20	A1 A+	2.19 2.07
084670AV0	Berkshire Hathaway Note 3.2% Due 2/11/2015	2,485,000.00	06/09/2010 2.65 %	2,545,012.75 2,513,262.02	105.51 0.67 %	2,622,027.87 24,297.78	1.58 % 108,765.85	Aa2 AA+	2.20 2.12
191216AX8	Coca Cola Company Note 0.75% Due 3/13/2015	2,090,000.00	Various 0.80 %	2,086,645.55 2,087,445.86	100.79 0.40 %	2,106,527.72 3,396.26	1.26 % 19,081.86	Aa3 AA-	2.28 2.26
06406JHB4	Bank of New York Mellon Note 4.95% Due 3/15/2015	2,360,000.00	Various 2.11 %	2,645,950.90 2,505,106.56	109.41 0.80 %	2,582,175.12 24,662.00	1.56 % 77,068.56	A1 A	2.29 2.17
717081DA8	Pfizer Inc. Note 5.35% Due 3/15/2015	1,550,000.00	02/18/2011 2.33 %	1,730,497.50 1,651,712.78	110.56 0.70 %	1,713,611.80 17,506.39	1.03 % 61,899.02	A1 AA	2.29 2.16
74005PAR5	Praxair Note 4.625% Due 3/30/2015	740,000.00	Various 2.58 %	807,780.55 772,970.05	109.25 0.62 %	808,462.59 5,799.23	0.49 % 35,492.54	A2 A	2.33 2.22
278642AB9	Ebay Inc Note 1.625% Due 10/15/2015	2,670,000.00	10/22/2010 1.66 %	2,665,327.50 2,667,299.07	102.70 0.68 %	2,741,977.86 5,543.96	1.64 % 74,678.79	A2 A	2.87 2.81
38259PAC6	Google Inc Note 2.125% Due 5/19/2016	1,315,000.00	11/15/2012 0.75 %	1,377,186.90 1,376,650.81	104.85 0.71 %	1,378,824.84 931.46	0.82 % 2,174.03	Aa2 AA	3.47 3.35
24422ERL5	John Deere Capital Corp Note 2% Due 1/13/2017	1,215,000.00	09/11/2012 1.05 %	1,263,733.65 1,261,330.85	104.33 0.93 %	1,267,594.92 9,315.00	0.76 % 6,264.07	A2 A	4.12 3.93
913017BU2	United Tech Corp Note 1.8% Due 6/1/2017	170,000.00	05/24/2012 1.82 %	169,853.80 169,868.45	103.40 1.03 %	175,780.85 1,530.00	0.11 % 5,912.40	A2 A	4.50 4.29
<b>Total US Corporate</b>		<b>42,033,000.00</b>	<b>1.97 %</b>	<b>44,286,573.26</b> <b>43,024,012.46</b>	<b>0.67 %</b>	<b>44,053,430.46</b> <b>328,742.37</b>	<b>26.48 %</b> <b>1,029,418.00</b>	<b>A1</b> <b>A+</b>	<b>1.86</b> <b>1.79</b>
<b>US TREASURY</b>									
912828HM5	US Treasury Note 3.625% Due 12/31/2012	2,550,000.00	03/12/2010 1.35 %	2,708,785.88 2,554,661.03	100.26 0.55 %	2,556,573.90 38,683.08	1.55 % 1,912.87	Aaa AA+	0.08 0.08

MV00231691



**Holdings Report**

As of 11/30/12

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
<b>US TREASURY</b>									
912828NP1	US Treasury Note 1.75% Due 7/31/2015	4,050,000.00	04/06/2011 1.99 %	4,009,355.36 4,024,932.37	103.80 0.32 %	4,204,090.35 23,689.20	2.52 % 179,157.98	Aaa AA+	2.67 2.60
912828PE4	US Treasury Note 1.25% Due 10/31/2015	3,600,000.00	Various 1.35 %	3,584,379.25 3,589,660.89	102.66 0.33 %	3,695,907.60 3,853.59	2.21 % 106,246.71	Aaa AA+	2.92 2.87
912828PJ3	US Treasury Note 1.375% Due 11/30/2015	3,590,000.00	05/16/2011 1.63 %	3,549,905.00 3,563,512.12	103.06 0.35 %	3,699,943.75 135.61	2.21 % 136,431.63	Aaa AA+	3.00 2.94
912828PS3	US Treasury Note 2% Due 1/31/2016	3,505,000.00	05/16/2011 1.70 %	3,551,973.24 3,536,607.14	105.16 0.36 %	3,685,724.81 23,430.16	2.21 % 149,117.67	Aaa AA+	3.17 3.06
912828QA1	US Treasury Note 2.25% Due 3/31/2016	3,435,000.00	Various 1.33 %	3,578,212.10 3,536,095.38	106.21 0.37 %	3,648,344.42 13,164.35	2.18 % 112,249.04	Aaa AA+	3.33 3.22
912828RU6	US Treasury Note 0.875% Due 11/30/2016	3,200,000.00	12/22/2011 0.89 %	3,198,135.71 3,198,487.85	101.66 0.45 %	3,253,251.20 76.92	1.94 % 54,763.35	Aaa AA+	4.00 3.93
912828SC5	US Treasury Note 0.875% Due 1/31/2017	1,710,000.00	06/20/2012 0.70 %	1,723,298.31 1,722,011.89	101.58 0.49 %	1,736,985.51 5,001.05	1.04 % 14,973.62	Aaa AA+	4.17 4.08
<b>Total US Treasury</b>		<b>25,640,000.00</b>	<b>1.44 %</b>	<b>25,904,044.85</b> <b>25,725,968.67</b>	<b>0.39 %</b>	<b>26,480,821.54</b> <b>108,033.96</b>	<b>15.86 %</b> <b>754,852.87</b>	<b>Aaa</b> <b>AA+</b>	<b>2.92</b> <b>2.85</b>
<b>TOTAL PORTFOLIO</b>		<b>161,523,720.30</b>	<b>1.35 %</b>	<b>165,809,635.96</b> <b>163,544,836.26</b>	<b>0.49 %</b>	<b>166,771,022.42</b> <b>838,990.10</b>	<b>100.00 %</b> <b>3,226,186.16</b>	<b>Aa1</b> <b>AA</b>	<b>2.41</b> <b>2.29</b>
<b>TOTAL MARKET VALUE PLUS ACCRUED</b>						<b>167,610,012.52</b>			



**COMPLIANCE WITH INVESTMENT POLICY**

*Assets managed by Chandler Asset Management are in full compliance with State law and with the City's investment policy.*

Category	Standard	Comment
Local Agency Bonds	No Limitation	Complies
Treasury Issues	No Limitation	Complies
Agency Issues	No Limitation	Complies
Banker's Acceptances	40% maximum; <180 days maturity	Complies
Commercial Paper	25% maximum; <270 days maturity; A-1/P-1/F-1 minimum ratings	Complies
Negotiable Certificates of Deposit	30% maximum; 5 years maximum maturity	Complies
Repurchase Agreements	No limitation; 1-year maximum maturity	Complies
Reverse Repurchase Agreements	20% maximum; <92 days maturity	Complies
Medium Term Notes	30% maximum; 5 years maximum maturity; A-rated or better	Complies
Money Market Mutual Funds	20% maximum; AAAf/Aaaf, minimum rating	Complies
Collateralized Certificates of Deposits	5 years maximum maturity	Complies
Time Deposits	5 years maximum maturity	Complies
Mortgage Pass-throughs, CMOs and Asset Backed Securities	20% maximum; AA-rated issue; A-rated issuer	Complies
Local Agency Investment Fund - L.A.I.F.	Maximum program limitation	Complies
Prohibited Securities	Inverse floaters; Ranges notes, Interest-only strips from mortgaged backed securities; Zero interest accrual securities	Complies
Maximum maturity	5 years	Complies



# Holdings Report Glossary

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**CUSIP** (Committee on Uniform Securities Identification Procedures) – A unique identification number assigned to all securities.

**Security Description** - The issuer name, coupon (periodic interest payment rate) and maturity.

**Par Value/Units** - The face value or number of units held in the portfolio.

**Purchase Date** - The settlement date on which the security was purchased.

**Book Yield** - The YTM that equates the current amortized value of the security to its periodic future cash flows.

**Cost Value** - The value at which the securities were purchased, excluding purchased interest.

**Book Value** - The value at which an asset is carried on a balance sheet. To calculate, take the cost of an asset +/- net accretion/amortization.

**Mkt Price** - The current fair value market price.

**Mkt YTM** – The internal rate of return that equates the periodic future cash flows (interest payments and redemption value) to the market price, assuming that all cash flows are invested at the YTM rate.

**Market Value** - The current fair value of an investment as determined by transactions between willing buyers and sellers.

**Accrued Int.** - The interest that has accumulated on a bond since the last interest payment up to, but not including, the settlement date.

**% of Port.** - The % of the portfolio that the security represents based on market value, including accrued interest.

**Gain/Loss** – The unrealized gain or loss on the security, compared to either cost or amortized value, as of the date of the report.

**Moody** - The Moody's rating for the security.



## Holdings Report Glossary (continued)

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**S&P** - The Standard and Poor's rating for the security.

**Term (yrs)** - The time, in years, until maturity.

**Duration** - The weighted average time to maturity of a bond where the weights are the present values of future cash flows. Duration measures the price sensitivity of a bond to changes in interest rates.

## BOND PROCEEDS WITH FISCAL AGENTS

Account Name	Account Number	Investment	Issuer	Purchase Date	Maturity Date	Market Value	Stated Rate	Yield	Price	% of Portfolio
<b>Wells Fargo Community Facilities District 87-1 (IA-1)</b>										
special tax funds	22631800	money market fund	WF Govt Fund	10/31/12	11/01/12	1,035,908	0.01%	0.01%	1.00000	10.343%
reserve fund	22631804	money market fund	WF Govt Fund	10/31/12	11/01/12	1,029,041	0.01%	0.01%	1.00000	10.275%
admin exp acct	22631805	money market fund	WF Govt Fund	10/31/12	11/01/12	377	0.01%	0.01%	1.00000	0.004%
debt service acct	22631809	money market fund	WF Govt Fund	10/31/12	11/01/12	535,969	0.01%	0.01%	1.00000	5.352%
special tax funds	22631900	money market fund	WF Govt Fund	10/31/12	11/01/12	105,195	0.01%	0.01%	1.00000	1.050%
reserve fund	22631904	money market fund	WF Govt Fund	10/31/12	11/01/12	365,357	0.01%	0.01%	1.00000	3.648%
admin exp acct	22631905	money market fund	WF Govt Fund	10/31/12	11/01/12	8	0.01%	0.01%	1.00000	0.000%
						3,071,855				
<b>Wells Fargo CFD # 5</b>										
Series B Revenue	22333500	money mkt fund	WF Govt Fund	10/31/12	11/01/12	6,483	0.01%	0.01%	1.00000	0.065%
Series B reserve	22333503	money mkt fund	WF Govt Fund	10/31/12	11/01/12	537,936	0.01%	0.01%	1.00000	5.371%
Series B admin fund	22333504	money mkt fund	WF Govt Fund	10/31/12	11/01/12	127	0.01%	0.01%	1.00000	0.001%
						544,546				
<b>Wells Fargo 2007 Redevelopment Agency Tax Allocation Bonds Series A</b>										
debt service fund	22631700	money mkt fund	WF Govt Fund	10/31/12	11/01/12	2	0.01%	0.01%	1.00000	0.000%
						2				
<b>Wells Fargo 2005 Lease Revenue Bond</b>										
bond fund	18042800	money mkt fund	WF Govt Fund	10/31/12	11/01/12	19	0.01%	0.01%	1.00000	0.000%
reserve fund	18042804	money mkt fund	WF Govt Fund	10/31/12	11/01/12	2,992,728	0.01%	0.01%	1.00000	29.882%
construction fund	18042806	money mkt fund	WF Govt Fund	10/31/12	11/01/12	1,315,143	0.01%	0.01%	1.00000	13.132%
						4,307,890				
<b>Wells Fargo 2007 Taxable Lease Revenue Bonds - Electric Utility</b>										
bond fund	22277600	money mkt fund	WF Govt Fund	10/31/12	11/01/12	3	0.01%	0.01%	1.00000	0.000%
construction fund	22277604	investment agrmnt		10/31/12	11/01/12	2,056,773	0.01%	0.01%	1.00000	20.537%
						2,056,776				
<b>Wells Fargo Automall Refinancing</b>										
revenue fund	20350300	revenue	WF Govt Fund	10/31/12	11/01/12	1	0.01%	0.01%	1.00000	0.000%
reserve fund	20350303	reserve	WF Govt Fund	10/31/12	11/01/12	34,018	0.01%	0.01%	1.00000	0.340%
admin fund	20350304	reserve	WF Govt Fund	10/31/12	11/01/12	26	0.01%	0.01%	1.00000	0.000%
						34,045				
<b>Totals</b>						<b>10,015,114</b>				

Type	Summary of Bond Proceeds with Fiscal Agents	
1	Construction Funds	3,371,916
2	Principal & Interest Accounts	536,118
3	Debt Service Reserve Funds	6,100,186
4	Custody Accounts	0
5	Arbitrage Rebate Accounts	0
6	Other Accounts	6,894
<b>Total Fiscal Agent Funds</b>		<b>10,015,114</b>

## DEFERRED COMPENSATION FUNDS

### Nationwide

Fund	Market Value as of Sept 30, 2012	Fund	Market Value as of Sept 30, 2012	Fund	Market Value as of Sept 30, 2012
Liquid Savings	\$1,234,006	Drey SmCap I	6	N B Socially Responsive Fund	25,346
Nationwide Fixed (Part Time Employee)	494,757	American Century Balanced	34	DFA US Micro Cap Port	66,330
Liquid Savings (Part Time Employees)	269,863	Am Century Growth	57,154	Federated Kaufmann Fund	87,475
Certificates of Deposit 1 year	30,011	Am Century Select	110,058	Invesco Mid Cap Core Equity	21,615
Certificates of Deposit 3 years	15,635	JJP Morgan Mid Cap Value A	659,960	Nationwide Ret Inc Inst Svc	219
Certificates of Deposit 5 years	82,558	Vanguard Index 500	91,313	Nationwide InvDes Mod Cons Fund SC	27,698
Bond Fund of America	61,047	Vanguard Institutional Index	458,461	Nationwide InvDes Mod Aggr Fund	787,858
Growth Fund of America	82,763	Vanguard Wellington	17,192	Nationwide InvDes Aggr Fund	51,226
Investment Co. of America	30,179	Vanguard Windsor II	54,975	Nationwide InvDes Mod Fd	461,507
Income Fund of America	106,571	Vanguard Total Bond Index	210,717	Nationwide Inv Des Cons	118,237
Brown Cap Mgmt Inc SM Co	41,040	Washington Mutual Inv	65,889	Nationwide Large Cap Growth	46,515
Fidelity Independence	1,742	Templeton Foreign I		Nationwide Inter Val Inst Svc	18,097
Fidelity Equity Income	35,648	EuroPacific Growth	259,744	Nationwide US Sm Cap Val Ins Svc	1,081
Fidelity Magellan	217,182	Stable Fund C	2,645,316	Nationwide Dest 2020 Inst Svc	113,837
Fidelity Puritan	82,829	PBHG Growth Fund		Nationwide Dest 2025 Inst Svc	88,179
Fidelity Contrafund	199,478	DWS High Income Fund A	85,157	Nationwide Dest 2030 Inst Svc	37,124
Janus Fund	58,418	DWS Eq Divd A	55,257	Nationwide Dest 2045 Inst Svc	3,634
Janus Advisor Forty	44,445	Oppenheimer Global Fund A	224,829	<b>Total Nationwide Deferred</b>	<b>\$10,040,212</b>

### ICMA

Fund	Market Value as of Sept 30, 2012	Fund	Market Value as of Sept 30, 2012
Aggressive Oppor.	\$183,810	VT Royce Premeir	3,925
International	193,850	VT Ranier Small/Mid Cap Eq	36,685
All Equity Growth	124,993	VT Fidelity Contrafund	140,037
Growth and Income	216,330	VT Vantagepoint Overseas Equity Index Fund	74,541
Broad Market	64,872	VT Fidelity Diversified International	79,626
500 Stock Index	74,138	VT Allianz NFJ Div Value	48,053
Equity Income	287,995	Vantage Growth Fund	231,198
Asset Allocation		VT Fidelity Puritan	5,841
Core Bond	77,173	VT Calvert Equity Portfolio	3
Cash Management	26,090	VT TR Price Growth Stock Adv	19,368
Plus Fund	1,068,610	VT Nuveen Real Estate Secs	39,768
Savings Oriented	20,198	VT TR Price Small Cap Value	124,871
Conservative Growth	160,149	VT Vantagepoint MS Ret Inc	34,929
Traditional Growth	260,168	VT Vantagepoint Inflation Protected Securities	85,222
Long-Term Growth	345,041	VT Vantagepoint Select Value	36
Milestone 2010	14,103	VT Vantagepoint Mid/Sm Index	15,763
Milestone 2015	852	VT PIMCO Total Return	115,385
Milestone 2020	50	VT PIMCO High Yield	58,065
Milestone 2025	19,002	VT Harbor International Admi	17,534
Milestone 2030	12,634	VT Harbour Mid Cap Growth Admin	
Milestone 2035	15,501		
Milestone 2040	4,761		
		<b>Total ICMA</b>	<b>\$4,301,170</b>

### Summary by Plan

Deferred Compensation Plan	Market Value as of Sept 30, 2012
Total Nationwide	\$10,040,212
Total ICMA	4,301,170
<b>Total Deferred Compensation Plans</b>	<b>\$14,341,382</b>

### Summary by Investment Type

Investment Type	Market Value as of Sept 30, 2012
Savings Deposits and CD's	\$4,689,588
Mutual Funds	9,651,794
<b>Total Deferred Compensation Plans</b>	<b>\$14,341,382</b>

# BOND MARKET REVIEW

A MONTHLY REVIEW OF  
FIXED INCOME MARKETS



## WHAT'S INSIDE

- Market Summary . . . . . 1
  - Yield Curve
  - Current Yields
  
- Economic Round-Up . . . . . 2
  - Credit Spreads
  - Economic Indicators
  
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Since 1988, Chandler Asset Management has specialized in the management of fixed income portfolios. Chandler's mission is to provide fully customizable, client-centered portfolio management that preserves principal, manages risk and generates income in our clients' portfolios.

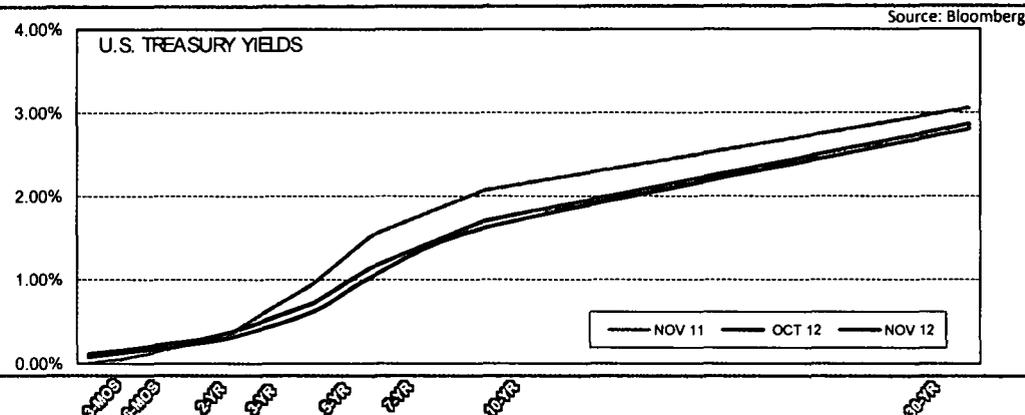
## Market Summary

The treasury yield curve declined slightly in November. Yields have remained within a tight range at low levels, as uncertainties about the domestic and global economy persist. Rates also continue to be influenced by the Federal Reserve's accommodative monetary policy, continued purchase of securities onto their balance sheet, and their desire to keep interest rates contained. In the U.S., concerns about the fiscal cliff have escalated as budget negotiations continue. Meanwhile, Europe's economy remains troubled. Though the region has made strides toward containing its sovereign debt crisis, including measures to reduce Greece's debt burden, concerns about political turmoil in Italy have recently begun to weigh on markets.

Domestic economic growth remains sub-par. Improvement in the labor market has been modest at best, while trends in the manufacturing sector have been sluggish and reports on the consumer have been mixed. Payroll growth was better than expected but modest in November, up 146,000, and the unemployment rate remained elevated at 7.7%. Housing data, on the other hand, has been favorable and recent reports suggest that the housing market continues to firm.

The Federal Open Market Committee left policy rates unchanged at its December meeting at a target range of 0%-0.25%, and announced a plan to implement additional quantitative easing. As market participants expected, the Fed said it will purchase longer-term Treasuries at a pace of \$45 billion per month for an unspecified period of time, after "Operation Twist" (the current bond-buying program of roughly the same size) expires at the end of December. The Fed also said that it will continue to purchase additional agency mortgage-backed securities at a pace of \$40 billion per month, for an open-ended period of time. The Fed's guidance for policy rates is now linked to economic markers rather than a timing target. Specifically, the Fed said that an exceptionally low fed funds rate will be appropriate as long as unemployment remains above 6.5% or until inflation looks set to exceed 2.5%. The Committee had previously indicated that the fed funds rate would remain at an exceptionally low level through at least mid-2015. Overall, the Federal Reserve continues to pursue aggressive stimulus programs, and is forecasting slightly faster economic growth next year and a gradual decline in unemployment.

### TREASURY YIELD CURVE DECLINED SLIGHTLY IN NOVEMBER



The treasury yield curve declined slightly in November. Yields have remained within a tight range at low levels, as uncertainties about the domestic and global economy persist. Rates also continue to be influenced by the Federal Reserve's accommodative monetary policy, continued purchase of securities onto their balance sheet, and their desire to keep interest rates contained.

TREASURY YIELDS	11/30/2012	10/31/12	CHANGE
3 Month	0.08	0.11	(0.03)
2 Year	0.25	0.28	(0.03)
3 Year	0.32	0.38	(0.06)
5 Year	0.62	0.72	(0.10)
7 Year	1.02	1.14	(0.12)
10 Year	1.62	1.69	(0.07)
30 Year	2.81	2.86	(0.05)

Source: Bloomberg

## Economic Roundup

### Consumer Prices

In October, overall CPI inflation rose to 2.2% on a year-over-year basis from 2.0% in September. The year-over-year Core CPI (CPI less food and energy) remained steady at 2.0% in October. The core inflation rate is in line with the Fed's inflation target of 2.0%.

### Retail Sales

In October, Retail Sales rose 3.8% on a year-over-year basis. On a month-over-month basis, Retail Sales fell 0.3% in September, lower than the consensus forecast of a 0.1% decline. Hurricane Sandy likely had a negative impact on the October sales report. Overall, recent consumer spending trends have been modest, but elevated unemployment levels continue to put pressure on the consumer.

### Labor Markets

The November employment report showed that payrolls increased by 146,000 (well above the consensus estimate of 80,000), following a gain of 138,000 in October. Private payrolls advanced 147,000 while government jobs declined by 1,000. Service providing industries showed notable job gains but jobs in the goods-producing sector fell by 22,000. The unemployment rate declined to 7.7% in November from 7.9% in October, but the decline was largely driven by a contraction in the labor force. Overall, the jobs report headline was better than expected but the details of the report were mixed and improvement in the labor market continues to be modest at best. The employment report continues to reflect an overall slow pace of growth in the domestic economy.

### Housing Starts

Single-family housing starts were roughly flat in October at 594,000 vs. 595,000 in September (the highest level since August 2008). Recent data suggests that the housing market continues to firm.

## Credit Spreads Widened

CREDIT SPREADS	Spread to Treasuries (%)	One Month Ago (%)	Change
3-month top-rated commercial paper	0.11	0.08	0.03
2-year A corporate note	0.57	0.49	0.08
5-year A corporate note	0.89	0.79	0.10
5-year Agency note	0.22	0.25	(0.03)

Source: Bloomberg

Data as of 11/30/12

## Economic Data Continues to Indicate Slow Growth

ECONOMIC INDICATOR	Current Release	Prior Release	One Year Ago
Trade Balance	(41.5) \$Bln SEP 12	(43.8) \$Bln AUG 12	(44.5) \$Bln SEP 11
GDP	2.7% SEP 12	1.3% JUN 12	1.3% SEP 11
Unemployment Rate	7.7% NOV 12	7.9% OCT 12	8.7% NOV 11
Prime Rate	3.25% NOV 12	3.25% OCT 12	3.25% NOV 11
CRB Index	298.98 NOV 12	295.84 OCT 12	313.82 NOV 11
Oil (West Texas Int.)	\$88.91 NOV 12	\$86.24 OCT 12	\$100.36 NOV 11
Consumer Price Index (y/o/y)	2.2% OCT 12	2.0% SEP 12	3.5% OCT 11
Producer Price Index (y/o/y)	2.3% OCT 12	2.1% SEP 12	5.8% OCT 11
Dollar/EURO	1.30 NOV 12	1.30 OCT 12	1.34 NOV 11

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Source: Bloomberg

The information contained herein was obtained from sources we believe to be reliable, but we do not guarantee its accuracy. Opinions and forecasts regarding industries, companies, and/or the economy are all subject to change at any time, based on market and other conditions, and should not be construed as a recommendation. RISKS AND OTHER IMPORTANT CONSIDERATIONS Past performance is not indicative of future results. This report is provided for general information purposes only and should not be construed as specific legal, tax, or financial planning advice. All opinions and views constitute judgments or relevant information as of the date of writing and such information may become outdated or superseded at any time without notice. Forecasts are inherently limited and should not be relied upon as an indicator of future results. This report is not intended to constitute an offer, solicitation, recommendation or advice regarding any securities or investment strategy. This information should not be regarded by recipients as a substitute for the exercise of their own judgment. Fixed income investments are subject to interest, credit, and market risk. Interest rate risk: the value of fixed income investments will decline as interest rates rise. Credit risk: the possibility that the borrower may not be able to repay interest and principal. Low rated bonds generally have to pay higher interest rates to attract investors willing to take on greater risk. Market risk: the bond market in general could decline due to economic conditions, especially during periods of rising interest rates.

Page 2

Season's Greetings

And

Best Wishes for the New Year

Ned Marty Kay Ted

Bill Mia Kara Don

Andy WEB

Joni Susan Jennie Gary

Parth. Shelly Kian Mitch Dan

Mike Jeff



**CHANDLER**  
ASSET  
MANAGEMENT



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**CITY OF MORENO VALLEY**

**FY 2012-13 1<sup>ST</sup> QUARTER  
BUDGET UPDATE**

**December 11, 2012**

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**Presentation Overview**

- ☞ Review of FY 2011-12 Year End Results**
- ☞ FY 2012-13 1<sup>st</sup> Quarter Status Report**
- ☞ FY 2012-13 Recommended Changes**

## FY 2011-12 Year-End Update

FY 2011-12 Fiscal Year ended June 30, 2012					
Classification/Department	Budget	Actual	Variance		% of Actual from Budget
<b>Revenue</b>					
400000 - Taxes	401000 - Property Tax	22,800,000	22,568,337	(231,663)	99.0%
	402000 - Sales Tax	12,835,000	14,003,992	1,168,992	109.1%
	407000 - Utility Users Tax	15,700,000	15,591,386	(108,614)	99.3%
	404000 - Other Taxes	2,290,000	2,356,757	66,757	102.9%
<b>400000 - Taxes Total</b>		<b>53,625,000</b>	<b>54,520,473</b>	<b>895,473</b>	<b>101.7%</b>
420555 - Licenses & Permits		1,648,800	1,522,407	(126,393)	92.3%
440000 - Fines & Forfeitures		591,500	648,185	56,685	109.6%
460000 - Use of Money & Property		4,492,768	2,907,848	(1,584,920)	64.7%
480555 - Intergovernmental		436,222	398,193	(38,029)	91.3%
500000 - Charges for Services		10,415,100	11,623,542	1,208,442	111.6%
580000 - Miscellaneous Revenue		2,542,145	2,490,237	(51,908)	98.0%
800000 - Transfers In		539,656	539,656	-	100.0%
<b>Revenue Total</b>		<b>74,291,191</b>	<b>74,650,540</b>	<b>359,349</b>	<b>100.5%</b>

3

## FY 2011-12 Year-End Update

FY 2011-12 Fiscal Year ended June 30, 2012					
Classification/Department	Budget	Actual	Variance		% of Actual from Budget
<b>Expense</b>					
10 City Council	577,150	553,199	(23,951)		95.9%
12 City Clerk	543,007	513,232	(29,775)		94.5%
14 City Attorney	928,169	819,361	(108,808)		88.3%
16 City Manager	1,398,087	1,345,078	(53,009)		96.2%
18 Human Resources	890,959	773,317	(117,642)		86.8%
20 Community & Economic Dev	6,333,075	6,481,447	148,372		102.3%
30 Financial & Management Svcs	5,215,910	5,103,339	(112,571)		97.8%
40 Fire	16,277,418	15,109,475	(1,167,943)		92.8%
60 Police	40,823,152	39,098,243	(1,724,909)		95.8%
70 Public Works	2,287,897	2,109,338	(178,559)		92.2%
99 Non-Department	7,684,113	8,244,307	560,194		107.3%
<b>Expense Total</b>	<b>82,958,937</b>	<b>80,150,336</b>	<b>(2,808,601)</b>		<b>96.6%</b>
<b>NET CHANGE TO FUND BALANCE</b>	<b>(8,667,746)</b>	<b>(5,499,796)</b>	<b>(3,167,950)</b>		

## FY 2012-13 1<sup>st</sup> Quarter Status

		FY 2012-13 1st Quarter ended September 30, 2012			% of Actual from Budget
Classification/Department		Budget	Actual	Variance	
<b>Revenue</b>					
400000 - Taxes	401000 - Property Tax	23,200,000	389,434	(22,810,566)	1.7%
	402000 - Sales Tax	13,800,000	661,854	(13,138,146)	4.8%
	407000 - Utility Users Tax	16,060,000	2,413,347	(13,646,653)	15.0%
	404000 - Other Taxes	2,330,000	182,489	(2,147,511)	7.8%
<b>400000 - Taxes Total</b>		<b>55,390,000</b>	<b>3,647,125</b>	<b>(51,742,875)</b>	<b>6.6%</b>
420555 - Licenses & Permits		1,531,800	326,277	(1,205,523)	21.3%
440000 - Fines & Forfeitures		606,500	79,634	(526,866)	13.1%
460000 - Use of Money & Property		3,296,300	800,524	(2,495,776)	24.3%
480555 - Intergovernmental		241,000	6,141	(234,859)	2.5%
500000 - Charges for Services		10,398,660	1,230,153	(9,168,507)	11.8%
580000 - Miscellaneous Revenue		2,423,550	590,475	(1,833,075)	24.4%
800000 - Transfers In		568,013	149,880	(418,133)	26.4%
<b>Revenue Total</b>		<b>74,455,823</b>	<b>6,830,208</b>	<b>(67,625,615)</b>	<b>9.2%</b>

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## FY 2012-13 1<sup>st</sup> Quarter Status

		FY 2012-13 1st Quarter ended September 30, 2012			% of Actual from Budget
Classification/Department		Budget	Actual	Variance	
<b>Expense</b>					
10 City Council		587,270	120,178	(467,092)	20.5%
12 City Clerk		541,564	94,631	(446,933)	17.5%
14 City Attorney		961,369	176,827	(784,542)	18.4%
16 City Manager		1,411,408	312,816	(1,098,592)	22.2%
18 Human Resources		859,424	161,819	(697,605)	18.8%
20 Community & Economic Dev		6,738,801	1,404,413	(5,334,388)	20.8%
30 Financial & Administrative Svcs		5,462,800	1,078,148	(4,384,652)	19.7%
40 Fire		17,212,496	4,102,731	(13,109,765)	23.8%
60 Police		40,440,398	12,197,453	(28,242,945)	30.2%
70 Public Works		2,334,540	455,209	(1,879,331)	19.5%
99 Non-Department		3,088,900	1,061,617	(2,027,283)	34.4%
<b>Expense Total</b>		<b>79,638,970</b>	<b>21,165,842</b>	<b>(58,473,128)</b>	<b>26.6%</b>
<b>NET CHANGE TO FUND BALANCE</b>		<b>(5,183,147)</b>	<b>(14,335,634)</b>	<b>(9,152,487)</b>	

## FY 2012-13 Recommended General Fund Budget Changes

Department	Amended Budget	Proposed Adjustments	Description - Proposed Adjustments
City Council	\$ 587,270	\$ -	No Change
City Clerk	541,564	-	No Change
City Attorney	961,369	-	No Change
City Manager	1,411,408	-	No Change
Human Resources	859,424	-	No Change
Community & Economic Dev	6,738,801	-	No Change
Financial & Administrative Services	5,462,800	140,000	* Mangmnt Analyst for Developer Deposit Activity (50k - 6 months) fee supported * Citywide Cost Allocation Plan Study (25k) * Budget Officer (65k - 6 months)
Fire	17,212,496	-	No Change
Police	40,440,398	-	No Change
Public Works	2,334,540	-	No Change
Non-Dept	3,088,900	130,000	* Transfer to Library to cover 4.75% salary increase (69k) * Transfer to Stormwater Fund to cover NPDES permit fee increase (61k)
<b>TOTAL</b>	<b>\$ 79,638,970</b>	<b>\$ 270,000</b>	<b>0.34%</b>

## FY 2012-13 Recommended Non-General Fund Budget Changes

Department	Proposed Adjustments	Description - Proposed Adjustments
City Attorney	91,500	* Senior Administrative Assistant
Financial & Administrative Services	285,000	* CFD #3 Bond call
Public Works – Electric Utility	187,500	* Ice Bear Deployment Agreement with Southern California Public Power Authority
<b>TOTAL</b>	<b>\$564,000</b>	<b>3.44%</b>

## FY 2012-13 Carryover Budget

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	Proposed Carryovers - Operating Budget	Proposed Carryovers - Capital Budget	Total Carryovers
General Fund	\$ 458,283	\$ 5,641	\$ 463,924
Non-General Funds	\$ 2,100,005	\$ 9,956,606	\$ 12,056,611
Sub-Total City Council Approved	\$ 2,558,288	\$ 9,962,247	\$ 12,520,535
KSD Funds	\$ 110,000	\$ 5,000	\$ 115,000
Successor Agency	\$ -	\$ 3,084,094	\$ 3,084,094
<b>Total Carryovers</b>	<b>\$ 2,668,288</b>	<b>\$ 13,051,341</b>	<b>\$ 15,719,629</b>

9

## FY 2012-13 Position Control Update

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Full Time Equivalent	Position Count	Department	Position
1	1	FASD	Budget Officer
1	1	CA	Senior Administrative Assistant (Risk Management)
1	1	FASD	Management Analyst (Time & Materials)
-1	-1	HR	Human Resources Technician
1	1	HR	Senior Administrative Assistant
<b>Note: 374 total positions approved prior to update</b>			

## Summary

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1. **The FY 2011-12 results were slightly better than projected.**
2. **The budget for the current Fiscal Year is on track with minimal adjustments.**
3. **The budget amendments maintain service levels while “staying the course”, delivering the DEP results as planned.**
4. **Staff will return with a comprehensive Mid-Year Budget Update in March 2013 – more detail on year-to-date revenues and expenses.**

11

## Staff Recommendations – City Council

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1.	Receive and file this report on the status of the financial results for Fiscal Year (FY) 2011-12 and the first quarter ended September 30, 2012 for FY 2012-13. (Attachment 1)
2.	<p>Adopt Resolution No. 2012-108, approving the following:</p> <ul style="list-style-type: none"> <li>a) Recommended budget amendments presented in Exhibit A, pages 1-3 to be appropriated and included in the FY 2012-13 Approved Budget. The recommended appropriation changes total \$270,000 for the General Fund, \$564,000 for non-General Funds and \$834,000 in total for all funds;</li> <li>b) Operating carryover expenditures from the FY 2011-12 approved budget presented in Exhibit A, pages 1-3 that are recommended to be re-appropriated to be completed as a component of the FY 2012-13 Approved Budget. The recommended appropriation changes total \$458,283 for the General Fund, \$2,100,005 for non-General Funds and \$2,558,288 in total for all funds;</li> <li>c) Capital Improvement Program (CIP) carryover expenditures from the FY 2011-12 approved budget presented in Exhibit B, pages 1-2 that are recommended to be re-appropriated to be completed as a component of the FY 2012-13 Approved Budget. The recommended appropriation changes total \$9,962,247.</li> </ul>
3.	Approve the designation of \$101,000 of General Fund fund balance as designated for Outside Legal Services. These funds represent savings in the FY 2011-12 Legal Services Budget and provide a contingency in years when outside legal services may be needed beyond the anticipated budget.
4.	Approve the position control changes summarized on page 10 of the staff report.

## Staff Recommendations – CSD Board and Successor Agency

**Recommendation: That the CSD:**

Adopt Resolution No. CSD 2012-23, approving the following:

- a) Operating carryover expenditures from the FY 2011-12 approved budget presented in Exhibit A, page 4 that are recommended to be re-appropriated to be completed as a component of the FY 2012-13 Approved Budget. The recommended appropriation changes total \$110,000;
- b) Capital Improvement Program (CIP) carryover expenditures from the FY 2011-12 approved budget presented in Exhibit B, page 3 that are recommended to be re-appropriated to be completed as a component of the FY 2012-13 Approved Budget. The recommended appropriation changes total \$5,000.

**Recommendation: That the City Council as Successor Agency:**

Adopt Resolution No. SA 2012-109, approving the Capital Improvement Program (CIP) carryover expenditures from the FY 2011-12 approved budget presented in Exhibit B, page 4 that are recommended to be re-appropriated to be completed as a component of the FY 2012-13 Approved Budget. The recommended appropriation changes total \$3,084,094.

2013 - Incoming Correspondence

Baca, Victoria

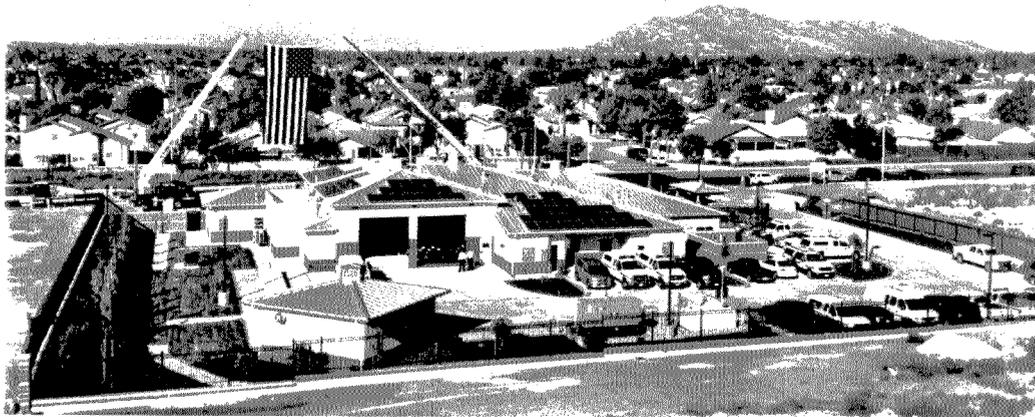
Fire Dept.

CITY COUNCIL  
MORENO VALLEY  
RECEIVED

12 NOV 29 PM 4: 10

# MORENO VALLEY FIRE SERVICE REPORT

October 2012



**Fire Chief, Abdul Ahmad**

Initial Attack Workload October 2012

	Station 2	Station 6	Station 48	Station 58	Station 65	Station 91	Station 99*	TOTAL	TOTAL YTD
Medical Emergencies	267	312	92	65	215	188	32	1171	11181
Fires	9	6	3	1	5	6	0	30	300
False Alarms	18	18	8	6	15	26	2	93	884
Hazardous Materials	1	1	0	0	0	0	0	2	27
Other/Miscellaneous	17	15	9	5	10	7	2	65	572
October 2012	312	352	112	77	245	227	36	1361	12964
October 2011	255	320	95	93	229	239	0	1231	11973
Percent Difference	22%	10%	18%	-17%	7%	-5%	N/A	11%	8%

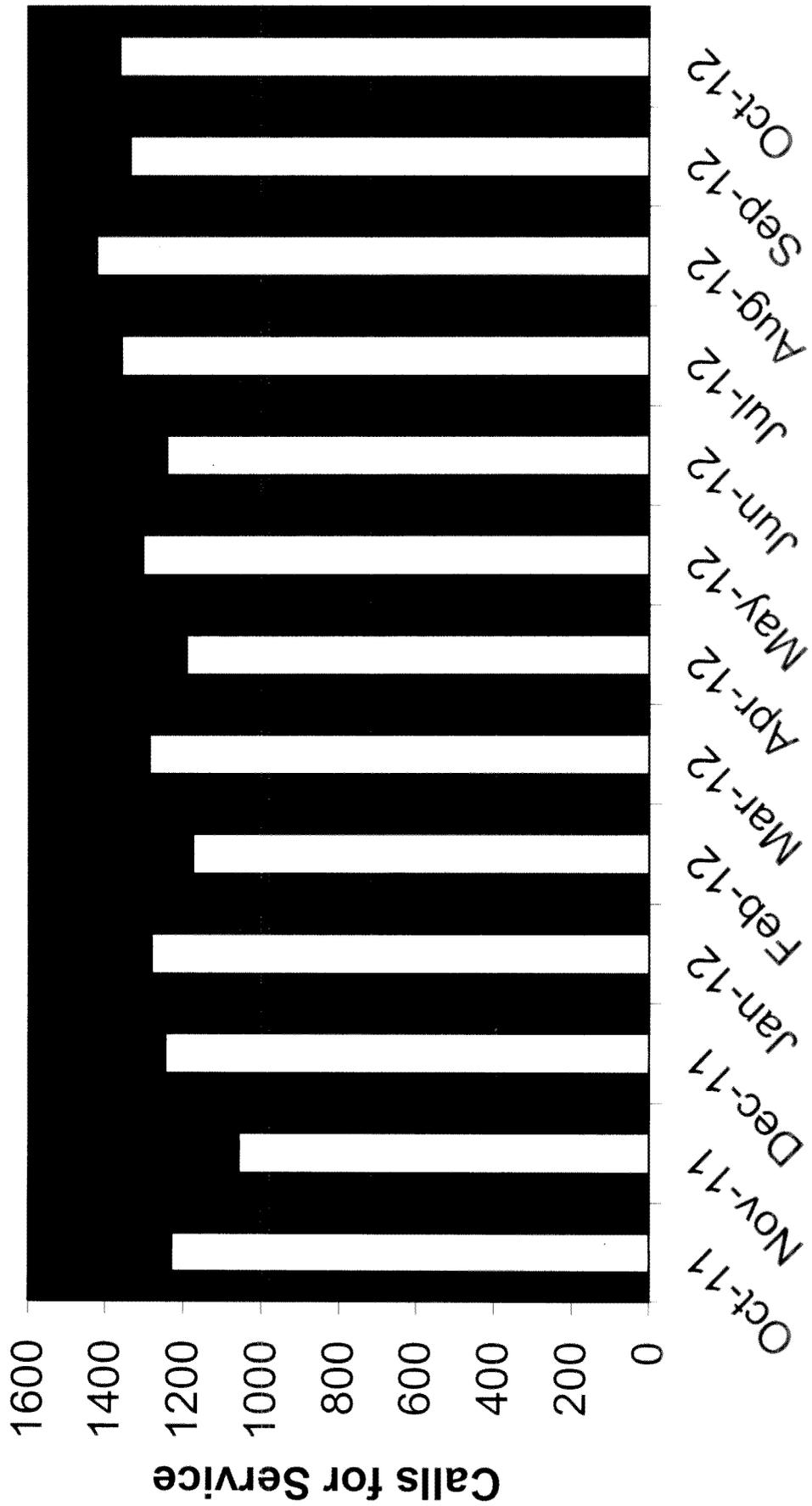
\*Please note that Fire Station 99 opened on October 24 so calls for service are only for 7 days

Cooperative Fire Station Statistics

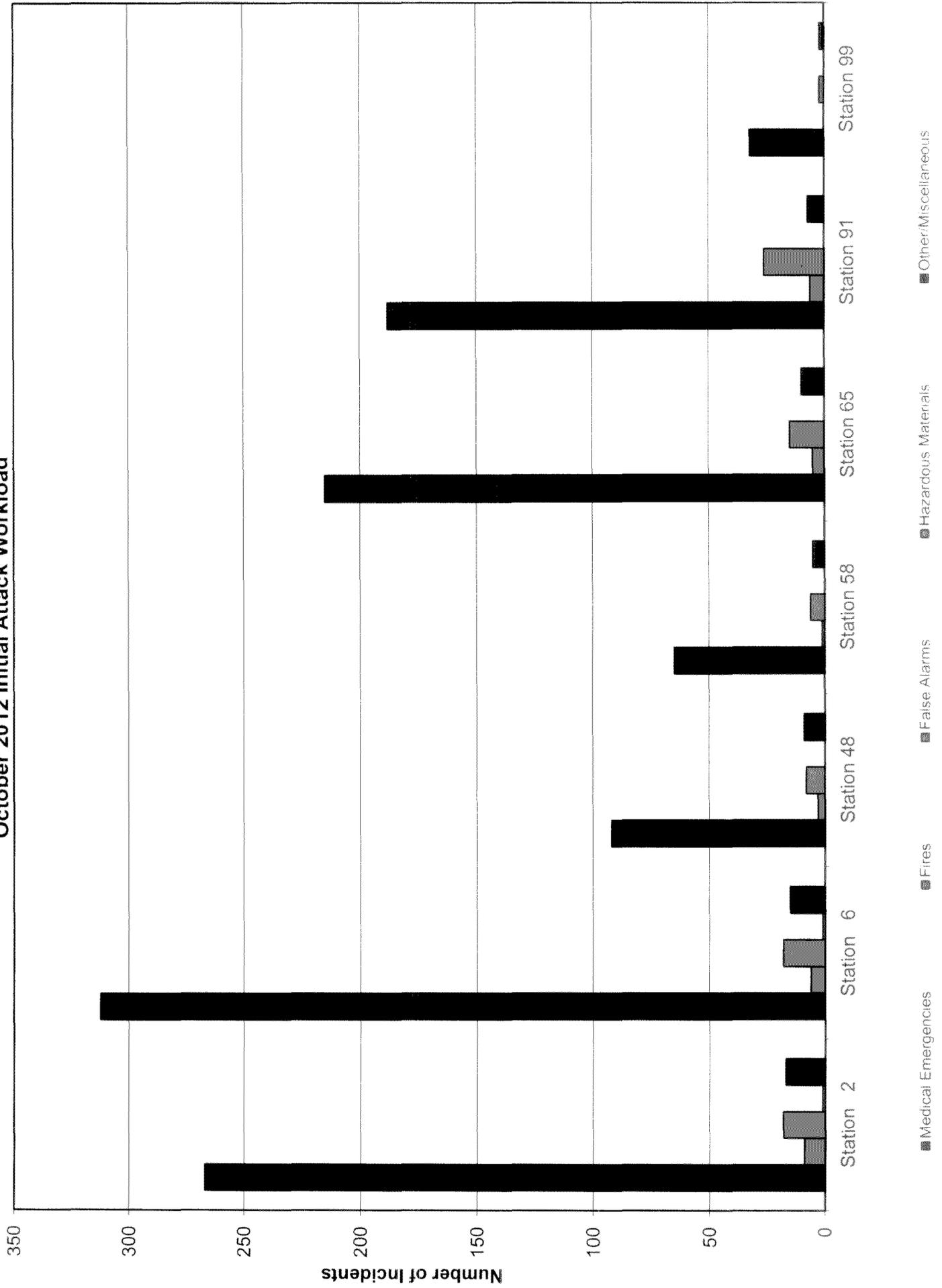
	Station 2	Station 6	Station 48	Station 58	Station 65	Station 91	Station 99	TOTAL	Percent Calls For Service
Moreno Valley	312	315	108	68	235	220	36	1294	95.1%
Riverside County*	0	31	4	8	9	2	0	54	4.0%
City of Riverside	0	6	0	0	0	0	0	6	0.4%
City of Perris	0	0	0	0	0	5	0	5	0.4%
Other (SRA, Out of County)	0	0	0	1	1	0	0	2	0.1%
Total	312	352	112	77	245	227	36	1361	
City of Riverside Responses to Moreno Valley								1	

\*Includes all calls to March ARB/JPA and local municipalities under contract with Riverside County Fire / CAL FIRE

# Initial Attack Workload



October 2012 Initial Attack Workload



## FIRE PREVENTION

October 2012

Type of Activity	October 2012	YTD 2012	YTD 2011	YTD Percent Change
Annual Fire Code Permits Issued <sup>1</sup>	6	221	117	89%
New Construction Inspections <sup>2</sup>	214	1399	1190	18%
Annual Fire Prevention Inspections <sup>3</sup>	27	584	355	65%
Reinspections for Annual Fire Prevention Inspections	20	30	N/A	N/A
Multi-Family Housing Inspection Program	187	1258	N/A	N/A
Reinspections for Multi-Family Housing Inspection Program	34	94	N/A	N/A
Annual Engine Company Inspections <sup>4</sup>	11	1031	1103	-7%
Reinspections for Annual Engine Company	0	0	N/A	N/A
Counter/Public Inquiries	210	2317	2155	8%
Plan Checks	167	779	713	9%

<sup>1</sup> Examples of Annual Fire Code Permits that are issued by Fire Prevention include, but are not limited to: compressed gases, liquid petroleum gas, places of assembly, high pile storage, vehicle fuel dispensing, repair garages, and hot works.

<sup>2</sup> Examples of New Construction Inspections include, but are not limited to: Fire Alarm Systems, Sprinkler Systems, Underground water systems, and Fire Hydrants.

# Office of Emergency Management

October 2012

## Emergency Management Readiness Training

	Citizens and Vols	Staff	Total	YTD 2012	YTD 2011
EOC Training & Exercising	0	2	2	20	69
SEMS, NIMS, ICS	0	0	0	0	0
Terrorism Awareness	0	0	0	0	0
Bloodborne Pathogens	0	0	0	10	63

## Community Emergency Response Team Status

	Moreno Valley Citizens		Citizens Outside MV (includes MV Business Employees)		City Employees		Total CERT Members
	Oct	Total	Oct	Total	Oct	Total	
	FEMA CERT	6	541	6	392	0	

### Additional Information

<b>EOC Family Care Center Generator Project Update</b>	<p>Construction will begin for the EOC Family Care Center generator project will begin November 19, 2012.</p> <p>Timeline:                      Bid/Award: June 2012 - Sept 2012                      Const/Completion: Nov 19, 2012 to May 3, 2013                      AQMD permit submitted</p>
<b>Emergency Management Assistance Compact</b>	<p>The Emergency Management Assistance Compact (EMAC) is a national interstate mutual aid agreement that allows states to share resources across state lines. EMAC was established in 1996 (Public Law 104-321), and is the first national disaster-relief compact since the Civil Defense and Disaster Compact of 1950. Fifty states, the District of Columbia, Puerto Rico, Guam, and the U.S. Virgin Islands have enacted EMAC legislation.</p> <p>In response to Hurricane Sandy, 27 states deployed more than 1,956 personnel through EMAC to aid the impacted areas. California polled the state to determine who was available to staff EOCs in the impacted areas if activated under EMAC. Of those available within the state, 11 Moreno Valley EOC staff members were placed on standby. To date, California has deployed EOC staff from Cal EMA, San Francisco and the City of Los Angeles to the affected area.</p>

12 DEC 13 PM 5: 13

# MORENO VALLEY FIRE SERVICE REPORT

November 2012



**Fire Chief, Abdul Ahmad**

**Initial Attack Workload November 2012**

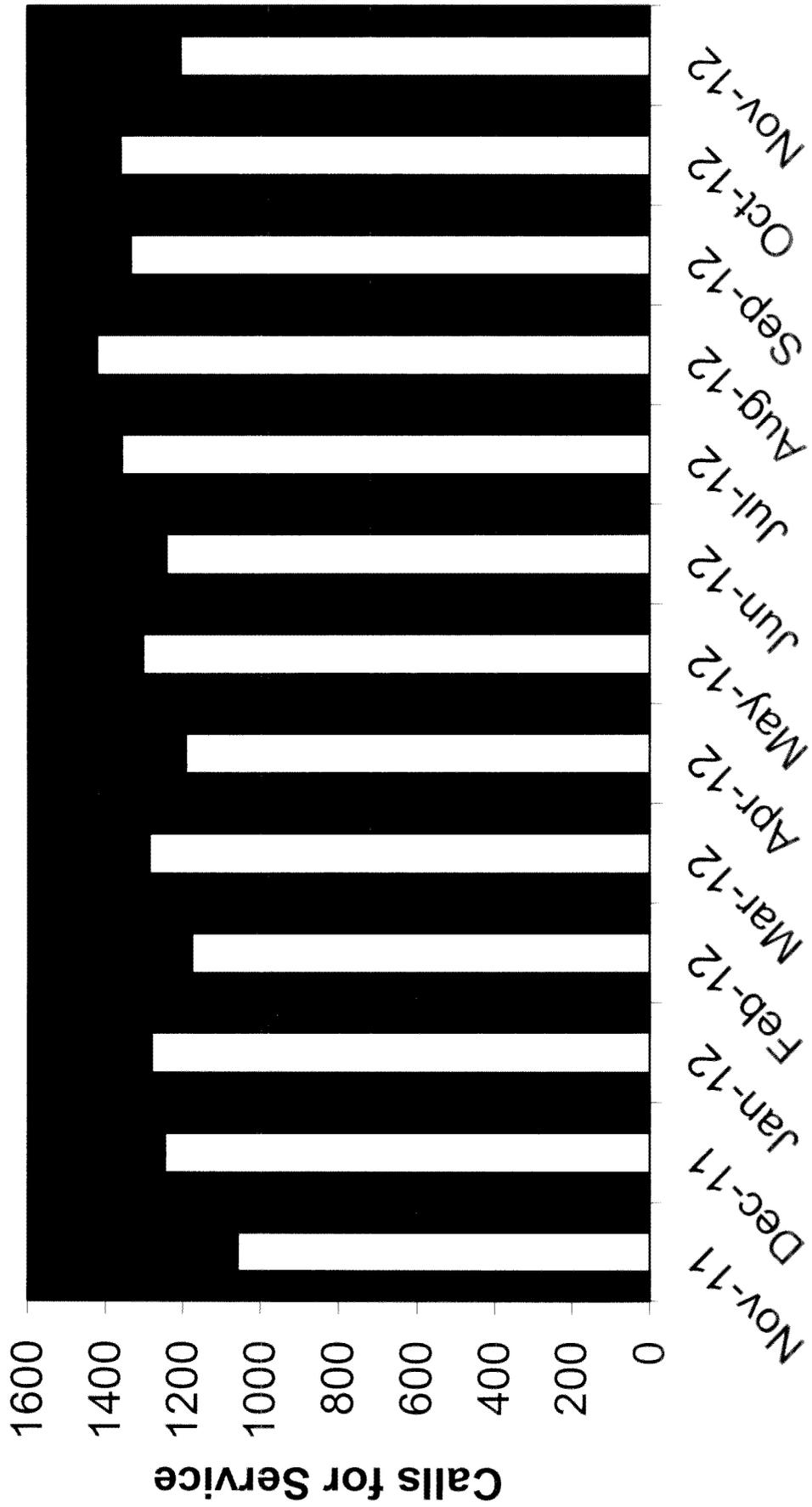
	Station 2	Station 6	Station 48	Station 58	Station 65	Station 91	Station 99	TOTAL	TOTAL YTD
Medical Emergencies	189	256	104	41	212	148	100	1050	12231
Fires	5	4	3	0	3	2	1	18	318
False Alarms	9	20	1	5	17	20	8	80	964
Hazardous Materials	0	1	0	1	0	1	0	3	30
Other/Miscellaneous	17	9	5	9	8	4	2	54	626
<b>November 2012</b>	220	290	113	56	240	175	111	1205	14169
<b>November 2011</b>	239	255	85	86	197	197	0	1059	13032
<b>Percent Difference</b>	-8%	14%	33%	-35%	22%	-11%	N/A	14%	9%

**Cooperative Fire Station Statistics**

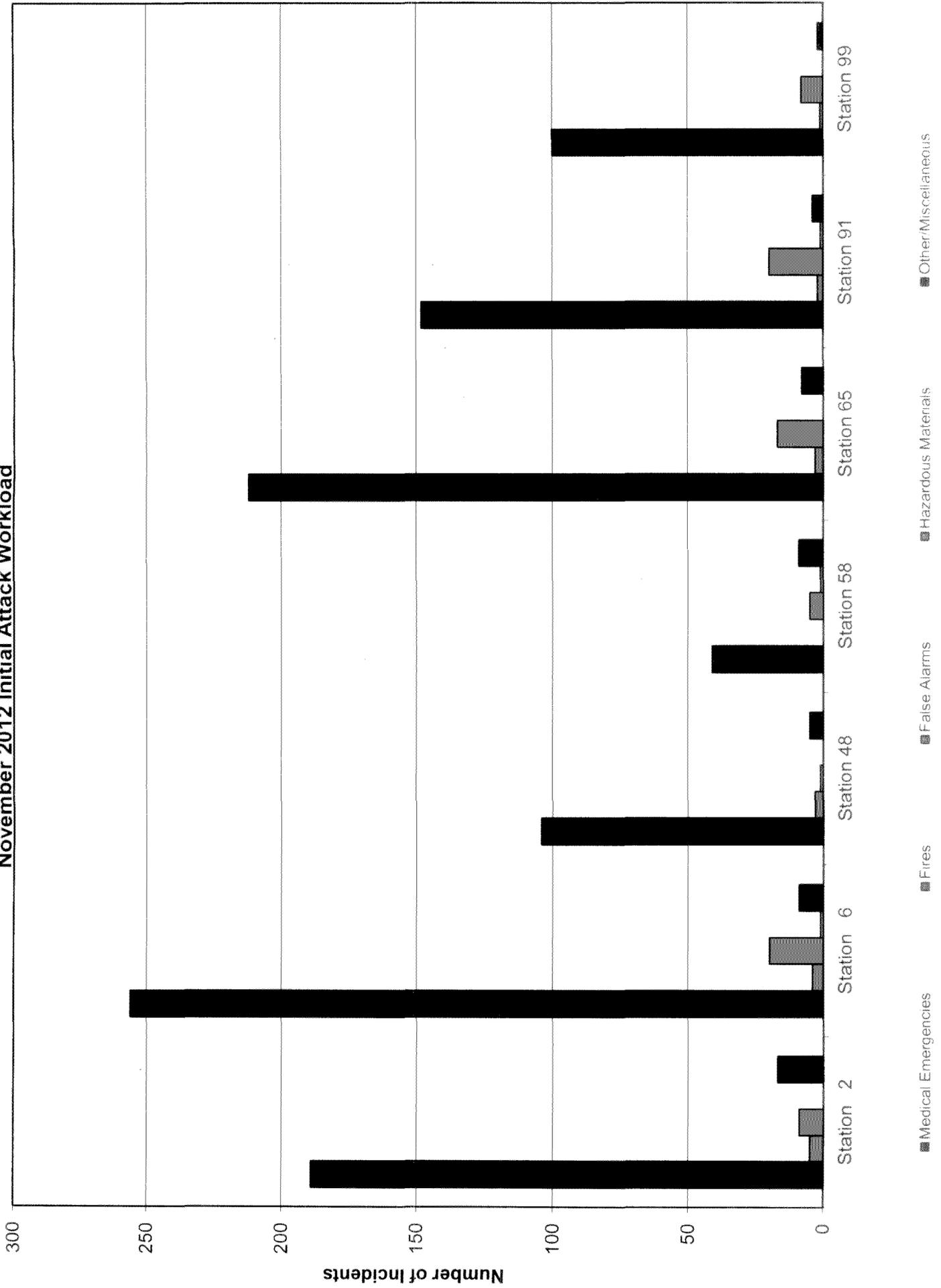
	Station 2	Station 6	Station 48	Station 58	Station 65	Station 91	Station 99	TOTAL	Percent Calls For Service
Moreno Valley	220	254	105	51	229	170	111	1140	94.4%
Riverside County*	0	28	8	3	11	0	0	50	4.1%
City of Riverside	0	6	0	0	0	0	0	6	0.5%
City of Perris	0	0	0	0	0	7	0	7	0.6%
Other (SRA, Out of County)	0	2	0	2	0	0	0	4	0.3%
<b>Total</b>	<b>220</b>	<b>290</b>	<b>113</b>	<b>56</b>	<b>240</b>	<b>177</b>	<b>111</b>	<b>1207</b>	
City of Riverside Responses to Moreno Valley								7	

\*Includes all calls to March ARB/JPA and local municipalities under contract with Riverside County Fire / CAL FIRE

# Initial Attack Workload



November 2012 Initial Attack Workload



## FIRE PREVENTION

November 2012

Type of Activity	November 2012	YTD 2012	YTD 2011	YTD Percent Change
<b>Annual Fire Code Permits Issued <sup>1</sup></b>	14	235	118	99%
<b>New Construction Inspections <sup>2</sup></b>	194	1593	1340	19%
<b>Annual Fire Prevention Inspections <sup>3</sup></b>	23	607	372	63%
<b>Reinspections for Annual Fire Prevention Inspections</b>	11	41	N/A	N/A
<b>Multi-Family Housing Inspection Program</b>	31	1289	N/A	N/A
<b>Reinspections for Multi-Family Housing Inspection Program</b>	161	255	N/A	N/A
<b>Annual Engine Company Inspections <sup>4</sup></b>	38	1069	1149	-7%
<b>Reinspections for Annual Engine Company</b>	0	0	N/A	N/A
<b>Counter/Public Inquiries</b>	207	2524	2348	7%
<b>Plan Checks</b>	151	930	786	18%

<sup>1</sup> Examples of Annual Fire Code Permits that are issued by Fire Prevention include, but are not limited to: compressed gases, liquid petroleum gas, places of assembly, high pile storage, vehicle fuel dispensing, repair garages, and hot works.

<sup>2</sup> Examples of New Construction Inspections include, but are not limited to: Fire Alarm Systems, Sprinkler Systems, Underground water systems, and Fire Hydrants.

# Office of Emergency Management

November 2012

## Emergency Management Readiness Training

	Citizens and Vols	Staff	Total	YTD 2012	YTD 2011
EOC Training & Exercising	0	0	0	20	69
SEMS, NIMS, ICS	0	0	0	0	0
Terrorism Awareness	0	0	0	0	0
Bloodborne Pathogens	0	0	0	10	63

## Community Emergency Response Team Status

	Moreno Valley Citizens		Citizens Outside MV (includes MV Business Employees)		City Employees		Total CERT Members
	Nov	Total	Nov	Total	Nov	Total	
	FEMA CERT	0	541	0	392	0	

### Additional Information

<b>EOC Family Care Center Generator Project Update</b>	<p>Construction began for the EOC Family Care Center generator project November 19, 2012.</p> <p>Timeline:                      Bid/Award: June 2012 - Sept 2012                      Const/Completion: Nov 19, 2012 to May 3, 2013                      AQMD permit submitted</p>
<b>EOC Equipment Project</b>	<p>Another project funded by the same EOC grant utilized to fund a portion of the EOC Family Care Center generator project is funding audio/visual equipment enhancement inside the new EOC. Technology Services began the first phase of enhancing the audio visual system that will ultimately allow staff to monitor future camera systems, WebEOC boards and various weather and news channels. The project is scheduled to be completed early 2013.</p>

12 NOV 29 PM 4: 10

# MORENO VALLEY FIRE SERVICE REPORT

September 2012



**Fire Chief, Abdul Ahmad**

**Initial Attack Workload September 2012**

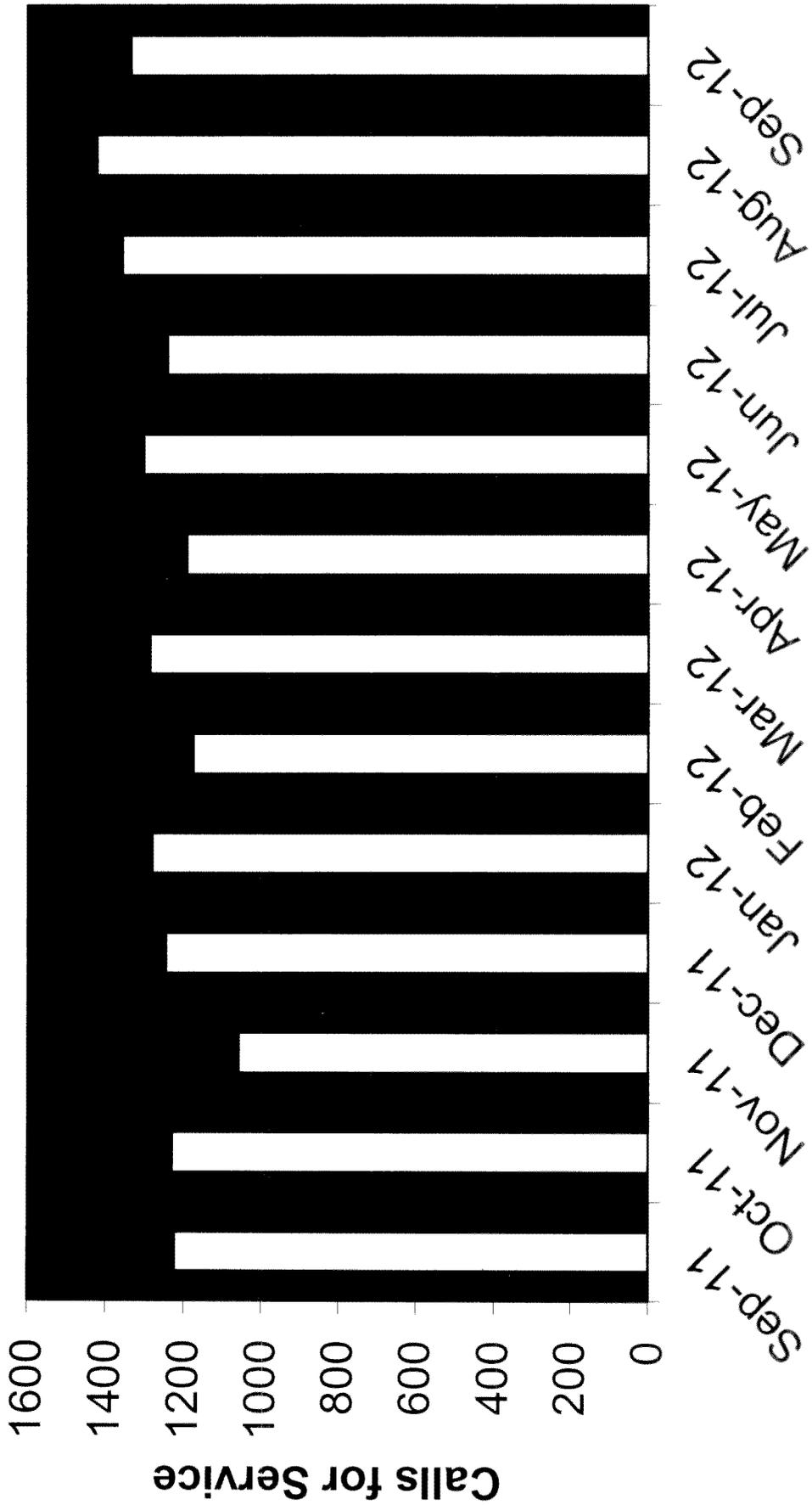
	Station 2	Station 6	Station 48	Station 58	Station 65	Station 91	TOTAL	TOTAL YTD
Medical Emergencies	288	303	93	78	216	200	1178	10010
Fires	8	8	7	5	4	4	36	270
False Alarms	7	16	5	12	12	13	65	791
Hazardous Materials	2	1	0	0	0	0	3	25
Other/Miscellaneous	8	15	8	2	12	8	53	507
<b>September 2012</b>	<b>313</b>	<b>343</b>	<b>113</b>	<b>97</b>	<b>244</b>	<b>225</b>	<b>1335</b>	<b>11603</b>
<b>September 2011</b>	<b>259</b>	<b>325</b>	<b>99</b>	<b>104</b>	<b>213</b>	<b>225</b>	<b>1225</b>	<b>10742</b>
<b>Percent Difference</b>	<b>21%</b>	<b>6%</b>	<b>14%</b>	<b>-7%</b>	<b>15%</b>	<b>0%</b>	<b>9%</b>	<b>8%</b>

**Cooperative Fire Station Statistics**

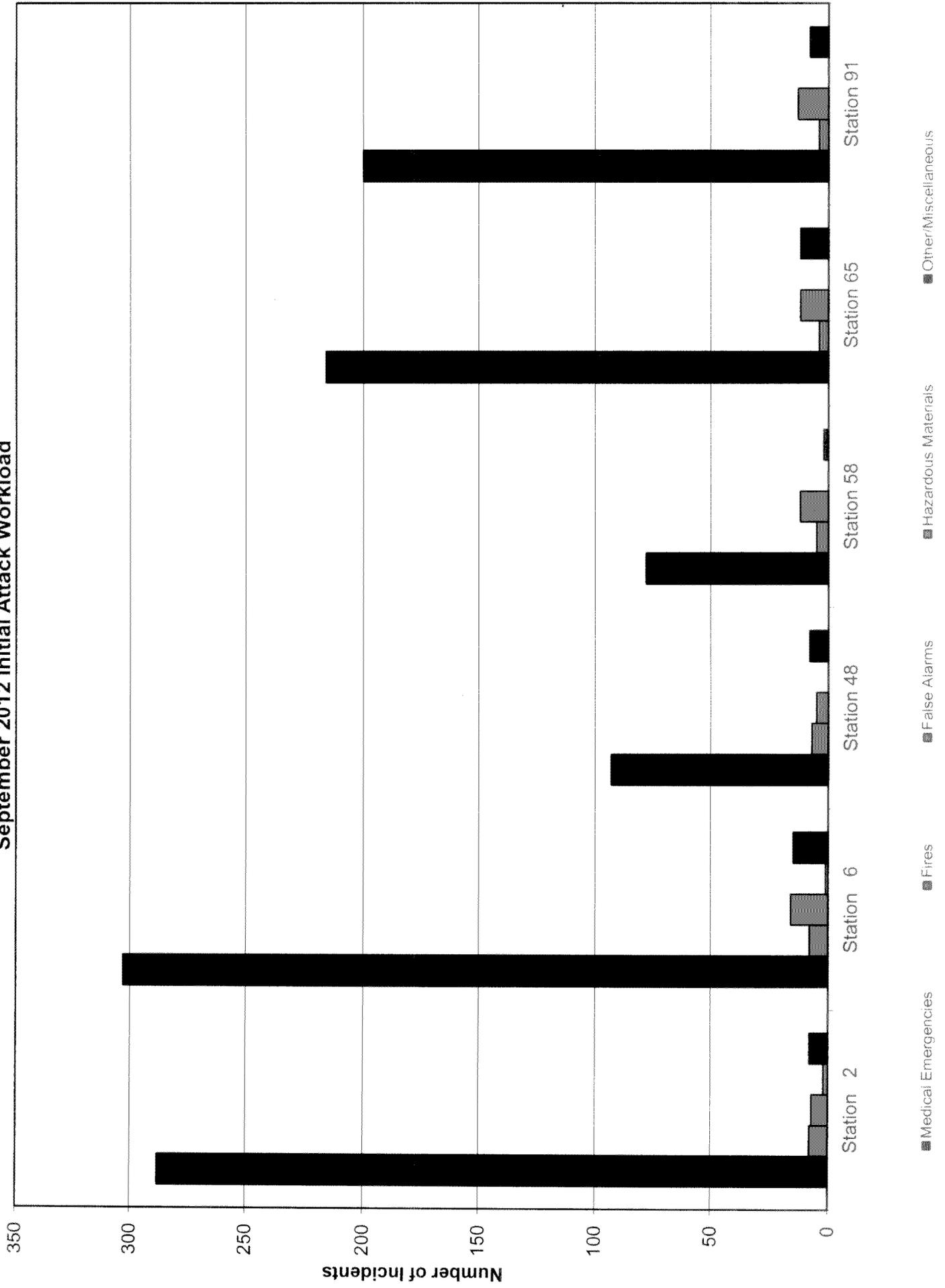
	Station 2	Station 6	Station 48	Station 58	Station 65	Station 91	TOTAL	Percent Calls For Service
Moreno Valley	313	316	99	84	234	219	1265	94.8%
Riverside County*	0	22	14	13	10	4	63	4.7%
City of Riverside	0	5	0	0	0	0	5	0.4%
Other (SRA, Out of County)	0	0	0	0	0	2	2	0.1%
<b>Total</b>	<b>313</b>	<b>343</b>	<b>113</b>	<b>97</b>	<b>244</b>	<b>225</b>	<b>1335</b>	
<b>City of Riverside Responses to Moreno Valley</b>							<b>1</b>	

\*Includes all calls to March ARB/JPA and local municipalities under contract with Riverside County Fire / CAL FIRE

# Initial Attack Workload



# September 2012 Initial Attack Workload



## FIRE PREVENTION

September 2012

Type of Activity	September 2012	YTD 2012	YTD 2011	YTD Percent Change
Annual Fire Code Permits Issued <sup>1</sup>	2	215	103	109%
New Construction Inspections <sup>2</sup>	130	1185	1084	9%
Annual Fire Prevention Inspections <sup>3</sup>	46	557	326	71%
Reinspections for Annual Fire Prevention Inspections	10	10	N/A	N/A
Multi-Family Housing Inspection Program	34	1071	N/A	N/A
Reinspections for Multi-Family Housing Inspection Program	60	60	N/A	N/A
Annual Engine Company Inspections <sup>4</sup>	3	1020	978	4%
Reinspections for Annual Engine Company Inspections <sup>4</sup>	0	0	N/A	N/A
Counter/Public Inquiries	201	2107	1989	6%
Plan Checks	99	612	414	48%

<sup>1</sup> Examples of Annual Fire Code Permits that are issued by Fire Prevention include, but are not limited to: compressed gases, liquid petroleum gas, places of assembly, high pile storage, vehicle fuel dispensing, repair garages, and hot works.

<sup>2</sup> Examples of New Construction Inspections include, but are not limited to: Fire Alarm Systems, Sprinkler Systems, Underground water systems, and Fire Hydrants.

<sup>3</sup> Annual Inspections conducted by Fire Prevention are for all businesses that require an indepth technical knowledge of the fire code. These inspections include, but are not limited to: renewal of fire code permits, state mandated inspections, and referral inspections from the Engine Companies.

<sup>4</sup> Fire Annuals conducted by Engine Companies include all businesses that do not require a fire code permit in order to operate. These inspections require a basic knowledge of the Fire Code.

# Office of Emergency Management

September 2012

## Emergency Management Readiness Training

	Citizens and Vols	Staff	Total	YTD 2012	YTD 2011
EOC Training & Exercising	0	0	0	18	69
SEMS, NIMS, ICS	0	0	0	0	0
Terrorism Awareness	0	0	0	0	0
Bloodborne Pathogens	0	0	0	24	63

## Community Emergency Response Team Status

	Moreno Valley Citizens		Citizens Outside MV (includes MV Business Employees)		City Employees		Total CERT Members
	Sept	Total	Sept	Total	Sept	Total	
	FEMA CERT	0	535	0	386	0	

## Additional Information

<b>EOC Family Care Center Generator Project Update</b>	<p>Construction will begin for the EOC Family Care Center generator project in October 2012.</p> <p>Timeline:                      Bid/Award: June 2012 - Sept 2012                      Const/Completion: Oct 2012 to April 2013                      Engineer has submitted plan check/bldg permit app                      95% design plans and AQMD permit submitted</p>
<b>National Preparedness Month</b>	<p>The month of September was designated as National Preparedness month. To encourage preparedness, Moreno Valley citizens were invited to join the National Preparedness Coalition offered by FEMA at: <a href="http://community.fema.gov/connect.ti/READYNPM">http://community.fema.gov/connect.ti/READYNPM</a>. To spread the word, information was included in our City website. In addition, the Emergency Response Force participated in the Youth Fest on September 8th at Moreno Valley Community Park, providing preparedness information, coloring books and tours of the ERF rig.</p>

2013 - Incoming Correspondence

Baca, Victoria

Human Resources



# *Human Resources*

# Core Functions

- Recruitment and Staffing
- Classification & Compensation
- Employee Relations
- Training
- Benefits
- Workers' Compensation
- Regulatory Compliance

# Status Update

## Pension Reform

- Tier III CalPERS Contract reduces benefits, requires employees to pay their full share, reduces City cost
- Statewide Pension Reform will reduce cost further for new employees

## Labor Agreements

- 3-year MOUs
- annual re-openers on economic issues

# Recruiting

- Internal whenever possible
- 27 Recruitments (FY 11-12)
- ~15 Recruitments since 7/1/12
- Online recruitment process

City of Moreno Valley

# MotiVate wwe

Home Health Work Life

# Wellness Objectives

- Invest in our employees
- Create comprehensive, holistic program offerings
- Address 4 key components

**Home**

**Health**

**Work**

**Life**

# Program Activities

- Programs build on employee ideas/requests...several led by our employees
- Website for quick access to all program info & activities
- Lunch & Learns:
  - Mortgage Loan Refinancing, Modifications
  - Financial Planning
- City Relay for Life team
- Run-Walk-Jog Group

- **Early Detection Health Screenings**
- **Fitness Challenge (MoVal Movers)**
- **Line Dancing/Aerobics**
- **Participation in RivCo's employee Education Fair**
- ***Lunch & A Movie* programs**
- **College Tuition Funding information**

- **Interview Skills Workshops**
- **Self-Defense class**
- **Zumba class**
- **FAFSA Workshop (w/MVUSD)**
- **Car rental discount program**
- **Discount coupons for area attractions**
- ***More coming soon!!***

# *Facilities Division*

# Core Functions

Services provided by City staff, with specialized support via contract.

- Maintain and modernize City facilities
- Procure/install office furnishings
- Custodial
- Security guards and fire/security systems

# *On the Horizon*

# HR Activities

- ERP: Human Resources module goes live in January
- Pension Reform: collective bargaining, new employees
- MOU re-openers
- Training programs
- Succession Planning/Preparation
- Workers' Comp Program Audit

# Facilities Activities

- **City Hall Improvement/Rehabilitation**
- **In-Field Automation**
- **Multi-Year Facilities Maintenance Plan**
- **Annex 1 Renovation**
- **Public Safety Bldg Lobby Upgrades  
(Access and Security)**

*Proudly Serving Those Who Serve  
Moreno Valley Residents*



MORENO VALLEY

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W H E R E D R E A M S S O A R

*Human Resources Department*

Closed 12-24-12 thru 01-02-13  
Re-open

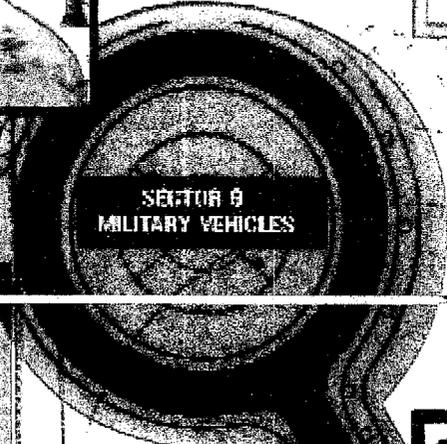
2013 - Incoming Correspondence  
Baca, Victoria  
Parks & Community Services

RE  
2 VOLUNTEERS  
2 BEACH

Is it possible to put the portable stage the other side of the fence leaving the patio open?



REQUIREMENT: BARRICADE TO RESTRICT TRAFFIC (SERVICE VEHICLES ONLY)



FOOD VEND

REQUIREMENT: (2 - 3) GOLF CARTS TO SHUTTLE VISITORS  
FUEL FOR CARTS  
2 - 3 VOLUNTEER DRIVERS - 90 MINUTE ROTATION  
(2) SAW HORSE WITH SIGN (SHUTTLE PICK UP AND DROP OFF) ONE IN FRONT OF CITY HALL THE OTHER IN FRONT OF REC CENTER ENTRANCE

SECTOR 10  
GENERAL PARKING 1



SERVICE ENTRANCE



STAGE

ENTRANCE

ARTS PROGRAM

EVENTS

SECTOR 8  
STAFF PARKING

CITY EMPLOYEES, CITY COMMISSIONERS, AND RELATED  
28 SPACES  
REQUIREMENTS: PRINTED PERMIT

SECTOR 7  
PREFERRED PARKING

42 PARKING SPACES  
REQUIREMENT (1) VOLUNTEER - 90 MINUTE ROTATION  
COOLER WITH WATER  
SAW HORSE WITH SIGN (PREFERRED PARKING - 85)  
APRON WITH POCKETS FOR CASH  
SUNSCREEN  
BEACH UMBRELLA & STAND, BEACH CHAIR

Main entrance -  
Limited to following traffic  
Food Trucks, Service Vehicles  
Preferred Staff, Custom Cars  
Vendors, Volunteers  
Direct traffic to entering from behind City Hall

60 - 80 SPACE  
REQUIREMENT  
VOLUNTEER TO LAISE OWNERS AND OVERSEE OF VEHICLES THREE J MAYOR AND TWO O TROPHYS - MAYOR'S TR BEST OF SHOW, SECOND THIRD PLACE AWARDS AT 3:00 PM - C CUSTOM CAR AREA AT



**SECTOR 11 GENERAL PARKING 2**

REQUIREMENTS: 4 VOLUNTEERS TO DIRECT TRAFFIC /  
 UNTEERS AS GREETERS AND DIRECT FOOT TRAFFIC - 90 MINUTE ROTATION  
 2 BEACH UMBRELLAS, 2 BEACH CHAIRS, 2 COOLER WITH WATER

**ARTOBERFEST  
 2013**

FOOD VENDORS

PERFORMING STAGE  
 ROCK BANDS  
 POLKA BANDS

FOOD VENDORS

STAGE

PUBLIC SERVICE



REQUIREMENTS  
 30 VOLUNTEERS TO DIRECT TRAFFIC - 90 MINUTE  
 ROTATION  
 COOLER WITH WATER  
 SAW HORSE WITH SIGN (HANDICAPPED)  
 BEACH UMBRELLA & STAND, BEACH CHAIRS

HANDICAPPED PARKING SECTOR 1

BEER GARDEN  
 SECTOR 2  
 7 SPACES  
 REQUIREMENTS: NONE



SECTOR 6  
 CUSTOM CARS

SECTOR 3  
 FOOD TRUCKS

BANKERS  
 CORNER OF  
 ALESSANDRO &  
 FREDERICK

DINING AREA  
 SECTOR 4  
 POSSIBLY 20 TABLES - ACCOMMODATE 120 PEOPLE  
 REQUIREMENTS  
 PICNIC TABLES - OR - TABLES AND CHAIRS  
 EZ UPS OR TENT FOR SHADE  
 TRASH & RECYCLE CONTAINERS

90 SPACES  
 REQUIREMENTS:  
 TO LAISE WITH CAR  
 OVERSEE PARKING  
 3 THREE JUDGES -  
 AND TWO OTHERS  
 MAYOR'S TROPHY FOR  
 1ST, SECOND PLACE,  
 3RD PLACE  
 10:00 PM - CLEAR OUT  
 AREA AT 5:00 PM

VENDORS  
 SECTOR 5  
 8 POSSIBLE SPOTS PARKING  
 LOT, 4 WALKWAY - 12 TOTAL  
 REQUIREMENTS (NONE -  
 VENDORS SUPPLY THEIR OWN  
 SET-UP)  
 POSSIBLE VENDORS - PHONE  
 COMPANIES, AUTO  
 PARTS/ACCESSORIES, CAR  
 DEALERS, AAA, INSURANCE  
 COMPANIES, BANKS, GYMS,  
 UTILITIES  
 FEE PER SPACE \$300  
 PROJECTED REVENUES: \$3600

10 to 12 SPOTS FOR TRUCK PLACEMENT  
 REQUIREMENTS - PERSON DESIGNATED TO  
 SUPERVISE INITIAL PARKING OF VEHICLES  
 CITY/COUNTY OFFICIALS/INSPECTORS  
 FEE FOR FOOD TRUCKS:  
 PROJECTED REVENUE





**Moreno Valley Arts Commission  
Proudly Presents**

**ARTOBER FEST '13  
REQUEST FOR PERFORMERS**

Date: Saturday, October 26, 2013

Time: a.m. - p.m.

Where: Moreno Valley Conference and Recreation Center  
14075 Frederick Street, Moreno Valley

FEE: No Charge, unless you on selling CD's etc.

Thank you for wanting to join us for our Sixth Annual "Artober Fest!" This will be a great opportunity for performers to showcase their talents LIVE. Sign-ups are limited to the number of available performing slots.

**Event Details**

- Only one performer or group is allowed per application.
- Performers are required to apply for a business license with the City of Moreno Valley at no cost if they want to sell CD's, t-shirts, tickets, etc. The sign off by the Business License Division must be attached to this application.
- Performers who plan to sell items must request a table/booth space, and pay \$25.00 for a 12'x12' display area. This area must be kept clean. Please be sure to bring a tablecloth, a trash bag, and appropriate signs or flyers.
- Performers may unload equipment in the kitchen driveway if they are using the Grand Ballroom Stage. Those performing on the West Patio should unload at the back west gate on Avenida Romelio Ruiz. All vehicles must be moved to the parking lot when unloading is finished.
- When choosing your music, remember this is a family-oriented event. All performers must use appropriate language, music, and clothing.
- Each performer will need to work within the performance schedule for the event. This includes set up and tear down times. A performance schedule along with further instructions will be sent out by email seven (7) days before the event.
- There will be indoor and outdoor performance areas. An Arts Commissioner will determine the line ups for each performing area. You may indicate your preference on your application.
- The number and types of performers participating will determine how long each one can be on the stage, and whether they are indoors or outdoors.
- The City of Moreno Valley is not responsible for damage, loss or theft of any equipment, etc.



# ARTOBER FEST '13

## PERFORMER/GROUP APPLICATION

Performer or Group Name: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip code: \_\_\_\_\_

Email: \_\_\_\_\_

Type of Performance: (Band, Poetry, Singing, Dance) \_\_\_\_\_

No. of Group Members: \_\_\_\_\_ Time Needed to Set up Stage: \_\_\_\_\_

Description of Performance: \_\_\_\_\_

Do you require a microphone ? :  Yes  No Will you bring music on CD?  Yes  No

Do you require a table ? :  Yes  No Do you require a chair?  Yes  No

Locations Preference :  Exhibit Hall  Patio Stage Electrical Required?:  Yes  No

I understand the requirements set for in participating in Artober Fest '13, and confirm that the above information is accurate. I will abide by the rules as stated. If I wish to sell CD's, etc., I will obtain a business license (free) and pay the \$25.00 booth fee for a table.

\_\_\_\_\_  
Signature Print Name Date

\_\_\_\_\_  
(Parent Signature required if performer is a minor) Date

Mail or deliver application to:  
City of Moreno Valley  
Parks and Community Services Department

Post Office Box 88005  
14075 Frederick Street  
Moreno Valley, CA 92552-0805  
951.413.3701



Ruth Van Hala  
Arts Commissioner  
951.485.8414  
ruthvanhala@gmail.com

# ARTOBER FEST



*A Celebration of the Arts  
with Family and Friends*

SPONSORED BY THE CITY OF MORENO VALLEY AND THE MORENO VALLEY ARTS COMMISSION

Join us for our sixth annual Artober Fest. This will be a great opportunity to experience first-hand the many talents of Moreno Valley from photography, painting, sculpture, and jewelry to musical performers and poets - to name just a few.

**OCTOBER 26, 2013  
10 A.M. TO 5 P.M.**

**MORENO VALLEY  
CONFERENCE & RECREATION CENTER  
14075 Frederick St.**

**THIS IS A FREE EVENT  
OPEN TO THE PUBLIC**

**FOOD & BEER GARDEN  
WILL BE AVAILABLE**

CONTACTS FOR MORE INFORMATION:

**PERFORMERS  
Ruth Van Hala  
Arts Commissioner  
ruthvanhala@gmail.com**

**EXHIBITORS  
Rick Archer  
Arts Commissioner  
rarcher@mvcaf.org**



**PARKS AND COMMUNITY SERVICES 951.413.3701**

MV00231749



**Moreno Valley Arts Commission  
Proudly Presents**

**ARTOBER FEST '13**

**REQUEST FOR EXHIBITORS**

DATE: Saturday, October 26, 2013  
TIME: 10:00 A.M. – 5:00 P.M. ONE DAY ONLY  
WHERE: Moreno Valley Conference and Recreation Center  
14075 Frederick Street, Moreno Valley  
Exhibitor Fee: \$25

Thank you for applying to be part of the Moreno Valley Arts Commission Arttober Fest. Booth spaces are available for \$25 per person, with no additional fees being collected from your personal sales. Keep in mind this is a casual event, so you may want to consider having some lower priced items for sale in your area such as cards, prints, etc. If possible, we would also like to ask you to donate an item for our silent auction.

**EVENT DETAILS**

- One Artist per application and booth space. Booth locations will be received at check-in.
- Each artist will be provided with a 12'x12' space with one table and chair.
- Artists are responsible for their own display materials. **NO ART MAY BE HUNG OR TAPED TO ANY WALL.**
- Arrival for set up is 8:00 A.M. Out of courtesy for other vendors. Tear down cannot begin before 5 P.M.
- One artist per application.
- Exhibitors are required to apply for a business license with the City of Moreno Valley at no cost. When submitting the application to the City, the signoff by the Business License Division must be attached.
- When choosing artwork to show, please remember this is a family-oriented event.
- All graphic reproductions of original work must be properly registered, signed and numbered. The originals must be on display and properly noted. Reproductions **MUST** be displayed apart from originals and clearly identified as such with a sign and must constitute less than one third of the total art displayed.
- Displays are to be neat and professional at all times. Then name of the artists must be clearly visible at all times. All artwork should be clearly labeled with the name of the artist, title of the work medium, and sales information, if applicable. **No resale of used items, please.**
- Exhibitors should set up within their assigned space before the event begins.
- Exhibitors are responsible for keeping their areas tidy. Please bring a trash bag to aid in clean. Receptacles will be available for trash disposal.
- If exhibitors are painting on site, a drop cloth must be used to ensure that flooring is not damaged.
- Booth locations will be received at check-in.
- Exhibitors may unload their vehicle in the kitchen driveway. After unloading, each vehicle must be moved to the parking area.
- Indoor and outdoor booths will be available. Please state your preference on exhibitor application.
- The City of Moreno Valley is not responsible for damage to, or loss or theft of any artwork.
- Booth space is limited. Payment and business license must be received with this application in order to secure an available space.
- In the event the booth spaces are sold out, postmarks will be used to determine eligibility.
- Final information and assignments will be sent out by e-mail one week prior to event.



**ARTOBER FEST '13  
EXHIBITOR APPLICATION**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone(s) \_\_\_\_\_ Email \_\_\_\_\_

Booth Assignment Number: \_\_\_\_\_ Area: \_\_\_\_\_

Type of Artwork: Oils; Water Colors; Acrylics; Photography; Prints; Textiles; Mosaics; Sculpture;  
or Other: (Please give a description below.)

\_\_\_\_\_  
\_\_\_\_\_

Any giclees or reproductions must be copied from the original work of the artist represented in the booth. No dealers please.

Height restrictions: Will you be bringing pre-fab walls? Y \_\_\_ N \_\_\_ How high? \_\_\_\_\_  
Height Limitations exist in a few areas so tall booths will be placed around the perimeter of the room.

Location Preference: Exhibit Hall \_\_\_ or Patio \_\_\_

**Demos:** Are you willing to do a public demonstration of your artistic talent? Y \_\_\_ N \_\_\_

License: Do you have a Moreno Valley Business License? Yes \_\_\_ No \_\_\_\_\_

Number \_\_\_\_\_

A business license is necessary to comply with the city regulations for this event. You must apply for one by contacting 951.413.3060. They are free of charge.

I understand the requirements set forth in participating in Artober Fest '13 and confirm that the above information is accurate, and I will abide by the details set forth in this application.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Parent Signature if you are not 18 years old.

Mail or deliver application to:  
Moreno Valley Parks and Community Service Department

Post Office Box 88005  
14075 Frederick Street  
Moreno Valley, CA 92552-0805



Richard Archer  
Arts Commissioner  
rarcher@mvcaf.org  
562.556.5178  
951.697.9022

MV00231751

# ARTOBER FEST ORGANIZATION PLAN

PROPOSED:	YES	NO
*****		
1. Car/Motorcycle Show (How Many Vehicles?)	_____	_____
2. Micro Brewery	_____	_____
3. Beer Mug Races	_____	_____
4. Battle of the Bands (Where-When?)	_____	_____
5. Polka Bands/Dancers (Where/When?)	_____	_____
6. Military Vehicles (Fire Dept. Apprvl?)	_____	_____
7. VIP Parking-Selling Spaces \$5.00	_____	_____
8. Food Trucks (How many? Where?)	_____	_____
9. Extra Service Vendors (How many? Fees?)	_____	_____
10. Limit traffic at main entrance?	_____	_____
11. Business Vendors (How many? Where?)	_____	_____
12. Portable Stage (Where? Cost?)	_____	_____

## CONCERNS:

1. Where will we find enough reliable adult volunteers to supervise each of these areas?
2. How will people react if they have to pay for parking, or if they have to walk a great distance to park?
3. How can we possibly coordinate all these activities?  
Who will be in charge of each area?
4. How can we keep track of the collection of any funds for parking, etc.?
5. Who will write up the applications for business vendors, car show entries, food trucks, etc.?
6. How do all these activities really support the ARTS?  
We really need to expand the area where the artists will be located so as many artists as possible can enter the event.
7. Where is the budget showing the cost of all these extra activities, and the reasonable fees that may be charged?
8. If we expand Artober Fest into all these extra activities, who will get the permits, and the personnel for any health, fire, safety people needed.
9. Who will get the extra tables, saw horses, signs, etc.?

# ARTOBER FEST 10/26/2013

## I. SUGGESTED ACTIVITIES & ASSIGNMENTS:

- A. Time frame for 10/26/13: 10:00-5:00 P.M. with set up starting at 8:00 A.M.
- B. Both performers and artists will be invited to share their talents in the Grand Ballroom & patios.
- C. During open spaces in the performance schedule, the emcee will show past artwork from previous Artober Fests. JulieAnn S.C. will run the projector with an extra laptop, using Ruth & April's CDs .
- D. Beer and wine will be available at this event. Rick will contact vendors, get licenses approved by the City, and determine the location of the "beer garden," and what adult will supervise it?
- E. Do we want to sell soda in cans, or water in bottles, or should we let the food vendors do this? (We will still need to provide FREE water for the student volunteers, and adult workers.)
- F. Should we have a silent auction to help pay for the event? Can the artists donate prints or stationery, etc.? Businesses donate gift certifs., etc.?
- G. Who will contact the military, and direct the placement of the vehicles around Veterans' Circle? (The Fire Dept. will have to also be contacted to approve this placement of vehicles because the whole circle is marked red as a Fire Lane.)
- H. Should we give away door prizes again? \_\_\_Yes \_\_\_No
- I. Should we decorate with balloons? Who will reserve & pick up helium tank from Riverside Alan Party Store, near Magnolia?

## II. ASSIGNMENTS FOR COMMISSIONERS & VOLUTEERS

- |  |                       |
|--|-----------------------|
| 1. Arrange for performers/do final contact | Ruth                  |
| 2. Get door prizes/sil. auction donations  | Ruth, _____, Everyone |
| 3. Work on P.R.(TV3; PE; email)            | Ruth, Lisa, Cecelia   |
| 4. Get food vendors & Food trucks          | Rick                  |
| 5. Get water/soda to sell                  | Eric                  |
| 6. Arrange for Beer Garden/license         | Rick                  |
| 7. Help move performers on/off stage(s)    | JulieAnn/Anthony      |

- |   |                    |
|---|--------------------|
| 8. Be our emcee for event                   | _____              |
| 9. Final contact with artists week of event | Rick               |
| 10. Assign artist spaces for event.         | Rick or _____      |
| 11. Show pictures on CDs from artists       | JulieAnn           |
| 12. Set up table decor at event             | Ruth, + Stud.Vols. |
| 13. Find volunteer helpers for event        | Ruth, _____        |
| 14. Make signs, flyers, etc.                | Cecelia            |
| 15. Arrange for Military Vehicles           | Rick               |
| 16. Check event plan with fire dept.        | Cecelia            |
| 17. Arrange for car show.                   | _____              |
| 18. Work to add more artists/crafters.      | Rick & _____       |

### III. POSSIBLE ADDITIONS TO ARTOBER FEST 2013

- |  |                     |
|--|---------------------|
| 1. Polka bands will be arranged by:  | _____               |
| 2. Micro Brewery events arranged by:   | Rick _____          |
| 3. Arrange for Military Vehicles:  | Rick & _____        |
| 4. Arrange for a 4th stage???  | _____               |
| 5. Corporate Sponsors will be obtained by:<br>(Ruth will contact Verizon, Visterra,<br>and Sketchers. Rick will contact: | Rick & Ruth         |
| 6. Greeters for the day at greeting table:   | _____               |
| 7. Volunteer Coordinator during the event:   | A.M. Mary/P.M. Eric |
| 8. Who will contact Lowe's or Home Depot<br>for kids activities?   | Nina Hiers??        |
| 9. _____   | _____               |
| 10. _____  | _____               |
| 11. _____  | _____               |
| 12. _____  | _____               |

# ARTOBER FEST 2013 ACTIVITY TIMELINE

## FEBRUARY

1. finalize date, place, and set up times for A.F. \*\*\*
2. determine number of adult volunteers needed in each area
3. get suggestions on where to get adult volunteers  
--Rotary Clubs, City, Chorale, etc. (Take Vol. list for sign ups.)
4. decide about what we will sell: food, water, soda, beer, etc. \*\*\*
5. should we have door prizes or a silent auction? \*\*\*
6. assign specific jobs to Arts Commissioners\*\*\*
7. set application deadlines for artists/performers--(10/14?)

## MARCH

1. get flyer ideas & changes approved \*\*\*
2. make sure artist/performer data base is all updated
3. establish application criteria for artists/performers \*\*\*
4. review application process and determine changes, if any  
(How can we make the application process less confusing? )
5. make sure Artober Fest is on the City calendar of events on the website.

## APRIL

1. send information about the event to artists/performers \*\*\*
2. determine room set up for tables/chairs/artists
3. start calling performing groups/artists to participate in event \*\*\*
4. approve any changes made to Artober Fest flyer \*\*\*
5. contact schools to save student artwork for Oct. 26
6. contact car show groups to come to A. F.
7. contact military to arrange for vehicles at A.F.
8. contract food trucks, food vendors, & military about A.F.

## MAY

1. continue trying to get commitments from performers & artists \*\*\*
2. make sure flyer and perf./artist apps are ready to send out to all
3. continue sign ups to get adult volunteers to help at event
4. determine sound system needs for events for all stages
5. continue to finalize arrangements for #6.7,& 8 above.

6. have business sponsorship letters ready to hand out to arts comm.
7. Put news release, flyer, business license, all perf./artist applications on the City website for easy access.

## JUNE

1. flyers/apps need to be ready to hand out at 4th of July event \*\*\*  
(Who will hand out flyers? Schedule for work?)
2. also need updated Arts Comm. brochure ready for this event with Artober Fest information in it \*\*\*
3. contact Dave Flowers about chair/table set up for event
4. need items collected for door prizes/silent auction--ask friends who go to casinos if they have any prizes they can donate.

## JULY

1. attend 4th of July event and hand out Arts Comm. brochure and flyer for Artober Fest -- Who will do this?
2. contact food vendors/food trucks to confirm arrangements (Rick?)
3. try to get water donations-EMWD-for performers (Eric??)
4. continue getting prize donations from artists, vendors, etc.
5. compose news release & send to City dept. (Ruth)
6. contact stage emcees & get commitments for 10/26 (Rick/Ruth)
7. continue to get business sponsorships (everyone)

## AUGUST

1. email flyers to artists, performers, schools, clubs, etc. to promote event 10/26 (This should be done again in Sept. & Oct.)
2. put event on InlandArts.com by mid-August
3. determine # of artists we can have--tables, etc.
4. have performers list/schedule rough draft for each stage
5. have performers introductions/bios collected
6. reserve tank for helium balloons to tie to outside fence and to have at entrance or around greeters' table?

## SEPTEMBER

1. send information about the event to MV TV 3
2. send news article approved by City to PE by Sept. 20th
3. make sure car show, polka dancers, etc are still on board

4. all arrangements with food vendors/food trucks must be checked & confirmations finalized--licenses??
5. soda, water, etc. must be purchased to sell at event (Eric?)  
(Get P.O. from Cecelia to purchase anything needed for the event.)
6. all prize items need to be collected, decorated, signs made, etc.
7. Who will bring tablecloths for event? We needed at least 8 or 9 in fall colors. (Ruth)
8. signs for food vendors, sodas, water, beer, etc. need to be ready
9. donation box should be available for donations at greeting table
10. touch bases with Dave Flowers to be sure all is ready for 10/26
11. hand out A. F. flyers & brochures at Youth Fest in Sept. (Who?)

## OCTOBER

1. artists need to be contacted for final set up reminders
2. adult volunteers need to be contacted about assigned jobs
3. artist spaces need to be arranged day before event (Rick)
4. meet 10/25 at Conf. & Rec. Center to check on set up??
5. meet at 8 A.M. on 10/26 to work on final set up/decorating for the tables, tying up helium balloons, etc.
6. performers should be sent stage line ups by 10/21
7. Cecelia needs artist, performers, vendors, & sponsor's lists by 10/14 to do event brochure/program and signs.
8. high schools need to be visited to enlist student vols. (Ruth)

\*\*\*\*\*

## KEY

\*\*\* items/jobs we have already taken care of, or they are on-going activities

red color indicates work needed to be done, or questions unanswered

blue color indicates questions about the item or person responsible for it

*The City of Moreno Valley Parks and  
Community Services is proud to present:*

# **Community Stage Auditions**

*Can you sing, dance, or are a talented performer?  
The City of Moreno Valley is looking for you!  
You could be chosen to perform on the  
Community Stage at the 4th of July Family FunFest*

OPEN AUDITIONS  
May 7th and 8th, 2013  
3:00 p.m. to 9:00 p.m.  
Conference & Recreation Center  
14075 Frederick Street

*Submission  
deadline  
**May 8, 2013***

**ARE YOU IN A BAND?**  
YOUR BAND COULD BE NAMED MORENO VALLEY'S  
2013 BATTLE OF THE BANDS' CHAMPION!

To audition, submit an entry application complete with  
a CD, mp3file, or web link to the Conference & Recreation Center.

*For more information, please contact  
Parks and Community Services*



# CITY OF MORENO VALLEY

## Battle of the Bands

Band Name:	
Number of Band Members:	Music Type:
Contact Person:	
Address:	
City/Zip Code:	
Phone Number:	
Email Address:	
Audition link (if not submitting a CD or mp3 file):	

- ★ Entry application with CD, mp3 file, or web link must be received by May 8, 2013 by email, mail, or personal delivery.
- ★ A band consists of three or more members.
- ★ All band members must complete a waiver and have on file with the City of Moreno Valley, prior to performing on the Community Stage on July 4, 2013.

*Don't have a band? Performers of all ages and talents can attend open auditions on May 7th and May 8th!*

*For more information, please contact  
Parks and Community Services*



## TEMPLATE for 4<sup>th</sup> of JULY

AUG black out

### SEPT Committee 1<sup>st</sup> meeting

- 1) KOLA or another
- 2) PRE-select Name of Festival
- 3) Start Fundraising for Youth Equipment
- 4) Grant possibilities
- 5) PRE-select sub-committees
- Parade
- Festival
- Media
- Beer & Wine
- Traffic & Parking
- Entertainment
- Volunteers
- Sponsorships.. grants/large & small business
- Banners & Donations
- Essay
- 6) Share 2012 map and vendors info
- 7) Beer/wine?
- 8) Entry cost?

### OCT

- 1) Select Name of Festival
- 2) Select sub-committees

Parade

Festival

Media

Beer & Wine

Traffic & Parking; VIP parking area (closer to the site) where we could charge a "convenience" fee.

Entertainment

Volunteers

Sponsorships, grants/large & small business

Banners & Donations

Essay

- 3) Sponsorship details
- 4) Flier and pre-flier details
- 5) Festival details

### NOV

- 1) Band Suggestions
- 2) Sponsorship and pre-flier packets printed
- 3) Need Youth Stage
- 4) Festival details
- 5) Vendors needs

## DEC

- 1) Bands are selected
- 2) Bands sign contracts
- 3) Committee to walk site
- 4) Sponsorships start.. chambers/city/larger corp

## JAN

Planning details of event

## FEB

Flier for auditions.. to be sent to school

## MARCH

- 1) Auctions for youth stage... Fliers out to schools
- 2) Police Rep to attend
- 3) Sponsorships start.. for small businesses.. daily
- 4) Banners for small business

## APRIL

*Idol auditions*

*Soaring ad*

- 1) Auctions for youth stage... Fliers out to schools
- 2) Vendor applications go out .. 2012 in May
- 3) Discuss shuttle and taxi service
- 4) Essay contest deadline

Committees should submit volunteer requests on or before Committee Meeting in April.

## MAY

*Vendor meeting*

*Idol auditions*

New bands sign contracts and add to fliers

*Committee picture*

The volunteer search should start in May. (That way you catch the students while they are still in school and you are giving more than 60 days notice to Kohls to get the request posted.)

## JUNE

*Idol finals*

- 1) Final maps.. 1) Vendor... 2) Festival... 1) Youth Stage
- 2) Vendors need direction to where they re to set up. Calculate vendor parking too.
- 3) Fliers to be walked in community and schools
- 4) Community needs to be notified about fireworks/pets and parade/traffic
- 5) Donations need to be in by the 31

The staff requests finals two weeks in advance (volunteers). They need a list in writing and the position they are assigned to. Need to collect waivers and submit to staff as they come in.

## JULY

2-3<sup>rd</sup>, Food donations

2<sup>nd</sup>, Final papers in to City Staff

4<sup>th</sup>, event

Mid-month.. De-brief with committee



The City of Moreno Valley Parks and Community Services  
is proud to present:

# Community Stage Auditions

The City of Moreno Valley is searching for talented residents of all  
ages to sing, dance, and perform on the Community Stage at the

Open Auditions for performers will be held on  
Tuesday, May 7th, and Wednesday, May 8th, 2013  
from 3:00 p.m. to 9:00 p.m.  
at the Conference and Recreation Center



Are you in a band? Then, be sure to audition for our

also to perform on the Community Stage.  
Your band could be named Moreno Valley's

To audition for the Battle of the Bands Competition,  
please submit an entry application complete with  
a CD, mp3 file, or web link to the  
Conference and Recreation Center.

**For more information and competition rules,  
please contact Parks and Community Services at**

# City of Moreno Valley

## 2013 Battle of the Bands

Band Name:	
Number of Band Members:	Music Type:
Contact Person:	
Address:	
City/Zip Code:	
Phone Number:	
Email Address:	
Audition link (if not submitting a CD or mp3 file):	

- Entry application with CD, mp3 file, or web link *must be received by May 8, 2013* by email, mail, or personal delivery.
- A band consists of three or more members.
- All band members must complete a waiver and have on file with the City of Moreno Valley, prior to performing on the Community Stage on July 4, 2013

**Don't have a band, then performers of all ages and talents can attend open auditions on May 7th & May 8th!**

For more information, please contact  
Parks and Community Services at [REDACTED]



CITY COUNCIL  
MORENO VALLEY  
RECEIVED

13 MAY 16 PM 2: 58 City of Moreno Valley  
Parks and Community Services Department  
Administration



## MEMORANDUM

---

To: Mayor, City Council, and City Manager

From: Michael McCarty, Director of Parks and Community Services 

Date: May 13, 2013

Subject: Invitation to the Time for Tots Graduation

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We would like to invite you to attend the Time for Tots Graduation to be held at the Conference and Recreation Center on Wednesday, June 5, 2013 at 6:00 p.m. Time for Tots is a valuable program that prepares children entering kindergarten. The program had more than 75 graduates last year, and there are more than 90 expected to graduate this year. We would appreciate your attendance to help us celebrate the graduates moving on to elementary school by assisting Parks and Community Services distribute the diplomas to the excited graduates.

If you are planning to attend, please RSVP with Lisa Smethurst at extension 3701 by Monday, June 3, 2013. We would like to thank you for your continual support and look forward to seeing you!

c: Rudy Rodriguez, Recreation Coordinator

## MEMORANDUM

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To: Moreno Valley City Council  
From: Mike McCarty, Director of Parks and Community Services  
Date: January 7, 2013  
Subject: Parks and Community Services Projects and Events

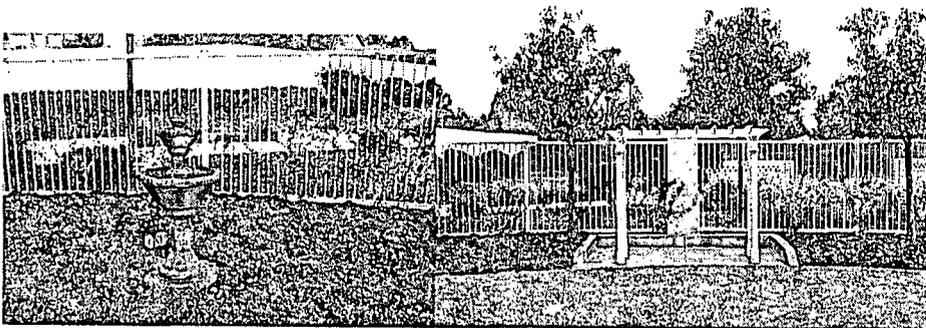
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### Projects

**Lasselle Sports Park:** This developer-constructed (no cost to the City) project is 12<sup>3</sup>/<sub>4</sub> acres and will include restroom and concession, three turf football/soccer fields with natural turf, security lighting, picnic facilities, play apparatus, and parking for approximately 200 vehicles. Construction is expected to be completed in fall of 2013.

**John F. Kennedy Park Cell Tower:** Metro Cellular is installing cellular antenna on a sports field light pole, as well as a building to house their equipment. This improvement will provide cell phone users in the area improved service and the Department over \$2,100 in monthly rent.

**TownGate Community Center Patio Improvements:** Staff installed a concrete pad, ceremonial arch, fountain, and landscaping so the patio area can be used for ceremonies. These improvements will bring additional revenue to the City.



**Conference and Recreation Center Patio Improvements:** Staff has completed the installation of the arbor, screening, trees, and vines to create a venue for weddings. These improvements are anticipated to bring additional revenue to the CSD.

Cottonwood Golf Center Banquet Room Restroom Improvement: Improvements are underway to enlarge the restrooms to comply with ADA, by eliminating the adjacent storage room. New ADA compliant fixtures and entry doors will be installed. The storage room has been removed, creating larger rooms for ADA compliance. New wallboard will be installed along with fixtures and lighting. The project is scheduled to be completed by January 18, 2013.

Playground Replacement: Replacement of play equipment at Ridgecrest, Gateway and Sunnymead Parks is completed.

Sports Fields: The upgrading of the Sports Field Automated Lighting is complete. March Field Park Field #1 is planned for FY 12/13.

### Recreation and Sports Programs/Events

#### January

- January 1-April 30: Public Art Exhibit Program
- January 1: New Year's Day Softball Tournament (105 participants)
- January 8: New Year's Dance (80 seniors)
- January 26: Hike to the Top (25 participants)
- Begin installation of Mural at the Conference and Recreation Center
- Request for Bids for the Operation of the Cottonwood Golf Center
- Winter Valleys Kids camp (34 participants)

#### February

- February 3: Super Bowl Pizza Party (80 seniors)
- February 12: Black History Month Celebration (50 seniors)
- February 14: Valentine's Day Dance (80 seniors)
- Return of bids for the Operation of the Cottonwood Golf Center

#### March

- March 15: St. Patty's Day Carnival (65 seniors)
- March 16: Writer's Launchpad (70 participants)
- March 23: Easter Egg Hunt (500 participants)
- March 23: Spring Pet in the Park Adoption
- March 23: Annual Bunny Brunch (130 participants)
- March 23: Hike to the Top (25 participants)
- March 26: Spring Easter Chef's Workshop (34 participants)
- March 28: Hop Down the Bunny Trail (15 participants)
- "A Child's Place" program's annual William Batey Reading Contest
- Spring Valley Kids Camp (59 participants)

#### April

- April 4: SOARING Recreation Guide available to the public
- Spring Valley Kids Camp (75 participants)

## May

- May 1-August 31: Public Art Exhibit Program
- Cinco de Mayo Barbecue (100 seniors)
- Mother's Day Garden Party (56 seniors)
- Hike to the Top (25 participants)
- Concerts in the Park (May 3, May 10, May 17, May 31)
- Spring Contract Class Performance (600 guests/180 participants)

## June

- Father's Day Barbecue (110 seniors)
- Movies in the Park (400 participants)
- Concerts in the Park (June 14, June 21)
- Time for Tots Graduation (100 graduates)
- Summer Valley Kids Camp (399 participants)

## July

- July 4: Moreno Valley Independence Day Celebration (10,000-15,000 attendees)
- July 4: Moreno Valley Idol (150 participants)
- Texas Barbecue (180 seniors)
- Multi-Cultural Fair (80 seniors)
- Hike to the Top (25 participants)
- Movies in the Park (400 participants)
- Summer Valley Kids Camp (416 participants)

## August

- August 1: SOARING Recreation Guide available to the public
- Luau (85 seniors)
- Movies in the Park (400 participants)
- Summer Valley Kids Camp (223 participants)

## September

- September 1-December 31: Public Art Exhibit Program Schedule
- September 14: YouthFest (1,500 participants/60 community youth-based businesses and organizations)
- Fall Festival (85 seniors)
- Hike to the Top (25 participants)

## October

- October 26: Artober Fest (1,300 participants)
- Annual Fall Festival for Time for Tots (250 participants)
- Fall Movies in the Gymnasium (75 participants)
- The Haunted House (300-500 participants each night)
- Fall Pet in the Park Adoption
- Hike to the Top (25 participants)

## November

- Holiday Craft Fair (280 seniors)
- Fall Valley Kids Camp (30 participants)
- THINK Together Spelling Bee Finals
- Fall Movies in the Gymnasium (75 participants)

## December

- December 1: SOARING Recreation Guide available to the public
- December 12: 20<sup>th</sup> Anniversary for Senior Community Center (past event) (280 seniors)
- Winter Holiday Performance for the City's contract dance classes (500 guests/103 participants)
- Santa Live on MVTV-3 (25 callers)
- Breakfast with Santa (203 participants)
- Jr. Chef Workshop (70 participants)
- Holiday Craft Workshop (55 participants)
- Winter Valley Kids Camp (30 participants)
- Holiday Party (70 seniors)
- Fall Movies in the Gymnasium (65 participants)
- Winter Holiday Festival (1,000 participants, 800 toys given away)

## Quality of Live Proposed Events

- Mud Run (date to be determined)
- Rodeo (date to be determined)
- Cultural Heritage Celebration (researching feasibility)
- Summer Concerts in the Park (concerts scheduled in May and June)
- 10K/Wine and Art Festival (date to be determined)

# Parks and Community Services Department Requirements for Special Events

***A Complete Special Event Packet must be turned in 30 days prior to event***

All Applicants must provide the following:

1. Park Reservation Permit
2. Special Event Application
3. Flyers and advertisements of event
4. Applicable fees:

## Special Event Fees – Resident

Park Reservation for Special Events	\$50
Small Shelter	\$37
Medium Shelter	\$80
Large Shelter	\$156
Special Event Permit	\$205
Cleaning and Security Deposit	\$75

All shelters at park including park area MUST be booked by applicant.

Electrical box (not available at all parks)	\$35
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## Special Event Fees – Non-Resident

Park Reservation for Special Events	\$65
Small Shelter	\$48
Medium Shelter	\$104
Large Shelter	\$208
Special Event Permit	\$269
Cleaning and Security Deposit	\$75

All shelters at park including park area MUST be booked by applicant.

Electrical box (not available at all parks)	\$45
---	------

5. Insurance: General liability in the amount of \$1,000,000 naming the City of Moreno Valley, the Moreno Valley Community Services District, and the Moreno Valley Housing Authority as additional insured to include an endorsement certificate.

6. Park plot plan of proposed event set-up. To include location of booths, canopies (Include dimensions), stage (Include dimensions), cooking areas, walk route (if applicable), electrical or generator areas, emergency access road for Fire Dept., food service area, jumpers, rides, etc.
7. Mobile Stage Unit Application if requesting use of Mobile Stage Unit and applicable fees. The rental of Mobile Stage Unit is managed by the Parks Maintenance Division at [REDACTED]

**Other requirements for special events at park sites that include the following activities:**

<b>Product</b>	<b>Permit Required</b>
Arts and Crafts Vendor	Business License, State Resale License
Food Products	Business License, State Resale License, Health Department Permit, and Fire Permit
Commercial Information or Products	Business License, State Resale License, and Fire Permit
Non-Profit Information or Products	Business License and State Resale License
<b>Other Activities</b>	<b>Requirements</b>
Air Jumpers/Moon Bouncers	Fire Department Permit Insurance from the rental company naming the City of Moreno Valley, the Moreno Valley Community Services District, and the Moreno Valley Housing Authority as additional insured to include an endorsement certificate.
Animals, i.e. pony rides, petting zoo (no large animals)	Insurance from the rental company naming the City of Moreno Valley, the Community Services District, and the Moreno Valley Housing Authority as additional insured to include an endorsement certificate.
Flammable/Combustible Liquids	Fire Department Approval

Use of Generator	Fire Department Approval
Use of Canopies	Fire Department Approval
Construction of Platform or Booth	Building and Safety Division Approval
Helicopter or Air Landing	State of California Department of Transportation; Division of Aeronautics

**Other conditions that may apply based on the recommendation from other divisions or departments include the following:**

Transportation Division conditions  
Portable toilets  
Trash receptacles  
Recycling conditions  
Additional Fire Department conditions  
Additional Health Department conditions  
Security/Police Officers

# Special Event Checklist

Items to think about while filling out your Special Event Packet:

- Please provide the advertisement, flyers, news release you will be using to publicize your event.
- Are you providing insurance through your own insurance company or do you need to go through the City's insurance broker?
- Will you be having Jumpers/Bouncers, if so what is the size, brand and model of your generator?
- Will your vendors be selling on site? Do they all have a City of Moreno Valley Business license?
- Will organizations be distributing information on site? Do they all have a City of Moreno Valley Business license?
- Will you have a stage on site? If so, where will you be acquiring your stage from and what are the dimensions of the stage?
- Will you have amplified sound on site?
- Will you be serving or selling food on site? Do you have a Health Department Permit?
- Please provide a complete schedule of events



**EVENT DESCRIPTION**

Type of Event:

**Music or sound amplification:**

Amplification shall be oriented away from sensitive uses, such as residences. Mitigation to minimize noise impacts may be required.

Hours of music or sound amplification: \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

**Concession and Food Vendors:**

Provide a separate list of all vendors intended for the event. Vendors shall obtain City Business License. Prepared foods shall require a health permit from the County Department of Health Services. The serving of alcohol requires a permit from the State of California Alcoholic Beverage Control Department.

Food and/or beverage vendor(s)     Yes    No

Alcoholic beverage vendor(s)     Yes    No

Police services being requested     Yes    No

Fire services being requested     Yes    No

Barricades, cones or other traffic control devices being requested     Yes    No

**Insurance:**

A Certificate of Insurance is required for all events taking place on City-owned or City-controlled property, including the public right-of-way. The insurance coverage shall be for \$1,000,000 General Liability Insurance. The City of Moreno Valley, Moreno Valley Community Services District and the Community Redevelopment Agency of the City of Moreno Valley shall be certificate holder and additional insured. The carrier is required to provide information regarding notice of cancellation or reduction of coverage to the City.

**APPLICANT SIGNATURE**

I certify under penalty of perjury that all information in this application is true and correct, that any false or misleading information shall be grounds for denial, and I agree to comply with any and all Conditions of Approval. I also understand that the City is to be reimbursed for all services rendered, whether required services are rendered at the request of the applicant or as a condition of approval for the Special Event Permit.

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_

Print Name \_\_\_\_\_

**PERMIT SUBMITTAL REQUIREMENTS**

Completed and signed forms (as applicable - dependent upon the type of event, applicable permits, inspections and fees may be required):

- Special Event Permit Application (Fee \$ \_\_\_\_\_)
- Encroachment Permit (Fee \$57.00)
- Business License Application (Fee \$ \_\_\_\_\_)
- Fire Permit/Inspection Application (Fee \$ \_\_\_\_\_)
- Building Special Request Application (Fee \$ \_\_\_\_\_)
- Emergency Contact Form
- Letter from property owner or property leasing agent authorizing the use of the land for the proposed special event.

Fully dimensioned site plan, identifying the following:

- Location and size of project site
  - Lot dimensions
  - Closest intersection(s)
- Vehicular and/or pedestrian access points
  - Driveway entrance(s), exit(s), and pedestrian aisles (show curb, if any)
  - Loading/unloading area(s)
- Location of on-street/off-street parking area(s)
- Location of lighting, fencing (6' high maximum), and gates
- Location(s) of tents/canopies, food services, alcoholic beverage areas, restrooms/portable toilet facilities, etc.
- Location of grandstand, inclusive of speaker locations
- Location of any flammable liquids
- Location of nearest fire hydrant (distance), fire lanes, water meter, electric boxes, telephone poles, and any utility boxes which adjoin the property and/or street
- Location of signage
  - Temporary signs or banners up to a maximum of 80 square feet
  - No signs are permitted within 10 feet of any vehicular access or within of any public right of way, and shall not exceed 30 inches in height above the street curb
  - Pennants and A frame signs are prohibited
  - Helium filled balloons shall not exceed a maximum height of 50 feet above grade
  - Cold air balloons and blimps are permitted in commercial zones only
- Map showing check points (if applicable)
- Map illustrating route of walk/run/race and proposed signage (if any)

Check made payable to the **City of Moreno Valley** for the total of all fees due.

Deposit against services to be rendered may be required.

**DIVISION REVIEW AND APPROVAL SIGNATURES**

**PARKS & RECREATION**

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Comments:

**PUBLIC WORKS - LAND DEVELOPMENT**

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Comments:

**BUILDING & SAFETY**

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Comments:

**PLANNING**

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Comments:

**PUBLIC WORKS - TRANSPORTATION**

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Comments:

**PUBLIC WORKS - MAINTENANCE & OPERATIONS**

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Comments:

**DIVISION REVIEW AND APPROVAL SIGNATURES (continued)**

**POLICE**

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Comments:

**FIRE PREVENTION**

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Comments:

**ADMINISTRATIVE SERVICES**

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Comments:

**RISK MANAGEMENT**

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Comments:

**OTHER AFFECTED DEPARTMENTS/DIVISIONS: \_\_\_\_\_**

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Comments:

**CITY MANAGER (if applicable)**

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Comments:

**NOTIFICATIONS**

- Riverside County Health Department - Environmental Health Division** - (951) 358-5172 (north of Alessandro) or (951) 654-5378 (south of Alessandro) - It is the responsibility of the applicant to obtain the appropriate Health Department release, if food is being provided.
- Alcohol Beverage Control Board** - (951) 782-4405 - It is the responsibility of the applicant to obtain appropriate ABC release, if alcohol is being provided.
- Moreno Valley Code Compliance Division** - (951) 413-3337
- Moreno Valley Capital Projects Division** - (951) 413-3130
- Moreno Valley Special Districts Division** - (951) 413-3480
- Moreno Valley Police Department** - (951) 697-8350 - It is the responsibility of the applicant to notify the Administrative Sergeant of the event.

**MORENO VALLEY PARKS AND COMMUNITY SERVICES  
REQUEST FOR USE OF ATHLETIC FIELDS AND PARK FACILITIES**

Today's Date: \_\_\_\_\_ Organization: \_\_\_\_\_  
 Division: \_\_\_\_\_ Team: \_\_\_\_\_ Ages: \_\_\_\_\_  
 Applicant Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_ City/Zip \_\_\_\_\_  
 Signature: \_\_\_\_\_ Wk. Phone: \_\_\_\_\_

FACILITIES REQUESTED					
Date(s)	Day(s)	Time	Park	Facility	# of People
Describe Activity: _____					
Will food be sold? _____ Amplified Sound? _____					
Special Request/Additional Information: _____					
Request for additional services/Facilities (additional fees may apply): Field Preparation (    )    Bouncer (    )    Lights (    )    Snack Bar (    )    Electrical Box (    )					

**FOR OFFICE USE ONLY**

Comments: \_\_\_\_\_  
 Insurance: \_\_\_\_\_ Waiver/Hold Harmless: \_\_\_\_\_ Approved (    )    Disapproved (    )  
 Conditions: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Fee	Service	Comments	Receipt No.
\$ _____	_____	_____	_____
\$ _____	_____	_____	_____
\$ _____	_____	_____	_____
\$ _____	_____	_____	_____
\$ _____	<b>Total</b>	_____	_____

Received By: \_\_\_\_\_ Date: \_\_\_\_\_

**ALL APPLICANTS MUST READ AND SIGN THE WAIVER AND HOLD HARMLESS FORM**



**STATEMENT OF APPLICANT**  
**WAIVER AND HOLD HARMLESS**

The undersigned hereby covenants and agrees to hold the Moreno Valley Community Services District and all those related to the City of Moreno Valley, California ("the City"), and the officers, agents and employees thereof, free and harmless from any and all loss, damages, liability, and expenses which may arise in whole or in part out of the use of the Moreno Valley Community Services and the City of Moreno Valley property. The applicant agrees to furnish such liability or insurance for the protection of the public and the Moreno Valley Community Services District and the City of Moreno Valley as the City of Moreno Valley may require.

I, the undersigned hereby certify that I will be personally responsible on behalf of the applicant for payment of all charges assessed for use of the specified premises and for any damages sustained by the area used, its equipment, building, or grounds occurring through the occupancy or use of said building and/or grounds by the applicant.

I hereby certify that I have read and understand the regulations, conditions, and terms of facility use and that I and the applicant whom I represent, will abide by them and will conform to all applicable provisions of the constitution and laws of California and to all other directives of Moreno Valley Community Services District and the City of Moreno Valley and its authorized agents which may be communicated to the applicant.

The undersigned hereby waives any and all rights, if any, which the undersigned may possess to recover from Moreno Valley Community Services District and the City any compensation, reimbursement or other award under the Workers Compensation laws of the State of California.

Note: The person signing this application and the statements above must be a member of the sponsoring organization. If the person signing is not an officer of the organization for whom the application is made, he must present written authorization from the applicant group to sign the foregoing application.

SIGNATURE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

DATE SIGNED: \_\_\_\_\_

This statement of Applicant Waiver and Hold Harmless applies to time period:

\_\_\_\_\_ to \_\_\_\_\_  
DATE DATE

\_\_\_\_\_  
Staff Person Approval

**ACORD<sup>TM</sup> CERTIFICATE OF LIABILITY INSURANCE** DATE (MM/DD/YY)

PRODUCER  
**SAMPLE**  
**Insurance Broker**  
**Address**  
**City/State/Zip**  
**Phone/Fax**

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

Insurers shall be rated a minimum financial size of VII according to the latest edition of the AM Best Rating Guide. An A or better Best Rating is "preferred"; however, other ratings if "Secure Best Ratings" may be considered.

**INSURERS AFFORDING COVERAGE**

INSURED  
**Business Name**  
**Address**  
**City/State/Zip**  
**Phone Number/Fax Number**

INSURER A: General Liability Insurance  
INSURER B:  
INSURER C: Worker's Compensation Insurance  
INSURER D:  
INSURER E:

**COVERAGES**  
THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS R LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	<b>GENERAL LIABILITY</b>				EACH OCCURRENCE	\$1,000,000
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY				FIRE DAMAGE (Any one fire)	\$ 500,000
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				MED EXP (Any one person)	\$
					PERSONAL & ADV INJURY	\$1,000,000
					GENERAL AGGREGATE	\$2,000,000
					PRODUCTS - COMP/OP AGG	\$2,000,000
	GEN-L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC					
**						
	<b>AUTOMOBILE LIABILITY</b>				COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO				BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE (Per accident)	\$
	<b>GARAGE LIABILITY</b>				AUTO ONLY - EA ACCIDENT	\$
	<input type="checkbox"/> ANY AUTO				OTHER THAN EA ACC	\$
					AUTO ONLY: AGG	\$
	<b>EXCESS LIABILITY</b>				EACH OCCURRENCE	\$
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE				AGGREGATE	\$
	<input type="checkbox"/> DEDUCTIBLE					\$
	<input type="checkbox"/> RETENTION \$					\$
						\$
C	<b>WORKERS COMPENSATION AND EMPLOYERS - LIABILITY</b>				WC STATUTORY LIMITS	
					E.L. EACH ACCIDENT	\$500,000
					E.L. DISEASE - POLICY LIMIT	\$500,000
					E.L. DISEASE-EA EMPLOYEE	\$500,000
	<b>OTHER</b>					

**DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS**  
The City of Moreno Valley, the City of Moreno Valley Community Services District, and the Moreno Valley Housing Authority, their officers, employees and agents are named as additional insured. This insurance is primary and non contributory in regards to the general liability.

**CERTIFICATE HOLDER** Additional Insured: Insurer Letter:  
NAME AND ADDRESS OF CERTIFICATE HOLDER:  
City of Moreno Valley  
14177 Frederick Street  
PO Box 88005  
Moreno Valley, CA 92552

**CANCELLATION**  
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT.

**INSURED:**  
**POLICY NUMBER:**

COMMERCIAL GENERAL LIABILITY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY

**ADDITIONAL INSURED--OWNERS, LESSEES OR  
CONTRACTORS (FORM B)**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART.

**SCHEDULE**

Name of Person or Organization:  
City of Moreno Valley  
City of Moreno Valley Community Services District  
Moreno Valley Housing Authority  
14177 Frederick Street  
PO Box 88005  
Moreno Valley, CA 92552

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of your work for that insured by or for you.

Signature

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Authorized Representative

CG 20 10 85 Copyright, Insurance Services Office, Inc., 1984

MV00231783

## Party Companies with Insurance on File

Company	Date of Expiration
Jump for Fun [REDACTED]	4/4/2013
Jolly Jumps [REDACTED]	2/21/2013
A Jump "N" Party [REDACTED]	5/3/2013
All Star Jumps [REDACTED]	4/20/2013
WOW Party Rental [REDACTED]	4/1/2013

We need the following information from any one of the companies above to use a generator at any of our parks:

- \* Size
- \* Brand
- \* Model

**SPECIAL EVENTS POLICY**

**PURPOSE:** To establish policies and procedures for the implementation of the provisions of Chapter 11.38 of the City of Moreno Valley Municipal Code for the processing of Special Event Applications that ensure public health and safety are protected without unnecessary delays for the applicant. Good communication and coordination among affected city departments are among the objectives of this policy.

**POLICY:**

**I. Special Event**

A special event means: 1) Any organized formation, parade, procession, athletic event, demonstration, or public assembly consisting of fifty (50) or more persons, which may include animals, vehicles, or any combination thereof, that is to assemble or travel in unison in or upon any public street, sidewalk, roadway, alley, or other public right-of-way, and which obstructs, delays, or otherwise interferes with the free flow of vehicular or pedestrian traffic, and/or which does not comply with all applicable traffic regulations or controls; or 2) Any assemblage of fifty (50) or more persons that is organized by any person for a common or collective use, purpose, or benefit that is to occur within any public park; or 3) Any other assemblage of fifty (50) or more persons that is organized by any person for a common or collective use, purpose, or benefit that involves the use of, or has an impact on, any public building, property, or facility owned or controlled by the City.

Examples of typical special events include, but are not limited to, the following:

- A. Parades, runs, walks, running/walking races, bicycle races, any other events which occur on city streets or public rights-of-ways;
- B. Non-City fireworks displays;
- C. Events in City parks with greater than fifty participants except as excluded by Section III;
- D. Events in City facilities with greater than fifty participants except those excluded by Section III;
- E. Block parties occurring within the public right-of-way consisting of 50 or more participants.

All special events require a Special Event Permit.

**II. Special Events Subject To Chapter 11.38**

**A. City Sponsored Special Events:**

A City sponsored special event is a special event initiated and coordinated by the City, the CSD, RDA and their boards, commissions, or committees and with City Council approval. Such special events include but are not limited to, Tour de Moreno Valley, Fourth of July parade and fireworks display, community fairs, etc.

City sponsored special events shall be approved and budgeted by City Council through the adoption of the budget or other City Council action. Although City sponsored special events require a Special Event Permit; such events are exempted from the following provisions of Chapter 11.38:

- 1. Encroachment Permit or Temporary Use Permit requirements; and

**Note:** Municipal Code Chapter 11.38 supercedes any contradictory statement in this policy.

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(X) City Council  
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**SPECIAL EVENTS POLICY**

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2. Fees, deposits, or insurance requirements otherwise charged by the City and applicable to non City-sponsored events.

**B. City Co-Sponsored Special Events:**

A City co-sponsored special event is a special event which: 1) is initiated by an organization or individual not affiliated with the City; 2) necessitates City staff and/or resources as an integral part of the event; 3) requires significant City involvement in the planning of the event; and 4) is approved by City Council as a co-sponsored special event. Promotions for all City co-sponsored events shall include the City as an official co-sponsor.

A request to co-sponsor an event may be initiated by City staff, City Council members, or the applicant. The director of the department responsible for processing the application shall place a request for City co-sponsorship on an upcoming City Council agenda for approval or disapproval. A decision to co-sponsor an event will generally, but not necessarily, denote that: 1) the City Council deems that the special event is in the best interest of the community; and 2) there are sufficient funds budgeted for the resources, including staff support, for the event.

A decision to co-sponsor an event does not obligate City services, or entitle the applicant to a waiver of the cost of City services, fees, permits, or insurance requirements. The decision to waive costs of City services, fees, permits, or insurance requirements shall be made in accordance with the provisions of Chapter 11.38.

**See Administrative Policy 2.36 (City Sponsorship) for additional information.**

**C. Non City Sponsored or City Co-Sponsored Special Event:**

A non-City sponsored or City co-sponsored special event is a special event initiated and coordinated by an individual or organization not associated with the City, the CSD, RDA, their boards, commissions, or committees.

**III. Events Not Subject To Policy:**

The following events may be subject to other permit requirements but are exempted from the provisions Chapter 11.38:

- A. Gatherings at City parks of less than fifty people. Such events, which typically do not require the reservation of City parks, include: 1) small picnics or social gatherings, 2) demonstrations which by law are not subject to the City permit process, and 3) small unorganized games of softball, football, soccer, etc.
- B. City Facility rentals.
- C. Temporary outdoor events on private property that may or may not require other types of City permits.

Events not subject to the provisions of Chapter 11.38 may, however, require other permits such as a Temporary Use Permit, Encroachment Permit, or other permits, in accordance with provisions of City law or regulations.

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## SPECIAL EVENTS POLICY

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### IV. General Provisions:

#### A. Administration of Special Event Process:

The goal of Chapter 11.38 is to provide a streamlined approach and process for coordinating special events and to promote the health, safety, and welfare of citizens without creating an unreasonable burden for the sponsor or for one particular individual or department. To achieve this goal, the responsibility of coordinating special events depends upon the nature of the event. Events occurring within City parks shall be processed by the Parks and Recreation Department. Events occurring within the public right-of-way shall be processed by the Public Works Department, and events occurring in or on other City facilities shall be processed by the Administrative Services Department.

Special event categories, as well as lead facilitating departments/divisions for each category, are identified in Section V. Divisions supporting the lead facilitating departments as to specified issues are also identified in Section V.

In order to maximize efficiency, every department/division identified in Section V, shall have an employee responsible for reviewing Special Event Permit Applications. Each department/division shall notify the department head when an application is received and shall keep the department head advised of the status of the permit processing. The responsible employees may be:

Administrative Services - Volunteer/Disaster Services Manager  
 Building & Safety - Building Official  
 Capital Projects - Senior Engineer  
 CSD - Landscape Project Administrator  
 Finance Department - Accounting Programs Supervisor  
 Fire Prevention - Fire Marshall  
 Land Development - Management Analyst  
 Maintenance & Operations - Maintenance & Operations Supervisor  
 Parks & Recreation - Community Services Supervisor  
 Planning - Senior Planner  
 Police Department - Administrative Sergeant  
 Risk Management - Risk Manager  
 Transportation - Traffic Engineer

#### B. Special Event Permit Applications and Filing Deadlines:

An Application for a Special Event permit (Attachment A) shall be filed with the appropriate lead department. Pursuant to Charter 11.38, all sections of the Application should be completed in detail by the applicant unless the director of the department responsible for processing the application, or his/her designee identifies which sections of the Special Event Application need not be completed by the applicant.

An Application for a special event shall be filed in a timely fashion in order to ensure proper review by all affected City departments/divisions. The deadline by which to file such an application varies depending upon the special event category. For special events not involving a demonstration, an application shall be submitted not less than sixty (60) calendar days, nor more than one (1) year, before the date when it is proposed to conduct the special event. For special events involving a demonstration an application shall be submitted not less than five (5) working days, nor more than one

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(1) year, before the time when it is proposed to conduct the demonstration. An application is deemed complete when the applicant provides all information in the application required by the lead department/division. Any application that does not provide all of the information required by the lead department/division shall not be accepted or acted upon until the deficient information is provided.

Due to the high demand for use of City parks and other facilities, applications for Special Event permits should be filed as early as possible. Filing of applications by the deadline will not guarantee availability of a desired facility.

The filing deadlines noted above shall be strictly followed. Applications not filed in a timely manner shall be denied by the director of the department responsible for processing the application. That decision may be appealed by the applicant in accordance with the appeal provisions of Section 11.38.130

- C. Revocation of a Previously Approved Special Event Permit Application: Any Special Event permit issued pursuant to Chapter 11.38 is subject to revocation by the director of the department issuing the permit, the City Manager, the City Council, the Police Chief, the Fire Chief, the City Attorney, or their designees. That decision may be appealed by the applicant in accordance with the appeal provisions of Section 11.38.130.

1. A special event permit shall be revoked if it is determined that:
  - a. The event cannot be conducted without violating the standards or conditions for the special event permit issuance; or
  - b. The event is being conducted in violation of any condition of the special event permit; or
  - c. The event poses an imminent threat to public health, safety, or welfare; or
  - d. The event organizer or any person associated with the event has failed to obtain any other required permit or license; or
  - e. The special event permit was issued in error or contrary to law; or
  - f. Any term, condition, restriction, or limitation placed on the special event has been violated, or is being violated.
  - g. The applicant or event organizer fails to obtain and maintain in full force and effect during the term of the special event permit the insurance required by Chapter 11.38, unless waived pursuant to the provisions of Section 11.38.220.
2. Once a special event permit is revoked:
  - a. Notices of revocation shall be in writing and the reasons for the revocation shall be specifically set forth.
  - b. If there is an emergency requiring immediate revocation of a special event permit, the permit holder may be orally notified of the revocation, followed by written notification sent by the first-class mail within five (5) working days of the oral revocation.
  - c. An appeal from a revocation shall be handled in the same manner and under the same time requirement as denials of special event permits pursuant to Section 11.38.130.

**SPECIAL EVENTS POLICY**

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The City Manager shall be notified immediately when a previously approved Application has been revoked during the course of the event.

**V. Special Event Permit Application Review Process:**

This section describes the role of the department responsible for processing the application as well as the role of other departments/divisions in the Special Event permit application review process.

**A. General responsibilities of the Department –( see Section 11.38.030.):**

1. Assist applicant in the preparation of the Application (Attachment A). If the application is not filed in the appropriate department, the applicant will be directed to the appropriate department.
2. Review the application to determine availability of requested facility and availability of calendar date or dates.
3. Determine that the proposed special event in a leased City facility has the approval of the landlord.
4. Assist the applicant throughout the review process.
5. Determine which other department(s) or division(s) are required to approve the permit.
6. Determine that the Application (Attachment A) is completed as required, inclusive of any additional materials that may be required.
7. Forward the application for review to appropriate department for review, including, but not limited to: Police, Fire Prevention, Planning, Building & Safety, Code Compliance, Land Development, and Transportation after a determination that the application is complete, if deemed necessary.
8. Ensure that the application is acted upon in a timely manner, pursuant to the provisions of Section 11.38.110.
9. Direct applicants interested in serving food and beverages at the proposed event to the Riverside County Department of Health Services and the State of California Alcoholic Beverage Control Office (if applicable).
10. Notify applicant of the possible need for a business license.
11. Upon initial receipt and preliminary review of a completed application, the lead department/division shall make a preliminary determination as to what potential City services may be necessary to support the event. The lead department/division shall then contact the department/division that would provide those services to determine the details (e.g., type of services, number of man hours, equipment, costs, etc.) for such services and provide the applicant with a preliminary estimate of the cost of those services. The applicant is then to post a deposit or bond in the amount of the estimate plus 10% to cover those costs prior to issuance of a permit. Upon completion of the event, a final bill for services shall be prepared and forwarded to the applicant. Any deficiency between the actual cost of services and the

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bond or deposit shall be billed to the applicant. Any remaining amounts in excess of actual costs shall be refunded to the applicant.

12. Send applicants to the cashier for payment of fees and determine that all fees or deposits are paid prior to permit approval (Section 11.38.040).
13. Obtain approval from the Media/Communications Administrator of all advertising material associated with a City sponsored or City co-sponsored proposed special event when appropriate.
14. Work with each special event applicant, when appropriate, to modify the event so that difficulties and problems are resolved.
15. Inform the City Manager of each request to have the City co-sponsor a special event.
16. Prepare all required staff reports for City Council approval.
17. Determine that all the appropriate signatures have been obtained.
18. If applicable, notify the City Manager in writing of the application denial, and provide the City Manager with the findings for denial. The report shall include the reason for denial, a description of the efforts to modify the event so that it could be approved, and a citation of the standards in the special events ordinance by which denial is recommended. This report shall be completed in a timely manner, not to exceed two (2) business days. (Section 11.38.130)
19. Verify that all insurance certificates and endorsements have been reviewed and approved by Risk Management (Section 11.38.210)
20. Determine that the conditions of Section 11.38.120 have been met.
21. Determine that the application contains the appropriate and applicable provisions set forth in Section 11.38.180.

**B. Responsibilities of the Parks & Recreation Department:**

1. Receive and process applications for events in City parks, in Parks & Recreation facilities, or for Department Sponsored events in other facilities. For special events in which the Parks & Recreation director receives and processes the special event application, the responsibilities listed in this subsection shall be in addition to those listed in Section II, A.
2. Upon receipt of notice of an application, determine the availability of parks and recreation facilities, and schedule the use of Parks & Recreation facilities. Determine if any charges for facility use are required.
3. Require trash containers, special cleanup, or other conditions, as necessitated by the various aspects of the proposed event.
4. Arrange for the utilization of park rest rooms and determine the appropriate number of restroom facilities, and the utilization of field lights, and other City equipment.

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5. Provide staff assistance to a special event, if deemed necessary by the director, or his or her designee (Please refer to the current fee resolution for reimbursement of staff time provided for special events.)
6. Coordinate the cleaning and repairing of parks and recreational facilities as necessary after special event has occurred. Bill event organizer for the cost of cleanup and/or repair, if cost exceeds cleaning deposit.
7. Approve all clearances for helicopter/airplane landings on City owned or controlled property, with the exception of emergency landings.
8. Ensure that the site complies with Title 24 Accessibility.
9. Provide approval signature on Application (Attachment A), if all department or division concerns have been adequately addressed, within ten (10) business days after the application is filed, except an application for a demonstration permit shall be reviewed within twelve (12) hours after it is filed. Notify director of lead department/division responsible for receiving and reviewing the application if a time extension is needed to respond or if project cannot be approved in its current form.
10. Transmit conditions of approval, if any, to lead department /division responsible for receiving and reviewing application.

C. Responsibilities of the Administrative Services Department

1. Receive and process special event applications for special events occurring in or upon any other property or within any other building owned or controlled by the City. The responsibilities listed in this subsection shall be in addition to those listed in Section II, A.
2. Ensure that all special events utilizing aircraft receive air space clearance from March Air Reserve Base.
3. Ensure that all special events utilizing aircraft landing on City owned or controlled property receive landing clearance from the Parks and Recreation Department.
4. Determine the availability of facilities, and schedule the use of facilities. Determine if any charges for facility use are required.
5. Require trash containers, special cleanup, or other conditions, as necessitated by the various aspects of the proposed event.
6. Arrange for the utilization of rest rooms and determine the appropriate number of restroom facilities, and the utilization of field lights, and other City equipment.
7. Coordinate the cleaning and repairing of facilities as necessary after special event has occurred. Bill event organizer for the cost of cleanup and/or repair, if cost exceeds cleaning deposit.

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**SPECIAL EVENTS POLICY**

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8. Ensure that site complies with Title 24 Accessibility.
9. Provide staff assistance to a special event, if deemed necessary by the Department Head/Division Manager. (Please refer to current fee resolution for reimbursement of staff time provided for special events.)
10. Provide approval signature on (Attachment A), if all department or division concerns have been adequately addressed, application within ten (10) business days after it is filed, except an application for a demonstration permit shall be reviewed within twelve (12) hours after it is filed. Notify director of lead department/division responsible for receiving and reviewing the application if a time extension is needed to respond or if project cannot be approved in its current form.
11. Transmit conditions of approval, if any, to the lead department/division responsible for receiving and reviewing application.

**D. Administrative Services Department, Responsibilities of Risk Management**

1. Verify and determine that the applicant's insurance meets the requirements of Section 11.38.220.
2. Verify that the applicant, where required, has provided evidence of surety bond, or liability insurance, listing the City of Moreno Valley, the Moreno Valley Community Services District, the Community Redevelopment Agency of the City of Moreno Valley, their officers, employees and agents as additional insured to Risk Management.
3. Review the Application to ensure that appropriate loss control measures have been taken to address liability exposures associated with the proposed special event.
4. Provide approval signature on application.(Attachment A), if all department or division concerns have been adequately addressed, within ten (10) business days after it is filed, except an application for a demonstration permit shall be reviewed within twelve (12) hours after it is filed. Notify director of lead department/division responsible for receiving and reviewing the application if a time extension is needed to respond or if project cannot be approved in its current form.
5. Transmit conditions of approval, if any, to lead department /division responsible for receiving and reviewing application.

**E. Responsibilities of the Land Development Division (Public Works Department):**

1. Review applications for parades, runs, walks, running/walking/bicycle races, and all other special events, which occur on City streets or public rights-of-way. For special events in which the Land Development Division is responsible for reviewing a special event application, the responsibilities listed in this subsection shall be in addition to those listed in Section II, A.
2. Make recommendations for events that take place in or on any City street or any public right-of-way.

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**SPECIAL EVENTS POLICY**

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3. Work with the Transportation Division regarding requested and required street closures.
4. Provide approval signature on application, if all department or division concerns have been adequately addressed, within ten (10) business days after it is filed, except that an application for a demonstration permit shall be reviewed within twelve (12) hours after it is filed. Notify director of lead department/division responsible for receiving and reviewing the application if a time extension is needed to respond or if project cannot be approved in its current form.
5. Transmit conditions of approval, if any, to lead department/division responsible for receiving and reviewing the application.

**F. Responsibilities of Planning Division (Community and Economic Development Department):**

1. Review the site plan submitted in the Application.
2. Review proposed special events, which will have music, sound amplification, or any other noise impact.
3. Ensure that applicant is made aware of provisions of sign ordinance.
4. Provide approval signature on application, if all department or division concerns have been adequately addressed, within ten (10) business days after it is filed, except that an application for a demonstration permit shall be reviewed within twelve (12) hours after it is filed. Notify director of lead department/division responsible for receiving and reviewing the application if a time extension is needed to respond or if project cannot be approved in its current form.
5. Transmit conditions of approval, if any, to lead department/division responsible for receiving and reviewing application.

**G. Responsibilities of the Police Department:**

1. Conduct a review of planned special events occurring within the City's jurisdiction with the goal of preserving public safety. This review shall include, but is not limited to:
  - a. Traffic safety related issues including emergency vehicle access, street closures and traffic/pedestrian control devices.
  - b. General environmental issues including adequate barricades, cones, signage, internal security, crowd control, lighting conditions, the need for police personnel or private controllers and other requirements necessary for the protection of public health and safety.
  - c. Impact on other events or conditions within the area.
  - d. Direct applicants interested in serving alcohol to obtain the necessary State of California Alcohol Beverage Control (A.B.C.) permit.

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2. Review the application within (10) ten business days after it is filed, except an application for a demonstration special event permit shall be reviewed within 12 hours after it is filed. Notify director of lead department/division responsible for receiving and reviewing the application if a time extension is needed to respond or if project cannot be approved in its current form.
3. Collect the applicable deposit for extra-duty personnel and/or costs.
4. Upon satisfaction of necessary requirements, provide approval signature on application if all department or division concerns have been adequately addressed. Notify lead department/division responsible for receiving and reviewing the application if a time extension is needed to respond or if project cannot be approved in its current form.
5. Provide the necessary staff assistance as required in the application.
6. Provide timely notice of approval to the director of the department responsible for receiving and reviewing the application.
7. Transmit conditions of approval, if any, to the director of the lead department/division responsible for receiving and reviewing the application.

**H. Responsibilities of Fire Department:**

1. Review applications for events held in City facilities in which the number of expected participants may approach or exceed the maximum capacity allowed.
2. Review applications which may require adequate fire exits.
3. Plan fire/paramedic emergency vehicle access related to street closures, if any, necessitated by the event.
4. Review proposed use of fireworks, handling of vehicle fuel, employment of cooking equipment, occupancy/spacing of tables or enclosures such as use of tent, canopy, air-supported structure, etc.
5. Provide a first aid station or other medical services at special events, if deemed necessary or upon request of the applicant providing the resources are available. Costs for these services shall be borne by the applicant and are due and payable prior to the event.
6. Require additional permits when appropriate, such as for fireworks or pyrotechnics.
7. Provide staff assistance to a special event, if deemed necessary by the director of the department responsible for receiving and reviewing the application. (Please refer to the current fee resolution for reimbursement of staff time provided for special events.)
8. Provide approval signature on application, if all department or division concerns have been adequately addressed, within ten (10) days after it is filed, except that a demonstration permit shall be reviewed twelve (12) hours after it is filed. Notify lead department/division responsible for receiving and reviewing the application if a time extension is needed to respond or if project cannot be approved in its current form.

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**SPECIAL EVENTS POLICY**

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9. Transmit conditions of approval, if any, to the director of the lead department/division responsible for receiving and reviewing the application

I. Responsibilities of the Transportation Division (Public Works Department):

1. Review all street closure requests associated with Special Events. Approve or deny requests for partial street closures. Prepare recommendation regarding full street closures for City Council consideration.
2. Develop a traffic/detour plan for all special events involving a street closure.
3. Notify the Police and Fire Departments of all street closures so that they may plan for alternative emergency vehicle routes.
4. Provide approval signature on application, if all department or division concerns have been adequately addressed, within ten (10) business days after it is filed, except that an application for a demonstration permit shall be reviewed within twelve (12) hours after it is filed. Notify lead department/division responsible for receiving and reviewing the application if a time extension is needed to respond or if project cannot be approved in its current form.
5. Transmit conditions of approval and street closure approval letter, if any, to the director of the lead department/division responsible for receiving and reviewing the application

J. Responsibilities of the Maintenance and Operations Division (Public Works Department):

1. Provide staff assistance to a special event, if deemed necessary by the director of the department responsible for receiving and reviewing the application (Please refer to current fee resolution for reimbursement of staff time provided for special events.)
2. Provide approval signature on application, if all department or division concerns have been adequately addressed, within ten (10) business days after it is filed, except that an application for a demonstration permit shall be reviewed within twelve (12) hours after it is filed. Notify lead department/division responsible for receiving and reviewing the application if a time extension is needed to respond or if project cannot be approved in its current form.
3. Transmit conditions of approval, if any, to the director of the lead department/division responsible for receiving and reviewing the application.

K. Responsibilities of the Building and Safety Division (Community and Economic Development Department):

1. Require that proper permits and inspections are obtained for all construction, e.g., building, electrical, mechanical, plumbing, and Title 24 accessibility to ensure compliance with all applicable City codes and ordinances.
2. Determine the appropriate number of restroom facilities to be provided.
3. Provide an on-site inspection prior to the opening of the event, if required.

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Note: Municipal Code Chapter 11.38 supercedes any contradictory statement in this policy.

Approved by: City Manager  
(X) City Council  
June 23, 1992  
Revised 10/25/00

**SPECIAL EVENTS POLICY**

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4. Provide approval signature on application, if all department or division concerns have been adequately addressed, within ten (10) business days after it is filed, except that an application for a demonstration permit shall be reviewed within twelve (12) hours after it is filed. Notify lead department/division responsible for receiving and reviewing the application if a time extension is needed to respond or if project cannot be approved in its current form.
  5. Transmit conditions of approval, if any, to the director of the lead department/division responsible for receiving and reviewing the application.
- L. Responsibilities of the Finance Department
1. Verify that a City business license has been obtained by every vendor on-site. A single business license cannot function as an umbrella for separate on-site vendors.
  2. Provide approval signature on application, if all department or division concerns are adequately addressed, within ten (10) business days after it is filed, except that an application for a demonstration permit shall be reviewed within twelve (12) hours after it is filed. Notify lead department/division responsible for receiving and reviewing the application if a time extension is needed to respond or if project cannot be approved in its current form.
  3. Transmit conditions of approval to the director of the lead department/division responsible for receiving and reviewing the application.
- M. Responsibilities of Other Affected Departments/Divisions: (those which provide services for special events).
1. Assign staff who will be responsible for Special Event review within the department/division.
  2. Establish a procedure within the department/division whereby a special event application will be reviewed.
  3. Provide approval signature on application, if all department or division concerns have been adequately addressed, if within ten (10) business days after it is filed, except that an application for a demonstration permit shall be reviewed within twelve (12) hours after it is filed. Notify lead department/division responsible for receiving and reviewing the application if a time extension is needed to respond or if project cannot be approved in its current form.
  4. Transmit conditions of approval to the director of the lead department/division responsible for receiving and reviewing the application.
- N. Responsibilities of the Special Events Committee: The Special Events Committee shall be an Ad Hoc committee, comprised of those individuals and departments involved with the Special Event Application review process. When an issue or problem arises that cannot be resolved by the lead department/division responsible for receiving and reviewing the application., those committee members affected by the issue or problem will be convened to help resolve such issues.

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Note: Municipal Code Chapter 11.38 supercedes any contradictory statement in this policy.

Approved by: City Manager  
(X) City Council  
June 23, 1992  
Revised 10/25/00

**SPECIAL EVENTS POLICY**

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**VI. Fees and Deposits**

All fees associated with special events, inclusive of applicable permits and inspections, are specified in the City of Moreno Valley's Fee Resolution. Depending upon the nature of the event, the director of the department responsible for receiving and reviewing the application may require that a deposit or bond be provided to ensure payment of staff time, cleaning costs, etc. See the current Fee Resolution for current fees. All fees paid within two weeks of the event must be paid by cash, cashier's check, money order, or a major credit card acceptable to the City's Finance Director. (Section 11.38.040)

**VII. Waiver of City Fees, Permits, and Insurance Requirements**

Fees, permits, or insurance requirements associated with a special event may be waived pursuant to the provisions set forth in Sections 11.38.040, 11.38.100 and 11.38.220. Such decision to waive fees, permits, or insurance requirements will generally, but not necessarily, denote that: 1) the City Council deems that the special event is in the best interest of the community; 2) there are sufficient funds budgeted to off-set the waiver of fees or permits; and 3) the waiver of insurance will not significantly increase the liability exposure to the City associated with the special event and other loss control measures have been undertaken to minimize the City's exposure.

The director of the department responsible for receiving and reviewing the application shall submit a request for waiver of fees, permits, or insurance requirements to the City Manager for approval or disapproval.

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**Note: Municipal Code Chapter 11.38 supercedes any contradictory statement in this policy.**

Approved by: City Manager  
(X) City Council  
June 23, 1992  
*Revised 10/25/00*

2013 - Incoming Correspondence  
Baca, Victoria  
Police Dept.

# Economic Feasibility Study: Establishing a City Operated Police Department



September 2011



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## **EXECUTIVE SUMMARY**

Moreno Valley enjoys a good public safety and traffic safety record, verified by State and Federal crime and traffic safety audits. Most recently, Moreno Valley was ranked 3<sup>rd</sup> in the Nation for traffic safety and Moreno Valley has seen a decline in crime over the last three years. Policing services are currently delivered to the City through a contract with the Riverside County Sheriff's Department. The purpose of this study is to examine the feasibility, possible structure, and cost if the City were to create and maintain a City operated police department.

For Fiscal Year 2011/2012 the City has budgeted \$41,261,770 for police services which includes 181 sworn positions and 52.5 non-sworn positions from the Sheriff's Department. This cost represents the direct cost of the police contract and other budgeted items, but does not include any City overhead costs such as contract management and financial administration. The City operated police department described in this study would have an estimated first year cost of \$49,250,353 with a staff of 199 sworn positions and 106.5 non-sworn positions. Additionally, the City would need to increase staff in other City departments, such as Human Resources, in order to sufficiently support a City operated police department. The cost for the additional City staff, including overtime pay, holiday pay, and standby pay is \$1,365,916 with another 17 non-sworn positions added to the various City departments. **This brings the total cost for a City operated police department to \$50,616,269.**

As this study will explain, there are certain first year costs that can not be estimated at this time. For instance, the City does not require the full time services of an emergency services team (more commonly known as a special weapons and tactics team, SWAT), however, the City would need to consider either contracting for this service with another jurisdiction or consider training its own police officers to act in this capacity on a part time basis. Furthermore, there is the expense of purchasing specialized equipment for this team as well as the cost for the additional training for the members of the team. Another expense that can not be estimated is the cost of a City operated criminal laboratory. As these costs can not be predicted they have been excluded from the budget, however, the City could expect to see the budget increase \$350,000 to \$750,000 for just these two items.

As is explained in the "Police Staffing" section, the staff numbers for a City police department are higher since a City police department would need to have sufficient staff to cover absences that are now covered under the constant staffing provided in the contract with the Riverside County Sheriff's Department. Rather than contract for a particular number of people, the City contracts for a particular number of hours of service with the County. Consequently, if a deputy assigned to Moreno Valley is absent, another deputy will fill his place.

The City operated police department budget also includes the cost of a City operated police communications/dispatch center. Of the \$50,616,269 total budget for a City operated police department, \$2,630,388 is for personnel costs associated with operating a communications center. This amount includes overtime, shift differential, holiday pay, and standby pay. The cost does not include workman's compensation, training costs, internal service fees, and other budgetary costs associated with operating a communications center.

Minimally the City should expect to spend \$34,144,562 in start up costs to establish its own police department. Major components would include vehicles and vehicle equipment; communications, dispatch and computer aided dispatch systems; records management and information technology; a telephone system; and transition costs. Of these start up costs, the most expensive component are the items required to effectively establish a communications and

dispatch center, which totals \$10,416,050 and includes the cost for telecommunication towers. It should be noted that \$10.4 million is considered a minimum cost for dispatch and communications. The cost for dispatch and communications could increase to over \$17 million dollars depending on final quotes for purchasing equipment, purchasing land, constructing the radio towers, and other expenses. These start up costs are outlined in Table 7 on page 19; however, not included in these start up costs is the expense of expanding the Public Safety Building to accommodate evidence and property storage, vehicle impoundment for criminal investigations, a dispatch center, and a criminal laboratory as well as the expansion of City Yard for the maintenance of police vehicles.

The City recently completed a master plan for the incremental growth of the Public Safety Building. In that incremental plan the evidence, property and logistics expansion is included in Phase 3 along with a parking structure. The cost for that phase was estimated at \$27.9 million dollars with a total cost of the expansion \$104.4 million. To some extent, the City would need to revisit this master plan and potentially reprioritize the phases in order to add space to the building to accommodate a larger police force, criminal laboratory, evidence storage, property storage, vehicle impoundment, and a dispatch center. The costs mentioned here are not included in the start up costs but do need to be considered in the overall strategy for implementing a City operated police department should that be the desire of City Council.

This study will begin with an examination of patrol staffing and the number of officers needed for calls for service response and self initiated police work. It describes the number of officers needed for special units such as traffic, problem oriented policing, and special enforcement teams which provide a vital supplement to patrol.

Additional sections will describe investigative support, administrative support, and other components that are required for a City operated police department. There will then be a brief overview of the facility and equipment as well as communications and information technology. Based on the information in those sections, City staff will then outline a first year operating budget. Finally, there will be a brief discussion on the start up costs involved for creating a City operated police department.

## **POLICE STAFFING**

In order to determine the number of police officers required to staff a City operated police department it is necessary to understand that there are two primary workload indicators for patrol operations, which are calls for services and self initiated activity.

Calls for service occur when someone contacts the police department and requests assistance. They can contact the police department by calling 9-1-1, calling the non-emergency phone number for the police department, walking into the police station, or by stopping a police officer on the street. Calls for service can be managed to some extent by separating urgent, life threatening calls from non-life threatening calls, however, the number of calls for service cannot be directly controlled by the police department.

Self initiated activity occurs at an individual officer's discretion whereby they initiate a traffic stop due to a vehicle code violation, check on parked vehicle due to suspicious circumstances, stop a pedestrian, check on a building, or perform other tasks. Self initiated work is generally started by the police officer and is not in response to a citizen request. Self initiated work can be deferred by the police officer to when the calls for service workload is lighter,

however, this type of activity does depend on legitimate opportunities being available which can coincide with peak times for calls for service.

To determine the number of patrol officers needed to respond for calls for service as well as to perform self-initiated work, City staff examined 12 months of data supplied by the Riverside County Sheriff's Department from their data warehousing system (April 1, 2010 - March 31, 2011). The data warehousing system utilizes information from the computer aided dispatch (CAD) system to generate information on each dispatch event. The resulting data was composed of 129,255 useable calls for service and 27,466 self initiated records for that time period.

Data obtained from the Riverside County Sheriff's Department only contains information for the primary unit that responded to a call for service or performed a self initiated activity; however, the total time consumed by an event includes not only the primary unit assigned but also the time spent on the call for service by the backup units. The amount of time spent on a call by backup units will typically be less than that of the primary unit. Backup units tend to be dispatched after the primary unit is assigned and will oftentimes clear the scene sooner than the primary unit. In order to account for the backup unit's time consumed by an event, City staff increased the average total time consumed by calls for service by 40%, which is the number MAXIMUS used in their 2004 police feasibility study.

### **MEASURING CALLS FOR SERVICE WORKLOAD**

In order to determine how many patrol officers are needed to meet the demand for police services in the community City staff measured how much time needs to be devoted to call responses by hour of the day and day of the week. The amount of time spent on a call was measured from the time the officer was dispatched to the call to when the call for service was closed out by the officer.

Each record was broken into the time spent on the call for service by the hour of day and the appropriate day of the week. For example, a call that began at 11:45 p.m. on a Tuesday night and concluded at 1:00 a.m. on Wednesday morning was broken into 15 minutes for the 11:00 p.m. to 12:00 a.m. block of time on Tuesday with the remaining 60 minutes placed in the Wednesday 12:01 a.m. to 1:00 a.m. block.

Utilizing staff from the City's Technology Services Division, all calls for service were broken up into their appropriate day of the week and hour of day. This time was then increased by 40% to account for the time back up units may have spent on the activity and then converted from minutes to hours. The total number of hours for the day of the week and the hour of day was then averaged for the year to produce the number of hours per day of week and per hour of day that the City could expect the patrol division of the police department to spend responding to calls for service. The information in the table below reflects this information.

Hour	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Totals
0000	7.29	6.13	5.54	5.85	7.54	11.28	10.85	54.47
0100	4.84	4.66	3.82	4.23	5.88	8.92	12.10	44.45
0200	3.80	3.48	2.69	3.28	4.42	6.21	7.52	31.40
0300	2.82	2.72	2.38	2.54	3.34	4.35	5.87	24.03
0400	2.52	2.24	1.89	2.18	2.58	3.39	4.41	19.20
0500	2.09	2.29	2.18	2.22	2.15	2.42	3.35	16.70

0600	2.11	2.03	2.13	2.02	2.00	2.14	2.29	14.72
0700	3.42	3.29	3.59	3.43	3.49	3.15	2.91	23.28
<b>subtotal</b>	<b>28.90</b>	<b>26.83</b>	<b>24.22</b>	<b>25.76</b>	<b>31.40</b>	<b>41.84</b>	<b>49.30</b>	<b>228.26</b>
0800	5.94	6.12	7.02	6.96	6.77	5.09	4.21	42.11
0900	7.52	7.00	7.80	7.71	7.72	6.62	5.47	49.84
1000	8.49	9.65	8.88	8.63	9.59	7.91	6.51	59.67
1100	9.93	9.55	9.88	9.90	9.53	8.55	7.69	65.02
1200	11.58	10.11	10.85	11.25	11.15	9.22	8.14	72.29
1300	10.95	11.56	10.89	10.37	11.26	9.43	9.18	73.63
1400	12.04	11.91	13.05	12.74	12.74	10.81	9.94	83.23
1500	12.11	12.76	13.00	12.66	13.01	10.56	9.41	83.51
<b>subtotal</b>	<b>78.57</b>	<b>78.65</b>	<b>81.37</b>	<b>80.21</b>	<b>81.76</b>	<b>68.19</b>	<b>60.54</b>	<b>529.29</b>
1600	11.44	11.84	12.70	12.48	13.02	9.56	8.95	80.00
1700	11.71	12.20	12.65	12.99	13.07	10.54	9.36	82.52
1800	14.17	15.62	15.09	15.91	16.42	12.62	11.36	101.18
1900	12.88	13.79	13.89	14.88	15.51	12.90	10.90	94.75
2000	12.01	13.08	12.62	12.96	13.93	12.00	10.58	87.18
2100	9.63	10.91	10.64	10.84	12.13	11.74	10.37	76.27
2200	8.11	7.88	8.35	8.72	10.46	12.11	8.69	64.32
2300	7.91	7.45	8.43	9.28	12.80	13.90	8.46	68.24
<b>subtotal</b>	<b>87.85</b>	<b>92.78</b>	<b>94.37</b>	<b>98.05</b>	<b>107.34</b>	<b>95.39</b>	<b>78.68</b>	<b>654.46</b>
<b>Totals</b>	<b>195.32</b>	<b>198.26</b>	<b>199.96</b>	<b>204.03</b>	<b>220.50</b>	<b>205.42</b>	<b>188.53</b>	<b>1412.00</b>

Table 1: Time Spent on Call for Service by Patrol Units in Moreno Valley April 2009 to March 31, 2010 (includes 40% assumption of time spent by back up units)

Moreno Valley experiences its highest call volume on weekdays from 1800 hours to 2000 hours. The single busiest period is from 1500 hours through 2300 hours on Fridays. Given that Moreno Valley is a suburban community, this is to be expected.

Each block of time in Table 1 can be interpreted as the amount of personnel hours needed to handle calls for service only during that time on that day. For example the 12.80 figure on Friday night from 2300 hours until midnight means that at least 13 officers are needed on average to handle the calls for service generated by citizens. However, staffing cannot be only for calls for service. Having sufficient time available for self initiated activity is important if the department wants to work proactively to solve crime, violence, and disorder problems through community policing. The best self initiated work involves not only vehicle stops and pedestrian checks but also time for officers to work with residents and business to solve the problems of underlying crime, violence, and disorder. Time spent in these endeavors can reduce calls for service as the conditions causing the problems improve.

Staff could not locate a universally accepted standard for how much patrol time should be consumed by calls for service. A common assumption, prior to the establishment of community oriented policing, was that a third of an officer's time should be spent on calls for service, a third of their time on self initiated activity, and a third of the time on uncommitted patrol activities.

Departments have a varying degree of time spent on patrol ranging from 30% to 65% of an officers time.

The percent of time an officer should spend responding to calls for service is a policy decision based on how the department and the community would like to see an officer spend their patrol hours. Having a large amount of time consumed by calls for service may increase response time as officers will frequently be busy on other calls. It will also reduce the time available to spend on problem solving and community policing by police officers. The department can counteract a portion of this by assigning officers, on a rotating basis, to special assignments such as problem oriented policing, burglary task force, special enforcement teams, etc.

When determining patrol staffing levels it is important to consider that in a police department, as with any other City department or organization, the number of personnel available and actually working will vary daily. Not everyone comes to work every day. Patrol officers are absent from work for a variety reasons including training, vacation, illness, court time, and special assignments. Over time, schedules may vary due to transfers, promotions, long-term injury leave and general vacancies within the police department.

For an agency the size of Moreno Valley, the City can expect to see a show up rate between 75% to 85% for patrol officers. Variables affecting sick leave usage include: the seniority of employees since more senior employees typically accrue more leave than those who are newly hired; department sick leave policies; other available leave such as compensation time in lieu of paid overtime; and work schedules. The later factor, work schedules, has an impact on the show-up rate in that if an officer perceives that they can never have a "favorable" day off then sick leave abuse may occur. There are various models of scheduling that can be reviewed to provide a greater variety of favorable shifts, however, the final shift schedule should be determined by the initial Chief of Police hired by the City should the City elect to form its own police department.

### ***DETERMINING THE NUMBER OF OFFICERS FOR CALLS FOR SERVICE RESPONSE***

Table 1 accounts for an average of 1,412 hours per week that the Moreno Valley Police Department will spend on calls for service regardless of whether the City continues to contract with the Riverside County Sheriff's Department or if the City decides to operate its own police department. Table 2 below shows the number of patrol officers needed given the current hours spent on calls for service, for dedicating 35% of a patrol officers time to calls for service, 50% of their time to calls for service and 65% of their time handling calls for service. The table also estimates the show-up rate for officers at 85%, which equates to 34 hours per week per officer based on a 40 hour work week, or of the 2,080 hours an officer is scheduled to work, he/she will attend work 1,780 hours in a given year.

<b>Hours Per Week Spent on Calls for Service</b>	<b>Percent Time Spent Handling Calls For Service</b>	<b>Officers Needed for an 85% Show Up Rate</b>
1,412	35%	119
1,412	50%	83
1,412	65%	64

Table 2: Number of Officers Needed to Respond to Calls for Service

For the remainder of this study the mid-range of percent time spent handling calls for service will be used for determining costs and other factors for establishing a City operated police department resulting in a requirement of 83 patrol officers to handle calls for service throughout a typical week. To match the changes in workload over the course of a day, the staffing levels for the police department should vary to allow for more officers to be on duty when the calls for service from City residents is highest. The Sheriff's Department currently has officers working 10 hour shifts with 4 shifts per day to allow for greater flexibility in covering those times of day when there are higher calls for service. Those shifts currently are:

- Watch 1: 2200 hours to 0800 hours
- Watch 2: 0600 hours to 1600 hours
- Watch 3: 1300 hours to 2100 hours
- Watch 4: 1700 hours to 0300 hours

At this time, the Riverside County Sheriff's Department has 82 deputies, including two K-9 Officers, assigned to the patrol division with ten sergeants and two lieutenants for supervision, giving a ratio of 8.2 deputies per sergeant (Note, due to the Deficit Elimination Plan, the number of patrol officers was reduced from 87 to 82. The City has not received the 4<sup>th</sup> amendment for the Contract to verify this, however, this is the change that is expected to occur). The ratio of sergeants to patrol officers does vary amongst other police departments and ranges from one sergeant per six officers to one sergeant per ten officers. The 2004 Maximus study suggested that since the City's own police department would most likely be lesser experienced that a patrol officer to sergeant ratio closer to one sergeant per six officers would provide for better supervision in the field. The Maximus study final allocation for patrol had 1 sergeant per 5.4 deputies as they allocated an additional sergeant to the 1:6 ratio for covering vacation, illness, or training. While staff is not suggesting that the City operated department be quite that aggressive in providing supervision for a lesser experienced workforce, it may be in the City's best interest to consider increasing the number of sergeants assigned to patrol in the first few years from the current level of 1:8.2 officers to 1:7 officers. However, for the purposes of generating a first year budget, City staff has kept the current number of sergeants as listed in the contract with the Riverside County Sheriff's Department.

The Riverside County Sheriff's Department provides two lieutenants to oversee patrol functions. These two lieutenants typically work Monday – Friday, however, they do adjust their schedules for special assignments, warrant sweeps, special holidays that adversely affect patrol such as New Years Eve, and are on call should an event arise requiring their expertise. Numerous police departments provide one lieutenant per patrol shift with one Captain overseeing the patrol division. This was the recommendation of the Maximus study that was performed in 2004 for the City. As the City is satisfied with the current level of staffing at the police department, this report will reflect only two lieutenants with patrol being placed under one captain in charge of the Field Operations Division.

### **SUPPLEMENTING PATROL**

Currently the Riverside County Sheriff's Department supplements patrol services with traffic enforcement, problem oriented policing, community services, special enforcement team,

burglary suppression team, robbery suppression team, and a gang task force. The number of personnel assigned to these teams does vary depending on what is occurring within the City and is provided for within the hours contracted for with the Sheriff's Department. Additionally, the City specifically contracts for dedicated positions above the contract hours which includes:

- the captain (Police Chief)
- one lieutenant
- two sergeants
- ten motorcycle trained deputy sheriffs
- two K-9 deputy sheriffs
- three crime prevention officers
- one gang task force deputy
- one graffiti prevention officer
- one school resource officer

As of the third amendment for law enforcement services entered into by the City and the County on November 10, 2010 the additional personnel needed to supplement patrol were broken out as follows:

**Traffic Unit:** one lieutenant, two sergeants, 18 deputies, five community service officers, and one Management Analyst (City employee).

**Problem Oriented Policing Team:** two sergeants, nine deputies and two community service officers

**Special Enforcement Team (SET):** one lieutenant, two sergeants, one K-9 officer, and 14 deputies

**Burglary Suppression Team:** four deputies

**Robbery Suppression Team:** two deputies

**Towngate Mall:** two deputies (Note the Moreno Valley Mall pays the fully supported rate of 70 hours a week to have a deputy at the Mall 10 hours each day. These deputies work a combined 10 hours a week on patrol that is paid for by the City.)

**Police Grant C-CAT:** two deputies and one Sheriff's Service Officer II (all positions are currently 100% funded through a grant) who are in addition to the staffing listed for SET.

Overall, the City is satisfied with the performance of these teams at their current staffing levels. Due to this, the study has incorporated these positions in their entirety into the final staffing report.

In order to transport prisoners to the Riverside County Jail it is recommended that a City operated police department continue to primarily utilize Community Service Officers to fulfill this role so that sworn personnel can continue to handle calls for service in a timely manner. In addition to transporting prisoners, the Community Service Officers would be assigned calls for service where there is no suspect information available, such as a runaway juvenile or a burglary

where the resident does not know who may have committed the crime. This would allow for the patrol officers to handle call for service where crimes are in progress, take reports where there is suspect information as they may contact the suspect, or to perform proactive activities such as traffic stops.

Finally, Moreno Valley would lose access to a special weapons and tactics team (known as the emergency services team (EST) in the Sheriff's Department), hazardous device team (HDT, commonly referred to as the bomb squad), and assistance from the Riverside County Sheriff's Department helicopter as these services are provided as part of the contract with the County.

Currently, Moreno Valley does not have the frequency of calls for service that requires these specialized teams/units full time. Part-time emergency services teams, where officers have collateral duties, could be something for the City to consider as well contracting with either the Riverside County Sheriff's Department or the City of Riverside for EST services. Ideally, the City operated police department would deploy staff to stabilize the scene and hold a perimeter until such a specialized unit could be assembled and arrive on scene. This service, along with the Hazardous Device Team (HDT) and helicopter services, are currently provided to the City through the contract as part of the deputy hourly rate. Without entering into negotiations with either the County of Riverside, City of Riverside, or another local jurisdiction, it is difficult to estimate what contract costs might be for access to EST, HDT, or helicopter services.

City staff highly recommends that the City minimally contracts for helicopter services as the Riverside County Sheriff's helicopter does spend a considerable amount time patrolling the City during peak demand times for police services by the public. Again, without entering into negotiations with the County, it is difficult for City staff to determine an exact cost for helicopter services. However, in order to provide an idea of what a contract might cost the City, staff examined the aviation program costs for the City of Riverside and the City of Ontario.

The City of Riverside's Aviation program cost \$1,886,899 in FY 10/11 operate, whereas in Ontario their aviation program cost \$2,522,383. For the purposes of developing an estimated first year budget for a City operated police department, City staff assumed that the City could expect to pay approximately 20% of the costs associated with the City of Riverside's program which would be \$377,380 per year. Cost estimates for EST and HDT can not be accurately estimated at this time and therefore are not included in the budget.

## **INVESTIGATIONS**

The Riverside County Sheriff's Department, in their contract rate for a deputy sheriff, allocates one detective per 7.33 deputies paid for by a contract city. This has created a detective bureau at the Moreno Valley Police Department that is currently staffed with one lieutenant, two sergeants, 17 detectives, two deputies for burglary suppression, two forensic technicians, and one sheriff's service officer II. The Investigations Bureau also has three support staff consisting of one clerical position and two crime analysts, one of which is a City employee. As the homicides that occur in the City are handled by the Riverside County Sheriff's Department Criminal Homicide Unit, the City would need to consider adding two to three additional officers at the detective rank to address not only homicides but also the more violent crimes that occur in the City due to the length of time it takes to perform an in depth investigation. For the purposes of this study, City staff has allocated three additional officers to the Riverside County Sheriff's

Department current staffing level in order to ensure violent crimes are properly investigated in a timely manner.

City staff is proposing to eliminate the detective rank and assign patrol officers to conduct criminal investigations for prosecution by the District Attorney. Patrol officers assigned to the detective bureau would receive an additional pay incentive to work in this special assignment while allowing the City operated police department greater flexibility in transferring staff around to patrol, special operations, and other assignments without losing rank. This will further allow the department the ability to establish a rotation policy amongst patrol, problem oriented policing, special enforcement team, and the investigations bureau in order to provide for greater career development and job enrichment to the employee without creating entitled positions.

Since it is traditional in many Riverside and San Bernardino County police agencies to have an investigator rank the City may need to consider granting bonuses or supplemental pay to lateral transfers that have investigative experience in order to create a competent detective bureau in the beginning stages of the City operated police department. The cost for granting these bonuses has not been included in the proposed first year budget or in the start up costs section.

Another consideration, for operational reasons, would be to locate the forensic unit within the Investigation Bureau for ease of communication between those that collect the criminal evidence and those that are pursuing criminal cases. The City already contracts specifically for two forensic technicians. This unit would need to be expanded to include hiring additional forensic technicians and supervisors who have the experience of handling major crime scenes as the current forensic technicians the City contracts for are specifically assigned to handle burglaries and vandalisms.

As previously noted, all homicides are handled by the Riverside Sheriff's Department Criminal Homicide Unit as well as their technicians, so additional forensic technicians are necessary to provide forensic support for the more complex crimes such as armed robberies, assaults with a deadly weapon, and homicides. Forensic support is needed 24 hours a day so on call pay would need to be a consideration during employee negotiations. This unit would consist of four forensic technicians, one senior forensic technician, and one forensic supervisor.

Finally, the City needs to consider adding additional officers to the Investigations Bureau to conduct internal affairs investigations. Presently, all personnel investigations that are not criminal in nature, and do not involve officer involved shootings are handled at the station level. As part of the City's contract with the Riverside County Sheriff's Department, personnel investigations that are more serious in nature are referred to the Administrative Investigations Department within the Sheriff's Department. After consulting with the Sheriff's Department, City staff is recommending that an additional two officers be added to the Investigations Bureau for the purposes of conducting the more serious personnel investigations

## **ADMINISTRATION AND SUPPORT**

In order for a police department to operate effectively it needs administrative support and community programs. The Administrative Support Division would be overseen by one Captain who would oversee the Community and Administrative Services Division, Fiscal Administration, and Communication Center. The Community and Administrative Services Section would be overseen by a lieutenant and would consist of:

- Logistics Unit: Six Community Service Officers would be required to manage issues related to the building, fleet, weapons maintenance, and the issuance of radios and equipment. The unit would be responsible for tracking all equipment and uniform issuance. Additionally, a Police Fleet Maintenance Coordinator would need to be hired in order to coordinate all fleet maintenance issues with the City's Maintenance and Operations Division.
- Community Services Unit: would consist of two sergeants, five deputies, and three community service officers to keep staffing level equivalent to what the City contracts for with the County.
- Training Unit: would ensure that all training records for employees are accurate and would be in charge of scheduling employees for training. This unit would consist of a sergeant, one officer, and one office assistant.
- Records and Data Processing Unit: would process all police reports, input information into the records management system, and provide front office clerical support. The Riverside County Sheriff's Department currently has one supervising office assistant II, one supervising office assistant I, two office assistant III's, and fourteen office assistant II's who provide this support. While the Riverside County Sheriff's Department does most of the records management tasks at the Moreno Valley Police Station, records management does involve offsite Riverside County Sheriff personnel. The costs for those personnel are recovered through the deputy hourly rate that the County charges the City. As such, the City would need to consider additional staffing which should include a Police Administrative Services Supervisor, two Senior Administrative Assistants, and three more office assistants.

The Fiscal Administration Section would consist of a senior management analyst to monitor the various police department budgets and oversee the grants administered throughout the police department, one senior accountant, one accounting technician, and 2.5 accounting assistant II's to continue to provide the same level of accounting services that the police department currently has.

The Communications Center would consist of the City's Dispatch Center. Issues regarding the telephone system, computer aided dispatch system, and the radio system would be reported to, and handled by, the City's Technology Services Division. Additional staffing for Technology Services is accounted for in Table 5 on page 14. Through a review of other cities who staff their own police dispatch centers, and in consultation with the Moreno Valley Police Department's Administrative Lieutenant, it was determined that a total of 31 personnel would be required to effectively run a communication center. Personnel would consist of:

- One Public Safety Communications Manager
- Four Public Safety Communications Supervisors
- Two Senior Public Safety Communications Dispatchers
- 24 Public Safety Communication Dispatchers

### **OFFICE OF THE CHIEF**

The Office of the Chief would include the Chief of Police, Executive Assistant, and an Administrative Sergeant. Some of the responsibilities of the Administrative Sergeant would

include acting as the public information officer for the police department, overseeing the reserve deputy program, and coordination of facility maintenance with Community Services.

### ORGANIZATION CHART

The person hired by the City to act as the first Police Chief and establish a new police department will most likely change the organization chart presented here to fit their needs and the goals they have for the department, however, in order to give City Council, City staff, and the public an idea of how the police department might be organized, a chart was prepared and can be seen below.

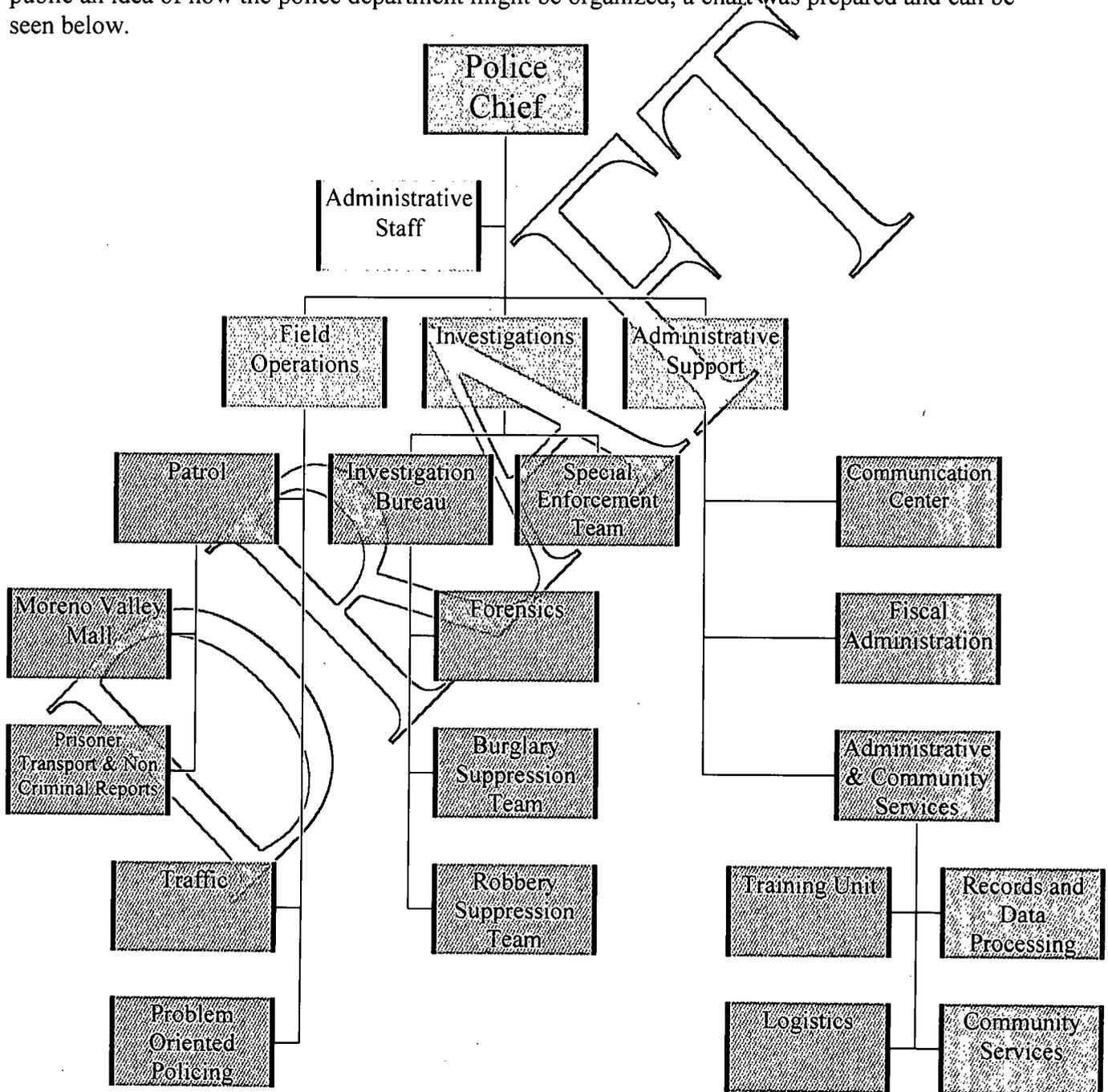


Chart 1: Proposed Organization Chart for a City Operated Police Department

**SUMMARY OF STAFFING FOR MORENO VALLEY POLICE DEPARTMENT**

A summary of staffing within each organizational unit of the organization chart above is shown below.

<b>Title</b>	<b>Number Personnel</b>
<b>Office of the Chief</b>	
Chief of Police	1
Executive Assistant	1
Administrative Sergeant	1
<b>Field Operations</b>	
Captain	1
Lieutenants – 2 Patrol, 1 Traffic	3
Sergeants	16
Officers - includes 2 K-9's, 2 Mall Officers, and 2 grant Officers	13
Community Service Officers – 16 Patrol, 5 Traffic, 2 POP	23
Management Analyst - Traffic	1
<b>Investigations</b>	
Captain	1
Lieutenant – 1 Investigations, 1 SET	2
Sergeants	4
Officers - includes Investigator Rank and K-9	46
Crime Analyst	2
Community Service Officer - Property	2
Office Assistant	1
Forensic Supervisor	1
Senior Forensic Technician	1
Forensic Technician	4
<b>Administrative Support</b>	
Captain	1
Lieutenants	1
Sergeants	3
Officers	6
Community Service Officers	9
Police Fleet Maintenance Coordinator	1
Public Safety Communications Manager	1
Public Safety Communications Supervisor	4
Senior Public Safety Communications Officer	2
Public Safety Communications Officer	24
Senior Management Analyst	1
Accounting Assistant II	2.5
Senior Accountant	1
Accountant Technician	1
Police Administrative Services Supervisor	1
Senior Administration Assistant	2
Office Assistant	22

Table 3: Staffing Summary Chart by Organizational Unit

The next table shows the number of employees for each position as well as salary, and benefits for personnel costs for a City of Moreno Valley Police Department. It excludes overtime, holiday pay, shift differential, and standby pay as well as additional City Hall staff.

Position Description	Number of Positions	Salary	Benefits	Total Personnel Costs
Police Chief	1	\$193,042	\$86,869	\$279,911
Police Captain	3	\$138,686	\$62,409	\$603,284
Police Lieutenant	6	\$103,878	\$46,745	\$903,739
Police Sergeant	24	\$85,849	\$38,632	\$2,987,545
Police Officer - Lateral	132	\$73,410	\$33,035	\$14,050,674
Police Officer - Entry*	33	\$72,494	\$32,622	\$3,468,838
<b>Total Sworn =</b>	<b>199</b>			<b>\$22,293,991</b>
Accountant II	2.5	\$63,410	\$22,194	\$214,009
Accounting Technician	1	\$45,064	\$15,773	\$60,837
Community Service Officer I	13	\$37,112	\$12,989	\$651,316
Community Service Officer II	17	\$42,496	\$14,874	\$975,283
Executive Assistant II	1	\$54,776	\$19,172	\$73,948
Forensic Supervisor	1	\$68,049	\$23,817	\$91,866
Forensic Technician	4	\$49,749	\$17,412	\$268,645
Management Analyst (Crime Analyst)	3	\$63,410	\$22,194	\$256,811
Office Assistant	22	\$33,628	\$11,770	\$998,739
Police Administrative Services Supervisor	1	\$81,411	\$28,494	\$109,905
Police Fleet Maintenance Coordinator	1	\$66,945	\$23,431	\$90,376
Public Safety Communications Manager	1	\$84,391	\$29,537	\$113,928
Public Safety Communications Dispatcher I	6	\$46,499	\$16,275	\$376,642
Public Safety Communications Dispatcher II	18	\$53,293	\$18,653	\$1,295,020
Public Safety Communications Supervisor	4	\$65,717	\$23,001	\$354,872
Senior Accountant	1	\$66,581	\$23,303	\$89,884
Senior Administrative Assistant	2	\$45,064	\$15,773	\$121,674
Senior Community Service Officer	4	\$47,168	\$16,509	\$254,707
Senior Forensic Technician	1	\$58,748	\$20,562	\$79,310
Senior Management Analyst	1	\$73,405	\$25,692	\$99,097
Senior Public Safety Communications Dispatcher	2	\$54,082	\$18,929	\$146,021
<b>Non Sworn</b>	<b>106.5</b>			<b>\$6,722,888</b>
<b>Total Positions &amp; Costs=</b>	<b>305.5</b>			<b>\$29,016,878</b>

Table 4: Summary of First Year Salary and Benefit Cost for the Police Department Excluding Additional City Hall Staff

The information in Table 4 excludes costs for overtime, shift differential, holiday pay, and special duty pay. Those amounts are included in a simulated first year operating budget in Table 6 on page 16. Additionally, City personnel that will need to be hired as a result of creating the City's own police department can be found in Table 5 on the next page.

For positions that the City does not currently have in its salary schedule a salary survey was completed utilizing information from the current salaries paid by the Riverside County Sheriff's Department, the City of Riverside, and several other local agencies. A median of the minimum and maximum salaries for those jurisdictions was utilized to determine a midrange salary that the City could expect to pay experienced law enforcement personnel for both sworn and non sworn positions. The figures used to project salary costs overall pays 1.6% higher than the County, however, the figures are approximately 9% lower than the average salary for the City of Riverside.

The new Moreno Valley Police Department would need to hire both experienced and inexperience police employees. It would be preferable if at least 85% of the city operated police department's personnel had previous law enforcement experience. The City would need to pay salaries and benefits that reflect this accumulated knowledge, skill and abilities of a predominately veteran staff. The salaries reflected in the table above reflect a mid range for all positions in order to estimate the cost of hiring an experienced work force.

A fringe benefit rate of 35% was utilized for non sworn personnel while a 45% fringe benefit rate was used for sworn personnel due to the fact the City would be offering all sworn personnel 3% at 55 for their retirement, known as PERS (California Public Employee Retirement System). Workman's Compensation has not been calculated into the benefit rate and is accounted for separately in the first year budget (Table 6).

**ADDITIONAL CITY STAFF**

In order to support a City operated police department, it is imperative that the City recognizes the need to expand staffing in other City Departments and Divisions for services that were previously covered by the County as well as the demand for services that the additional 305.5 positions will create for other departments such as Human Resources and Finance. Below is a table listing the names and number of positions needed as well as a cost estimate for the salary and benefits of these positions.

Position Description	Number of			Total Personnel Costs
	Positions	Salary	Benefits	
Deputy City Attorney I	1	\$89,224	\$31,229	\$120,453
Human Resource Analyst	1	\$63,410	\$22,194	\$85,604
Human Resource Technician	1	\$45,064	\$15,773	\$60,837
Information Technology Technician	1	\$52,168	\$18,259	\$70,426
Legal Secretary	1	\$49,684	\$17,389	\$67,073
Network Administrator	1	\$89,224	\$31,229	\$120,453
Payroll Technician	1.5	\$45,064	\$15,773	\$91,256
Risk Management Analyst	1	\$63,410	\$22,194	\$85,604
Senior Application Analyst	1	\$73,405	\$25,692	\$99,097
Telecommunications Technician	2	\$52,168	\$18,259	\$140,853
Vehicle Equipment Technician	5.5	\$45,064	\$15,773	\$334,604
<b>Subtotal</b>	<b>17</b>			<b>\$1,276,257</b>
Overtime				\$45,000

Standby & Holiday Pay					\$44,659
<b>Total Personnel Costs</b>					<b>\$1,365,916</b>

Table 5: Summary of First Year Salary and Benefit Cost for Additional City Hall Staff to Support Police Department

**FACILITY AND EQUIPMENT**

The Moreno Valley Police Department would occupy the current City owned facility used by the Riverside County Sheriff's Department. The Public Safety Building (PSB) is owned by the City and was built specifically to be the headquarters for both the Police and Fire Departments. The City and Riverside County would need to jointly conduct a complete inventory of the building to determine what is owned by the City and what is owned by the County. Start up costs, which are listed on page 19, contain estimates for equipment the City might have to acquire to replace County owned equipment and/or purchase new equipment for the dispatch center.

While the City had initially allocated space for a dispatch center to be located in the PSB when it was constructed, that space had been temporarily converted into an emergency operations center (EOC) following the terrorist attacks in September 11, 2001 in New York. With the City's new EOC opening in September of 2010, this space became available for the reconfiguration of the PSB to accommodate a police department that has been outgrowing the current facility. Funding for that space to be converted into an area to accommodate the traffic division was approved in the Fiscal Year 2011/2012 Capital Project Budget and the conversion of this space is expected to be completed in Fiscal Year 2012/2013.

A master plan for the reconfiguration of the PSB was completed in 2010 however, while it included building an area for the secure storage of property and evidence as well as a vehicle impound area, it excluded building a criminal laboratory area for forensic technicians to utilize in order to process photographs, fingerprints, and other crime scene evidence as well as an area for a communications/dispatch center. This master plan would need to be updated and the City would need to be prepared to expand the PSB immediately in order to accommodate a dispatch center, a criminal laboratory for the forensic technicians to use, and an area for evidence and property storage as well as an area for vehicle impoundment. Currently, all of the property and evidence seized by deputies assigned to Moreno Valley is stored at the Riverside County Sheriff's Department Perris Station due to the lack of space at the PSB. Of the 4,400 square feet of evidence and property storage at the Perris Station, Moreno Valley occupies approximately 80% of that space. Due to these factors the City should consider moving forward on the PSB expansion as soon as possible should the City Council elect to start up a City operated police department.

Unfortunately, it is too difficult to estimate at this time what the cost for expanding the PSB to accommodate these new areas would cost. In the incremental growth plan completed for the City by Roesling Nakamura Terada Architects, the PSB is expanded over three phases for a total cost of \$104.4 million dollars. The evidence, logistics, and property area, which included a parking structure of 871 stalls, was listed in Phase 3 of this plan at a cost of \$27.9 million dollars. Again, this expansion excluded the addition of a criminal laboratory and a dispatch center.

Finally, the City would also need to ensure that there is adequate locker room space for the expanded size of the police department and the City would need to reexamine whether or not there was adequate space in the building for the sworn and non-sworn staff to utilize in the performance of their duties.

**COMMUNICATIONS, INFORMATION TECHNOLOGY, AND DISPATCH**

While the City can definitely consider contracting for dispatch services, ideally a City operated police department would want control over its own dispatching and information technology operations in order to ensure local priorities are being met. While it is not unheard of for a City to have its own police department and yet contract for police dispatch services (the City of Pacifica on June 27, 2011 decided to contract dispatch services with South San Francisco), it is highly unusual. Some of the concerns the need to be considered when examining whether or not to contract police dispatch services while maintaining a local police department includes: loss of local control, conflict resolution between police officers and dispatchers, and the ability to have immediate access to 9-1-1 tapes and radio transmissions. For the purposes of this study, City staff has assumed that the City will operate its own dispatch and communications center.

Personnel costs for a communications center is estimated at \$2,630,388 for the first year of operation. Other costs that have been considered for a first year operating budget for a City police department include office supplies, training, recruitment costs, and internal service fund transfers to cover technology and facility maintenance costs. An additional budget item to consider for the future would be uniforms for dispatchers as several jurisdictions do provide uniforms for dispatchers to create a more professional environment and reinforce the idea that they are working for a paramilitary department.

**FIRST YEAR OPERATING BUDGET**

A potential first year operating budget for the first year for a City operated police department is shown on the next page. Of note, there are no costs listed for either contracting emergency services team (EST) services and hazardous device team (HDT) services or providing equipment, training, and supplemental pay to City police officers to provide this service. Additionally, it is difficult to determine the costs associated with operating a criminal laboratory and therefore no cost estimate has been made for supplies for a criminal laboratory. Included in the first year operating budget below is the costs for outside legal services, general liability, workmen's compensation, property damage insurance, and employment practices insurance.

Description	Cost
<b>Salaries and Benefits</b>	
Salaries - Sworn (199)	\$15,375,166
Benefits - Sworn	\$6,918,825
<b>Salaries &amp; Benefit Cost Sworn</b>	<b>\$22,293,991</b>
Overtime - Sworn	\$2,121,420
Standby / Call Back Pay @ 0.5%	\$111,470
Shift Differential @ 1.5%	\$334,410
Holiday Pay @ 1.5%	\$334,410
Special Duty Pay @ .5%	\$111,470
<b>Total Cost for Sworn</b>	<b>\$3,013,179</b>
Salaries - Non Sworn (106.5)	\$4,979,917
Benefits - Non Sworn	\$1,742,971
<b>Salaries &amp; Benefit Cost Non Sworn</b>	<b>\$6,722,888</b>
Overtime - Non Sworn	\$540,586

Standby / Call Back Pay @ 0.5%	\$33,614
Shift Differential - Non Sworn @ 1.5%	\$100,843
Holiday Pay @ 1.5%	\$100,843
<b>Total Cost for Non Sworn</b>	<b>\$775,887</b>
<b>Personnel Costs - Subtotal</b>	<b>\$32,805,945</b>
<b>Maintenance &amp; Operation</b>	
Contractual Services - Background	\$185,470
Contractual Services - Helicopter	\$377,380
Communications - Telephone/Radio/Cell	\$11,500
Training	\$140,000
Advertising for Recruitment	\$3,000
Other Agency - State	\$23,000
Dues and Subscriptions	\$6,400
Software Maint/Support/Lic - not included in ISF	\$21,100
Administrative Citation Services	\$50,000
Maintenance and Repair Building and Grounds	\$19,300
Maintenance and Repair Improvement	\$600
Maintenance and Repair Machinery	\$1,070,080
Vehicle Towing	\$12,000
Booking Fees	\$285,000
City Copier Charges	\$18,000
Office Supplies and Expenses	\$25,300
Printed Supply	\$14,600
Postage	\$19,000
Uniforms - Replacement	\$91,550
Badges, Name Plates	\$800
Awards	\$500
Books	\$1,300
Computer Hardware - not included in ISF	\$1,000
Computer Software - not included in ISF	\$6,700
Miscellaneous Office Equipment	\$4,800
Janitorial	\$12,800
Building Supply: Plumbing/Electrical	\$2,900
Kitchen Supplies	\$1,200
Miscellaneous Equipment	\$4,000
Miscellaneous Furniture & Fixtures	\$600
Operational Material & Supply - Equipment	\$101,100
Other Materials	\$61,300
Legal Costs	\$750,000
<b>Maintenance &amp; Operational Costs</b>	<b>\$3,322,280</b>
<b>Insurance</b>	
General Liability	\$2,058,097
Property Damage	\$33,933
Workmen's Compensation	\$2,046,835
Employment Practices	\$622,940

Annual Payment to General Liability Reserve	\$500,000
Annual Payment to Workmen's Compensation Reserve	\$500,000
<b>Insurance - Subtotal</b>	<b>\$5,761,805</b>
<b>ISF Charges</b>	
Replacement Charges - Vehicles	\$2,003,280
ISF - General Liability	\$4,516
ISF - Tech Services	\$2,558,500
ISF - Facilities	\$247,454
ISF- Replacement	\$470,700
Annual Costs for Maintaining Police and Dispatch Equipment	\$2,075,873
<b>ISF - Subtotal</b>	<b>\$6,975,343</b>
<b>Total Costs</b>	
Personnel Costs - Subtotal	\$32,805,945
Maintenance & Operational Costs	\$3,322,280
Insurance - Subtotal	\$5,761,805
ISF - Subtotal	\$6,975,343
<b>Annual Costs</b>	<b>\$49,250,353</b>

Table 6: Proposed First Year Operating Budget Excluding Additional City Staff

In addition to the first year operating costs listed above, the City would need to augment other City departments with staff to support to the Police Department at a cost of \$1,365,916 (from Table 5) in order to support a police department that operates seven days a week, 24 hours a day. This would bring the total first year costs associated with a City operated police department to \$50,616,269.

City staff created the first year budget based on what the City allocated to the police department for Fiscal Year 2011/2012 and then supplemented the budget with additional funding for items such as contracting out helicopter services, additional funding for outside legal expenditures to address lawsuits, funding for replacing uniforms, and other such costs that are not currently in a separate line item budget for the police department and are currently provided as part of the contract with the Riverside County Sheriff's Department.

This first year budget is experimental to some extent as some costs can not be accurately predicted until a few budget cycles have passed, such as the cost for recruitment, replacement uniforms, and training. Items that are easier to predict, such as salary and benefits, are reliable as these are set costs that increase or decrease based on contracts with the various City unions.

The City, in FY 11/12, has budgeted \$41,261,770 for 181 sworn positions and 52.5 non sworn positions. The proposed City operated police department would have 199 sworn positions with 106.5 non sworn positions for a cost of \$49,250,353 plus an additional \$1,365,916 to cover the costs of 17 new City positions for a total first year operating budget of \$50,616,269. This is an increase of \$8,969,529 or 22.7% for the City to operate its own police department.

### **START UP COSTS**

The start up costs for a City operated police department include patrol cars, uniforms, background checks, dispatch equipment, information technology equipment, initial reserve fund money for general liability and workman's compensation, and capital outlay for radio towers and fueling station. The start up costs provided below is for items minimally required to begin

operating a City police department. As mentioned previously, it is quite possible that the start up costs listed for the communications/dispatch center could cost an additional \$7 million dollars, bringing the total cost for communications and dispatch to over \$17 million dollars.

Excluded from these start up costs is the expense to expand City Yard in order to provide routine service to police vehicles. While the City of Corona was able to expand their current City Yard as a cost of \$1.5 million dollars to accommodate performing maintenance on police vehicles with their staff, it is quite possible that such an expansion could run \$4 million to \$6 million dollars should the City need to purchase land to build a police vehicle only facility that could be expanded to accommodate fire engines and fire trucks in the future.

Also not included in the start up costs is the cost to expand the Public Safety Building (PSB). As previously discussed, the incremental grown plan for the PSB would need to be reexamined to ensure there is adequate space for the proposed City operated police department as well as enough space for property and evidence storage, vehicle impoundment, a dispatch center, and a criminal laboratory. The project was last estimated in 2010 to have a total cost of \$104.4 million dollars, with the phase 3 expansion that includes adequate space for property, evidence, and vehicle impoundment at a cost of \$27.9 million dollars.

Finally, the City currently owns a few vehicles utilized by the Riverside County Sheriff's Department, such as the motorcycles for traffic enforcement, the traffic reconstruction truck, and the forensic technician's vehicle. These items have been excluded from the start up costs listed below.

Description	Cost	Units	Total Cost
<b>Patrol Cars</b>			
Patrol - Black and White - Crown Victoria	\$26,000	122	\$3,172,000
Patrol - K9 - Crown Victoria	\$26,000	3	\$78,000
Unmarked - Make/Model Varies	\$20,000	45	\$900,000
Transport Van	\$30,000	2	\$60,000
<b>Subtotal Vehicle Cost =</b>			<b>\$4,210,000</b>
<b>Vehicle Equipment</b>			
Equipment for Patrol Vehicle (includes K-9)	\$32,920	125	\$4,115,000
Equipment for Detective Vehicle	\$23,920	45	\$1,076,400
<b>Subtotal Vehicle Equipment =</b>			<b>\$5,191,400</b>
<b>Uniforms</b>			
For Sworn Staff and Community Service Officers			\$586,283
<b>Subtotal Uniform Costs =</b>			<b>\$586,283</b>
<b>Communications/Dispatch</b>			
Police CAD System	\$1,975,000	1	\$1,975,000
911 PSAP Phone System	\$900,000	1	\$900,000
Regular Phone System	\$620,000	1	\$620,000
911 PSAP Phone Stations	\$105,000	1	\$105,000
Regular Phone Stations	\$89,950	1	\$89,950
Regular Phone Service	\$17,520	1	\$17,520
Fiber & Microwave Telecommunication Site	\$4,700,000	1	\$4,700,000
Test Equipment, Shop & Support Facilities	\$605,000	1	\$605,000
Radio Stations	\$55,080	1	\$55,080

Servers, Firewalls, Routers, Switches	\$200,000	1	\$200,000
Data Storage	\$200,000	1	\$200,000
Ergonomic Workstations	\$13,500	1	\$13,500
Copiers, Printers, Scanners	\$10,000	1	\$10,000
Application Software Licenses	\$85,000	1	\$85,000
Project Management & Design Consultants	\$840,000	1	\$840,000
<b>Subtotal Communications/Dispatch Costs =</b>			<b>\$10,416,050</b>
<b>Other Capital Outlay</b>			
Installation of a 10,000 gallon fueling station	\$120,000	1	\$120,000
<b>Subtotal Other Capital Outlay Funds =</b>			<b>\$120,000</b>
<b>Reserve Funds</b>			
General Liability Reserve Fund	\$1,500,000	1	\$1,500,000
Workmen's Compensation Reserve Fund	\$1,500,000	1	\$1,500,000
<b>Subtotal Reserve Funds =</b>			<b>\$3,000,000</b>
<b>Other Start Up Costs</b>			
Recruitment, Selection, and Background Investigations	\$1,727,852	1	\$1,727,852
Transition Costs	\$2,992,283	1	\$2,992,283
<b>Subtotal Other Start Up Costs =</b>			<b>\$4,720,135</b>
<b>Summary of Costs</b>			
Patrol Vehicle Cost			\$4,210,000
Vehicle Equipment Cost			\$5,191,400
Uniform Cost			\$586,283
Communications/Dispatch Costs			\$10,416,050
Other Capital Outlay			\$120,000
Reserve Funds			\$3,000,000
Other Start Up Costs			\$4,720,135
<b>Subtotal Of Start Up Costs =</b>			<b>\$28,243,868</b>
Contingency at 20%			\$5,648,774
<b>Total Costs =</b>			<b>\$33,892,642</b>

Table 7: Start Up Costs – Excludes the Cost to Expand the Public Safety Building and City Yard.

The City would require at least two years to build the communications infrastructure required to support its own police department. A large part of this two year process is the length of time it would take to work with the Federal Communications Commission to obtain radio frequencies, hiring project managers to ensure the project is completed in a timely manner, and the purchasing of land in order to build radio towers as well as the construction of those towers. As the Riverside County Sheriff's Department requires 12 months notice from the City in order to terminate the contract, this process would need to start one year prior to notifying the County that the City intends to operate its own police department.

New police officers, as opposed to lateral transfers from other jurisdictions, will require training at a Peace Officer Standards and Training (POST) certified academy which would be a cost incurred by the City as well as the salary and benefits paid to the employee during their training period. The cost at the Ben Clark Training Center for a basic POST certificate for law enforcement is minimally \$5,579.62. As it is difficult to determine how many new officers the City can expect to hire, the cost for an employee to attend the police academy, has been excluded

from the start up costs. City staff can provide a rough estimate of the cost, which would assume 75% of the sworn staff hired would have previous law enforcement experience. Therefore, of the 199 sworn staff, 50 of the personnel hired by the City would require a basic POST certified academy, increasing the start up costs by \$278,981. However, this amount could be much higher or lower, based on who is hired.

All employees within the police department would need to undergo an in depth background check and polygraph test. Additionally, all sworn staff would be required to pass a psychological evaluation. Based on information provided by other jurisdictions, the City can expect to spend \$445 per officer for a psychological evaluation, \$500 per person for a polygraph test, and approximately \$3,250 per background investigation (estimated at \$65.00 per hour at 50 hours per investigation). The line item was then increased by 40% to account for those individuals who will not pass their background check. As a side note, this could be extremely conservative as some jurisdictions see a failure rate higher than 40% when completing background investigations on police officers.

Finally, City staff has included overlap coverage between the Riverside County Sheriff's Department and a City operated police department. For example, the Police Chief would need to be hired six to nine month in advance of the desired start date for the police department. The Chief would then begin the process of hiring personnel, establish policy and procedures, and coordinating a smooth transition with the Sheriff's Department. There will also be a period of overlap between the deputies from the Sheriff's Department patrolling Moreno Valley and the officers from the City operated police department patrolling the City to give the new officers time to learn the City and meet key community members. These costs have been accounted for in the transition costs.

## **CONCLUSION**

The City, in FY 2011/2012, has budgeted \$41,261,770 for 181 sworn positions and 52.5 non sworn positions. The proposed City operated police department would have 199 sworn positions with 106.5 non sworn positions for a cost of \$49,250,353 plus an additional \$1,365,916 to cover the costs of 17 new City positions for a total first year operating budget of \$50,616,269. This is an increase of \$9,354,499 or 22.7% for the City to operate its own police department.

When comparing this to the Maximus study of 2004, the City had budgeted \$23,030,031 for police services in Fiscal Year 2003/2004 which included 144 sworn positions and 43.5 non-sworn positions. The police department described by Maximus in that study would have had a first year operating cost of \$28,756,493 with a staff of 166 sworn positions and 90.5 non-sworn positions. Maximus' proposed first year budget was a 24.9% increase over what the City had budgeted for police services.

City staff did expect to see a slight decrease in the percentage between what a City operated police department would cost compared to contracting with the Riverside County Sheriff's Department due to budget reductions to the police department's budget over the last few years. It is therefore not surprising to see a slight difference between the Maximus study and the City's own in house feasibility study.

The Maximus study in 2004 had an estimated start up cost of \$19 million compared to the \$33,892,642 of this study. In looking at their study it appears they may have underestimated the costs for communications in dispatch. They also allocated funding for 119 vehicles, both new and used, whereas this study assumes the City will need to buy all new vehicles as there is no

guarantee that there will be any serviceable used police vehicle that would fit the City's needs. The Maximus study also under allocated funding for background investigations and vehicle equipment.

Determining the exact size and cost of a City operated police department will depend on providing a satisfactory level of service to the residents of Moreno Valley. The size and cost recommendations made in this report are a low to mid range mix of personnel and functions designed to provide at least equivalent services to those currently being provided under contract. Adjustments can be made, based on policy preferences, by City Council or the City Manager. However, without a substantial decrease in personnel, the annual cost of providing police services that are equivalent to what the City is currently receiving will remain in the vicinity of \$50,616,269, which includes the additional City staff needed in other departments to support a City operated police department.

DRAFT

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APPROVALS	
CITY ATTORNEY	<i>RDH</i>
FINANCE DIRECTOR	<i>SAC</i>
CITY MANAGER	<i>[Signature]</i>

## Report to City Council

**TO:** Mayor and City Council

**FROM:** Barry D. McClellan, Assistant City Manager

**AGENDA DATE:** February 19, 2002 (Study Session)

**TITLE:** City Dispatch Center

### RECOMMENDED ACTION

The purpose of this report is to provide information regarding the feasibility and costs of providing an in-house dispatch center.

### SUMMARY

This report examines the start-up and annual operating costs associated with providing an in-house dispatch center. The study examines the County Sheriff's proposal and addendum, the DMG Maximus review, and a comparative analysis performed by City staff. This study concludes that operating costs will increase by \$500,000 or more and start-up costs will be in the range from \$380,000 if sheriff's equipment is used and \$3 million or more if sheriff's equipment is not utilized. From a cost perspective, it would appear establishing a stand-alone dispatch center is not feasible at this time given the financial requirements of the proposal and the lack of available operating funds in the general fund.

### BACKGROUND

The City of Moreno Valley contracts for police and fire services with the County of Riverside. All police and fire support services are included in both the police and fire service contracts, including dispatch services. The City's fire services are provided by the California Division of Forestry, which contracts with Riverside County. The City Council has asked staff to review the feasibility and costs of implementing a city-operated dispatch center at the City's public safety building. A consultant study was planned to be performed, but the costs for doing so were determined to be too much for the levels of review required at this time. Alternatively, staff conducted a survey and comparative analysis of other dispatch centers. The City also has at its disposal two previous reports and an addendum report related to providing police dispatch services. The first report, from the Riverside County Sheriff's Department dated May 1999 includes an addendum report dated July 2000, and the second report by DMG Maximus

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was dated November 1999. This data, taken in whole, has provided adequate information about the probable range of costs that could be anticipated if a City operated dispatch center is established.

Dispatch or communication center functions include the following:

- Handling calls for service and information from the public, other agencies and patrol.
- Classifying, prioritizing, and assigning calls for service to patrol.
- Receiving, monitoring and transmitting radio messages.
- Data entry into the various law enforcement computer systems.
- Maintenance of audio logs of phone calls and radio communications.

## DISCUSSION

### **Riverside County Sheriff's Study**

The Riverside County Sheriff's Department provided a stand-alone dispatch services proposal to the City of Moreno Valley in May of 1999. The July 2000 addendum to this report only provided new estimates related to dispatch personnel costs. The figures have been updated to account for cost increases since 1999 and 2000, respectively.

Currently, the County charges the City approximately \$1,183,100 annually for its pro-rata share of dispatch center costs. According to this study, the costs of operating an in-house dispatch center would be an additional \$1,139,585 annually to the City (Table 1). In addition to these annual recurring costs would be a one-time start-up cost of \$386,201 (Table 3). The current cost estimates are:

**Table 1: County Sheriff's Proposal: Annual Operating Costs**

<b>Description</b>	<b>Estimated Costs</b>
Personnel Costs	\$1,848,584
Supplies/Services/Equipment Costs	\$474,101
<b>Subtotal of Cost:</b>	<b>\$2,322,684</b>
Less Dispatch Recovered through Contract Rate	\$1,183,099
<b>Estimated Net Increase in costs</b>	<b>\$1,139,585</b>

The addendum proposal by the County Sheriff's Department decreases personnel costs for a dispatch center by approximately \$100,000 or to \$1,749,700, as adjusted per inflation for three years or 9% (Table 2).

**Table 2: County Sheriff's Addendum Proposal: Annual Operating Costs**

<b>Description</b>	<b>Estimated Costs</b>
Personnel Costs	\$1,749,701
Supplies/Services/Equipment Costs (as listed in original report)	\$474,101
<b>Subtotal of Cost:</b>	<b>\$2,223,802</b>
Less Dispatch Recovered through Contract Rate (original report)	\$1,183,099
<b>Estimated Net Increase in costs</b>	<b>\$1,084,217</b>

Table 3: County Sheriff's Proposal: Initial Start-up Costs

Description	Estimated Costs
Equipment costs	\$210,783
Vesta System (911 costs)	\$175,418
<b>Total Estimated Start Up costs</b>	<b>\$386,201</b>

### DMG Maximus Study

The DMG Maximus study, *Analysis of the Operating and Start-up Costs for Establishing an In-House Police Department* was produced in November of 1999. This study is a summary review of public safety and dispatch service costs for providing in-house police services and is by no means an in-depth study. It provides basic service level data such as dispatch staffing requirements and it provides some basic formula assumptions derived from comparative analysis of California public safety agencies. The reported data and assumptions allows for the extrapolation of operating costs for an in-house dispatch center. The City of Moreno Valley's expected net increase in dispatch services according to the DMG Maximus study is \$584,162. See Tables 4 and 5 below.

Table 4: DMG Maximus Table for Personnel Cost

Position Title and Number of Employees	Base salary	(Base Salary) x (Number of Positions)	Overtime (5%)	Benefits and Payroll costs (50% Sworn and 42% Non-Sworn)	Total Personnel Cost
Lieutenant (.25)	\$66,348	\$16,587	\$0	\$8,294	\$27,866
Lead Dispatcher (3)	\$37,460	\$112,380	\$5,619	\$49,560	\$187,666
Dispatcher (18)	\$32,574	\$586,332	\$29,317	\$258,573	\$979,129
Comm. Supervisor (1)	\$51,365	\$51,365	\$0	\$21,573	\$81,691
Records Clerk (3)	\$25,198	\$75,594	\$3,780	\$33,337	\$126,236
Sub-totals	\$212,945	\$842,258	\$38,715.95	\$389,003	\$1,402,588
Add Personnel Costs @ 26%					\$364,673
<b>Total</b>	<b>\$212,945</b>	<b>\$842,258</b>	<b>\$38,715.95</b>	<b>\$389,003</b>	<b>\$1,767,261</b>

Table 5 provides a calculation for the estimated cost for the stand-alone dispatch center.

Table 5: DMG Maximus: Annual Operating Costs

Description	Costs (Inflation adjusted)
Personnel cost	\$1,402,588
Non-personnel cost	\$364,673
<b>Sub-total of Cost</b>	<b>\$1,767,261</b>
Less Current Dispatch Cost	1,183,099
<b>Estimated Net Increase in Costs</b>	<b>\$584,162</b>

## Study Comparisons

The 1999 Riverside County Sheriff's study estimated that the number of full-time equivalent (FTE) dispatchers needed to operate a stand alone dispatch center for the City of Moreno Valley would be 25, but the addendum study indicated only 21.5 (FTE) would be required. The Sheriff's study and its addendum also provide a list of four comparative dispatch agencies and their staffing levels. However, these agencies do not provide a good indicator for Moreno Valley's staffing needs. For example, the City of Ontario is reported to have a population of 150,000 and to have a staffing of 24 (FTE) dispatchers. The City of Santa Rosa's dispatch services include both police and fire. The City of Ontario serves both Police and Fire and four additional cities whose names and population are omitted here, and yet the recommended staffing of dispatchers is one less than the recommended staffing for the City Moreno Valley. In fact, they are not comparable because their service level is much greater than would be required for police dispatch services for Moreno Valley's population. The 1999 DMG-Maximus study estimated that the total number of (FTE) dispatchers for a City of Moreno Valley run stand alone dispatch center would be 18. There are several standard formulas for determining the number of staffing requirements based on the number of peak calls and total calls being received, but the County was unable to provide those numbers for calls originating from the City of Moreno Valley, but in the addendum report there were some estimated call numbers provided.

The reason that additional study was needed is because of the large difference in staff resources recommended by the two studies.

## Comparative Survey Analysis

To provide more information on the subject, staff examined other comparative cities within California with populations of 100,000 to 200,000 that provide police only dispatch services, to benchmark staffing levels and project costs. It appears from this review that the DMG Maximus study's costs and staffing are more realistic than the County's original report but that the County's addendum report narrowed this cost difference (See table 6). It should be cautioned, however, that the information obtained by staff may not be complete since it is often the case that all costs are not accounted for in cities' program budgets.

It should also be noted that dispatch centers' costs are affected by economies of scale that might skew the costs somewhat. Everything else being equal, per capita costs of large dispatch centers should be less than the per capita costs of smaller ones. For instance, they all must have certain technological capabilities and minimum staff levels regardless of call volumes.

Table 6: Survey of Cities with Dispatch Services

City/ Population	Call volume	Total Dispatch #Personnel	Annual \$Personnel	Annual \$Non- personnel	Total DPC Budget	Total PD Budget	DPC Cost Per Capita
Moreno Valley (DMG) 146,500	120,894 (total)	(.5 Lt) 1 Supr, 3 Lead dps, 3 clrks, 18 FT dps. (25.5)	\$1,402,588 <sup>1</sup>	\$364,673 <sup>1</sup>	\$1,767,261 <sup>1</sup>	\$19.1 Million	\$12.06
Moreno Valley (County) 146,500	120,894 (total)	4 Comm Spr., 2 Sr. Comm, 25 FT dps, 1 Office Asst, 1 Comm, .3 Comm Mgr. (33.3)	\$1,848,548 <sup>1</sup>	\$474,101 <sup>1</sup>	\$2,322,684 <sup>1</sup>	\$19.1 Million	\$15.85
Moreno Valley (County - Addendum)	108,521 (total) 37,998 (911) 70,523 (NEC)	2 Sprv, 2 Trainers, 20 FT dps, 3 PT dps.(25.5)	\$1,749,701	<sup>2</sup>	<sup>2</sup>	<sup>2</sup>	<sup>2</sup>
Pomona 154,700	188,535 (total) 70,000 (911)	1 mgr., 6 sprv., 3 sr., 18 FT dps, 5 dps PT (30.5)	\$1.2 million	\$600,000	\$1.8 million	<sup>2</sup>	\$11.64
City of Irvine 150,100	28,800 (911) 45,600 (CFS) 144,00 (NEC)	1 Sprv, 4 Lead dps, 11 FT dps, 7 PT dps (19.5)	\$1,362,383	\$171,077	\$1,533,460	\$30.4 Million	\$10.22
Fullerton 129,200	32,000 (911) 90,000 (CFS) 200,000 (Total)	1 mgr, 4 Lead dps, 10 FT dps. (15)	\$903,610	\$160,860	\$1,064,470	\$22.8 Million	\$8.24
San Bernardino 190,200	98,000 (CFS) 100,000 (911)	1 mgr., 5 sprv., 26 FT dps, 5 PT dps, 20 on call officers. (34.5)	\$1.5 million	<sup>2</sup>	<sup>2</sup>	\$41 Million	<sup>2</sup>
Garden Grove 169,200	345,922 (total) 104,487 (CFS)	1 mgr, 4 Sprv, 18 FT dps, 5 PT dps. (25.5)	\$1.2 million	\$394,764	1.6 million	<sup>2</sup>	\$9.46
Chula Vista 183,300	70,594 (CFS) 56,943 (911)	1Lt, 5 Lead dps, 15 dps II, 3 dps I (24)	\$1.3 million	\$450,000	\$1.75 Million	\$31.3 Million	\$9.55
Fontana 104,000	250,000 (Total calls est.) 78,270 (CFS)	1 sprv., 3 Lead dps, 15 dps (19)	\$1 million	\$156,000	\$1.15 Million	\$18.8 Million	\$11.06
Daly City 105,400	66,315 (Total Calls)	16 FT dps, 1 Lt (17)	\$969,587	\$321,727	\$1,291,314	\$15.2 Million	\$12.25
Pasadena 137,300	<sup>2</sup>	1 Mgr., 4 Sprv., 19 FT dps (24)	\$1,846,794	\$590,540	\$2,437,334	\$37.2 Million	\$17.75
Median/ Average (w/o M.V.)	N/A	24 ( FTE) Dispatch Staff 23.2 (FTE) Dispatch Staff	\$1,200,000 \$1,253,597	\$358,246 \$355,621	\$1,566,730 \$1,578,322	\$30.9 \$28.1	\$10.64 \$11.27

<sup>1</sup>Adjusted for inflation for 4 years (12%). <sup>2</sup>Information not available.

Table 7, shows a comparison of the findings from the various reports in staffing levels, per capita costs for dispatch services, and the likely net cost results for the City of Moreno Valley.

**Table 7: Comparative Analysis Table**

Source	Dispatch staffing levels	Per Capita Cost for Providing Dispatch Services	Net Increase in Operating Costs
Riverside County Sheriff's Department	33.3	\$15.85	\$1,139,585
Riverside Addendum	25.5	\$15.17 <sup>1</sup>	\$1,084,217 <sup>1</sup>
DMG Maximus Study	25.5	\$12.06	\$584,162
Comparative City Survey (Average)	23.2	\$11.27	\$467,956

<sup>1</sup>Projection made from original operational costs provided in the County Sheriff's May 1999 report.

### **Combined Police/Fire Dispatch Centers**

About 20% of communication centers nationwide are shared facilities. Of the 44 cities in the State of California with populations ranging from approximately 100,000 to 200,000, eleven or 25% of them contain shared fire and police dispatch centers. In the Inland Empire, the cities of Ontario, Corona, and Riverside all provide shared dispatch services. The City of Ontario provides police and fire dispatch services for four cities, the City of Corona provides fire dispatch services for the City of Norco, and the City of Riverside provides both police and fire dispatch services.

There are a number of ways to approach having a combined police and fire dispatch center. Some questions that need to be answered include:

- Should the police and fire dispatchers be housed together?
- Should the police and fire dispatchers work separately or be cross-trained?
- Should the police and fire dispatchers be administered independently or be administered by either the police or fire department?

Some of the benefits of having a combined police and fire dispatch center may include all of the following:

- It is more cost effective to house both dispatch centers together because the City has to pay for infrastructure for only one communication center.
- There is a faster response time because no calls need to be transferred. This is especially true if police and fire dispatchers are cross-trained.
- Pay and benefits stay the same for cross-trained personnel.
- Dispatchers can vary workload and a variety of duties within their workday.
- Both police and fire response get additional information that would otherwise be provided for only the fire or for the police.
- The Fire Department would benefit from police grant monies providing basic infrastructure for dispatch centers such as CAD/RMS/AVL/Mapping allowing Fire to put up only a small amount of dollars to reap a large amount of service.

Some of the added costs for housing fire and police dispatch centers together could include:

- More upfront training time and costs for new dispatchers.
- According to all four combined dispatch centers surveyed, there have been issues regarding police and fire departments vying for control of dispatch activities.

The contrast in duties between police and fire dispatching services include legal, liability, and procedural issues that can be difficult to understand for the other department.

The median and average personnel costs within a combined police and fire dispatch center are significantly greater than for police-only dispatch centers. Since the City of Moreno Valley contracts with the County for fire services, dispatch services are included within the contract. The Fire Chief's estimate of \$37,000 for annual dispatch costs to the City is so small that there would be a significant cost disadvantage for the City of Moreno Valley to combine police and fire since more costs would need to be added than would be recovered through a cost reduction in the contract rate. Furthermore, the County Fire Department does not support the separation of fire and dispatch services, which could prove to be problematic for the City in taking over those services.

### **ALTERNATIVES**

1. Maintain current contract for Dispatch Services with Riverside County Sheriff's Department.
2. Direct staff to secure consultant to provide feasibility study on an in-house dispatch center.

### **FISCAL IMPACT**

Alternative 1, would have no financial impact.

Alternative 2, would cost approximately \$75,000.

### **CONCLUSION**

This study was directed at a establishing the fiscal feasibility of establishing an in-house dispatch center in the Public Safety facility. Based upon all of the information obtained by staff – the County, DMG-Maximus and staff survey -- it would probably cost \$500,000 or more annually to provide in-house dispatch service for police dispatch. Start-up costs might be in the \$350,000-\$400,000 range. If Council wants to pursue this further, a detailed dispatch study should be performed.

**NOTIFICATION**

Publication of the agenda.

**ATTACHMENTS/EXHIBITS**

Riverside County Sheriff's Proposal on Dispatch Services  
 Riverside County Sheriff's Proposal Addendum  
 DMG Maximus Analysis for Establishing an In-House Police Department

  
 Prepared by Ronald E. Merckling

  
 Department Head Approval by Barry McClellan

Council Action	
Approved as requested:	Referred to:
Approved as amended:	For:
Denied:	Continued until:
Other:	Hearing set for:

## A MESSAGE FROM THE SHERIFF

Ladies and Gentlemen:

The Riverside County Sheriff's Department is pleased to present this proposal for dispatch services to the City of Moreno Valley. We have a proud tradition of contract service in Riverside County, and we believe that our dispatch services are second to none.

We would be pleased to respond to any questions you may have about this proposal. We look forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to read "Larry D. Smith". The signature is written in a cursive style with a large initial "L".

LARRY D. SMITH, SHERIFF

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**RIVERSIDE COUNTY SHERIFF'S DEPARTMENT  
MORENO VALLEY STAND-ALONE DISPATCH PROPOSAL**

**MAY 1999**

**Contract Term:** Minimum three-year commitment

**Coverage:** 24 hours per day

**Services:** Police dispatching  
 9-1-1 (emergency) telephone answering  
 Calls for police service (non-emergency)  
 Response to police officer-initiated California Law Enforcement  
 Telecommunications System (CLETS) and warrant inquiries  
**Services would not include:** Records filing  
 Non-field CLETS inquiries  
 Routine business telephone call answering

**Costs:** Billings would include costs for personnel (including overtime, shift differential and training costs) and equipment, which would be updated each fiscal year to reflect actual costs to the Sheriff's Department for providing this service.

<u>Annual Recurring Costs</u>	
Personnel Costs (0.3 Sheriff's Communication Manager, 4 Communication Supervisors, 2 Senior Public Safety Communication Officers, 25 Public Safety Communication Officer II's, 1 Office Assistant II, 0.5 Communications Technician II and 0.5 LAN Administrator III)- (See page 3 for itemization of costs)	\$1,650,521
Supplies/Services/Equipment Costs-(See pages 5-6 for itemization of costs)	<u>\$423,304</u>
<b>Subtotal:</b>	<b>\$2,073,825</b>
Less Dispatch Costs Recovered Through the FY 1998/99 Rate (@ 84 patrol deputies)	<sup>12,924</sup> <sub>1,183,051</sub> <u>\$1,056,338</u>
<b>Estimated Net Increase in Cost:</b>	<sup>1,137,588</sup> <b>\$1,017,487</b>

**Initial Start-Up Costs**

Equipment Costs	\$188,199
Vesta System (State approved 9-1-1 equipment)- (See pages 7-8 for itemization of costs provided by GTE)	<u>\$156,623</u>
<b>Total Estimated Start Up Costs:</b>	<b>\$344,822</b>

The City may seek reimbursement through the State of California for costs associated with the Vesta System.

The above costs are estimates only and subject to change based on fluctuations to actual costs. The equipment costs reflects the Department's recommendation to lease two (2) 800 MHZ handie talkie radios, a 32 channel dictaphone, telephone equipment, computer equipment, computer supplies, seven (7) radio/PSAP consoles, office equipment, and office supplies.

**Assignments:**

The Department recommends the following Moreno Valley Dispatch assignments:

Always:

- 2 Primary radios
- 1 Back-up radio
- 2 PSAP
- 1 Supervisor radio/console

During Peak Hours a Minimum of:

- 2 Primary radios
- 1 Back-up radio
- 3 PSAP
- 1 Supervisor radio/console

With cover shifts PSAP positions are increased.

For your convenience a sample schedule of proposed staff is attached as page 9. See page 4 for a comparison of proposed staffing level with that of other agencies.

It is estimated that an average of 120 hours of overtime per pay period would be required to adequately and effectively operate a stand-alone dispatch operation in Moreno Valley.

Due to the recruitment and hiring process, a time period of three to five years is anticipated in order to reach full staffing levels.

**MORENO VALLEY POLICE DEPARTMENT STAND-ALONE DISPATCH CENTER  
ESTIMATED PERSONNEL COSTS FY 1998-99 (Full Year Costs)**

Cost Component	Average Salary <sup>1</sup>	Average Benefits <sup>1</sup>	Average Salary and Benefits <sup>1</sup>	Number of Positions	Total Salary and Benefit Costs	Training Costs (FTO) <sup>2</sup>	Bilingual Pay <sup>3</sup>	Overtime-Holiday <sup>4</sup>	Overtime-Regular <sup>5</sup>	Pay Differential <sup>6</sup>	Total Cost
Sheriff's Communication Manager	\$58,362	\$16,711	\$75,072	0.3	\$22,522	\$0	\$0	\$469	\$0	\$0	\$22,991
Sheriff's Communication Supervisor	\$44,145	\$12,337	\$56,482	4	\$225,929	\$0	\$191	\$6,255	\$17,704	\$4,196	\$254,275
Senior Public Safety Communication Officer	\$37,421	\$10,221	\$47,643	2	\$95,285	\$0	\$96	\$3,128	\$8,852	\$2,098	\$109,458
Public Safety Communication Officer II	\$32,423	\$9,077	\$41,500	25	\$989,102	\$4,320	\$1,248	\$39,095	\$115,519	\$27,379	\$1,178,662
Office Assistant II	\$20,104	\$6,770	\$26,874	1	\$26,874	\$0	\$48	\$1,564	\$0	\$0	\$28,486
Communications Technician II	\$39,756	\$13,517	\$53,273	0.5	\$26,637	\$0	\$0	\$782	\$2,213	\$525	\$30,156
LAN Administrator III	\$40,895	\$9,053	\$49,948	0.5	\$24,974	\$0	\$0	\$782	\$2,213	\$525	\$28,494
<b>Total Annual Estimated Costs:</b>	<b>\$273,107</b>	<b>\$77,686</b>	<b>\$350,793</b>	<b>33.3</b>	<b>\$1,411,322</b>	<b>\$4,320</b>	<b>\$1,582</b>	<b>\$52,074</b>	<b>\$146,501</b>	<b>\$34,722</b>	<b>\$1,650,621</b>

**Footnotes:**

- <sup>1</sup> Average costs are used for all positions except for 12 Public Safety Communication Officer II (PSCO II) positions, which are based at \$14.11 per hour (step one) and budgeted benefits of 27.66%. Costs for the remaining 13 PCSO II positions assume average salary and budgeted benefits at \$41,500.
  - <sup>2</sup> Reimbursement for trainer's additional salary is based on \$0.50 per hour for 720 hours of comprehensive training for 12 PSCO II positions.
  - <sup>3</sup> Estimated costs for bilingual pay is based on a per position cost allocated through the proposed fully supported patrol deputy rate for FY 1998/99.
  - <sup>4</sup> Estimated costs for overtime-holiday is based on a per position cost allocated through the proposed fully supported patrol deputy rate for FY 1998/99.
  - <sup>5</sup> Estimated costs for overtime-regular is based on a per position cost allocated through the proposed fully supported patrol deputy rate for FY 1998/99.
  - <sup>6</sup> Estimated costs for pay (shift) differential is based on a per position cost allocated through the proposed fully supported patrol deputy rate for FY 1998/99.
- These costs are attributable to a shift that falls between 3:00 PM and 7:00 AM.

## Dispatch Center Comparisons (Support Staff not Included)

FUNDED FOR	Pomona PD	Santa Rosa	Ontario PD	EAST COUNTY DISPATCH	Proposed*** Moreno Valley
Number of Dispatchers	18.0	22.0	24.0	21.0	25.0
Number of Part Time Dispatchers	(9 @ 0.5) 4.5	0.0	(8 @ 0.5) 4.0	(1 @ 0.5) 0.5	0.0
Team Leaders/Trainers	3.0	4.0	4.0	1.0	2.0
Number of Supervisors	6.0	1.0	4.0	1.0	4.0
<b>Total Distpatch Staff</b>	<b>31.5</b>	<b>27.0</b>	<b>36.0</b>	<b>23.5</b>	<b>31.0</b>
Sworn Officers	174	165	200	209	149*
911 calls per year	50,000	23,526	77,549	46,383	70,431
Non Emergency Calls per year	200,000	93,506	93,734	43,803	70,523
Calls for Services**	250,000	117,032	171,283	90,186	93,000
POPULATION	140,000	135,000	150,000	119,732	140,000

\* Includes all funded sworn at MVPD.

\*\* Estimate only; actual data not available due to differences in statistical tracking systems between agencies.

\*\*\* Current rate-supported staff level not comparable to above scenarios because of economy of scale realized through pooling staff resources at Central Dispatch. Currently, MVPD contract accounts for 29% of Central Dispatch's work load, which in staffing equates to 24.1 dispatchers, 1.7 team leaders, and 3.5 supervisors for a total of 29.3 staff.

**SUPPLIES/SERVICES/EQUIPMENT COST PROJECTION  
MORENO VALLEY STAND-ALONE  
DISPATCH CENTER**

SUPPLIES/SERVICES/EQUIPMENT COST SUMMARY	INITIAL COST	RECURRING COSTS
UNIFORMS/REPLACEMENT CLOTHING	7,377	2,458
800 MHz RADIO/SYSTEM		
Backbone Costs for Additional Equipment	N/A	15,300
Radio (4)/PSAP (3) Consoles	61,600	N/A
Two (2) HT's Radio Lease Cost	N/A	6,096
Orion Desktop Radio (4)	N/A	10,296
Maint Cost Consoles	N/A	25,005
Installation Cost for Consoles and backup radios	14,000	N/A
<b>SUB TOTAL</b>	<b>75,600</b>	<b>56,697</b>
Telephone Serv- Cellular	N/A	254
COMMUNICATIONS EQUIPMENT/INSTALLATION		
32 Channel Dictaphone	43,781	N/A
32 Channel Dictaphone (maintenance)	N/A	13,532
<b>SUB TOTAL</b>	<b>43,781</b>	<b>13,532</b>
Computer Data lines	N/A	3,785
Mail Delivery Service	N/A	377
Pagers	N/A	72
TELEPHONE SERVICE	N/A	56,262
interagency (2)	200	N/A
Individual Console (7)	700	N/A
Deputy Lines (3)	300	N/A
NonEmergency (4)	400	N/A
T-1 to Alessandro (1)	4,000	N/A
Ringdown (1)	611	N/A
Estimated Long Distance billing	N/A	N/A
<b>SUB TOTAL</b>	<b>\$6,211</b>	<b>\$56,262</b>
** Note: No Automated Attendant or Automatic Call Distributor Systems are priced in this budgetary estimate of object 2081		
Insurance - Liability	N/A	12,341.82
Insurance - Property	N/A	3,281.93
Maintenance - Computer	N/A	36,595.99
Maintenance - Copier	N/A	751.10
Maintenance - Vehicle	N/A	1,529.58
Maintenance - Office Equip.	N/A	103.72
Maintenance - Equipment	N/A	4,688.04
Maintenance - Buildings	N/A	824.23
Memberships	N/A	87.87
Other Agency Expense	N/A	6,894.90

SUPPLIES/SERVICES/EQUIPMENT COST SUMMARY	INITIAL COST	RECURRING COSTS
<b>COMPUTER EQUIPMENT (NON FIXED ASSET)</b>		
NT server including CD Tower (1)	6,500.00	N/A
OV6.0 Licenses (7)	2,100.00	N/A
Tiburon RMS Licenses (7)	2,030.00	N/A
Single monitor CAD HP PC NT (5)	15,000.00	N/A
Dual monitor CAD HP PC NT (5)	17,500.00	N/A
Laser printers (2)	700.00	N/A
Data networks and associated equipment	3,500.00	N/A
Law enforcement research software	700.00	N/A
Annual upgrades	N/A	17,000.00
<b>SUB TOTAL</b>	<b>\$48,030</b>	<b>\$17,000</b>
W/P Computer Supplies	N/A	6,553
<b>OFFICE EQUIPMENT (NON FIXED ASSET)</b>		
Chairs (7)	5,600	N/A
Printer Storage Cabinets (2)	1,600	N/A
<b>SUB TOTAL</b>	<b>7,200</b>	<b>3,825</b>
<b>OFFICE SUPPLIES</b>		
Photocopying/Duplicating	N/A	430
Postage/Mailing	N/A	881
Printing / Binding	N/A	1,083
Subscriptions	N/A	419
COWCAP	N/A	18,192
Data Processing	N/A	36,392
Personnel Services	N/A	9,094
Personnel Physicals	N/A	17
Professional Services	N/A	81,194
Accounting Services	N/A	6,992
Codes/Legal Publications	N/A	77
Flashlight/Battery/Bulbs	N/A	12
Locks/Keys	N/A	169
Small Tools/Instruments	N/A	3
Miscellaneous Dept./Agency Exp	N/A	26,361
Electronic/Radio Supplies	N/A	490
Firearm Equipment/Supplies	N/A	46
Course Training Materials	N/A	22
Air Transportation	N/A	282
Car Pool Mileage	N/A	10,223
Conferences, Regist. & Tuition Fees (Training)	N/A	1,087
Lodging	N/A	422
Meals	N/A	65
Public Service Transportation	N/A	2
Rental Automobiles	N/A	112
<b>TOTAL</b>	<b>\$188,199</b>	<b>\$423,304</b>

## ESTIMATED VESTA SYSTEM COSTS

Vesta System Components for; MORENO VALLEY-RIVERSIDE		GTE Mat. Code	Qty	Unit Monthly	Total Monthly	Unit NRC	Total NRC
<b>MAARS SYSTEM</b>							
1	TRUNK INTFC UNIT (TIU)	359105	9	\$58.22	\$523.98	\$0.00	\$0.00
2	REMOTE MAINT UNIT (RMU)	349305	1	\$79.84	\$79.84	\$0.00	\$0.00
3	DATABASE UNIT (DBU)	478925	1	\$86.46	\$86.46	\$0.00	\$0.00
4	CAD INTFC UNIT (CIU)	349295	1	\$72.77	\$72.77	\$0.00	\$0.00
5	CALL RECORD UNIT (CRU)	349294	1	\$70.67	\$70.67	\$0.00	\$0.00
6	ALARM RPRTING UNIT (ARU)	349291	1	\$9.78	\$9.78	\$0.00	\$0.00
7	PWR SPLY UNIT (PSU)	349302	2	\$29.09	\$58.18	\$0.00	\$0.00
8	PROG STRGE CART - 14	513906	1	\$57.06	\$57.06	\$0.00	\$0.00
9	CBL ELAN 3PRX24	349338	400	\$0.04	\$16.00	\$0.00	\$0.00
10	CALL RCD PRNTR SERIAL	359928	1	\$22.22	\$22.22	\$0.00	\$0.00
<b>COMCENTREX SYSTEM</b>							
11	PCB ASSY CONT 90L	393889	7	\$77.01	\$539.07	\$0.00	\$0.00
12	CONTROL SHELF 90 L	393890	7	\$43.60	\$305.20	\$0.00	\$0.00
13	SHELF CARD	393891	3	\$40.32	\$120.96	\$0.00	\$0.00
14	PCB ASSY, KTUDUAL EK/1A2	393894	25	\$5.86	\$146.50	\$0.00	\$0.00
15	RING DOWN CCT.	540783	20	\$7.98	\$159.60	\$0.00	\$0.00
16	PWR SPLY 4X12V	402452	1	\$93.33	\$93.33	\$0.00	\$0.00
17	PWR SPLY 2X12V/A2	393896	1	\$65.33	\$65.33	\$0.00	\$0.00
18	CBL 25 P FEM CONN E/E 50'	393899	51	\$2.51	\$128.01	\$0.00	\$0.00
19	CBL 12.5 PER PLENUM 100'	393901	7	\$6.95	\$48.65	\$0.00	\$0.00
20	ADPTR INTERCON 90L	478927	48	\$1.54	\$73.92	\$0.00	\$0.00
21	CONN BLOCK ASSY	393902	7	\$14.46	\$101.22	\$0.00	\$0.00
22	RADIO INTERFACE JACKBOX	466059	7	\$18.00	\$126.00	\$0.00	\$0.00
23	PCB ASSY CCX EMULATION	478922	7	\$38.38	\$268.66	\$0.00	\$0.00
24	ENHANCED HERBIE W/TDD	551967	7	\$24.24	\$169.68	\$0.00	\$0.00
25	PCB ASSY ELAN	478921	7	\$18.18	\$127.26	\$0.00	\$0.00
<b>VESTA SOFTWARE</b>							
26	VESTA Software 1.2	545148	7	\$360.00	\$2,520.00	\$0.00	\$0.00
27	VESTA SFTWR SUPP. 5 Years	478914	7	\$307.00	\$2,149.00	\$0.00	\$0.00

(BUDGETARY ONLY)

Vesta System Components for; MORENO VALLEY-RIVERSIDE	GTE Mat. Code	Qty	Unit Monthly	Total Monthly	Unit NRC	Total NRC
<b>VESTA HARDWARE</b>						
28 COMPUTER WRKSTN BASIC HP	478912	7	\$133.34	\$933.38	\$0.00	\$0.00
29 ENHANCED SERVER, HP	478913	1	\$501.91	\$501.91	\$0.00	\$0.00
30 WRKSTN CONFIG	493369	7	\$0.00	\$0.00	\$0.00	\$0.00
31 SERVER CONFIG VESTA	493370	1	\$0.00	\$0.00	\$0.00	\$0.00
32 SOUND CARD	478917	7	\$16.16	\$113.12	\$0.00	\$0.00
33 KEYBRD ARBITRATOR - 4 PORT	501255	7	\$24.06	\$168.42	\$0.00	\$0.00
34 CBL ARBIT MKM/CPU ADAPT 10'	492018	14	\$4.85	\$67.90	\$0.00	\$0.00
35 KEYPAD ADJUNCT	523513	7	\$2.20	\$15.40	\$0.00	\$0.00
36 HUB 12 PORT	492016	1	\$26.02	\$26.02	\$0.00	\$0.00
37 12 PORT PATCH PANEL	492013	1	\$5.58	\$5.58	\$0.00	\$0.00
38 EQ RACK 84"	363534	2	15.03	\$30.06	\$0.00	\$0.00
<b>MISCELLANEOUS</b>						
39 Bracket Wall Mtg Earthquake	513546	3	\$0.00	\$0.00	\$0.00	\$0.00
40 12" X 10' Ladder Rack	705650	2	\$2.70	\$5.40	\$0.00	\$0.00
41 SET-SOLID HALF SHELVES	513547	3	\$2.99	\$8.97	\$0.00	\$0.00
42 POWER STRIP 19"	513549	4	\$0.00	\$0.00	\$0.00	\$0.00
43 CHATSWORTH Relay Rack	517578	1	\$2.10	\$2.10	\$0.00	\$0.00
44 UPS Fortress 750 VA 5 min.	553726	7	\$10.52	\$73.64	\$0.00	\$0.00
45 UPS FE2.1KVA 66MIN CONF BSE	499461	1	\$89.67	\$89.67	\$0.00	\$0.00
46 HARDWARE MOD F/FE50VA-31KVA	326466	1	\$1.00	\$1.00	\$0.00	\$0.00
47 BYPASS EXIT 120VMBB	493703	1	\$10.00	\$10.00	\$0.00	\$0.00
48 CAT 5 Housing Single Geng.	513552	7	\$0.00	\$0.00	\$0.00	\$0.00
49 CAT 5 Cable (Ivory) Patch Cord	513554	7	\$0.00	\$0.00	\$0.00	\$0.00
50 CAT 5 IMS/Tip (blue)	513551	7	\$0.00	\$0.00	\$0.00	\$0.00
51 10' CAT 5 (Red) Patch Cord	513555	1	\$0.00	\$0.00	\$0.00	\$0.00
52 CAT 5 Patch Cord 3' Blue	513553	8	\$0.00	\$0.00	\$0.00	\$0.00
53 MINOR MATERIALS	TBD	1	\$30.77	\$30.77	\$0.00	\$0.00
<b>TOTAL SYSTEM W/O FINANCE CHARGE</b>				<b>\$10,203.18</b>		
<b>FINANCE CHARGE</b>				<b>\$2,848.73</b>	<b>\$0.00</b>	<b>\$0.00</b>

Total System Cost Per Month Based on (7) Work Stations

\$13,051.91

Annual Contract Cost

\$156,622.92

Cost per Work Station

\$1,864.56

Total System Cost for (7) Work Stations @ \$1,864.56 each.

\$13,051.91

Months (Of Contract)

60

Total Contract Cost (5yrs)

\$783,114.60

SHIFT SCHEDULE

SHIFT Admin

PAY PERIOD \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_

A SHIFT	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED
0700-1930 DAY SHIFT									\$\$					PR
SUPERVISOR				X	X	X					X	X	X	X
Radio - Primary				X	X	X					X	X	X	X
Radio - Back up				X	X	X					X	X	X	X
Radio - Relief				X	X	X					X	X	X	X
PSAP				X	X	X					X	X	X	X
PSAP				X	X	X					X	X	X	X
PSAP				X	X	X					X	X	X	X
PSCO'S ON DUTY	6	6	6				6	6	6	6				
B SHIFT														
0700-1930 DAY SHIFT														
SUPERVISOR	X	X	X					X	X	X	X			
Radio - Primary	X	X	X					X	X	X	X			
Radio - Back up	X	X	X					X	X	X	X			
Radio - Relief	X	X	X					X	X	X	X			
PSAP	X	X	X					X	X	X	X			
PSAP	X	X	X					X	X	X	X			
PSAP	X	X	X					X	X	X	X			
PSCO'S ON DUTY				6	6	6	6					6	6	6
1500-0330 SR. PSCO/CTO	X	X	X					X	X	X	X			

SHIFT Admin

PAY PERIOD \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_

C SHIFT	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED
1900-0730 NIGHT SHIFT									\$\$					PR
SUPERVISOR				X	X	X					X	X	X	X
Radio - Primary				X	X	X					X	X	X	X
Radio - Back up				X	X	X					X	X	X	X
Radio - Relief				X	X	X					X	X	X	X
PSAP				X	X	X					X	X	X	X
PSAP				X	X	X					X	X	X	X
PSAP				X	X	X					X	X	X	X
PSCO'S ON DUTY	6	6	6				6	6	6	6				
COVER														
1600-0430	X				X	X	X	X					X	X
PSCO ON DUTY TIL 0430		7	7	1					7	7	1	1		
D SHIFT														
1900-0730 NIGHT SHIFT														
SUPERVISOR	X	X	X					X	X	X	X			
Radio - Primary	X	X	X					X	X	X	X			
Radio - Back up	X	X	X					X	X	X	X			
Radio - Relief	X	X	X					X	X	X	X			
PSAP	X	X	X					X	X	X	X			
PSAP	X	X	X					X	X	X	X			
PSAP	X	X	X					X	X	X	X			
PSCO ON DUTY				7	6	6						7	7	6
1500-0330 SR. PSCO/CTO				X	X	X						X	X	X

LEGAND (KEY)

X = REG DAY OFF, V = VACATION, H = HOLIDAY, HU = HOLIDAY USED, S = SICK LEAVE, ML = MILITARY LEAVE, CTU = COMP TIME USED, PR = PAYROLL CTO = COMMUNICATION TRAINING OFF

MV00231841

**ESTIMATED PERSONNEL COSTS FY 1999-2000 (Full Year Costs)  
PROPOSED MORENO VALLEY DISPATCH CENTER**

Cost Component	Average Salary <sup>1</sup>	Average Benefits <sup>1</sup>	Average Salary and Benefits <sup>1</sup>	Number of Positions	Total Salary and Benefit Costs	Training Costs (FTO) <sup>2</sup>	Bilingual Pay <sup>3</sup>	Overtime-Holiday <sup>4</sup>	Overtime-Regular <sup>5</sup>	Pay Differential <sup>6</sup>	Total Cost
Sheriff's Communication Manager	\$ 60,278	\$ 14,969	\$ 75,247	0.3	\$ 22,574	\$ -	\$ -	\$ 504	\$ -	\$ -	\$ 23,078
Sheriff's Communication Supervisor	\$ 47,390	\$ 11,460	\$ 58,850	2	\$ 117,701	\$ -	\$ 79	\$ 3,360	\$ 13,679	\$ 2,397	\$ 137,216
Senior Public Safety Communication Officer	\$ 40,545	\$ 9,520	\$ 50,065	2	\$ 100,130	\$ -	\$ 79	\$ 3,360	\$ 13,679	\$ 2,397	\$ 119,645
Public Safety Communication Officer II	\$ 35,549	\$ 8,403	\$ 43,952	20	\$ 981,359	\$ 4,320	\$ 794	\$ 33,596	\$ 136,789	\$ 23,969	\$ 1,180,827
Public Safety Communication Officer II Part Time	\$ 35,549	\$ 8,403	\$ 43,952	1.5	\$ 65,928	\$ 360	\$ 60	\$ 2,520	\$ 10,259	\$ 1,798	\$ 80,924
Communications Technician II	\$ 42,225	\$ 14,357	\$ 56,582	0.5	\$ 28,291	\$ -	\$ -	\$ 840	\$ 3,420	\$ 599	\$ 33,150
LAN Administrator III	\$ 43,273	\$ 7,792	\$ 51,065	0.5	\$ 25,533	\$ -	\$ -	\$ 840	\$ 3,420	\$ 599	\$ 30,391
<b>Total Annual Estimated Costs:</b>	<b>\$ 304,809</b>	<b>\$ 74,903</b>	<b>\$ 379,713</b>	<b>26.8</b>	<b>\$ 1,341,515</b>	<b>\$ 4,680</b>	<b>\$ 1,012</b>	<b>\$ 45,019</b>	<b>\$ 181,246</b>	<b>\$ 31,759</b>	<b>\$ 1,605,230</b>

**Footnotes:**

- <sup>1</sup> Average costs are used for all positions except for 12 Public Safety Communication Officer II (PCSO II) positions, which are based at \$13.09 per hour (step one) and budgeted benefits of 23.64%. Costs for the remaining 13 PCSO II positions assume average salary and budgeted benefits at \$43,952.
- <sup>2</sup> Reimbursement for trainer's additional salary is based on \$0.50 per hour for 720 hours of comprehensive training for 12 PCSO II positions.
- <sup>3</sup> Estimated costs for bilingual pay is based on a per position cost allocated through the proposed fully supported patrol deputy rate for FY 1999/00.
- <sup>4</sup> Estimated costs for overtime-holiday is based on a per position cost allocated through the proposed fully supported patrol deputy rate for FY 1999/00.
- <sup>5</sup> Estimated costs for overtime-regular is based on a per position cost allocated through the proposed fully supported patrol deputy rate for FY 1999/00.
- <sup>6</sup> Estimated costs for pay (shift) differential is based on a per position cost allocated through the proposed fully supported patrol deputy rate for FY 1999/00. These costs are attributable to a shift that falls between 3:00 PM and 7:00 AM.

**SHERIFFS DISPATCH DESERT  
ESTIMATED PERSONNEL COSTS FY 1999-2000 (Full Year Costs)**

Cost component	Average Salary <sup>1</sup>	Average Benefits <sup>1</sup>	Average Salary and Benefits <sup>1</sup>	Number of positions	Total Salary and Benefit Costs	Training Costs (FTO) <sup>2</sup>	Bilingual Pay <sup>3</sup>	Overtime Holiday <sup>4</sup>	Overtime Regular <sup>5</sup>	Pay Differential <sup>6</sup>	Total Cost
Sheriff's Communication Manager	\$ 60,278	\$ 14,969	\$ 75,247	0.3	\$ 22,574	\$ -	\$ -	\$ 504	\$ -	\$ -	\$ 23,078
Sheriff's Communication Supervisor	\$ 47,390	\$ 11,460	\$ 58,850	2	\$ 117,701	\$ -	\$ 79	\$ 3,360	\$ 13,679	\$ 2,397	\$ 137,216
Senior Public Safety Communication Officer	\$ 40,545	\$ 9,520	\$ 50,065	1	\$ 50,065	\$ -	\$ 40	\$ 1,680	\$ 6,839	\$ 1,198	\$ 59,822
Public Safety Communication Officer II	\$ 35,549	\$ 8,403	\$ 43,952	20	\$ 981,359	\$ 4,320	\$ 794	\$ 33,596	\$ 136,789	\$ 23,969	\$ 1,180,827
Public Safety Communication Officer II Part Time	\$ 35,549	\$ 8,403	\$ 43,952	0.5	\$ 21,976	\$ 360	\$ 20	\$ 840	\$ 3,420	\$ 599	\$ 27,215
Communications Technician II	\$ 42,225	\$ 14,357	\$ 56,582	0.5	\$ 28,291	\$ -	\$ -	\$ 840	\$ 3,420	\$ 599	\$ 33,150
LAN Administration III	\$ 43,273	\$ 7,792	\$ 51,065	0.5	\$ 25,533	\$ -	\$ -	\$ 840	\$ 3,420	\$ 599	\$ 30,391
<b>Total Annual Estimated Costs:</b>	<b>\$ 304,809</b>	<b>\$ 74,903</b>	<b>\$ 379,713</b>	<b>24.8</b>	<b>\$ 1,247,498</b>	<b>\$ 4,680</b>	<b>\$ 933</b>	<b>\$ 41,659</b>	<b>\$ 167,567</b>	<b>\$ 29,362</b>	<b>\$ 1,491,698</b>

**APPROVED 1999-00 BUDGET FOR DESERT DISPATCH**

Class One	\$ 1,491,698
Class Two	\$ 109,363
<b>TOTAL Class One &amp; Two</b>	<b>\$ 1,601,061</b>

**ESTIMATED EXPENSES FOR MORENO VALLEY DISPATCH**

Class One	\$ 1,605,230
Class Two	\$ 109,363
<b>TOTAL Class One &amp; Two</b>	<b>\$ 1,714,593</b>

**NOTE: All information on this Report DOES NOT INCLUDE START UP COST.**

## Dispatch Center Comparisons (Support Staff not Included)

FUNDED FOR	Pomona PD	Ontario PD	San Bernardino	Costa Mesa	Desert	Current Moreno Valley	Proposed *** Moreno Valley
Number of Dispatchers (Actual # of personnel @ 0.5)	20.0 (9 @ 0.5)	34.0 (6 @ 0.5)	23.0 (20 @ 0.5)	21.0 (3 @ 0.5)	20.0 (1 @ 0.5)	13.5	20.0 (3 @ 0.5)
Number of Part Time Dispatchers	4.5	3.0	10.0	1.5	0.5	0.0	1.5
Number of Supervisors	6.0	8.0	5.0	4.0	2.0	1.8	2.0
Team Leaders/Trainers	3.0	8.0	0.0	3.0	1.0	0.8	2.0
Number given as total staff	(38)	(40)	(30)	(31)			
<b>Total Dispatch Staff</b>	<b>33.5</b>	<b>53.0</b>	<b>38.0</b>	<b>29.5</b>	<b>23.5</b>	<b>16.1</b>	<b>25.5</b>
<b>Sworn Officers</b>	<b>180</b>	<b>221</b>	<b>307</b>	<b>148</b>	<b>209</b>	<b>149</b>	<b>149</b>
911 calls per year	70,000	42,000	480,000	40,448	46,383	37,998	37,998
Non Emergency Calls per year	200,000	94,000	no data	96,852	43,803	70,523	70,523
<b>TOTAL CALLS</b>	<b>220,000</b>	<b>114,375</b>	<b>104,000</b>	<b>201,984</b>	<b>90,186</b>	<b>108,521</b>	<b>108,521</b>
POPULATION	140,000	146,000	185,000	120,000	119,732	140,000	140,000
NUMBER OF CONSOLES	8	9	11	8			7

\* Includes all funded sworn at MVPD

\*\* Estimate only: actual data not available due to differences in statistical tracking systems between agencies

\*\*\* Current rate-supported staff level not comparable to above scenarios because of economy of scale realized through pooling staff resources at Central Dispatch. Currently, MVPD contract accounts for 29% of Central Dispatch's work load, which in staffing equates to 24.1 dispatchers, 1.7 team leaders, and 3.5 supervisors for a total of 29.3 staff.

## PSAP - Call Processing Formula

CPH = Calls Per Hour equals (20) or 1 call for every three minutes is processed by each (PSAP) Dispatcher. Dispatcher works an average of 240 days annually. \*

$1 \times 3 \times 1.7 = 5.1$  people needed to staff one PSAP position 24/7

Two PSAP positions required for Moreno Valley Dispatch = 10.2 people  
(relief position would be shared with radio)

\* Taken from NENA News, December, 1999. Author is Bill Weaver 9-1-1 Product Manager for Nortel Networks. He has more than 25 years of law enforcement experience, with more than 16 years in operations and management in public safety communication centers.

## RADIO - Position Staffing Formula

P = positions required

S = shifts

RF = Relief Factor of 1.7 takes into account holidays, vacations, days off, sick time, etc.

Calculation expression:  $P \times S \times RF = \text{Number of bodies needed}$

2 Radio positions = 1 Primary Dispatch 1 Back-up Dispatch

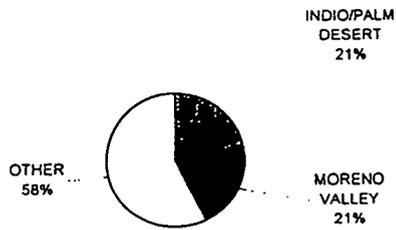
1 Relief position (to be shared with PSAP)

$(2 + 1) \times 3 \times 1.7 = 15.3$  people are needed to staff 2 radio positions on each of three eight-hour shifts.

\* Taken from NENA News, December, 1999. Author is Bill Weaver 9-1-1 Product Manager for Nortel Networks. He has more than 25 years of law enforcement experience, with more than 16 years in operations and management in public safety communication centers.

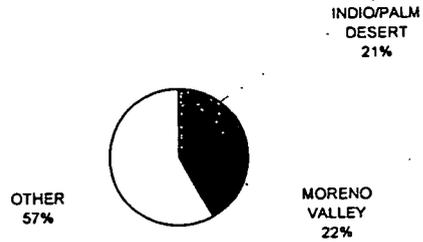
1. This formula is based on 8-hour shifts 5 days per week. Any alternative scheduling would increase positions needed.
2. This formula is based on a reasonable standard of telephone calls received and relates to "production positions" – fully trained and proficient employees.
3. This scenario eliminates 2 of the 4 supervisors recommended in initial proposal and uses the 2 supervisors and seniors as working dispatchers/call takers instead of supervisors. They may be able to answer some supervisor-related questions but will not be available for other duties (Evaluations, complaints, telephone calls, etc.)
4. We are unable to track actual telephone calls received (other than 911) for Moreno Valley. These calls include: non-emergency calls, calls from CDF, allied agencies, deputy line, and other business lines.
5. We do know that our telephone calls and incidents for this year have increased and February and March 2000 have reached an all-time high.
6. Annual overtime for the Desert is estimated at 6007 hours (based on first 5 pay periods of this year).

1997  
INCIDENTS BY STATIONS



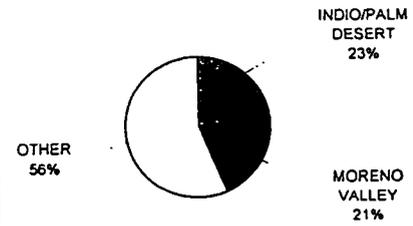
■ INDIO/PALM DESERT  
■ MORENO VALLEY  
□ OTHER

1998  
INCIDENTS BY STATION



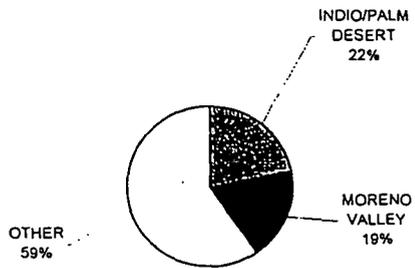
■ INDIO/PALM DESERT  
■ MORENO VALLEY  
□ OTHER

1999  
INCIDENTS BY STATION



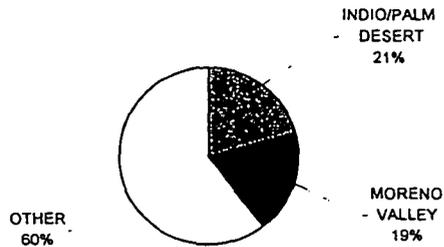
■ INDIO/PALM DESERT  
■ MORENO VALLEY  
□ OTHER

1997  
911 CALLS BY STATION



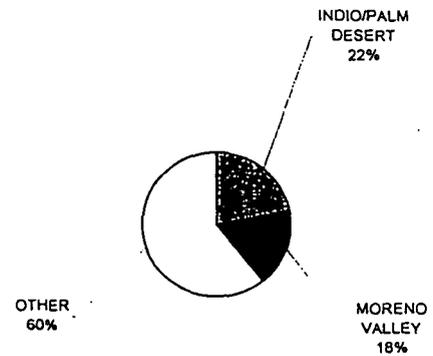
■ INDIO/PALM DESERT  
■ MORENO VALLEY  
□ OTHER

1998  
911 CALLS BY STATION



■ INDIO/PALM DESERT  
■ MORENO VALLEY  
□ OTHER

1999  
911 CALLS BY STATION



■ INDIO/PALM DESERT  
■ MORENO VALLEY  
□ OTHER



# MAXIMUS

Helping Government Serve The People

RECEIVED

OCT 25 1999

October 22, 1999

TO: Gene Rogers  
City Manager  
City of Moreno Valley

FROM: John Heiss

SUBJECT: Final Version of Up-Date of City Police Department Cost Estimate

I have revised the September draft to reflect the projected budget cost for FY 1999 - 2000 as well as changes resulting from answers to questions submitted with the previous draft. Principal modifications are as follows:

- Salary costs have been projected under the Inland Empire market scenario plus 5 % as done originally, and I have also included a projection based on an average of City of Riverside and Riverside County Sheriff sworn compensation as you previously requested. All projections reflect salary levels for the surveyed departments as of August, 1999 including most recent adjustments under MOU's.
- Civilian staff cost estimates have been adjusted to reflect Moreno Valley's current compensation plan and non-sworn benefits estimated at 42% based on information provided by Steve Chapman.
- I have added an attachment which shows how expenses were estimated and provides a line item breakdown which shows the composition of the 26 % of salaries used to project/estimate Departmental operating expense. As you will note, this includes a provision for liability insurance at the \$ 250,000 level. This is generally consistent with a study we did three years ago during which we actually talked with brokers and got estimates.

Hope this provides the information you need. I will plan to be in Moreno Valley for the meeting on November 15 as requested. Give me a call if you need any further changes to this document, or to let me know how many bound copies you need.

Burlingame Office Center  
1633 Bayshore Highway, Suite 380 • Burlingame, CA 94010 • 650.259.1200 • FAX 650.259.0546

MV00231849



**MAXIMUS**

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**Analysis of the Operating and  
Start-Up Costs for  
Establishing an In-House  
Police Department**

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**CITY OF MORENO VALLEY,  
CALIFORNIA**

**October, 1999**

**DMG - Maximus  
Burlingame, California**



# MAXIMUS

*Helping Government Serve The People*

October 22, 1999

Gene Rogers  
City Manager  
City of Moreno Valley  
14177 Frederick Street  
Moreno Valley, CA 92552 - 0805

Dear Mr. Rogers:

The letter which follows provides our estimate of the cost of establishing and operating a City Police Department in Moreno Valley, and compares operating costs with the cost of contracting for service with the Riverside County Sheriff's Department. All data are based on:

- Information about current police services as provided by Captain Coz of the Riverside County Sheriff's Department in his capacity as the City's Chief of Police.
- Review and analysis of various staffing schedules and other documents related to current police services in Moreno Valley.
- Review and analysis of the 1999 - 2000 operating budget; the current law enforcement services contract with Riverside County as well as previous amendments; and other relevant financial documents provided by the City.

The report is focused on the cost to the City of replicating services currently provided through the contract and did not include detailed analysis of workload and service levels of the scope completed during the initial law enforcement feasibility study conducted in 1990.

1. **CURRENT LAW ENFORCEMENT SERVICES STAFFING AND COSTS.**

As noted above, fiscal year 1999 - 2000 was employed as the base year for comparing contract service costs with the potential costs of a City operated Police Department. The table which follows on the next page shows law enforcement service costs projected for 1999 - 2000.

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MV00231851

**Law Enforcement Service Costs  
Fiscal Year 1999 - 2000  
City of Moreno Valley**

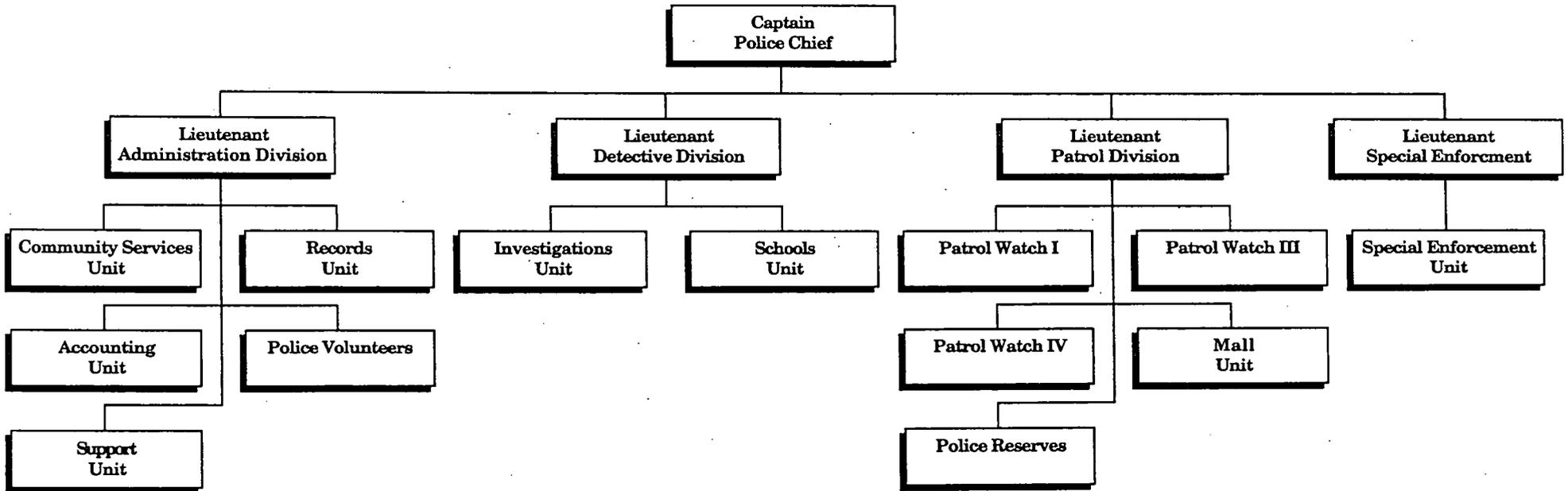
Cost Component	Amount
Sheriff's Contract	\$ 14,310,175
<b>Other City Staffing and Operating Costs</b>	
Other Direct Operating Costs	2,236,220
Fixed City Charges	413,655
Facility Rental	167,500
<b>Sub-Total Annual Operating</b>	<b>\$ 17,127,550</b>
Fixed Assets	90,850
<b>TOTAL BUDGET</b>	<b>\$ 17,218,400</b>

For the purposes of this analysis, base annual operating costs of \$ 17.1 million will be compared to the projected costs of an in-house Police Department. This excludes fixed assets purchases as budgeted for 1999 - 2000 but includes all other annual operating costs including City fixed charges allocated to the law enforcement services.

The expenditure of \$ 17.1 million supports deployment of the law enforcement organization shown in Exhibit I, which follows this page. Staff resources assigned to the current organization are as shown in the next table.

Unit/Position	Number	Function
<b>Department Management</b>		
Captain	1	Overall management of law enforcement program. Serves as the Moreno Valley Chief of Police.
Chief's Secretary	1	Chief of Police.
<b>Administration Division</b>		
Lieutenant	1	Manages administrative services and community services/crime prevention programs.
<b>Community Services Unit</b>		
Sergeant	1	Crime prevention and related program services.
Deputies	4	
Community Service Officers	5	
<b>Support Unit</b>		
Crime Analyst	1	Crime analysis in support of all department programs.

CURRENT POLICE DEPARTMENT ORGANIZATION



Unit/Position	Number	Function
<b>Business Office and Records</b>		
Supervisors	2	Front counter service and report processing. Some records support (e.g. warrants, records maintenance, archives) provided by Sheriff's Department Headquarters in Riverside.
Records Clerks	11	
<b>Accounting Unit</b>		
Supervising Accountant	1	Payroll, billing, contract maintenance.
Account Clerks	2	
<b>Detective Division</b>		
Lieutenant	1	Management of investigative and school programs staff. Also has management responsibility for the Sheriff's Department Security Unit which is at the Riverside County Medical Center. This unit is not included in the contract or the organizational and staffing description in this report.
<b>Investigations</b>		
Sergeant	1	Follow-up investigation. Includes five investigators assigned to crimes against persons; six investigators assigned to property crimes; and one investigator who backs-up other investigative staff and conducts background investigations.
Investigators	13	
Sheriff's Support Officer	1	
<b>School Programs</b>		
Sergeant	1	Three officers assigned to the DARE program and seven officers who are assigned as School Resource Officers. The two involved school districts are reimbursed by the City for the costs of the staff assigned to these two programs.
Officers	10	
<b>Patrol Division</b>		
Lieutenant	1	The lieutenant manage field enforcement programs including patrol, traffic enforcement, and problem oriented policing units, and the Department's Reserve Program.
<b>Field Patrol</b>		
Sergeants	8	Patrol is organized and deployed in four watches. Three primary watches (I -- III) and Watch IV which functions as an overlap shift. Patrol officers work the 4/10 schedule and sergeants function as both watch commanders and field supervisors. Community Service Officers provide
Officers	55	
Community Service Officers	8	

Unit/Position	Number	Function
		report taking and other support to sworn officers. Two officers are assigned to the Mall and the Mall reimburses the City for the cost of this service.
<b>Special Enforcement Unit</b>		
Lieutenant	1	Targeted enforcement unit. Provides pro-active enforcement throughout the City. Includes the bike team; anti-gang unit of four officers; a two officer unit focused on career criminals/high risk parolees; and one officer who is assigned to the regional West County Narcotics Task Force.
Sergeants	2	
Officers	13	
Sheriff's Support Officer	1	
<b>Traffic Enforcement Unit</b>		
Sergeant	2	City-wide traffic enforcement including eight motor officers and five officers who serve as accident investigators and also provide traffic enforcement. Motorcycles used in this program are owned by the City.
Officers	13	
Community Service Officer	1	
<b>Problem Oriented Policing Unit</b>		
Sergeant	1	The Department's POP unit serves as the community oriented policing focus of the current law enforcement program. The City has been divided into five geographic areas and assigned officers have responsibility for one of these areas involving identifying problems; developing programs/approaches to address identified problems; work with other Department, City, and other agency resources to address priority problems.
Officers	9	
Community Service Officers	2	
<b>Telephone Report Unit</b>		
Community Service Officers	3	Take telephone reports for lower priority calls for service.

The service programs described in the preceding table have been employed as the basis for projecting the staffing requirements for an in-house Police Department in the subsequent sections of this report.

**2. ESTIMATED ANNUAL COSTS OF OPERATING AN IN-HOUSE POLICE DEPARTMENT.**

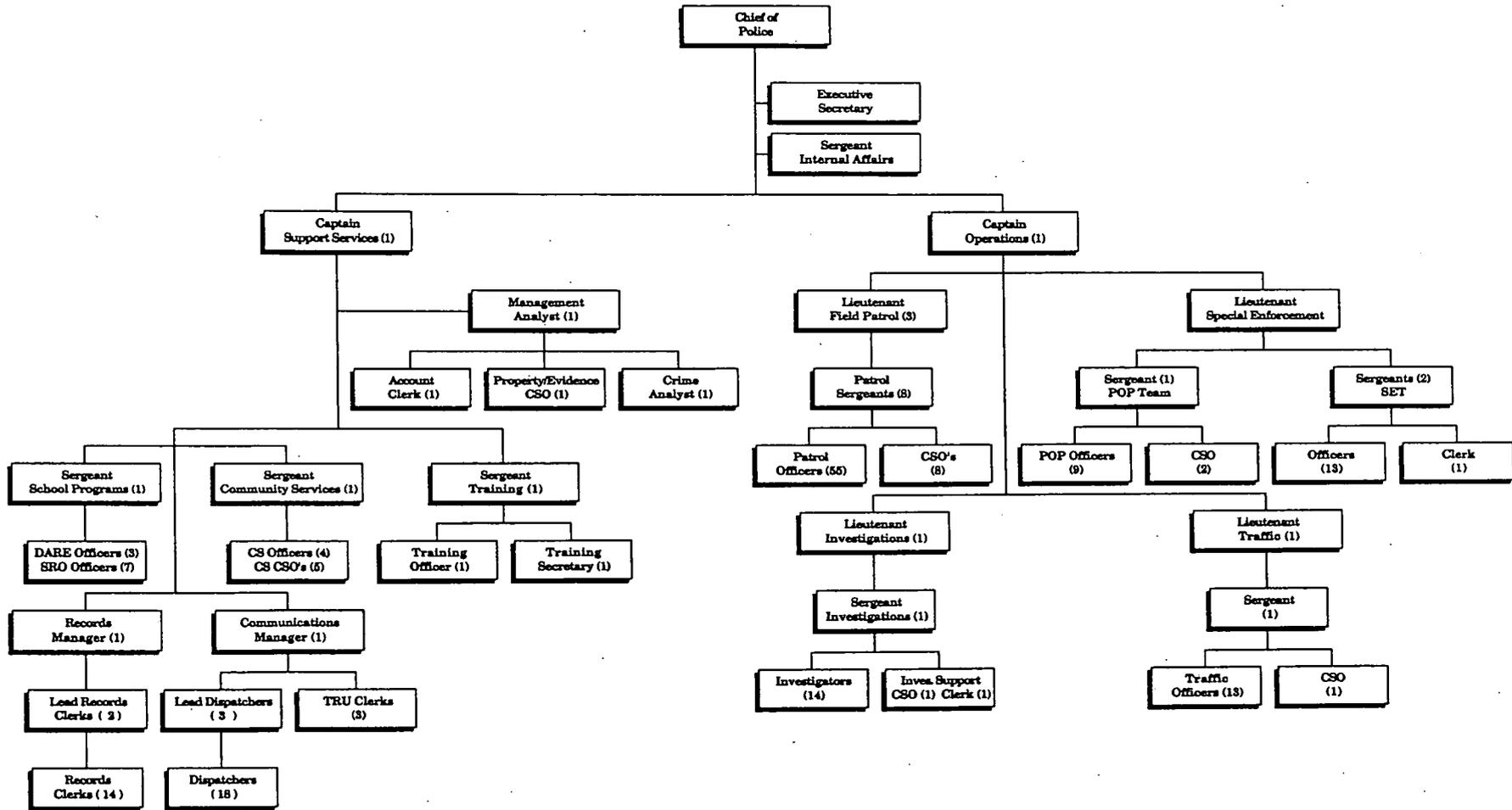
This section estimates the annual operating cost of an in-house Police Department. The sections which follow outline a proposed staffing plan; describe assumptions employed to project staffing costs; present a set of pro-forma operating budgets for an in-house department; and also

estimate the impact of an in-house department on City administrative and support costs. The section opens with a description of the projected staffing plan for an in-house department.

(1.) The Projected Staffing Plan Would Replicate Services Currently Provided Under Contract by the Sheriff's Department.

As noted above, the basic assumptions employed to project the costs of an in-house Police Department include replicating the current programs and services currently provided to Moreno Valley through contract by the Riverside County Sheriff's Department. This includes the same basic field patrol staffing; staff allocations to such special programs as the SET, POP Team, and Community Services; and level of field deployment for traffic enforcement. Based on these assumptions, we have prepared a projected plan of organization which is shown as the chart following this page. The matrix which follows shows the assumptions employed to develop the organization and staffing plan by unit and function.

Unit/Position	Number of Positions	Planning Assumptions
<b>Top Management/Command</b>		
Chief	1	Overall command and management.
Captain	2	One Captain for support services and investigations, and one Captain for operations. Two division organization which could increase to three captains if patterns in similar Police Departments employed.
Executive Secretary	1	Administrative/clerical support to chief and captains.
<b>Top Management Support</b>		
Management Analyst	1	Prepares/coordinates budget preparation. Special studies as necessary. Oversees financial management and purchasing. Reports to Support Services Captain.
Account Clerk	1	Payroll and miscellaneous financial and administrative document processing and reporting.
Crime Analyst	1	Civilian position. Evaluation of crime incidents and other statistics to support program planning. Could be assigned to the POP unit or Patrol.



Unit/Position	Number of Positions	Planning Assumptions
<b>Top Management Support (continued)</b>		
Sergeant	1	Handles internal affairs and provides back-up assistance on background investigations.
Property/Evidence CSO	1	Maintains property and evidence storage and inventory.
<b>Training</b>		
Sergeant	1	Sergeant dedicated to training program coordination including off-site program scheduling; maintenance of training records; ensuring staff meet POST requirements; and coordination and development of in-house training programs.  Officer position handles background investigations for new hires, and supports training program development and coordination and pro-active recruiting and selection activities.
Officer	1	
Clerk	1	
<b>Records</b>		
Records Supervisor/Manager	1	Manage all aspects of the Department's records and information program. Includes direct management and supervision of records staff assigned to records services as described below.
Records Lead Clerk	2	Working lead workers assigned to central records processing unit. Would provide shift supervision when Record Manager not available, but would also handle direct day-to-day records processing responsibilities at the Records Unit.
Records Clerk	14	Plan provides for a central record processing unit and staff sufficient to handle current workload accomplished in Moreno Valley and activities accomplished by Sheriff's Central Records in Riverside. Staff assignments are as follows: (1) One Warrants Clerk; (2) One Court Liaison Clerk; and (3) Twelve Central Records

Unit/Position	Number of Positions	Planning Assumptions
<b>Records (continued)</b>		
Records Clerk (continued)		Clerks. These staff, in conjunction with the Records Lead Clerks described above, would staff the central records section on a seven day per week basis. Total Records staffing is above current contract levels to reflect assumption of some activities currently accomplished by Sheriff's Department Central Records.
<b>Communications</b>		
Communications Supervisor	1	Overall management and supervision of the dispatch/communications unit.
Lead Dispatcher	3	Shift supervisors and working dispatchers (for vacation and sick leave relief). Responsible for shift supervision, training, staff scheduling, and the like for their respective shifts. Treated as .5 dispatcher equivalents (one half-time to supervision, one half time to dispatcher relief in vacation and sick-leave situations).
Report Taker Clerks	3	Provides for continuation of the telephone report unit.
Dispatcher	18	<p>Dispatcher staffing projected based on estimated call for service volume. Estimate that average required daily staffing by time period would be as follows.</p> <p>2300 - 0700: 3            0700 - 1500: 5            1500 - 2300: 4            Total Daily Dispatcher Shifts: 12</p> <p>Total shifts needing to be covered annually would be <math>12 \times 365 = 4,380</math>.</p> <p>As noted above, lead dispatchers would provide the equivalent of .5 dispatcher each since they would both handle shift supervision and provide "on-console" time in the vacation and sick-leave relief role.</p> <p>Assuming 226 net shifts annually for both lead and line dispatchers, the three leads would contribute 113 shifts each toward actual dispatching for a total of 339 shifts.</p>

Unit/Position	Number of Positions	Planning Assumptions
<b>Communications (continued)</b>		
Dispatcher (continued)		Line dispatcher staffing requirements would then be as follows:  Total Shifts Required: 4,380 Less Shifts Covered by Leads: (339) Net Shifts to be Covered by Line Dispatchers: 4,041 Net Shifts Per Dispatcher: 226 Dispatch Positions Required: 17.9
<b>Community Services</b>		
Sergeant	1	Same staffing and role as current unit.
Police Officer	4	
Community Services Officer	5	
<b>School Programs</b>		
Sergeant	1	Same staffing and role as current unit.
Police Officer	10	
<b>Investigations</b>		
Lieutenant	1	Reports to Operations Captain. Overall investigative management and shares direct supervision of investigations with Investigative Sergeant.
Sergeant	1	In conjunction with Lieutenant, serve as investigative supervisor.
Police Officer	14	Crimes against persons and crimes against property investigations. One position added to reflect investigative support provided by Sheriff's Department central investigative unit(s) in Riverside.
Clerical	1	One to handle general telephone and in-person reception and clerical support, and one to provide direct support to person and property crimes investigators in such areas as data entry; checking pawn shop lists; and other data search activities required to support investigations.
Community Service Officer	1	

Unit/Position	Number of Positions	Planning Assumptions
<b>Patrol</b>		
Lieutenant	3	Provide watch command and overall field command during 20 hours per day. Low activity period (from 0200 to 0600) would not be staffed with a Watch Commander. Each would have additional responsibilities, backed-up by additional responsibilities assigned to patrol sergeants, for such programs as reserve program management.
Sergeant	8	Same as current patrol supervision. Would also function as watch commanders during those hours when watch command lieutenants not on duty.
<b>Patrol</b>		
Police Officer	55	Staffed to replicate current deployment under contract services.
Community Service Officers	8	
<b>Traffic Enforcement</b>		
Lieutenant	1	Same as current operations. One sergeant position replaced by Lieutenant. Would serve as program manager with Sergeant providing field supervision.
Sergeant	1	
Police Officers	13	
Community Service Officer	1	
<b>Special Enforcement</b>		
Lieutenant	1	Manage pro-active field enforcement unit(s) and the community oriented policing resources.
<b>POP Team</b>		
Sergeant	1	Same as current staffing.
Police Officer	9	
Community Service Officers	2	
<b>SET Team</b>		
Sergeants	2	Same as current staffing.
Police Officer	13	
Clerk	1	
<b>TOTAL SWORN</b>	<b>145</b>	
<b>TOTAL NON-SWORN</b>	<b>67</b>	
<b>TOTAL DEPARTMENT</b>	<b>212</b>	

The staffing plan outlined above includes the assumption that the new Department would employ a 4/10 work schedule as the Riverside County Sheriff's Department currently employs to serve Moreno Valley. Since most law enforcement agencies in the area use the 4/10 schedule, this approach would probably be important to

attract trained officers from either the Sheriff's Department or other agencies if an in-house Police Department were established. The 4/10 plan, however, does have an impact on the number of staff required, especially in the field patrol area. If the City opted to deploy patrol staff under a 5/8 schedule, the following impact would result:

- Fewer total patrol officers would be required to maintain the same average daily deployment provided by the Sheriff's Department. Our estimate is that 7 fewer patrol officer positions would be required to maintain the same level of actual average daily deployment in the field as currently provided by the Sheriff's Department if an in-house Police Department utilized a 5/8 work schedule.
- Conversely, the same number of total patrol officer positions would generate slightly higher actual average daily deployment in the field (compared to current average daily deployment under the Sheriff's Department 4/10 work schedule). We estimate that the increase would be the equivalent of a net additional 4.1 actual officers to deploy on average daily basis.

For the purposes of the cost projection analysis which follows, we have assumed that the City would continue to use the 4/10 work schedule, but have noted that cost reduction impact of employing the 5/8 plan for patrol at appropriate points in the report.

**(2.) Compensation Costs for An In-House Department Were Developed Based on Two Different Sets of Assumptions.**

Compensation costs for sworn and non-sworn staff would represent a major component of costs for an in-house Police Department. To project the cost of a City Police Department, it was necessary to develop a variety of assumptions related to compensation policies and costs. The key assumption is that a Moreno Valley Police Department compensation plan would need to be structured to attract trained law enforcement personnel from the Sheriff's Department and other law enforcement agencies for the following reasons:

- The proposed department would want to "retain" as many positions as possible to avoid the costs of training new staff.
- The Department would need to attract managers and supervisors from other departments, and to ensure

quality staff and the ability to select from multiple qualified applicants, compensation will need to be sufficient to attract highly qualified applicants.

Because the compensation assumption drives the estimated cost of an in-house Police Department, we approached developing compensation cost estimates two ways:

- **Inland Empire Market Assumption:** This approach assumed that, to attract qualified and trained personnel, a competitive compensation package would probably have to be least slightly above market for the area, which would include greater Riverside and San Bernardino counties. Based on a recent survey of salaries in this area, we developed a possible compensation plan based on the following assumptions:
  - Market averages were based on sworn salaries for the Riverside and San Bernardino County Sheriff's Departments and the San Bernardino and Riverside City Police Departments. Salaries as of the end of August, 1999 were employed to calculate "market average" for each sworn position.
  - We assumed that compensation levels would need to be at levels sufficient to attract "laterals" who have been trained and POST certified for most if not all sworn positions. This would include attracting deputies from the Sheriff's Department.
  - As a result, salary costs for sworn staff (Captain through officer) and Community Service Officers were projected at about 5 % above market average.
  - Salary costs were projected at 95 % of top step for all positions. While it is unlikely that all staff would be at top step in the first year of the department, we believe this is a conservative approach which incorporates the assumption that the department would need to attract experienced personnel.
  - Finally, other civilian staff costs were projected based on the current 1999 - 2000 City of Moreno Valley compensation plan. Salaries are projected

at the "D" step of the current compensation schedule (effective 7-9-99).

The table which follows shows salary costs projected employing the assumptions noted above and the staffing plan previously described.

**Projected Salary Costs for  
An In-House Police Department  
For Moreno Valley Based  
Above In-land Empire Market  
Average Assumption**

Unit/Position	No. of Positions	Salary per Position	Total Salary
<b>Top Management/ Command</b>			
Chief	1	\$ 110,000	\$ 110,000
Captain	2	89,586	179,172
<b>Other Sworn Staff</b>			
Lieutenant	6	80,759	484,554
Sergeant	17	67,723	1,151,291
Officer	119	52,276	6,220,844
<b>Other Non-Sworn Staff</b>			
Management Analyst II	1	46,084	46,084
Crime Analyst	1	46,084	46,084
Records Supervisor	1	46,695	46,695
Communications Supervisor	1	51,365	51,365
Community Service Officers	18	34,322	617,796
Lead Dispatcher	3	37,460	112,380
Account Clerk	1	29,483	29,483
Lead Records Clerks	2	29,539	59,078
Record Clerks	14	25,198	352,772
Dispatchers	18	32,574	586,332
<b>General Clerical</b>			
Executive Secretary	1	41,822	41,822
Clerk - Typist	6	24,058	144,348
<b>TOTAL SWORN</b>	<b>145</b>		<b>\$ 8,145,861</b>
<b>TOTAL CIVILIAN</b>	<b>67</b>		<b>2,134,239</b>
<b>TOTAL DEPARTMENT</b>	<b>212</b>		<b>\$ 10,280,100</b>

The salary cost estimate shown in the table above would be reduced by about \$ 366,000 if it is assumed that the Department would employ a 5/8 work schedule for Patrol

and maintain the same actual deployment in the field as that currently provided by the Sheriff's Department.

- Riverside City and Riverside County Market Assumption:** Under this assumption, it was assumed that the City could be competitive and attract officers from the Sheriff's Department or other local agencies if the compensation plan was comparable to sworn staff salaries (captain through officer) currently paid to sworn officers of the City of Riverside Police Department and the Riverside County Sheriff's Department. Again, the assumption that salaries would be the equivalent of 95 % of top step, based on average compensation for the Riverside Police Department and the Riverside Sheriff's Department, was employed to project compensation costs to reflect: (1) The fact that experienced officers would need to be recruited to avoid start-up training costs; and (2) That the "typical" law enforcement agency compensation plan usually involves from 85 % to 95 % of sworn personnel being at the top step since turnover in most agencies is relatively limited. Non-sworn staff costs were projected, as under the previous assumption, based on Moreno Valley's current compensation plan. The next chart shows projected compensation costs under this assumption.

**Projected Salary Costs for  
An In-House Police Department  
For Moreno Valley Based  
Average of City of Riverside and  
Riverside County  
Assumption**

Unit/Position	No. of Positions	Salary per Position	Total Salary
<b>Top Management/ Command</b>			
Chief	1	\$ 110,000	\$ 110,000
Captain	2	88,860	177,720
<b>Other Sworn Staff</b>			
Lieutenant	6	80,052	480,312
Sergeant	17	66,348	1,127,916
Officer	119	49,670	5,910,730
<b>Other Non-Sworn Staff</b>			
Management Analyst	1	46,084	46,084
Crime Analyst	1	46,084	46,084

Unit/Position	No. of Positions	Salary per Position	Total Salary
Records Supervisor	1	46,695	46,695
Communications Supervisor	1	51,365	51,365
Community Service Officers	18	34,322	617,796
Lead Dispatcher	3	37,460	112,380
Account Clerk	1	29,483	29,483
Lead Records Clerks	2	29,539	59,078
Record Clerks	14	25,198	352,772
Dispatchers	18	32,574	586,332
<b>General Clerical</b>			
Executive Secretary	1	41,822	41,822
Clerk - Typist	6	24,058	144,348
<b>TOTAL SWORN</b>	<b>145</b>		<b>\$ 7,806,678</b>
<b>TOTAL CIVILIAN</b>	<b>67</b>		<b>2,134,239</b>
<b>TOTAL DEPARTMENT</b>	<b>212</b>		<b>\$ 9,940,917</b>

The salary cost estimate shown in the table above would be reduced by about \$ 348,000 if it is assumed that the Department would employ a 5/8 work schedule for Patrol and maintain the same actual deployment in the field as that currently provided by the Sheriff's Department.

\* \* \*

As can be seen from comparison of the two tables, projected annual compensation costs under the two alternatives are relatively close -- differing by about \$ 339,000 or 3.3 % when the high and low range estimates are compared.

**(3.) A Projected Annual Operating Budget for an In-House Moreno Valley Police Department Could Be Expected to Be About \$ 18.4 to \$ 19 Million.**

Over the last several years, we have reviewed and analyzed operating budgets of a number of California Police Departments of various sizes to identify relationships between staff salaries and benefits and other components of operating expenses so that these relationships can be employed to project operating costs for new police departments.

- These relationships have been employed to estimate non-salary costs for the Moreno Valley Police Department

based on the staffing plan as developed and costed in above. These relationships were as follows:

- Overtime: 5 % of total salaries.
  - Benefits and Payroll Costs:
    - .. Sworn: 50 % of sworn salaries.
    - .. Non-Sworn: 42 % of non-sworn salaries (reflects current Moreno Valley benefit costs for other City employees based on information provided by City staff).
  - Operating Expense: 26 % of total salaries to estimate direct operating expenses for an in-house Police Department. This excludes major fixed assets (except for annual allowances for vehicle replacement) and City indirect or allocated overhead costs. The attachment to this report shows how the expense budget was estimated and outlines line item composition.
- Because these costs exclude facility costs, the projection added current facility rental costs as projected in the 1999 - 2000 budget.
  - Other or allocated City charges and support costs, as represented by "Fixed Charges" in the current budget, have been added to the direct costs projected for an in-house Police Department

This analysis yields the pro-forma annual operating budget shown in the table which follows on the next page. High and low ranges are based on the different compensation cost estimates as outlined in the previous section. High range reflects compensation costs based on paying about 5 % above the "Inland Empire" average for sworn staff, and the low range reflects compensation costs projected based on sworn staff compensation equivalent to the average of the City of Riverside and Riverside County.

**Pro-Forma Annual Operating Budget  
for a Moreno Valley City Police Department**

Cost Item	High Range Amount	Low Range Amount
Sworn Staff - Salaries	\$ 8,145,861	\$ 7,806,678
Non-Sworn Staff Salaries	2,134,239	2,134,239
<b>Sub-total Salaries</b>	<b>\$ 10,280,100</b>	<b>\$ 9,940,917</b>
Sworn Benefits (50 % of salaries)	\$ 4,072,931	\$ 3,903,339
Non-Sworn Benefits (38 % of salaries)	896,380	896,380
Overtime (5 % of salaries)	514,005	497,046
Direct Operating Expense (26 % of salaries)	2,672,826	2,584,638
Fixed City Charges	413,655	413,655
Facility Rental	167,500	167,500
<b>TOTAL ANNUAL COST</b>	<b>\$ 19,017,397</b>	<b>\$ 18,403,475</b>

Based on the differing compensation cost assumptions, projected annual operating costs for an in-house Police Department are projected to fall in the \$ 18.4 to \$ 19 million dollar range.

It should be noted that if the City opted to use a 5/8 work schedule for patrol and targeted the same average daily patrol deployment as is currently provided by the Sheriff's Department, the projected costs outlined above would be reduced by about from \$ 522,000 (low range salaries) to \$ 549,000 (high range salaries) annually when salaries and benefits for sworn staff are considered.

**(4.) Requirements Associated with Supporting an In-House Police Department Could Be Expected to Increase City General Administrative and Support Costs By About \$ 327,000 Annually.**

In addition to the direct costs of operating an in-house Police Department, the City administrative structure would be required to support an organization totaling over 200 additional employees. This could be expected to require some additional staffing in the various administrative and support functions which would be influenced by the addition of a large function like an in-house Police Department. The table which follows on the next page shows the estimated additional City staff positions, external to the Police Department, which would probably need to be added, and the extra costs associated with those additions.

**Incremental City  
Support Positions Required If An  
In-House Police Department  
Were Established**

Position	Reason Required	Cost - Salary at "D" Step
Personnel Analyst II	Recruiting/selection/personnel administration for Police Department. Represents more than 60 % increase in City staff supported.	46,085
Accountant I -- Finance	Handle incremental workload involving payroll and payables generated by the Police Department.	39,096
Buyer I -- Purchasing	Handle expanded purchasing generated by the Police Department.	35,115
Mechanic II Mechanic I	Required to handle maintenance of police vehicles and equipment. Includes preventive and non-warranty maintenance and vehicle shuttling.	36,529 32,511
.5 Deputy or Assistant City Attorney or Equivalent in Contract Legal Fees	Increased legal workload related to Police personnel matters and citizen complaints.	41,266
<b>TOTAL SALARIES</b>		<b>\$ 230,602</b>
<b>FRINGE BENEFITS</b>	Estimated at 42 % of salaries based on current City costs.	<b>96,853</b>
<b>COST TOTAL</b>		<b>\$ 327,455</b>

- (5) **The Projected Total Annual Costs of an In-House Police Department Would Be From \$ 1.6 Million to \$ 2.2 Million More than the Costs of the Current Contract Approach.**

The table which follows on the next page shows the total projected cost of an in-house Moreno Valley Police Department including direct annual operating costs; facility rental costs; and incremental City staff costs for administration and support. Again, high and low ranges are presented based on the different compensation assumptions previously described.

**Projected Full Annual  
Costs for an In-House  
Police Department**

Cost Component	High Range	Low Range
Police Department Annual Operating Budget	\$ 19,017,397	\$ 18,403,475
Incremental City Support Cost	327,455	327,455
<b>ANNUAL TOTAL</b>	<b>\$ 19,344,852</b>	<b>\$ 18,730,930</b>

Again, as previously discussed, use of the 5/8 work schedule for patrol could reduce the above amounts by from \$ 522,000 to about \$ 549,000 per year under low and high range salary assumptions for sworn staff.

These costs would compare to the cost of the current contract law enforcement service approach as shown in the table which follows:

**Comparative Annual Operating Costs  
In-House Police Department Versus  
Contract Law Enforcement**

High Range Projection for In-House Department		Low-Range Projection for an In-House Department	
In-House Department Full Cost	\$ 19,344,852	In-House Department Full Cost	\$ 18,730,930
Current Full Annual Operating Cost for Contract Service	17,127,550	Current Full Annual Operating Cost for Contract Service	17,127,550
<b>In-House Versus Contract Service</b>	<b>+\$ 2,217,302</b>	<b>In-House Versus Contract Service</b>	<b>+\$ 1,603,380</b>

As can be seen from the table, annual operating costs for an in-house Police Department would exceed the current contract approach by \$ 1.6 million to \$ 2.2 million annually with the difference depending on the assumption employed to project compensation costs for sworn staff for an in-house Police Department. This reflects an in-house Police Department providing essentially the same service level as measured by field patrol staffing; staff allocated to special enforcement and community oriented policing programs; crime prevention; and investigative services.

If the 5/8 schedule for patrol were utilized and the same average daily deployment of patrol officers maintained as currently provided under contract, the cost of the in-house Department would exceed current contract costs by from \$ 1.1 million to \$ 1.7 million annually.

**3. START-UP COST ESTIMATES.**

Because the City is moving forward to develop a law enforcement facility, one major component of the capital costs faced by many cities considering establishing in-house Police Departments is already being addressed. Nevertheless, the City would still face the need to purchase vehicles (beyond the motorcycles already owned by the City), and other equipment necessary to support an in-house department such as communications equipment and software. There would also be one-time transition costs including the need to acquire equipment, recruit staff, and provide training prior to start-up and assumption of policing responsibility from the Riverside County Sheriff's Department. The sections which follow provide estimates of these one-time costs.

**(1.) Capital Equipment Costs for an In-House Police Department Are Projected to Cost About \$ 6.1 Million.**

Exhibit III, which follows this page, shows a breakdown of capital cost projections. They are projected as at least \$ 6.1 million. These include costs for acquiring and equipping vehicles; purchasing hardware and software to support communications and records/information processing needs of the Police Department; and providing basic equipment for sworn officers. Of that total, an estimated \$ 2.6 million for police vehicles could be eliminated as a one-time start-up cost if vehicles were leased. Under this approach, basic equipment (radios, light bars, etc.) would be purchased, but vehicles would be leased. This approach, however, would increase annual operating costs by about \$ 611,000 for annual lease costs.

**(2.) Transition Costs Would Be Dependent On the Number of Sworn Staff Which Could Be Recruited from the Sheriff's Department.**

As noted above, establishment of an in-house Police Department would also involve some transition costs involving overlap between staff for the new in-house department and contract costs for law enforcement services provided by the Sheriff. Transition costs, which would be one-time costs, would involve the following types of costs:

**EXHIBIT III****Major Capital Costs for an  
In-House Police Department**

<b>Item</b>	<b>Amount</b>
Vehicles including marked and unmarked vehicles. Projection includes both vehicle and on-vehicle equipment (radio, light bars for marked vehicles, etc.) costs for marked and unmarked vehicles. Assumes purchase of new vehicles. Start-up costs could be reduced through leasing and/or purchase of used vehicles (e.g. rental cars) for unmarked and administrative vehicles. Estimate 97 total vehicles.	\$ 3,375,000
Property/evidence Control Equipment including Bar Code System	21,760
Personal Equipment for 145 sworn officers including uniforms, weapons, vests, and the like.	437,100
Personal equipment for CSO's.	36,750
Hardware and software for communications center including radio equipment, consoles, and computer aided dispatch system.	1,208,000
Records management system software.	250,000
Miscellaneous radio and electronic equipment for patrol, investigations, and pro-active units.	160,000
SWAT equipment.	63,000
<b>Sub-Total</b>	<b>\$ 5,551,610</b>
<b>Contingency at 10 %</b>	<b>555,161</b>
<b>CAPITAL TOTAL</b>	<b>\$ 6,106,771</b>

- Salary costs associated with bringing the Chief and other managers on board before the termination of the contract to develop and implement plans for the transition; to handle equipment acquisition; and work with the Sheriff's Department related to transfer of responsibility.
- Salary costs associated with bringing line staff (both sworn and non-sworn) aboard prior to termination of the contract for orientation to the community and basic training in the policies and procedures of the Department so that they could be deployed and assume field and other law enforcement responsibilities on the day the contract was cancelled.

Transition costs would be dependent on the number of officers and other staff, who currently serve the City as members of the Sheriff's Department, who could be attracted to the in-house Moreno Valley Police Department.

Exhibit IV, which follows this page, provides a "worst case" transition scenario which assumes that all staff for the new Department would be on board prior to transfer of responsibility from the Sheriff's Department and this would include a two week training period for all sworn and most civilian staff prior to assumption of operating responsibility by the new Department. Under this scenario, transition costs are projected to fall in the range of \$ \$ 1.56 million, and of that total, about \$ 470,000 is associated with two week training overlap period noted above.

Clearly, these costs could be reduced depending on the number and level of sworn and civilian staff who would be selected from the Sheriff's Department who currently serve Moreno Valley. As this number increased, the \$ 470,000 in training overlap time would be directly reduced. However, we believe the other transition costs as outlined in the Exhibit represent reasonable estimates for time and skills required to plan for and manage the transition. As a result, prudent projections suggest that at least \$ 1 million in transition costs for the staff indicated should be considered as part of the one-time costs for establishing an in-house Police Department.

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Given the estimates noted above, start-up or one-time costs could be expected to total up to \$ 7.7 million.

## Transition Requirements for an In-House Police Department

1. TRANSITION ACTIVITY.

Transition Requirement	Staff Required	Length of Time
Recruit Chief — including background investigations, interviews, and hiring.	A professional Recruiting/Search firm could be engaged.	3 months — completed approx. nine months prior to start-up.
Manage Implementation	Chief	9 months
Recruit and Hire Key Command and Support Staff, including: <ul style="list-style-type: none"> <li>• Captain (2)</li> <li>• Lieutenant (1)</li> <li>• Executive Secretary</li> </ul>	Completed by Chief with assistance of Recruiting/Search firm.	2 months — completed seven month prior to start-up.
Recruit Lieutenant (3), Sergeants (6), and a Civilian Clerk (1), to perform the following functions: <ul style="list-style-type: none"> <li>• Prepare recruiting plan and materials</li> <li>• Advertise</li> <li>• Interview and Test</li> <li>• Select and Background</li> </ul>	Under the direction of the Chief and Captains, performed by City Human Resources and Lieutenant.	2 months — completed five months prior to start-up.
Develop, write, and prepare training on policies, procedures, and operating directives. This includes manuals, forms, and preparation of orientation and training in their use.	One Captain, two Lieutenants and three sergeants.	3 months.
Recruit Records Supervisor and (2) Lead Records Clerks.	One Captain and one Lieutenants.	2 months — completed three months prior to start-up.
Train trainers and prepare for orientation and training program for all staff.	One Captain and two Lieutenants, along with the Records Supervisor will oversee training six sergeants.	2 months — completed three months prior to start-up.

EXHIBIT IV (2)

Transition Requirement	Staff Required	Length of Time
Recruit and hire (8) Sergeants, (4) officers, one Accountant, (2) clerks and one Vehicle Coordinator.	Captain, Lieutenant, Human Resources Manager and Human Resources Clerk.	2 months — completed three months prior to start-up.
Set-up and purchase vehicles and equipment.	Captain, Lieutenant, and City Purchasing.	On-going, starting approximately three months prior to start-up.
<p>Transition active investigative cases. Sheriff handles cases until closed because transfer to new staff would be difficult given witness relationships, evidence, familiarity with evidence, district attorney contacts on cases, testimony, etc.</p> <p>Evaluate cases for solvability joint - Sheriff and Investigative Lieutenant. High solvability remain with Sheriff until closed. Others to department.</p>	Provision to compensate sheriff for closing out cases generated and under investigation prior to start-up. Otherwise, four investigative officers.	2 months
Recruit and Hire all remaining sworn and CSO positions.	Lieutenant, two Sergeants, City Human Resources.	On-going — to be completed 2 weeks prior to start-up.
Plan for two week pre-start-up orientation. Training in new policies and procedures; report writing; internal services and systems; external services and systems (e.g. booking policy at jail; County juvenile procedures; field orientation for all sworn; etc. Mix classroom with field. Conduct seven days per week; relate to shift to which assigned; etc. Patrol sergeants train own teams.	Managed by Captains, Lieutenants and Sergeants — to impact all sworn and CSO positions.	Assume two week orientation for all remaining sworn officers. Overlap with Sheriff during this period. Assumes all hires trained laterals from either Sheriff's Department or other law enforcement agencies.

Transition Requirement	Staff Required	Length of Time
Hire remaining civilian positions in Records and Administration.	Lieutenant, two Sergeants, HR Manager and HR Clerk.	On-going — to be completed 2 weeks prior to start-up.
Civilian orientation records and other unique positions. Includes transfer of records (need to be able to access Sheriff's records and/or transfer to own in-house system -- alpha files, etc.) plus training in new procedures for department records and information management operation. Plus specialty orientation (court liaison, warrants, etc.)	Ten records clerks and one Property and evidence CSO for two weeks	On-going — to be completed 2 weeks prior to start-up.
Dispatch -- This analysis assumes that dispatch would be provided with in-house staff. An alternative would be to contract initially with the Sheriff's Department and phase in if appropriate after one to two years to avoid the potential disruption associated with developing an in-house dispatch service at the same time as transitioning to an in-house Police Department.	<p>Dispatch Supervisor to manage equipment and systems acquisition and develop basic dispatch procedures six months prior to start-up.</p> <p>Three Lead Dispatchers to assist with procedures development and development of training/ orientation program for dispatchers four months prior to start-up.</p>	Timing by position type as noted at the left.
18 Dispatchers for training and orientation one month prior to start-up.		

**2. TRANSITION COSTS.**

Salary and benefit costs are projected under the low range scenario which is based on the average of Riverside City and Riverside County for sworn positions with salary costs projected at 95 % of top step as previously employed and explained in the text. Non-sworn positions are projected at "D" step of the City's compensation plan. The matrix which follows on the next page shows projected transition costs.

EXHIBIT IV (4)

Transition Position	No. of Pos.	Cost per Position		No. of Months	Total Costs
		Salary	Benefits		
Chief	1	\$ 9,167	\$ 4,583	9	\$ 123,750
Captain	2	7,405	3,703	7	155,512
Lieutenant	1	6,671	3,336	7	70,049
Executive Secretary	1	3,485	1,464	7	34,643
Lieutenant	3	6,671	3,336	5	150,105
Sergeant	6	5,529	2,765	5	248,820
Records Supervisor	1	3,891	1,634	3	16,575
Leads Records Clk.	2	2,462	1,034	3	20,976
Dispatch Supv.	1	4,280	1,798	6	36,468
Lead Dispatchers	3	3,122	1,311	4	53,196
Dispatchers	18	2,715	1,140	1	69,390
Officers	4	4,139	2,070	3	74,508
Clerk	2	2,005	842	3	17,082
Officer	115	4,139	2,070	0.5	357,108
Lieutenant	2	6,671	3,336	0.5	10,007
Sergeant	11	5,529	2,765	0.5	45,617
CSO	18	2,860	1,201	0.5	36,549
Records Clerk	14	2,100	882	0.5	20,874
<b>Sub-Total</b>					<b>\$ 1,541,229</b>
Recruitment for Chief (if conducted by consultant)					15,000
<b>TOTAL</b>					<b>\$ 1,556,229</b>

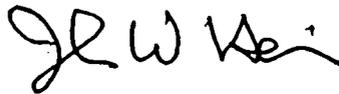
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This represents our best estimate of the annual operating and start-up costs associated with establishing and operating a City Police Department in Moreno Valley. The attachment which follows this page shows how operating costs were projected.

Sincerely Yours,



John W. Heiss  
Director

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**ATTACHMENT**

**Explanation of Approach  
Employed to Project  
Operating Expenses**

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## **Attachment**

### **Explanation of Approach Employed to Project Operating Expenses**

To develop an approach for estimating operating expenses for a new City Police Department, we have developed a standard which relates operating expenses to staff salaries. This approach was taken because, in estimating the costs of establishing an in-house police department, staffing levels and staffing costs can be exactly determined but it would be difficult to develop a detailed line item expense budget. To develop a standard for estimating the expense budget for a new department, we analyzed the budgets of ten comparably sized or larger police departments, compared major line items to total staff salaries (exclusive of overtime or benefit costs), excluded those line items which reflected different budgeting and accounting approaches (e.g. some cities include central service charges as part of department budgets and some do not); and calculated each line item as a percent of total salaries. We found that total line item expenses averaged 26 % of total salaries and have employed that amount to project estimated operating expenses for a City Police Department for Moreno Valley. The table which follows on the next page shows the composition of the expense budget for the low range cost estimate as used in the main body of the report.

*Attachment -- Expense Budget  
Assumptions and Calculations*

Expense Item	Compared to Total Staff Salaries	Projected Amount
Telephone	.014	\$ 139,173
Utilities	.011	109,350
Vehicle Maintenance and Replacement	.099	586,514
Other Equipment Rental	.003	29,823
Office and Other Equipment Maintenance and Repairs	.003	29,823
Special Investigations	.001	9,941
Custodial and Facilities Maintenance Services	.004	39,764
Computer Systems Maintenance and Upgrading	.019	188,877
Conferences	.001	9,941
Training Expense	.010	99,409
Supplies	.009	89,468
Printing, Binding, Duplicating	.001	9,941
Public Liability Insurance	.025	248,523
Property Insurance	.004	39,764
Professional and Contract Services	.017	168,996
Training Materials and Contracts	.013	129,232
Other Expenses -- Miscellaneous Categories	.026	656,099
<b>TOTAL</b>	<b>.260</b>	<b>\$ 2,584,638</b>

MORENO



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CITY MANAGER	(BDM)

## Report to City Council

**TO:** Mayor and City Council

**FROM:** Barry D. McClellan, Assistant City Manager

**AGENDA DATE:** April 6, 2004 (Study Session)

**TITLE:** Presentation of Police Study Report

### RECOMMENDED ACTION

Staff recommends that the City Council receive and discuss the report and PowerPoint presentation.

### ADVISORY COMMITTEE RECOMMENDATION

The Public Safety Subcommittee recommended that the report be presented to City Council when it was completed.

### SUMMARY

Since the city's incorporation in 1984, law enforcement services have been provided by contract with the County of Riverside Sheriff's department. From time to time, the city has conducted several studies to analyze whether it remains cost effective to contract for police services rather than to have a city police department. To date, each analysis has found that it is cost effective to contract for police services. The last complete study was conducted in 1991, and several updates were conducted to that study, the last of which was in 1999. This report is the first in-depth analysis since the 1991 report. This report also finds that it remains more cost effective to contract for police services as opposed to having a city police department.

### BACKGROUND

The analysis is broken into two primary components to provide costs: annual operating costs and initial capital expenditures (start up costs), which are necessary to equip a new police department. To arrive at the annual budget, an analysis is conducted of the demands for service and existing service levels. This study is a comparison of what

STUDY SESSION ITEM NO. 2.

MV00231882

staffing would be necessary to maintain a similar level of service currently provided by the Sheriff's department.

The analysis is broken into the various operational areas such as patrol, investigation, traffic, community policing, and so forth. Also, staffing for the chief of police and his administrative section is analyzed and included. To complete the analysis for an annual operating budget, non-personnel items, other than initial capital outlay, were estimated. A line item operating budget is provided in pages 28-29 of the report. Some vehicle and equipment replacement funding is included in the model operating budget, because these would be ongoing expenses each year after the initial capital acquisition. That is \$760,000 in the annual operating budget (page 29).

For the initial capital expenditures portion of the report, a review was conducted of the needed equipment to outfit a police department, such as vehicles, safety equipment, uniforms, technology, communications, facilities, and insurance reserve funds. The report provides a detailed list of these types of items on pages 32-33. The capital budget does not include expansion of the Public Safety Building that would be necessary to accommodate the increased staffing levels. Those cost estimates from the city's 10-year Capital Improvement (\$3.8 million) plan are shown on page 27. However, the cost to expand the locker area has not yet been determined.

## **DISCUSSION**

The first part of the study was to conduct an analysis of all data regarding calls for service, investigations, and staffing levels to determine an acceptable and comparable staffing level for a stand-alone police department that would not have all of the services available from the sheriff's department. The analysis and cost estimates did not include costs for a forensics lab, SWAT team, or helicopter. Because of the high costs involved, the report recommends that arrangements be made with the county or a larger city to provide these services.

First, it should be understood that the city contracts for hours of service from the Sheriff as opposed to a fixed number of deputies, sergeants, command, and administrative staff. While it can be said that a fixed number of deputies are assigned to the city, whenever a deputy is off work due to court, vacation, administrative leave, injury, or illness, the Sheriff provides the hours of staffing to fill that assignment. Therefore, the city does not have to be concerned with those types of absences.

However, a city police department must factor the time when an officer is not available for duty or the "non-duty" rate into their staffing requirements. For the reasons cited above, research shows the typical "non-duty" rate for a municipal police department is approximately 20%. When an officer is absent, a city department does not have the ability to draw upon a substitute officer from another police department. Therefore, the study analyzed the calls for service and work loads per officer, factored the 20% "non-duty" rate into staffing and arrived at recommended staffing levels. Consequently, the report recommends a staff of 166 sworn for a city department, which is 22 more than

the existing 144 sworn officers (including investigators, sergeants, and command staff). The comparative table of positions is shown on page 30 of the report.

There would also be a need to significantly increase the staffing level of non-sworn staff from 43.5 to 90.5. However, this is primarily because many of these positions, which are paid for through the fully supported deputy contract rate, would need to be replaced and augmented. Some of the additional positions include dispatchers, crime evidence technicians, and community service officers. If the city initially contracted with the Sheriff for dispatch services, there would be that cost to replace the cost of the dispatch unit. The comparative table for non-sworn positions is on pages 30 and 31 of the report.

In conclusion, the report finds that an annual operating budget, in current dollars, would be approximately \$28,756,493 compared to \$23,245,031 (including \$215,000 from CDBG funds) for the current contract and all other related costs. Also, the number of all sworn officers would increase from 144 to 166, and the number of non-sworn staff would need to increase from 43.5 to 90.5. This assumes that all of the consultant's recommendations are implemented.

### **ALTERNATIVES**

1. Receive the report and PowerPoint presentation by the consultant.
2. Provide further direction to staff.

### **FISCAL IMPACT**

The current budget for police services is \$23,245,031, which includes approximately \$360,000 for the Moreno Valley Mall contract that is mostly reimbursed by the Mall. In addition, \$215,000 is budgeted in CDBG Social Services Program for a portion of the Problem Oriented Policing program and included in the above figure. The budget for the Sheriff's contract is \$19.9 million, and the balance of approximately \$3 million is for training, supplies, depreciation, and administrative overhead. The estimated first year budget for a city police department is \$28,756,493, which is over \$5 million compared to the current budget for police services. In addition, the initial capital expenditure (start up costs) is \$19,073,902.

### **STAFF RECOMMENDATION**

Staff recommends that the City Council receive and discuss the report and PowerPoint presentation.

### **ATTACHMENTS/EXHIBITS**

1. Police Study Report prepared by Maximus, Inc.

Prepared By \_\_\_\_\_

Department Head Approval \_\_\_\_\_

Concurred By \_\_\_\_\_

Council Action	
Approved as requested:	Referred to:
Approved as amended:	For:
Denied:	Continued until:
Other:	Hearing set for:

**REPORT TO THE  
CITY OF MORENO VALLEY,  
CALIFORNIA**

**ON**

**THE ECONOMIC FEASIBILITY OF  
ESTABLISHING A CITY-OPERATED  
POLICE DEPARTMENT**



March 2004

**MAXIMUS**  
*HELPING GOVERNMENT SERVE THE PEOPLE®*

Attachment 1

MV00231886

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## **SUMMARY**

The City of Moreno Valley was incorporated in 1984, merging the communities of Moreno, Sunnymead and Edgemont. It is a rapidly growing community of 50 square miles, located in the western portion of Riverside County. The current population is now over 150,000 with many young families. The average Moreno Valley family consists of two parents (ages 38 and 40) and two children (ages 9 and 13). Most families own their own home and the average new home value is \$217,201 and rising.

Ethnically the city is diverse. According to the 2000 U.S. Census, the city's population is 38% Hispanic, 32% White, 19% African-American, 6% Pacific Islander/Asian-American and 5% other. The city's fast growth is attributed to affordable housing, family-oriented lifestyle, good schools, and quality-of-life amenities. Employment has been rising in Moreno Valley with distribution centers, government and corporate offices and light manufacturers all choosing to locate in the city. With more people moving to the city, the retail and services sectors are expanding.

Moreno Valley has had good public safety and traffic safety records, verified by State and Federal crime and traffic safety audits. Policing services are currently delivered to the city through a contract with the Riverside County Sheriff's Department. The purpose of this study is to examine the feasibility, possible structure, and cost if the city were to create and maintain a Moreno Valley city operated police department.

In FY 03/04 the city budgeted \$23,030,031 for police services including 144 sworn positions and 43.5 non-sworn positions from the Sheriff. This cost represents the direct cost of the police contract and other budgeted items, but does not include any city overhead costs such as contract management and financial administration. The city police agency described in this study would have a first year cost of approximately \$28,756,493 with a staff of 166 sworn positions and 90.5 non-sworn positions. The cost includes the direct costs of police operations as well as the added costs of administrative overhead and other related costs that would need to be budgeted that are currently assumed by the Sheriff including risk management/liability, personnel administration and legal support.

As is explained in the following text, the staff numbers for a city department are significantly higher since a city department would have to have sufficient staff to cover absences that are now covered under the constant staffing provided in the contract with the Sheriff. Rather than contract for a particular number of people, the city contracts for a number of hours. Consequently, if a deputy assigned to the Moreno Valley Police Department is absent, another deputy fills his place.

The city police budget also includes the cost of a city operated police communications and dispatching operation, adding some 24 non-sworn positions to the

city police department. This expense is now recovered by the Sheriff as part of the contract rate per deputy hour.

The city could expect to spend some \$19,000,000 in start up costs to establish its own police department. Major components would include vehicles and vehicle equipment; communications, dispatch and computer aided dispatch systems; records management and information technology systems; a telephone system; and transition costs.

The report begins with an examination of patrol staffing and the number of officers needed for calls for service response and self initiated police work. It describes the number of officers needed for special units such as traffic and problem solving which provide a vital supplement to patrol. A section describes investigative staffing and included a methodology to determine the number of investigators that are needed given the crimes reported in Moreno Valley.

Additional sections describe the administrative and support components that would be needed for a city police department. They are followed by summary tables that show the total number of positions, by type and unit, for the proposed department and a first year budget for the new department.

A comparison, position by position of the current staff with the proposed staff is then offered. This is followed by a section on start up costs.

The impact of city growth on the demand for police services is described. The study then explores funding options and concludes with general recommendations for start up and implementation tasks if the city were to create its own department.

## PATROL STAFFING

There are two primary sources of patrol work: Calls for Service (CFS) and Self Initiated Activity (SI). Calls for service are those episodes which the public initiates with the police when they request police service by making a telephone call (either emergency or non emergency), by stopping a officer on the street, appearing at a police station, or by some other means.

Self initiated tasks occur when individual officers, on their own initiative, stop and check on vehicles—either because of suspicious circumstances or because of traffic or license violations, stop pedestrians, check on buildings, follow-up earlier incidents, write reports, or perform other discrete tasks. Self-initiated work is, generally, composed of those episodes the officer starts. Self-initiated activities may include tasks that officers perform at certain times during their shift such as school zone patrol or traffic enforcement.

Both sources of work are important to patrol operations. However, a police agency can have less impact on when calls for service take place than on the timing of self initiated activity. A call for service begins when a citizen makes a request for service usually with the expectation that the police will respond immediately to that request. Although it is possible to manage this workload somewhat—separating urgent calls for immediate priority from non-urgent calls for delayed response—the times that calls originate cannot be controlled by the police.

Self-initiated activity is to a large extent discretionary. Officers can initiate encounters when they have time to do so, and when there are targets of opportunity. Much of this activity can be deferred to times when calls for service workload is lighter. But, self-initiated activity does depend on legitimate opportunities being available and such times often coincide with high calls for service times. Car stops and checks of suspicious activities frequently result from peak times of human movement and interaction.

To determine the number of patrol officers needed to respond to calls for service and perform self-initiated work in Moreno Valley, MAXIMUS analyzed 12 months of data supplied by the department from the county's computer-aided dispatch (CAD) system (July 1, 2002 – June 30, 2003). From the CAD data, records were generated for each dispatch event.

Riverside County's dispatch system provided a summary of each call that records the primary unit that responded to a call. The times recorded in these summaries are only for the primary unit. However, the total time consumed by an event includes not only the primary unit assigned but also the time committed by backup units. Some calls can be

handled by a single unit and do not require any backup units. Other calls, because of their perceived severity, may require one backup unit, and sometime more.

The time consumed on a call by backup units will usually be less than that for the primary unit. Backup units are usually dispatched after the primary unit and usually clear the scene sooner than the primary unit who may have some interviews or paperwork to complete before going back in service. In order to account for back-up time consumed by an event, MAXIMUS increased the average total time consumed by 40%. The study team's experience in police studies for cities similar to Moreno Valley indicates that this estimation is reasonable.

The resulting database was composed of 79,994 usable calls for service records and 23,611 self-initiated records for the a year (July 1, 2002 through June 30, 2003.)

## **MEASURING CALLS FOR SERVICE WORKLOAD**

The method used in this study to examine how many patrol officers are needed to meet the demand for police resulting from citizens requests for service focuses on measuring how much time needs to be devoted to call response by hour of the day and day of the week. Time consumed is measured from the time that an officer begins to travel to the location a calling citizen specifies, for calls for service. For self initiated work, time consumed begins when the officer notifies communications that he/she has initiated an event on their own volition. In both cases the ending point is when the officer lets the dispatch center know that he/she has completed the activity and is ready to handle another assignment.

>> Each record was broken into the time consumed by hour of the day and by the appropriate day of the week. For example, an activity that began at 11:45 p.m. on Saturday and which concluded at 12:30 a.m. Sunday was broken into the 15 minutes consumed in the 11:00 p.m. to 12 midnight block on Saturday and 30 minutes in the midnight to 1:00 a.m. block on Sunday.

>> All of the records for the year were so broken up, distributed over the course of a week by day and hour and then averaged by the number of days in the study period. Minutes were then converted to hours to produce a matrix that is composed of the seven days of the week across and 24 hours down. Such a matrix then shows the average amount of time consumed, for the year, by hour of the day and day of the week.

Calls for service were separated from self-initiated activity. Calls for service time was incremented by 40% to account for backup units as described above. The resulting calls for service matrix which shows in Moreno Valley, the average amount of time consumed, in hours, by calls for service activity is shown below.

**Time Consumed by Call For Service By Patrol Units in Moreno Valley with Back-Ups July 2002 - June 2003**

HOUR	MON	TUE	WED	THU	FRI	SAT	SUN	TOTALS
0000	6.6	6.9	5.9	5.4	7.2	8.5	6.5	47:0
0100	5.1	5.1	4.5	4.0	4.7	6.3	10.1	39:7
0200	4.2	3.5	3.2	2.9	3.5	4.8	6.2	28:4
0300	2.8	2.9	2.6	2.5	2.8	3.6	4.8	22:1
0400	2.3	2.7	2.2	2.0	2.5	3.2	3.7	18:6
0500	2.2	2.6	2.3	2.1	2.5	2.7	2.3	16:7
0600	2.3	2.3	2.8	2.3	2.6	2.1	1.9	16:1
0700	2.4	2.4	2.2	2.1	2.3	2.0	1.7	15:2
Subtotal	27:9	28:3	25:7	23:3	28:0	33:3	37:2	203:7
0800	5.4	5.2	4.8	5.1	4.6	4.8	3.7	33:5
0900	6.7	6.6	6.1	6.1	5.8	6.3	5.4	43:0
1000	7.4	6.9	6.9	6.7	6.5	6.6	6.3	47:2
1100	8.0	7.4	7.4	7.3	6.8	7.4	6.8	51:2
1200	8.4	8.4	8.2	8.0	7.6	7.7	7.3	55:6
1300	9.6	9.2	9.1	8.4	8.1	9.2	7.6	61:5
1400	11.5	10.3	11.5	10.5	11.0	10.8	9.4	74:9
1500	11.6	11.2	11.7	10.8	10.8	10.2	9.7	76:0
Subtotal	68:6	65:2	65:6	62:8	61:3	62:8	56:2	442:7
1600	10.2	10.3	9.6	9.9	9.6	8.5	8.3	66:4
1700	10.2	9.9	9.9	10.4	10.4	9.5	9.0	69:2
1800	12.9	12.9	12.3	13.2	13.9	10.4	10.9	86:5
1900	13.4	13.2	12.2	12.7	14.0	10.2	10.9	86:6
2000	12.1	11.8	11.3	11.9	12.8	10.0	10.6	80:5
2100	10.1	9.6	9.9	10.1	10.5	9.6	9.3	69:1
2200	8.1	8.0	7.1	7.5	8.4	8.2	7.6	55:0
2300	8.8	8.7	7.7	8.1	9.3	11.5	8.6	62:7
Subtotal	85:8	84:4	80:1	83:7	88:9	77:8	75:2	576:0
Totals	182:4	178:0	171:4	169:8	178:2	173:9	168:7	1222:4

The busiest periods in Moreno Valley are on weekdays from 1800 hours through about 2100 hours. The single busiest period is from 1500 through 2100 hours on Fridays. Given the suburban nature of most of Moreno Valley, this is a pattern typical of such cities.

There is a substantial jump in time consumed from 0700 hours to 0800 hours. This is accounted for by increases in certain types of calls as people start their day. For example, as people go outside to leave for work they may discover that their vehicle has

been broken into or stolen, or that there has malicious mischief or vandalism. 911 calls with no further information also increase due to accidental cell phone 911 key activations.

The table below shows the top ten call types for Moreno Valley in the year study period.

Rank	Call Type	Count
1	Alarm	9,329
2	Disturbance	7,406
3	911 Call/ No details	5,939
4	Disturbance Noise	3,472
5	Suspicious Circumstances	3,144
6	Assist Other Department	3,057
7	Public Assist	2,102
8	Runaway Juvenile	2,065
9	Disturbance – Domestic Violence	1,602
10	Traffic Collision, Non Injury, No Road Blockage	1,558

Each time block in the “Time Consumed” table can be interpreted as the amount of personnel hours needed to handle calls for service only during that time on that day. For example, the 9.3 figure on Friday night from 2300 hours until midnight means that at least 10 officers are needed, on the average, to deal with the work generated by citizens’ calls for service.

However, staffing cannot be only for calls for service. Having sufficient time available for self initiated activity is important if a department wants to work to proactively solve crime, violence, and disorder problems through community policing. The best self-initiated police work involves not only car stops and pedestrian checks but also time for officers to work with residents and businesses to solve the problems underlying crime, violence, and disorder. Time spent in this regard, when appropriately directed, can have the benefit of reducing calls for service as the conditions causing the problems residents call about are improved.

There are no universally accepted standards for how much patrol time should be consumed by calls for service. A common assumption, established before community policing became prevalent, was that 1/3 of the time should be spent on calls for service, 1/3 on self initiated activity and 1/3 on uncommitted patrol time. Many departments have only vague standards for the amount of time consumed. Some departments set, as a rule of thumb, a target time consumed by calls for service from 30-40%. Others set a target at 50%; still other may allow patrol time to be consumed by calls for service to average as high as 65%.

The amount of time consumed figure should be a policy decision based on how the department and the community want patrol officer time used. Having a large amount of time consumed by calls for service may increase response times, as officers will frequently be busy on other calls. It will reduce the time available to be devoted to problem solving and community policing by patrol officers. However, many departments use officers assigned as specialists to work on problems and to perform the bulk of community policing duties.

When determining patrol staffing levels it is important to consider that in a police department, as with any organization, the number of personnel available and actually working will vary over time. Not every one comes to work every day. Patrol officers are absent due to vacation, illness, training, court time, special assignments, and other leave time. Over time schedules may vary because of transfers, promotions, long-term injury leave, and vacancies.

Of those patrol officers scheduled, a "show-up" rate of between 75% and 85% is typical for police agencies in cities the size of Moreno Valley. Variables include the seniority of employees since more senior employees usually accrue more leave than those newly hired, sick leave policies, other leave available, and work schedules. The latter factor, work schedules, has an impact on the show-up rate in that, if employees perceive that they can almost never get favorable days off, sick leave may be abused.

### DETERMINING THE NUMBER OF OFFICERS FOR CALLS FOR SERVICE RESPONSE

The table above accounts for an average of 1,222 hours per week consumed by calls for service. The following shows the number of patrol officers needed, given the current workload, at each of three calls for service time commitments—35%, 50%, and 65%. The table also uses a mid-range show-up rate of 80%, which equates to 32 hours per week per officer (based on a 40 hour week).

Weekly CFS Hours Consumed	% Time CFS Target	Officers Needed at 80% Show-up
1,222	35%	109
1,222	50%	76
1,222	65%	59

From this point, the mid-range call for service target (50%) will be used, resulting in a requirement that 76 patrol officers be assigned for calls for service response for a Moreno Valley city police department. To match the changes in workload over the course of the day, they should be divided into three shifts that match, approximately, the time consumed on midnights, days, and evenings.

Dividing the 24 hour period into three segments would result in the approximate workload divisions and personnel assignments shown in the next table. Although eight-hour segments were used, this is not intended to imply that an eight-hour shift structure should be used. Workload peaks in Moreno Valley could best be dealt with through a four-day a week, ten hours per day shift system. This could be both a good match of personnel to work and a recruitment incentive as opposed to five, eight-hour days.

Time Period	Avg. CFS Hrs/Week	% Time Consumed	Officers Assigned	Sergeants Assigned
0000-0759	203.7	17%	13	3
0800-1559	442.7	36%	27	5
1600-2359	576.0	47%	36	6
Totals	1222.4	100%	76	14

The table above also includes the number of sergeants assigned to each shift. Ratios of sergeants to patrol officers should be from one-to-six up to one-to-ten. During the start-up period in a new department the lower ratio is preferable because of the department's lack of complete knowledge about the performance characteristics of the new patrol officers. Close supervision will help the new department achieve best

performance. (One additional sergeant is allocated to the midnight shift to provide a relief factor to ensure that two sergeants are available continuously.) As the department becomes familiar with the work characteristics of its officers, and as officers become familiar with work expectations, the ratio may be increased so that some growth in patrol can be accomplished without having to maintain a one-to-six ratio.

A lieutenant should command each shift. To ensure around the clock coverage, two additional lieutenants should be assigned to watch command to provide a relief factor. A captain should command the patrol division.

### SUPPLEMENTING PATROL

Typically, cities similar in size to Moreno Valley supplement their patrol officers with specialized units devoted to traffic enforcement and collision investigation, special enforcement issues, and community policing/problem solving. The number of personnel assigned to these specialized units is somewhat arbitrary since their work (with the exception of collision investigation) is largely self-initiated. Residents may complain to the police about neighborhood speeding, pockets of disorder, or similar problems but decisions to devote resources to traffic enforcement, special enforcement (often to address gangs and street level drug issues), and community policing/problem solving are based on perceptions of how important these issues are to a community and its police agency.

One gauge of community preferences for these units in Moreno Valley is the current level of resources devoted to these units. At the time of the study, two sergeants, 15 deputies, and one community services officer were assigned to traffic enforcement; one sergeant, nine deputies and two community services officer were assigned to a problem-oriented policing unit, and a lieutenant, two sergeants, and 11 deputies (including one assigned to a regional narcotics task force) comprised the special enforcement team.

The traffic team during the year study period accounted for about 11,700 citations of the approximated 14,700 issued by the department. The team also was the lead in investigating approximately 1,370 traffic collisions in Moreno Valley. The table below shows the number of these events accounted for by the traffic team, the average number per day for the 365 days in the year, the number per year per deputy based on 15 deputies, and the number per deputy per day based on 178 working days per year per deputy.<sup>1</sup>

Traffic Unit	#	Traffic Deputies	Per Day (365 days)	Per Deputy (Per Year)	Per Deputy (Per Day)
Cites	11,731	15	32	782	4.4
Collision CFS	1,367	15	4	91	0.5

Traffic team members also were the primary unit in 915 non-collision calls for service (of 79,994), made over two-thirds of the 363 driving under the influence arrests recorded by the department, and served as back up to patrol officers in other instances.<sup>2</sup>

<sup>1</sup> The Sheriff's office calculates approximately 1780 productive hours of a deputy's 2080 hours per year for a show-up rate of 85.6%. This equates to 178 day per year of the total of 208 days per deputy on a four ten schedule.

<sup>2</sup> Back-up numbers were not available.

If a Moreno Valley city police department had a traffic unit with slightly improved productivity such that each traffic officer averaged just over one additional citation per ten-hour shift, the number of traffic officers could be reduced. Although establishing such standards risks being perceived as quota setting, such relatively low benchmarks seem quite reasonable for the time expended, based on the experience of other police departments. Traffic unit size could be two sergeants, 12 officers, and four community service officers. As is the case in many Southern California police departments, civilian community service officers could respond to collisions that do not involve fatalities or major injuries (98%) during their shifts. Collision investigations and reports often take an hour or more to complete. By using CSOs to handle the bulk of these functions, traffic officers will have an average of at least 30 minutes more per day. Using the same annual citation data from above but with a traffic squad size of 12 officers the following ratios would result.

Cites	11,731	# Traffic Officers	12	Per Day (365 days)	32	Per Officer Per Year	978	Per Officer Per Day	5.5
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By using two squads—each composed of a sergeant, six officers, and two community service officers—each day of the week and many evenings could be covered.

The Problem Oriented Policing Unit focuses on areas of the city where a series of incidents, taken together, make up a persistent problem. Such problems should be addressed by a response based on a thorough analysis of the contributing factors and consequences derived from internal data and from meeting with community members. The best responses will usually involve collaborations between the police, other governmental agencies, and the neighborhood most affected by the problem. The results of problem solution efforts should be collected and fed back to both unit members and the community to improve problem solution efforts.

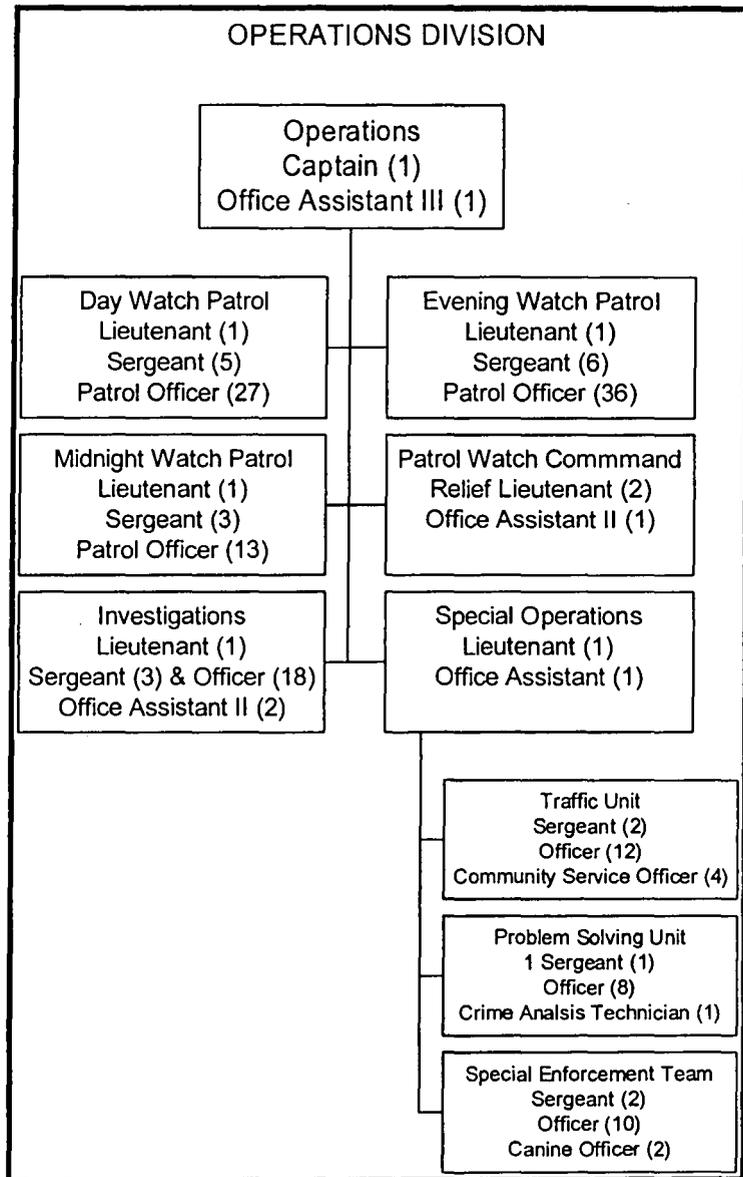
A problem oriented policing unit should be large enough so that more than one problem at a time can be addressed and so that special efforts can be exerted at different times and through out the week. A unit of eight officers, led by a sergeant, and supported by a civilian analyst to help analyze problems and measure results, would be able to provide such coverage. Flexible scheduling would be important so that squad members will be able to work when a problem is at its worst. Eight officers working a four-ten schedule would produce some 26 shifts per week (at an 80% show-up rate), enough to staff one problem area with three officers a day seven days a week.

Cities the size of Moreno Valley usually allocate resources to deal with crime problems such as gangs, street level drug sales, short-term surveillances, and high risk warrant service. The size of such units is partially dependent on the number of officers that need to be involved in such actions as entering premises to serve warrants when resistance on the part of the subject can be expected. A team of ten officers provides enough officers for both an entry team and a perimeter security team. To ensure adequate supervision, two sergeants are needed. All members of the team need to be cross-trained so that the team can still function if a member is absent. By assigning two sergeants, the team can be split into squads so that they can work on more than one issue at a time. Two canine officers should also be part of the Special Enforcement Team although they will primarily work with the patrol shifts.

The Special Enforcement Team is not a special weapons and tactics (SWAT) team. A city the size of Moreno Valley is not likely to have frequent enough need to justify a full-time team. Part-time teams, where officers have collateral duties, must make substantial resource commitments to training and equipment. Perhaps, as Moreno Valley approaches build out, a full time team may become necessary, but relying on assistance from the Sheriff or the City of Riverside will be more cost effective in the interim. The Special Enforcement Team could serve to stabilize a situation and hold a perimeter until a S.W.A.T. can be assembled. (Currently, the Sheriff provides S.W.A.T. services at no cost.)

Several clerical support positions should be part of the Operations Division. One position should be allocated to the captain's office, a second to the patrol group, and a third to the special operations group.

The basic structure of the Operations Division should include Investigations (described below) and would look as follows.



## **RATIONALE FOR INVESTIGATIONS STAFFING**

Most U.S. police agencies do not have a systematic method to determine how many investigators are needed. The average caseload per investigator also varies widely from agency to agency. Typically as long as the investigative units show satisfactory rates of case closure for the cases they investigate, departments assume that their detective staffing is adequate.

Cases are reviewed and assigned in a similar fashion from department to department. On weekday mornings, since few investigative units maintain regular weekend work hours, unit supervisors review the cases that have been sent to investigations. In some departments pre-screening takes place by patrol supervisors. More frequently investigative unit supervisors review all cases. Each report is examined to determine whether it contains the necessary information to document that a crime has occurred. This review also contains an assessment, either formally or informally of potential solvability.

Solvability factors include such things as a named or identifiable suspect, significant evidence, an identifiable vehicle, witnesses to the crime, or traceable property. Cases in which sufficient solvability factors are noted are assigned for follow up. Cases with low solvability may be assigned but with a lower priority unless they have a particular public interest or notoriety attached to them. Cases with no leads to follow are usually closed immediately or sent to a "pending" file although some departments have the victim's contacted by telephone, both as a courtesy and to see whether any additional information has become available since the report was taken.

Previous research conducted in similar studies by study team members shows that typically, for crimes against persons:

- 20% of the crimes against persons cases assigned are followed up via telephone consuming an average of 30 minutes;
- 20% of the crimes against persons cases assigned require relatively little further investigation to close and consume an average of six hours to close;
- 10% of the crimes against persons cases assigned are difficult to close and consume an average of 23 hours to close; and
- The remaining 50% of the crimes against persons cases assigned are of average difficulty to close and consume an average of nine hours to close.

The parallel crimes against property figures are as follows:

- 35% of the crimes against property cases assigned are followed up via telephone consuming an average of 30 minutes;
- 15% of the crimes against property cases assigned require relatively little further investigation to close and consume an average of four hours to close;

- 10% of the crimes against property cases assigned are difficult to close and consume an average of 11 hours to close; and
- The remaining 50% of the crimes against property cases assigned are of average difficulty to close and consume an average of 6 hours to close.

From July 2002 through June 2003, deputies assigned to patrol Moreno Valley generated some 42,400 reports. Of these, about 14,500 dealt with significant crime types. Although the rate at which crime reports are reviewed by investigations varies from city to city, a typical figure is 35%. In Moreno Valley, then, approximately 5,075 cases would be assigned for investigation at the 35% rate. About 20% of the reports allege crimes against persons; the remaining 80% are crimes against property. This ratio is very similar to Moreno Valley's Uniform Crime Report ratio of persons to property crimes. Therefore, about 1,015 crimes against persons' cases and 4,060 crimes against property cases would be subject to investigation.

Like patrol officers not all investigators will show-up for work every day. They will be absent for vacation, illness, court, training, and for other leave. Investigators are usually more senior employees than patrol officers and accrue more leave time. They also spend time drawing up and serving warrants, tasks most patrol officers do not perform. Consequently, where an 80% show-up rate was assumed for patrol officers, a show-up rate of 75% is assumed for investigators. Of the 2,080 hours per detective per year, 1,560 hours will be available to conduct investigations.

The following tables show the number of investigators that would be needed based on the discussion above.

Persons cases = 1015								
	Phone Follow-up	Least Difficult		Most Difficult		Average Difficulty		
Cases	20%	203	20%	203	10%	102	50%	508
Time in Hours	0.5	101.5	6	1218	23	2,335	9	4,568
							Total Hours	8,222
							Investigators Needed at 75% show-up	5
Property Cases = 4060								
Cases	30%	1,218	15%	609	10%	406	50%	2,030
Time in Hours	0.5	609	4	2,436	11	4,466	6	12,180
							Total Hours	19,691
							Investigators Needed at 75% show-up	13

In this proposed staffing arrangement, investigative positions are considered to be special assignments for officers. No separate investigator rank is proposed. This provides the department with enhanced flexibility since investigators can be transferred

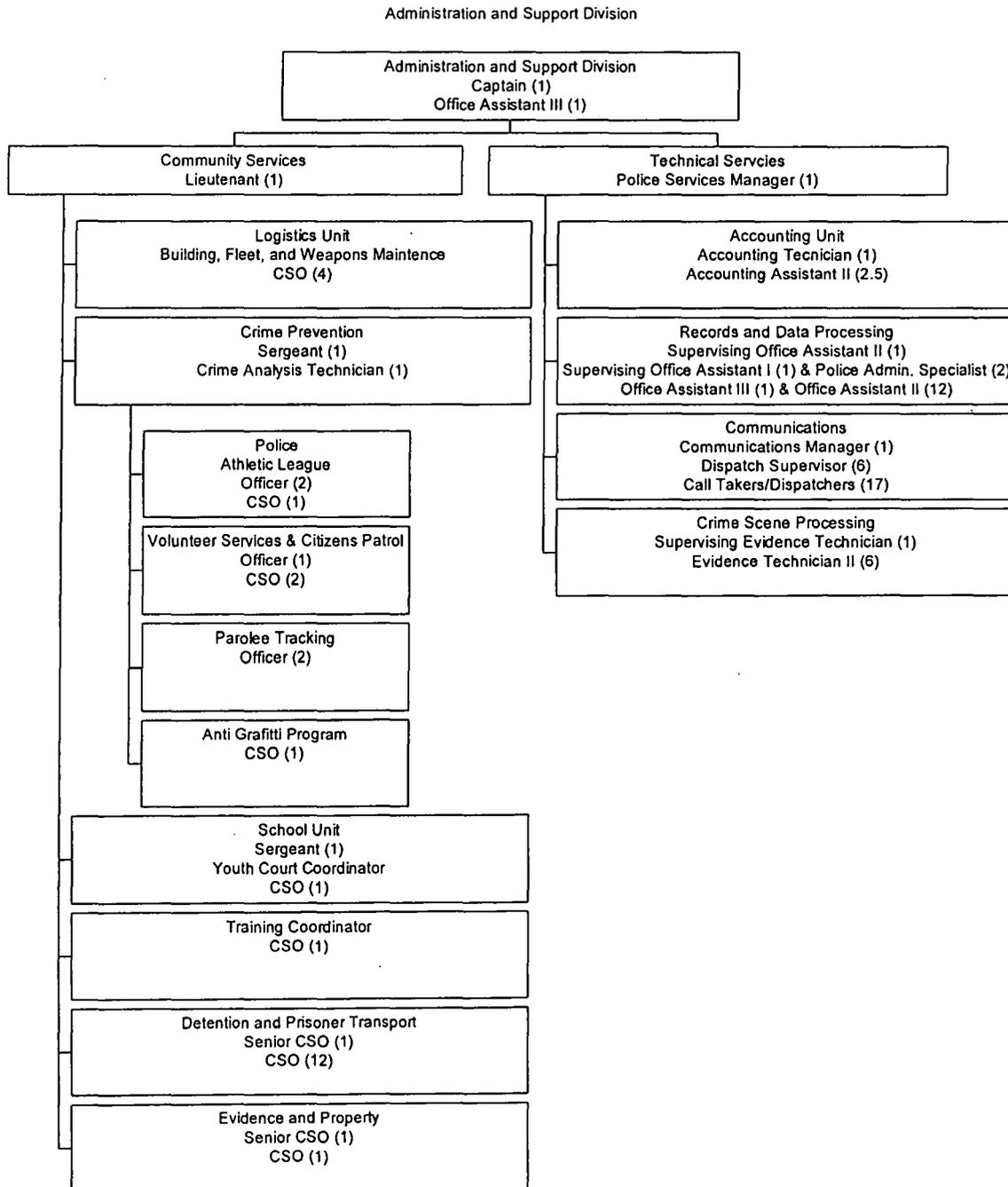
to patrol, special operations, or other special assignment without losing rank and being “demoted”. It also allows the department to establish a rotation policy that can provide greater career development and job enrichment without having to deal with “entitled” investigator positions. Since the norm in Riverside County is to have a separate rank and pay grade for investigators, a new Moreno Valley Police Department may need to pay lateral transfers with investigative experience a bonus or supplement to make these MVPD positions attractive.

A total of 18 investigators would be needed with one sergeant for crimes against persons and two sergeants in crime against property to maintain adequate supervisor-subordinate ratios. In addition two office assistants should be assigned to help with clerical tasks. A Lieutenant should supervise the unit.

Because of the relatively small size of the Investigations Unit, organizationally it should form part of the Operations Division. This will encourage closer interaction between patrol, special operations, and investigations. The Operations captain will then have seven lieutenants directly reporting to him or her, well within a normal span of control.

**ADMINISTRATION AND SUPPORT**

In order for a police department to operate effectively it needs administrative and support operations. The chart below displays the functions and units that would make up this division:



The Administration and Support Division should be headed by a Captain and composed of a Community Services Section and a Technical Services Section. A lieutenant should command the Community Services Section and a civilian Police Services Manager should command the Technical Services Section.

The Community Services Section would be composed of the following units:

- Logistics Unit: Four CSOs would be assigned to the Logistics Unit to deal with issues related to building, fleet, and weapons maintenance. The unit would also be responsible for equipment and uniform issuance and tracking.
- Crime Prevention Unit: The Crime Prevention Unit would be headed by a sergeant and staffed with a crime analysis technician. Sub units would include the Police Athletic League staffed by two officers and one CSO, Volunteers Services and Citizen's Patrol staffed by one officer and two CSOs; Parolee Tracking staffed by two officers, and an Anti Graffiti Program staffed by a CSO.
- School Unit: The School Unit would be headed by a Sergeant and would include the Youth Court Coordinator, a CSO.
- Training Coordinator: This would be staffed with one CSO.
- Detention and Prisoner Transport Unit: To maintain 24 hour a day coverage, this unit should be composed of a senior CSO in charge and 12 CSOs with the expectation that the normal staffing would be two CSOs around the clock. These CSOs would have collateral duties to make sure that property and evidence is properly booked into the evidence storage facility if Evidence and Property personnel are unavailable. If not occupied with detention or transport duties they could also respond to minor calls for service.
- Evidence and Property Unit: A senior CSO would be in charge of the evidence and property functions, assisted by a CSO.

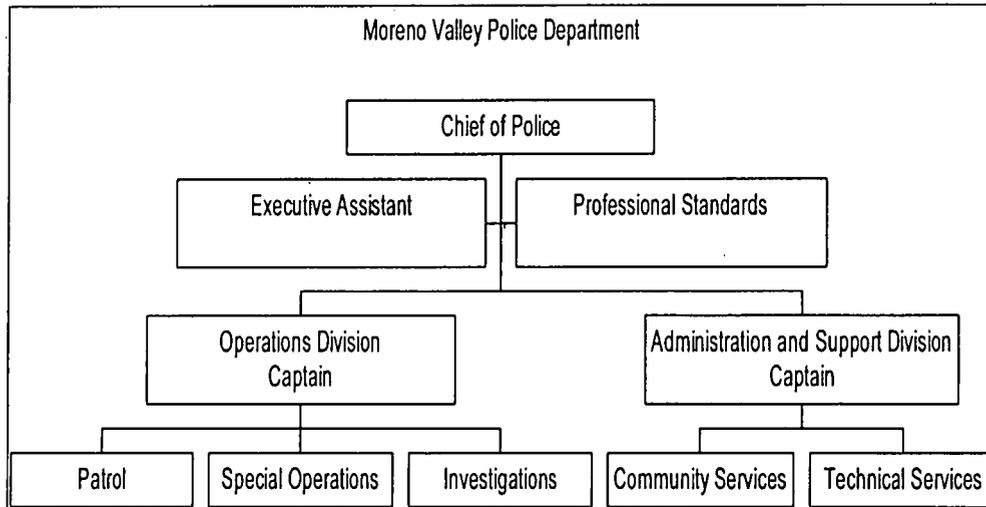
The Technical Services Section would be composed of the following units:

- Accounting Unit: This unit would handle the department's accounting and purchasing processes. It would be staffed by one accounting technician and 2.5 accounting assistants to perform the same functions as are performed by the current allocation from the Sheriff.

- **Records and Data Processing:** This unit would have responsibility for the department's data entry and records management functions including public interactions. Staffing would include a supervising office assistant III and a supervising office assistant II as well as two police administration specialists, one office assistant III, and 12 office assistant II positions. This mirrors the current staffing for this function.
- **Communications:** If the City were to establish its own police communications operation a total of 24 positions would be needed: one Communications Manager, 6 Dispatch Supervisors, and 17 Call takers/dispatchers. Two supervisors would be assigned to each of the three shifts. Assuming an 80% show-up rate and a schedule of five eight hour work days followed by two days off, four call taker/dispatcher positions would be assigned to the midnight shift (to ensure a two position minimum staffing), five to day shift to ensure a three position minimum, and eight to evening shift to ensure that six positions are always filled. All personnel should be cross trained so that each can act as a call taker, dispatcher, or information channel operator. The shift minimums were established taking into account the number of calls for service generated and the number of officers on the street during each shift.
- **Crime Scene Processing:** The department will need personnel available to process crime scenes and to package evidence to be sent for further processing. The unit should be composed of a supervising evidence technician and six evidence technicians to provide coverage for at least two shifts each day. There would be an on-call rotation such that an evidence technician can be called out when necessary. A department the size of that proposed for Moreno Valley would rely on larger area agencies or the state for most analysis of evidence, rather than have its own crime laboratory facilities.

### OFFICE OF THE CHIEF

The Office of the Chief would include the Chief of Police, an executive assistant, and two sergeants assigned to Professional Standards and internal affairs. A high level organization chart would then appear as follows:



### SUMMARY: STAFFING FOR A MORENO VALLEY POLICE DEPARTMENT

The table below shows by each organizational unit the number of persons to be assigned and position titles for each unit that would compose the MVPD.

#### POSITION SUMMARY BY UNIT

FUNCTION	TITLE	#
OFFICE OF THE CHIEF	Chief of Police	1
	Executive Assistant	1
	Professional Standards	Sergeant
OPERATIONS	Captain	1
	Office Assistant III	1
	Office Assistant II	4
	Lieutenant	7
	Sergeant	22
	Officer	124
	Crime Analysis Technician	1
	CSO	4
ADMINISTRATION & SUPPORT	Captain	1
	Office Assistant III	1
Community Services	Lieutenant	1
-Logistics Unit	CSO	4
-Crime Prevention	Sergeant	1
	Crime Analysis Technician	1
-Police Athletic League	Officer	2
	CSO	1
-Volunteers Services and Citizen's Patrol	Officer	1
	CSO	2
-Parolee Tracking	Officer	2
-Anti Graffiti Program	CSO	1
-School Unit	Sergeant	1
-Youth Court Coordinator	CSO	1

-Training Coordinator	CSO	1
-Detention and Prisoner Transport	Senior CSO	1
	CSO	12
-Evidence and Property	Senior CSO	1
	CSO	1
Technical Services	Police Services Manager	1
-Accounting Unit	Accounting Technician	1
	Accounting Assistant II	2.5
-Records and Data Processing	Police Admin. Specialist	2
	Supervising Office Assistant II	1
	Supervising Office Assistant I	1
	Office Assistant III	1
	Office Assistant II	12
-Communications	Communications Manager	1
	Communications Supervisor	6
	Call Taker/Dispatcher	17
-Crime Scene Processing	Supervising Evidence Technician	1
	Evidence Technicians	6

The next table shows the number of each position, salary and fringes for the position and the total personnel costs for a Moreno Valley city police department.

POSITION TITLE	#	SALARY	FRINGES (35%)	TOTAL
<b>SWORN POSITIONS</b>				
Chief of Police	1	\$150,000	\$52,500	\$202,500
Captain	2	\$113,647	\$39,777	\$306,848
Lieutenant	8	\$103,984	\$36,394	\$1,123,026
Sergeant	26	\$86,648	\$30,327	\$3,041,344
Officer	129	\$61,573	\$21,551	\$10,722,994
<b>TOTAL SWORN</b>	<b>166</b>			<b>\$15,396,712</b>

<b>CIVILIAN POSITIONS</b>				
Accounting Assistant II	2.5	\$30,600	\$10,710	\$103,275
Accounting Technician	1	\$41,702	\$14,596	\$56,297
Call Taker/Dispatcher	17	\$43,000	\$15,050	\$986,850
Communications Manager	1	\$72,138	\$25,248	\$97,387
Community Service Officer	27	\$33,092	\$11,582	\$1,206,198
Crime Analysis Technician	2	\$51,471	\$18,015	\$138,972
Dispatch Supervisor	6	\$55,759	\$19,516	\$451,650
Evidence Technician II	6	\$39,200	\$13,720	\$317,520
Executive Assistant	1	\$45,500	\$15,925	\$61,425
Office Assistant II	16	\$24,090	\$8,432	\$520,352
Office Assistant III	3	\$28,191	\$9,867	\$114,173
Police Admin. Specialist	2	\$31,000	\$10,850	\$83,700
Police Services Manager	1	\$97,500	\$34,125	\$131,625
Senior CSO	2	\$38,398	\$13,439	\$103,674
Supervising Evidence Technician	1	\$47,500	\$16,625	\$64,125
Supervising Office Assistant I	1	\$32,500	\$11,375	\$43,875
Supervising Office Assistant II	1	\$35,639	\$12,474	\$48,112
<b>TOTAL CIVILIAN</b>	<b>90.5</b>			<b>\$4,529,211</b>
<b>TOTAL POSITIONS</b>	<b>256.5</b>			<b>\$19,925,923</b>

Salaries were determined by examination of current salaries in the Riverside County Sheriff's Department (as of January 29, 2004) and the City of Riverside (as of July 4, 2003) as well as other area agencies. The figures used to project salary costs for a Moreno Valley Police Department are, in general about 2% above comparable figures for the Riverside County Sheriff's Department and above midrange for the City of Riverside. Creating a new police department will require that Moreno Valley recruit a significant number of lateral transfers—both sworn and civilian—from the Sheriff's Department as well as from other agencies. Consequently, competitive salaries will be necessary.

The new Moreno Valley Police Department would hire both experienced and inexperienced police employees, although most should have prior police experience. At least 85% to 90% of the new department's personnel should have prior police experience. The department will need to pay salaries that reflect the accumulated knowledge, skills and abilities of a predominantly veteran staff.

A fringe benefit rate of 35% was used since current rates for similar positions in the county vary from 31% to 37%. If the City chooses to have the new police department participate in the California Public Employee Retirement System (CALPERS) this fringe rate is needed as the state increases the required CALPERS employer contributions. Workmen's compensation insurance for each employee is included in the fringe benefit figure.

## **FACILITY AND EQUIPMENT**

A Moreno Valley city police department would occupy the current city owned facility used by the Riverside County Sheriff. This city owned building was purpose built as a police headquarters and contains most of the space and equipment needed by a city police department. The City and County should conduct a complete inventory of all the buildings contents to determine who owns what. The start-up budget displayed later in this reports includes \$100,000 for equipment that the City might have to acquire to replace County owned equipment.

Additionally, the City may have to move forward building expansion plans currently listed in its 10-Year Capital Plan. The following elements currently in the plan are:

- FY 05/06 \$800,000 Expansion – Forensic Area/Dark Room
- FY 06/07 \$1,500,000 Expansion – Evidence/Property Room
- FY 07/08 \$1,000,000 Emergency Disaster Center Expansion
- FY 08/09 \$500,000 Vehicle Impound/Support Police Facility

The most immediate expansion needs would include insuring that there is adequate locker room space for the expanded size of the police department and that the space for property and evidence storage is expanded. Currently, all of property and evidence seized by deputies assigned to police Moreno Valley is stored at the Perris Station because of a lack of space in the Moreno Valley police building. It is estimated that about 80% of the 4,400 square feet of property and evidence storage at the Perris Station is occupied by material from Moreno Valley.

## **COMMUNICATIONS/DISPATCHING AND INFORMATION TECHNOLOGY**

Ideally, a Moreno Valley police department would control its own dispatching and information technology operations. This would ensure that local priorities could be set and maintained. Personnel costs for the dispatch operation, as detailed above, would equal \$1,535,887 for the first year of full operation. Support for the police department's information technology maintenance and support would come from the city's information technology and be funded through an annual budget transfer payment, estimated at \$325,000.

**FIRST YEAR OPERATING BUDGET**

An operating budget for the first year for a City police agency is shown below:

PROJECTED BUDGET - MORENO VALLEY POLICE DEPARTMENT		
<b>Salaries and Benefits</b>		
Salaries and Fringes- Sworn		\$15,396,712
	Positions = 166	
Salaries and Fringes- Civilian		\$4,529,211
	Positions = 90.5	
	<b>Total Salaries And Wages</b>	<b>\$19,925,923</b>
Overtime @ 5%		\$996,296
Standby / Callback Pay @ 0.5%		\$19,246
Holiday Pay		\$1,068,576
Shift Differential Pay @ 1.5%		\$76,214
Special Duty Pay @0.5%		\$19,246
	<b>Personnel Costs - Sub-total</b>	<b>\$22,105,501</b>
<b>Maintenance and Operations</b>		
Materials and Supplies		\$30,000
Maintenance Contracts Inc. Communications, CAD, RMS		\$225,000
Building Repairs and Maintenance		\$25,000
Printing and Advertising		\$17,500
Dues / Subscriptions / Periodicals		\$4,500
Office Supplies & Expenses		\$25,000
Automotive Repairs and Maintenance		\$125,000
Gas and Oil @ \$1,200 Vehicles =	117	\$140,400
Vehicle Towing Services		\$9,000
Telephone		
T-1 Cost @ \$2,500/month		\$30,000
Long Distance MCI/ATT/Sprint @ \$1,200/month		\$14,400
Local Exchange Services @\$7,000/month		\$84,000
Cellular @ \$70/month for 203 field personnel		\$170,520
Total Telephone Cost		\$298,920
Telephone supplies, maintenance, shop, moves etc		\$42,000
Utilities		\$75,000

Books / Manuals		\$7,500
Conferences and Training		\$85,000
Travel and Meetings		\$12,500
Uniform Cleaning / Repairs / Replacement @\$250		\$41,500
Professional Services		\$75,000
County Booking Charges		\$273,000
Insurance		
General Liability Premium		\$500,000
Property Damage (Self Insured)		\$100,000
Workmen's Compensation with self insured retention		\$700,000
Claims Administration and Adjusting Workmen's Compensation		\$28,800
Liability Adjusting		\$30,000
		\$1,358,800
Annual Payment to General Liability & Workmen's Compensation Reserves		\$600,000
	<b>M&amp;O Sub-total</b>	<b>\$3,215,620</b>
<b>Capital Outlay</b>		
Equipment		
-New		\$50,000
-Replacement		\$10,000
Vehicle Replacement		
- Marked @\$30,000	20	\$600,000
- Unmarked @ \$20,000	5	\$100,000
Depreciation: Communications Equipment (5 yrs)		
Portable radios CAD, RMS (5 yrs)		\$1,147,986
Depreciation: Vehicle Equipment (3 yrs)		\$440,640
Depreciation: Building (50 yrs)		\$161,746
Depreciation: Telephone System (5 yrs)		\$100,000
	<b>Capital Sub-total</b>	<b>\$2,610,372</b>
<b>City Transfer Payments</b>		
Information Technology		\$325,000
Legal Services, Risk Management, Human Resources		\$500,000
	<b>Transfer Payments Sub-Total</b>	<b>\$825,000</b>
<b>TOTAL ANNUAL COST (First Year)</b>	<b>Total</b>	<b>\$28,756,493</b>

Many figures above are based on the study team's analysis for similar departments. Figures such as the County Booking Fee is derived from apportioning what the City of Riverside pays for the smaller number of arrests likely in Moreno Valley.

A police department needs to have continuing support for capital expenditures to provide for necessary updating of facilities and major equipment. Therefore, new and replacement equipment costs have been included in the annual budget. Additionally, vehicle replacement monies are allocated based on a four year turn over of the patrol fleet. Depreciation/Replacement costs are also included in the budget.

An annual transfer payment of \$500,000 for city services provided by the city attorney's office, risk management, and human resources would fund outside legal counsel, an additional city attorney to specialize in police issues, legal and risk management support personnel, and an additional human resources position. Funding for additional IT personnel and other IT costs to maintain and operate MVPD information systems is included in the \$325,000 IT transfer payment.

The first year budget will be somewhat "experimental." Although the staffing numbers and resulting personnel costs can be predicted based on the work that needs to be performed (at current levels), the operating, maintenance, and capital costs will become more precise with several years of departmental experience with operational needs.

The next table compares the current police staffing and the FY 03 / 04 cost to the proposed staffing and total cost of the first year operation for a Moreno Valley city police department.

CURRENT STAFFING		PROPOSED STAFFING	
		Chief of Police	1
Captain (Chief)	1	Captain	2
Lieutenant	4	Lieutenant	8
Sergeant	18	Sergeant	26
Deputy	107	Officer	129
Investigator	14		
<b>Total Sworn</b>	<b>144</b>	<b>Total Sworn</b>	<b>166</b>
Accounting Technician	1	Accounting Technician	1
Accounting Assistant II	2.5	Accounting Assistant II	2.5
Sheriff's Service Officer	5		
Supervising Office Assistant II	1	Supervising Office Assistant II	1
Supervising Office Assistant I	1	Supervising Office Assistant I	1
Office Assistant III	2	Office Assistant III	3

Office Assistant II	13	Office Assistant II	16
Community Service Officer II	12	Community Service Officer	27
Community Service Officer I	6		
		Crime Analysis Technician	2
		Executive Assistant	1
		Police Admin. Specialist	2
		Senior CSO	2
		Communications Manager	1
		Dispatch Supervisor	6
		Call Taker/Dispatcher	17
		Police Services Manager	1
		Supervising Evidence Tech	1
		Evidence Technician II	6
Additional Civilian Positions Supplied by the City	2		
<b>Total Non-Sworn</b>	<b>45.5</b>	<b>Total Non-Sworn</b>	<b>90.5</b>
Total Personnel	189.5	Total Personnel Proposed for a City Police Department	256.5
Total Cost: Personnel and Operations	\$23,030,031	Total Cost: Personnel and Operations	\$28,756,493

Currently the city budgets \$23,030,031 for 144 sworn positions and 45.5 non-sworn positions plus operational costs. The proposed city police agency would have a first year cost of approximately \$28,756,493 to staff and support a staff of 166 sworn positions and 90.5 non-sworn positions.

**START-UP BUDGET**

Displayed below is a budget containing start up costs for a Moreno Valley Police Department.

<b>Initial Expenses For Implementing the Moreno Valley Police Department</b>				
Patrol Cars		Cost	Units	
	* Marked - New	\$30,000	40	\$1,200,000
	* Marked - Reconditioned	\$17,500	41	\$717,500
	* Unmarked -New	\$20,000	6	\$120,000
	* Unmarked - Used	\$12,500	13	\$162,500
	*"Unmarked" CSO	\$17,500	7	\$122,500
	* Transport Vans	\$30,000	4	\$120,000
	* Motorcycles	\$12,000	8	\$96,000
Sub-total				\$2,538,500
<b>Patrol Car Equipment</b>				
	* Equipment for each car	\$20,240	104	\$2,104,960
<b>Uniforms</b>				
	* Each officer 100	\$5,875	166	\$975,250
<b>Additional Equipment</b>				\$100,000
<b>Communications/Dispatch</b>				
	Frequency Acquisitions & Licenses			\$1,500,000
	Base Stations/Controllers/ Central Electronics Bank			\$1,000,000
	Towers/Repeaters/Land Purchase	\$125,000	6	\$750,000
	Consoles/Furniture/Electronics	\$175,000	5	\$875,000
	Computer Aided Dispatch (CAD)			
	Console Hardware	\$5,700	5	\$28,500
	CAD Servers, Other hardware			\$250,000
	CAD Software			\$650,000
				\$5,053,500
<b>Non-911 Telephone System: PBX, Voicemail, digital voice recorders</b>				\$500,000
<b>Information Technology</b>				
	Records Management System (RMS)			
	Servers, Other Hardware			\$125,000
	RMS Workstations	\$1,750	100	\$175,000
	RMS Software			\$750,000
				\$1,050,000
<b>Reserve Funds</b>				
	General Liability			\$1,200,000

	Workmen's Compensation				\$1,200,000
	Contingency Fund @ 20%				\$2,254,442
	Recruitment, selection and background investigations				\$300,000
	Transition Costs				\$1,797,250
				Total	\$19,073,902

The total fleet size for the MVPD would be 117 vehicles, allocated as follows:

Vehicles		
Chief's Office	Unmarked	2
Patrol	Marked	46
	Unmarked	3
Traffic	Marked	6
	Motorcycles	6
	CSO	3
PSU	Marked	9
SET	Marked	14
INV	Unmarked	14
Adm & Support	Marked	6
	CSO	4
Pris Trans	Van	4
		117

Unmarked vehicles would be ordinary sedans with some police equipment but without "police packages." These vehicles should not be used in pursuits or as emergency response vehicles. This will help to limit the department's potential liability from collisions during such episodes. CSO vehicles would have markings on them and be equipped with yellow caution lights for visibility. CSO vehicles would not be equipped with "police packages." The specific items to equip each marked vehicle are in a table in the Appendix. (Specific uniform items also appear in the Appendix.)

Costs for a communications system are estimates only. More specific radio systems needs should be ascertained through a detailed communications study, which is beyond the scope of this report. Creating a communication and dispatch operation from the ground up will consume several years and be expensive. Acquiring the needed radio frequencies is a time consuming process and frequencies may be difficult to get because there is so much competition for any available frequencies.

Computer Aided Dispatch (CAD) costs are also estimates based on recent costs incurred by cities similar to Moreno Valley. Actual costs for both communications equipment and a CAD system would depend on competitive bids resulting from the issuance of a detailed request for proposals.

The precise cost of a Records Management Systems (RMS) would depend on the scope of the system and optional modules the city would choose to purchase. Again, precise costs would result from bids from the issuance of a detailed request for proposals.

Transition costs and the line item for recruitment, selection, and background investigations are for the expenses that would be incurred while creating the Moreno Valley Police Department. New police officers (as opposed to lateral transfers) will need to be trained in a certified police academy and paid as recruits during their training period. Overlap coverage would be necessary between the Sheriff's Office and the MVPD as the Moreno Valley department is being established. For example, the Chief should be hired six to nine months in advance of the "cut-over" date. The exact amount of this transition cost will depend on how quickly the City and the Chief can hire qualified employees, secure the necessary equipment, and provide needed orientation training. Two to three weeks of patrol overlap should occur to give Moreno Valley officers the opportunity to learn the city and meet key community members. The monies provided for "Transition" includes funds to cover both contract overlap costs and MVPD personnel and other operating costs.

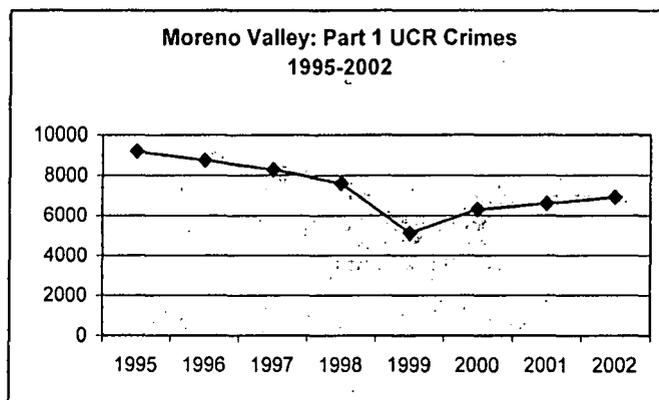
## GROWTH AND THE DEMAND FOR POLICE SERVICES

Moreno Valley's Annual Community Conditions Report indicates that the city's population is expected to grow by almost 2,000 persons per year for the next five years. By 2008, the population of Moreno Valley may reach almost 160,000 if the current conditions fueling growth continue. (Some recent trends indicate the population could reach closer to 165,000.)

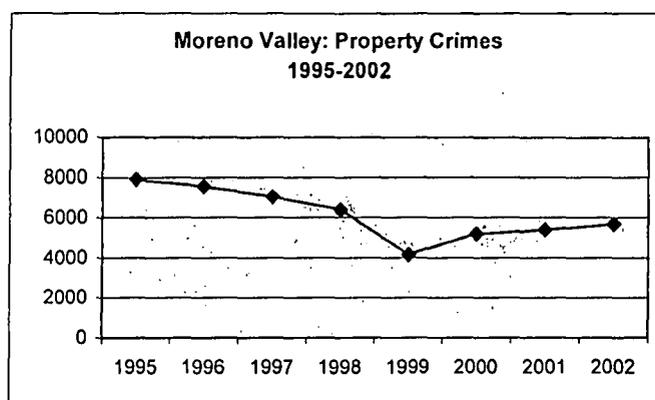
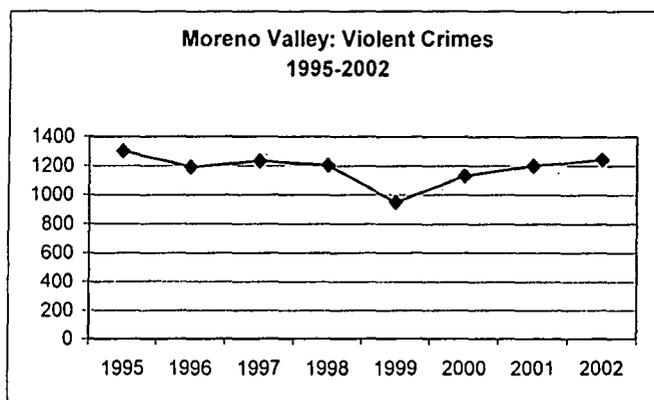
Expectations are that this growth will continue to be dominated by families with children. Family size in Moreno Valley is substantially higher than the national average and the city has a high percentage of its population composed of children under 18. The city expects that this large, young population will generate growth in demand for many retail/service businesses and for city services including parks and recreation and libraries.

Another likely condition may be an increase in juvenile crime. With many parents making long commutes to Orange and Los Angeles Counties, juveniles are likely to be unsupervised for fairly long periods from the end of the school day until parents return after the long afternoon commute. When children are on vacations from school, they may well be unsupervised for almost the entire day.

The table below shows the trend in serious crime—defined by the FBI's Uniform Crime Reports (UCR) as murder, rape, robbery, aggravated assault, burglary, larceny theft, and motor vehicle theft—for Moreno Valley from 1995 through 2002.



From a peak in 1995, reported crime in Moreno Valley dropped steadily until 1999. Since then there have been annual increases. Increases may be driven in part by population increases but the city was rapidly growing from 1995 through 1999 as well as from 1999 through 2002. The tables below show the trends in violent crimes (murder, rape, robbery, and aggravated assault) and property crimes (burglary, larceny theft, and motor vehicle theft) for 1995-2002.



Both of these trends show similar patterns, with increases each year since 1999. From 2000 through 2002 most of the increase in violent crime is in the aggravated assault category, while larceny theft and motor vehicle theft account for most of the increase in property crimes. These crimes—aggravated assault, larceny theft, and motor vehicle theft—are the serious crimes that young people most often commit. Assault may be the result of serious fights or gang violence, larceny theft are crimes of opportunity and often involve shop lifting and stealing of items from unlocked garages or yards, and motor vehicle theft includes vehicles stolen for joy rides.

An increase in these types of problems will generate a need for more investigators with expertise in juvenile crime investigation and more personnel assigned to juvenile crime prevention. Officers assigned to schools not only can help make the campuses safer but they also can gather information that will help to solve crimes committed by juveniles and in which juveniles are victims.

Another impact of growth will be an increase in calls for service and in traffic. If the time consumed by calls for service increases at the same 2% annual rate as the

population, the average time consumed per week will be about 1304 hours by 2008. To maintain a target of 50% patrol time consumed by calls for service the number of patrol officers would need to increase from 76 to 82. Without an increase in officers the time consumed by CFS would increase to 54%.

The impact of population growth on calls for service is not usually straightforward. The number and duration of calls may vary depending on the demographics of the new population. New dwellings with parents gone on long commutes during long periods of the day are likely to be a source of alarm calls. More unsupervised youth may generate more after school disturbance calls. A large number of construction projects may result in calls about theft from construction sites and vandalism. The re-use of March Air Force Base land will be another key factor in the type of police services required.

As the population increases, so will traffic. One key factor determining the impact on a Moreno Valley Police Department is whether the California Highway Patrol will continue to assume responsibility for patrol of the freeways that traverse Moreno Valley in light of the state's current financial position. Traffic patrol and collision investigation by Moreno Valley officers on the freeways would consume a substantial amount of their time, diverting resources from city streets.

## FUNDING ISSUES

Police departments typically allocate the largest portion of their budget to personnel. The proposed budget for a Moreno Valley Police Department is:

Personnel	\$22,105,501	77%
Other Direct Costs	\$3,215,620	11%
Capital Outlays	\$2,610,372	9%
Transfers	\$825,000	3%
Total	\$28,756,493	

Personnel costs represent 77% of the total budget and 87% of the operating budget (personnel and other direct costs combined). Other direct costs and/or capital outlays might be reduced somewhat, but substantial savings can be achieved only by reducing personnel costs, resulting in a smaller agency.

One way to gauge the adequacy in size of a police department is to compare it to other cities. The table below shows data for 16 California cities roughly similar in size to Moreno Valley. The population range is from 171,000 for Garden Grove to 130,000 for Corona and Fullerton. In addition to population, the numbers of sworn and civilian personnel are included as well as the number of Part 1 2002 crimes (excluding arson.) The source for the data is the FBI's 2002 Uniform Crime Report. The sworn and civilian personnel numbers for Moreno Valley are those recommended earlier in this report.

RANKED BY POPULATION						Part 1 Crimes 2002
	CITY	POP	SWORN	CIVILIAN	TOTAL	
1	Garden Grove	171,000	165	73	238	5,430
2	Oceanside	167,000	178	85	263	6,964
3	Ontario	164,000	214	110	324	8,296
4	Salinas	157,000	159	56	215	6,834
5	Pomona	154,000	165	129	294	6,132
6	Santa Rosa	153,000	174	88	262	6,531
7	Moreno Valley	150,000	166	90	256	6,902
8	Irvine	148,000	142	70	212	3,624
9	Hayward	145,000	205	118	323	5,508
10	Torrance	143,000	234	125	359	4,541
11	Pasadena	139,000	248	139	387	4,881
12	Escondido	138,000	161	66	227	5,495
13	Fontana	137,000	141	61	202	4,312
14	Orange	133,000	153	71	224	3,872
15	Corona	130,000	153	83	236	4,430
16	Fullerton	130,000	151	71	222	4,774

When the cities are ranked by population, Moreno Valley is about in the middle, with the seventh highest population of the 16 cities. The next table ranks the cities by the number of UCR Part 1 crimes reported in 2002.

Ranked By Part 1 Crimes- 2002						Part 1 Crimes	Crimes per 1000 persons
	CITY	POP	SWORN	CIVILIAN	TOTAL		
1	Ontario	164,000	214	110	324	8,296	50.6
2	Oceanside	167,000	178	85	263	6,964	41.7
3	Moreno Valley	150,000	161	58.5	219.5	6,902	46.0
4	Salinas	157,000	159	56	215	6,834	43.5
5	Santa Rosa	153,000	174	88	262	6,531	42.7
6	Pomona	154,000	165	129	294	6,132	39.8
7	Hayward	145,000	205	118	323	5,508	38.0
8	Escondido	138,000	161	66	227	5,495	39.8
9	Garden Grove	171,000	165	73	238	5,430	31.8
10	Pasadena	139,000	248	139	387	4,881	35.1
11	Fullerton	130,000	151	71	222	4,774	36.7
12	Torrance	143,000	234	125	359	4,541	31.8
13	Corona	130,000	153	83	236	4,430	34.1
14	Fontana	137,000	141	61	202	4,312	31.5
15	Orange	133,000	153	71	224	3,872	29.1
16	Irvine	148,000	142	70	212	3,624	24.5

Moreno Valley had the third highest number of Part 1 crimes reported in 2002, regardless of population. Its ranking in terms of crimes per 1000 persons is second. The following table shows how Moreno Valley would rank if the city employed the number of sworn officers recommended in this study.

Ranked By Sworn Personnel						Part 1 Crimes
	CITY	POP	SWORN	CIVILIAN	TOTAL	2002
1	Pasadena	139,000	248	139	387	4,881
2	Torrance	143,000	234	125	359	4,541
3	Ontario	164,000	214	110	324	8,296
4	Hayward	145,000	205	118	323	5,508
5	Oceanside	167,000	178	85	263	6,964
6	Santa Rosa	153,000	174	88	262	6,531
7	Moreno Valley	150,000	166	90.5	256.5	6,902
8	Pomona	154,000	165	129	294	6,132
9	Garden Grove	171,000	165	73	238	5,430
10	Escondido	138,000	161	66	227	5,495

11	Salinas	157,000	159	56	215	6,834
12	Corona	130,000	153	83	236	4,430
13	Orange	133,000	153	71	224	3,872
14	Fullerton	130,000	151	71	222	4,774
15	Irvine	148,000	142	70	212	3,624
16	Fontana	137,000	141	61	202	4,312

Moreno Valley would rank seventh of the 16 departments in terms of sworn strength<sup>3</sup>. Of the cities with fewer officers, only Salinas and Garden Grove have more residents.

The number of officers varies widely and is not necessarily directly related to city size or number of crimes. Pasadena has 139,000 residents, Fontana 137,000. Pasadena had 4,881 crimes reported and has 248 sworn officers; Fontana had 4,312 crimes reported but only 141 officers, over 100 fewer than Pasadena.

In many instances the size of the department and its crime rate are a function of the demographics of the city and the city's location. Policy choices have an impact on policing strategies and personnel allocation, also. For example, a city may choose to limit the number of patrol officers responding to calls for service thus having more of their time consumed by CFS. Fewer patrol officers may be needed if substantial civilianization is in place to handle collision investigations and crime scene processing. A jurisdiction will make policy choices to determine what types of special units it needs, and what work they will perform versus what patrol officers are expected to do with the time they are not on a call for service. A department may expect its patrol officers to be engaged in problem solving and community policing and traffic enforcement in some cities while others form special units to perform such functions. Other jurisdictions may decide that special efforts in problem solving and community policing and in traffic enforcement are not needed.

The final table in this set shows how Moreno Valley would rank in terms of total police personnel for the 16 cities.

Ranked By Total Personnel						Part 1 Crimes
	CITY	POP	SWORN	CIVILIAN	TOTAL	2002
1	Pasadena	139,000	248	139	387	4,881
2	Torrance	143,000	234	125	359	4,541
3	Ontario	164,000	214	110	324	8,296

<sup>3</sup> Ranking by officers or civilian employees per population is not useful because of the wide variation in assignment policies by different jurisdictions. Also departments vary widely in their use of civilian employees to supplement sworn officers in such roles as collision investigation and crime scene processing.

4	Hayward	145,000	205	118	323	5,508
5	Pomona	154,000	165	129	294	6,132
6	Oceanside	167,000	178	85	263	6,964
7	Santa Rosa	153,000	174	88	262	6,531
8	Moreno Valley	150,000	166	90	256	6,902
9	Garden Grove	171,000	165	73	238	5,430
10	Corona	130,000	153	83	236	4,430
11	Escondido	138,000	161	66	227	5,495
12	Orange	133,000	153	71	224	3,872
13	Fullerton	130,000	151	71	222	4,774
14	Salinas	157,000	159	56	215	6,834
15	Irvine	148,000	142	70	212	3,624
16	Fontana	137,000	141	61	202	4,312

In terms of total size, Moreno Valley would rank eighth. Comparability is difficult here since under the proposed structure, Moreno Valley would not have a city jail. Pasadena, for example, has its own jail. These tables show that the proposed size of a Moreno Valley Police Department is not very different from other, similarly sized, California cities.

Under the current contractual arrangement with the Riverside County Sheriff, 57 deputies are assigned to patrol to respond to calls for service in Moreno Valley. In the earlier analysis, an 80% show up rate was used to forecast patrol staffing needs. The Sheriff indicates that deputies are available 1,780 hours a year (of the potential 2,080 annual hours) for a show-up rate of 85.6%. But, under the contract, if a patrol deputy is not available for work, the Sheriff supplies a replacement at no additional cost to the City. Therefore, each patrol deputy position assigned to patrol equates to 40 hours per week of patrol time. As a result, the 57 full time equivalent deputy positions compared to the 1,222 average hours per week calls for service time, show a CFS average weekly time consumed percent of 53.6%.

A substantial reduction in the number of patrol officers from the 76 recommended to achieve a 50% CFS time consumed target could result in a decreased level of service. Seventy-one patrol officers at an 80% show up rate would result in a CFS time consumed percent of 53.8%, pretty much the same as now. Personnel cost saving would be about \$400,000.

Reductions in other proposed staffing recommendations could be achieved if the city were to decide that its own department would provide a different service mixture than is currently being provided by the Sheriff. For example, having civilians perform the bulk of traffic collision investigations, charging patrol officers with traffic

enforcement, and continuing to rely on the California Highway Patrol to patrol the freeways might eliminate the need for a dedicated traffic unit. Eliminating the two sergeants and 12 officers currently recommended would save approximately \$1,200,000 in personnel costs.

In 1999, the Sheriff, at the request of the City, submitted a proposal to establish a dedicated Moreno Valley dispatch center in space designed for that purpose in the Moreno Valley police building. The estimate provided for the annual cost of operation was incremented by 20% to project the likely cost to contract such services. The current estimate is \$2,400,000 compared to an annual operating cost of approximately \$2,800,000 in the proposed MVPD budget.

A parallel situation exists with respect to records management and information technologies. The difficulty and costs to establish an independent system for a Moreno Valley police department are high. The ability to have countywide access and to have an integrated system would be impaired. If the City were to decide to establish an independent department but retain police information services from the Sheriff the city would need to ask the Sheriff for a precise quote.

Funds for the needed radio systems and information technology may be available through grant funds. Although this will have little impact on annual operations, it could lower the amount of start-up funding needed.

Another area that could result in cost savings is in pension contributions. The City could opt for a different retirement system than CALPERS. One advantage is that the City might be able to attract more lateral transfers if people chose to retire from a PERS department and continue working for Moreno Valley. Financially they would have both their retirement income plus their Moreno Valley salary. This option would probably be more attractive to employees at the higher ranks since those who have spent a career as a patrol officer are often ready to retire from street policing altogether.

Determining the exact size and cost of a Moreno Valley Police Department will depend on providing a satisfactory level of service to the residents of Moreno Valley. The size and costs recommended here are a mid-range mix of personnel and functions designed to provide at least equivalent services to those currently being provided under the contract. Adjustments can be made, based on policy preferences, but without substantial decreases in personnel the annual cost of providing first rate police services through a Moreno Valley city police department will remain in the vicinity of \$28,800,000.

## START UP TASKS AND IMPLEMENTATION APPROACH

The community and the police must work together to create an effective police department for Moreno Valley. City residents and city government should be active participants in helping to form the new department. The City Council will need to provide city management with clear expectations of what they and their constituents want from their own department and how they think the city should be policed.

The following steps should be taken to implement the new agency.

1. Establish budget authority, financial procedures, and allocate start up funds.
2. Develop a job description for the Chief of Police, including personal and professional characteristics.
3. Create a background investigation process to be used for all police employees. Consideration should be given to hiring an outside contractor to assist in this process.
4. Begin the recruitment process for the chief. Prior to final selection, complete background investigations on the three leading candidates.
5. In conjunction with chief, locate temporary space, either in a temporary location or in underutilized space in the police building.
6. Recruit for, and select, senior staff. Complete background checks before final selection.
7. The chief and his/her senior staff should:
  - 7.1. Develop a practical and realistic mission statement, a set of organizational values, and a vision for the future of policing in Moreno Valley.
  - 7.2. Complete a general order manual and design training on the policies and procedures (the general order manual may be from another agency which is then suitably revised for the specific circumstances of Moreno Valley).
  - 7.3. Assess the current crime prevention and public education programs to adopt, expand and/or revise.
  - 7.4. Begin a transition for the current volunteer program to the new department.
  - 7.5. Develop an orientation training plan for newly hired officers to ensure they understand the department's vision, mission and values; policies, procedures, and regulations; and, local ordinances.
  - 7.6. Create standards for supervision and employee performance measurement to both facilitate supervisor consistency and high quality employee performance. Develop and implement a set of supervisory standards.
  - 7.7. Develop a transition plan to transfer the partnerships that have been formed between the deputies now assigned to police Moreno Valley and its neighborhoods, businesses, and schools.

8. Conduct introductory meetings with civic, public, community, and neighborhood association groups and leaders to form good working relationships and to open channels for the communication of community concerns.
9. Begin the purchasing process for capital items and for non-sized specific uniform items.
10. Purchase vehicles and have them equipped.
11. Recruit officers and sergeants. Complete background checks prior to final selection.
12. Recruit civilian staff and supervisors. Complete background checks prior to final selection.
13. Work with the appropriate City departments to create the needed system for police payroll, benefits administration, and personnel records keeping.
14. Create all needed police report formats by modifying comparable forms from a similar California agency.
15. Work with the City's public information office to inform Moreno Valley residents of the change in police service from the Riverside County Sheriff's Office to the Moreno Valley Police Department.
16. Update/revise as necessary disaster and evacuation plans.
17. Establish mutual aide agreements with adjacent law enforcement agencies.
18. Create memorandums of understanding with the appropriate agencies re: specialized services including, S.W.A.T., search and rescue, specialized investigations, county/regional drug task forces, and evidence processing.
19. Locate firearms range for quarterly firearms qualifications.
20. Develop in-service training schedule for legal updates and skills refreshers.
21. Develop liaison with local fire and EMS agencies.
22. Establish transition/overlap plan with the Sheriff's Office so that there is a period of joint patrolling and Moreno Valley officers can learn the city.

2013 - Incoming Correspondence

Baca, Victoria

Public Works

CITY COUNCIL  
CITY OF MORENO VALLEY  
PUBLIC WORKS DEPARTMENT  
WEEKLY STAFF MEETING  
MONDAY, OCTOBER 28, 2013  
2:00 P.M.

RECEIVED

13 OCT 30 AM 9:13

"SAME DAY  
RESPONSE"

"CUSTOMER  
CARE"

A G E N D A

Public Works Mission Statement:

*To manage and maximize Moreno Valley's public infrastructure investment to enhance the quality of life today, while striving to develop and implement innovative solutions for tomorrow.*

❖ ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. Timesheets are due November 5<sup>th</sup> & 19<sup>th</sup> – All
3. Monthly Departmental Update to City Manager Due by November 12<sup>th</sup> – All
4. Used Oil Filter Exchange & Recycle Event at O'Reilly Auto Part Store (24021 Alessandro Blvd. November 16, 2013) – Robert
5. Corporate Yard Facility Phase 1- Administration Building – Public Information Meeting (November 21, 2013) – Prem
6. SR-60/Nason Bridge Ribbon Cutting (April 2014) – Prem
7. Perris Boulevard from Southerly City Limits to Cactus Avenue Ribbon Cutting (TBD) – Prem
8. EOC Family Care Center Emergency Generator Project – Ribbon Cutting (TBD) – Prem
9. Heacock Bridge over Lateral A Ribbon Cutting Ceremony (TBD) – Prem

❖ COUNCIL ITEMS

NOVEMBER 5, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 10/7/2013 AND STAFF REPORTS DUE 10/14/2013  
DARK

NOVEMBER 12, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 10/14/2013 AND STAFF REPORTS DUE 10/21/2013)

1. PRESENTATION: Keep Moreno Valley Beautiful – Robert
2. Authorize a Change Order to Increase the Purchase Order with Riverside Construction Company, Inc. for Hardscape and Landscape for the SR-60/Nason Street Overcrossing Improvements – Project No. 802 0003 70 77 – Prem
3. PA09-0012 (PM 36162) – Accept the Agreement and Security for Public Improvements – Mark
4. Authorization to Award Construction Contract to Flatiron Electrical Group, Inc. for Emergency Vehicle Pre-Emption Retrofit at 117 Signalized Intersections Project No. 808 0010 70 76 – Eric

NOVEMBER 19, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 10/21/2013 AND STAFF REPORTS DUE 10/28/2013  
TBD

NOVEMBER 26, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 10/28/2013 AND STAFF REPORTS DUE 11/4/2013)

1. Approve Agreement Between IIT Inland Empire Logistics Center LP and the City of Moreno Valley for Traffic Signal Maintenance at Cactus Avenue and Joy Street – Eric
2. P10-085 – Reduce Irrevocable Stand by Letter of Credit as Faithful Performance Bond and Adopt the Resolution Authorizing Acceptance of the Public Improvements as Complete and Accepting the Portions of Pigeons Pass Road at Cougar Canyon Drive Associated with the Project into the City's Maintained Street System – Mark
3. PA03-0106 (TR 31618) – Accept Substitution Agreement and Bonds for Public Improvements – Mark

DECEMBER 3, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 11/4/2013 AND STAFF REPORTS DUE 11/11/2013)  
TBD

DECEMBER 10, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 11/11/2013 AND STAFF REPORTS DUE 11/18/2013)

1. PRESENTATION: Recycling All-Star Awards presented by Waste Management
2. Award Construction Contract to XXX for the Civic Center Site Improvement (Exterior) Phase 2 Project No. 803 0001 70 77 – Prem
3. Intent to Consent to Caltrans' Relinquishment of Maintenance of a Portion of Day Street from the SR-60 Westbound Ramp Intersection to Canyon Springs Entrance - Prem

DECEMBER 17, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 11/18/2013 AND STAFF REPORTS DUE 11/25/2013)

1. Introduction of City of Moreno Valley EV Strategy – Jeannette

JANUARY 7, 2014 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 12/10/2013 AND STAFF REPORTS DUE 12/17/2013)

TBD

JANUARY 14, 2014 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 12/17/2013 AND STAFF REPORTS DUE 12/23/2013)

1. Authorization to Award Construction Contract to XXX for ITS Deployment Phase 1A, Project No. 808 0006 70 76 – Eric
2. Authorization to Award Construction Contract to XXX for Security Fencing for Fire Station No. 48 and Fire Station No. 65, Project No. 803 0023 70 77 - Prem

JANUARY 21, 2014 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 12/23/2013 AND STAFF REPORTS DUE 1/2/2014)

TBD

JANUARY 28, 2014 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 1/2/2013 AND STAFF REPORTS DUE 1/28/2013)

TBD

## ❖ TENTATIVE FUTURE COUNCIL ITEMS (TBD)

- Status update of SR-60/Theodore Street Interchange Improvements – Project No. 801 0052 70  
77 - Prem

## ❖ ONGOING TASKS

1. Monthly CIP Project Status Report (categorize projects by type of work) to Dir/DM (Excel-PDF) – Prem
2. Quarterly Productivity Report of Maintenance and Operations – Robert
3. Quarterly Meetings with Field Crew Supervisors (M&O and Transportation) and 1 quarterly meeting with MVU - Ahmad
  - A. Maintenance & Operations
    - i. Solid Waste/Admin, Feb, May, Aug, Nov (4<sup>th</sup> Tuesday, 2:30-3:30 pm)
    - ii. Brian's Crew, Mar, Jun, Sep, Dec (3<sup>rd</sup> Thursday, 2:30-3:30 pm)
    - iii. Steve's Crew, Apr, July, Oct, Jan (1<sup>st</sup> Thursday, 9:30-10:30 am)
    - iv. Andy's Crew, Feb, May, Aug, Nov (3<sup>rd</sup> Wednesday, 2:30-3:30 pm)
  - B. Transportation, TS & Signing & Striping
    - i. Scott's Crew, Mar, June, Sep, Dec (1<sup>st</sup> Wednesday, 8:00-9:00 am)
  - C. MVU – Mar, Jun, Sep, Dec (1<sup>st</sup> Tuesday, 9:30-10:30 am)
  - D. Capital Projects – Jan thru Dec (Every month, 1<sup>st</sup> Wednesday, 3:30-5:00 pm)
  - E. Transportation – Jun, Aug, Oct, Dec (Every other month, 3<sup>rd</sup> Thursday (Payday), 8:00-9:00 am)
  - F. MVU/ENCO – May, Jul, Sep, Nov (Every other month, Monday 9:30-10:30 am)
  - G. Land Development – Jan thru Dec (Every month, 3<sup>rd</sup> Tuesday 3:30-4:30 pm)
  - H. Admin Assistant Clerical Meeting – Mar, June, Sep, Dec (1<sup>st</sup> Mon, 10:30-11:30 am)
  - I. Oversight Board Meeting (Former RDA) – Jan thru Dec (Every month, 2<sup>nd</sup> Wednesday, 2:00–4:00 pm)
4. Local & Regional Meetings
  - A. RCTC Executive Board Meeting (2<sup>nd</sup> Wednesday of every month @ 9:30 AM) - Eric
  - B. RCTC - TAC (3<sup>rd</sup> Monday of every month @ 10:00 AM) - Ahmad /Prem/Eric
  - C. RTA Executive Board Meeting (4<sup>th</sup> Thursday of every month @ 2:00 PM) - Eric
  - D. WRCOG Public Works Committee Meeting (Dark in December) (2<sup>nd</sup> Thursday of every other month @ 2:00 PM) - Ahmad/Prem/Eric
  - E. WRCOG Central Zone TAC Meeting - Ahmad/Prem/Eric
  - F. WRCOG Adhoc Subcommittee Meeting - Ahmad/Prem/Eric
  - G. WRCOG Solid Waste TAC (meets Bi-Monthly) - Robert
  - H. Planning Commission Meeting (2<sup>nd</sup> Thursday of every month @ 6:00 PM) – as needed
  - I. Traffic Safety Commission – (1<sup>st</sup> Wednesday of every month @ 6:00 PM) – Ahmad/Eric
  - J. Clean Cities Coalition (meets Quarterly) – Robert/Eric
  - K. Riverside County Solid Waste Task Force (meets as needed) – Robert
  - L. Waste Management (meets monthly) – Ahmad/Robert
  - M. CIP Project Schedules (1<sup>st</sup> Monday of each Month) – Ahmad/Prem
5. Advance discussion with WRCOG regarding all new/changed TUMF projects – Prem

6. Inclusion of M&O, Traffic Signals, Traffic Signing & Striping and MVU staff in both CIP Development plan review and field presence to assure compliance with maintenance concerns – Prem/Eric/LDD
7. Accessibility/response via cell phone for Ahmad's calls – All
8. Measures to make PW crews safer when working in streets - Robert/Eric
9. Cat/Pigeon control at PW Yard- Robert
10. Include improvement of aging infrastructure related to MVU in various CIP projects when feasible and practical – Prem/Jeanette
11. Monitor public website and keep updated re: MVU information – Jeanette
12. PW Employee Recognition (work accomplishment, education advancement, etc.) – Ahmad/Anna
13. Inclusion of M&O, Traffic Signals, Traffic Signing and Striping, and MVU staff in Quarterly Utility Coordination Meetings (prepare blast email of project updates from quarterly meetings on CP website to PW Division Managers) – Prem
14. Improve on communication, announcements, clerical support, Motivate Moveal for Traffic Signals, Traffic Signing and Striping staff – Eric
15. Provide CP project schedule to all PW Division Managers beginning July – Prem
16. Enforce Provisions to hold contractors responsible for maintaining areas beyond project limits – Prem
17. Submit staff reports for council items in a timely manner so as to allow CM's Office & City Attorney ample review time – ALL
18. Quarterly CIP status report (provide copies to commissioners) – Eric
19. Mission Statement memorized by PW staff – ALL
20. Use of Standard Traffic Control Measure by all Contractors working within the public right of way – All
21. Community involvement regarding future PW programs & projects (Mayor's request)– Ahmad

❖ **SPECIFIC TASKS**

1. CITY MANAGER, MAYOR AND CITY COUNCIL REQUESTS:

A. City Manager:

1. **VVUSD Banners Program - Eric**

B. Mayor Owings:

1. Continue process with private owners responsibility of maintaining drainage channels – LD/Robert
2. Augment street maintenance budget (1 to 2 years) – Ahmad/Finance Dept.
3. Look into incentive opportunities for solar power for businesses interested in Moreno Valley – Jeanette
4. Pmnt condition of Brodiaea east & west of Redlands (future CIP) – Prem
5. Pmnt condition of Lasselle/Dracaea (future CIP) – Prem
6. Design and implement neighborhood/community signs related to "Next Door" Program – Michele P./Eric
7. Electronic message board priority location at SW corner of Alessandro & Frederick – Eric
8. Regular staff level meetings w/county supervisors staff – Ahmad
9. Ideas to team up w/City of Corona on regional/transp. issues – Ahmad
10. Ordinance/Policy re parking enforcement after street sweeper has passed - Eric
11. MV Ranch Golf Course silt issue – Mark/Robert
12. Better weed abatement per City requirements in Public ROW – Robert
13. Set specific goals for the KMVB program & regularly report back to Council - Robert

C. Mayor Pro Tem Molina:

1. Examine solar powered flashing lights at schools – Eric
2. Flooding at 24594 Sunnymead Blvd. (Current CIP Project) – Prem
3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Bike Lanes on Sunnymead Blvd X Indian St. – Eric
5. Look into additional signage and flashing lights for the crosswalks at Badger Spring Middle School, Chaparral Hills Elementary and Midland Elementary School on Davis Street – Eric

D. Council Member Stewart:

1. Citywide crack seal and slurry seal programs – Robert/Prem
2. Better public education regarding bulky items – Robert/WM

E. Council Member Gutierrez:

F. Council Member Baca:

1. Red curb regarding parking situation at NW corner of Dracaea & Gina – Eric
2. Tract at Brentwood, N/O Dracaea needs to go thru process of speed humps, start w/vehicle speed feedback trailers thru PD – Eric
3. Evaluate ped safety & need for crossing guard at Ironwood & Graham (District #5) – Eric
4. Day St. warning signs for the 25 MPH speed zone – Eric
5. Apply KMVB in Edgemont Community - Robert

2. Traffic Safety Commission:

- a. Explore ideas for traffic calming on local collectors – Eric
- b. Resident, Lori Nickel – Crosswalk at Cactus/Philo – Eric
- c. Resident (Arne Pirkanen) – Crosswalk at Perris & Santiago, barriers needed at open area next to Home Depot – Eric/Mark
- d. Shor Denny – Bay from Perris to Graham, all lights are out and at Bayside Park – Eric/Special Districts
- e. TSC Riiff – Day & Gateway (APS) - Eric
- f. TS Chair Sawyerr – 1<sup>st</sup> Tuesday of the month to present at WVUSD like Perris does – Eric
- g. Damaged fences at Lasselle, City of Hemet has similar fence w/better material - Robert
3. TUMF Network update (Part of City's Circulation Element) Submit Final by June 30<sup>th</sup> – Prem/Eric
4. Pavement/drainage improvement & painting (facilities will handle painting request) at PW Yard – Robert/Prem
5. Recycle bins at city parks (recvd & to be installed by PCS Dept., completion early 2014) - Robert
6. Research potential solar power generation in conjunction with the World Logistics Center development- Jeannette
7. Research potential web-based communication system in conjunction with the World Logistics Center development- Jeannette
8. St. Lt. Acquisition (Muni-Fed/SCE) – Jeannette
9. Corporate Yard overall security concern, guard shack option? – Robert & Eric/HR, PCS
10. Waste Management desire to separate from SCE and joining MVU – Jeannette
11. Include drawings and provisions on "Green/Sustainable Infrastructure" in standard plans & specifications – Prem
12. Social Media (Facebook, Twitter, Yelp, etc.) for Public Works, "Everyone is a reporter" – Anna/All
13. Section on City Website/PW & Social Media "What is Ahmad Ansari doing?" – Anna/All
14. Land Development Division Mission Statement – Mark

15. Utilities tend to dig up streets & damage traffic signal lines (specifically Gas Co. at Indian/JFK) – Eric/Mark
16. First Aid kits at the yard and in truck & cars – Robert
17. Safety meetings at the yard – Robert
18. Cost of Service & Rate Design Study for MVU – Jeannette
19. Risk Management & Disaster Preparedness Policies for MVU – Jeannette
20. Basic Customer Service & other training for MVU – Jeannette
21. Lite Owls Installations – Jeannette
22. Revisit/expand S.O.P. (outages, incidents, etc) for MVU – Jeannette
23. Look into software to better manage data, permit & work processes in LDD – Mark
24. Space planning for 1<sup>st</sup> Floor – ASD
25. Updated list of projects for Federal Lobbyist – Prem
26. Coordination meeting with EMWD referencing Nason project schedule – Prem
27. Street sweeper's facing challenges due to overgrown street trees in Special District areas (map to follow) – Robert
28. Follow-up on Citywide CMMS Software, specific to Vehicle Shop – Robert
29. Explore including a \$20K component of Fleet Maintenance need in Phase I of Yard project – Prem/Robert
30. Enhance optimization of vehicle life vs. usage - Robert

❖ **HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS (CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)**

1.	Resident, Brett Carlile, [REDACTED], <a href="mailto:brettcarlile22@hotmail.com">brettcarlile22@hotmail.com</a> , expresses concerns on San Antonio Street (25604 San Antonio St). His worries are San Antonio and adjoining streets require maintenance such as asphalt repair (possibly seal coating/slurry sealing) & suggest the city to integrate preventative street maintenance on a regular interval.	<i>Robert, Prem</i>
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DISTRIBUTION: Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
 Prem Kumar, P.E., Deputy Public Works Director/Assistant City Engineer  
 Robert Lemon, Maintenance & Operations Division Manager  
 Eric Lewis, P.E., T.E., City Traffic Engineer  
 Jeannette Olko, Electric Utility Division Manager  
 Mark Sambito, P.E., Engineering Division Manager  
 Anna Chacon, Executive Assistant I

cc: Mayor and City Council  
 Suzanne Bryant, City Attorney  
 Michelle Dawson, City Manager  
 Tom DeSantis, Assistant City Manager  
 Jane Halstead, City Clerk  
 Mike McCarty, Parks & Community Services Director  
 Michele Patterson, Assistant to the City Manager  
 Chris Paxton, Administrative Services Director  
 Rick Teichert, Chief Financial Officer/City Treasurer  
 John Terrell, Community & Economic Development Director

"CUSTOMER CARE"

CITY OF MORENO VALLEY  
PUBLIC WORKS DEPARTMENT  
WEEKLY STAFF MEETING  
MONDAY, OCTOBER 21, 2013  
2:00 P.M.

CITY COUNCIL  
MORENO VALLEY  
RECEIVED  
"SAME DAY RESPONSE"  
OCT 21 PM 4:59

A G E N D A

Public Works Mission Statement:

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2. Timesheets are due October 22nd & November 5<sup>th</sup> – All
3. Monthly Departmental Update to City Manager Due by November 12<sup>th</sup> – All
4. Used Oil Filter Exchange & Recycle Event at O'Reilly Auto Part Store (24021 Alessandro Blvd. November 16, 2013) – Robert
5. Morrison Park Fire Station No. 99 – APWA – 2013 Project of the Year Award (December 10<sup>th</sup>) – Prem
6. Perris Boulevard from Southerly City Limits to Cactus Avenue Ribbon Cutting (TBD) – Prem
7. SR-60/Nason Bridge Ribbon Cutting (TBD) – Prem
8. EOC Family Care Center Emergency Generator Project – Ribbon Cutting (TBD) – Prem
9. Heacock Bridge over Lateral A Ribbon Cutting Ceremony (TBD) – Prem
10. Cactus/Nason Ribbon Cutting Ceremony (TBD) – Prem

❖ COUNCIL ITEMS

OCTOBER 22, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 9/23/2013 AND STAFF REPORTS DUE 9/30/2013)

1. Approve 2014 Annual Resource Adequacy Plan for Moreno Valley Utility and Authorize the City Manager to Execute Agreements Related to the Purchase of Reserve Capacity – Jeannette
2. Agreement for Professional Consultant Services with Pitassi Architect, Inc. for the Corporate Yard Facility Phase 1: Administration Building – Prem
3. PA12-0007 (PM 36449) – Reduce Faithful Performance Bond and Adopt the Resolution Authorizing Acceptance of the Public Improvements as Complete and Accepting the Portion of Perris Boulevard Associated with the Project into the City's Maintained Street System - Mark
4. PA08-0072 - Reduce Faithful Performance Bond and Adopt the Resolution Authorizing Acceptance of the Public Improvements as Completed and Accepting the Portions of Cactus Avenue, Frederick Street and Resource Way Associated with the Project into the City's Maintained Street System – Mark
5. Acceptance of Fiscal Year 2013/2014 SB 821 Grants and Funding Appropriations for Two Citywide Sidewalk/Access Ramp/Bicycle Lane Project - Eric

NOVEMBER 5, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 10/7/2013 AND STAFF REPORTS DUE 10/14/2013)

TBD

NOVEMBER 12, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 10/14/2013 AND STAFF REPORTS DUE 10/21/2013)

1. PRESENTATION: Keep Moreno Valley Beautiful – Robert
2. Authorize a Change Order to Increase the Purchase Order with Riverside Construction Company, Inc. for Hardscape and Landscape for the SR-60/Nason Street Overcrossing Improvements – Project No. 802 0003 70 77 – Prem
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4. PA09-0004/PA09-0012 – Accept the Agreement and Security for Public Improvements – Mark
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6. Authorization to Award Construction Contract to XXX for Emergency Vehicle Pre-Emption Retrofit at 117 Signalized Intersections Project No. 808 0010 70 76 – Eric

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TBD

NOVEMBER 26, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 10/28/2013 AND STAFF REPORTS DUE 11/4/2013)

1. Approve Agreement Between IIT Inland Empire Logistics Center LP and the City of Moreno Valley for Traffic Signal Maintenance at Cactus Avenue and Joy Street - Eric

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TBD

DECEMBER 10, 2013 COUNCIL MEETING – COUNCIL MEETING  
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1. PRESENTATION: Recycling All-Star Awards presented by Waste Management
2. Award Construction Contract to XXX for the Civic Center Site Improvement (Exterior) Phase 2 Project No. 803 0001 70 77 – Prem

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TBD

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(TITLES DUE 12/17/2013 AND STAFF REPORTS DUE 12/23/2013)

1. Authorization to Award Construction Contract to XXX for Its Deployment Phase 1A, Project No. 808 0006 70 76 - Eric

JANUARY 21, 2014 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 12/23/2013 AND STAFF REPORTS DUE 1/2/2014)  
TBD

JANUARY 28, 2014 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 1/2/2013 AND STAFF REPORTS DUE 1/28/2013)  
TBD

❖ **TENTATIVE FUTURE COUNCIL ITEMS (TBD)**

- Review Typical Street Section of the SR-60/Theodore Street Interchange Improvements – Project No. 801 0052 70 77 - Prem

❖ **ONGOING TASKS**

1. Monthly CIP Project Status Report (categorize projects by type of work) to Dir/DM (Excel-PDF) – Prem
2. Quarterly Productivity Report of Maintenance and Operations – Robert
3. Quarterly Meetings with Field Crew Supervisors (M&O and Transportation) and 1 quarterly meeting with MVU - Ahmad
  - A. Maintenance & Operations
    - i. Solid Waste/Admin, Feb, May, Aug, Nov (4<sup>th</sup> Tuesday, 2:30-3:30 pm)
    - ii. Brian's Crew, Mar, Jun, Sep, Dec (3<sup>rd</sup> Thursday, 2:30-3:30 pm)
    - iii. Steve's Crew, Apr, July, Oct, Jan (1<sup>st</sup> Thursday, 9:30-10:30 am)
    - iv. Andy's Crew, Feb, May, Aug, Nov (3<sup>rd</sup> Wednesday, 2:30-3:30 pm)
  - B. Transportation, TS & Signing & Striping
    - i. Scott's Crew, Mar, June, Sep, Dec (1<sup>st</sup> Wednesday, 8:00-9:00 am)
  - C. MVU – Mar, Jun, Sep, Dec (1<sup>st</sup> Tuesday, 9:30-10:30 am)
  - D. Capital Projects – Jan thru Dec (Every month, 1<sup>st</sup> Wednesday, 3:30-5:00 pm)
  - E. Transportation – Jun, Aug, Oct, Dec (Every other month, 3<sup>rd</sup> Thursday (Payday), 8:00-9:00 am)
  - F. MVU/ENCO – May, Jul, Sep, Nov (Every other month, Monday 9:30-10:30 am)
  - G. Land Development – Jan thru Dec (Every month, 3<sup>rd</sup> Tuesday 3:30-4:30 pm)
  - H. Admin Assistant Clerical Meeting – Mar, June, Sep, Dec (1<sup>st</sup> Mon, 10:30-11:30 am)
  - I. Oversight Board Meeting (Former RDA) – Jan thru Dec (Every month, 2<sup>nd</sup> Wednesday, 2:00–4:00 pm)
4. Local & Regional Meetings
  - A. RCTC Executive Board Meeting (2<sup>nd</sup> Wednesday of every month @ 9:30 AM) - Eric
  - B. RCTC - TAC (3<sup>rd</sup> Monday of every month @ 10:00 AM) - Ahmad /Prem/Eric
  - C. RTA Executive Board Meeting (4<sup>th</sup> Thursday of every month @ 2:00 PM) - Eric
  - D. WRCOG Public Works Committee Meeting (Dark in December) (2<sup>nd</sup> Thursday of every other month @ 2:00 PM) - Ahmad/Prem/Eric
  - E. WRCOG Central Zone TAC Meeting - Ahmad/Prem/Eric
  - F. WRCOG Adhoc Subcommittee Meeting - Ahmad/Prem/Eric
  - G. WRCOG Solid Waste TAC (meets Bi-Monthly) - Robert
  - H. Planning Commission Meeting (2<sup>nd</sup> Thursday of every month @ 6:00 PM) – as needed
  - I. Traffic Safety Commission – (1<sup>st</sup> Wednesday of every month @ 6:00 PM) – Ahmad/Eric

- J. Clean Cities Coalition (meets Quarterly) – Robert/Eric
- K. Riverside County Solid Waste Task Force (meets as needed) – Robert
- L. Waste Management (meets monthly) – Ahmad/Robert
- M. CIP Project Schedules (1st Monday of each Month) – Ahmad/Prem
- 5. Advance discussion with WRCOG regarding all new/changed TUMF projects – Prem
- 6. Inclusion of M&O, Traffic Signals, Traffic Signing & Striping and MVU staff in both CIP Development plan review and field presence to assure compliance with maintenance concerns – Prem/Eric/LDD
- 7. Accessibility/response via cell phone for Ahmad's calls – All
- 8. Measures to make PW crews safer when working in streets - Robert/Eric
- 9. Cat/Pigeon control at PW Yard- Robert
- 10. Include improvement of aging infrastructure related to MVU in various CIP projects when feasible and practical – Prem/Jeanette
- 11. Monitor public website and keep updated re: MVU information – Jeanette
- 12. PW Employee Recognition (work accomplishment, education advancement, etc.) – Ahmad/Anna
- 13. Inclusion of M&O, Traffic Signals, Traffic Signing and Striping, and MVU staff in Quarterly Utility Coordination Meetings (prepare blast email of project updates from quarterly meetings on CP website to PW Division Managers) – Prem
- 14. Improve on communication, announcements, clerical support, Motivate Moval for Traffic Signals, Traffic Signing and Striping staff – Eric
- 15. Provide CP project schedule to all PW Division Managers beginning July – Prem
- 16. Enforce Provisions to hold contractors responsible for maintaining areas beyond project limits – Prem
- 17. Submit staff reports for council items in a timely manner so as to allow CM's Office & City Attorney ample review time – ALL
- 18. Quarterly CIP status report (provide copies to commissioners) – Eric
- 19. Mission Statement memorized by PW staff – ALL
- 20. Use of Standard Traffic Control Measure by all Contractors working within the public right of way – All
- 21. Community involvement regarding future PW programs & projects (Mayor's request)– Ahmad

❖ **SPECIFIC TASKS**

1. CITY MANAGER, MAYOR AND CITY COUNCIL REQUESTS:

A. City Manager:

B. Mayor Owings:

- 1. Continue process with private owners responsibility of maintaining drainage channels – LD/Robert
- 2. Augment street maintenance budget (1 to 2 years) – Ahmad/Finance Dept.
- 3. Look into incentive opportunities for solar power for businesses interested in Moreno Valley – Jeanette
- 4. Pvmt condition of Brodiaea east & west of Redlands (future CIP) – Prem
- 5. Pvmt condition of Lasselle/Dracaea (future CIP) – Prem
- 6. Design and implement neighborhood/community signs related to "Next Door" Program – Michele P./Eric
- 7. Electronic message board priority location at SW corner of Alessandro & Frederick – Eric
- 8. Regular staff level meetings w/county supervisors staff – Ahmad
- 9. Ideas to team up w/City of Corona on regional/transp. issues – Ahmad
- 10. Ordinance/Policy re parking enforcement after street sweeper has passed - Eric
- 11. MV Ranch Golf Course silt issue – Mark/Robert

**12. Better weed abatement per City requirements in Public ROW – Robert**

**13. Set specific goals for the KMVB program & regularly report back to Council - Robert**

C. Mayor Pro Tem Molina:

1. Examine solar powered flashing lights at schools – Eric
2. Flooding at 24594 Sunnymead Blvd. (Current CIP Project) – Prem
3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Bike Lanes on Sunnymead Blvd X Indian St. – Eric
5. Look into additional signage and flashing lights for the crosswalks at Badger Spring Middle School, Chaparral Hills Elementary and Midland Elementary School on Davis Street – Eric

D. Council Member Stewart:

1. Citywide crack seal and slurry seal programs – Robert/Prem
2. **Better public education regarding bulky items – Robert/WM**

E. Council Member Gutierrez:

F. Council Member Baca:

1. Red curb regarding parking situation at NW corner of Dracaea & Gina – Eric
2. Tract at Brentwood, N/O Dracaea needs to go thru process of speed humps, start w/vehicle speed feedback trailers thru PD – Eric
3. Evaluate ped safety & need for crossing guard at Ironwood & Graham (District #5) – Eric
4. Day St. warning signs for the 25 MPH speed zone – Eric
5. **Apply KMVB in Edgemont Community - Robert**

2. Traffic Safety Commission:

- a. Explore ideas for traffic calming on local collectors – Eric
- b. Resident, Lori Nickel – Crosswalk at Cactus/Philo – Eric
- c. Resident (Arne Pirkanen) – Crosswalk at Perris & Santiago, barriers needed at open area next to Home Depot – Eric/Mark
- d. Shor Denny – Bay from Perris to Graham, all lights are out and at Bayside Park – Eric/Special Districts
- e. TSC Riiff – Day & Gateway (APS) - Eric
- f. TS Chair Sawyerr – 1<sup>st</sup> Tuesday of the month to present at VVUSD like Perris does – Eric
- g. Damaged fences at Lasselle, City of Hemet has similar fence w/better material - Robert
3. TUMF Network update (Part of City's Circulation Element) Submit Final by June 30<sup>th</sup> – Prem/Eric
4. Pavement/drainage improvement & painting (facilities will handle painting request) at PW Yard – Robert/Prem
5. Recycle bins at city parks (recvd & to be installed by PCS Dept., completion early 2014) - Robert
6. Research potential solar power generation in conjunction with the World Logistics Center development- Jeannette
7. Research potential web-based communication system in conjunction with the World Logistics Center development- Jeannette
8. St. Lt. Acquisition (Muni-Fed/SCE) – Jeannette
9. Corporate Yard overall security concern, guard shack option? – Robert & Eric/HR, PCS
10. Waste Management desire to separate from SCE and joining MVU – Jeannette
11. Include drawings and provisions on "Green/Sustainable Infrastructure" in standard plans & specifications – Prem

12. Social Media (Facebook, Twitter, Yelp, etc.) for Public Works, "Everyone is a reporter" – Anna/All
13. Section on City Website/PW & Social Media "What is Ahmad Ansari doing?" – Anna/All
14. Land Development Division Mission Statement – Mark
15. Correct old signs next to new signs, possibly a contractor's punch list item on Nason/Iris – Eric
16. Utilities tend to dig up streets & damage traffic signal lines (specifically Gas Co. at Indian/JFK) – Eric/Mark
17. First Aid kits at the yard and in truck & cars – Robert
18. Safety meetings at the yard – Robert
19. Cost of Service & Rate Design Study for MVU – Jeannette
20. Risk Management & Disaster Preparedness Policies for MVU – Jeannette
21. Basic Customer Service & other training for MVU – Jeannette
22. Lite Owls Installations – Jeannette
23. Revisit/expand S.O.P. (outages, incidents, etc) for MVU – Jeannette
24. Look into software to better manage data, permit & work processes in LDD – Mark
25. **Space planning for 1<sup>st</sup> Floor – ASD**
26. **Updated list of projects for Federal Lobbyist – Prem**
27. **Coordination meeting with EMWD referencing Nason project schedule – Prem**
28. **Street sweeper's facing challenges due to overgrown street trees in Special District areas (map to follow) – Robert**
29. **Follow-up on Citywide CMMS Software, specific to Vehicle Shop – Robert**
30. **Explore including a \$20K component of Fleet Maintenance need in Phase I of Yard project – Prem/Robert**
31. **Enhance optimization of vehicle life vs. usage - Robert**

❖ **HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS (CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)**

1.	Resident, Brett Carlile [REDACTED], <a href="mailto:brettcarlile22@hotmail.com">brettcarlile22@hotmail.com</a> , expresses concerns on San Antonio Street (25604 San Antonio St). His worries are San Antonio and adjoining streets require maintenance such as asphalt repair (possibly seal coating/slurry sealing) & suggest the city to integrate preventative street maintenance on a regular interval.	<i>Robert, Prem</i>
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DISTRIBUTION: Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
 Prem Kumar, P.E., Deputy Public Works Director/Assistant City Engineer  
 Robert Lemon, Maintenance & Operations Division Manager  
 Eric Lewis, P.E., T.E., City Traffic Engineer  
 Jeannette Oiko, Electric Utility Division Manager  
 Mark Sambito, P.E., Engineering Division Manager  
 Anna Chacon, Executive Assistant I

cc: Mayor and City Council  
 Suzanne Bryant, City Attorney  
 Michelle Dawson, City Manager  
 Tom DeSantis, Assistant City Manager  
 Jane Halstead, City Clerk  
 Mike McCarty, Parks & Community Services Director  
 Michele Patterson, Assistant to the City Manager  
 Chris Paxton, Administrative Services Director  
 Rick Teichert, Chief Financial Officer/City Treasurer  
 John Terell, Community & Economic Development Director

"CUSTOMER  
CARE"

CITY COUNCIL  
CITY OF MORENO VALLEY  
PUBLIC WORKS DEPARTMENT  
WEEKLY STAFF MEETING  
MONDAY, OCTOBER 14, 2013  
2:00 P.M.

RECEIVED  
OCT 15 PM 4:49  
"SAME DAY  
RESPONSE"

A G E N D A

Public Works Mission Statement:

*To manage and maximize Moreno Valley's public infrastructure investment to enhance the quality of life today, while striving to develop and implement innovative solutions for tomorrow.*

❖ ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. Timesheets are due October 22nd & November 5<sup>th</sup> – All
3. Monthly Departmental Update to City Manager Due by November 12<sup>th</sup> – All
4. Used Oil Filter Exchange & Recycle Event at O'Reilly Auto Part Store (24021 Alessandro Blvd. November 16, 2013) – Robert
5. Morrison Park Fire Station No. 99 – APWA – 2013 Project of the Year Award (December 10<sup>th</sup>) – Prem
6. Perris Boulevard from Southerly City Limits to Cactus Avenue Ribbon Cutting (TBD) – Prem
7. SR-60/Nason Bridge Ribbon Cutting (TBD) – Prem
8. EOC Family Care Center Emergency Generator Project – Ribbon Cutting (TBD) – Prem
9. Heacock Bridge over Lateral A Ribbon Cutting Ceremony (TBD) – Prem
10. Cactus/Nason Ribbon Cutting Ceremony (TBD) – Prem

❖ COUNCIL ITEMS

OCTOBER 15, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 9/16/2013 AND STAFF REPORTS DUE 9/23/2013)

1. Corporate Yard Facility Phase 1: Administration Building – Prem
2. Keep Moreno Valley Beautiful – Program Update - Robert

OCTOBER 22, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 9/23/2013 AND STAFF REPORTS DUE 9/30/2013)

1. Approve 2014 Annual Resource Adequacy Plan for Moreno Valley Utility and Authorize the City Manager to Execute Agreements Related to the Purchase of Reserve Capacity – Jeannette
2. Agreement for Professional Consultant Services with Pitassi Architect, Inc. for the Corporate Yard Facility Phase 1: Administration Building – Prem
3. PA12-0007 (PM 36449) – Reduce Faithful Performance Bond and Adopt the Resolution Authorizing Acceptance of the Public Improvements as Complete and Accepting the Portion of Perris Boulevard Associated with the Project into the City's Maintained Street System - Mark
4. PA08-0072 - Reduce Faithful Performance Bond and Adopt the Resolution Authorizing Acceptance of the Public Improvements as Completed and Accepting the Portions of Cactus Avenue, Frederick Street and Resource Way Associated with the Project into the City's Maintained Street System – Mark
5. Acceptance of Fiscal Year 2013/2014 SB 821 Grants and Funding Appropriations for Two Citywide Sidewalk/Access Ramp/Bicycle Lane Project - Eric

NOVEMBER 5, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 10/7/2013 AND STAFF REPORTS DUE 10/14/2013  
TBD

NOVEMBER 12, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 10/14/2013 AND STAFF REPORTS DUE 10/21/2013)

1. PRESENTATION: Keep Moreno Valley Beautiful – Robert
2. Approve Agreement with TGP Energy Management, LLC and the City of Moreno Valley for the Purchase of Renewable Energy – Jeannette
3. Approve Agreement with Excelon Generation, LLC and the City of Moreno Valley for the Purchase of Block Energy – Jeannette
4. Authorize a Change Order to Increase the Purchase Order with Riverside Construction Company, Inc. for Hardscape and Landscape for the SR-60/Nason Street Overcrossing Improvements – Project No. 802 0003 70 77 – Prem
5. PA03-0106 (TR 31618) – Accept Substitution Agreement and Bonds for Public Improvements – Mark
6. PA09-0004/PA09-0012 – Accept the Agreement and Security for Public Improvements – Mark
7. P10-085 – Reduce Irrevocable Standby Letter of Credit as Faithful Performance Bond and Adopt the Resolution Authorizing Acceptance of the Public Improvements as Complete and Accepting the Portions of Piegon Pass Road at Courgar Canyon Drive Associated with the Project into the City's Maintained Street System – Mark
8. Authorization to Award Construction Contract to XXX for Emergency Vehicle Pre-Emption Retrofit at 117 Signalized Intersections Project No. 808 0010 70 76 – Eric

NOVEMBER 19, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 10/21/2013 AND STAFF REPORTS DUE 10/28/2013  
TBD

NOVEMBER 26, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 10/28/2013 AND STAFF REPORTS DUE 11/4/2013)

1. Approve Agreement Between IIT Inland Empire Logistics Center LP and the City of Moreno Valley for Traffic Signal Maintenance at Cactus Avenue and Joy Street - Eric

DECEMBER 3, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 11/4/2013 AND STAFF REPORTS DUE 11/11/2013  
TBD

DECEMBER 10, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 11/11/2013 AND STAFF REPORTS DUE 11/18/2013)

1. PRESENTATION: Recycling All-Star Awards presented by Waste Management
2. Award Construction Contract to XXX for the Civic Center Site Improvement (Exterior) Phase 2 Project No. 803 0001 70 77 – Prem

DECEMBER 17, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 11/18/2013 AND STAFF REPORTS DUE 11/25/2013

1. Introduction of City of Moreno Valley EV Strategy – Jeannette

JANUARY 7, 2014 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 12/10/2013 AND STAFF REPORTS DUE 12/17/2013)

TBD

JANUARY 14, 2014 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 12/17/2013 AND STAFF REPORTS DUE 12/23/2013)

1. Authorization to Award Construction Contract to XXX for Its Deployment Phase 1A Project No. 808 0006 70 76 - Eric

JANUARY 21, 2014 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 12/23/2013 AND STAFF REPORTS DUE 1/2/2014)

TBD

JANUARY 28, 2014 COUNCIL MEETING – COUNCIL MEETING  
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21. Community involvement regarding future PW programs & projects (Mayor's request)– Ahmad

❖ **SPECIFIC TASKS**

1. CITY MANAGER, MAYOR AND CITY COUNCIL REQUESTS:

A. City Manager:

1. Expand designated truck parking ordinance to include Elder w/o Perris – Ahmad

B. Mayor Owings:

1. Continue process with private owners responsibility of maintaining drainage channels – LD/Robert

2. Augment street maintenance budget (1 to 2 years) – Ahmad/Finance Dept.
3. Look into incentive opportunities for solar power for businesses interested in Moreno Valley – Jeannette
4. Pvmnt condition of Brodiaea east & west of Redlands (future CIP) – Prem
5. Pvmnt condition of Lasselle/Dracaea (future CIP) – Prem
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7. Electronic message board priority location at SW corner of Alessandro & Frederick – Eric
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3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Bike Lanes on Sunnymead Blvd X Indian St. – Eric
5. Groven Ln research recent EMWD projects & possible relationship to pavement condition – Robert
6. St. Christopher Lane parking & circulation issues – Eric
7. **Look into additional signage and flashing lights for the crosswalks at Badger Spring Middle School, Chaparral Hills Elementary and Midland Elementary School on Davis Street – Eric**

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1.	Resident, Jose Chavez, [REDACTED] <a href="mailto:josechavez867@yahoo.com">josechavez867@yahoo.com</a> , has concerns in the following areas: a. Alessandro Blvd approx 820-ft west of Frederick has the same issue and is requesting upgrade and correction.	<i>Robert</i>
2.	<b>Resident, Brett Carlile, [REDACTED], <a href="mailto:brettcarlile22@hotmail.com">brettcarlile22@hotmail.com</a>, expresses concerns on San Antonio Street. His worries are San Antonio and adjoining streets require maintenance such as asphalt repair (possibly seal coating/slurry sealing) &amp; suggest the city to integrate preventative street maintenance on a regular interval.</b>	<i>Robert, Prem</i>

DISTRIBUTION: Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
 Prem Kumar, P.E., Deputy Public Works Director/Assistant City Engineer  
 Robert Lemon, Maintenance & Operations Division Manager  
 Eric Lewis, P.E., T.E., City Traffic Engineer  
 Jeannette Olko, Electric Utility Division Manager  
 Mark Sambito, P.E., Engineering Division Manager  
 Anna Chacon, Executive Assistant I

cc: Mayor and City Council  
 Suzanne Bryant, City Attorney  
 Michelle Dawson, City Manager  
 Tom DeSantis, Assistant City Manager  
 Jane Halstead, City Clerk  
 Mike McCarty, Parks & Community Services Director  
 Michele Patterson, Assistant to the City Manager  
 Chris Paxton, Administrative Services Director  
 Rick Teichert, Chief Financial Officer/City Treasurer  
 John Terell, Community & Economic Development Director

**"CUSTOMER  
CARE"**

# CITY OF MORENO VALLEY

PUBLIC WORKS DEPARTMENT  
WEEKLY STAFF MEETING  
MONDAY, OCTOBER 7, 2013  
2:00 P.M.

CITY COUNCIL  
MORENO VALLEY  
RECEIVED  
**"SAME DAY  
RESPONSE"**  
13 OCT 15 5 PM 11:52

## A G E N D A

### Public Works Mission Statement:

*To manage and maximize Moreno Valley's public infrastructure investment to enhance the quality of life today, while striving to develop and implement innovative solutions for tomorrow.*

### ❖ ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. Monthly Departmental Update to City Manager Due by October 8th – All
3. Timesheets are due October 8th & October 22nd – All
4. Free Community Shred Event at City Yard (October 12, 2103) - Robert
5. Used Oil Filter Exchange & Recycle Event at O'Reilly Auto Part Store (24021 Alessandro Blvd. November 16, 2013) – Robert
6. Morrison Park Fire Station No. 99 – APWA – 2013 Project of the Year Award (December 10<sup>th</sup>) – Prem
7. Perris Boulevard from Southerly City Limits to Cactus Avenue Ribbon Cutting (TBD) – Prem
8. SR-60/Nason Bridge Ribbon Cutting (TBD) – Prem
9. EOC Family Care Center Emergency Generator Project – Ribbon Cutting (TBD) – Prem
10. Heacock Bridge over Lateral A Ribbon Cutting Ceremony (TBD) – Prem
11. Cactus/Nason Ribbon Cutting Ceremony (TBD) – Prem

### ❖ COUNCIL ITEMS

#### OCTOBER 8, 2013 COUNCIL MEETING – COUNCIL MEETING

#### (TITLES DUE 9/9/2013 AND STAFF REPORTS DUE 9/16/2013)

1. Authorize the Award of the Construction Contract to Vance Corporation for the Cactus Avenue Widening I-215 to Veterans Way – Project No. 801 0028 70 77 – Prem
2. Acceptance of the Hazard Mitigation Grant Program Award and Funding Appropriation for the San Timoteo Foothill Neighborhood Flood Protection Project – Storm Drain Lines K-1 and K-4, Project No. 804 0007 70 77 - Prem
3. Authorize Execution of the State Route 60 Freeway Maintenance Agreement Between the City and the State of California Through its Department of Transportation (Caltrans) – Prem
4. Fiscal Year 2013/2014 Capital Improvement Plan Amendment and Budget Reappropriation for the Remodel of the Two City Hall First Floor Public Restrooms, Project No. 803 0024 70 77 – Prem
5. Approve 33kV Interconnection Facilities Agreement and Service Agreement for Wholesale Distribution Service between the City of Moreno Valley and Southern California Edison Company – Jeannette
6. *Closed Session:* Authorization to Negotiate Acquiring Property for Right-of-way – Ahmad

#### OCTOBER 15, 2013 COUNCIL MEETING – STUDY SESSION

#### (TITLES DUE 9/16/2013 AND STAFF REPORTS DUE 9/23/2013)

1. Corporate Yard Facility Phase 1: Administration Building – Prem
2. Keep Moreno Valley Beautiful – Program Update - Robert

OCTOBER 22, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 9/23/2013 AND STAFF REPORTS DUE 9/30/2013)

1. Approve 2014 Annual Resource Adequacy Plan for Moreno Valley Utility and Authorize the City Manager to Execute Agreements Related to the Purchase of Reserve Capacity – Jeannette
2. Agreement for Professional Consultant Services with Pitassi Architect, Inc. for the Corporate Yard Facility Phase 1: Administration Building – Prem
3. PA12-0007 – Reduce Faithful Performance Bond and Adopt the Resolution – Mark
4. PA08-0091 - Accept the Agreement for Public Improvements – Mark
5. PA08-0072 - Reduce Faithful Performance Bond and Adopt the Resolution Authorizing Acceptance of the Public Improvements as Completed and Accepting the Portions of Cactus Avenue, Frederick Street and Resource Way Associated with the Project into the City's Maintained Street System – Mark
6. Acceptance of Fiscal Year 2013/2014 SB 821 Grants and Funding Appropriations for Two Citywide Sidewalk/Access Ramp/Bicycle Lane Project - Eric

NOVEMBER 5, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 10/7/2013 AND STAFF REPORTS DUE 10/14/2013)  
TBD

NOVEMBER 12, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 10/14/2013 AND STAFF REPORTS DUE 10/21/2013)

1. PRESENTATION: Keep Moreno Valley Beautiful – Robert
2. Approve Agreement with TGP Energy Management, LLC and the City of Moreno Valley for the Purchase of Renewable Energy – Jeannette
3. Approve Agreement with Excelon Generation, LLC and the City of Moreno Valley for the Purchase of Block Energy – Jeannette
4. Authorize a Change Order to Increase the Purchase Order with Riverside Construction Company, Inc. for Hardscape and Landscape for the SR-60/Nason Street Overcrossing Improvements – Project No. 802 0003 70 77 - Prem

NOVEMBER 19, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 10/21/2013 AND STAFF REPORTS DUE 10/28/2013)  
TBD

NOVEMBER 26, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 10/28/2013 AND STAFF REPORTS DUE 11/4/2013)

1. Approve Agreement Between IIT Inland Empire Logistics Center LP and the City of Moreno Valley for Traffic Signal Maintenance at Cactus Avenue and Joy Street - Eric

DECEMBER 3, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 11/4/2013 AND STAFF REPORTS DUE 11/11/2013)  
TBD

DECEMBER 10, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 11/11/2013 AND STAFF REPORTS DUE 11/18/2013)

1. PRESENTATION: Recycling All-Star Awards presented by Waste Management
2. Award Construction Contract to XXX for the Civic Center Site Improvement (Exterior) Phase 2 Project No. 803 0001 70 77 – Prem

DECEMBER 17, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 11/18/2013 AND STAFF REPORTS DUE 11/25/2013)

1. Introduction of City of Moreno Valley EV Strategy – Jeannette

JANUARY 7, 2014 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 12/10/2013 AND STAFF REPORTS DUE 12/17/2013)  
TBD

JANUARY 14, 2014 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 12/17/2013 AND STAFF REPORTS DUE 12/23/2013)  
TBD

JANUARY 21, 2014 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 12/23/2013 AND STAFF REPORTS DUE 1/2/2014)  
TBD

JANUARY 28, 2014 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 1/2/2013 AND STAFF REPORTS DUE 1/28/2013)  
TBD

❖ **TENTATIVE FUTURE COUNCIL ITEMS (TBD)**

NONE

❖ **ONGOING TASKS**

1. Monthly CIP Project Status Report (categorize projects by type of work) to Dir/DM (Excel-PDF) – Prem
2. Quarterly Productivity Report of Maintenance and Operations – Robert
3. Quarterly Meetings with Field Crew Supervisors (M&O and Transportation) and 1 quarterly meeting with MVU - Ahmad
  - A. Maintenance & Operations
    - i. Solid Waste/Admin, Feb, May, Aug, Nov (4<sup>th</sup> Tuesday, 2:30-3:30 pm)
    - ii. Brian's Crew, Mar, Jun, Sep, Dec (3<sup>rd</sup> Thursday, 2:30-3:30 pm)
    - iii. Steve's Crew, Apr, July, Oct, Jan (1<sup>st</sup> Thursday, 9:30-10:30 am)
    - iv. Andy's Crew, Feb, May, Aug, Nov (3<sup>rd</sup> Wednesday, 2:30-3:30 pm)
  - B. Transportation, TS & Signing & Striping
    - i. Scott's Crew, Mar, June, Sep, Dec (1<sup>st</sup> Wednesday, 8:00-9:00 am)
  - C. MVU – Mar, Jun, Sep, Dec (1<sup>st</sup> Tuesday, 9:30-10:30 am)
  - D. Capital Projects – Jan thru Dec (Every month, 1<sup>st</sup> Wednesday, 3:30-5:00 pm)
  - E. Transportation – Jun, Aug, Oct, Dec (Every other month, 3<sup>rd</sup> Thursday (Payday), 8:00-9:00 am)
  - F. MVU/ENCO – May, Jul, Sep, Nov (Every other month, Monday 9:30-10:30 am)
  - G. Land Development – Jan thru Dec (Every month, 3<sup>rd</sup> Tuesday 3:30-4:30 pm)
  - H. Admin Assistant Clerical Meeting – Mar, June, Sep, Dec (1<sup>st</sup> Mon, 10:30-11:30 am)
  - I. Oversight Board Meeting (Former RDA) – Jan thru Dec (Every month, 2<sup>nd</sup> Wednesday, 2:00–4:00 pm)

4. Local & Regional Meetings
  - A. RCTC Executive Board Meeting (2<sup>nd</sup> Wednesday of every month @ 9:30 AM) - Eric
  - B. RCTC - TAC (3rd Monday of every month @ 10:00 AM) - Ahmad /Prem/Eric
  - C. RTA Executive Board Meeting (4<sup>th</sup> Thursday of every month @ 2:00 PM) - Eric
  - D. WRCOG Public Works Committee Meeting (Dark in December) (2nd Thursday of every other month @ 2:00 PM) - Ahmad/Prem/Eric
  - E. WRCOG Central Zone TAC Meeting - Ahmad/Prem/Eric
  - F. WRCOG Adhoc Subcommittee Meeting - Ahmad/Prem/Eric
  - G. WRCOG Solid Waste TAC (meets Bi-Monthly) - Robert
  - H. Planning Commission Meeting (2nd Thursday of every month @ 6:00 PM) – as needed
  - I. Traffic Safety Commission – (1st Wednesday of every month @ 6:00 PM) – Ahmad/Eric
  - J. Clean Cities Coalition (meets Quarterly) – Robert
  - K. Riverside County Solid Waste Task Force (meets as needed) – Robert
  - L. Waste Management (meets monthly) – Ahmad/Robert
  - M. CIP Project Schedules (1st Wednesday of each Month) – Ahmad/Prem
5. Advance discussion with WRCOG regarding all new/changed TUMF projects – Prem
6. Inclusion of M&O, Traffic Signals, Traffic Signing & Striping and MVU staff in both CIP Development plan review and field presence to assure compliance with maintenance concerns – Prem/Eric/LDD
7. Accessibility/response via cell phone for Ahmad's calls – All
8. Measures to make PW crews safer when working in streets - Robert/Eric
9. Cat/Pigeon control at PW Yard- Robert
10. Include improvement of aging infrastructure related to MVU in various CIP projects when feasible and practical – Prem/Jeanette
11. Monitor public website and keep updated re: MVU information – Jeanette
12. PW Employee Recognition (work accomplishment, education advancement, etc.) – Ahmad/Anna
13. Inclusion of M&O, Traffic Signals, Traffic Signing and Striping, and MVU staff in Quarterly Utility Coordination Meetings (prepare blast email of project updates from quarterly meetings on CP website to PW Division Managers) – Prem
14. Improve on communication, announcements, clerical support, Motivate Moval for Traffic Signals, Traffic Signing and Striping staff – Eric
15. Provide CP project schedule to all PW Division Managers beginning July – Prem
16. Enforce Provisions to hold contractors responsible for maintaining areas beyond project limits – Prem
17. Submit staff reports for council items in a timely manner so as to allow CM's Office & City Attorney ample review time – ALL
18. Quarterly CIP status report (provide copies to commissioners) – Eric
19. Mission Statement memorized by PW staff – ALL
20. Use of Standard Traffic Control Measure by all Contractors working within the public right of way – All
21. Community involvement regarding future PW programs & projects (Mayor's request)– Ahmad

❖ **SPECIFIC TASKS**

1. CITY MANAGER, MAYOR AND CITY COUNCIL REQUESTS:

A. City Manager:

1. Expand designated truck parking ordinance to include Elder w/o Perris – Ahmad

B. Mayor Owings:

1. Continue process with private owners responsibility of maintaining drainage channels – LD/Robert

2. Augment street maintenance budget (1 to 2 years) – Ahmad/Finance Dept.
3. Look into incentive opportunities for solar power for businesses interested in Moreno Valley – Jeannette
4. Pvmnt condition of Brodiaea east & west of Redlands (future CIP) – Prem
5. Pvmnt condition of Lasselle/Dracaea (future CIP) – Prem
6. Design and implement neighborhood/community signs related to “Next Door” Program – Michele P./Eric
7. Electronic message board priority location at SW corner of Alessandro & Frederick – Eric
8. Regular staff level meetings w/county supervisors staff – Ahmad
9. Ideas to team up w/City of Corona on regional/transp. issues - Ahmad

C. Mayor Pro Tem Molina:

1. Examine solar powered flashing lights at schools – Eric
2. Flooding at 24594 Sunnymead Blvd. (Current CIP Project) – Prem
3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Bike Lanes on Sunnymead Blvd X Indian St. – Eric
5. Groven Ln research recent EMWD projects & possible relationship to pavement condition – Robert
6. St. Christopher Lane parking & circulation issues - Eric

D. Council Member Stewart:

1. Citywide crack seal and slurry seal programs – Robert/Prem

E. Council Member Gutierrez:

F. Council Member Baca:

1. Red curb regarding parking situation at NW corner of Dracaea & Gina – Eric
2. Tract at Brentwood, N/O Dracaea needs to go thru process of speed humps – Eric
3. Requesting crossing guard at Ironwood & Graham (District #5) – Eric
4. Day St. warning signs for the 25 MPH speed zone - Eric

2. Traffic Safety Commission:

- a. Explore ideas for traffic calming on local collectors – Eric
- b. Resident, Lori Nickel – Crosswalk at Cactus/Philo – Eric
- c. Resident (Arne Pirkanen) – Crosswalk at Perris & Santiago, barriers needed at open area next to Home Depot – Eric/Mark
- d. Shor Denny – Bay from Perris to Graham, all lights are out and at Bayside Park – Eric/Special Districts
- e. TSC Riiff – Day & Gateway (APS) - Eric
- f. TS Chair Sawyerr – 1<sup>st</sup> Tuesday of the month to present at VVUSD like Perris does – Eric
- g. **Damaged fences at Lasselle, City of Hemet has similar fence w/better material - Eric**
3. TUMF Network update (Part of City's Circulation Element) Submit Final by June 30<sup>th</sup> – Prem/Eric
4. Pavement/drainage improvement & painting (facilities will handle painting request) at PW Yard – Robert/Prem
5. Recycle bins at city parks (recvd & to be installed by PCS Dept., completion early 2014) - Robert

6. Research potential solar power generation in conjunction with the World Logistics Center development- Jeannette
7. Research potential web-based communication system in conjunction with the World Logistics Center development- Jeannette
8. St. Lt. Acquisition (Muni-Fed/SCE) – Jeannette
9. Corporate Yard overall security concern, guard shack option? – Robert & Eric/HR, PCS
10. Waste Management desire to separate from SCE and joining MVU – Jeannette
11. Include drawings and provisions on “Green/Sustainable Infrastructure” in standard plans & specifications – Prem
12. Social Media (Facebook, Twitter, Yelp, etc.) for Public Works, “Everyone is a reporter” – Anna/All
13. Section on City Website/PW & Social Media “What is Ahmad Ansari doing?” – Anna/All
14. Land Development Division Mission Statement (10/3/13 ) – Mark
15. Correct old signs next to new signs, possibly a contractor’s punch list item on Nason/Iris – Eric
16. Utilities tend to dig up streets & damage traffic signal lines (specifically Gas Co. at Indian/JFK) – Eric/Mark
17. First Aid kits at the yard and in truck & cars – Robert
18. Safety meetings at the yard – Robert
19. Need for inverter & high visibility warning signs – Robert
20. Cost of Service & Rate Design Study for MVU – Jeannette
21. Risk Management & Disaster Preparedness Policies for MVU – Jeannette
22. Basic Customer Service & other training for MVU – Jeannette
23. Lite Owls Installations – Jeannette
24. **Revisit/expand S.O.P. (outages, incidents, etc) for MVU – Jeannette**
25. **Look into software to better manage data, permit & work processes in LDD - Mark**

❖ HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS (CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)

1.	Resident, Jose Chavez [REDACTED], <a href="mailto:josechavez867@yahoo.com">josechavez867@yahoo.com</a> , has concerns in the following areas: a. Alessandro Blvd approx 820-ft west of Frederick has the same issue and is requesting upgrade and correction.	<i>Robert</i>
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DISTRIBUTION: Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
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# CITY OF MORENO VALLEY

PUBLIC WORKS DEPARTMENT

WEEKLY STAFF MEETING

MONDAY, SEPTEMBER 30, 2013

2:00 P.M.

A G E N D A

"CUSTOMER  
CARE"

"SAME DAY  
RESPONSE"

## Public Works Mission Statement:

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### ❖ ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. SR-60/Moreno Beach Phase 1 Ribbon Cutting (September 30<sup>th</sup> @ 10am) – Prem
3. Monthly Departmental Update to City Manager Due by October 8th – All
4. Timesheets are due October 8th & October 22nd – All
5. Free Community Shred Event at City Yard (October 12, 2103) - Robert
6. Used Oil Filter Exchange & Recycle Event at O'Reilly Auto Part Store (24021 Alessandro Blvd. November 16, 2013) – Robert
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### ❖ COUNCIL ITEMS

#### OCTOBER 1, 2013 COUNCIL MEETING – STUDY SESSION

(TITLES DUE 9/2/2013 AND STAFF REPORTS DUE 9/9/2013)

DARK

#### OCTOBER 8, 2013 COUNCIL MEETING – COUNCIL MEETING

(TITLES DUE 9/9/2013 AND STAFF REPORTS DUE 9/16/2013)

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5. Approve 33kV Interconnection Facilities Agreement and Service Agreement for Wholesale Distribution Service between the City of Moreno Valley and Southern California Edison Company – Jeannette
6. PA08-0072 - Reduce Faithful Performance Bond and Adopt the Resolution Authorizing Acceptance of the Public Improvements as Completed and Accepting the Portions of Cactus Avenue, Frederick

13 OCT - 1 PM 8: 58  
CITY COUNCIL  
MORENO VALLEY  
RECEIVED

Street and Resource Way Associated with the Project into the City's Maintained Street System – Mark

7. *Closed Session: Authorization to Negotiate Acquiring Property for Right-of-way – Ahmad*

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(TITLES DUE 9/16/2013 AND STAFF REPORTS DUE 9/23/2013)

1. Corporate Yard Facility Phase 1: Administration Building – Prem
2. Keep Moreno Valley Beautiful – Program Update - Robert

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2. Approve Agreement with Tenaska Power Services and the City of Moreno Valley for Compacity to Meet 2014Resource Adequacy Mandate – Jeannette
3. Agreement for Professional Consultant Services with Pitassi Architect, Inc. for the Corporate Yard Facility Phase 1: Administration Building – Prem
4. PA12-0007 – Reduce Faithful Performance Bond and Adopt the Resolution – Mark
8. PA08-0091 - Accept the Agreement for Public Improvements – Mark
9. Acceptance of Fiscal Year 2013/2014 SB 821 Grants and Funding Appropriations for Two Citywide Sidewalk/Access Ramp/Bicycle Lane Project - Eric

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❖ TENTATIVE FUTURE COUNCIL ITEMS (TBD)

NONE

❖ ONGOING TASKS

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  14. Improve on communication, announcements, clerical support, Motivate Moval for Traffic Signals, Traffic Signing and Striping staff – Eric
  15. Provide CP project schedule to all PW Division Managers beginning July – Prem
  16. Enforce Provisions to hold contractors responsible for maintaining areas beyond project limits – Prem
  17. Submit staff reports for council items in a timely manner so as to allow CM's Office & City Attorney ample review time – ALL
  18. Quarterly CIP status report (provide copies to commissioners) – Eric
  19. Mission Statement memorized by PW staff – ALL
  20. Negotiate w/RTA re bus shelter & PSA (Mayor's Direction) – Ahmad/Eric
  21. Use of Standard Traffic Control Measure by all Contractors working within the public right of way – All
  22. Community involvement regarding future PW programs & projects (Mayor's request)– Ahmad

❖ **SPECIFIC TASKS**

1. CITY MANAGER, MAYOR AND CITY COUNCIL REQUESTS:

A. City Manager:

1. Expand designated truck parking ordinance to include Elder w/o Perris – Ahmad

B. Mayor Owings:

1. Continue process with private owners responsibility of maintaining drainage channels – LD/Robert
2. Augment street maintenance budget (1 to 2 years) – Ahmad/Finance Dept.
3. Look into incentive opportunities for solar power for businesses interested in Moreno Valley – Jeannette
4. Pvmt condition of Brodiaea east & west of Redlands (future CIP) – Prem
5. Pvmt condition of Lasselle/Dracaean (future CIP) – Prem
6. Design and implement neighborhood/community signs related to "Next Door" Program – Michele P./Eric
7. Electronic message board priority location at SW corner of Alessandro & Frederick – Eric

8. Regular staff level meetings w/county supervisors staff – Ahmad
9. Ideas to team up w/City of Corona on regional/transp. issues - Ahmad

C. Mayor Pro Tem Molina:

1. Examine solar powered flashing lights at schools – Eric
2. Flooding at 24594 Sunnymead Blvd. (Current CIP Project) – Prem
3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Bike Lanes on Sunnymead Blvd X Indian St. – Eric
5. Groven Ln research recent EMWD projects & possible relationship to pavement condition – Robert
6. St. Christopher Lane parking & circulation issues - Eric

D. Council Member Stewart:

1. Citywide crack seal and slurry seal programs – Robert/Prem

E. Council Member Gutierrez:

F. Council Member Baca:

1. Red curb regarding parking situation at NW corner of Dracaea & Gina – Eric
2. Tract at Brentwood, N/O Dracaea needs to go thru process of speed humps – Eric
3. Requesting crossing guard at Ironwood & Graham (District #5) – Eric
4. Day St. warning signs for the 25 MPH speed zone - Eric

2. Traffic Safety Commission:

- a. Explore ideas for traffic calming on local collectors – Eric
- b. Resident, Lori Nickel – Crosswalk at Cactus/Philo – Eric
- c. Resident (Arne Pirkanen) – Crosswalk at Perris & Santiago, barriers needed at open area next to Home Depot – Eric/Mark
- d. Shor Denny – Bay from Perris to Graham, all lights are out and at Bayside Park – Eric/Special Districts
- e. TSC Riiff – Day & Gateway (APS) - Eric
- f. TS Chair Sawyerr – 1<sup>st</sup> Tuesday of the month to present at VVUSD like Perris does - Eric
3. TUMF Network update (Part of City's Circulation Element) Submit Final by June 30<sup>th</sup> – Prem/Eric
4. Pavement/drainage improvement & painting (facilities will handle painting request) at PW Yard – Robert/Prem
5. Recycle bins at city parks (recvd & to be installed by PCS Dept., completion early 2014) - Robert
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7. Research potential web-based communication system in conjunction with the World Logistics Center development- Jeannette
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9. Corporate Yard overall security concern, guard shack option? – Robert & Eric/HR, PCS
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11. Include drawings and provisions on "Green/Sustainable Infrastructure" in standard plans & specifications – Prem
12. Social Media (Facebook, Twitter, Yelp, etc.) for Public Works, "Everyone is a reporter" – Anna/All
13. Section on City Website/PW & Social Media "What is Ahmad Ansari doing?" – Anna/All
14. Land Development Division Mission Statement (10/3/13 ) – Mark

15. LIP (Local Implementation Plan) to be completed by 9/19/13– Mark/Kent
16. Correct old signs next to new signs; possibly a contractor's punch list item on Nason/Iris – Eric
17. Utilities tend to dig up streets & damage traffic signal lines (specifically Gas Co. at Indian/JFK) – Eric/Mark
18. First Aid kits at the yard and in truck & cars – Robert
19. Safety meetings at the yard – Robert
20. Eyewash station not operable at the yard – Robert
21. Need for inverter & high visibility warning signs – Robert
22. **Cost of Service & Rate Design Study for MVU – Jeannette**
23. **Risk Management & Disaster Preparedness Policies for MVU – Jeannette**
24. **Basic Customer Service & other training for MVU – Jeannette**
25. **Lite Owls Installations - Jeannette**

❖ HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS (CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)

1.	Resident, Jose Chavez, [REDACTED], <a href="mailto:josechavez867@yahoo.com">josechavez867@yahoo.com</a> , has concerns in the following areas: a. Alessandro Blvd approx 820-ft west of Frederick has the same issue and is requesting upgrade and correction.	<i>Robert</i>
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 Prem Kumar, P.E., Deputy Public Works Director/Assistant City Engineer  
 Robert Lemon, Maintenance & Operations Division Manager  
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 Mark Sambito, P.E., Engineering Division Manager  
 Anna Chacon, Executive Assistant I

cc: Mayor and City Council  
 Suzanne Bryant, City Attorney  
 Michelle Dawson, City Manager  
 Tom DeSantis, Assistant City Manager  
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 Michele Patterson, Assistant to the City Manager  
 Chris Paxton, Administrative Services Director  
 Rick Teichert, Chief Financial Officer/City Treasurer  
 John Terrell, Community & Economic Development Director

"CUSTOMER  
CARE"

# CITY OF MORENO VALLEY

PUBLIC WORKS DEPARTMENT  
WEEKLY STAFF MEETING  
MONDAY, SEPTEMBER 23, 2013  
2:00 P.M.

A G E N D A

CITY COUNCIL  
MORENO VALLEY  
RECEIVED  
"SAME DAY  
RESPONSE": 20  
13

## Public Works Mission Statement:

*To manage and maximize Moreno Valley's public infrastructure investment to enhance the quality of life today, while striving to develop and implement innovative solutions for tomorrow.*

### ❖ ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. Timesheets are due September 24<sup>th</sup> and October 8<sup>th</sup> – All
3. SR-60/Moreno Beach Phase 1 Ribbon Cutting (September 30<sup>th</sup> @ 10am) – Prem
4. Monthly Departmental Update to City Manager Due by October 8th – All
5. Free Community Shred Event at City Yard (October 12, 2103) - Robert
6. Used Oil Filter Exchange & Recycle Event at O'Reilly Auto Part Store (24021 Alessandro Blvd. November 16, 2013) – Robert
7. Morrison Park Fire Station No. 99 – APWA – 2013 Project of the Year Award (December 10<sup>th</sup>) – Prem
8. Perris Boulevard from Southerly City Limits to Cactus Avenue Ribbon Cutting (TBD) – Prem
9. SR-60/Nason Bridge Ribbon Cutting (TBD) – Prem
10. EOC Family Care Center Emergency Generator Project – Ribbon Cutting (TBD) – Prem
11. Heacock Bridge over Lateral A Ribbon Cutting Ceremony (TBD) – Prem
12. Cactus/Nason Ribbon Cutting Ceremony (TBD) – Prem

### ❖ COUNCIL ITEMS

#### SEPTEMBER 24, 2013 COUNCIL MEETING – COUNCIL MEETING (TITLES DUE 8/26/2013 AND STAFF REPORTS DUE 9/3/2013)

1. First Amendment to Agreement National Pollutant Discharge Elimination System Urban Runoff Discharge Permit Implementation Agreement for Santa Ana Region (Santa Ana Drainage Area) - Mark
2. PA06 – 0017 (P12-146) - Accept the Agreement for Security for Public Improvements. Developer – First Industrial Realty Trust Inc., El Segundo, CA 90245 – Mark
3. PA11-0019 (P12-077) - Accept the Agreement and Improvements. Developer – Continental East Fund VII, LLC., Murrieta, CA 92562 – Mark
4. PA07-0048 (PM 35500) - Accept the Agreement for Public Improvements. Developer – Indian Avenue II LLC, Newport Beach, CA, 92660 – Mark
5. Adopt the Resolution Authorizing Acceptance of Jennings Court and Penunuri Place into the City's Maintained Street System – Mark
6. PA04-0063 (PM 32326) - Accept Development Impact Fee (DIF) Improvement Reimbursement and/or Credit Agreement #D10- 002 Amendment for Parcel Map No. 32326 Improvements Associated with the Centerpointe Business Park Between Frederick Street and Heacock Street and Cactus Avenue and Brodiaea Avenue. Developer – Ridge Moreno Valley Property, LLC Long Beach, CA 90803 - Mark
7. Approve the Cooperative Agreement between the City of Moreno Valley and Riverside Transit Agency for the Installation of Transit Amenities within the Public Right of Way - Eric

OCTOBER 1, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 9/2/2013 AND STAFF REPORTS DUE 9/9/2013)  
DARK

OCTOBER 8, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 9/9/2013 AND STAFF REPORTS DUE 9/16/2013)

1. Authorize the Award of the Construction Contract to XXX for the Cactus Avenue Widening I-215 to Veterans Way – Project No. 801 0028 70 77 – Prem
2. Acceptance of the Hazard Mitigation Grant Program Award and Funding Appropriation for the San Timoteo Foothill Neighborhood Flood Protection Project – Storm Drain Lines K-1 and K-4, Project No. 804 0007 70 77 - Prem
3. Approve and Authorize Freeway Maintenance Agreement with the State of California for Route 60 within Moreno Valley City Limits – Prem
4. Approve 33kV Interconnection Facilities Agreement and Service Agreement for Wholesale Distribution Service between the City of Moreno Valley and Southern California Edison Company – Jeannette
5. PA08-0091 - Accept the Agreement for Public Improvements – Mark
6. PA08-0072 - Reduce Faithful Performance Bond and Adopt the Resolution Authorizing Acceptance of the Public Improvements as Completed and Accepting the Portions of Cactus Avenue, Frederick Street and Resource Way Associated with the Project into the City's Maintained Street System – Mark
7. Fiscal Year 2013/2014 Capital Improvement Plan Amendment and Budget Reappropriation for the Remodel of the Two City Hall First Floor Public Restrooms, Project No. 803 0024 70 77 – Prem
8. *Closed Session:* Authorization to Negotiate Acquiring Property for Right-of-way – Ahmad

OCTOBER 15, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 9/16/2013 AND STAFF REPORTS DUE 9/23/2013)

1. Corporate Yard Facility Phase 1: Administration Building – Prem
2. Keep Moreno Valley Beautiful – Program Update - Robert

OCTOBER 22, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 9/23/2013 AND STAFF REPORTS DUE 9/30/2013)

1. Approve 2014 Annual Resource Adequacy Plan – Jeannette
2. Approve Agreement with TGP Energy Management, LLC and the City of Moreno Valley for the Purchase of Renewable Energy – Jeannette
3. Approve Agreement with Tenaska Power Services and the City of Moreno Valley for Compacity to Meet 2014 Resource Adequacy Mandate – Jeannette
4. Approve Agreement with Excelon Generation, LLC and the City of Moreno Valley for the Purchase of Block Energy - Jeannette
5. Agreement for Professional Consultant Services with Pitassi Architect, Inc. for the Corporate Yard Facility Phase 1: Administration Building – Prem
6. PA12-0007 – Reduce Faithful Performance Bond and Adopt the Resolution – Mark
7. Acceptance of Fiscal Year 2013/2014 SB 821 Grants and Funding Appropriations for Two Citywide Sidewalk/Access Ramp/Bicycle Lane Project - Eric

NOVEMBER 5, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 10/7/2013 AND STAFF REPORTS DUE 10/14/2013)  
TBD

NOVEMBER 12, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 10/14/2013 AND STAFF REPORTS DUE 10/21/2013)

1. PRESENTATION: Keep Moreno Valley Beautiful – Robert

NOVEMBER 19, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 10/21/2013 AND STAFF REPORTS DUE 10/28/2013

TBD

NOVEMBER 26, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 10/28/2013 AND STAFF REPORTS DUE 11/4/2013)

TBD

DECEMBER 3, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 11/4/2013 AND STAFF REPORTS DUE 11/11/2013

TBD

DECEMBER 10, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 11/11/2013 AND STAFF REPORTS DUE 11/18/2013)

1. Award Construction Contract to XXX for the Civic Center Site Improvement (Exterior) Phase 2 Project No. 803 0001 70 77 – Prem

DECEMBER 17, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 11/18/2013 AND STAFF REPORTS DUE 11/25/2013

1. Introduction of City of Moreno Valley EV Strategy - Jeannette

❖ TENTATIVE FUTURE COUNCIL ITEMS (TBD)

NONE

❖ ONGOING TASKS

1. Monthly CIP Project Status Report (categorize projects by type of work) to Dir/DM (Excel-PDF) – Prem
2. Quarterly Productivity Report of Maintenance and Operations – Robert
3. Quarterly Meetings with Field Crew Supervisors (M&O and Transportation) and 1 quarterly meeting with MVU - Ahmad
  - A. Maintenance & Operations
    - i. Solid Waste/Admin, Feb, May, Aug, Nov (4<sup>th</sup> Tuesday, 2:30-3:30 pm)
    - ii. Brian's Crew, Mar, Jun, Sep, Dec (3<sup>rd</sup> Thursday, 2:30-3:30 pm)
    - iii. Steve's Crew, Apr, July, Oct, Jan (1<sup>st</sup> Thursday, 9:30-10:30 am)
    - iv. Andy's Crew, Feb, May, Aug, Nov (3<sup>rd</sup> Wednesday, 2:30-3:30 pm)
  - B. Transportation, TS & Signing & Striping
    - i. Scott's Crew, Mar, June, Sep, Dec (1<sup>st</sup> Wednesday, 8:00-9:00 am)
  - C. MVU – Mar, Jun, Sep, Dec (1<sup>st</sup> Tuesday, 9:30-10:30 am)
  - D. Capital Projects – Jan thru Dec (Every month, 1<sup>st</sup> Wednesday, 3:30-5:00 pm)
  - E. Transportation – Jun, Aug, Oct, Dec (Every other month, 3<sup>rd</sup> Thursday (Payday), 8:00-9:00 am)

- F. MVU/ENCO – May, Jul, Sep, Nov (Every other month, Monday 9:30-10:30 am)
  - G. Land Development – Jan thru Dec (Every month, 3<sup>rd</sup> Tuesday 3:30-4:30 pm)
  - H. Admin Assistant Clerical Meeting – Mar, June, Sep, Dec (1<sup>st</sup> Mon, 10:30-11:30 am)
  - I. Oversight Board Meeting (Former RDA) – Jan thru Dec (Every month, 2<sup>nd</sup> Wednesday, 2:00 – 4:00 pm)
4. Local & Regional Meetings
- A. RCTC Executive Board Meeting (2<sup>nd</sup> Wednesday of every month @ 9:30 AM) - Eric
  - B. RCTC - TAC (3<sup>rd</sup> Monday of every month @ 10:00 AM) - Ahmad /Prem/Eric
  - C. RTA Executive Board Meeting (4<sup>th</sup> Thursday of every month @ 2:00 PM) - Eric
  - D. WRCOG Public Works Committee Meeting (Dark in December) (2<sup>nd</sup> Thursday of every other month @ 2:00 PM) - Ahmad/Prem/Eric
  - E. WRCOG Central Zone TAC Meeting - Ahmad/Prem/Eric
  - F. WRCOG Adhoc Subcommittee Meeting - Ahmad/Prem/Eric
  - G. WRCOG Solid Waste TAC (meets Bi-Monthly) - Robert
  - H. Planning Commission Meeting (2<sup>nd</sup> Thursday of every month @ 6:00 PM) – as needed
  - I. Traffic Safety Commission – (1<sup>st</sup> Wednesday of every month @ 6:00 PM) – Ahmad/Eric
  - J. Clean Cities Coalition (meets Bi-Monthly) – Robert
  - K. Riverside County Solid Waste Task Force (meets as needed) – Robert
  - L. Waste Management (meets monthly) – Ahmad/Robert
  - M. CIP Project Schedules (1<sup>st</sup> Wednesday of each Month) – Ahmad/Prem
- 5. Advance discussion with WRCOG regarding all new/changed TUMF projects – Prem
  - 6. Inclusion of M&O, Traffic Signals, Traffic Signing & Striping and MVU staff in both CIP Development plan review and field presence to assure compliance with maintenance concerns – Prem/Eric/LDD
  - 7. Accessibility/response via cell phone for Ahmad's calls – All
  - 8. Measures to make PW crews safer when working in streets - Robert/Eric
  - 9. Cat/Pigeon control at PW Yard- Robert
  - 10. Include improvement of aging infrastructure related to MVU in various CIP projects when feasible and practical – Prem/Jeanette
  - 11. Monitor public website and keep updated re: MVU information – Jeanette
  - 12. PW Employee Recognition (work accomplishment, education advancement, etc.) – Ahmad/Anna
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CITY COUNCIL  
CITY OF MORENO VALLEY  
PUBLIC WORKS DEPARTMENT  
WEEKLY STAFF MEETING  
MONDAY, SEPTEMBER 16, 2013  
2:00 P.M.

RECEIVED  
13 SEP 19 PM 5:16

"CUSTOMER  
CARE"

"SAME DAY  
RESPONSE"

A G E N D A

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❖ ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)

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❖ COUNCIL ITEMS

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(TITLES DUE 8/19/2013 AND STAFF REPORTS DUE 8/26/2013)  
DARK

SEPTEMBER 24, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 8/26/2013 AND STAFF REPORTS DUE 9/3/2013)

1. Authorize a Contract Change Order to the City Hall Second Level Flooring Rehabilitation Agreement with Rasmussen Brothers Construction, Inc. to Remodel the Two First Floor Public Restrooms Project No. 803 0014 30 40 – Prem
2. First Amendment to Agreement National Pollutant Discharge Elimination System Urban Runoff Discharge Permit Implementation Agreement for Santa Ana Region (Santa Ana Drainage Area) - Mark
3. PA06 – 0017 (P12-146) - Accept the Agreement for Security for Public Improvements. Developer – First Industrial Realty Trust Inc., El Segundo, CA 90245 – Mark
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OCTOBER 1, 2013 COUNCIL MEETING – STUDY SESSION

(TITLES DUE 9/2/2013 AND STAFF REPORTS DUE 9/9/2013)

Closed Session: Authorization to Negotiate Right-of-way – Ahmad

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(TITLES DUE 9/9/2013 AND STAFF REPORTS DUE 9/16/2013)

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4. Approve 33kV Interconnection Facilities Agreement and Service Agreement for Wholesale Distribution Service between the City of Moreno Valley and Southern California Edison Company – Jeannette
5. PA08-0091 - Accept the Agreement for Public Improvements – Mark
6. PA08-0072 - Reduce Faithful Performance Bond and Adopt the Resolution Authorizing Acceptance of the Public Improvements as Completed and Accepting the Portions of Cactus Avenue, Frederick Street and Resource Way Associated with the Project into the City's Maintained Street System – Mark

OCTOBER 15, 2013 COUNCIL MEETING – STUDY SESSION

(TITLES DUE 9/16/2013 AND STAFF REPORTS DUE 9/23/2013)

1. Corporate Yard Facility Phase 1: Administration Building – Prem
2. Keep Moreno Valley Beautiful – Program Update (Power Point) - Robert

OCTOBER 22, 2013 COUNCIL MEETING – COUNCIL MEETING

(TITLES DUE 9/23/2013 AND STAFF REPORTS DUE 9/30/2013)

1. Approve 2014 Annual Resource Adequacy Plan – Jeannette
2. Agreement for Professional Consultant Services with Pitassi Architect, Inc. for the Corporate Yard Facility Phase 1: Administration Building – Prem
3. PA12-0007 – Reduce Faithful Performance Bond and Adopt the Resolution – Mark
4. Acceptance of Two Fiscal Year 2013/2014 SB 821 Grants and Funding Appropriations for Two Citywide Sidewalk/Access Ramp/Bicycle Lane Project - Eric

NOVEMBER 5, 2013 COUNCIL MEETING – STUDY SESSION

(TITLES DUE 10/7/2013 AND STAFF REPORTS DUE 10/14/2013)

TBD

NOVEMBER 12, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 10/14/2013 AND STAFF REPORTS DUE 10/21/2013)

1. Award Construction Contract to XXX for the Civic Center Site Improvement (Exterior) Phase 2 Project No. 803 0001 70 77 – Prem
2. Keep Moreno Valley Beautiful Announcement - Robert

NOVEMBER 19, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 10/21/2013 AND STAFF REPORTS DUE 10/28/2013)

TBD

NOVEMBER 26, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 10/28/2013 AND STAFF REPORTS DUE 11/4/2013)

TBD

DECEMBER 3, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 11/4/2013 AND STAFF REPORTS DUE 11/11/2013)

TBD

DECEMBER 10, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 11/11/2013 AND STAFF REPORTS DUE 11/18/2013)

TBD

DECEMBER 17, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 11/18/2013 AND STAFF REPORTS DUE 11/25/2013)

1. Introduction of City of Moreno Valley EV Strategy - Jeannette

❖ **TENTATIVE FUTURE COUNCIL ITEMS (TBD)**

- Introduce Ordinance \_\_\_\_, Adding Chapter 12.70 to the City of Moreno Valley Municipal Code, Relating to Prohibiting the Harassment of Cyclists – Eric

❖ **ONGOING TASKS**

1. Monthly CIP Project Status Report (categorize projects by type of work) to Dir/DM (Excel-PDF) – Prem
2. Quarterly Productivity Report of Maintenance and Operations – Robert
3. Quarterly Meetings with Field Crew Supervisors (M&O and Transportation) and 1 quarterly meeting with MVU - Ahmad
  - A. Maintenance & Operations
    - i. Solid Waste/Admin, Feb, May, Aug, Nov (4<sup>th</sup> Tuesday, 2:30-3:30 pm)
    - ii. Brian's Crew, Mar, Jun, Sep, Dec (3<sup>rd</sup> Thursday, 2:30-3:30 pm)
    - iii. Steve's Crew, Apr, July, Oct, Jan (1<sup>st</sup> Thursday, 9:30-10:30 am)
    - iv. Andy's Crew, Feb, May, Aug, Nov (3<sup>rd</sup> Wednesday, 2:30-3:30 pm)
  - B. Transportation, TS & Signing & Striping
    - i. Scott's Crew, Mar, June, Sep, Dec (1<sup>st</sup> Wednesday, 8:00-9:00 am)
  - C. MVU – Mar, Jun, Sep, Dec (1<sup>st</sup> Tuesday, 9:30-10:30 am)

- D. Capital Projects – Jan thru Dec (Every month, 1<sup>st</sup> Wednesday, 3:30-5:00 pm)
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  - H. Admin Assistant Clerical Meeting – Mar, June, Sep, Dec (1<sup>st</sup> Mon, 10:30-11:30 am)
4. Local & Regional Meetings
- A. RCTC Executive Board Meeting (2<sup>nd</sup> Wednesday of every month @ 9:30 AM) - Eric
  - B. RCTC - TAC (3<sup>rd</sup> Monday of every month @ 10:00 AM) - Ahmad /Prem/Eric
  - C. RTA Executive Board Meeting (4<sup>th</sup> Thursday of every month @ 2:00 PM) - Eric
  - D. WRCOG Public Works Committee Meeting (Dark in December) (2<sup>nd</sup> Thursday of every other month @ 2:00 PM) - Ahmad/Prem/Eric
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  - G. WRCOG Solid Waste TAC (meets Bi-Monthly) - Robert
  - H. Planning Commission Meeting (2<sup>nd</sup> Thursday of every month @ 6:00 PM) – as needed
  - I. Traffic Safety Commission – (1<sup>st</sup> Wednesday of every month @ 6:00 PM) – Ahmad/Eric
  - J. Clean Cities Coalition (meets Bi-Monthly) – Robert
  - K. Riverside County Solid Waste Task Force (meets as needed) – Robert
  - L. Waste Management (meets monthly) – Ahmad/Robert
  - M. CIP Project Schedules (1<sup>st</sup> Wednesday of each Month) – Ahmad/Prem
- 5. Advance discussion with WRCOG regarding all new/changed TUMF projects – Prem
  - 6. Inclusion of M&O, Traffic Signals, Traffic Signing & Striping and MVU staff in both CIP Development plan review and field presence to assure compliance with maintenance concerns – Prem/Eric/LDD
  - 7. Accessibility/response via cell phone for Ahmad's calls – All
  - 8. Measures to make PW crews safer when working in streets - Robert/Eric
  - 9. Cat/Pigeon control at PW Yard- Robert
  - 10. Include improvement of aging infrastructure related to MVU in various CIP projects when feasible and practical – Prem/Jeannette
  - 11. Monitor public website and keep updated re: MVU information – Jeannette
  - 12. PW Employee Recognition (work accomplishment, education advancement, etc.) – Ahmad/Anna
  - 13. Inclusion of M&O, Traffic Signals, Traffic Signing and Striping, and MVU staff in Quarterly Utility Coordination Meetings (prepare blast email of project updates from quarterly meetings on CP website to PW Division Managers) – Prem
  - 14. Improve on communication, announcements, clerical support, Motivate Moval for Traffic Signals, Traffic Signing and Striping staff – Eric
  - 15. Provide CP project schedule to all PW Division Managers beginning July – Prem
  - 16. Enforce Provisions to hold contractors responsible for maintaining areas beyond project limits – Prem
  - 17. Submit staff reports for council items in a timely manner so as to allow CM's Office & City Attorney ample review time – ALL
  - 18. Quarterly CIP status report (provide copies to commissioners) – Eric
  - 19. Mission Statement memorized by PW staff – ALL
  - 20. Negotiate w/RTA re bus shelter & PSA (Mayor's Direction) – Ahmad/Eric
  - 21. Use of Standard Traffic Control Measure by all Contractors working within the public right of way – All
  - 22. Community involvement regarding future PW programs & projects (Mayor's request)– Ahmad

❖ **SPECIFIC TASKS**

1. CITY MANAGER, MAYOR AND CITY COUNCIL REQUESTS:

A. City Manager:

1. Expand designated truck parking ordinance to include Elder w/o Perris – Ahmad

B. Mayor Owings:

1. Continue process with private owners responsibility of maintaining drainage channels – LD/Robert
2. Augment street maintenance budget (1 to 2 years) – Ahmad/Finance Dept:
3. Look into incentive opportunities for solar power for businesses interested in Moreno Valley – Jeannette
4. Pvmt condition of Brodiaea east & west of Redlands (future CIP) – Prem
5. Pvmt condition of Lasselle/Dracaea (future CIP) – Prem
6. Design and implement neighborhood/community signs related to “Next Door” Program – Michele P./Eric
7. Electronic message board near city hall & in parks – Eric
8. **Regular staff level meetings w/county supervisors staff – Ahmad**
9. **Ideas to team up w/City of Corona on regional/transp. issues - Ahmad**

C. Mayor Pro Tem Molina:

1. Examine solar powered flashing lights at schools – Eric
2. Flooding at 24594 Sunnymead Blvd. (Current CIP Project) – Prem
3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Bike Lanes on Sunnymead Blvd X Indian St. – Eric
5. Groven Ln research recent EMWD projects & possible relationship to pavement condition – Robert
6. St. Christopher Lane parking & circulation issues - Eric

D. Council Member Stewart:

1. Citywide crack seal and slurry seal programs – Robert/Prem

E. District 4:

F. Council Member Baca:

1. Can we do something regarding parking nightmare at NW corner of Dracaea & Gina – Eric
2. Tract at Brentwood, N/O Dracaea needs to go thru process of speed humps – Eric
3. Requesting crossing guard at Ironwood & Graham (District #5) – Eric

2. Traffic Safety Commission:

- a. Explore ideas for traffic calming on local collectors – Eric
- b. Resident, Lori Nickel – Crosswalk at Cactus/Philo – Eric
- c. Resident (Arne Pirkanen) – Crosswalk at Perris & Santiago, barriers needed at open area next to Home Depot – Eric/Mark
- d. Shor Denny – Bay from Perris to Graham, all lights are out and at Bayside Park - Eric

- e. TSC Riiff – Day & Gateway (APS) - Eric
- f. TS Chair Sawyerr – 1<sup>st</sup> Monday of month to present at WVUSD like Perris does - Eric
- 3. TUMF Network update (Part of City's Circulation Element) Submit Final by June 30<sup>th</sup> – Prem/Eric
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- 6. Research potential solar power generation in conjunction with the World Logistics Center development- Jeannette
- 7. Research potential web-based communication system in conjunction with the World Logistics Center development- Jeannette
- 8. St. Lt. Acquisition (Muni-Fed/SCE) – Jeannette
- 9. Corporate Yard overall security concern, guard shack option? – Robert & Eric/HR, PCS
- 10. Waste Management desire to separate from SCE and joining MVU – Jeannette
- 11. Include drawings and provisions on "Green/Sustainable Infrastructure" in standard plans & specifications – Prem
- 12. Social Media (Facebook, Twitter, Yelp, etc.) for Public Works, "Everyone is a reporter" – Anna/All
- 13. Section on City Website/PW & Social Media "What is Ahmad Ansari doing?" – Anna/All
- 14. Land Development Division Mission Statement (10/3/13 ) – Mark
- 15. LIP (Local Implementation Plan) to be completed by 9/19/13– Mark/Kent
- 16. **Correct old signs next to new signs, possibly a contractor's punch list item on Nason/Iris – Prem**
- 17. **Utilities tend to dig up streets & damage traffic signal lines (specifically Gas Co. at Indian/JFK) – Eric/Mark**

❖ HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS (CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)

1.	Resident, Jose Chavez [REDACTED], josechavez867@yahoo.com, has concerns in the following areas: a. Alessandro Blvd approx. 620-ft west of Frederick possible non-standard built driveway and requests upgrade and correction (photo available) b. Alessandro Blvd approx 820-ft west of Frederick has the same issue and is requesting upgrade and correction.	<i>Robert</i>
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DISTRIBUTION: Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
 Prem Kumar, P.E., Deputy Public Works Director/Assistant City Engineer  
 Eric Lewis, P.E., T.E., City Traffic Engineer  
 Robert Lemon, Maintenance & Operations Division Manager  
 Jeannette Olko, Electric Utility Division Manager  
 Mark Sambito, P.E., Engineering Division Manager  
 Anna Chacon, Executive Assistant I

cc: Mayor and City Council  
 Bryant, Suzanne, City Attorney  
 Dawson, Michelle, City Manager  
 DeSantis, Tom, Assistant City Manager  
 Halstead, Jane, City Clerk  
 McCarty, Mike, Parks & Community Services Director  
 Patterson, Michele, Assistant to the City Manager  
 Paxton, Chris, Administrative Services Direct  
 Teichert, Rick, Chief Financial Officer/City Treasurer  
 Terell, John, Community & Economic Development Director

**"CUSTOMER  
CARE"**

**CITY OF MORENO VALLEY**  
**PUBLIC WORKS DEPARTMENT**  
**WEEKLY STAFF MEETING**  
**MONDAY, SEPTEMBER 9, 2013**  
**2:00 P.M.**

CITY COUNCIL  
MORENO VALLEY  
RECEIVED

**"SAME DAY  
RESPONSE"**

**A G E N D A**

Public Works Mission Statement:

*To manage and maximize Moreno Valley's public infrastructure investment to enhance the quality of life today, while striving to develop and implement innovative solutions for tomorrow.*

❖ **ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)**

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. Monthly Departmental Update to City Manager Due by September 10<sup>th</sup> – All
3. Timesheets are due September 10<sup>th</sup> and September 24<sup>th</sup> – All
4. SR-60/Moreno Beach Phase 1 Ribbon Cutting (September 30<sup>th</sup> @ 10am) – Prem
5. Perris Boulevard from Southerly City Limits to Cactus Avenue Ribbon Cutting (TBD) – Prem
6. SR-60/Nason Bridge Ribbon Cutting (TBD) – Prem
7. EOC Family Care Center Emergency Generator Project – Ribbon Cutting (TBD) – Prem
8. Heacock Bridge over Lateral A Ribbon Cutting Ceremony (TBD) – Prem
9. Cactus/Nason Ribbon Cutting Ceremony (TBD) – Prem

❖ **COUNCIL ITEMS**

SEPTEMBER 10, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 8/12/2013 AND STAFF REPORTS DUE 8/19/2013)

1. Authorize Submission of Grant Funding Applications for Riverside County Transportation Commission's Multi-Funding Call for Projects and Approve Resolution 2013-65 - Prem
2. Adopt Resolution No. 2013- 68 Approving the Relocation Plan for Eligible Occupants of a Single Family Residence Located at 13597 Nason Street (APN: 487-470-017) for the Nason Street from Cactus Avenue to Fir Avenue Street Improvement Project – Project No. 801 0001 70 77 – Prem
3. Right of Way Easements (APNS 487-470-023 and 487-470-026) and Drainage Easement (APN 487-470-023) for the Nason Street From Cactus Avenue to Fir Avenue Street Improvement Project – Project No. 801 0001 70 77 –Prem
4. Award the Purchase of Emergency Vehicle Pre-Emption Equipment to Global Traffic Technologies for Retrofitting 117 Existing Signalized Intersections – Project No. 808 0010 70 76 – Eric
5. Approve Parcel Map and Accept the Agreement and Security for Public Improvements, PA07-0080, PM 35672 – Mark
6. Approval of Proposed Resolution for the Vacation of a Portion of Joy Street from Cactus Avenue to Brodiaea Avenue, PA13-0012 – Mark
7. Request to Establish Recycling Specialist Position – HR/Robert
8. Approve Economic Development Rate Agreement Revision for Moreno Valley Utility – Jeannette

SEPTEMBER 17, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 8/19/2013 AND STAFF REPORTS DUE 8/26/2013)

TBD

SEPTEMBER 24, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 8/26/2013 AND STAFF REPORTS DUE 9/3/2013)

1. Authorize a Contract Change Order to the City Hall Second Level Flooring Rehabilitation Agreement with Rasmussen Brothers Construction, Inc. to Remodel the Two First Floor Public Restrooms Project No. 803 0014 30 40 – Prem
2. First Amendment to Agreement National Pollutant Discharge Elimination System Urban Runoff Discharge Permit Implementation Agreement for Santa Ana Region (Santa Ana Drainage Area) - Mark
3. Accept the Agreement for Public Improvements, P12-146 – Mark
4. Accept the Agreement and Improvements, PA11-0019 – Mark
5. Accept the Agreement for Public Improvements, PA07-0048 – Mark
6. Accept the Agreement for Public Improvements, PA08-0091 – Mark
7. Reduce Faithful Performance Bond and Accept the Improvements, PA08-0072 – Mark
8. Adopt the Resolution Authorizing Acceptance of Jennings Court and Penunuri Place into the City's Maintained Street System – Mark
9. Approve the Cooperative Agreement between the City of Moreno Valley and Riverside Transit Agency for the Installation of Transit Amenities within the Public Right of Way - Eric

OCTOBER 1, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 9/2/2013 AND STAFF REPORTS DUE 9/9/2013)

TBD

OCTOBER 8, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 9/9/2013 AND STAFF REPORTS DUE 9/16/2013)

1. Authorize the Award of the Construction Contract to XXX for the Cactus Avenue Widening I-215 to Veterans Way – Project No. 801 0028 70 77 – Prem
2. Acceptance of the Hazard Mitigation Grant Program Award and Funding Appropriation for the San Timoteo Foothill Neighborhood Flood Protection Project – Prem
3. Approve and Authorize Freeway Maintenance Agreement with the State of California for Route 60 within Moreno Valley City Limits – Prem
4. Approve 33kV Interconnection Facilities Agreement and Service Agreement for Wholesale Distribution Service between the City of Moreno Valley and Southern California Edison Company – Jeannette

OCTOBER 15, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 9/16/2013 AND STAFF REPORTS DUE 9/23/2013)

1. Corporate Yard Facility Phase 1: Administration Building – Prem

OCTOBER 22, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 9/23/2013 AND STAFF REPORTS DUE 9/30/2013)

1. Approve 2014 Annual Resource Adequacy Plan – Jeannette
2. Agreement for Professional Consultant Services with Pitassi Architect, Inc. for the Corporate Yard Facility Phase 1: Administration Building – Prem

NOVEMBER 5, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 10/7/2013 AND STAFF REPORTS DUE 10/14/2013)

TBD

NOVEMBER 12, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 10/14/2013 AND STAFF REPORTS DUE 10/21/2013)

1. Award Construction Contract to XXX for the Civic Center Site Improvement (Exterior) Phase 2 Project  
No. 803 0001 70 77 - Prem

NOVEMBER 19, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 10/21/2013 AND STAFF REPORTS DUE 10/28/2013)  
TBD

NOVEMBER 26, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 10/28/2013 AND STAFF REPORTS DUE 11/4/2013)  
TBD

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- Introduce Ordinance \_\_\_\_, Adding Chapter 12.70 to the City of Moreno Valley Municipal Code, Relating to Prohibiting the Harassment of Cyclists – Eric
- Acceptance of Jennings Court – Mark

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16. LIP (Local Implementation Plan) to be completed by 9/19/13– Mark/Kent

❖ HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS (CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)

1.	Resident, Jose Chavez, [REDACTED], <a href="mailto:josechavez867@yahoo.com">josechavez867@yahoo.com</a> , has concerns in the following areas: a. Alessandro Blvd approx. 620-ft west of Frederick possible non-standard built driveway and requests upgrade and correction (photo available) b. Alessandro Blvd approx 820-ft west of Frederick has the same issue and is requesting upgrade and correction.	<i>Robert</i>
2.	Review/discuss timing on TS at Cactus & Elsworth at the request of MARB through Oscar Valdepena, MV Chamber, [REDACTED]. Linda E. Welz, Superintendent/Chief of Media Relations MARB, 951-655-2862 or 4137	<i>Eric</i>

DISTRIBUTION: Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
Prem Kumar, P.E., Deputy Public Works Director/Assistant City Engineer  
Eric Lewis, P.E., T.E., City Traffic Engineer  
Robert Lemon, Maintenance & Operations Division Manager  
Jeannette Olko, Electric Utility Division Manager  
Mark Sambito, P.E., Engineering Division Manager  
Anna Chacon, Executive Assistant I

cc: Mayor and City Council  
Michelle Dawson, City Manager  
Tom DeSantis, Assistant City Manager  
Jane Halstead, City Clerk  
Michele Patterson, Assistant to the City Manager  
Rick Teichert, Chief Financial Officer/City Treasurer  
John Terell, Interim Community & Economic Development Director

**"CUSTOMER CARE"**

CITY COUNCIL  
**CITY OF MORENO VALLEY**  
PUBLIC WORKS DEPARTMENT  
WEEKLY STAFF MEETING  
**TUESDAY, SEPTEMBER 3, 2013**  
**2:30 P.M.**

**"SAME DAY RESPONSE"**

**A G E N D A**

Public Works Mission Statement:

*To manage and maximize Moreno Valley's public infrastructure investment to enhance the quality of life today, while striving to develop and implement innovative solutions for tomorrow.*

❖ **ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)**

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. Monthly Departmental Update to City Manager Due by September 10<sup>th</sup> – All
3. Timesheets are due September 10<sup>th</sup> and September 24<sup>th</sup> – All
4. SR-60/Moreno Beach Phase 1 Ribbon Cutting (September 30<sup>th</sup> @ 10am) – Prem
5. Perris Boulevard from Southerly City Limits to Cactus Avenue Ribbon Cutting (TBD) – Prem
6. SR-60/Nason Bridge Ribbon Cutting (TBD) – Prem
7. EOC Family Care Center Emergency Generator Project – Ribbon Cutting (TBD) – Prem
8. Heacock Bridge over Lateral A Ribbon Cutting Ceremony (TBD) – Prem
9. Cactus/Nason Ribbon Cutting Ceremony (TBD) – Prem

❖ **COUNCIL ITEMS**

SEPTEMBER 3, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 8/5/2013 AND STAFF REPORTS DUE 8/12/2013)  
DARK

SEPTEMBER 10, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 8/12/2013 AND STAFF REPORTS DUE 8/19/2013)

1. Authorize Submission of Grant Funding Applications for Riverside County Transportation Commission's Multi-Funding Call for Projects and Approve Resolution 2013-65 - Prem
2. Adopt Resolution No. 2013- 68 Approving the Relocation Plan for Eligible Occupants of a Single Family Residence Located at 13597 Nason Street (APN: 487-470-017) for the Nason Street from Cactus Avenue to Fir Avenue Street Improvement Project – Project No. 801 0001 70 77 – Prem
3. Right of Way Easements (APNS 487-470-023 and 487-470-026) and Drainage Easement (APN 487-470-023) for the Nason Street From Cactus Avenue to Fir Avenue Street Improvement Project – Project No. 801 0001 70 77 –Prem
4. Award the Purchase of Emergency Vehicle Pre-Emption Equipment to Global Traffic Technologies for Retrofitting 117 Existing Signalized Intersections – Project No. 808 0010 70 76 – Eric
5. Approve Parcel Map and Accept the Agreement and Security for Public Improvements, PA07-0080 (PM 35672) – Mark
6. Approval of Proposed Resolution for the Vacation of a Portion of Joy Street from Cactus Avenue to Brodiaea Avenue, PA13-0012 – Mark
7. Request to Establish Recycling Specialist Position – HR/Robert
8. Approve Economic Development Rate Agreement Revision for Moreno Valley Utility – Jeannette

SEPTEMBER 17, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 8/19/2013 AND STAFF REPORTS DUE 8/26/2013)  
TBD

SEPTEMBER 24, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 8/26/2013 AND STAFF REPORTS DUE 9/3/2013)

1. Authorize a Contract Change Order to the City Hall Second Level Flooring Rehabilitation Agreement with Rasmussen Brothers Construction, Inc. to Remodel the Two First Floor Public Restrooms Project No. 803 0014 30 40 – Prem
2. First Amendment to Agreement National Pollutant Discharge Elimination System Urban Runoff Discharge Permit Implementation Agreement for Santa Ana Region (Santa Ana Drainage Area) - Mark
3. Accept Public Improvement Agreement and Security (PA08-0072) - Mark
4. Accept the Agreement for Public Improvements (P12-146) – Mark
5. Accept the Agreement and Improvements (PA11-0019) – Mark
6. Accept the Agreement for Public Improvements (PA07-0048) – Mark
7. Accept the Agreement for Public Improvements (PA08-0091) – Mark
8. Reduce Faithful Performance Bond and Accept the Improvements (PA08-0075) – Mark
9. Approve the Cooperative Agreement between the City of Moreno Valley and Riverside Transit Agency for the Installation of Transit Amenities within the Public Right of Way - Eric

OCTOBER 1, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 9/2/2013 AND STAFF REPORTS DUE 9/9/2013)  
TBD

OCTOBER 8, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 9/9/2013 AND STAFF REPORTS DUE 9/16/2013)

1. Authorize the Award of the Construction Contract to XXX for the Cactus Avenue Widening I-215 to Veterans Way – Project No. 801 0028 70 77 – Prem
2. Acceptance of the Hazard Mitigation Grant Program Award and Funding Appropriation for the San Timoteo Foothill Neighborhood Flood Protection Project – Prem
3. Approve and Authorize Freeway Maintenance Agreement with the State of California for Route 60 within Moreno Valley City Limits – Prem
4. Approve 33kV Interconnection Facilities Agreement and Service Agreement for Wholesale Distribution Service between the City of Moreno Valley and Southern California Edison Company – Jeannette

OCTOBER 15, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 9/16/2013 AND STAFF REPORTS DUE 9/23/2013)

1. Corporate Yard Facility Phase 1: Administration Building – Prem

OCTOBER 22, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 9/23/2013 AND STAFF REPORTS DUE 9/30/2013)

1. Approve 2014 Annual Resource Adequacy Plan – Jeannette
2. Agreement for Professional Consultant Services with Pitassi Architect, Inc. for the Corporate Yard Facility Phase 1: Administration Building – Prem

NOVEMBER 5, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 9/30/2013 AND STAFF REPORTS DUE 10/7/2013  
TBD

NOVEMBER 12, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 10/7/2013 AND STAFF REPORTS DUE 10/14/2013)

1. Award Construction Contract to XXX for the Civic Center Site Improvement (Exterior) Phase 2 Project No. 803 0001 70 77 - Prem

❖ **TENTATIVE FUTURE COUNCIL ITEMS (TBD)**

- Introduce Ordinance \_\_\_\_, Adding Chapter 12.70 to the City of Moreno Valley Municipal Code, Relating to Prohibiting the Harassment of Cyclists – Eric
- Acceptance of Jennings Court – Mark
- Introduction of City of Moreno Valley EV Strategy - Jeannette

❖ **ONGOING TASKS**

1. Monthly CIP Project Status Report (categorize projects by type of work) to Dir/DM (Excel-PDF) – Prem
2. Quarterly Productivity Report of Maintenance and Operations – Robert
3. Quarterly Meetings with Field Crew Supervisors (M&O and Transportation) and 1 quarterly meeting with MVU - Ahmad
  - A. Maintenance & Operations
    - i. Solid Waste/Admin, Feb, May, Aug, Nov (4<sup>th</sup> Tuesday, 2:30-3:30 pm)
    - ii. Brian's Crew, Mar, Jun, Sep, Dec (3<sup>rd</sup> Thursday, 2:30-3:30 pm)
    - iii. Steve's Crew, Apr, July, Oct, Jan (1<sup>st</sup> Thursday, 9:30-10:30 am)
    - iv. Andy's Crew, Feb, May, Aug, Nov (3<sup>rd</sup> Wednesday, 2:30-3:30 pm)
  - B. Transportation, TS & Signing & Striping
    - i. Scott's Crew, Mar, June, Sep, Dec (1<sup>st</sup> Wednesday, 8:00-9:00 am)
  - C. MVU – Mar, Jun, Sep, Dec (1<sup>st</sup> Tuesday, 9:30-10:30 am)
  - D. Capital Projects – Jan thru Dec (Every month, 1<sup>st</sup> Wednesday, 3:30-5:00 pm)
  - E. Transportation – Jun, Aug, Oct, Dec (Every other month, 3<sup>rd</sup> Thursday (Payday), 8:00-9:00 am)
  - F. MVU/ENCO – May, Jul, Sep, Nov (Every other month, Monday 9:30-10:30 am)
  - G. Land Development – Jan thru Dec (Every month, 3<sup>rd</sup> Tuesday 3:30-4:30 pm)
  - H. Admin Assistant Clerical Meeting – Mar, June, Sep, Dec (1<sup>st</sup> Mon, 10:30-11:30 am)
4. Local & Regional Meetings
  - A. RCTC Executive Board Meeting (2<sup>nd</sup> Wednesday of every month @ 9:30 AM) - Eric
  - B. RCTC - TAC (3<sup>rd</sup> Monday of every month @ 10:00 AM) - Ahmad /Prem/Eric
  - C. RTA Executive Board Meeting (4<sup>th</sup> Thursday of every month @ 2:00 PM) - Eric
  - D. WRCOG Public Works Committee Meeting (Dark in December) (2<sup>nd</sup> Thursday of every other month @ 2:00 PM) - Ahmad/Prem/Eric
  - E. WRCOG Central Zone TAC Meeting - Ahmad/Prem/Eric
  - F. WRCOG Adhoc Subcommittee Meeting - Ahmad/Prem/Eric
  - G. WRCOG Solid Waste TAC (meets Bi-Monthly) - Robert
  - H. Planning Commission Meeting (2<sup>nd</sup> Thursday of every month @ 6:00 PM) – as needed

- I. Traffic Safety Commission – (1st Wednesday of every month @ 6:00 PM) – Ahmad/Eric
  - J. Clean Cities Coalition (meets Bi-Monthly) – Robert
  - K. Riverside County Solid Waste Task Force (meets as needed) – Robert
  - L. Waste Management (meets monthly) – Ahmad/Robert
  - M. CIP Project Schedules (1st Wednesday of each Month) – Ahmad/Prem
5. Advance discussion with WRCOG regarding all new/changed TUMF projects – Prem
  6. Inclusion of M&O, Traffic Signals, Traffic Signing & Striping and MVU staff in both CIP Development plan review and field presence to assure compliance with maintenance concerns – Prem/Eric/LDD
  7. Accessibility/response via cell phone for Ahmad's calls – All
  8. Measures to make PW crews safer when working in streets - Robert/Eric
  9. Cat/Pigeon control at PW Yard- Robert
  10. Include improvement of aging infrastructure related to MVU in various CIP projects when feasible and practical – Prem/Jeanette
  11. Monitor public website and keep updated re: MVU information – Jeanette
  12. PW Employee Recognition (work accomplishment, education advancement, etc.) – Ahmad/Anna
  13. Inclusion of M&O, Traffic Signals, Traffic Signing and Striping, and MVU staff in Quarterly Utility Coordination Meetings (prepare blast email of project updates from quarterly meetings on CP website to PW Division Managers) – Prem
  14. Improve on communication, announcements, clerical support, Motivate Moval for Traffic Signals, Traffic Signing and Striping staff – Eric
  15. Provide CP project schedule to all PW Division Managers beginning July – Prem
  16. Enforce Provisions to hold contractors responsible for maintaining areas beyond project limits – Prem
  17. Submit staff reports for council items in a timely manner so as to allow CM's Office & City Attorney ample review time – ALL
  18. Quarterly CIP status report (provide copies to commissioners) – Eric
  19. Mission Statement memorized by PW staff – ALL
  20. Negotiate w/RTA re bus shelter & PSA (Mayor's Direction) – Ahmad/Eric
  21. Use of Standard Traffic Control Measure by all Contractors working within the public right of way – All
  22. **Community involvement regarding future PW programs & projects (Mayor's request)– Ahmad**

❖ **SPECIFIC TASKS**

1. CITY MANAGER, MAYOR AND CITY COUNCIL REQUESTS:

A. City Manager:

1. Expand designated truck parking ordinance to include Elder w/o Perris – Ahmad

B. Mayor Owings:

1. Continue process with private owners responsibility of maintaining drainage channels – LD/Robert
2. Augment street maintenance budget (1 to 2 years) – Ahmad/Finance Dept.
3. Look into incentive opportunities for solar power for businesses interested in Moreno Valley – Jeanette
4. Pvmnt condition of Brodiaea east & west of Redlands (future CIP) – Prem
5. Pvmnt condition of Lasselle/Dracaea (future CIP) – Prem
6. Design and implement neighborhood/community signs related to "Next Door" Program – Michele P./Eric
7. Electronic message board near city hall & in parks – Eric

C. District 4:

D. Council Member Molina:

1. Examine solar powered flashing lights at schools – Eric
2. Flooding at 24594 Sunnymead Blvd. (Current CIP Project) – Prem
3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Bike Lanes on Sunnymead Blvd X Indian St. – Eric
5. Groven Ln research recent EMWD projects & possible relationship to pavement condition – Robert

E. Council Member Stewart:

1. Citywide crack seal and slurry seal programs – Robert/Prem

F. Council Member Baca:

1. Can we do something regarding parking nightmare at NW corner of Dracaea & Gina – Eric
2. Tract at Brentwood, N/O Dracaea needs to go thru process of speed humps – Eric
3. Requesting crossing guard at Ironwood & Graham (District #5) – Eric

2. Traffic Safety Commission:

- a. Explore ideas for traffic calming on local collectors – Eric
- b. Resident, Lori Nickel – Sidewalks needed s/o Cactus, Perris/Indian – Eric/Prem
3. TUMF Network update (Part of City's Circulation Element) Submit Final by June 30<sup>th</sup> – Prem/Eric
4. EV Strategy to be developed and completed by MVU – Jeannette
5. Pavement/drainage improvement & painting (facilities will handle painting request) at PW Yard – Robert/Prem
6. Recycle bins at city parks (recvd & to be installed by PCS Dept., completion early 2014) - Robert
7. Research potential solar power generation in conjunction with the World Logistics Center development- Jeannette
8. Research potential web-based communication system in conjunction with the World Logistics Center development- Jeannette
9. St. Lt. Acquisition (Muni-Fed/SCE) – Jeannette
10. Corporate Yard overall security concern, guard shack option? – Robert & Eric/HR, PCS
11. Waste Management desire to separate from SCE and joining MVU – Jeannette
12. Include drawings and provisions on "Green/Sustainable Infrastructure" in standard plans & specifications – Prem
13. Social Media (Facebook, Twitter, Yelp, etc.) for Public Works, "Everyone is a reporter" – Anna/All
14. Section on City Website/PW & Social Media "What is Ahmad Ansari doing?" – Anna/All
15. Land Development Division Mission Statement (TBD) – Mark
16. **LIP (Local Implementation Plan) to be completed by 9/19/13– Mark/Kent**

❖ HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS (CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)

1.	Resident, Jose Chavez, [REDACTED], josechavez867@yahoo.com, has concerns in the following areas: a. Alessandro Blvd approx. 620-ft west of Frederick possible non-standard built driveway and requests upgrade and correction (photo available) b. Alessandro Blvd approx 820-ft west of Frederick has the same issue and is requesting upgrade and correction.	Robert
2.	Resident, Phillip M. Chavez, [REDACTED], who resides at 13431 Oak Dell Street, has the following concerns: a. Requests more street sweeping signage (every 25 yards as seen throughout the City) at Dracaea and Oak Dell; to accommodate truck parking that blocks the only existing street sweeping sign at this location.	Eric
3.	<b>Review/discuss timing on TS at Cactus &amp; Elsworth at the request of MARB through Oscar Valdepena, MV Chamber, [REDACTED]. Linda E. Welz, Superintendent/Chief of Media Relations MARB [REDACTED]</b>	Eric

DISTRIBUTION: Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
 Prem Kumar, P.E., Deputy Public Works Director/Assistant City Engineer  
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 John Terrell, Interim Community & Economic Development Director

"CUSTOMER  
CARE"

# CITY OF MORENO VALLEY

PUBLIC WORKS DEPARTMENT  
WEEKLY STAFF MEETING  
MONDAY, AUGUST 5, 2013  
2:00 P.M.

CITY COUNCIL  
MORENO VALLEY  
**RECEIVED**  
**"RESPONSE"**  
13 AUG -8 PM 2:02

## A G E N D A

### Public Works Mission Statement:

*To manage and maximize Moreno Valley's public infrastructure investment to enhance the quality of life today, while striving to develop and implement innovative solutions for tomorrow.*

### ❖ ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. Timesheets are due August 13<sup>th</sup> and August 27<sup>th</sup> – All
3. Monthly Departmental Update to City Manager Due by August 13<sup>th</sup> – All
4. Annual State of the City Luncheon (August 22, 2013, 11:30 A.M., @ CRC) - All
5. SR-60/Moreno Beach Phase 1 Ribbon Cutting (September 2013) – Prem
6. Perris Boulevard from Southerly City Limits to Cactus Avenue Ribbon Cutting (TBD) – Prem
7. SR-60/Nason Bridge Ribbon Cutting (TBD) – Prem
8. EOC Family Care Center Emergency Generator Project – Ribbon Cutting (TBD) – Prem
9. Heacock Bridge over Lateral A Ribbon Cutting Ceremony (TBD) – Prem
10. Cactus/Nason Ribbon Cutting Ceremony (TBD) – Prem
11. Proposed dress code - All

### ❖ COUNCIL ITEMS

AUGUST 6, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 7/8/2013 AND STAFF REPORTS DUE 7/15/2013)  
COUNCIL RECESS

AUGUST 13, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 7/15/2013 AND STAFF REPORTS DUE 7/22/2013)  
COUNCIL RECESS

AUGUST 20, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 7/22/2013 AND STAFF REPORTS DUE 7/29/2013)  
TBD

AUGUST 27, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 7/29/2013 AND STAFF REPORTS DUE 8/5/2013)

1. Authorize Submission of Grant Funding Applications for Riverside County Transportation Commission's Multi-Funding Call for Projects and Approve Resolution 2013-XX - Prem
2. Adopt Resolution No. XXX Approving the Relocation Plan for Eligible Occupants Located at 13597 Nason Street (APN: 487-470-017) for the Nason Street from Cactus Avenue to Fir Avenue Street Improvement Project – Project No. 801 0001 70 77 – Prem

3. Offer of Dedication for Right of Way (APNS: 487-470-023 and 487-470-026) for the Nason Street From Cactus Avenue to Fir Avenue Street Improvement Project – Project No. 801 0001 70 77 –Prem
4. Award the Purchase of Emergency Vehicle Pre-Emption Equipment to Global Traffic Technologies for Retrofitting 117 Existing Signalized Intersections – Project No. 808 0010 70 76 – Eric
5. Approve Parcel Map and Accept the Agreement and Security for Public Improvements, PA07-0080 (PM 35672) – Mark
6. Approval of Proposed Resolution for the Vacation of a Portion of Joy Street from Cactus Avenue to Brodiaea Avenue, PA13-0012 – Mark
7. Request to Establish Recycling Specialist Position – HR/Robert

SEPTEMBER 3, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 8/5/2013 AND STAFF REPORTS DUE 8/12/2013)  
 TBD

SEPTEMBER 10, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 8/12/2013 AND STAFF REPORTS DUE 8/19/2013)

1. Approve and Authorize Freeway Maintenance Agreement with the State of California for Route 60 within Moreno Valley City Limits – Prem
2. Approve 33kV Interconnection Facilities Agreement and Service Agreement for Wholesale Distribution Service between the City of Moreno Valley and Southern California Edison Company – Jeannette

SEPTEMBER 17, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 8/19/2013 AND STAFF REPORTS DUE 8/26/2013)  
 TBD

SEPTEMBER 24, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 8/26/2013 AND STAFF REPORTS DUE 9/3/2013)  
 TBD

OCTOBER 1, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 9/2/2013 AND STAFF REPORTS DUE 9/9/2013)  
 TBD

OCTOBER 8, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 9/9/2013 AND STAFF REPORTS DUE 9/16/2013)

1. Authorize the Award of the Construction Contract to XXX for the Cactus Avenue Widening I-215 to Veterans Way – Project No. 801 0028 70 77 - Prem

OCTOBER 15, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 9/16/2013 AND STAFF REPORTS DUE 9/23/2013)

1. Introduction of City of Moreno Valley EV Strategy - Jeannette

OCTOBER 22, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 9/23/2013 AND STAFF REPORTS DUE 9/30/2013)

1. Approve 2014 Annual Resource Adequacy Plan – Jeannette

## ❖ TENTATIVE FUTURE COUNCIL ITEMS (TBD)

- Introduce Ordinance \_\_\_\_, Adding Chapter 12.70 to the City of Moreno Valley Municipal Code, Relating to Prohibiting the Harassment of Cyclists – Eric
- Approve the Cooperative Agreement between the City of Moreno Valley and Riverside Transit Agency for the Installation of Transit Amenities within the Public Right of Way – Eric

## ❖ ONGOING TASKS

1. Monthly CIP Project Status Report (categorize projects by type of work) to Dir/DM (Excel-PDF) – Prem
2. Quarterly Productivity Report of Maintenance and Operations – Robert
3. Quarterly Meetings with Field Crew Supervisors (M&O and Transportation) and 1 quarterly meeting with MVU - Ahmad
  - A. Maintenance & Operations
    - i. Solid Waste/Admin, Feb, May, Aug, Nov (4<sup>th</sup> Tuesday, 2:30-3:30 pm)
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  - B. Transportation, TS & Signing & Striping
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  - H. Admin Assistant Clerical Meeting – Mar, June, Sep, Dec (1<sup>st</sup> Mon, 10:30-11:30 am)
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  - A. RCTC Executive Board Meeting (2<sup>nd</sup> Wednesday of every month @ 9:30 AM) - Eric
  - B. RCTC - TAC (3<sup>rd</sup> Monday of every month @ 10:00 AM) - Ahmad /Prem/Eric
  - C. RTA Executive Board Meeting (4<sup>th</sup> Thursday of every month @ 2:00 PM) - Eric
  - D. WRCOG Public Works Committee Meeting (Dark in December) (2<sup>nd</sup> Thursday of every other month @ 2:00 PM) - Ahmad/Prem/Eric
  - E. WRCOG Central Zone TAC Meeting - Ahmad/Prem/Eric
  - F. WRCOG Adhoc Subcommittee Meeting - Ahmad/Prem/Eric
  - G. WRCOG Solid Waste TAC (meets Bi-Monthly) - Robert
  - H. Planning Commission Meeting (2<sup>nd</sup> Thursday of every month @ 6:00 PM) – as needed
  - I. Traffic Safety Commission – (1<sup>st</sup> Wednesday of every month @ 6:00 PM) – Ahmad/Eric
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  - K. Riverside County Solid Waste Task Force (meets as needed) – Robert
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  - M. CIP Project Schedules (1<sup>st</sup> Wednesday of each Month) – Ahmad/Prem
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6. Inclusion of M&O, Traffic Signals, Traffic Signing & Striping and MVU staff in both CIP Development plan review and field presence to assure compliance with maintenance concerns – Prem/Eric/LDD
7. Accessibility/response via cell phone for Ahmad's calls – All
8. Measures to make PW crews safer when working in streets - Robert/Eric

9. Cat/Pigeon control at PW Yard- Robert
10. Include improvement of aging infrastructure related to MVU in various CIP projects when feasible and practical – Prem/Jeannette
11. Monitor public website and keep updated re: MVU information – Jeannette
12. PW Employee Recognition (work accomplishment, education advancement, etc.) – Ahmad/Anna
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14. Improve on communication, announcements, clerical support, Motivate Moval for Traffic Signals, Traffic Signing and Striping staff – Eric
15. Provide CP project schedule to all PW Division Managers beginning July – Prem
16. Enforce Provisions to hold contractors responsible for maintaining areas beyond project limits – Prem
17. Submit staff reports for council items in a timely manner so as to allow CM's Office & City Attorney ample review time – ALL
18. Quarterly CIP status report (provide copies to commissioners) – Eric
19. Mission Statement memorized by PW staff – ALL
20. Negotiate w/RTA re bus shelter & PSA (Mayor's Direction) – Ahmad/Eric
21. **Use of Standard Traffic Control Measure by all Contractors working within the public right of way - All**

❖ **SPECIFIC TASKS**

1. CITY MANAGER, MAYOR AND CITY COUNCIL REQUESTS:

A. City Manager:

1. Expand designated truck parking ordinance to include Elder w/o Perris – Ahmad
2. City Hall Sidewalk Project – Robert/Prem

B. Mayor Owings:

1. Continue process with private owners responsibility of maintaining drainage channels – LD/Robert
2. Community involvement regarding future PW programs & projects – Ahmad
3. Augment street maintenance budget (1 to 2 years) – Ahmad/Finance Dept.
4. Look into incentive opportunities for solar power for businesses interested in Moreno Valley – Jeannette
5. Pvmt condition of Brodiaea east & west of Redlands (future CIP) – Prem
6. Pvmt condition of Lasselle/Dracaea (future CIP) – Prem
7. Design and implement neighborhood/community signs related to "Next Door" Program – Michele P./Eric
8. Complete Correction of Code Violations at the Corp. Yard by 6/30/13 (all completed excluding the installation of the fence which is only remaining item) – Robert
9. Electronic message board near city hall & in parks - Eric

C. Mayor Pro Tem Co:

1. St. Thomas Street Pavement Condition (Future CIP) – Prem/Robert
2. Street Sweeper does not show up in certain areas of District 1 - Robert

D. Council Member Molina:

1. Examine solar powered flashing lights at schools – Eric
2. Flooding at 24594 Sunnymead Blvd. (Future CIP Project) – Prem

3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Bike Lanes on Sunnymead Blvd X Indian St. – Eric
5. Groven Ln research recent EMWD projects & possible relationship to pavement condition - Robert

E. Council Member Stewart:

1. Citywide crack seal and slurry seal programs – Robert/Prem

F. Council Member Baca:

1. Can we do something regarding parking nightmare at NW corner of Dracaea & Gina – Eric
2. Tract at Brentwood, N/O Dracaea needs to go thru process of speed humps – Eric
3. Requesting crossing guard at Ironwood & Graham (District #5) – Eric

2. Traffic Safety Commission:

- a. Explore ideas for traffic calming on local collectors – Eric
- b. Resident, Lori Nickel – Sidewalks needed s/o Cactus, Perris/Indian – Eric/Prem
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4. EV Strategy to be developed and completed by MVU – Jeannette
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7. Research potential solar power generation in conjunction with the World Logistics Center development- Jeannette
8. Research potential web-based communication system in conjunction with the World Logistics Center development- Jeannette
9. St. Lt. Acquisition (Muni-Fed/SCE) – Jeannette
10. Corporate Yard overall security concern, guard shack option? – Robert & Eric/HR, PCS
11. Waste Management desire to separate from SCE and joining MVU – Jeannette
12. Include drawings and provisions on "Green/Sustainable Infrastructure" in standard plans & specifications – Prem
13. Social Media (Facebook, Twitter, Yelp, etc.) for Public Works, "Everyone is a reporter" – Anna/All
14. Section on City Website/PW & Social Media "What is Ahmad Ansari doing?" – Anna/All
15. Set up a meeting w/resident Louise Palomares regarding her concerns on MVU – Jeannette
16. Land Development Division Mission Statement (Tentatively Sept. 11<sup>th</sup> @ 1pm) – Mark
17. Annual Bridge Inventory – Prem

❖ HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS (CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)

1.	Resident, Paul Goodus, [REDACTED], who resides at 25619 San Thomas St, would like a city tree removed because the roots are ruining his sprinkler lines (the curb & sidewalk are in good repair).	CityMgr/ Robert
2.	Resident, Jose Chavez, [REDACTED], <a href="mailto:josechavez867@yahoo.com">josechavez867@yahoo.com</a> , has concerns in the following areas: a. Alessandro Blvd approx. 620-ft west of Frederick possible non-standard built driveway and requests upgrade and correction (photo available) b. Alessandro Blvd approx 820-ft west of Frederick has the same issue and is requesting upgrade and correction.	Robert
3.	Resident, Stephanie Cole, [REDACTED], expresses concerns in the following areas: a. Flood Control Channel (along Gentian) behind her residence @ 24161 Puddingstone Dr. and is requesting an environmental study. b. Overgrown grass, weeds, and dead trees in the Flood Control Channel (back edge of March Air Reserve Base along Heacock and along Gentian (Heacock to Indian) c. Illegal dumping on vacant field at Gentian, Heacock & Iris Streets.	Robert
4.	Resident, Frank (Donald) Lawton, [REDACTED], has concerns regarding Redlands Blvd (Dracaea north to the 60 Fwy) pavement condition and is requesting Redlands to be repaired.	Robert/ Prem
5.	Resident, Melvin Lucas [REDACTED], who resides at 21065 Jennings Ct, requests assistance for the city street maintenance on Jennings Court which he indicated he has been advised is a street that has not been accepted by the city as a public street.	Mark
6.	Resident, Phillip M. Chavez [REDACTED] who resides at 13431 Oak Dell Street, has the following concerns: a. Requests more street sweeping signage (every 25 yards as seen throughout the City) at Dracaea and Oak Dell; to accommodate truck parking that blocks the only existing street sweeping sign at this location. b. Pothole located in front of Fire Station No. 2, 24935 Hemlock (white circle around pothole); concerned with traffic safety as cars have to go around pothole.	Eric/ Robert

DISTRIBUTION: Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
Prem Kumar, P.E., Deputy Public Works Director/Assistant City Engineer  
Eric Lewis, P.E., T.E., City Traffic Engineer  
Robert Lemon, Maintenance & Operations Division Manager  
Jeannette Olko, Electric Utility Division Manager  
Mark Sambito, P.E., Engineering Division Manager  
Anna Chacon, Executive Assistant I

cc: Mayor and City Council  
Michelle Dawson, City Manager  
Tom DeSantis, Assistant City Manager  
Jane Halstead, City Clerk  
Michele Patterson, Assistant to the City Manager  
Rick Teichert, Chief Financial Officer/City Treasurer  
John Terell, Interim Community & Economic Development Director

**CITY OF MORENO VALLEY**

**PUBLIC WORKS DEPARTMENT**

**WEEKLY STAFF MEETING**

**MONDAY, JULY 22, 2013**

**2:00 P.M.**

**A G E N D A**

CITY COUNCIL  
MORENO VALLEY  
RECEIVED  
13 JUL 23 PM 5:36  
"SAME DAY  
RESPONSE"

**"CUSTOMER  
CARE"**

**Public Works Mission Statement:**

*To manage and maximize Moreno Valley's public infrastructure investment to enhance the quality of life today, while striving to develop and implement innovative solutions for tomorrow.*

❖ **ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)**

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. Timesheets are due July 30<sup>th</sup> and August 13<sup>th</sup> – All
3. Monthly Departmental Update to City Manager Due by August 13<sup>th</sup> – All
4. Annual State of the City Luncheon (August 22, 2013, 11:30 A.M., @ CRC) - All
5. SR-60/Moreno Beach Phase 1 Ribbon Cutting (September 2013) – Prem
6. Perris Boulevard from Southerly City Limits to Cactus Avenue Ribbon Cutting (TBD) – Prem
7. SR-60/Nason Bridge Ribbon Cutting (TBD) – Prem
8. EOC Family Care Center Emergency Generator Project – Ribbon Cutting (TBD) – Prem
9. Heacock Bridge over Lateral A Ribbon Cutting Ceremony (TBD) – Prem
10. Cactus/Nason Ribbon Cutting Ceremony (TBD) – Prem
11. Proposed dress code - All

❖ **COUNCIL ITEMS**

JULY 23, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 6/24/2013 AND STAFF REPORTS DUE 7/1/2013)  
COUNCIL RECESS

AUGUST 6, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 7/8/2013 AND STAFF REPORTS DUE 7/15/2013)  
COUNCIL RECESS

AUGUST 13, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 7/15/2013 AND STAFF REPORTS DUE 7/22/2013)  
COUNCIL RECESS

AUGUST 20, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 7/22/2013 AND STAFF REPORTS DUE 7/29/2013)  
TBD

AUGUST 27, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 7/29/2013 AND STAFF REPORTS DUE 8/5/2013)

1. Approve and Authorize Design Cooperative Agreement with the State of California for the SR-60/Theodore Street Interchange – Project No. 801 0052 7077 – Prem
2. Authorize Submission of Grant Funding Applications for Riverside County Transportation Commission's Multi-Funding Call for Projects and Approve Resolution 2013-XX - Prem
3. Award the Purchase of Emergency Vehicle Pre-emption Equipment to XXXX for Retrofitting 117 Existing Signalized Intersections – Project No. 808 0010 70 76 – Eric
4. Approve 2014 Annual Resource Adequacy Plan – Jeannette
5. Approve Parcel Map and Accept the Agreement and Security for Public Improvements, PA07-0080 (PM 35672) – Mark
6. Request to Establish Recycling Specialist Position – Robert/HR
7. Approve 33kV Interconnection Facilities Agreement and Service Agreement for Wholesale Distribution Service between the City of Moreno Valley and Southern California Edison Company – Jeannette
8. Adopt Resolution No. XXX Approving the Relocation Plan for Eligible Occupants Located at 13597 Nason Street (APN: 487-470-017) for the Nason Street From Cactus Avenue to Fir Avenue Street Improvement Project – Project No. 801 0001 70 77 – Prem
9. Offer of Dedication for Right of Way (APNS: 487-470-023 and 487-470-026) for the Nason Street From Cactus Avenue to Fire Avenue Street Improvement Project – Project No. 801 0001 70 77 -Prem

SEPTEMBER 3, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 8/5/2013 AND STAFF REPORTS DUE 8/12/2013)

TBD

SEPTEMBER 10, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 8/12/2013 AND STAFF REPORTS DUE 8/19/2013)

1. Approve and Authorize Freeway Maintenance Agreement with the State of California for Route 60 within Moreno Valley City Limits – Prem

SEPTEMBER 17, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 8/19/2013 AND STAFF REPORTS DUE 8/26/2013)

TBD

SEPTEMBER 24, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 8/26/2013 AND STAFF REPORTS DUE 9/3/2013)

TBD

OCTOBER 1, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 9/2/2013 AND STAFF REPORTS DUE 9/9/2013)

TBD

OCTOBER 8, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 9/9/2013 AND STAFF REPORTS DUE 9/16/2013)

1. Authorize the Award of the Construction Contract to XXX for the Cactus Avenue Widening I-215 to Veterans Way – Project No. 801 0028 70 77 - Prem

OCTOBER 15, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 9/16/2013 AND STAFF REPORTS DUE 9/23/2013)

1. Introduction of City of Moreno Valley EV Strategy - Jeannette

OCTOBER 22, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 9/23/2013 AND STAFF REPORTS DUE 9/30/2013)

TBD

❖ **TENTATIVE FUTURE COUNCIL ITEMS (TBD)**

- Introduce Ordinance \_\_\_\_, Adding Chapter 12.70 to the City of Moreno Valley Municipal Code, Relating to Prohibiting the Harassment of Cyclists – Eric
- Approve the Cooperative Agreement between the City of Moreno Valley and Riverside Transit Agency for the Installation of Transit Amenities within the Public Right of Way – Eric
- Approve and Execute Agreement for Exchange of Real Property for the Industrial Fire Station Project – Project No. 803 0006 70 77 – Prem

❖ **ONGOING TASKS**

1. Monthly CIP Project Status Report (categorize projects by type of work) to Dir/DM (Excel-PDF) – Prem
2. Quarterly Productivity Report of Maintenance and Operations – Robert
3. Quarterly Meetings with Field Crew Supervisors (M&O and Transportation) and 1 quarterly meeting with MVU - Ahmad
  - A. Maintenance & Operations
    - i. Solid Waste/Admin, Feb, May, Aug, Nov (4<sup>th</sup> Tuesday, 2:30-3:30 pm)
    - ii. Brian's Crew, Mar, Jun, Sep, Dec (3<sup>rd</sup> Thursday, 2:30-3:30 pm)
    - iii. Steve's Crew, Apr, July, Oct, Jan (1<sup>st</sup> Thursday, 9:30-10:30 am)
    - iv. Andy's Crew, Feb, May, Aug, Nov (3<sup>rd</sup> Wednesday, 2:30-3:30 pm)
  - B. Transportation, TS & Signing & Striping
    - i. Scott's Crew, Mar, June, Sep, Dec (1<sup>st</sup> Wednesday, 8:00-9:00 am)
  - C. MVU – Mar, Jun, Sep, Dec (1<sup>st</sup> Tuesday, 9:30-10:30 am)
  - D. Capital Projects – Jan thru Dec (Every month, 1<sup>st</sup> Wednesday, 3:30-5:00 pm)
  - E. Transportation – Jun, Aug, Oct, Dec (Every other month, 3<sup>rd</sup> Thursday (Payday), 8:00-9:00 am)
  - F. MVU/ENCO – May, Jul, Sep, Nov (Every other month, Monday 9:30-10:30 am)
  - G. Land Development -
  - H. Admin Assistant Clerical Meeting – Mar, June, Sep, Dec (1<sup>st</sup> Mon, 10:30-11:30 am)
4. Local & Regional Meetings
  - A. RCTC Executive Board Meeting (2<sup>nd</sup> Wednesday of every month @ 9:30 AM) - Eric
  - B. RCTC - TAC (3<sup>rd</sup> Monday of every month @ 10:00 AM) - Ahmad /Prem/Eric
  - C. RTA Executive Board Meeting (4<sup>th</sup> Thursday of every month @ 2:00 PM) - Eric
  - D. WRCOG Public Works Committee Meeting (Dark in December) (2<sup>nd</sup> Thursday of every other month @ 2:00 PM) - Ahmad/Prem/Eric
  - E. WRCOG Central Zone TAC Meeting - Ahmad/Prem/Eric
  - F. WRCOG Adhoc Subcommittee Meeting - Ahmad/Prem/Eric
  - G. WRCOG Solid Waste TAC (meets Bi-Monthly) - Robert

Revised 7/22/13  
5:47pm

MV00231999

- H. Planning Commission Meeting (2nd Thursday of every month @ 6:00 PM) – as needed
  - I. Traffic Safety Commission – (1st Wednesday of every month @ 6:00 PM) – Ahmad/Eric
  - J. Clean Cities Coalition (meets Bi-Monthly) – Robert
  - K. Riverside County Solid Waste Task Force (meets as needed) – Robert
  - L. Waste Management (meets monthly) – Ahmad/Robert
  - M. CIP Project Schedules (1st Wednesday of each Month) – Ahmad/Prem
5. Advance discussion with WRCOG regarding all new/changed TUMF projects – Prem
  6. Inclusion of M&O, Traffic Signals, Traffic Signing & Striping and MVU staff in both CIP Development plan review and field presence to assure compliance with maintenance concerns – Prem/Eric/LDD
  7. Accessibility/response via cell phone for Ahmad's calls – All
  8. Measures to make PW crews safer when working in streets - Robert/Eric
  9. Cat/Pigeon control at PW Yard- Robert
  10. Include improvement of aging infrastructure related to MVU in various CIP projects when feasible and practical – Prem/Jeanette
  11. Monitor public website and keep updated re: MVU information – Jeanette
  12. PW Employee Recognition (work accomplishment, education advancement, etc.) – Ahmad/Anna
  13. Inclusion of M&O, Traffic Signals, Traffic Signing and Striping, and MVU staff in Quarterly Utility Coordination Meetings (prepare blast email of project updates from quarterly meetings on CP website to PW Division Managers) – Prem
  14. Improve on communication, announcements, clerical support, Motivate Moval for Traffic Signals, Traffic Signing and Striping staff – Eric
  15. Provide CP project schedule to all PW Division Managers beginning July – Prem
  16. Enforce Provisions to hold contractors responsible for maintaining areas beyond project limits – Prem
  17. Submit staff reports for council items in a timely manner so as to allow CM's Office & City Attorney ample review time – ALL
  18. Quarterly CIP status report (provide copies to commissioners) – Eric
  19. Mission Statement memorized by PW staff – ALL
  20. Negotiate w/RTA re bus shelter & PSA (Mayor's Direction) – Ahmad/Eric

❖ **SPECIFIC TASKS**

1. CITY MANAGER, MAYOR AND CITY COUNCIL REQUESTS:

A. City Manager:

1. Expand designated truck parking ordinance to include Elder w/o Perris – Ahmad

B. Mayor Owings:

1. Continue process with private owners responsibility of maintaining drainage channels – LD/Robert
2. Community involvement regarding future PW programs & projects – Ahmad
3. Augment street maintenance budget (1 to 2 years) – Ahmad/Finance Dept.
4. Look into incentive opportunities for solar power for businesses interested in Moreno Valley – Jeanette
5. Pvmnt condition of Brodiaea east & west of Redlands (future CIP) – Prem
6. Pvmnt condition of Lasselle/Draacea (future CIP) – Prem
7. Design and implement neighborhood/community signs related to "Next Door" Program – Michele P./Eric
8. Complete Correction of Code Violations at the Corp. Yard by 6/30/13 (all completed excluding the installation of the fence which is only remaining item) – Robert

Revised 7/22/13  
5:47pm

9. Electronic message board near city hall & in parks - Eric

C. Mayor Pro Tem Co:

1. St. Thomas Street Pavement Condition (Future CIP) – Prem/Robert
2. Street Sweeper does not show up in certain areas of District 1 - Robert

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1. Examine solar powered flashing lights at schools – Eric
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1. Citywide crack seal and slurry seal programs – Robert/Prem

F. Council Member Baca:

1. Can we do something regarding parking nightmare at NW corner of Dracaea & Gina – Eric
2. Tract at Brentwood, N/O Dracaea needs to go thru process of speed humps – Eric
3. Why is Arvonna at Dracaea closed off? – Eric
4. Requesting crossing guard at Ironwood & Graham (District #5) – Eric
5. Business inspections: How are they determined? Concerns from business owners that the fees are too high - Mark

2. Traffic Safety Commission:

- a. Explore ideas for traffic calming on local collectors – Eric
  - b. Resident, Lori Nickel – Sidewalks needed s/o Cactus, Perris/Indian – Eric/Prem
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  17. **Annual Bridge Inventory - Prem**

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CITY OF MORENO VALLEY COUNCIL

PUBLIC WORKS DEPARTMENT

WEEKLY STAFF MEETING

MONDAY, JULY 15, 2013

2:00 P.M.

A G E N D A

"CUSTOMER CARE"

"SAME DAY RESPONSE"

RECEIVED  
JUL 16 PM 5: 52

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11. Proposed dress code - All

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COUNCIL RECESS

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5. Approve Parcel Map and Accept the Agreement and Security for Public Improvements, PA07-0080 (PM 35672) - Mark

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(TITLES DUE 9/2/2013 AND STAFF REPORTS DUE 9/9/2013)

TBD

OCTOBER 8, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 9/9/2013 AND STAFF REPORTS DUE 9/16/2013)

TBD

OCTOBER 15, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 9/16/2013 AND STAFF REPORTS DUE 9/23/2013)

1. Introduction of City of Moreno Valley EV Strategy - Jeannette

OCTOBER 22, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 9/23/2013 AND STAFF REPORTS DUE 9/30/2013)

TBD

## ❖ TENTATIVE FUTURE COUNCIL ITEMS (TBD)

- Introduce Ordinance \_\_\_\_, Adding Chapter 12.70 to the City of Moreno Valley Municipal Code, Relating to Prohibiting the Harassment of Cyclists – Eric
- Approve and Execute Agreement for Exchange of Real Property for the Industrial Fire Station Project – Project No. 803 0006 70 77 – Prem
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3. Quarterly Meetings with Field Crew Supervisors (M&O and Transportation) and 1 quarterly meeting with MVU - Ahmad
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    - i. Solid Waste/Admin, Feb, May, Aug, Nov (4<sup>th</sup> Tuesday, 2:30-3:30 pm)
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  - F. MVU/ENCO – May, Jul, Sep, Nov (Every other month, Monday 9:30-10:30 am)
  - G. **Land Development -**
  - H. Admin Assistant Clerical Meeting – Mar, June, Sep, Dec (1<sup>st</sup> Mon, 10:30-11:30 am)
4. Local & Regional Meetings
  - A. RCTC Executive Board Meeting (2<sup>nd</sup> Wednesday of every month @ 9:30 AM) - Eric
  - B. RCTC - TAC (3<sup>rd</sup> Monday of every month @ 10:00 AM) - Ahmad /Prem/Eric
  - C. RTA Executive Board Meeting (4<sup>th</sup> Thursday of every month @ 2:00 PM) - Eric
  - D. WRCOG Public Works Committee Meeting (Dark in December) (2<sup>nd</sup> Thursday of every other month @ 2:00 PM) - Ahmad/Prem/Eric
  - E. WRCOG Central Zone TAC Meeting - Ahmad/Prem/Eric
  - F. WRCOG Adhoc Subcommittee Meeting - Ahmad/Prem/Eric
  - G. WRCOG Solid Waste TAC (meets Bi-Monthly) - Robert
  - H. Planning Commission Meeting (2<sup>nd</sup> Thursday of every month @ 6:00 PM) – as needed
  - I. Traffic Safety Commission – (1<sup>st</sup> Wednesday of every month @ 6:00 PM) – Ahmad/Eric
  - J. Clean Cities Coalition (meets Bi-Monthly) – Robert
  - K. Riverside County Solid Waste Task Force (meets as needed) – Robert
  - L. Waste Management (meets monthly) – Ahmad/Robert
  - M. CIP Project Schedules (1<sup>st</sup> Wednesday of each Month) – Ahmad/Prem
5. Advance discussion with WRCOG regarding all new/changed TUMF projects – Prem

6. Inclusion of M&O, Traffic Signals, Traffic Signing & Striping and MVU staff in both CIP Development plan review and field presence to assure compliance with maintenance concerns – Prem/Eric/LDD
7. Accessibility/response via cell phone for Ahmad's calls – All
8. Measures to make PW crews safer when working in streets - Robert/Eric
9. Cat/Pigeon control at PW Yard- Robert
10. Include improvement of aging infrastructure related to MVU in various CIP projects when feasible and practical – Prem/Jeanette
11. Monitor public website and keep updated re: MVU information – Jeanette
12. PW Employee Recognition (work accomplishment, education advancement, etc.) – Ahmad/Anna
13. Inclusion of M&O, Traffic Signals, Traffic Signing and Striping, and MVU staff in Quarterly Utility Coordination Meetings (prepare blast email of project updates from quarterly meetings on CP website to PW Division Managers) – Prem
14. Improve on communication, announcements, clerical support, Motivate Moval for Traffic Signals, Traffic Signing and Striping staff – Eric
15. Provide CP project schedule to all PW Division Managers beginning July – Prem
16. Enforce Provisions to hold contractors responsible for maintaining areas beyond project limits – Prem
17. Submit staff reports for council items in a timely manner so as to allow CM's Office & City Attorney ample review time – ALL
18. Quarterly CIP status report (provide copies to commissioners) – Eric
19. Mission Statement memorized by PW staff - ALL

❖ **SPECIFIC TASKS**

1. CITY MANAGER, MAYOR AND CITY COUNCIL REQUESTS:

A. City Manager:

1. Expand designated truck parking ordinance to include Elder w/o Perris – Ahmad
2. **Negotiate w/RTA re bus shelter & PSA – Ahmad/Eric**

B. Mayor Owings:

1. Continue process with private owners responsibility of maintaining drainage channels – LD/Robert
2. Community involvement regarding future PW programs & projects – Ahmad
3. Augment street maintenance budget (1 to 2 years) – Ahmad/Finance Dept.
4. Look into incentive opportunities for solar power for businesses interested in Moreno Valley – Jeanette
5. Pgmt condition of Brodiaea east & west of Redlands (future CIP) – Prem
6. Pgmt condition of Lasselle/Dracaea (future CIP) – Prem
7. Design and implement neighborhood/community signs related to "Next Door" Program – Michele P./Eric
8. Complete Correction of Code Violations at the Corp. Yard by 6/30/13 (all completed excluding the installation of the fence which is only remaining item) – Robert
9. **Electronic message Board near city hall & in parks - Eric**

C. Mayor Pro Tem Co:

1. St. Thomas Street Pavement Condition (Future CIP) – Prem/Robert
2. **Street Sweeper does not show up in certain areas of District 1 - Robert**

D. Council Member Molina:

1. Examine solar powered flashing lights at schools – Eric
2. Flooding at 24594 Sunnymead Blvd. (Future CIP Project) – Prem
3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Bike Lanes on Sunnymead Blvd X Indian St. – Eric
5. **Status of “popped up” sidewalk repair on Indian Bridge – Robert**
6. **Abate/spray weeds along sidewalks on Ironwood between Heacock & Perris – Robert**

E. Council Member Stewart:

1. Citywide crack seal and slurry seal programs – Robert/Prem

F. Council Member Baca:

1. Need explanation regarding Day St southbound “speed trap” – Eric
2. Can we do something regarding parking nightmare at NW corner of Dracaea & Gina – Eric
3. Tract at Brentwood, N/O Dracaea needs to go thru process of speed humps – Eric
4. Why is Arvonna at Dracaea closed off? – Eric
5. **Requesting crossing guard at Ironwood & Graham (District #5) – Eric**
6. **Business inspections: How are they determined? Concerns from business owners that the fees are too high - Mark**

2. Traffic Safety Commission:

- a. Explore ideas for traffic calming on local collectors – Eric
- b. Resident, Lori Nickel – Sidewalks needed s/o Cactus, Perris/Indian – Eric/Prem
3. TUMF Network update (Part of City's Circulation Element) Submit Final by June 30<sup>th</sup> – Prem/Eric
4. EV Strategy to be developed and completed by MVU – Jeannette
5. Pavement/drainage improvement & painting (facilities will handle painting request) at PW Yard – Robert/Prem
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10. Corporate Yard overall security concern, guard shack option? – Robert & Eric/HR, PCS
11. Waste Management desire to separate from SCE and joining MVU – Jeannette
12. Include drawings and provisions on “Green/Sustainable Infrastructure” in standard plans & specifications – Prem
13. Social Media (Facebook, Twitter, Yelp, etc.) for Public Works, “Everyone is a reporter” – Anna/All
14. Section on City Website/PW & Social Media “What is Ahmad Ansari doing?” – Anna/All
15. Set up a meeting w/resident Louise Palomares regarding her concerns on MVU – Jeannette

❖ HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS (CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)

1.	<p>Resident, Lyssa Lopez, [REDACTED], email: lopezlyssa222@yahoo.com, expresses concerns at the following locations:</p> <p>1 - On Alessandro Blvd just before Day Street the gutter is clogged up with moss and smells horrible - <u>Robert</u></p> <p>2 - On the corner block of Alessandro and Day vacant field- a tractor removed the weeds but there is still trash and tires, etc left behind - <u>Robert</u></p> <p>3 - There is no available walking sidewalks on Alessandro or Sherman Street to walk my dogs or exercise and the limited space is used because people park their cars and dump their trash - <u>Prem</u></p> <p>4 -The city street lights are very dull in the area of Old 215, Alessandro, Sherman, Pepper, and Day street - <u>Jeannette</u></p> <p><i>(other concerns were address however, forwarded to code enforcement/animal services)</i></p> <p><i>DH, Ahmad Ansari, contacted the resident to via email on 6/11/13 to advise her that all concerns would be investigated.</i></p>	Robert/Prem/ Jeannette
2.	<p>Resident, Doreen, email: dorsden@verizon.net, expresses concerns at the SR-60 Fwy X Gilman Springs Rd. She reports the pavement is uneven (cracks) due to recent work conducted.</p>	Robert/Prem
3.	<p><b>Resident, Paul Goodus [REDACTED] who resides at 25619 San Thomas St, would like a city tree removed because the roots are ruining his sprinkler lines (the curb &amp; sidewalk are in good repair).</b></p>	CityMgr/ Robert

DISTRIBUTION: Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
 Prem Kumar, P.E., Deputy Public Works Director/Assistant City Engineer  
 Eric Lewis, P.E., T.E., City Traffic Engineer  
 Robert Lemon, Maintenance & Operations Division Manager  
 Jeannette Olko, Electric Utility Division Manager  
 Mark Sambito, Engineering Division Manager  
 Anna Chacon, Executive Assistant I

cc: Mayor and City Council  
 Michelle Dawson, City Manager  
 Tom DeSantis, Assistant City Manager  
 Jane Halstead, City Clerk  
 Michele Patterson, Assistant to the City Manager  
 Rick Teichert, Chief Financial Officer/City Treasurer  
 John Terell, Interim Community & Economic Development Director

CITY COUNCIL  
MORENO VALLEY  
RECEIVED  
13 JUL 10 PM 5:04  
CITY OF MORENO VALLEY  
PUBLIC WORKS DEPARTMENT  
WEEKLY STAFF MEETING  
MONDAY, JULY 8, 2013  
2:00 P.M.  
A G E N D A

"CUSTOMER CARE"

"SAME DAY RESPONSE"

Public Works Mission Statement:

*To manage and maximize Moreno Valley's public infrastructure investment to enhance the quality of life today, while striving to develop and implement innovative solutions for tomorrow.*

❖ **ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)**

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. Timesheets are due July 16<sup>th</sup> and July 30<sup>th</sup> – All
3. League of CA Cities Meeting/Reception (July 8, 2013) - Ahmad
4. Monthly Departmental Update to City Manager Due by July 9<sup>th</sup> – All
5. Annual State of the City Luncheon (August 22, 2013, 11:30 A.M., @ CRC) - All
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8. SR-60/Nason Bridge Ribbon Cutting (TBD) – Prem
9. EOC Family Care Center Emergency Generator Project – Ribbon Cutting (TBD) – Prem
10. Heacock Bridge over Lateral A Ribbon Cutting Ceremony (TBD) – Prem
11. Cactus/Nason Ribbon Cutting Ceremony (TBD) – Prem
12. 4<sup>th</sup> of July Parade – All
13. Proposed work schedule – All
14. Proposed dress code - All

❖ **COUNCIL ITEMS**

JULY 9, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 6/10/2013 AND STAFF REPORTS DUE 6/17/2013)

1. Authorize a Change Order to Increase the Purchase Order with All American Asphalt for SR-60/Nason Street Interchange Improvements – Project No. 8014 0012 70 77 – Prem
2. Authorization to Award Agreement to RBF Consulting for the State Route 60/Theodore Street Interchange Improvement Project No. 801 0052 70 77 – Prem
3. Request to Conduct a Full Road Closure of Gilman Springs Road in Support of Riverside County Reconstruction Project – Eric
4. Approval of Grant Application Submittals for the Highway Safety Improvement Program (HSIP), Cycle 6 – Eric
5. Authorization to Award Contract to All City Management Services for the Administration of the Crossing Guard Program – Eric
6. Approve the Cooperative Agreement between the City of Moreno Valley, City of Riverside, and MJPA for the Collection and Expenditure of Fair Share Traffic Impact Mitigation Fees – Eric
7. Approve a Resolution of the City Council of the City of Moreno Valley, California, to Amend the Electric Rates for Moreno Valley Utility – Jeannette
8. 2<sup>nd</sup> Reading: Ordinance No. 866 – An Ordinance of the City Council of the City of Moreno, Amending Section 6.02 of Chapter 6, Code Relating to Refuse Collection, Transfer and Disposal - Robert
9. CLOSED SESSION: Update on Property Negotiation on 33KV Substation – Jeannette

JULY 16, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 6/17/2013 AND STAFF REPORTS DUE 6/24/2013)  
COUNCIL RECESS

JULY 23, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 6/24/2013 AND STAFF REPORTS DUE 7/1/2013)  
COUNCIL RECESS

AUGUST 6, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 7/8/2013 AND STAFF REPORTS DUE 7/15/2013)  
COUNCIL RECESS

AUGUST 13, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 7/15/2013 AND STAFF REPORTS DUE 7/22/2013)  
COUNCIL RECESS

AUGUST 20, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 7/22/2013 AND STAFF REPORTS DUE 7/29/2013)  
TBD

AUGUST 27, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 7/29/2013 AND STAFF REPORTS DUE 8/5/2013)

1. Approve and Authorize Design Cooperative Agreement with the State of California for the SR-60/Theodore Street Interchange – Project No. 801 0052 7077 – Prem
2. Authorize Submission of Grant Funding Applications for Riverside County Transportation Commission's Multi-Funding Call for Projects and Approve Resolution 2013-XX - Prem
3. Award the Purchase of Emergency Vehicle Pre-Emption Equipment to XXXX for Retrofitting 117 Existing Signalized Intersections – Project No. 808 0010 70 76 – Eric
4. Approve 2014 Annual Resource Adequacy Plan – Jeannette

SEPTEMBER 3, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 8/5/2013 AND STAFF REPORTS DUE 8/12/2013)  
TBD

SEPTEMBER 10, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 8/12/2013 AND STAFF REPORTS DUE 8/19/2013)

1. Approve and Authorize Freeway Maintenance Agreement with the State of California for Route 60 within Moreno Valley City Limits – Prem

SEPTEMBER 17, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 8/19/2013 AND STAFF REPORTS DUE 8/26/2013)  
TBD

SEPTEMBER 24, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 8/26/2013 AND STAFF REPORTS DUE 9/3/2013)  
TBD

OCTOBER 1, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 9/2/2013 AND STAFF REPORTS DUE 9/9/2013)  
TBD

OCTOBER 8, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 9/9/2013 AND STAFF REPORTS DUE 9/16/2013)  
TBD

OCTOBER 15, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 9/16/2013 AND STAFF REPORTS DUE 9/23/2013)

1. Introduction of City of Moreno Valley EV Strategy - Jeannette

OCTOBER 22, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 9/23/2013 AND STAFF REPORTS DUE 9/30/2013)  
TBD

❖ **TENTATIVE FUTURE COUNCIL ITEMS (TBD)**

- Introduce Ordinance \_\_\_\_, Adding Chapter 12.70 to the City of Moreno Valley Municipal Code, Relating to Prohibiting the Harassment of Cyclists – Eric
- Approve and Execute Agreement for Exchange of Real Property for the Industrial Fire Station Project – Project No. 803 0006 70 77 – Prem
- Approve the Cooperative Agreement between the City of Moreno Valley and Riverside Transit Agency for the Installation of Transit Amenities within the Public Right of Way – Eric

❖ **ONGOING TASKS**

1. Monthly CIP Project Status Report (categorize projects by type of work) to Dir/DM (Excel-PDF) – Prem
2. Quarterly Productivity Report of Maintenance and Operations – Robert
3. Quarterly Meetings with Field Crew Supervisors (M&O and Transportation) and 1 quarterly meeting with MVU - Ahmad
  - A. Maintenance & Operations
    - i. Solid Waste/Admin, Feb, May, Aug, Nov (4<sup>th</sup> Tuesday, 2:30-3:30 pm)
    - ii. Brian's Crew, Mar, Jun, Sep, Dec (3<sup>rd</sup> Thursday, 2:30-3:30 pm)
    - iii. Steve's Crew, Apr, July, Oct, Jan (1<sup>st</sup> Thursday, 9:30-10:30 am)
    - iv. Andy's Crew, Feb, May, Aug, Nov (3<sup>rd</sup> Wednesday, 2:30-3:30 pm)
  - B. Transportation, TS & Signing & Striping
    - i. Scott's Crew, Mar, June, Sep, Dec (1<sup>st</sup> Wednesday, 8:00-9:00 am)
  - C. MVU – Mar, Jun, Sep, Dec (1<sup>st</sup> Tuesday, 9:30-10:30 am)
  - D. Capital Projects – Jan thru Dec (Every month, 1<sup>st</sup> Wednesday, 3:30-5:00 pm)
  - E. Transportation – Jun, Aug, Oct, Dec (Every other month, 3<sup>rd</sup> Thursday (Payday), 8:00-9:00 am)
  - F. MVU/ENCO – May, Jul, Sep, Nov (Every other month, Monday 9:30-10:30 am)
  - G. Admin Assistant Clerical Meeting – Mar, June, Sep, Dec (1<sup>st</sup> Mon, 10:30-11:30 am)

4. Local & Regional Meetings
  - A. RCTC Executive Board Meeting (2<sup>nd</sup> Wednesday of every month @ 9:30 AM) - Eric
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DISTRIBUTION: Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
 Prem Kumar, P.E., Deputy Public Works Director/Assistant City Engineer  
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**CITY OF MORENO VALLEY**  
PUBLIC WORKS DEPARTMENT  
WEEKLY STAFF MEETING  
MONDAY, JULY 1, 2013 - 3 PM 4: 25  
2:00 P.M.  
**A G E N D A**

**"CUSTOMER  
CARE"**

**"SAME DAY  
RESPONSE"**

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12. 4<sup>th</sup> of July Parade – All
13. Proposed work schedule – All
14. Proposed dress code - All

❖ **COUNCIL ITEMS**

JULY 2, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 6/3/2013 AND STAFF REPORTS DUE 6/10/2013)  
DARK

JULY 9, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 6/10/2013 AND STAFF REPORTS DUE 6/17/2013)

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8. CLOSED SESSION: Update on Property Negotiation on 33KV Substation – Jeannette

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(TITLES DUE 6/17/2013 AND STAFF REPORTS DUE 6/24/2013)  
COUNCIL RECESS

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COUNCIL RECESS

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- AUGUST 27, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 7/29/2013 AND STAFF REPORTS DUE 8/5/2013)
1. Approve and Authorize Design Cooperative Agreement with the State of California for the SR-60/Theodore Street Interchange – Project No. 801 0052 7077 – Prem
  2. Authorize Submission of Grant Funding Applications for Riverside County Transportation Commission's Multi-Funding Call for Projects and Approve Resolution 2013-XX - Prem
  3. Award the Purchase of Emergency Vehicle Pre-Emption Equipment to XXXX for Retrofitting 117 Existing Signalized Intersections – Project No. 808 0010 70 76 – Eric
  4. Approve 2014 Annual Resource Adequacy Plan – Jeannette

SEPTEMBER 3, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 8/5/2013 AND STAFF REPORTS DUE 8/12/2013)  
TBD

SEPTEMBER 10, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 8/12/2013 AND STAFF REPORTS DUE 8/19/2013)  
TBD

SEPTEMBER 17, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 8/19/2013 AND STAFF REPORTS DUE 8/26/2013)  
TBD

SEPTEMBER 24, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 8/26/2013 AND STAFF REPORTS DUE 9/3/2013)  
TBD

OCTOBER 1, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 9/2/2013 AND STAFF REPORTS DUE 9/9/2013)  
TBD

OCTOBER 8, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 9/9/2013 AND STAFF REPORTS DUE 9/16/2013)  
TBD

OCTOBER 15, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 9/16/2013 AND STAFF REPORTS DUE 9/23/2013)  
1. Introduction of City of Moreno Valley EV Strategy - Jeannette

OCTOBER 22, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 9/23/2013 AND STAFF REPORTS DUE 9/30/2013)  
TBD

❖ **TENTATIVE FUTURE COUNCIL ITEMS (TBD)**

- Introduce Ordinance \_\_\_\_, Adding Chapter 12.70 to the City of Moreno Valley Municipal Code, Relating to Prohibiting the Harassment of Cyclists – Eric
- Approve and Execute Agreement for Exchange of Real Property for the Industrial Fire Station Project – Project No. 803 0006 70 77 – Prem
- Approve the Cooperative Agreement between the City of Moreno Valley, City of Riverside, and MJPA for the Collection and Expenditure of Fair Share Traffic Impact Mitigation Fees – Eric

❖ **ONGOING TASKS**

1. Monthly CIP Project Status Report (categorize projects by type of work) to Dir/DM (Excel-PDF) – Prem
2. Quarterly Productivity Report of Maintenance and Operations – Robert
3. Quarterly Meetings with Field Crew Supervisors (M&O and Transportation) and 1 quarterly meeting with MVU - Ahmad
  - A. Maintenance & Operations
    - i. Solid Waste/Admin, Feb, May, Aug, Nov (4<sup>th</sup> Tuesday, 2:30-3:30 pm)
    - ii. Brian's Crew, Mar, Jun, Sep, Dec (3<sup>rd</sup> Thursday, 2:30-3:30 pm)
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  - B. Transportation, TS & Signing & Striping
    - i. Scott's Crew, Mar, June, Sep, Dec (1<sup>st</sup> Wednesday, 8:00-9:00 am)
  - C. MVU – Mar, Jun, Sep, Dec (1<sup>st</sup> Tuesday, 9:30-10:30 am)
  - D. Capital Projects – Jan thru Dec (Every month, 1<sup>st</sup> Wednesday, 3:30-5:00 pm)

- E. Transportation – Jun, Aug, Oct, Dec (Every other month, 3<sup>rd</sup> Thursday (Payday), 8:00-9:00 am)
- F. MVU/ENCO – May, Jul, Sep, Nov (Every other month, Monday 9:30-10:30 am)
- G. Admin Assistant Clerical Meeting – Mar, June, Sep, Dec (1<sup>st</sup> Mon, 10:30-11:30 am)
- 4. Local & Regional Meetings
  - A. RCTC Executive Board Meeting (2<sup>nd</sup> Wednesday of every month @ 9:30 AM) - Eric
  - B. RCTC - TAC (3<sup>rd</sup> Monday of every month @ 10:00 AM) - Ahmad /Prem/Eric
  - C. RTA Executive Board Meeting (4<sup>th</sup> Thursday of every month @ 2:00 PM) - Eric
  - D. WRCOG Public Works Committee Meeting (Dark in December) (2<sup>nd</sup> Thursday of every other month @ 2:00 PM) - Ahmad/Prem/Eric
  - E. WRCOG Central Zone TAC Meeting - Ahmad/Prem/Eric
  - F. WRCOG Adhoc Subcommittee Meeting - Ahmad/Prem/Eric
  - G. WRCOG Solid Waste TAC (meets Bi-Monthly) - Robert
  - H. Planning Commission Meeting (2<sup>nd</sup> Thursday of every month @ 6:00 PM) – as needed
  - I. Traffic Safety Commission – (1<sup>st</sup> Wednesday of every month @ 6:00 PM) – Ahmad/Eric
  - J. Clean Cities Coalition (meets Bi-Monthly) – Robert
  - K. Riverside County Solid Waste Task Force (meets as needed) – Robert
  - L. Waste Management (meets monthly) – Ahmad/Robert
  - M. CIP Project Schedules (1<sup>st</sup> Wednesday of each Month) – Ahmad/Prem
- 5. Advance discussion with WRCOG regarding all new/changed TUMF projects – Prem
- 6. Inclusion of M&O, Traffic Signals, Traffic Signing & Striping and MVU staff in both CIP Development plan review and field presence to assure compliance with maintenance concerns – Prem/Eric/LDD
- 7. Accessibility/response via cell phone for Ahmad's calls – All
- 8. Measures to make PW crews safer when working in streets - Robert/Eric
- 9. Cat/Pigeon control at PW Yard- Robert
- 10. Include improvement of aging infrastructure related to MVU in various CIP projects when feasible and practical – Prem/Jeanette
- 11. Monitor public website and keep updated re: MVU information – Jeanette
- 12. PW Employee Recognition (work accomplishment, education advancement, etc.) – Ahmad/Anna
- 13. Inclusion of M&O, Traffic Signals, Traffic Signing and Striping, and MVU staff in Quarterly Utility Coordination Meetings (prepare blast email of project updates from quarterly meetings on CP website to PW Division Managers) – Prem
- 14. Improve on communication, announcements, clerical support, Motivate Moval for Traffic Signals, Traffic Signing and Striping staff – Eric
- 15. Provide CP project schedule to all PW Division Managers beginning July – Prem
- 16. Enforce Provisions to hold contractors responsible for maintaining areas beyond project limits – Prem
- 17. Submit staff reports for council items in a timely manner so as to allow CM's Office & City Attorney ample review time – ALL
- 18. Quarterly CIP status report (provide copies to commissioners) – Eric
- 19. Mission Statement memorized by PW staff - ALL

❖ **SPECIFIC TASKS**

1. CITY MANAGER, MAYOR AND CITY COUNCIL REQUESTS:

A. City Manager:

- 1. Expand designated truck parking ordinance to include Elder w/o Perris - Ahmad

B. Mayor Owings:

1. Continue process with private owners responsibility of maintaining drainage channels – LD/Robert
2. Community involvement regarding future PW programs & projects – Ahmad
3. Augment street maintenance budget (1 to 2 years) – Ahmad/Finance Dept.
4. Look into incentive opportunities for solar power for businesses interested in Moreno Valley – Jeannette
5. Pvmt condition of Brodiaea east & west of Redlands (future CIP) – Prem
6. Pvmt condition of Lasselle/Dracaea (future CIP) – Prem
7. Design and implement neighborhood/community signs related to “Next Door” Program – Michele P./Eric
8. Complete Correction of Code Violations at the Corp. Yard by 6/30/13 – Robert

C. Mayor Pro Tem Co:

1. St. Thomas Street Pavement Condition (Future CIP) – Prem/Robert

D. Council Member Molina:

1. Examine solar powered flashing lights at schools – Eric
2. Flooding at 24594 Sunnymead Blvd. (Future CIP Project) – Prem
3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Bike Lanes on Sunnymead Blvd X Indian St. – Eric

E. Council Member Stewart:

1. Citywide crack seal and slurry seal programs – Robert/Prem

F. Council Member Baca:

1. **Need explanation regarding Day St southbound “speed trap” – Eric**
2. **Can we do something regarding parking nightmare at NW corner of Dracaea & Gina – Eric**
3. **Tract at Brentwood, N/O Dracaea needs to go thru process of speed humps – Eric**
4. **Why is Arvonna at Dracaea closed off? - Eric**

2. Traffic Safety Commission:

- a. Explore ideas for traffic calming on local collectors – Eric
- b. Resident, Lori Nickel – Sidewalks needed s/o Cactus, Perris/Indian – Eric/Prem
3. TUMF Network update (Part of City's Circulation Element) Submit Final by June 30<sup>th</sup> – Prem/Eric
4. EV Strategy to be developed and completed by MVU – Jeannette
5. Pavement/drainage improvement & painting (facilities will handle painting request) at PW Yard – Robert/Prem
6. Recycle bins at city parks (recvd & to be installed by PCS Dept., completion early 2014) - Robert
7. Research potential solar power generation in conjunction with the World Logistics Center development- Jeannette
8. Research potential web-based communication system in conjunction with the World Logistics Center development- Jeannette
9. St. Lt. Acquisition (Muni-Fed/SCE) – Jeannette
10. Corporate Yard overall security concern, guard shack option? – Robert & Eric/HR, PCS
11. Waste Management desire to separate from SCE and joining MVU – Jeannette

12. Include drawings and provisions on "Green/Sustainable Infrastructure" in standard plans & specifications – Prem
13. Social Media (Facebook, Twitter, Yelp, etc.) for Public Works, "Everyone is a reporter" – Anna/All
14. Section on City Website/PW & Social Media "What is Ahmad Ansari doing?" – Anna/All
15. Set up a meeting w/resident Louise Palomares regarding her concerns on MVU – Jeannette

❖ **HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS  
(CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)**

1.	<p>Resident, Lyssa Lopez, [REDACTED], email: lopezlyssa222@yahoo.com, expresses concerns at the following locations:</p> <p>1 - On Alessandro Blvd just before Day Street the gutter is clogged up with moss and smells horrible - <u>Robert</u></p> <p>2 - On the corner block of Alessandro and Day vacant field- a tractor removed the weeds but there is still trash and tires, etc left behind - <u>Robert</u></p> <p>3 - There is no available walking sidewalks on Alessandro or Sherman Street to walk my dogs or exercise and the limited space is used because people park their cars and dump their trash - <u>Prem</u></p> <p>4 -The city street lights are very dull in the area of Old 215, Alessandro, Sherman, Pepper, and Day street - <u>Jeannette</u></p> <p><i>(other concerns were address however, forwarded to code enforcement/animal services)</i></p> <p><i>DH, Ahmad Ansari, contacted the resident to via email on 6/11/13 to advise her that all concerns would be investigated.</i></p>	Robert/Prem/ Jeannette
2.	<p><b>Resident, Alvin Horn, [REDACTED], has questions regarding Award Construction to All American for Dracaea (Perris to Patricia), item A-5, 5/8/12, regarding CDBG requirements.</b></p>	Prem

DISTRIBUTION: Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
 Prem Kumar, P.E., Deputy Public Works Director/Assistant City Engineer  
 Eric Lewis, P.E., T.E., City Traffic Engineer  
 Robert Lemon, Maintenance & Operations Division Manager  
 Jeannette Olko, Electric Utility Division Manager  
 Anna Chacon, Executive Assistant I

cc: Mayor and City Council  
 Michelle Dawson, City Manager  
 Tom DeSantis, Assistant City Manager  
 Jane Halstead, City Clerk  
 Michele Patterson, Assistant to the City Manager  
 Rick Teichert, Chief Financial Officer/City Treasurer  
 John Terrell, Interim Community & Economic Development Director

CITY COUNCIL  
CITY OF MORENO VALLEY

PUBLIC WORKS DEPARTMENT RECEIVED

WEEKLY STAFF MEETING

MONDAY, JUNE 17, 2013 JUN 20 PM 3: 57

2:00 P.M.

A G E N D A

"CUSTOMER  
CARE"

"SAME DAY  
RESPONSE"

Public Works Mission Statement:

*To manage and maximize Moreno Valley's public infrastructure investment to enhance the quality of life today, while striving to develop and implement innovative solutions for tomorrow.*

❖ **ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)**

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. Timesheets are due Tuesdays. June 18<sup>th</sup> and July 2<sup>nd</sup> – All
3. Monthly Departmental Update to City Manager Due by July 9<sup>th</sup> – All
4. SR-60/Moreno Beach Phase 1 Ribbon Cutting (TBD) – Prem
5. Perris Boulevard from Southerly City Limits to Cactus Avenue Ribbon Cutting (TBD) – Prem
6. SR-60/Nason Bridge Ribbon Cutting (TBD) – Prem
7. EOC Family Care Center Emergency Generator Project – Ribbon Cutting (TBD) – Prem
8. Heacock Bridge over Lateral A Ribbon Cutting Ceremony (TBD) – Prem
9. Cactus/Nason Ribbon Cutting Ceremony (TBD) – Prem
10. 4<sup>th</sup> of July Parade – All
11. Proposed work schedule – All
12. Proposed dress code - All

❖ **COUNCIL ITEMS**

JUNE 18, 2013 COUNCIL MEETING – STUDY SESSION

(TITLES DUE 5/20/2013 AND STAFF REPORTS DUE 5/27/2013)

DARK

JUNE 25, 2013 COUNCIL MEETING – REGULAR MEETING

(TITLES DUE 5/28/2013 AND STAFF REPORTS DUE 6/3/2013)

1. Public Hearing for Delinquent Residential Solid Waste Accounts – Robert
2. Amendment to Chapter 6.02 of the City of Moreno Valley Municipal Code and Adoption of the Proposed Ordinance Related to Illegal Hauling and Commercial Recycling Bin Screening – Robert
3. Waste Management of the Inland Empire FY 2013/2014 Rate Adjustment – Robert
4. Adoption of a Resolution of the City of Moreno Valley Supporting Re-designation of Riverside County as a Recycling Market Development Zone Due to an Increase in Boundaries and Adoption of Initial Study and Negative Declaration – Robert
5. Authorization to Award Agreement for Professional Design Consultant Services to KTU+A for the Bicycle Master Plan Update Project – Eric
6. Approve Equipment Lease and Purchase Option Agreement Between Muni-Fed Energy, Inc. and the City of Moreno Valley – Jeannette
7. Approve a Resolution of the City Council of the City of Moreno Valley, California, to Amend the Electric Rates for Moreno Valley Utility – Jeannette
8. Second Amendment to Agreement with DMC Design Group for Moreno Townsite Area Storm Drain and Miscellaneous Street Improvements between Alessandro Boulevard and Drainage Facility Line F – Prem

9. Authorize to Award Agreement for Professional Consultant Services for the MVTV-3 Control Room Broadcast Equipment Upgrade Project – Project No. 803 0021 70 77 - Prem

JULY 2, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 6/3/2013 AND STAFF REPORTS DUE 6/10/2013)  
TBD

JULY 9, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 6/10/2013 AND STAFF REPORTS DUE 6/17/2013)

1. Authorize a Change Order to Increase the Purchase Order with All American Asphalt for SR-60/Nason Street Interchange Improvements – Project No. 8014 0012 70 77 – Prem
2. Authorization to Award Agreement to RBF Consulting for the State Route 60/Theodore Street Interchange Improvement Project No. 801 0052 70 77 – Prem
3. Request to Conduct a Full Road Closure of Gilman Springs Road in Support of Riverside County Reconstruction Project – Eric
4. Approval of Grant Application Submittals for the Highway Safety Improvement Program (HSIP), Cycle 6 – Eric
5. Approve the Cooperative Agreement between the City of Moreno Valley, City of Riverside, and MJPA for the Collection and Expenditure of Fair Share Traffic Impact Mitigation Fees – Eric
6. Approve the Cooperative Agreement between the City of Moreno Valley and Riverside Transit Agency for the Installation of Transit Amenities within the Public Right of Way – Eric
7. Award the Purchase of Emergency Vehicle Pre-Emption Equipment to XXXX for Retrofitting 117 Existing Signalized Intersections – Project No. 808 0010 70 76 – Eric
8. Authorize to Award Contract to all City Management Services for the Administration of the Crossing Guard Program - Eric
9. CLOSED SESSION: Update on Property Negotiation on 33KV Substation – Jeannette

JULY 16, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 6/17/2013 AND STAFF REPORTS DUE 6/24/2013)  
COUNCIL RECESS

JULY 23, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 6/24/2013 AND STAFF REPORTS DUE 7/1/2013)  
COUNCIL RECESS

AUGUST 6, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 7/8/2013 AND STAFF REPORTS DUE 7/15/2013)  
COUNCIL RECESS

AUGUST 13, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 7/15/2013 AND STAFF REPORTS DUE 7/22/2013)  
COUNCIL RECESS

AUGUST 20, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 7/22/2013 AND STAFF REPORTS DUE 7/29/2013)  
TBD

AUGUST 27, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 7/29/2013 AND STAFF REPORTS DUE 8/5/2013)

1. Approve and Authorize Design Cooperative Agreement with the State of California for the SR-60/Theodore Street Interchange – Project No. 801 0052 7077 – Prem
2. Authorize Submission of Grant Funding Applications for Riverside County Transportation Commission's Multi-Funding Call for Projects and Approve Resolution 2013-XX - Prem

SEPTEMBER 3, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 8/5/2013 AND STAFF REPORTS DUE 8/12/2013)

TBD

SEPTEMBER 10, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 8/12/2013 AND STAFF REPORTS DUE 8/19/2013)

1. Approve 2014 Annual Resource Adequacy Plan – Jeannette

❖ TENTATIVE FUTURE COUNCIL ITEMS (TBD)

- Introduce Ordinance \_\_\_\_, Adding Chapter 12.70 to the City of Moreno Valley Municipal Code, Relating to Prohibiting the Harassment of Cyclists – Eric
- Approve and Execute Agreement for Exchange of Real Property for the Industrial Fire Station Project – Project No. 803 0006 70 77 - Prem

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3. Quarterly Meetings with Field Crew Supervisors (M&O and Transportation) and 1 quarterly meeting with MVU - Ahmad
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4: Local & Regional Meetings

- A. RCTC Executive Board Meeting (2<sup>nd</sup> Wednesday of every month @ 9:30 AM) - Eric
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  - 7. Accessibility/response via cell phone for Ahmad's calls – All
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  - 9. Cat/Pigeon control at PW Yard- Robert
  - 10. Include improvement of aging infrastructure related to MVU in various CIP projects when feasible and practical – Prem/Jeanette
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  - 14. Improve on communication, announcements, clerical support, Motivate Moval for Traffic Signals, Traffic Signing and Striping staff – Eric
  - 15. Provide CP project schedule to all PW Division Managers beginning July – Prem
  - 16. Enforce Provisions to hold contractors responsible for maintaining areas beyond project limits – Prem
  - 17. Submit staff reports for council items in a timely manner so as to allow CM's Office & City Attorney ample review time – ALL
  - 18. Quarterly CIP status report (provide copies to commissioners) – Eric
  - 19. Mission Statement memorized by PW staff - ALL

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A. City Manager:

- 1. Expand designated truck parking ordinance to include Elder w/o Perris - Ahmad

B. Mayor Owings:

- 1. Continue process with private owners responsibility of maintaining drainage channels – LD/Robert
- 2. Community involvement regarding future PW programs & projects – Ahmad

3. Augment street maintenance budget (1 to 2 years) – Ahmad/Finance Dept.
4. Look into incentive opportunities for solar power for businesses interested in Moreno Valley – Jeannette
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6. Pvmnt condition of Lasselle/Draacea (future CIP) – Prem
7. Design and implement neighborhood/community signs related to “Next Door” Program – Michele P./Eric
8. Complete Correction of Code Violations at the Corp. Yard by 6/30/13 – Robert

C. Mayor Pro Tem Co:

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D. Council Member Molina:

1. Examine solar powered flashing lights at schools – Eric
2. Flooding at 24594 Sunnymead Blvd. (Future CIP Project) – Prem
3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Bike Lanes on Sunnymead Blvd X Indian St. – Eric

E. Council Member Stewart:

1. Citywide crack seal and slurry seal programs – Robert/Prem

F. Council Member Baca:

NONE

2. Traffic Safety Commission:

- a. Explore ideas for traffic calming on local collectors – Eric
- b. Resident, Lori Nickel – Sidewalks needed s/o Cactus, Perris/Indian – Eric/Prem
3. TUMF Network update (Part of City's Circulation Element) Submit Final by June 30<sup>th</sup> – Prem/Eric
4. EV Strategy to be developed and completed by MVU – Jeannette
5. Pavement/drainage improvement & painting (facilities will handle painting request) at PW Yard – Robert/Prem
6. Recycle bins at city parks - Robert
7. Two-Year Budget Process – Robert/All
8. Research potential solar power generation in conjunction with the World Logistics Center development- Jeannette
9. Research potential web-based communication system in conjunction with the World Logistics Center development- Jeannette
10. St. Lt. Acquisition (Muni-Fed/SCE) – Jeannette
11. Basic accounting training by Finance in order to do better on LOGOS – Robert/Finance
12. Corporate Yard overall security concern, guard shack option? – Robert & Eric/HR, PCS
13. Waste Management desire to separate from SCE and joining MVU – Jeannette
14. Include drawings and provisions on “Green/Sustainable Infrastructure” in standard plans & specifications – Prem
15. Social Media (Facebook, Twitter, Yelp, etc.) for Public Works, “Everyone is a reporter” – Anna/All
16. Section on City Website/PW & Social Media “What is Ahmad Ansari doing?” – Anna/All
17. **Set up a meeting w/resident Louise Palomares regarding her concerns on MVU – Jeannette**
18. **Dept./Div. Accomplishments (Due for Ahmad's review on Wed. 6/19/13) – All**

❖ HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS (CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)

1.	<p>Resident, Lyssa Lopez, email: lopezlyssa222@yahoo.com, expresses concerns at the following locations:</p> <p>1 - On Alessandro Blvd just before Day Street the gutter is clogged up with moss and smells horrible - <u>Robert</u></p> <p>2 - On the corner block of Alessandro and Day vacant field- a tractor removed the weeds but there is still trash and tires, etc left behind - <u>Robert</u></p> <p>3 - There is no available walking sidewalks on Alessandro or Sherman Street to walk my dogs or exercise and the limited space is used because people park their cars and dump their trash - <u>Prem</u></p> <p>4 -The city street lights are very dull in the area of Old 215, Alessandro, Sherman, Pepper, and Day street - <u>Jeannette</u></p> <p><i>(other concerns were address however, forwarded to code enforcement/animal services)</i></p> <p><i>DH, Ahmad Ansari, contacted the resident to via email on 6/11/13 to advise her that all concerns would be investigated.</i></p>	<p><i>Robert/Prem/ Jeannette</i></p>
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DISTRIBUTION: Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
 Prem Kumar, P.E., Deputy Public Works Director/Assistant City Engineer  
 Eric Lewis, P.E., T.E., City Traffic Engineer  
 Robert Lemon, Maintenance & Operations Division Manager  
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"CUSTOMER  
CARE"

CITY OF MORENO VALLEY

PUBLIC WORKS DEPARTMENT

WEEKLY STAFF MEETING

MONDAY, MAY 20, 2013

2:00 P.M.

A G E N D A

CITY COUNCIL  
MORENO VALLEY

RECEIVED

SAME DAY

13 MAY 23 PM 3:24

RESPONSE"

The Department of Public Works Mission Statement

*To manage and maximize Moreno Valley's public infrastructure investment to enhance the quality of life today, while striving to develop and implement innovative solutions for tomorrow.*

❖ ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. Timesheets are due Tuesdays. May 21<sup>st</sup> and June 4<sup>th</sup> – All
3. Memorial Day Motorcycle Parade (May 27, 2013) – Eric/Robert
4. SR-60/Nason Phase 2 Bridge Milestone Ceremony (May 29, 2013 @ 10AM) – Prem
5. SR-60/Moreno Beach Phase 1 Milestone Ceremony (June 10, 2013 @ 2PM) – Prem
6. Monthly Departmental Update to City Manager Due by June 11th – All
7. Heacock Bridge - Ribbon Cutting (TBD) – Prem
8. TMC Grand Opening Ceremony (On-Hold) – Eric

❖ COUNCIL ITEMS

MAY 21, 2013 COUNCIL MEETING – STUDY SESSION

(TITLES DUE 4/22/2013 AND STAFF REPORTS DUE 4/29/2013)

1. FY 2013-14 Proposed Capital Improvement Plan Review – Prem
2. Crossing Guard Program Update – Eric

MAY 28, 2013 COUNCIL MEETING – REGULAR MEETING/CLOSED SESSION

(TITLES DUE 4/29/2013 AND STAFF REPORTS DUE 5/6/2013)

1. Reject All Bids for the Construction of the Citywide Pedestrian Enhancements - Project No. 801 0040 70 77 – Prem
2. Approval of Grant Application Submittal for the TIGER Discretionary Grants Program – Eric
3. CLOSED SESSION: Authorization to Continue Negotiation for Properties - Ahmad

JUNE 4, 2013 COUNCIL MEETING – STUDY SESSION

(TITLES DUE 5/6/2013 AND STAFF REPORTS DUE 5/13/2013)

1. Introduction of 10-Year Resource Plan - Jeannette

JUNE 11, 2013 COUNCIL MEETING – REGULAR MEETING

(TITLES DUE 5/13/2013 AND STAFF REPORTS DUE 5/20/2013)

1. Adoption of FY 2013-14 Capital Improvement Plan – Prem
2. A Resolution of the City Council of the City of Moreno Valley, California, Adopting and Implementing a Renewable Energy Resources Procurement Plan Pursuant to California Senate Bill 2-1X – Jeannette
3. Approve the MVU Solar Program Update – Jeannette
4. Approval of 10-Year Resource Plan – Jeannette

5. Authorization and Award Design-Build Contract to XXX for the Moreno Valley City Council Chamber Renovation and Television Broadcast Equipment Upgrade Project – Project No. xxx xxxx 70 77 - Prem
6. Authorize the City of Moreno Valley to Grant Southern California Edison Company an Easement Over a Portion of Real Property Near the Southwest Corner of Delcresta Drive and Hidden Springs Drive (APN:260-384-003) – Prem
7. Authorize Execution of Quitclaim Deeds Transferring the City's Title Interest in Four Storm Drain Easements for Moreno MDP Line J and Line J-9 to the Riverside County Flood Control and Water Conservation District Per the Cooperative Agreement Between City of Moreno Valley and Riverside County Flood Control & Water Conservation District – Prem
8. Approve the Appropriation of Funds and Authorize a Construction Change Order (CCO) to Increase the Purchase Order with Rasmussen Brothers construction, Inc., for the City Hall Second Level Flooring Restroom Remodel Project No. 803 0014 3040 - Prem

JUNE 18, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 5/20/2013 AND STAFF REPORTS DUE 5/27/2013)  
 TBD

JUNE 25, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 5/28/2013 AND STAFF REPORTS DUE 6/3/2013)

1. Public Hearing for Delinquent Residential Solid Waste Accounts – Robert
2. Authorization to Award Agreement for Professional Design Consultant Services to XXX for the Bicycle Master Plan Update Project – Eric
3. Authorization to Award Agreement for XXX for the State Route 60/Theodore Street Interchange Improvement Project No. 801 0052 70 77 – Prem
4. Waste Management of the Inland Empire FY 2013/2014 Rate Adjustment – Robert
5. Approve Equipment Lease and Purchase Option Agreement Between Muni-Fed Energy, Inc. and the City of Moreno Valley – Jeannette
6. Approve a Resolution of the City Council of the City of Moreno Valley, California, to Amend the Electric Rates for Moreno Valley Utility – Jeannette
7. Amendment to the Franchise Hauler Agreement with Waste Management of the Inland Empire – Robert

JULY 2, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 6/3/2013 AND STAFF REPORTS DUE 6/10/2013)  
 TBD

JULY 9, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 6/10/2013 AND STAFF REPORTS DUE 6/17/2013)

1. Approve and Authorize Design Cooperative Agreement with the State of California for the SR-60/Theodore Street Interchange – Project No. 801 0052 7077 – Prem
2. Authorize Submission of Grant Funding Applications for Riverside County Transportation Commission's Multi-funding Call for Projects – Prem
3. Approval of Grant Application Submittals for the Highway Safety Improvement Program (HSIP), Cycle 6 – Eric
4. Request to Conduct a Full Road Closure of Gilman Springs Road in Support of Riverside County Reconstruction Project - Eric

JULY 16, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 6/17/2013 AND STAFF REPORTS DUE 6/24/2013)  
 COUNCIL RECESS

JULY 23, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 6/24/2013 AND STAFF REPORTS DUE 7/1/2013)  
COUNCIL RECESS

AUGUST 6, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 7/8/2013 AND STAFF REPORTS DUE 7/15/2013)  
COUNCIL RECESS

AUGUST 13, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 7/15/2013 AND STAFF REPORTS DUE 7/22/2013)  
COUNCIL RECESS

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(TITLES DUE 7/22/2013 AND STAFF REPORTS DUE 7/29/2013)  
TBD

AUGUST 27, 2013 COUNCIL MEETING – COUNCIL MEETING  
(TITLES DUE 7/29/2013 AND STAFF REPORTS DUE 8/5/2013)  
TBD

❖ **TENTATIVE FUTURE COUNCIL ITEMS (TBD)**

- Approval of Purchase and Sale Agreement for Acquisition of Property for 33 kV Substation – Jeannette
- Introduce Ordinance \_\_\_\_, Adding Chapter 12.70 to the City of Moreno Valley Municipal Code, Relating to Prohibiting the Harassment of Cyclists – Eric
- Approve and Execute Agreement for Exchange of Real Property for the Industrial Fire Station Project – Project No. 803 0006 70 77 - Prem

❖ **ONGOING TASKS**

1. Monthly CIP Project Status Report (categorize projects by type of work) to Dir/DM (Excel-PDF) – Prem
2. Quarterly Productivity Report of Maintenance and Operations – Robert
3. Quarterly Meetings with Field Crew Supervisors (M&O and Transportation) and 1 quarterly meeting with MVU - Ahmad
  - A. Maintenance & Operations
    - i. Solid Waste/Admin, Feb, May, Aug, Nov (4<sup>th</sup> Tuesday, 2:30-3:30 pm)
    - ii. Brian's Crew, Mar, Jun, Sep, Dec (3<sup>rd</sup> Thursday, 2:30-3:30 pm)
    - iii. Steve's Crew, Apr, July, Oct, Jan (1<sup>st</sup> Thursday, 9:30-10:30 am)
    - iv. Andy's Crew, Feb, May, Aug, Nov (3<sup>rd</sup> Wednesday, 2:30-3:30 pm)
  - B. Transportation, TS & Signing & Striping
    - i. Scott's Crew, Mar, June, Sep, Dec (1<sup>st</sup> Wednesday, 8:00-9:00 am)
  - C. MVU – Mar, Jun, Sep, Dec (1<sup>st</sup> Tuesday, 9:30-10:30 am)
  - D. Capital Projects – Jun, Aug, Oct, Dec (Every other month, 1<sup>st</sup> Wednesday, 3:30-5:00 pm)
  - E. Transportation – Jun, Aug, Oct, Dec (Every other month, 3<sup>rd</sup> Thursday (Payday), 8:00-9:00 am)

- F. MVU/ENCO – May, Jul, Sep, Nov (Every other month, Monday 9:30-10:30 am)
- G. Admin Assistant Clerical Meeting – Mar, June, Sep, Dec (1<sup>st</sup> Mon, 10:30-11:30 am)
- 4. Local & Regional Meetings
  - A. RCTC Executive Board Meeting (2<sup>nd</sup> Wednesday of every month @ 9:30 AM) - Eric
  - B. RCTC - TAC (3rd Monday of every month @ 10:00 AM) - Ahmad /Prem/Eric
  - C. RTA Executive Board Meeting (4<sup>th</sup> Thursday of every month @ 2:00 PM) - Eric
  - D. WRCOG Public Works Committee Meeting (Dark in December) (2nd Thursday of every other month @ 2:00 PM) - Ahmad/Prem/Eric
  - E. WRCOG Central Zone TAC Meeting - Ahmad/Prem/Eric
  - F. WRCOG Adhoc Subcommittee Meeting - Ahmad/Prem/Eric
  - G. WRCOG Solid Waste TAC (meets Bi-Monthly) - Robert
  - H. Planning Commission Meeting (2nd Thursday of every month @ 6:00 PM) – as needed
  - I. Traffic Safety Commission – (1st Wednesday of every month @ 6:00 PM) – Ahmad/Eric
  - J. Clean Cities Coalition (meets Bi-Monthly) – Robert
  - K. Riverside County Solid Waste Task Force (meets as needed) – Robert
  - L. Waste Management (meets monthly) – Ahmad/Robert
  - M. CIP Project Schedules (1st Wednesday of each Month) – Ahmad/Prem
- 5. Advance discussion with WRCOG regarding all new/changed TUMF projects – Prem
- 6. Inclusion of M&O, Traffic Signals, Traffic Signing & Striping and MVU staff in both CIP Development plan review and field presence to assure compliance with maintenance concerns – Prem/Eric/LDD
- 7. Accessibility/response via cell phone for Ahmad's calls – All
- 8. Measures to make PW crews safer when working in streets - Robert/Eric
- 9. Cat/Pigeon control at PW Yard- Robert
- 10. Include improvement of aging infrastructure related to MVU in various CIP projects when feasible and practical – Prem/Jeanette
- 11. Monitor public website and keep updated re: MVU information – Jeanette
- 12. PW Employee Recognition (work accomplishment, education advancement, etc.) – Ahmad/Anna
- 13. Inclusion of M&O, Traffic Signals, Traffic Signing and Striping, and MVU staff in Quarterly Utility Coordination Meetings (prepare blast email of project updates from quarterly meetings on CP website to PW Division Managers) – Prem
- 14. Improve on communication, announcements, clerical support, Motivate Moval for Traffic Signals, Traffic Signing and Striping staff – Eric
- 15. Provide CP project schedule to all PW Division Managers beginning July – Prem
- 16. Enforce Provisions to hold contractors responsible for maintaining areas beyond project limits – Prem
- 17. Submit staff reports for council items in a timely manner so as to allow CM's Office & City Attorney ample review time – ALL
- 18. Quarterly CIP status report (provide copies to commissioners) – Eric
- 19. Mission Statement memorized by PW staff - ALL

❖ **SPECIFIC TASKS**

1. CITY MANAGER, MAYOR AND CITY COUNCIL REQUESTS:

A. City Manager:

- 1. Expand designated truck parking ordinance to include Elder w/o Perris - Eric

B. Mayor Owings:

1. Continue process with private owners responsibility of maintaining drainage channels – LD/Robert
2. Community involvement regarding future PW programs & projects – Ahmad
3. Augment street maintenance budget (1 to 2 years) – Ahmad/Finance Dept.
4. Look into incentive opportunities for solar power for businesses interested in Moreno Valley – Jeannette
5. Pvmnt condition of Brodiaea east & west of Redlands (future CIP) – Prem
6. Pvmnt condition of Lasselle/Dracaea (future CIP) – Prem
7. Design and implement neighborhood/community signs related to “Next Door” Program – Michele P./Eric
8. **Assess Code Violations at the Corp. Yard; specifically storing materials on unimproved surfaces and visible, immediately make the conditions compliant to codes, and prepare a report for the next Public Safety Sub-Committee meeting - Robert**

C. Mayor Pro Tem Co:

1. St. Thomas Street Pavement Condition (Future CIP) – Prem/Robert

D. Council Member Molina:

1. Examine solar powered flashing lights at schools – Eric
2. Flooding at 24594 Sunnymead Blvd. (Future CIP Project) – Prem
3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Bike Lanes on Sunnymead Blvd X Indian St. – Eric

E. Council Member Stewart:

1. Citywide crack seal and slurry seal programs – Robert/Prem
2. Revisit warrant study of MVUSD Crossing Guard locations & regularly report back to TSC in order to have consistent practice throughout the city – Eric

F. Council Member Baca:

NONE

2. Traffic Safety Commission:

- a. Explore ideas for traffic calming on local collectors - Eric
3. Rancho Belago sign program installation (To be Completed by May 2013) – Eric
4. TUMF Network update (Part of City’s Circulation Element) – Prem/Eric
5. EV Strategy to be developed and completed by MVU – Jeannette
6. Pavement/drainage improvement & painting (facilities will handle painting request) at PW Yard – Robert/Prem
7. Recycle bins at city parks - Robert
8. Two-Year Budget Process – Robert/All
9. Research potential solar power generation in conjunction with the World Logistics Center development- Jeannette
10. Research potential web-based communication system in conjunction with the World Logistics Center development- Jeannette
11. Lite Owl Energy Saving Device (Muni-Fed) – Jeannette
12. St. Lt. Acquisition (Muni-Fed/SCE) – Jeannette

- 13. Basic accounting training by Finance in order to do better on LOGOS – Robert/Finance
- 14. Corporate Yard overall security concern, guard shack option? – Robert & Eric/HR, PCS
- 15. Implement On-Call personnel for Fleet section – Robert
- 16. Waste Management desire to separate from SCE and joining MVU – Jeannette
- 17. Include drawings and provisions on "Green/Sustainable Infrastructure" in standard plans & specifications – Prem
- 18. Social Media (Facebook, Twitter, Yelp, etc.) for Public Works, "Everyone is a reporter" – Anna/All
- 19. Section on City Website/PW & Social Media "What is Ahmad Ansari doing?" – Anna/All

❖ **HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS (CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)**

1.	Resident, Terry Bromley [REDACTED] expresses concerns at property, 24440 Alessandro Blvd, regarding the brick work adjacent to the sidewalk. He is requesting the property owner/contractor to replace the brick work to match the existing bricks/grout (thru City Manager's Office) - Prem	<i>Prem</i>
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DISTRIBUTION: Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
 Prem Kumar, P.E., Deputy Public Works Director/Assistant City Engineer  
 Eric Lewis, P.E., T.E., City Traffic Engineer  
 Robert Lemon, Maintenance & Operations Division Manager  
 Jeannette Olko, Electric Utility Division Manager  
 Anna Chacon, Executive Assistant I

cc: Mayor and City Council  
 Michelle Dawson, City Manager  
 Tom DeSantis, Assistant City Manager  
 Jane Halstead, City Clerk  
 Michele Patterson, Assistant to the City Manager  
 Rick Teichert, Chief Financial Officer/City Treasurer  
 Barry Foster, Community & Economic Development Director

CITY COUNCIL  
CITY OF MORENO VALLEY  
RECEIVED

PUBLIC WORKS DEPARTMENT

WEEKLY STAFF MEETING

MONDAY, MAY 13, 2013 16 AM 11:40

2:00 P.M.

A G E N D A

"CUSTOMER  
CARE"

"SAME DAY  
RESPONSE"

❖ **ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)**

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. Budget Meeting (District 1) – May 13, 2013, 6:30 PM @ Faith Baptist Church - Ahmad
3. Monthly Departmental Update to City Manager Due by May 14<sup>th</sup> – All
4. Budget Meeting (District 2) – May 15, 2013, 6:30 PM @ Ayres Hotel & Spa – Ahmad
5. Budget Meeting (District 3) – May 16, 2013, 6:30 PM @ Moreno Christian Assembly – Ahmad
6. Budget Meeting (District 4) – May 17, 2013, 6:30 PM @ Badger Springs Middle School – Ahmad
7. Budget Meeting (District 5) – May 18, 2013, 9:00 AM @ CRC Alessandro Rm – Ahmad
8. Timesheets are due Tuesdays. May 21<sup>st</sup> and June 4<sup>th</sup> – All
9. Memorial Day Motorcycle Parade (May 27, 2013) – Eric/Robert
10. SR-60/Moreno Beach Phase 1 Milestone Ceremony (June 10, 2013 @ 2PM) – Prem
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12. Heacock Bridge - Ribbon Cutting (TBD) – Prem
13. TMC Grand Opening Ceremony (On-Hold) – Eric

❖ **COUNCIL ITEMS**

MAY 14, 2013 COUNCIL MEETING – REGULAR MEETING

(TITLES DUE 4/15/2013 AND STAFF REPORTS DUE 4/22/2013)

1. PRESENTATIONS: Proclamation for Public Works Week (May 19 – 25, 2013) - Ahmad
2. Authorize Submission of Grant Applications for the SB821 Bicycle and Pedestrian Facilities Program - Eric
3. Acceptance of the CDPH Pedestrian Safety Grant and Funding Appropriation for the "It's Up to All of Us" Pedestrian Safety Public Education Campaign – Eric
4. Amendment to Chapter 6.02 of The City of Moreno Valley Municipal Code and Adoption of the Proposed Ordinance Related to Illegal Hauling and Commercial Recycling Bin Screening, Adoption of a Resolution Relating to Citation Authorization, and Adoption of a Resolution to Amend the FY13/14 Fee Schedule – Robert
5. Approve the Amendment to the Agreements for Professional Consultant Services for Construction Material Testing and Geotechnical Services with Leighton Consulting, Inc. and Construction Survey Services with Rick Engineering Company for the Moreno Master Drainage Plan Line "F", Stage 2 Channel Improvements, Project No. 804 0005 70 77 - Prem

MAY 21, 2013 COUNCIL MEETING – STUDY SESSION

(TITLES DUE 4/22/2013 AND STAFF REPORTS DUE 4/29/2013)

1. FY 2013-14 Proposed Capital Improvement Plan Review – Prem
2. Crossing Guard Program Update – Eric

MAY 28, 2013 COUNCIL MEETING - REGULAR MEETING/CLOSED SESSION  
(TITLES DUE 4/29/2013 AND STAFF REPORTS DUE 5/6/2013)

1. Reject All Bids for the Construction of the Citywide Pedestrian Enhancements - Project No. 801 0040 70 77 – Prem
2. Approval of Grant Application Submittal for the TIGER Discretionary Grants Program – Eric
3. CLOSED SESSION: Authorization to Continue Negotiation for Properties - Ahmad

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10. Authorize Execution of Quitclaim Deeds Transferring the City's Title Interest in Four Storm Drain Easements for Moreno MDP Line J and Line J-9 to the Riverside County Flood Control and Water Conservation District Per the Cooperative Agreement Between City of Moreno Valley and Riverside County Flood Control & Water Conservation District - Prem

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(TITLES DUE 5/20/2013 AND STAFF REPORTS DUE 5/27/2013)

TBD

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4. Waste Management of the Inland Empire FY 2013/2014 Rate Adjustment – Robert

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TBD

JULY 9, 2013 COUNCIL MEETING – REGULAR MEETING  
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2. Authorize Submission of Grant Funding Applications for Riverside County Transportation Commission's Multi-funding Call for Projects – Prem

JULY 16, 2013 COUNCIL MEETING – STUDY SESSION  
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*COUNCIL RECESS*

JULY 23, 2013 COUNCIL MEETING – REGULAR MEETING  
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- Introduce Ordinance \_\_\_\_, Adding Chapter 12.70 to the City of Moreno Valley Municipal Code, Relating to Prohibiting the Harassment of Cyclists – Eric
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19. Mission Statement memorized by PW staff - ALL

❖ **SPECIFIC TASKS**

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A. City Manager:

1. Expand designated truck parking ordinance to include Elder w/o Perris - Eric

B. Mayor Owings:

1. Continue process with private owners responsibility of maintaining drainage channels – LD/Robert
2. Community involvement regarding future PW programs & projects – Ahmad
3. Augment street maintenance budget (1 to 2 years) – Ahmad/Finance Dept.
4. Look into incentive opportunities for solar power for businesses interested in Moreno Valley – Jeannette
5. Pvmt condition of Brodiaea east & west of Redlands (future CIP) – Prem
6. Pvmt condition of Lasselle/Dracaea (future CIP) – Prem
7. Design and implement neighborhood/community signs related to "Next Door" Program – Michele P./Eric
8. Joint electronic signs with mall and other businesses – Eric/CEDD/PCS
9. Post the ten (10) top priority storm drain projects on city website – Anna/Prem

C. Mayor Pro Tem Co:

1. Field visit & repair St. Thomas Street Pavement Condition – Prem/Robert

D. Council Member Molina:

1. Examine solar powered flashing lights at schools – Eric
2. Flooding at 24594 Sunnymead Blvd. (Future CIP Project) – Prem
3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Bike Lanes on Sunnymead Blvd X Indian St. – Eric

E. Council Member Stewart:

1. Citywide crack seal and slurry seal programs – Robert/Prem
2. Revisit warrant study of MVUSD Crossing Guard locations & regularly report back to TSC in order to have consistent practice throughout the city – Eric

F. Council Member Baca:

NONE

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  - a. Explore ideas for traffic calming on local collectors - Eric
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7. Recycle bins at city parks - Robert
8. Two-Year Budget Process – Robert/All
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13. Basic accounting training by Finance in order to do better on LOGOS – Robert/Finance
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15. Implement On-Call personnel for Fleet section – Robert
16. Waste Management desire to separate from SCE and joining MVU – Jeannette
17. Include drawings and provisions on "Green/Sustainable Infrastructure" in standard plans & specifications – Prem
18. Social Media (Facebook, Twitter, Yelp, etc.) for Public Works, "Everyone is a reporter" – Anna/All
19. Section on City Website/PW & Social Media "What is Ahmad Ansari doing?" – Anna/All
20. Individual CIP District Maps, list of active and completed projects to Ahmad by no later than May 2, 2013 - Prem

❖ HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS (CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)

1.	Resident, Terry Bromley, [REDACTED] expresses concerns at property, 24440 Alessandro Blvd, regarding the brick work adjacent to the sidewalk. He is requesting the property owner/contractor to replace the brick work to match the existing bricks/grout (thru City Manager's Office) - Prem	<i>Prem</i>
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DISTRIBUTION: Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
 Prem Kumar, P.E., Deputy Public Works Director/Assistant City Engineer  
 Eric Lewis, P.E., T.E., City Traffic Engineer  
 Robert Lemon, Maintenance & Operations Division Manager  
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cc: Mayor and City Council  
 Henry Garcia, City Manager  
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 Tom DeSantis, Administrative Services Director

"CUSTOMER  
CARE"

CITY OF MORENO VALLEY CITY COUNCIL  
PUBLIC WORKS DEPARTMENT MORENO VALLEY  
WEEKLY STAFF MEETING RECEIVED  
MONDAY, MAY 6, 2013 13 MAY -7 PM 5:07  
2:00 P.M.

"SAME DAY  
RESPONSE"

A G E N D A

❖ ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. Timesheets are due Tuesdays. May 7<sup>th</sup> and May 21<sup>st</sup> – All
3. Cactus/Nason Ribbon Cutting Ceremony (May 13<sup>th</sup>, 2013) – Prem
4. Budget Meeting (District 1) – May 13, 2013, 6:30 PM @ Faith Baptist Church - Ahmad
5. Monthly Departmental Update to City Manager Due by May 14<sup>th</sup> – All
6. Budget Meeting (District 2) – May 15, 2013, 6:30 PM @ Ayres Hotel & Spa – Ahmad
7. Budget Meeting (District 3) – May 16, 2013, 6:30 PM @ Moreno Christian Assembly – Ahmad
8. Budget Meeting (District 4) – May 17, 2013, 6:30 PM @ Badger Springs Middle School – Ahmad
9. Budget Meeting (District 5) – May 18, 2013, 9:00 AM @ CRC Alessandro Rm – Ahmad
10. Ironwood Street Improvements (Heacock-Perris) Project – Ribbon Cutting (May 23, 2013) – Prem
11. Memorial Day Motorcycle Parade (May 27, 2013) – Eric/Robert
12. Perris Boulevard between Cactus Avenue and South City Limits Street Improvement Project - Ribbon Cutting (June 6, 2013) – Prem/Ahmad
13. SR-60/Moreno Beach Phase 1 Milestone Ceremony (June 10, 2013 @ 2PM) – Prem
14. SR-60/Nason Phase 2 Bridge Milestone Ceremony (May 29, 2013 @ 10AM) – Prem
15. Heacock Bridge - Ribbon Cutting (TBD) – Prem
16. TMC Grand Opening Ceremony (On-Hold) – Eric

❖ COUNCIL ITEMS

MAY 7, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 4/8/2013 AND STAFF REPORTS DUE 4/15/2013)  
TBD

MAY 14, 2013 COUNCIL MEETING – REGULAR MEETING/CLOSED SESSION  
(TITLES DUE 4/15/2013 AND STAFF REPORTS DUE 4/22/2013)

1. PRESENTATIONS: Proclamation for Public Works Week (May 19 – 25, 2013) - Ahmad
2. Authorize Submission of Grant Applications for the SB821 Bicycle and Pedestrian Facilities Program - Eric
3. Acceptance of the CDPH Pedestrian Safety Grant and Funding Appropriation for the "It's Up to All of Us" Pedestrian Safety Public Education Campaign – Eric
4. Amendment to Chapter 6.02 of The City of Moreno Valley Municipal Code and Adoption of the Proposed Ordinance Related to Illegal Hauling and Commercial Recycling Bin Screening, Adoption of a Resolution Relating to Citation Authorization, and Adoption of a Resolution to Amend the FY13/14 Fee Schedule – Robert
5. Approve the Amendment to the Agreements for Professional Consultant Services for Construction Material Testing and Geotechnical Services with Leighton Consulting, Inc. and Construction Survey Services with Rick Engineering Company for the Moreno Master Drainage Plan Line "F", Stage 2 Channel Improvements, Project No. 804 0005 70 77 - Prem
6. CLOSED SESSION: Authorization to Continue Negotiation for Properties - Ahmad

MAY 21, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 4/22/2013 AND STAFF REPORTS DUE 4/29/2013)

1. FY2013-14 Proposed Capital Improvement Plan Review – Prem
2. Crossing Guard Program Update – Eric

MAY 28, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 4/29/2013 AND STAFF REPORTS DUE 5/6/2013)

1. Reject All Bids for the Construction of the Citywide Pedestrian Enhancements - Project No. 801 0040 70 77 – Prem
2. Approval of Grant Application Submittals for the TIGER Discretionary Grants Program – Eric

JUNE 4, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 5/6/2013 AND STAFF REPORTS DUE 5/13/2013)

1. Introduction of 10-Year Resource Plan - Jeannette

JUNE 11, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 5/13/2013 AND STAFF REPORTS DUE 5/20/2013)

1. Adoption of FY2013-14 Capital Improvement Plan - Prem
2. Approval of Grant Application Submittals for the Highway Safety Improvement Program (HSIP), Cycle 6 – Eric
3. A Resolution of the City Council of the City of Moreno Valley, California, Adopting and Implementing a Renewable Energy Resources Procurement Plan Pursuant to California Senate Bill 2-1X – Jeannette
4. Approve the MVU Solar Program Update – Jeannette
5. Approval of 10-Year Resource Plan – Jeannette
6. Amendment to the Franchise Hauler Agreement with Waste Management of the Inland Empire – Robert
7. Award Construction Contract to XXX for the Fire Station No. 6 Multipurpose Annex Building Project No. 803 00417 70 77 – Prem

JUNE 18, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 5/20/2013 AND STAFF REPORTS DUE 5/27/2013)

TBD

JUNE 25, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 5/28/2013 AND STAFF REPORTS DUE 6/3/2013)

1. Public Hearing for Delinquent Residential Solid Waste Accounts – Robert
2. Authorization to Award Agreement for Professional Design Consultant Services to XXX for the Bicycle Master Plan Update Project – Eric
3. Authorization to Award Agreement for XXX for the State Route 60/Theodore Street Interchange Improvement Project No. 801 0052 70 77 – Prem
4. Authorization and Award Design-Build Contract to XXX for the Moreno Valley City Council Chamber Renovation and Television Broadcast Equipment Update Project – Prem
5. Waste Management of the Inland Empire FY 2013/2014 Rate Adjustment – Robert

JULY 2, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 6/3/2013 AND STAFF REPORTS DUE 6/10/2013)

TBD

JULY 9, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 6/10/2013 AND STAFF REPORTS DUE 6/17/2013)

1. Approve and Authorize Design Cooperative Agreement with the State of California for the SR-60/Theodore Street Interchange – Project No. 801 0052 7077 - Prem

JULY 16, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 6/17/2013 AND STAFF REPORTS DUE 6/24/2013)  
TBD

JULY 23, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 6/24/2013 AND STAFF REPORTS DUE 7/1/2013)

1. Authorize Submission of Grant Funding Applications for Riverside County Transportation Commission's Multi-funding Call for Projects - Prem

❖ **TENTATIVE FUTURE COUNCIL ITEMS (TBD)**

- Approval of Purchase and Sale Agreement for Acquisition of Property for 33 kV Substation – Jeannette
- Introduce Ordinance \_\_\_\_, Adding Chapter 12.70 to the City of Moreno Valley Municipal Code, Relating to Prohibiting the Harassment of Cyclists – Eric
- Approve and Execute Agreement for Exchange of Real Property for the Industrial Fire Station Project – Project No. 803 0006 70 77 - Prem

❖ **ONGOING TASKS**

1. Monthly CIP Project Status Report (categorize projects by type of work) to Dir/DM (Excel-PDF) – Prem
2. Quarterly Productivity Report of Maintenance and Operations – Robert
3. Quarterly Meetings with Field Crew Supervisors (M&O and Transportation) and 1 quarterly meeting with MVU - Ahmad
  - A. Maintenance & Operations
    - i. Solid Waste/Admin, Feb, May, Aug, Nov (4<sup>th</sup> Tuesday, 2:30-3:30 pm)
    - ii. Brian's Crew, Mar, Jun, Sep, Dec (3<sup>rd</sup> Thursday, 2:30-3:30 pm)
    - iii. Steve's Crew, Apr, July, Oct, Jan (1<sup>st</sup> Thursday, 9:30-10:30 am)
    - iv. Andy's Crew, Feb, May, Aug, Nov (3<sup>rd</sup> Wednesday, 2:30-3:30 pm)
  - B. Transportation, TS & Signing & Striping
    - i. Scott's Crew, Mar, June, Sep, Dec (1<sup>st</sup> Wednesday, 8:00-9:00 am)
  - C. MVU – Mar, Jun, Sep, Dec (1<sup>st</sup> Tuesday, 9:30-10:30 am)
  - D. Capital Projects – Jun, Aug, Oct, Dec (Every other month, 1<sup>st</sup> Wednesday, 3:30-5:00 pm)
  - E. Transportation – Jun, Aug, Oct, Dec (Every other month, 3<sup>rd</sup> Thursday (Payday), 8:00-9:00 am)
  - F. MVU/ENCO – May, Jul, Sep, Nov (Every other month, Monday 9:30-10:30 am)
  - G. Admin Assistant Clerical Meeting – Mar, June, Sep, Dec (1<sup>st</sup> Mon, 10:30-11:30 am)

4. Local & Regional Meetings
  - A. RCTC Executive Board Meeting (2<sup>nd</sup> Wednesday of every month @ 9:30 AM) - Eric
  - B. RCTC - TAC (3<sup>rd</sup> Monday of every month @ 10:00 AM) - Ahmad /Prem/Eric
  - C. RTA Executive Board Meeting (4<sup>th</sup> Thursday of every month @ 2:00 PM) - Eric
  - D. WRCOG Public Works Committee Meeting (Dark in December) (2<sup>nd</sup> Thursday of every other month @ 2:00 PM) - Ahmad/Prem/Eric
  - E. WRCOG Central Zone TAC Meeting - Ahmad/Prem/Eric
  - F. WRCOG Adhoc Subcommittee Meeting - Ahmad/Prem/Eric
  - G. WRCOG Solid Waste TAC (meets Bi-Monthly) - Robert
  - H. Planning Commission Meeting (2<sup>nd</sup> Thursday of every month @ 6:00 PM) – as needed
  - I. Traffic Safety Commission – (1<sup>st</sup> Wednesday of every month @ 6:00 PM) – Ahmad/Eric
  - J. Clean Cities Coalition (meets Bi-Monthly) – Robert
  - K. Riverside County Solid Waste Task Force (meets as needed) – Robert
  - L. Waste Management (meets monthly) – Ahmad/Robert
  - M. CIP Project Schedules (1<sup>st</sup> Wednesday of each Month) – Ahmad/Prem
5. Advance discussion with WRCOG regarding all new/changed TUMF projects – Prem
6. Inclusion of M&O, Traffic Signals, Traffic Signing & Striping and MVU staff in both CIP Development plan review and field presence to assure compliance with maintenance concerns – Prem/Eric/LDD
7. Accessibility/response via cell phone for Ahmad's calls – All
8. Measures to make PW crews safer when working in streets - Robert/Eric
9. Cat/Pigeon control at PW Yard- Robert
10. Include improvement of aging infrastructure related to MVU in various CIP projects when feasible and practical – Prem/Jeanette
11. Monitor public website and keep updated re: MVU information – Jeanette
12. PW Employee Recognition (work accomplishment, education advancement, etc.) – Ahmad/Anna
13. Inclusion of M&O, Traffic Signals, Traffic Signing and Striping, and MVU staff in Quarterly Utility Coordination Meetings (prepare blast email of project updates from quarterly meetings on CP website to PW Division Managers) – Prem
14. Improve on communication, announcements, clerical support, Motivate Moval for Traffic Signals, Traffic Signing and Striping staff – Eric
15. Provide CP project schedule to all PW Division Managers beginning July – Prem
16. Enforce Provisions to hold contractors responsible for maintaining areas beyond project limits – Prem
17. Submit staff reports for council items in a timely manner so as to allow CM's Office & City Attorney ample review time – ALL
18. Quarterly CIP status report (provide copies to commissioners) – Eric
19. Mission Statement memorized by PW staff - ALL

❖ **SPECIFIC TASKS**

1. CITY MANAGER, MAYOR AND CITY COUNCIL REQUESTS:

A. City Manager:

1. Expand designated truck parking ordinance to include Elder w/o Perris - Eric

B. Mayor Owings:

1. Continue process with private owners responsibility of maintaining drainage channels – LD/Robert
2. Community involvement regarding future PW programs & projects – Ahmad

3. Augment street maintenance budget (1 to 2 years) – Ahmad/Finance Dept.
4. Look into incentive opportunities for solar power for businesses interested in Moreno Valley – Jeannette
5. Pvmnt condition of Brodiaea east & west of Redlands (future CIP) – Prem
6. Pvmnt condition of Lasselle/Dracaea (future CIP) – Prem
7. Design and implement neighborhood/community signs related to "Next Door" Program – Michele P./Eric
8. Joint electronic signs with mall and other businesses – Eric/CEDD/PCS
9. Post the ten (10) top priority storm drain projects on city website – Anna/Prem

C. Mayor Pro Tem Co:

1. Field visit & repair St. Thomas Street Pavement Condition – Prem/Robert

D. Council Member Molina:

1. Examine solar powered flashing lights at schools – Eric
2. Flooding at 24594 Sunnymead Blvd. (Future CIP Project) – Prem
3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Bike Lanes on Sunnymead Blvd X Indian St. – Eric

E. Council Member Stewart:

1. Citywide crack seal and slurry seal programs – Robert/Prem
2. Revisit warrant study of MVUSD Crossing Guard locations & regularly report back to TSC in order to have consistent practice throughout the city – Eric

F. Council Member Baca:

NONE

2. Traffic Safety Commission:

- a. Explore ideas for traffic calming on local collectors - Eric
3. Rancho Belago sign program installation (To be Completed by May 2013) – Eric
4. TUMF Network update (Part of City's Circulation Element) – Prem/Eric
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- 19. Section on City Website/PW & Social Media "What is Ahmad Ansari doing?" – Anna/All
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 Tom DeSantis, Administrative Services Director

# CITY OF MORENO VALLEY

PUBLIC WORKS DEPARTMENT

WEEKLY STAFF MEETING

MONDAY, APRIL 29, 2013

2:00 P.M.

A G E N D A

"CUSTOMER  
CARE"

"SAME DAY  
RESPONSE"

13 APR 30 PM 7:32

CITY COUNCIL  
MORENO VALLEY  
RECEIVED

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## ❖ COUNCIL ITEMS

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(TITLES DUE 4/8/2013 AND STAFF REPORTS DUE 4/15/2013)

TBD

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(TITLES DUE 4/15/2013 AND STAFF REPORTS DUE 4/22/2013)

1. PRESENTATIONS: Proclamation for Public Works Week (May 19 – 25, 2013) - Ahmad
2. Authorize Submission of Grant Applications for the SB821 Bicycle and Pedestrian Facilities Program - Eric
3. Acceptance of the CDPH Pedestrian Safety Grant and Funding Appropriation for the "It's Up to All of Us" Pedestrian Safety Public Education Campaign – Eric
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2. Crossing Guard Program Update – Eric

MAY 28, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 4/29/2013 AND STAFF REPORTS DUE 5/6/2013)

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2. Award Construction Contract to XXX for the Fire Station No. 6 Multipurpose Annex Building Project No. 803 00417 70 77 – Prem
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(TITLES DUE 5/6/2013 AND STAFF REPORTS DUE 5/13/2013)

1. Introduction of 10-Year Resource Plan - Jeannette

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(TITLES DUE 5/13/2013 AND STAFF REPORTS DUE 5/20/2013)

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(TITLES DUE 5/20/2013 AND STAFF REPORTS DUE 5/27/2013)  
TBD

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(TITLES DUE 5/28/2013 AND STAFF REPORTS DUE 6/3/2013)

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TBD

JULY 9, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 6/10/2013 AND STAFF REPORTS DUE 6/17/2013)

1. Approve the Multi-Funding Call for Projects Grant Proposal Submitting to RCTC – Prem
2. Approve and Authorize Design Cooperative Agreement with the State of California for the SR-60/Theodore Street Interchange – Project No. 801 0052 7077 - Prem

JULY 16, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 6/17/2013 AND STAFF REPORTS DUE 6/24/2013)

TBD

JULY 23, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 6/24/2013 AND STAFF REPORTS DUE 7/1/2013)

TBD

❖ **TENTATIVE FUTURE COUNCIL ITEMS (TBD)**

- Approval of Purchase and Sale Agreement for Acquisition of Property for 33 kV Substation – Jeannette
- Introduce Ordinance \_\_\_\_, Adding Chapter 12.70 to the City of Moreno Valley Municipal Code, Relating to Prohibiting the Harassment of Cyclists – Eric
- Approve and Execute Agreement for Exchange of Real Property for the Industrial Fire Station Project – Project No. 803 0006 70 77 - Prem

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10. Include improvement of aging infrastructure related to MVU in various CIP projects when feasible and practical – Prem/Jeanette
11. Monitor public website and keep updated re: MVU information – Jeanette
12. PW Employee Recognition (work accomplishment, education advancement, etc.) – Ahmad/Anna
13. Inclusion of M&O, Traffic Signals, Traffic Signing and Striping, and MVU staff in Quarterly Utility Coordination Meetings (prepare blast email of project updates from quarterly meetings on CP website to PW Division Managers) – Prem
14. Improve on communication, announcements, clerical support, Motivate Moval for Traffic Signals, Traffic Signing and Striping staff – Eric
15. Provide CP project schedule to all PW Division Managers beginning July – Prem
16. Enforce Provisions to hold contractors responsible for maintaining areas beyond project limits – Prem
17. Submit staff reports for council items in a timely manner so as to allow CM's Office & City Attorney ample review time – ALL
18. Quarterly CIP status report (provide copies to commissioners) – Eric
19. Mission Statement memorized by PW staff - ALL

❖ **SPECIFIC TASKS**

1. CITY MANAGER, MAYOR AND CITY COUNCIL REQUESTS:

A. City Manager:

1. Expand designated truck parking ordinance to include Elder w/o Perris - Eric

B. Mayor Owings:

1. Continue process with private owners responsibility of maintaining drainage channels – LD/Robert
2. Community involvement regarding future PW programs & projects – Ahmad

3. Augment street maintenance budget (1 to 2 years) – Ahmad/Finance Dept.
4. Look into incentive opportunities for solar power for businesses interested in Moreno Valley – Jeannette
5. Remove "Private Street" signs in Townsite neighborhood – Eric
6. Pvmt condition of Brodiaea east & west of Redlands (future CIP) – Prem
7. Pvmt condition of Lasselle/Dracaea (future CIP) – Prem
8. Design and implement neighborhood/community signs related to "Next Door" Program – Michele P./Eric
9. Joint electronic signs with mall and other businesses – Eric/CEDD/PCS
10. **Post the ten (10) top priority storm drain projects on city website – Anna/Prem**

C. Mayor Pro Tem Co:

1. **Field visit & repair St. Thomas Street Pavement Condition – Prem/Robert**

D. Council Member Molina:

1. Examine solar powered flashing lights at schools – Eric
2. Flooding at 24594 Sunnymead Blvd. (Future CIP Project) – Prem
3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Guardrail at Bay Ave X Ramsdell Dr. – Eric
5. Bike Lanes on Sunnymead Blvd X Indian St. – Eric

E. Council Member Stewart:

1. Citywide crack seal and slurry seal programs – Robert/Prem
2. Revisit warrant study of MVUSD Crossing Guard locations & regularly report back to TSC in order to have consistent practice throughout the city – Eric

F. Council Member Baca:

NONE

2. Traffic Safety Commission:

- a. MV Ranch Speed Hump request (by lady resident & Chair Sawyerr) on several streets – Eric
- b. Complete MVUSD Crossing Guard Study by March/April 2013 (Chair Sawyerr) – Eric
- c. Complaint about the 35 MPH on Brodiaea, Heacock to Indian (by two gentleman residents) – Eric
- d. Explore ideas for traffic calming on local collectors - Eric
3. Rancho Belago sign program installation (To be Completed by May 2013) – Eric
4. TUMF Network update (Part of City's Circulation Element) – Prem/Eric
5. EV Strategy to be developed and completed by MVU – Jeannette
6. Pavement/drainage improvement & painting (facilities will handle painting request) at PW Yard – Robert/Prem
7. Recycle bins at city parks - Robert
8. Two-Year Budget Process – Robert/All
9. Research potential solar power generation in conjunction with the World Logistics Center development- Jeannette
10. Research potential web-based communication system in conjunction with the World Logistics Center development- Jeannette
11. Lite Owl Energy Saving Device (Muni-Fed) – Jeannette
12. St. Lt. Acquisition (Muni-Fed/SCE) – Jeannette

13. Basic accounting training by Finance in order to do better on LOGOS – Robert/Finance
14. Corporate Yard overall security concern, guard shack option? – Robert & Eric/HR, PCS
15. Implement On-Call personnel for Fleet section – Robert
16. Waste Management desire to separate from SCE and joining MVU – Jeannette
17. **Include drawings and provisions on “Green/Sustainable Infrastructure” in standard plans & specifications – Prem**
18. **Social Media (Facebook, Twitter, Yelp, etc.) for Public Works, “Everyone is a reporter” – Anna/All**
19. **Section on City Website/PW & Social Media “What is Ahmad Ansari doing?” – Anna/All**
20. **Individual CIP District Maps, list of active and completed projects to Ahmad by no later than May 2, 2013 - Prem**

❖ **HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS  
(CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)**

1. Graffiti concern submitted by Steve Earley (951-538-6182), City of Riverside Fire Chief, on two occasions within the last month via the Graffiti Abatement Hotline (thru City Manager's Office) - Robert
2. Resident, Terry Bromley [REDACTED], expresses concerns at property, 24440 Alessandro Blvd, regarding the brick work adjacent to the sidewalk. He is requesting the property owner/contractor to replace the brick work to match the existing bricks/grout (thru City Manager's Office) - Prem

DISTRIBUTION: Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
Prem Kumar, P.E., Deputy Public Works Director/Assistant City Engineer  
Eric Lewis, P.E., T.E., City Traffic Engineer  
Robert Lemon, Maintenance & Operations Division Manager  
Jeannette Olko, Electric Utility Division Manager  
Anna Chacon, Executive Assistant I

cc: Mayor and City Council  
Henry Garcia, City Manager  
Michelle Dawson, Assistant City Manager  
Jane Halstead, City Clerk  
Michele Patterson, Assistant to the City Manager  
Rick Teichert, Chief Financial Officer/City Treasurer  
Barry Foster, Community & Economic Development Director  
Tom DeSantis, Administrative Services Director

"CUSTOMER  
CARE"

# CITY OF MORENO VALLEY

PUBLIC WORKS DEPARTMENT  
WEEKLY STAFF MEETING  
MONDAY, APRIL 15, 2013  
2:00 P.M.

CITY COUNCIL  
MORENO VALLEY  
RECEIVED  
SAME DAY  
RESPONSE  
13 APR 16 PM 4:40

## A G E N D A

### ❖ ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. Timesheets are due Tuesdays. April 23<sup>rd</sup> and May 7<sup>th</sup> – All
3. Cactus/Nason Ribbon Cutting Ceremony (May 13<sup>th</sup>, 2013) – Prem
4. Monthly Departmental Update to City Manager Due by May 14<sup>th</sup> – All
5. Perris Boulevard between Cactus Avenue and South City Limits Street Improvement Project - Ribbon Cutting (Tentatively May 2013) – Prem/Ahmad
6. Ironwood Street Improvements (Heacock-Perris) Project – Ribbon Cutting (May 23, 2013) – Prem
7. Memorial Day Motorcycle Parade (May 27, 2013) – Eric/Robert
8. SR-60/Nason Phase 2 Bridge Milestone Ceremony (June 2013 Timed with bridge demo) – Prem
9. Heacock Bridge - Ribbon Cutting (TBD) – Prem
10. TMC Grand Opening Ceremony (On-Hold) – Eric
11. SR-60/Moreno Beach Phase 1 Ground Breaking (TBD) – Prem

### ❖ COUNCIL ITEMS

#### APRIL 23, 2013 COUNCIL MEETING – REGULAR MEETING (TITLES DUE 3/25/2013 AND STAFF REPORTS DUE 4/1/2013)

1. Special Presentation: Volunteer of the Year Award – Ahmad/Eric
2. Amendment to Chapter 6.02 of The City of Moreno Valley Municipal Code and Adoption of the Proposed Ordinance Related to Illegal Hauling and Commercial Recycling Bin Screening and Adoption of a Resolution Relating to Citation Authorization, and Amendment to the FY 1213 Fee Schedule - Robert
3. Authorize Submission of Grant Applications for the California Federal Lands Access Program – Eric
4. Implementation of Permit Parking on Mediterranean Drive – Eric
5. Award Construction Contract to XXX for the Moreno Master Drainage Plan Line F, Stage 2, Project No. 804 0005 70 77 – Prem
6. Authorize the Submission of a Grant Application for the Bridge Funding Under Surface Transportation Program (STP) and Adopt Resolution No. 2013-XX Committing to Provide Local Matching Funds at A Minimum of 11.47% of the Total Project – Prem
7. Approve the City of Moreno Valley's Five-Year Measure A Local Streets and Roads Capital Improvement Plan (CIP) and Maintenance of Effort (MOE) Certification Statement for the Riverside County Transportation Commission (RCTC) Measure A Local Funds Program, Fiscal Year (FY) 2014-2018 – Prem
8. Approve and Execute Agreement for Conveyance of Property for Partial Acquisition of APN's 488-080-003 and 488-080-012 for the SR-60/Moreno Beach Interchange Improvements Project – Project No. 801 0038 70 77 – Prem
9. Ratification of grant proposal submittal for the Surface Transportation Program (STP) – Prem
10. Budget Appropriation for the SR-60/Theodore Interchange Improvements as a New Capital Improvement Plan Project Project No. 801 0052 70 77 - Prem

MAY 7, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 4/8/2013 AND STAFF REPORTS DUE 4/15/2013)

TBD

MAY 14, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 4/15/2013 AND STAFF REPORTS DUE 4/22/2013)

1. Authorize Submission of Grant Applications for the SB821 Bicycle and Pedestrian Facilities Program - Eric
2. Acceptance of the CDPH Pedestrian Safety Grant and Funding Appropriation for the "It's Up to All of Us" Pedestrian Safety Public Education Campaign - Eric

MAY 21, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 4/22/2013 AND STAFF REPORTS DUE 4/29/2013)

1. FY2013-14 Proposed Capital Improvement Plan Review – Prem
2. Crossing Guard Update – Eric

MAY 28, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 4/29/2013 AND STAFF REPORTS DUE 5/6/2013)

1. Authorization and Award Design-Build Contract to XXX for the Moreno Valley City Council Chamber Renovation and Television Broadcast Equipment Update Project – Prem
2. Award Construction Contract to XXX for the FY 2011/2012 Citywide Pedestrian Enhancements Project No. 801 0040 70 77 – Prem
3. Award Construction Contract to XXX for the Fire Station No. 6 Multipurpose Annex Building Project No. 803 00417 70 77 – Prem
4. Amendment to the Franchise Hauler Agreement with Waste Management of the Inland Empire – Robert

JUNE 4, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 5/6/2013 AND STAFF REPORTS DUE 5/13/2013)

1. Introduction of 10-Year Resource Plan - Jeannette

JUNE 11, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 5/13/2013 AND STAFF REPORTS DUE 5/20/2013)

1. Adoption of FY2013-14 Capital Improvement Plan - Prem
2. Approval of Grant Application Submittals for the Highway Safety Improvement Program (HSIP), Cycle 6 – Eric
3. A Resolution of the City Council of the City of Moreno Valley, California, Adopting and Implementing a Renewable Energy Resources Procurement Plan Pursuant to California Senate Bill 2-1X – Jeannette
4. Waste Management of the Inland Empire FY 2013/2014 Rate Adjustment – Robert
5. Approve the MVU Solar Program Update – Jeannette
6. Approval of 10-Year Resource Plan - Jeannette

JUNE 18, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 5/20/2013 AND STAFF REPORTS DUE 5/27/2013)

TBD

JUNE 25, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 5/28/2013 AND STAFF REPORTS DUE 6/3/2013)

1. Public Hearing for Delinquent Residential Solid Waste Accounts - Robert

JULY 2, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 6/3/2013 AND STAFF REPORTS DUE 6/10/2013)

TBD

JULY 9, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 6/10/2013 AND STAFF REPORTS DUE 6/17/2013)

1. Approve the Multi-Funding Call for Projects Grant Proposal Submitting to RCTC - Prem

JULY 16, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 6/17/2013 AND STAFF REPORTS DUE 6/24/2013)

TBD

JULY 23, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 6/24/2013 AND STAFF REPORTS DUE 7/1/2013)

TBD

❖ **TENTATIVE FUTURE COUNCIL ITEMS (TBD)**

- Approval of Purchase and Sale Agreement for Acquisition of Property for 33 kV Substation – Jeannette
- Introduce Ordinance \_\_\_\_, Adding Chapter 12.70 to the City of Moreno Valley Municipal Code, Relating to Prohibiting the Harassment of Cyclists – Eric
- Authorization to Award Agreement for Professional Design Consultant Services to \_\_\_\_\_ for the Bicycle Master Plan Update Project – Eric
- Approve and Execute Agreement for Exchange of Real Property for the Industrial Fire Station Project – Project No. 803 0006 70 77 - Prem

❖ **ONGOING TASKS**

1. Monthly CIP Project Status Report (categorize projects by type of work) to Dir/DM (Excel-PDF) – Prem
2. Quarterly Productivity Report of Maintenance and Operations – Robert
3. Quarterly Meetings with Field Crew Supervisors (M&O and Transportation) and 1 quarterly meeting with MVU - Ahmad
  - A. Maintenance & Operations
    - i. Solid Waste/Admin, Feb, May, Aug, Nov (4<sup>th</sup> Tuesday, 2:30-3:30 pm)
    - ii. Brian's Crew, Mar, Jun, Sep, Dec (3<sup>rd</sup> Thursday, 2:30-3:30 pm)
    - iii. Steve's Crew, Apr, July, Oct, Jan (1<sup>st</sup> Thursday, 9:30-10:30 am)
    - iv. Andy's Crew, Feb, May, Aug, Nov (3<sup>rd</sup> Wednesday, 2:30-3:30 pm)
  - B. Transportation, TS & Signing & Striping
    - i. Scott's Crew, Mar, June, Sep, Dec (1<sup>st</sup> Wednesday, 8:00-9:00 am)
  - C. MVU – Mar, Jun, Sep, Dec (1<sup>st</sup> Tuesday, 9:30-10:30 am)
  - D. Capital Projects – Jun, Aug, Oct, Dec (Every other month, 1<sup>st</sup> Wednesday, 3:30-5:00 pm)

- E. Transportation – Jun, Aug, Oct, Dec (Every other month, 3<sup>rd</sup> Thursday (Payday), 8:00-9:00 am)
- F. MVU/ENCO – May, Jul, Sep, Nov (Every other month, Monday 9:30-10:30 am)
- G. Admin Assistant Clerical Meeting – Mar, June, Sep, Dec (1<sup>st</sup> Mon, 10:30-11:30 am)
- 4. Local & Regional Meetings
  - A. RCTC Executive Board Meeting (2<sup>nd</sup> Wednesday of every month @ 9:30 AM) - Eric
  - B. RCTC - TAC (3rd Monday of every month @ 10:00 AM) - Ahmad /Prem/Eric
  - C. RTA Executive Board Meeting (4<sup>th</sup> Thursday of every month @ 2:00 PM) - Eric
  - D. WRCOG Public Works Committee Meeting (Dark in December) (2nd Thursday of every other month @ 2:00 PM) - Ahmad/Prem/Eric
  - E. WRCOG Central Zone TAC Meeting - Ahmad/Prem/Eric
  - F. WRCOG Adhoc Subcommittee Meeting - Ahmad/Prem/Eric
  - G. WRCOG Solid Waste TAC (meets Bi-Monthly) - Robert
  - H. Planning Commission Meeting (2nd Thursday of every month @ 6:00 PM) – as needed
  - I. Traffic Safety Commission – (1st Wednesday of every month @ 6:00 PM) – Ahmad/Eric
  - J. Clean Cities Coalition (meets Bi-Monthly) – Robert
  - K. Riverside County Solid Waste Task Force (meets as needed) – Robert
  - L. Waste Management (meets monthly) – Ahmad/Robert
  - M. CIP Project Schedules (1st Wednesday of each Month) – Ahmad/Prem
- 5. Advance discussion with WRCOG regarding all new/changed TUMF projects – Prem
- 6. Inclusion of M&O, Traffic Signals, Traffic Signing & Striping and MVU staff in both CIP Development plan review and field presence to assure compliance with maintenance concerns – Prem/Eric/LDD
- 7. Accessibility/response via cell phone for Ahmad's calls – All
- 8. Measures to make PW crews safer when working in streets - Robert/Eric
- 9. Cat/Pigeon control at PW Yard- Robert
- 10. Include improvement of aging infrastructure related to MVU in various CIP projects when feasible and practical – Prem/Jeanette
- 11. Monitor public website and keep updated re: MVU information – Jeanette
- 12. PW Employee Recognition (work accomplishment, education advancement, etc.) – Ahmad/Anna
- 13. Inclusion of M&O, Traffic Signals, Traffic Signing and Striping, and MVU staff in Quarterly Utility Coordination Meetings (prepare blast email of project updates from quarterly meetings on CP website to PW Division Managers) – Prem
- 14. Improve on communication, announcements, clerical support, Motivate Moval for Traffic Signals, Traffic Signing and Striping staff – Eric
- 15. Provide CP project schedule to all PW Division Managers beginning July – Prem
- 16. Enforce Provisions to hold contractors responsible for maintaining areas beyond project limits – Prem
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- 18. Quarterly CIP status report (provide copies to commissioners) – Eric
- 19. Mission Statement memorized by PW staff - ALL

❖ **SPECIFIC TASKS**

1. CITY MANAGER, MAYOR AND CITY COUNCIL REQUESTS:

A. City Manager:

- 1. Expand designated truck parking ordinance to include Elder w/o Perris - Eric

B. Mayor Owings:

1. Continue process with private owners responsibility of maintaining drainage channels – LD/Robert
2. Community involvement regarding future PW programs & projects – Ahmad
3. Augment street maintenance budget (1 to 2 years) – Ahmad/Finance Dept.
4. Look into incentive opportunities for solar power for businesses interested in Moreno Valley – Jeannette
5. Remove "Private Street" signs in Townsite neighborhood – Eric
6. Pvmt condition of Brodiaea east & west of Redlands (future CIP) – Prem
7. Pvmt condition of Lasselle/Draacea (future CIP) – Prem
8. Design and implement neighborhood/community signs related to "Next Door" Program – Michele P./Eric
9. Joint electronic signs with mall and other businesses – Eric/CEDD/PCS

C. Mayor Pro Tem Co:

1. Speed Hump application status for Saddlebrook Lane – Eric

D. Council Member Molina:

1. Examine solar powered flashing lights at schools – Eric
2. Flooding at 24594 Sunnymead Blvd. (Future CIP Project) – Prem
3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Speed hump at 14187 Apple Blossom, South of Brodiaea – Eric
5. Guardrail at Bay Ave X Ramsdell Dr. – Eric
6. Bike Lanes on Sunnymead Blvd X Heacock St. – Eric

E. Council Member Stewart:

1. Citywide crack seal and slurry seal programs – Robert/Prem
2. Revisit warrant study of MVUSD Crossing Guard locations & regularly report back to TSC in order to have consistent practice throughout the city – Eric

F. Council Member Baca:

NONE

2. Traffic Safety Commission:

- a. MV Ranch Speed Hump request (by lady resident & Chair Sawyerr) on several streets – Eric
- b. Complete MVUSD Crossing Guard Study by March/April 2013 (Chair Sawyerr) – Eric
- c. Complaint about the 35 MPH on Brodiaea, Heacock to Indian (by two gentleman residents) – Eric
- d. Explore ideas for traffic calming on local collectors - Eric
3. Rancho Belago sign program installation (Signs are already installed, awaiting banner design selection from CM - Completed by May 2013) – Eric
4. TUMF Network update (Part of City's Circulation Element) – Prem/Eric
5. EV Strategy to be developed and completed by MVU – Jeannette
6. Pavement/drainage improvement & painting (facilities will handle painting request) at PW Yard – Robert/Prem
7. City Vehicle Carwash Cost Issue (RFP by Purchasing, scope input by M&O)– Robert
8. Recycle bins at city parks - Robert
9. Two-Year Budget Process – Robert/All

10. Research potential solar power generation in conjunction with the World Logistics Center development- Jeannette
11. Research potential web-based communication system in conjunction with the World Logistics Center development- Jeannette
12. Lite Owl Energy Saving Device (Muni-Fed) – Jeannette
13. St. Lt. Acquisition (Muni-Fed/SCE) – Jeannette
14. Basic accounting training by Finance in order to do better on LOGOS – Robert/Finance
15. Corporate Yard overall security concern, guard shack option? – Robert & Eric/HR, PCS
16. Implement On-Call personnel for Fleet section – Robert
17. Implement and enforce provisions for all contractors and developers to utilize equipment that is graffiti free – Prem/Mark
18. Graffiti Tracker budget of \$35K to be managed by PW? – Ahmad/Robert
19. Waste Management desire to separate from SCE and joining MVU - Jeannette

❖ HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS  
(CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)

DISTRIBUTION: Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
Prem Kumar, P.E., Deputy Public Works Director/Assistant City Engineer  
Eric Lewis, P.E., T.E., City Traffic Engineer  
Robert Lemon, Maintenance & Operations Division Manager  
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Henry Garcia, City Manager  
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Rick Teichert, Financial & Management Services Director  
Barry Foster, Community & Economic Development Director  
Tom DeSantis, Human Resources Director

"CUSTOMER  
CARE"

CITY COUNCIL  
CITY OF MORENO VALLEY  
PUBLIC WORKS DEPARTMENT  
WEEKLY STAFF MEETING  
MONDAY, APRIL 8, 2013 13 APR 10 PM 3:58  
2:00 P.M.

"SAME DAY  
RESPONSE"

A G E N D A

❖ ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. Monthly Departmental Update to City Manager Due by April 9<sup>th</sup> – All
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5. Perris Boulevard between Cactus Avenue and South City Limits Street Improvement Project - Ribbon Cutting (Tentatively May 2013) – Prem/Ahmad
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8. Ironwood Street Improvements (Heacock-Perris) Project – Ribbon Cutting (TBD) – Prem
9. Heacock Bridge - Ribbon Cutting (TBD) – Prem
10. TMC Grand Opening Ceremony (On-Hold) – Eric
11. SR-60/Moreno Beach Phase 1 Ground Breaking (TBD) – Prem

❖ COUNCIL ITEMS

APRIL 9, 2013 COUNCIL MEETING – REGULAR MEETING

(TITLES DUE 3/11/2013 AND STAFF REPORTS DUE 3/18/2013)

1. An Ordinance of the City Council of the City of Moreno Valley Adding Chapter 2.25 to the City of Moreno Valley Municipal Code Establishing a Utilities Commission - Jeannette
2. Approve and Execute Agreement for Conveyance of Real Property for Acquisition of APN 473-220-072 for the Northeast Fire Station – Project No. 803 0018 70 77 – Prem

APRIL 16, 2013 COUNCIL MEETING – STUDY SESSION

(TITLES DUE 3/18/2013 AND STAFF REPORTS DUE 3/25/2013)

DARK

APRIL 23, 2013 COUNCIL MEETING – REGULAR MEETING

(TITLES DUE 3/25/2013 AND STAFF REPORTS DUE 4/1/2013)

1. Special Presentation: Volunteer of the Year Award – Ahmad/Eric
2. Amendment to Chapter 6.02 of The City of Moreno Valley Municipal Code and Adoption of the Proposed Ordinance Related to Illegal Hauling and Commercial Recycling Bin Screening and Adoption of a Resolution Relating to Citation Authorization, and Amendment to the FY 1213 Fee Schedule - Robert
3. Authorize Submission of Grant Applications for the California Federal Lands Access Program – Eric
4. Implementation of Permit Parking on Mediterranean Drive – Eric
5. Award Construction Contract to XXX for the Moreno Master Drainage Plan Line F, Stage 2, Project No. 804 0005 70 77 – Prem
6. Authorize the Submission of a Grant Application for the Bridge Funding Under Surface Transportation Program (STP) and Adopt Resolution No. 2013-XX Committing to Provide Local Matching Funds at A Minimum of 11.47% of the Total Project – Prem
7. Approve the City of Moreno Valley's Five-Year Measure A Local Streets and Roads Capital Improvement Plan (CIP) and Maintenance of Effort (MOE) Certification Statement for the Riverside

County Transportation Commission (RCTC) Measure A Local Funds Program, Fiscal Year (FY) 2014-2018 – Prem

8. Approve and Execute Agreement for Conveyance of Property for Partial Acquisition of APN's 488-080-003 and 488-080-012 for the SR-60/Moreno Beach Interchange Improvements Project – Project No. 801 0038 70 77 – Prem
9. Ratification of grant proposal submittal for the Surface Transportation Program (STP) - Prem

MAY 7, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 4/8/2013 AND STAFF REPORTS DUE 4/15/2013)  
TBD

MAY 14, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 4/15/2013 AND STAFF REPORTS DUE 4/22/2013)

1. Authorize Submission of Grant Applications for the SB821 Bicycle and Pedestrian Facilities Program - Eric
2. Amendment to the Franchise Hauler Agreement with Waste Management of the Inland Empire - Robert

MAY 21, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 4/22/2013 AND STAFF REPORTS DUE 4/29/2013)

1. FY2013-14 Proposed Capital Improvement Plan Review – Prem
2. Crossing Guard Update – Eric

MAY 28, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 4/29/2013 AND STAFF REPORTS DUE 5/6/2013)

1. Authorization and Award Design-Build Contract to XXX for the Moreno Valley City Council Chamber Renovation and Television Broadcast Equipment Update Project – Prem
2. Award Construction Contract to XXX for the FY 2011/2012 Citywide Pedestrian Enhancements Project No. 801 0040 70 77 – Prem
3. Award Construction Contract to XXX for the Fire Station No. 6 Multipurpose Annex Building Project No. 803 00417 70 77 – Prem

JUNE 4, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 5/6/2013 AND STAFF REPORTS DUE 5/13/2013)

1. MVU 10 Year Resource Plan - Jeannette

JUNE 11, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 5/13/2013 AND STAFF REPORTS DUE 5/20/2013)

1. Adoption of FY2013-14 Capital Improvement Plan - Prem
2. Approval of Grant Application Submittals for the Highway Safety Improvement Program (HSIP), Cycle 6 – Eric
3. A Resolution of the City Council of the City of Moreno Valley, California, Adopting and Implementing a Renewable Energy Resources Procurement Plan Pursuant to California Senate Bill 2-1X – Jeannette
4. Waste Management of the Inland Empire FY 2013/2014 Rate Adjustment – Robert
5. Approve the MVU Solar Program Update - Jeannette

JUNE 18, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 5/20/2013 AND STAFF REPORTS DUE 5/27/2013)  
TBD

JUNE 25, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 5/28/2013 AND STAFF REPORTS DUE 6/3/2013)

1. Public Hearing for Delinquent Residential Solid Waste Accounts - Robert

JULY 2, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 6/3/2013 AND STAFF REPORTS DUE 6/10/2013)

TBD

JULY 9, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 6/10/2013 AND STAFF REPORTS DUE 6/17/2013)

TBD

JULY 16, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 6/17/2013 AND STAFF REPORTS DUE 6/24/2013)

TBD

JULY 23, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 6/24/2013 AND STAFF REPORTS DUE 7/1/2013)

TBD

❖ **TENTATIVE FUTURE COUNCIL ITEMS (TBD)**

- Approval of Purchase and Sale Agreement for Acquisition of Property for 33 kV Substation – Jeannette
- Introduce Ordinance \_\_\_\_, Adding Chapter 12.70 to the City of Moreno Valley Municipal Code, Relating to Prohibiting the Harassment of Cyclists – Eric
- Authorization to Award Agreement for Professional Design Consultant Services to \_\_\_\_\_ for the Bicycle Master Plan Update Project – Eric
- Approve and Execute Agreement for Exchange of Real Property for the Industrial Fire Station Project – Project No. 803 0006 70 77 - Prem

❖ **ONGOING TASKS**

1. Monthly CIP Project Status Report (categorize projects by type of work) to Dir/DM (Excel-PDF) – Prem
2. Quarterly Productivity Report of Maintenance and Operations – Robert
3. Quarterly Meetings with Field Crew Supervisors (M&O and Transportation) and 1 quarterly meeting with MVU - Ahmad
  - A. Maintenance & Operations
    - i. Solid Waste/Admin, Feb, May, Aug, Nov (4<sup>th</sup> Tuesday, 2:30-3:30 pm)
    - ii. Brian's Crew, Mar, Jun, Sep, Dec (3<sup>rd</sup> Thursday, 2:30-3:30 pm)
    - iii. Steve's Crew, Apr, July, Oct, Jan (1<sup>st</sup> Thursday, 9:30-10:30 am)
    - iv. Andy's Crew, Feb, May, Aug, Nov (3<sup>rd</sup> Wednesday, 2:30-3:30 pm)
  - B. Transportation, TS & Signing & Striping
    - i. Scott's Crew, Mar, June, Sep, Dec (1<sup>st</sup> Wednesday, 8:00-9:00 am)
  - C. MVU – Mar, Jun, Sep, Dec (1<sup>st</sup> Tuesday, 9:30-10:30 am)

- D. Capital Projects – Jun, Aug, Oct, Dec (Every other month, 1<sup>st</sup> Wednesday, 3:30-5:00 pm)
- E. Transportation – Jun, Aug, Oct, Dec (Every other month, 3<sup>rd</sup> Thursday (Payday), 8:00-9:00 am)
- F. MVU/ENCO – May, Jul, Sep, Nov (Every other month, Monday 9:30-10:30 am)
- G. Admin Assistant Clerical Meeting – Mar, June, Sep, Dec (1<sup>st</sup> Mon, 10:30-11:30 am)
- 4. Local & Regional Meetings
  - A. RCTC Executive Board Meeting (2<sup>nd</sup> Wednesday of every month @ 9:30 AM) - Eric
  - B. RCTC - TAC (3<sup>rd</sup> Monday of every month @ 10:00 AM) - Ahmad /Prem/Eric
  - C. RTA Executive Board Meeting (4<sup>th</sup> Thursday of every month @ 2:00 PM) - Eric
  - D. WRCOG Public Works Committee Meeting (Dark in December) (2<sup>nd</sup> Thursday of every other month @ 2:00 PM) - Ahmad/Prem/Eric
  - E. WRCOG Central Zone TAC Meeting - Ahmad/Prem/Eric
  - F. WRCOG Adhoc Subcommittee Meeting - Ahmad/Prem/Eric
  - G. WRCOG Solid Waste TAC (meets Bi-Monthly) - Robert
  - H. Planning Commission Meeting (2<sup>nd</sup> Thursday of every month @ 6:00 PM) – as needed
  - I. Traffic Safety Commission – (1<sup>st</sup> Wednesday of every month @ 6:00 PM) – Ahmad/Eric
  - J. Clean Cities Coalition (meets Bi-Monthly) – Robert
  - K. Riverside County Solid Waste Task Force (meets as needed) – Robert
  - L. Waste Management (meets monthly) – Ahmad/Robert
  - M. CIP Project Schedules (1<sup>st</sup> Wednesday of each Month) – Ahmad/Prem
- 5. Advance discussion with WRCOG regarding all new/changed TUMF projects – Prem
- 6. Inclusion of M&O, Traffic Signals, Traffic Signing & Striping and MVU staff in both CIP Development plan review and field presence to assure compliance with maintenance concerns – Prem/Eric/LDD
- 7. Accessibility/response via cell phone for Ahmad's calls – All
- 8. Measures to make PW crews safer when working in streets - Robert/Eric
- 9. Cat/Pigeon control at PW Yard- Robert
- 10. Include improvement of aging infrastructure related to MVU in various CIP projects when feasible and practical – Prem/Jeanette
- 11. Monitor public website and keep updated re: MVU information – Jeanette
- 12. PW Employee Recognition (work accomplishment, education advancement, etc.) – Ahmad/Anna
- 13. Inclusion of M&O, Traffic Signals, Traffic Signing and Striping, and MVU staff in Quarterly Utility Coordination Meetings (prepare blast email of project updates from quarterly meetings on CP website to PW Division Managers) – Prem
- 14. Improve on communication, announcements, clerical support, Motivate Moval for Traffic Signals, Traffic Signing and Striping staff – Eric
- 15. Provide CP project schedule to all PW Division Managers beginning July – Prem
- 16. Enforce Provisions to hold contractors responsible for maintaining areas beyond project limits – Prem
- 17. Submit staff reports for council items in a timely manner so as to allow CM's Office & City Attorney ample review time – ALL
- 18. Quarterly CIP status report (provide copies to commissioners) – Eric
- 19. Mission Statement memorized by PW staff - ALL

7

❖ **SPECIFIC TASKS**

1. CITY MANAGER, MAYOR AND CITY COUNCIL REQUESTS:

A. City Manager:

1. **Expand designated truck parking ordinance to include Elder w/o Perris - Eric**

B. Mayor Owings:

1. Continue process with private owners responsibility of maintaining drainage channels – LD/Robert
2. Community involvement regarding future PW programs & projects – Ahmad
3. Augment street maintenance budget (1 to 2 years) – Ahmad/Finance Dept.
4. Look into incentive opportunities for solar power for businesses interested in Moreno Valley – Jeannette
5. Remove “Private Street” signs in Townsite neighborhood – Eric
6. Pvmnt condition of Brodiaea east & west of Redlands (future CIP) – Prem
7. Pvmnt condition of Lasselle/Dracaea (future CIP) – Prem
8. Look into implementing the “Next Door” program in Moval.  
[www.nextdoor.com](http://www.nextdoor.com) and [demo.trynextdoor.com](http://demo.trynextdoor.com) – Michele P.
9. Design and implement neighborhood/community signs related to “Next Door” Program (see above) – Michele P./Eric
10. **Joint electronic signs with mall and other businesses – Eric/Prem/Robert**

C. Mayor Pro Tem Co:

1. Speed Hump application status for Saddlebrook Lane – Eric

D. Council Member Molina:

1. Examine solar powered flashing lights at schools – Eric
2. Flooding at 24594 Sunnymead Blvd. (Future CIP Project) – Prem
3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Speed hump at 14187 Apple Blossom, South of Brodiaea – Eric
5. Guardrail at Bay Ave X Ramsdell Dr. – Eric
6. Bike Lanes on Sunnymead Blvd X Heacock St. – Eric

E. Council Member Stewart:

1. Citywide crack seal and slurry seal programs – Robert/Prem
2. Revisit warrant study of MVUSD Crossing Guard locations & regularly report back to TSC in order to have consistent practice throughout the city – Eric

F. Council Member Baca:

NONE

2. Traffic Safety Commission:

- a. MV Ranch Speed Hump request (by lady resident & Chair Sawyerr) on several streets – Eric
- b. Complete MVUSD Crossing Guard Study by March/April 2013 (Chair Sawyerr) – Eric
- c. Complaint about the 35 MPH on Brodiaea, Heacock to Indian (by two gentleman residents) – Eric

- d. Explore ideas for traffic calming on local collectors - Eric
- 3. Rancho Belago sign program installation (Completed by March 2013) – Eric
- 4. TUMF Network update (Part of City's Circulation Element) – Prem/Eric
- 5. EV Strategy to be developed and completed by MVU – Jeannette
- 6. Pavement/drainage improvement & painting (facilities will handle painting request) at PW Yard – Robert/Prem
- 7. City Vehicle Carwash Cost Issue (RFP by Purchasing, scope input by M&O)– Robert
- 8. Recycle bins at city parks - Robert
- 9. Two-Year Budget Process – Robert/All
- 10. Research potential solar power generation in conjunction with the World Logistics Center development- Jeannette
- 11. Research potential web-based communication system in conjunction with the World Logistics Center development- Jeannette
- 12. Lite Owl Energy Saving Device (Muni-Fed) – Jeannette
- 13. St. Lt. Acquisition (Muni-Fed/SCE) – Jeannette
- 14. Basic accounting training by Finance in order to do better on LOGOS – Robert/Finance
- 15. Corporate Yard overall security concern, guard shack option? – Robert & Eric/HR, PCS
- 16. Follow up and take lead on justification and needed info for ordinance for restriction of car sales on public streets- Eric
- 17. **Implement On-Call personnel for Fleet section – Robert**
- 18. **Implement and enforce provisions for all contractors and developers to utilize equipment that is graffiti free – Prem/Mark**
- 19. **Graffiti Tracker budget of \$35K to be managed by PW? – Ahmad/Robert**
- 20. **Waste Management desire to separate from SCE and joining MVU - Jeannette**

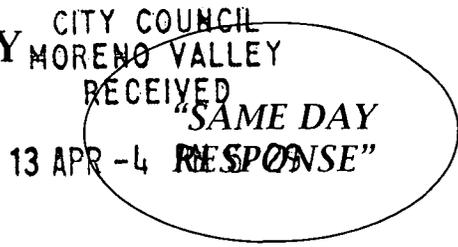
❖ HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS  
(CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)

DISTRIBUTION: Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
Prem Kumar, P.E., Deputy Public Works Director/Assistant City Engineer  
Eric Lewis, P.E., T.E., City Traffic Engineer  
Robert Lemon, Maintenance & Operations Division Manager  
Jeannette Olko, Electric Utility Division Manager  
Anna Chacon, Executive Assistant I

cc: Mayor and City Council  
Henry Garcia, City Manager  
Michelle Dawson, Assistant City Manager  
Jane Halstead, City Clerk  
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Rick Teichert, Financial & Management Services Director  
Barry Foster, Community & Economic Development Director  
Tom DeSantis, Human Resources Director



**CITY OF MORENO VALLEY**  
**PUBLIC WORKS DEPARTMENT**  
**WEEKLY STAFF MEETING**  
**MONDAY, APRIL 1, 2013**  
**2:00 P.M.**



**A G E N D A**

❖ **ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)**

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. Timesheets are due Tuesdays. March 26<sup>th</sup> and April 9<sup>th</sup> – All
3. Monthly Departmental Update to City Manager Due by April 2<sup>nd</sup> and April 16<sup>th</sup> – All
4. Perris Boulevard between Cactus Avenue and South City Limits Street Improvement Project - Ribbon Cutting (Tentatively May 2013) – Prem/Ahmad
5. Memorial Day Motorcycle Parade (May 27, 2013) – Eric/Robert
6. SR-60/Nason Phase 2 Bridge Milestone Ceremony (June 2013 Timed with bridge demo) – Prem
7. Ironwood Street Improvements (Heacock-Perris) Project – Ribbon Cutting (TBD) – Prem
8. Heacock Bridge - Ribbon Cutting (TBD) – Prem
9. TMC Grand Opening Ceremony (On-Hold) – Eric
10. SR-60/Moreno Beach Phase 1 Ground Breaking (TBD) – Prem

❖ **COUNCIL ITEMS**

APRIL 2, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 3/18/2013 AND STAFF REPORTS DUE 3/25/2013)  
 NONE

APRIL 9, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 3/11/2013 AND STAFF REPORTS DUE 3/18/2013)

1. An Ordinance of the City Council of the City of Moreno Valley Adding Chapter 2.25 to the City of Moreno Valley Municipal Code Establishing a Utilities Commission - Jeannette
2. Approve and Execute Agreement for Conveyance of Real Property for Acquisition of APN 473-220-072 for the Northeast Fire Station – Project No. 803 0018 70 77 – Prem

APRIL 16, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 3/18/2013 AND STAFF REPORTS DUE 3/25/2013)  
 DARK

APRIL 23, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 3/25/2013 AND STAFF REPORTS DUE 4/1/2013)

1. Amendment to Chapter 6.02 of The City of Moreno Valley Municipal Code and Adoption of the Proposed Ordinance Related to Illegal Hauling and Commercial Recycling Bin Screening and Adoption of a Resolution Relating to Citation Authorization, and Amendment to the FY 1213 Fee Schedule - Robert
2. Authorize Submission of Grant Applications for the California Federal Lands Access Program – Eric
3. Award Construction Contract to XXX for the Moreno Master Drainage Plan Line F, Stage 2, Project No. 804 0005 70 77 – Prem
4. Implementation of Permit Parking on Mediterranean Drive – Eric
5. Authorize the Submission of a Grant Application for the Highway Bridge Replacement and Rehabilitation Program (HBRRP) and Adopt Resolution No. 2013- XXX Committing to Provide Local Matching Funds at A Minimum of 11.461% of the Total Project Cost – Prem

6. Approve the City of Moreno Valley's Five-Year Measure A Local Streets and Roads Capital Improvement Plan (CIP) and Maintenance of Effort (MOE) Certification Statement for the Riverside County Transportation Commission (RCTC) Measure A Local Funds Program, Fiscal Year (FY) 2014-2018 – Prem

MAY 7, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 4/8/2013 AND STAFF REPORTS DUE 4/15/2013)

TBD

MAY 14, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 4/15/2013 AND STAFF REPORTS DUE 4/22/2013)

TBD

MAY 21, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 4/22/2013 AND STAFF REPORTS DUE 4/29/2013)

1. FY2013-14 Proposed Capital Improvement Plan Review – Prem
2. Crossing Guard Update – Eric

MAY 28, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 4/29/2013 AND STAFF REPORTS DUE 5/6/2013)

TBD

JUNE 4, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 5/6/2013 AND STAFF REPORTS DUE 5/13/2013)

TBD

JUNE 11, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 5/13/2013 AND STAFF REPORTS DUE 5/20/2013)

1. Adoption of FY2013-14 Capital Improvement Plan - Prem
2. Approval of Grant Application Submittals for the Highway Safety Improvement Program (HSIP), Cycle 6 – Eric
3. Approval of 10-Year Resource Plan – Jeannette
4. A Resolution of the City Council of the City of Moreno Valley, California, Adopting and Implementing a Renewable Energy Resources Procurement Plan Pursuant to California Senate Bill 2-1X – Jeannette

JUNE 18, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 5/20/2013 AND STAFF REPORTS DUE 5/27/2013)

TBD

JUNE 25, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 5/28/2013 AND STAFF REPORTS DUE 6/3/2013)

TBD

JULY 2, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 6/3/2013 AND STAFF REPORTS DUE 6/10/2013)

TBD

JULY 9, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 6/10/2013 AND STAFF REPORTS DUE 6/17/2013)  
TBD

JULY 16, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 6/17/2013 AND STAFF REPORTS DUE 6/24/2013)  
TBD

JULY 23, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 6/24/2013 AND STAFF REPORTS DUE 7/1/2013)  
TBD

❖ **TENTATIVE FUTURE COUNCIL ITEMS (TBD)**

- Approval of Purchase and Sale Agreement for Acquisition of Property for 33 kV Substation – Jeannette
- Introduce Ordinance \_\_\_\_, Adding Chapter 12.70 to the City of Moreno Valley Municipal Code, Relating to Prohibiting the Harassment of Cyclists – Eric
- Authorization to Award Agreement for Professional Design Consultant Services to \_\_\_\_\_ for the Bicycle Master Plan Update Project – Eric
- Approve and Execute Agreement for Exchange of Real Property for the Industrial Fire Station Project – Project No. 803 0006 70 77 - Prem

❖ **ONGOING TASKS**

1. Monthly CIP Project Status Report (categorize projects by type of work) to Dir/DM (Excel-PDF) – Prem
2. Quarterly Productivity Report of Maintenance and Operations – Robert
3. Quarterly Meetings with Field Crew Supervisors (M&O and Transportation) and 1 quarterly meeting with MVU - Ahmad
  - A. Maintenance & Operations
    - i. Solid Waste/Admin, Feb, May, Aug, Nov (4<sup>th</sup> Tuesday, 2:30-3:30 pm)
    - ii. Brian's Crew, Mar, Jun, Sep, Dec (3<sup>rd</sup> Thursday, 2:30-3:30 pm)
    - iii. Steve's Crew, Apr, July, Oct, Jan (1<sup>st</sup> Thursday, 9:30-10:30 am)
    - iv. Andy's Crew, Feb, May, Aug, Nov (3<sup>rd</sup> Wednesday, 2:30-3:30 pm)
  - B. Transportation, TS & Signing & Striping
    - i. Scott's Crew, Mar, June, Sep, Dec (1<sup>st</sup> Wednesday, 8:00-9:00 am)
  - C. MVU – Mar, Jun, Sep, Dec (1<sup>st</sup> Tuesday, 9:30-10:30 am)
  - D. Capital Projects – Jun, Aug, Oct, Dec (Every other month, 1<sup>st</sup> Wednesday, 3:30-5:00 pm)
  - E. Transportation – Jun, Aug, Oct, Dec (Every other month, 3<sup>rd</sup> Thursday (Payday), 8:00-9:00 am)
  - F. MVU/ENCO – May, Jul, Sep, Nov (Every other month, Monday 9:30-10:30 am)
  - G. Admin Assistant Clerical Meeting – Mar, June, Sep, Dec (1<sup>st</sup> Mon, 10:30-11:30 am)

4. Local & Regional Meetings
  - A. RCTC Executive Board Meeting (2<sup>nd</sup> Wednesday of every month @ 9:30 AM) - Eric
  - B. RCTC - TAC (3<sup>rd</sup> Monday of every month @ 10:00 AM) - Ahmad /Prem/Eric
  - C. RTA Executive Board Meeting (4<sup>th</sup> Thursday of every month @ 2:00 PM) - Eric
  - D. WRCOG Public Works Committee Meeting (Dark in December) (2<sup>nd</sup> Thursday of every other month @ 2:00 PM) - Ahmad/Prem/Eric
  - E. WRCOG Central Zone TAC Meeting - Ahmad/Prem/Eric
  - F. WRCOG Adhoc Subcommittee Meeting - Ahmad/Prem/Eric
  - G. WRCOG Solid Waste TAC (meets Bi-Monthly) - Robert
  - H. Planning Commission Meeting (2<sup>nd</sup> Thursday of every month @ 6:00 PM) – as needed
  - I. Traffic Safety Commission – (1<sup>st</sup> Wednesday of every month @ 6:00 PM) – Ahmad/Eric
  - J. Clean Cities Coalition (meets Bi-Monthly) – Robert
  - K. Riverside County Solid Waste Task Force (meets as needed) – Robert
  - L. Waste Management (meets monthly) – Ahmad/Robert
  - M. CIP Project Schedules (1<sup>st</sup> Wednesday of each Month) – Ahmad/Prem
5. Advance discussion with WRCOG regarding all new/changed TUMF projects – Prem
6. Inclusion of M&O, Traffic Signals, Traffic Signing & Striping and MVU staff in both CIP Development plan review and field presence to assure compliance with maintenance concerns – Prem/Eric/LDD
7. Accessibility/response via cell phone for Ahmad's calls – All
8. Measures to make PW crews safer when working in streets - Robert/Eric
9. Cat/Pigeon control at PW Yard- Robert
10. Include improvement of aging infrastructure related to MVU in various CIP projects when feasible and practical – Prem/Jeanette
11. Monitor public website and keep updated re: MVU information – Jeanette
12. PW Employee Recognition (work accomplishment, education advancement, etc.) – Ahmad/Anna
13. Inclusion of M&O, Traffic Signals, Traffic Signing and Striping, and MVU staff in Quarterly Utility Coordination Meetings (prepare blast email of project updates from quarterly meetings on CP website to PW Division Managers) – Prem
14. Improve on communication, announcements, clerical support, Motivate Moval for Traffic Signals, Traffic Signing and Striping staff – Eric
15. Provide CP project schedule to all PW Division Managers beginning July – Prem
16. Enforce Provisions to hold contractors responsible for maintaining areas beyond project limits – Prem
17. Submit staff reports for council items in a timely manner so as to allow CM's Office & City Attorney ample review time – ALL
18. Quarterly CIP status report (provide copies to commissioners) – Eric

❖ **SPECIFIC TASKS**

1. CITY MANAGER, MAYOR AND CITY COUNCIL REQUESTS:
  - A. City Manager:
  - B. Mayor Owings:
    1. Continue process with private owners responsibility of maintaining drainage channels – LD/Robert
    2. Community involvement regarding future PW programs & projects – Ahmad
    3. Augment street maintenance budget (1 to 2 years) – Ahmad/Finance Dept.

4. Look into incentive opportunities for solar power for businesses interested in Moreno Valley – Jeannette
5. Remove “Private Street” signs in Townsite neighborhood – Eric
6. Pvmnt condition of Brodiaea east & west of Redlands (future CIP) – Prem
7. Pvmnt condition of Lasselle/Dracaea (future CIP) – Prem
8. Look into implementing the “Next Door” program in Moval.  
[www.nextdoor.com](http://www.nextdoor.com) and [demo.trynextdoor.com](http://demo.trynextdoor.com) – Michele P.
9. Design and implement neighborhood/community signs related to “Next Door” Program (see above) – Michele P./Eric

C. Mayor Pro Tem Co:

1. Speed Hump application status for Saddlebrook Lane – Eric

D. Council Member Molina:

1. Examine solar powered flashing lights at schools – Eric
2. Flooding at 24594 Sunnymead Blvd. (Future CIP Project) – Prem
3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Speed hump at 14187 Apple Blossom, South of Brodiaea – Eric
5. Guardrail at Bay Ave X Ramsdell Dr. – Eric
6. Bike Lanes on Sunnymead Blvd X Heacock St. – Eric

E. Council Member Stewart:

1. Citywide crack seal and slurry seal programs – Robert/Prem
2. Revisit warrant study of MVUSD Crossing Guard locations & regularly report back to TSC in order to have consistent practice throughout the city – Eric
3. Lawless Rd. background, maintenance responsibility & improvements related to future development project – Mark (LD)/Robert

F. Council Member Baca:

NONE

2. Traffic Safety Commission:

- a. MV Ranch Speed Hump request (by lady resident & Chair Sawyerr) on several streets – Eric
- b. Complete MVUSD Crossing Guard Study by March/April 2013 (Chair Sawyerr) – Eric
- c. Complaint about the 35 MPH on Brodiaea, Heacock to Indian (by two gentleman residents) – Eric
- d. Explore ideas for traffic calming on local collectors - Eric
3. Rancho Belago sign program installation (Completed by March 2013) – Eric
4. TUMF Network update (Part of City’s Circulation Element) – Prem/Eric
5. EV Strategy to be developed and completed by MVU – Jeannette
6. Pavement/drainage improvement & painting (facilities will handle painting request) at PW Yard – Robert/Prem
7. City Vehicle Carwash Cost Issue (RFP by Purchasing, scope input by M&O)– Robert
8. Recycle bins at city parks - Robert
9. Two-Year Budget Process – Robert/All
10. FY2013/14 CIP Process – Prem
11. Research potential solar power generation in conjunction with the World Logistics Center development- Jeannette

12. Research potential web-based communication system in conjunction with the World Logistics Center development- Jeannette
13. Lite Owl Energy Saving Device (Muni-Fed) – Jeannette
14. St. Lt. Acquisition (Muni-Fed/SCE) – Jeannette
15. Basic accounting training by Finance in order to do better on LOGOS – Robert/Finance
16. Corporate Yard overall security concern, guard shack option? – Robert & Eric/HR, PCS
17. Smart Phone App for City Services, Example: City of Diamond Bar – All
18. Revisit departmental goals – All
19. Follow up and take lead on justification and needed info for ordinance for restriction of car sales on public streets- Eric

❖ **HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS  
(CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)**

DISTRIBUTION: Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
Prem Kumar, P.E., Deputy Public Works Director/Assistant City Engineer  
Eric Lewis, P.E., T.E., City Traffic Engineer  
Robert Lemon, Maintenance & Operations Division Manager  
Jeannette Olko, Electric Utility Division Manager  
Anna Chacon, Executive Assistant I

cc: Mayor and City Council  
Henry Garcia, City Manager  
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Tom DeSantis, Human Resources Director

"CUSTOMER  
CARE"

CITY OF MORENO VALLEY CITY COUNCIL  
PUBLIC WORKS DEPARTMENT MORENO VALLEY  
WEEKLY STAFF MEETING RECEIVED SAME DAY  
MONDAY, MARCH 25, 2013 13 MAR 27 PM 2:31  
2:00 P.M. RESPONSE

A G E N D A

❖ ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. Timesheets are due Tuesdays. March 26<sup>th</sup> and April 9<sup>th</sup> – All
3. Monthly Departmental Update to City Manager Due by April 2<sup>nd</sup> and April 16<sup>th</sup> – All
4. Perris Boulevard between Cactus Avenue and South City Limits Street Improvement Project - Ribbon Cutting (Tentatively May 2013) – Prem/Ahmad
5. Memorial Day Motorcycle Parade (May 27, 2013) – Eric/Robert
6. SR-60/Nason Phase 2 Bridge Milestone Ceremony (June 2013 Timed with bridge demo) – Prem
7. Ironwood Street Improvements (Heacock-Perris) Project – Ribbon Cutting (TBD) – Prem
8. Heacock Bridge - Ribbon Cutting (TBD) – Prem
9. TMC Grand Opening Ceremony (On-Hold) – Eric
10. SR-60/Moreno Beach Phase 1 Ground Breaking (TBD) – Prem

❖ COUNCIL ITEMS

MARCH 26, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 2/25/2013 AND STAFF REPORTS DUE 3/4/2013)

1. Award Construction Contract to Rasmussen Brothers Construction, Inc. for the City Hall Second Level Flooring Rehabilitation (Seismic Retrofit and Roof Restoration), Project No. 803 0014 30 40 – Prem
2. Ordinance No. XX Adding Chapter 2.25 to the City of Moreno Valley Municipal Code Establishing a Utilities Commission (1<sup>st</sup> Reading and Introduction) – Jeannette
3. Award Construction Contract to Fusion Sign & Design, Inc. for the WayFinding Signs, Project No. 801 0048 70 77 – Prem
4. Acceptance of the State Safe Routes to School (SR2S) Grant and Funding Appropriation for Delphinium Avenue Sidewalk Improvements - Eric
5. Authorize the Submission of Grant Proposal for the Surface Transportation Program (STP) and Adopt Resolution No. 2013-19 Committing to Provide Local Match Fund at A Minimum of 11.47 Percent of the Total Project Cost - Prem

APRIL 9, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 3/11/2013 AND STAFF REPORTS DUE 3/18/2013)

1. Ordinance No. XX Adding Chapter 2.25 to the City of Moreno Valley Municipal Code Establishing a Utilities Commission (2<sup>nd</sup> Reading and Adoption) – Jeannette
2. Approve and Execute Agreement for Conveyance of Real Property for Acquisition of APN 473-220-072 for the Northeast Fire Station – Project No. 803 0018 70 77 – Prem

APRIL 16, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 3/18/2013 AND STAFF REPORTS DUE 3/25/2013)

1. Crossing Guard Update – Eric

APRIL 23, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 3/25/2013 AND STAFF REPORTS DUE 4/1/2013)

1. Amendment to Chapter 6.02 of The City of Moreno Valley Municipal Code and Adoption of the Proposed Ordinance Related to Illegal Hauling and Commercial Recycling Bin Screening and Adoption of a Resolution Relating to Citation Authorization, and Amendment to the FY 1213 Fee Schedule - Robert
2. Authorize Submission of Grant Applications for the California Federal Lands Access Program – Eric
3. Award Construction Contract to XXX for the Moreno Master Drainage Plan Line F, Stage 2, Project No. 804 0005 70 77 – Prem
4. Implementation of Permit Parking on Mediterranean Drive – Eric
5. Authorize the Submission of a Grant Application for the Highway Bridge Replacement and Rehabilitation Program (HBRRP) and Adopt Resolution No. 2013- XXX Committing to Provide Local Matching Funds at A Minimum of 11.461% of the Total Project Cost - Prem

MAY 14, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 4/15/2013 AND STAFF REPORTS DUE 4/22/2013)  
TBD

MAY 21, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 4/22/2013 AND STAFF REPORTS DUE 4/29/2013)

1. FY2013-14 Proposed Capital Improvement Plan Review - Prem

MAY 28, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 4/29/2013 AND STAFF REPORTS DUE 5/6/2013)  
TBD

JUNE 11, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 5/13/2013 AND STAFF REPORTS DUE 5/20/2013)

1. Adoption of FY2013-14 Capital Improvement Plan - Prem
2. Approval of Grant Application Submittals for the Highway Safety Improvement Program (HSIP), Cycle 6 – Eric
3. Approval of 10-Year Resource Plan – Jeannette
4. A Resolution of the City Council of the City of Moreno Valley, California, Adopting and Implementing a Renewable Energy Resources Procurement Plan Pursuant to California Senate Bill 2-1X (June 2013) – Jeannette

JUNE 18, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 5/20/2013 AND STAFF REPORTS DUE 5/27/2013)  
TBD

❖ TENTATIVE FUTURE COUNCIL ITEMS (TBD)

- Approval of Purchase and Sale Agreement for Acquisition of Property for 33 kV Substation – Jeannette
- Introduce Ordinance \_\_\_\_, Adding Chapter 12.70 to the City of Moreno Valley Municipal Code, Relating to Prohibiting the Harassment of Cyclists – Eric
- Authorization to Award Agreement for Professional Design Consultant Services to \_\_\_\_\_ for the Bicycle Master Plan Update Project – Eric

- Approve and Execute Agreement for Exchange of Real Property for the Industrial Fire Station Project – Project No. 803 0006 70 77 - Prem

### ❖ ONGOING TASKS

1. Monthly CIP Project Status Report (categorize projects by type of work) to Dir/DM (Excel-PDF) – Prem
2. Quarterly Productivity Report of Maintenance and Operations – Robert
3. Quarterly Meetings with Field Crew Supervisors (M&O and Transportation) and 1 quarterly meeting with MVU - Ahmad
  - A. Maintenance & Operations
    - i. Solid Waste/Admin, Feb, May, Aug, Nov (4<sup>th</sup> Tuesday, 2:30-3:30 pm)
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  - D. Capital Projects – Jun, Aug, Oct, Dec (Every other month, 1<sup>st</sup> Wednesday, 3:30-5:00 pm)
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  - F. MVU/ENCO – May, Jul, Sep, Nov (Every other month, Monday 9:30-10:30 am)
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4. Local & Regional Meetings
  - A. RCTC Executive Board Meeting (2<sup>nd</sup> Wednesday of every month @ 9:30 AM) - Eric
  - B. RCTC - TAC (3<sup>rd</sup> Monday of every month @ 10:00 AM) - Ahmad /Prem/Eric
  - C. RTA Executive Board Meeting (4<sup>th</sup> Thursday of every month @ 2:00 PM) - Eric
  - D. WRCOG Public Works Committee Meeting (Dark in December) (2<sup>nd</sup> Thursday of every other month @ 2:00 PM) - Ahmad/Prem/Eric
  - E. WRCOG Central Zone TAC Meeting - Ahmad/Prem/Eric
  - F. WRCOG Adhoc Subcommittee Meeting - Ahmad/Prem/Eric
  - G. WRCOG Solid Waste TAC (meets Bi-Monthly) - Robert
  - H. Planning Commission Meeting (2<sup>nd</sup> Thursday of every month @ 6:00 PM) – as needed
  - I. Traffic Safety Commission – (1<sup>st</sup> Wednesday of every month @ 6:00 PM) – Ahmad/Eric
  - J. Clean Cities Coalition (meets Bi-Monthly) – Robert
  - K. Riverside County Solid Waste Task Force (meets as needed) – Robert
  - L. Waste Management (meets monthly) – Ahmad/Robert
  - M. CIP Project Schedules (1<sup>st</sup> Wednesday of each Month) – Ahmad/Prem
5. Advance discussion with WRCOG regarding all new/changed TUMF projects – Prem
6. Inclusion of M&O, Traffic Signals, Traffic Signing & Striping and MVU staff in both CIP Development plan review and field presence to assure compliance with maintenance concerns – Prem/Eric/LDD
7. Accessibility/response via cell phone for Ahmad's calls – All
8. Measures to make PW crews safer when working in streets - Robert/Eric
9. Cat/Pigeon control at PW Yard- Robert
10. Include improvement of aging infrastructure related to MVU in various CIP projects when feasible and practical – Prem/Jeanette
11. Monitor public website and keep updated re: MVU information – Jeanette

12. PW Employee Recognition (work accomplishment, education advancement, etc.) – Ahmad/Anna
13. Inclusion of M&O, Traffic Signals, Traffic Signing and Striping, and MVU staff in Quarterly Utility Coordination Meetings (prepare blast email of project updates from quarterly meetings on CP website to PW Division Managers) – Prem
14. Improve on communication, announcements, clerical support, Motivate Moval for Traffic Signals, Traffic Signing and Striping staff – Eric
15. Provide CP project schedule to all PW Division Managers beginning July – Prem
16. Enforce Provisions to hold contractors responsible for maintaining areas beyond project limits – Prem
17. Submit staff reports for council items in a timely manner so as to allow CM's Office & City Attorney ample review time – ALL
18. Quarterly CIP status report (provide copies to commissioners) – Eric

❖ **SPECIFIC TASKS**

1. CITY MANAGER, MAYOR AND CITY COUNCIL REQUESTS:

A. City Manager:

B. Mayor Owings:

1. Continue process with private owners responsibility of maintaining drainage channels – LD/Robert
2. Community involvement regarding future PW programs & projects – Ahmad
3. Augment street maintenance budget (1 to 2 years) – Ahmad/Finance Dept.
4. Look into incentive opportunities for solar power for businesses interested in Moreno Valley – Jeannette
5. Remove "Private Street" signs in Townsite neighborhood – Eric
6. Pvmt condition of Brodiaea east & west of Redlands (future CIP) – Prem
7. Pvmt condition of Lasselle/Dracaea (future CIP) – Prem
8. List of SD Projects w/cost estimates, funding & shortfall – Prem
9. Look into implementing the "Next Door" program in Moval.  
[www.nextdoor.com](http://www.nextdoor.com) and [demo.trynextdoor.com](http://demo.trynextdoor.com) – Michele P.
10. Design and implement neighborhood/community signs related to "Next Door" Program (see above) - Eric

C. Mayor Pro Tem Co:

1. Speed Hump application status for Saddlebrook Lane – Eric

D. Council Member Molina:

1. Examine solar powered flashing lights at schools – Eric
2. Flooding at 24594 Sunnymead Blvd. (Future CIP Project) – Prem
3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Speed hump at 14187 Apple Blossom, South of Brodiaea – Eric
5. Guardrail at Bay Ave X Ramsdell Dr. – Eric
6. Bike Lanes on Sunnymead Blvd X Heacock St. - Eric

E. Council Member Stewart:

1. Citywide crack seal and slurry seal programs – Robert/Prem
2. Revisit warrant study of MVUSD Crossing Guard locations & regularly report back to TSC in order to have consistent practice throughout the city – Eric
3. **Lawless Rd. background, maintenance responsibility & improvements related to future development project – Mark (LD)/Robert**

F. Council Member Baca:

NONE

2. Traffic Safety Commission:

- a. MV Ranch Speed Hump request (by lady resident & Chair Sawyerr) on several streets – Eric
- b. Complete MVUSD Crossing Guard Study by March/April 2013 (Chair Sawyerr) – Eric
- c. Complaint about the 35 MPH on Brodiaea, Heacock to Indian (by two gentleman residents) – Eric
- d. Explore ideas for traffic calming on local collectors - Eric
3. Rancho Belago sign program installation (Completed by March 2013) – Eric
4. TUMF Network update (Part of City's Circulation Element) – Prem/Eric
5. EV Strategy to be developed and completed by MVU – Jeannette
6. Pavement/drainage improvement & painting (facilities will handle painting request) at PW Yard – Robert/Prem
7. Mission & Vision Statements – Ahmad/All
8. "autoMotiVe" Preventive Maintenance Program for Mechanics/Fleet Unit – Robert
9. City Vehicle Carwash Cost Issue (RFP by Purchasing, scope input by M&O)– Robert
10. Recycle bins at city parks - Robert
11. Two-Year Budget Process – Robert/All
12. FY2013/14 CIP Process – Prem
13. Research potential solar power generation in conjunction with the World Logistics Center development- Jeannette
14. Research potential web-based communication system in conjunction with the World Logistics Center development- Jeannette
15. Lite Owl Energy Saving Device (Muni-Fed) – Jeannette
16. St. Lt. Acquisition (Muni-Fed/SCE) – Jeannette
17. Basic accounting training by Finance in order to do better on LOGOS – Robert/Finance
18. Corporate Yard overall security concern, guard shack option? – Robert & Eric/HR, PCS
19. Smart Phone App for City Services, Example: City of Diamond Bar – All
20. Revisit departmental goals – All
21. Follow up and take lead on justification and needed info for ordinance for restriction of car sales on public streets- Eric

❖ HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS  
(CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)

DISTRIBUTION: Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
Prem Kumar, P.E., Deputy Public Works Director/Assistant City Engineer  
Eric Lewis, P.E., T.E., City Traffic Engineer  
Robert Lemon, Maintenance & Operations Division Manager  
Jeannette Olko, Electric Utility Division Manager  
Anna Chacon, Executive Assistant I

cc: Mayor and City Council  
Henry Garcia, City Manager  
Michelle Dawson, Assistant City Manager  
Jane Halstead, City Clerk  
Michele Patterson, Assistant to the City Manager  
Rick Teichert, Financial & Management Services Director  
Barry Foster, Community & Economic Development Director  
Tom DeSantis, Human Resources Director

**CITY OF MORENO VALLEY CITY COUNCIL**  
**PUBLIC WORKS DEPARTMENT MORENO VALLEY**  
**WEEKLY STAFF MEETING RECEIVED**  
**MONDAY, MARCH 18, 2013 13 MAR 19 PM 4:44**  
**2:00 P.M.**  
**"SAME DAY RESPONSE"**

**"CUSTOMER CARE"**

**A G E N D A**

❖ **ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)**

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. Monthly Departmental Update to City Manager Due by March 19<sup>th</sup> and April 2<sup>nd</sup> – All
3. Timesheets are due Tuesdays. March 26<sup>th</sup> and April 9<sup>th</sup> – All
4. Perris Boulevard between Cactus Avenue and South City Limits Street Improvement Project - Ribbon Cutting (Tentatively May 2013) – Prem/Ahmad
5. Memorial Day Motorcycle Parade (May 27, 2013) – Eric/Robert
6. SR-60/Nason Phase 2 Bridge Milestone Ceremony (June 2013 Timed with bridge demo) – Prem
7. Ironwood Street Improvements (Heacock-Perris) Project – Ribbon Cutting (TBD) – Prem
8. Heacock Bridge - Ribbon Cutting (TBD) – Prem
9. TMC Grand Opening Ceremony (On-Hold) – Eric
10. SR-60/Moreno Beach Phase 1 Ground Breaking (TBD) – Prem

❖ **COUNCIL ITEMS**

**MARCH 19, 2013 COUNCIL MEETING – STUDY SESSION**  
**(TITLES DUE 2/18/2013 AND STAFF REPORTS DUE 2/25/2013)**  
**NONE**

**MARCH 26, 2013 COUNCIL MEETING – REGULAR MEETING**  
**(TITLES DUE 2/25/2013 AND STAFF REPORTS DUE 3/4/2013)**

1. Authorization to Award the Construction Contract to XXX for the City Hall Second Level Flooring Rehabilitation (Seismic Retrofit and Roof Restoration) Improvements Project – Project No. 803 0014 30 40 – Prem
2. Ordinance No. XX Adding Chapter 2.25 to the City of Moreno Valley Municipal Code Establishing a Utilities Commission (1<sup>st</sup> Reading and Introduction) – Jeannette
3. Award Construction Contract to XXX for the WayFinding Signs, Project No. 801 0048 70 77 – Prem
4. Acceptance of the State Safe Routes to School (SR2S) Grant and Funding Appropriation for Delphinium Avenue Sidewalk Improvements - Eric
5. Authorize the Submission of Grant Proposal for the Surface Transportation Program (STP) and Adopt Resolution No. 2013-XXX Committing to Provide Local Match Fund at A Minimum of 11.47 Percent of the Total Project Cost - Prem

**APRIL 9, 2013 COUNCIL MEETING – REGULAR MEETING**  
**(TITLES DUE 3/11/2013 AND STAFF REPORTS DUE 3/18/2013)**

1. Ordinance No. XX Adding Chapter 2.25 to the City of Moreno Valley Municipal Code Establishing a Utilities Commission (2<sup>nd</sup> Reading and Adoption) – Jeannette
2. Approve and Execute Agreement for Conveyance of Real Property for Acquisition of APN 473-220-072 for the Northeast Fire Station – Project No. 803 0018 70 77 – Prem
3. Authorize the Submission of a Grant Application for the Highway Bridge Replacement and Rehabilitation Program (HBRRP) and Adopt Resolution No. 2013- XXX Committing to Provide Local Matching Funds at A Minimum of 11.461% of the Total Project Cost - Prem

APRIL 16, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 3/18/2013 AND STAFF REPORTS DUE 3/25/2013)

1. Crossing Guard Program Citywide – Eric

APRIL 23, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 3/25/2013 AND STAFF REPORTS DUE 4/1/2013)

1. Amendment to Chapter 6.02 of The City of Moreno Valley Municipal Code and Adoption of the Proposed Ordinance Related to Illegal Hauling and Commercial Recycling Bin Screening and Adoption of a Resolution Relating to Citation Authorization, and Amendment to the FY 1213 Fee Schedule - Robert
2. Approval of Grant Application Submittal for the California Federal Lands Access Program – Eric

MAY 14, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 4/15/2013 AND STAFF REPORTS DUE 4/22/2013)

TBD

MAY 21, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 4/22/2013 AND STAFF REPORTS DUE 4/29/2013)

1. FY2013-14 Proposed Capital Improvement Plan Review - Prem

MAY 28, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 4/29/2013 AND STAFF REPORTS DUE 5/6/2013)

TBD

JUNE 11, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 5/13/2013 AND STAFF REPORTS DUE 5/20/2013)

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2. Approval of Grant Application Submittals for the Highway Safety Improvement Program (HSIP), Cycle 6 – Eric
3. Approval of 10-Year Resource Plan – Jeannette
4. A Resolution of the City Council of the City of Moreno Valley, California, Adopting and Implementing a Renewable Energy Resources Procurement Plan Pursuant to California Senate Bill 2-1X (June 2013) – Jeannette

JUNE 18, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 5/20/2013 AND STAFF REPORTS DUE 5/27/2013)

TBD

❖ TENTATIVE FUTURE COUNCIL ITEMS (TBD)

- Approval of Purchase and Sale Agreement for Acquisition of Property for 33 kV Substation – Jeannette
- Introduce Ordinance \_\_\_\_, Adding Chapter 12.70 to the City of Moreno Valley Municipal Code, Relating to Prohibiting the Harassment of Cyclists – Eric
- Authorization to Award Agreement for Professional Design Consultant Services to \_\_\_\_\_ for the Bicycle Master Plan Update Project – Eric
- Award Construction Contract to XXX for the Moreno Master Drainage Plan Line F, Stage 2, Project No. XXX – Prem

- Approve and Execute Agreement for Exchange of Real Property for the Industrial Fire Station Project – Project No. 803 0006 70 77 - Prem

#### ❖ ONGOING TASKS

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18. Quarterly CIP status report (provide copies to commissioners) – Eric

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A. City Manager:

B. Mayor Owings:

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2. Community involvement regarding future PW programs & projects – Ahmad
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4. Look into incentive opportunities for solar power for businesses interested in Moreno Valley – Jeannette
5. Remove "Private Street" signs in Townsite neighborhood – Eric
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[www.nextdoor.com](http://www.nextdoor.com) and [demo.trynextdoor.com](http://demo.trynextdoor.com) – Michele P.
10. **Design and implement neighborhood/community signs related to "Next Door" Program (see above) - Eric**

C. Mayor Pro Tem Co:

1. Speed Hump application status for Saddlebrook Lane – Eric

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3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Speed hump at 14187 Apple Blossom, South of Brodiaea – Eric
5. Guardrail or post & cable at Bay Ave X Ramsdell Dr. – Eric
6. **Bike Lanes on Sunnymead Blvd X Heacock St. - Eric**

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F. Council Member Baca:

NONE

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- a. MV Ranch Speed Hump request (by lady resident & Chair Sawyerr) on several streets – Eric
  - b. Complete MVUSD Crossing Guard Study by March/April 2013 (Chair Sawyerr) – Eric
  - c. Complaint about the 35 MPH on Brodiaea, Heacock to Indian (by two gentleman residents) – Eric
  - d. Explore ideas for traffic calming on local collectors - Eric
3. Cactus renaming status (On hold per CM) – Eric
  4. Rancho Belago sign program installation (Completed by March 2013) – Eric
  5. TUMF Network update (Part of City's Circulation Element) – Prem/Eric
  6. EV Strategy to be developed and completed by MVU – Jeannette
  7. Pavement/drainage improvement & painting (facilities will handle painting request) at PW Yard – Robert/Prem
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  19. Corporate Yard overall security concern, guard shack option? – Robert & Eric/HR, PCS
  20. Smart Phone App for City Services, Example: City of Diamond Bar – All
  21. Revisit departmental goals – All
  22. **Follow up and take lead on justification and needed info for ordinance for restriction of car sales on public streets- Eric**

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(CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)

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Barry Foster, Community & Economic Development Director  
Tom DeSantis, Human Resources Director

# CITY OF MORENO VALLEY

PUBLIC WORKS DEPARTMENT  
WEEKLY STAFF MEETING  
MONDAY, MARCH 11, 2013  
2:00 P.M.

"CUSTOMER  
CARE"

"SAME DAY  
RESPONSE"

CITY COUNCIL  
MORENO VALLEY  
RECEIVED  
MAR 15 PM 12:03

## A G E N D A

### ❖ ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. Timesheets are due Tuesdays. March 12<sup>th</sup> and March 26<sup>th</sup> – All
3. Optimist Club – PW Projects Update, March 14<sup>th</sup> - Ahmad
4. Monthly Departmental Update to City Manager Due by March 19<sup>th</sup> and April 2<sup>nd</sup> – All
5. Perris Boulevard between Cactus Avenue and South City Limits Street Improvement Project - Ribbon Cutting (Tentatively May 2013) – Prem/Ahmad
6. Memorial Day Motorcycle Parade (May 27, 2013) – Eric/Robert
7. SR-60/Nason Phase 2 Bridge Milestone Ceremony (June 2013 Timed with bridge demo) – Prem
8. Ironwood Street Improvements (Heacock-Perris) Project – Ribbon Cutting (TBD) – Prem
9. Heacock Bridge - Ribbon Cutting (TBD) – Prem
10. TMC Grand Opening Ceremony (On-Hold) – Eric
11. SR-60/Moreno Beach Phase 1 Ground Breaking (TBD) – Prem

### ❖ COUNCIL ITEMS

#### MARCH 12, 2013 COUNCIL MEETING – REGULAR MEETING (TITLES DUE 2/11/2013 AND STAFF REPORTS DUE 2/18/2013)

1. Adopt Resolution No. 2013-XX Authorizing the City Manager to Execute Agreements with Caltrans for Transportation Planning Grants - Eric

#### MARCH 19, 2013 COUNCIL MEETING – STUDY SESSION (TITLES DUE 2/18/2013 AND STAFF REPORTS DUE 2/25/2013) NONE

#### MARCH 26, 2013 COUNCIL MEETING – REGULAR MEETING (TITLES DUE 2/25/2013 AND STAFF REPORTS DUE 3/4/2013)

1. Authorization to Award the Construction Contract to XXX for the City Hall Second Level Flooring Rehabilitation (Seismic Retrofit and Roof Restoration) Improvements Project – Project No. 803 0014 30 40 – Prem
2. Ordinance No. XX Adding Chapter 2.25 to the City of Moreno Valley Municipal Code Establishing a Utilities Commission (1<sup>st</sup> Reading and Introduction) – Jeannette
3. Award Construction Contract to XXX for the WayFinding Signs, Project No. 801 0048 70 77 – Prem
4. Acceptance of the State Safe Routes to School (SR2S) Grant and Funding Appropriation for Delphinium Avenue Sidewalk Improvements - Eric
5. Authorize the Submission of Grant Proposal for the Surface Transportation Program (STP) and Adopt Resolution No. 2013-XXX Committing to Provide Local Match Fund at A Minimum of 11.47 Percent of the Total Project Cost - Prem

APRIL 9, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 3/11/2013 AND STAFF REPORTS DUE 3/18/2013)

1. Ordinance No. XX Adding Chapter 2.25 to the City of Moreno Valley Municipal Code Establishing a Utilities Commission (2<sup>nd</sup> Reading and Adoption) – Jeannette
2. Approve and Execute Agreement for Conveyance of Real Property for Acquisition of APN 473-220-072 for the Northeast Fire Station Project – Project No. 803 0018 70 77 – Prem
3. Authorize the Submission of a Grant Application for the Highway Bridge Replacement and Rehabilitation Program (HBRRP) and Adopt Resolution No. 2013- XXX Committing to Provide Local Matching Funds at A Minimum of 11.461% of the Total Project Cost - Prem

APRIL 16, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 3/18/2013 AND STAFF REPORTS DUE 3/25/2013)

1. Crossing Guard Program Citywide – Eric

APRIL 23, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 3/25/2013 AND STAFF REPORTS DUE 4/1/2013)

1. Commercial Recycling Dumpster Screening – Robert
2. Amendment to Chapter 6.02 of the City of Moreno Valley Municipal Code and Adoption of the Proposed Ordinance Relating to Citation Authorization and Amendment to the FY12/13 Fee Schedule – Robert

MAY 14, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 4/15/2013 AND STAFF REPORTS DUE 4/22/2013)

TBD

MAY 21, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 4/22/2013 AND STAFF REPORTS DUE 4/29/2013)

1. FY2013-14 Proposed Capital Improvement Plan Review - Prem

MAY 28, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 4/29/2013 AND STAFF REPORTS DUE 5/6/2013)

TBD

JUNE 11, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 5/13/2013 AND STAFF REPORTS DUE 5/20/2013)

1. Adoption of FY2013-14 Capital Improvement Plan
2. Approval of Grant Application Submittals for the Highway Safety Improvement Program (HSIP), Cycle 6 – Eric
3. Approval of 10-Year Resource Plan – Jeannette
4. A Resolution of the City Council of the City of Moreno Valley, California, Adopting and Implementing a Renewable Energy Resources Procurement Plan Pursuant to California Senate Bill 2-1X (June 2013) – Jeannette

JUNE 18, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 5/20/2013 AND STAFF REPORTS DUE 5/27/2013)

TBD

## ❖ TENTATIVE FUTURE COUNCIL ITEMS (TBD)

- Approval of Purchase and Sale Agreement for Acquisition of Property for 33 kV Substation – Jeannette
- Introduce Ordinance \_\_\_\_, Adding Chapter 12.70 to the City of Moreno Valley Municipal Code, Relating to Prohibiting the Harassment of Cyclists – Eric
- Authorization to Award Agreement for Professional Design Consultant Services to \_\_\_\_ for the Bicycle Master Plan Update Project – Eric
- Award Construction Contract to XXX for the Moreno Master Drainage Plan Line F, Stage 2, Project No. XXX – Prem
- Approve and Execute Agreement for Exchange of Real Property for the Industrial Fire Station Project – Project No. 803 0006 70 77 - Prem

## ❖ ONGOING TASKS

1. Monthly CIP Project Status Report (categorize projects by type of work) to Dir/DM (Excel-PDF) – Prem
2. Quarterly Productivity Report of Maintenance and Operations – Robert
3. Quarterly Meetings with Field Crew Supervisors (M&O and Transportation) and 1 quarterly meeting with MVU - Ahmad
  - A. Maintenance & Operations
    - i. Solid Waste/Admin, Feb, May, Aug, Nov (4<sup>th</sup> Tuesday, 2:30-3:30 pm)
    - ii. Brian's Crew, Mar, Jun, Sep, Dec (3<sup>rd</sup> Thursday, 2:30-3:30 pm)
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  - B. Transportation, TS & Signing & Striping
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  - C. MVU – Mar, Jun, Sep, Dec (1<sup>st</sup> Tuesday, 9:30-10:30 am)
  - D. Capital Projects – Jun, Aug, Oct, Dec (Every other month, 1<sup>st</sup> Wednesday, 3:30-5:00 pm)
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  - F. MVU/ENCO – May, Jul, Sep, Nov (Every other month, Monday 9:30-10:30 am)
  - G. Admin Assistant Clerical Meeting – Mar, June, Sep, Dec (1<sup>st</sup> Mon, 10:30-11:30 am)
4. Local & Regional Meetings
  - A. RCTC Executive Board Meeting (2<sup>nd</sup> Wednesday of every month @ 9:30 AM) - Eric
  - B. RCTC - TAC (3<sup>rd</sup> Monday of every month @ 10:00 AM) - Ahmad /Prem/Eric
  - C. RTA Executive Board Meeting (4<sup>th</sup> Thursday of every month @ 2:00 PM) - Eric
  - D. WRCOG Public Works Committee Meeting (Dark in December) (2<sup>nd</sup> Thursday of every other month @ 2:00 PM) - Ahmad/Prem/Eric
  - E. WRCOG Central Zone TAC Meeting - Ahmad/Prem/Eric
  - F. WRCOG Adhoc Subcommittee Meeting - Ahmad/Prem/Eric
  - G. WRCOG Solid Waste TAC (meets Bi-Monthly) - Robert
  - H. Planning Commission Meeting (2<sup>nd</sup> Thursday of every month @ 6:00 PM) – as needed
  - I. Traffic Safety Commission – (1<sup>st</sup> Wednesday of every month @ 6:00 PM) – Ahmad/Eric
  - J. Clean Cities Coalition (meets Bi-Monthly) – Robert
  - K. Riverside County Solid Waste Task Force (meets as needed) – Robert
  - L. Waste Management (meets monthly) – Ahmad/Robert

M. CIP Project Schedules (1st Wednesday of each Month) – Ahmad/Prem

5. Advance discussion with WRCOG regarding all new/changed TUMF projects – Prem
6. Inclusion of M&O, Traffic Signals, Traffic Signing & Striping and MVU staff in both CIP Development plan review and field presence to assure compliance with maintenance concerns – Prem/Eric/LDD
7. Accessibility/response via cell phone for Ahmad's calls – All
8. Measures to make PW crews safer when working in streets - Robert/Eric
9. Cat/Pigeon control at PW Yard- Robert
10. Include improvement of aging infrastructure related to MVU in various CIP projects when feasible and practical – Prem/Jeannette
11. Monitor public website and keep updated re: MVU information – Jeannette
12. PW Employee Recognition (work accomplishment, education advancement, etc.) – Ahmad/Anna
13. Inclusion of M&O, Traffic Signals, Traffic Signing and Striping, and MVU staff in Quarterly Utility Coordination Meetings (prepare blast email of project updates from quarterly meetings on CP website to PW Division Managers) – Prem
14. Improve on communication, announcements, clerical support, Motivate Moval for Traffic Signals, Traffic Signing and Striping staff – Eric
15. Provide CP project schedule to all PW Division Managers beginning July – Prem
16. Enforce Provisions to hold contractors responsible for maintaining areas beyond project limits – Prem
17. Submit staff reports for council items in a timely manner so as to allow CM's Office & City Attorney ample review time – ALL
18. Quarterly CIP status report (provide copies to commissioners) – Eric

❖ **SPECIFIC TASKS**

1. CITY MANAGER, MAYOR AND CITY COUNCIL REQUESTS:

A. City Manager:

B. Mayor Owings:

1. Continue process with private owners responsibility of maintaining drainage channels – LD/Robert
2. Community involvement regarding future PW programs & projects – Ahmad
3. Augment street maintenance budget (1 to 2 years) – Ahmad/Finance Dept.
4. Look into incentive opportunities for solar power for businesses interested in Moreno Valley – Jeannette
5. Remove "Private Street" signs in Townsite neighborhood – Eric
6. Pvmt condition of Brodiaea east & west of Redlands (future CIP) – Prem
7. Pvmt condition of Lasselle/Dracaea (future CIP) – Prem
8. List of SD Projects w/cost estimates, funding & shortfall – Prem
9. **Look into implementing the "Next Door" program in Moval.**  
**[www.nextdoor.com](http://www.nextdoor.com) and [demo.trynextdoor.com](http://demo.trynextdoor.com) – Michele P**

C. Mayor Pro Tem Co:

1. Speed Hump application status for Saddlebrook Lane – Eric

D. Council Member Molina:

1. Examine solar powered flashing lights at schools – Eric
2. Flooding at 24594 Sunnymead Blvd. (Future CIP Project) – Prem
3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Speed hump at 14187 Apple Blossom, South of Brodiaea – Eric
5. Guardrail or post & cable at Bay Ave X Ramsdell - Eric

E. Council Member Stewart:

1. Citywide crack seal and slurry seal programs – Robert/Prem
2. Revisit warrant study of MVUSD Crossing Guard locations & regularly report back to TSC in order to have consistent practice throughout the city – Eric

F. Council Member Baca:

NONE

2. Traffic Safety Commission:

- a. MV Ranch Speed Hump request (by lady resident & Chair Sawyerr) on several streets – Eric
- b. Complete MVUSD Crossing Guard Study by March/April 2013 (Chair Sawyerr) – Eric
- c. Complaint about the 35 MPH on Brodiaea, Heacock to Indian (by two gentleman residents) – Eric
- d. Explore ideas for traffic calming on local collectors - Eric
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5. TUMF Network update (Part of City's Circulation Element) – Prem/Eric
6. EV Strategy to be developed and completed by MVU – Jeannette
7. Pavement/drainage improvement & painting (facilities will handle painting request) at PW Yard – Robert/Prem
8. Mission & Vision Statements – Ahmad/All
9. "autoMotiVe" Preventive Maintenance Program for Mechanics/Fleet Unit – Robert
10. City Vehicle Carwash Cost Issue (RFP by Purchasing, scope input by M&O)– Robert
11. Recycle bins at city parks - Robert
12. Three-Year Budget Process – Robert/All
13. FY2013/14 CIP Process – Prem
14. Research potential solar power generation in conjunction with the World Logistics Center development- Jeannette
15. Research potential web-based communication system in conjunction with the World Logistics Center development- Jeannette
16. Lite Owl Energy Saving Device (Muni-Fed) – Jeannette
17. St. Lt. Acquisition (Muni-Fed/SCE) – Jeannette
18. Basic accounting training by Finance in order to do better on LOGOS – Robert/Finance
19. Corporate Yard overall security concern, guard shack option? – Robert & Eric/HR, PCS
20. Task Force Effort to prepare for the 2<sup>nd</sup> Floor rehab. Block time every Thursday to pack, discard & get ready for the move out – ALL (Prem, Eric, Anna)
21. Smart Phone App for City Services, Example: City of Diamond Bar – All
22. Revisit departmental goals – All

❖ HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS (CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)

1.	Swan St near Cockatiel Dr – Resident, Steve Timar ( <a href="mailto:stevetimar@yahoo.com">stevetimar@yahoo.com</a> ), expressed concerns regarding the asphalt being approximately two inches short of the sidewalk and graffiti on the sidewalks (thru CM Stewart).	<i>Robert</i>
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 Prem Kumar, P.E., Deputy Public Works Director/Assistant City Engineer  
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cc: Mayor and City Council  
 Henry Garcia, City Manager  
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 Rick Teichert, Financial & Management Services Director  
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 Tom DeSantis, Human Resources Director

**"CUSTOMER  
CARE"**

**CITY OF MORENO VALLEY CITY COUNCIL  
PUBLIC WORKS DEPARTMENT MORENO VALLEY  
WEEKLY STAFF MEETING RECEIVED "SAME DAY  
MONDAY, MARCH 4, 2013 RESPONSE"  
2:00 P.M. 13 MAR -6 PM 3: 50**

**A G E N D A**

❖ **ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)**

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. Monthly Departmental Update to City Manager Due by March 5<sup>th</sup> and March 19<sup>th</sup> – All
3. Timesheets are due Tuesdays. March 12<sup>th</sup> and March 26<sup>th</sup> – All
4. Perris Boulevard between Cactus Avenue and South City Limits Street Improvement Project - Ribbon Cutting (Tentatively May 2013) – Prem/Ahmad
5. Memorial Day Motorcycle Parade (May 27, 2013) – Eric/Robert
6. SR-60/Nason Phase 2 Bridge Milestone Ceremony (June 2013 Timed with bridge demo) – Prem
7. Ironwood Street Improvements (Heacock-Perris) Project – Ribbon Cutting (TBD) – Prem
8. Heacock Bridge - Ribbon Cutting (TBD) – Prem
9. TMC Grand Opening Ceremony (On-Hold) – Eric
10. SR-60/Moreno Beach Phase 1 Ground Breaking (TBD) – Prem

❖ **COUNCIL ITEMS**

**MARCH 5, 2013 COUNCIL MEETING – STUDY SESSION**  
**(TITLES DUE 2/4/2013 AND STAFF REPORTS DUE 2/11/2013)**

1. MVU Overview and Update, and Discussion on Utilities Commission Ordinance– Jeannette

**MARCH 12, 2013 COUNCIL MEETING – REGULAR MEETING**  
**(TITLES DUE 2/11/2013 AND STAFF REPORTS DUE 2/18/2013)**

1. Adopt Resolution No. 2013-XX Authorizing the City Manager to Execute Agreements with Caltrans for Transportation Planning Grants - Eric

**MARCH 19, 2013 COUNCIL MEETING – STUDY SESSION**  
**(TITLES DUE 2/18/2013 AND STAFF REPORTS DUE 2/25/2013)**  
**NONE**

**MARCH 26, 2013 COUNCIL MEETING – REGULAR MEETING**  
**(TITLES DUE 2/25/2013 AND STAFF REPORTS DUE 3/4/2013)**

1. Authorization to Award the Construction Contract to XXX for the City Hall Second Level Flooring Rehabilitation (Seismic Retrofit and Roof Restoration) Improvements Project – Project No. 803 0014 30 40 – Prem
2. Ordinance No. XX Adding Chapter 2.25 to the City of Moreno Valley Municipal Code Establishing a Utilities Commission (1<sup>st</sup> Reading and Introduction) – Jeannette
3. Award Construction Contract to XXX for the WayFinding Signs, Project No. 801 0048 70 77 – Prem
4. Acceptance of the State Safe Routes to School (SR2S) Grant and Funding Appropriation for Delphinium Avenue Sidewalk Improvements - Eric
5. Authorize the Submission of Grant Proposal for the Surface Transportation Program (STP) and Adopt Resolution No. 2013-XXX Committing to Provide Local Match Fund at A Minimum of 11.47 Percent of the Total Project Cost - Prem

APRIL 9, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 3/11/2013 AND STAFF REPORTS DUE 3/18/2013)

1. Ordinance No. XX Adding Chapter 2.25 to the City of Moreno Valley Municipal Code Establishing a Utilities Commission (2<sup>nd</sup> Reading and Adoption) – Jeannette
2. Approve and Execute Agreement for Conveyance of Real Property for Acquisition of APN 473-220-072 for the Northeast Fire Station Project – Project No. 803 0018 70 77 - Prem

APRIL 16, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 3/18/2013 AND STAFF REPORTS DUE 3/25/2013)

1. Crossing Guard Program Citywide – Eric

APRIL 23, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 3/25/2013 AND STAFF REPORTS DUE 4/1/2013)

1. Commercial Recycling Dumpster Screening – Robert
2. Amendment to Chapter 6.02 of the City of Moreno Valley Municipal Code and Adoption of the Proposed Ordinance Relating to Citation Authorization and Amendment to the FY12/13 Fee Schedule – Robert

MAY 14, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 4/15/2013 AND STAFF REPORTS DUE 4/22/2013)  
TBD

MAY 21, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 4/22/2013 AND STAFF REPORTS DUE 4/29/2013)

1. FY2013-14 Proposed Capital Improvement Plan Review - Prem

MAY 28, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 4/29/2013 AND STAFF REPORTS DUE 5/6/2013)  
TBD

JUNE 11, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 5/13/2013 AND STAFF REPORTS DUE 5/20/2013)

1. Adoption of FY2013-14 Capital Improvement Plan
2. Approval of Grant Application Submittals for the Highway Safety Improvement Program (HSIP), Cycle 6 – Eric
3. Approval of 10-Year Resource Plan – Jeannette
4. A Resolution of the City Council of the City of Moreno Valley, California, Adopting and Implementing a Renewable Energy Resources Procurement Plan Pursuant to California Senate Bill 2-1X (June 2013) – Jeannette

JUNE 18, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 5/20/2013 AND STAFF REPORTS DUE 5/27/2013)  
TBD

## ❖ TENTATIVE FUTURE COUNCIL ITEMS (TBD)

- Approval of Purchase and Sale Agreement for Acquisition of Property for 33 kV Substation – Jeannette
- Introduce Ordinance \_\_\_\_, Adding Chapter 12.70 to the City of Moreno Valley Municipal Code, Relating to Prohibiting the Harassment of Cyclists – Eric
- Authorization to Award Agreement for Professional Design Consultant Services to \_\_\_\_ for the Bicycle Master Plan Update Project – Eric
- Award Construction Contract to XXX for the Moreno Master Drainage Plan Line F, Stage 2, Project No. XXX – Prem
- Approve and Execute Agreement for Exchange of Real Property for the Industrial Fire Station Project – Project No. 803 0006 70 77 - Prem

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A. City Manager:

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5. **Guardrail or post & cable at Bay Ave X Ramsdell - Eric**

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- a. MV Ranch Speed Hump request (by lady resident & Chair Sawyerr) on several streets – Eric
- b. Complete MVUSD Crossing Guard Study by March/April 2013 (Chair Sawyerr) – Eric
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21. Smart Phone App for City Services, Example: City of Diamond Bar – All
22. Mid-Year Budget Items? – All/Robert
23. Revisit departmental goals – All

❖ HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS  
(CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)

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"CUSTOMER  
CARE"

**CITY OF MORENO VALLEY**

**PUBLIC WORKS DEPARTMENT**

**WEEKLY STAFF MEETING**

**MONDAY, FEBRUARY 25, 2013**

**2:00 P.M.**

**A G E N D A**

CITY COUNCIL  
MORENO VALLEY  
RECEIVED  
**"SAME DAY  
RESPONSE"**  
13 FEB 27 AM 7:27

❖ **ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)**

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2. Timesheets are due Tuesdays. February 26<sup>th</sup> and March 12<sup>th</sup> – All
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4. League of CA Cities Public Works Conference (February 27 – March 1, 2013) - Ahmad
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6. Memorial Day Motorcycle Parade (May 27, 2013) – Eric/Robert
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8. Ironwood Street Improvements (Heacock-Perris) Project – Ribbon Cutting (TBD) – Prem
9. Heacock Bridge - Ribbon Cutting (TBD) – Prem
10. TMC Grand Opening Ceremony (On-Hold) – Eric
11. SR-60/Moreno Beach Phase 1 Ground Breaking (TBD) – Prem

❖ **COUNCIL ITEMS**

**FEBRUARY 26, 2013 COUNCIL MEETING – REGULAR MEETING**

**(TITLES DUE 1/28/2013 AND STAFF REPORTS DUE 2/4/2013)**

1. Repeal Resolution 2010-58 Energy Efficiency Targets for Moreno Valley Utility as Mandated by Assembly Bill 2021 And Adopt Resolution 2013-13 Updating Energy Efficiency Targets for Moreno Valley Utility – Jeannette
2. Approve a Resolution of the City of Moreno Valley to Amend the Electric Rates for Moreno Valley Utility – Jeannette
3. Approve the Cooperative Agreement with Riverside County Flood Control and Water Conservation District for the Moreno Master Drainage Plan Line F, Stage 2, and Authorize the Appropriation of Funds, Project No. 804 0005 70 77 – Prem
4. Approve Reimbursement Agreement for Construction of Alternate Street Section Over Eastern Municipal Water District (EMWD) Facilities as Part of the Perris Blvd Widening From Perris Valley Storm Drain Lateral "B" to Cactus Avenue – Prem

**MARCH 5, 2013 COUNCIL MEETING – STUDY SESSION**

**(TITLES DUE 2/4/2013 AND STAFF REPORTS DUE 2/11/2013)**

1. MVU Overview and Update, and Discussion on Utilities Commission Ordinance– Jeannette

**MARCH 12, 2013 COUNCIL MEETING – REGULAR MEETING**

**(TITLES DUE 2/11/2013 AND STAFF REPORTS DUE 2/18/2013)**

1. Acceptance of the State Safe Routes to School (SR2S) Grant and Funding Appropriation for Delphinium Avenue Sidewalk Improvements - Eric
2. Adopt Resolution No. 2013-XX Authorizing the City Manager to Execute Agreements with Caltrans for Transportation Planning Grants - Eric

MARCH 19, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 2/18/2013 AND STAFF REPORTS DUE 2/25/2013)  
NONE

MARCH 26, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 2/25/2013 AND STAFF REPORTS DUE 3/4/2013)

1. Authorization to Award the Construction Contract to XXX for the City Hall Second Level Flooring Rehabilitation (Seismic Retrofit and Roof Restoration) Improvements Project – Project No. 803 0014 30 40 – Prem
2. Ordinance No. XX Adding Chapter 2.25 to the City of Moreno Valley Municipal Code Establishing a Utilities Commission (1<sup>st</sup> Reading and Introduction) – Jeannette
3. Award Construction Contract to XXX for the WayFinding Signs, Project No. 801 0048 70 77 - Prem

APRIL 9, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 3/11/2013 AND STAFF REPORTS DUE 3/18/2013)

1. Ordinance No. XX Adding Chapter 2.25 to the City of Moreno Valley Municipal Code Establishing a Utilities Commission (2<sup>nd</sup> Reading and Adoption) – Jeannette
2. Approve and Execute Agreement for Conveyance of Real Property for Acquisition of APN 473-220-072 for the Northeast Fire Station Project – Project No. 803 0018 70 77 - Prem

APRIL 16, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 3/18/2013 AND STAFF REPORTS DUE 3/25/2013)

1. Crossing Guard Program Citywide – Eric

APRIL 23, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 3/25/2013 AND STAFF REPORTS DUE 4/1/2013)

1. Commercial Recycling Dumpster Screening – Robert
2. Amendment to Chapter 6.02 of the City of Moreno Valley Municipal Code and Adoption of the Proposed Ordinance Relating to Citation Authorization and Amendment to the FY12/13 Fee Schedule – Robert

MAY 14, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 4/15/2013 AND STAFF REPORTS DUE 4/22/2013)

TBD

MAY 21, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 4/22/2013 AND STAFF REPORTS DUE 4/29/2013)

1. FY2013-14 Proposed Capital Improvement Plan Review - Prem

MAY 28, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 4/29/2013 AND STAFF REPORTS DUE 5/6/2013)

1. Approval of 10-Year Resource Plan – Jeannette
2. A Resolution of the City Council of the City of Moreno Valley, California, Adopting and Implementing a Renewable Energy Resources Procurement Plan Pursuant to California Senate Bill 2-1X (May 2013) – Jeannette

JUNE 11, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 5/13/2013 AND STAFF REPORTS DUE 5/20/2013)

1. Adoption of FY2013-14 Capital Improvement Plan
2. Approval of Grant Application Submittals for the Highway Safety Improvement Program (HSIP), Cycle 6 - Eric

❖ **TENTATIVE FUTURE COUNCIL ITEMS (TBD)**

- Approval of Purchase and Sale Agreement for Acquisition of Property for 33 kV Substation – Jeannette
- Introduce Ordinance \_\_\_\_, Adding Chapter 12.70 to the City of Moreno Valley Municipal Code, Relating to Prohibiting the Harassment of Cyclists – Eric
- Authorization to Award Agreement for Professional Design Consultant Services to \_\_\_\_\_ for the Bicycle Master Plan Update Project – Eric
- Award Construction Contract to XXX for the Moreno Master Drainage Plan Line F, Stage 2, Project No. XXX – Prem
- Approve and Execute Agreement for Exchange of Real Property for the Industrial Fire Station Project – Project No. 803 0006 70 77 - Prem

❖ **ONGOING TASKS**

1. Monthly CIP Project Status Report (categorize projects by type of work) to Dir/DM (Excel-PDF) – Prem
2. Quarterly Productivity Report of Maintenance and Operations – Robert
3. Quarterly Meetings with Field Crew Supervisors (M&O and Transportation) and 1 quarterly meeting with MVU - Ahmad
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    - ii. Brian's Crew, Mar, Jun, Sep, Dec (3<sup>rd</sup> Thursday, 2:30-3:30 pm)
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  - G. Admin Assistant Clerical Meeting – Mar, June, Sep, Dec (1<sup>st</sup> Mon, 10:30-11:30 am)
4. Local & Regional Meetings
  - A. RCTC Executive Board Meeting (2<sup>nd</sup> Wednesday of every month @ 9:30 AM) - Eric
  - B. RCTC - TAC (3<sup>rd</sup> Monday of every month @ 10:00 AM) - Ahmad /Prem/Eric
  - C. RTA Executive Board Meeting (4<sup>th</sup> Thursday of every month @ 2:00 PM) - Eric
  - D. WRCOG Public Works Committee Meeting (Dark in December) (2<sup>nd</sup> Thursday of every other month @ 2:00 PM) - Ahmad/Prem/Eric
  - E. WRCOG Central Zone TAC Meeting - Ahmad/Prem/Eric
  - F. WRCOG Adhoc Subcommittee Meeting - Ahmad/Prem/Eric

- G. WRCOG Solid Waste TAC (meets Bi-Monthly) - Robert
  - H. Planning Commission Meeting (2nd Thursday of every month @ 6:00 PM) – as needed
  - I. Traffic Safety Commission – (1st Wednesday of every month @ 6:00 PM) – Ahmad/Eric
  - J. Clean Cities Coalition (meets Bi-Monthly) – Robert
  - K. Riverside County Solid Waste Task Force (meets as needed) – Robert
  - L. Waste Management (meets monthly) – Ahmad/Robert
  - M. CIP Project Schedules (1st Wednesday of each Month) – Ahmad/Prem
5. Advance discussion with WRCOG regarding all new/changed TUMF projects – Prem
  6. Inclusion of M&O, Traffic Signals, Traffic Signing & Striping and MVU staff in both CIP Development plan review and field presence to assure compliance with maintenance concerns – Prem/Eric/LDD
  7. Accessibility/response via cell phone for Ahmad's calls – All
  8. Measures to make PW crews safer when working in streets - Robert/Eric
  9. Cat/Pigeon control at PW Yard- Robert
  10. Include improvement of aging infrastructure related to MVU in various CIP projects when feasible and practical – Prem/Jeanette
  11. Monitor public website and keep updated re: MVU information – Jeanette
  12. PW Employee Recognition (work accomplishment, education advancement, etc.) – Ahmad/Anna
  13. Inclusion of M&O, Traffic Signals, Traffic Signing and Striping, and MVU staff in Quarterly Utility Coordination Meetings (prepare blast email of project updates from quarterly meetings on CP website to PW Division Managers) – Prem
  14. Improve on communication, announcements, clerical support, Motivate Moval for Traffic Signals, Traffic Signing and Striping staff – Eric
  15. Provide CP project schedule to all PW Division Managers beginning July – Prem
  16. Enforce Provisions to hold contractors responsible for maintaining areas beyond project limits – Prem
  17. Submit staff reports for council items in a timely manner so as to allow CM's Office & City Attorney ample review time - ALL

❖ **SPECIFIC TASKS**

1. CITY MANAGER, MAYOR AND CITY COUNCIL REQUESTS:

A. City Manager:

B. Mayor Owings:

1. Continue process with private owners responsibility of maintaining drainage channels – LD/Robert
2. Community involvement regarding future PW programs & projects – Ahmad
3. Augment street maintenance budget (1 to 2 years) – Ahmad/Finance Dept.
4. Look into incentive opportunities for solar power for businesses interested in Moreno Valley – Jeanette
5. **Remove “Private Street” signs in Townsite neighborhood – Eric**
6. **Pvmt condition of Brodiaea east & west of Redlands – Prem/Robert**
7. **Pvmt condition of Lasselle/Dracaea – Prem/Robert**
8. **List of SD Projects w/cost estimates, funding & shortfall - Prem**

C. Mayor Pro Tem Co:

1. Speed Hump application status for Saddlebrook Lane – Eric

D. Council Member Molina:

1. Examine solar powered flashing lights at schools – Eric
2. Flooding at 24594 Sunnymead Blvd. (Future CIP Project) – Prem
3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Look into drought resistant landscaping within 4ft. of right of way; Property is not adjacent to the Flood Control Basin fronting Ironwood however, privately owned – Prem/Robert
5. Speed hump at 14187 Apple Blossom, South of Brodiaea – Eric
6. Maintenance of overgrown brush and bamboo by the drain basin behind the old Home Base (Heacock/Ironwood-?)-Robert
7. 12099 Franklin, install additional speed limit signs at the entrances to his subdivision to further emphasize existing state law - Eric

E. Council Member Stewart:

1. Citywide crack seal and slurry seal programs – Robert/Prem
2. Revisit warrant study of MVUSD Crossing Guard locations & regularly report back to TSC in order to have consistent practice throughout the city – Eric

F. Council Member Baca:

NONE

2. Traffic Safety Commission:

- a. Quarterly CIP status report (provide copies to commissioners) – Eric
  - b. Additional efforts in raising public awareness regarding pedestrian's safety thru educational videos, MVTV, etc. – Eric
  - c. MV Ranch Speed Hump request (by lady resident & Chair Sawyerr) on several streets – Eric
  - d. Complete MVUSD Crossing Guard Study by March/April 2013 (Chair Sawyerr) – Eric
  - e. Complaint about the 35 MPH on Brodiaea, Heacock to Indian (by two gentleman residents) – Eric
  - f. Explore ideas for traffic calming on local collectors - Eric
3. Cactus renaming status (On hold per CM) – Eric
  4. Rancho Belago sign program installation (Completed by March 2013) – Eric
  5. TUMF Network update (Part of City's Circulation Element) – Prem/Eric
  6. EV Strategy to be developed and completed by MVU – Jeannette
  7. Vehicle Replacement Program (Need for a new patch truck [pending future budget]) – Robert
  8. Pavement/drainage improvement & painting (facilities will handle painting request) at PW Yard – Robert/Prem
  9. Mission & Vision Statements – Ahmad/All
  10. Preventive Maintenance Program for Mechanics/Fleet Unit – Robert
  11. Street Sweepers equipment repair/replacement and street sweeping program – Robert
  12. Under-resourced Mechanics/Fleet Unit – Robert
  13. City Vehicle Carwash Cost Issue (RFP by Purchasing, scope input by M&O)– Robert
  14. Recycle bins at city parks - Robert
  15. Upcoming So. Cal. Gas Co. automated meter program – LD/Building
  16. Three-Year Budget Process – Robert/All
  17. FY2013/14 CIP Process – Prem

18. Research potential solar power generation in conjunction with the World Logistics Center development- Jeannette
19. Research potential web-based communication system in conjunction with the World Logistics Center development- Jeannette
20. Lite Owl Energy Saving Device (Muni-Fed) – Jeannette
21. St. Lt. Acquisition (Muni-Fed/SCE) – Jeannette
22. Basic accounting training by Finance in order to do better on LOGOS – Robert/Finance
23. Corporate Yard overall security concern, guard shack option? – Robert & Eric/HR, PCS
24. Task Force Effort to prepare for the 2<sup>nd</sup> Floor rehab. Block time every Thursday to pack, discard & get ready for the move out – ALL (Prem, Eric, Anna)
25. Smart Phone App for City Services, Example: City of Diamond Bar – All
26. Mid-Year Budget Items? – All/Robert
27. Revisit departmental goals - All

❖ **HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS (CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)**

1.	Steeplechase Drive – Resident, Eric at [REDACTED], expressed concerns about the road/bumps on Steeplechase. Would like the first 50 or 100 feet of Steeplechase at Ironwood to be milled off or overlaid or repaired and skin patched.	<i>Prem/Robert</i>
2.	Swan St near Cockatiel Dr – Resident, Steve Timar ( <a href="mailto:stevetimar@yahoo.com">stevetimar@yahoo.com</a> ), expressed concerns regarding the asphalt being approximately two inches short of the sidewalk and graffiti on the sidewalks (thru CM Stewart).	<i>Robert</i>

DISTRIBUTION: Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
 Prem Kumar, P.E., Deputy Public Works Director/Assistant City Engineer  
 Eric Lewis, P.E., T.E., City Traffic Engineer  
 Robert Lemon, Maintenance & Operations Division Manager  
 Jeannette Olko, Electric Utility Division Manager  
 Anna Chacon, Executive Assistant I

cc: Mayor and City Council  
 Henry Garcia, City Manager  
 Michelle Dawson, Assistant City Manager  
 Jane Halstead, City Clerk  
 Michele Patterson, Assistant to the City Manager  
 Rick Teichert, Financial & Management Services Director  
 Barry Foster, Community & Economic Development Director  
 Tom DeSantis, Human Resources Director

# CITY OF MORENO VALLEY

PUBLIC WORKS DEPARTMENT  
WEEKLY STAFF MEETING  
TUESDAY, FEBRUARY 19, 2013  
2:00 P.M.

A G E N D A

"CUSTOMER  
CARE"

"SAME DAY  
RESPONSE"

## ❖ ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. Timesheets are due Tuesdays. February 26<sup>th</sup> and March 12<sup>th</sup> – All
3. Monthly Departmental Update to City Manager Due by February 19<sup>th</sup> and March 5<sup>th</sup> – All
4. League of CA Cities Public Works Conference (February 27 – March 1, 2013) - Ahmad
5. Perris Boulevard between Cactus Avenue and South City Limits Street Improvement Project - Ribbon Cutting (Tentatively May 2013) – Prem/Ahmad
6. Memorial Day Motorcycle Parade (May 27, 2013) – Eric/Robert
7. SR-60/Nason Phase 2 Bridge Milestone Ceremony (June 2013 Timed with bridge demo) – Prem
8. Ironwood Street Improvements (Heacock-Perris) Project – Ribbon Cutting (TBD) – Prem
9. Heacock Bridge - Ribbon Cutting (TBD) – Prem
10. TMC Grand Opening Ceremony (On-Hold) – Eric
11. SR-60/Moreno Beach Phase 1 Ground Breaking (TBD) – Prem

## ❖ COUNCIL ITEMS

FEBRUARY 19, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 1/14/2013 AND STAFF REPORTS DUE 1/28/2013)

NONE

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CITY COUNCIL  
MORENO VALLEY  
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18. Research potential solar power generation in conjunction with the World Logistics Center development- Jeannette
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- 24. Task Force Effort to prepare for the 2<sup>nd</sup> Floor rehab. Block time every Thursday to pack, discard & get ready for the move out – ALL (Prem, Eric, Anna)
- 25. Smart Phone App for City Services, Example: City of Diamond Bar – All
- 26. Mid-Year Budget Items? – All/Robert
- 27. Revisit departmental goals - All

❖ **HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS (CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)**

1.	Steeplechase Drive – Resident, Eric at [REDACTED] expressed concerns about the road/bumps on Steeplechase. Would like the first 50 or 100 feet of Steeplechase at Ironwood to be milled off or overlaid or repaired and skin patched.	<i>Prem/Robert</i>
2.	<b>Swan St near Cockatiel Dr – Resident, Steve Timar (stevetimar@yahoo.com), expressed concerns regarding the asphalt being approximately two inches short of the sidewalk and graffiti on the sidewalks (thru CM Stewart).</b>	<i>Robert</i>

DISTRIBUTION: Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
 Prem Kumar, P.E., Deputy Public Works Director/Assistant City Engineer  
 Eric Lewis, P.E., T.E., City Traffic Engineer  
 Robert Lemon, Maintenance & Operations Division Manager  
 Jeannette Olko, Electric Utility Division Manager  
 Anna Chacon, Executive Assistant I

cc: Mayor and City Council  
 Henry Garcia, City Manager  
 Michelle Dawson, Assistant City Manager  
 Jane Halstead, City Clerk  
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 Rick Teichert, Financial & Management Services Director  
 Barry Foster, Community & Economic Development Director  
 Tom DeSantis, Human Resources Director

# CITY OF MORENO VALLEY

PUBLIC WORKS DEPARTMENT

WEEKLY STAFF MEETING

MONDAY, FEBRUARY 11, 2013

2:00 P.M.

A G E N D A

"CUSTOMER  
CARE"

CITY COUNCIL  
MORENO VALLEY  
"SAMEDAY  
RESPONSE"  
13 FEB 12 PM 2:55

## ❖ ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. Timesheets are due Tuesdays. February 12<sup>th</sup> and February 26<sup>th</sup> – All
3. Monthly Departmental Update to City Manager Due by February 19<sup>th</sup> and March 5<sup>th</sup> – All
4. League of CA Cities Public Works Conference (February 27 – March 1, 2013) - Ahmad
5. Perris Boulevard between Cactus Avenue and South City Limits Street Improvement Project - Ribbon Cutting (Tentatively May 2013) – Prem/Ahmad
6. Memorial Day Motorcycle Parade (May 27, 2013) – Eric/Robert
7. SR-60/Nason Phase 2 Bridge Milestone Ceremony (June 2013 Timed with bridge demo) – Prem
8. Ironwood Street Improvements (Heacock-Perris) Project – Ribbon Cutting (TBD) – Prem
9. Heacock Bridge - Ribbon Cutting (TBD) – Prem
10. TMC Grand Opening Ceremony (On-Hold) – Eric
11. SR-60/Moreno Beach Phase 1 Ground Breaking (TBD) – Prem

## ❖ COUNCIL ITEMS

### FEBRUARY 12, 2013 COUNCIL MEETING – REGULAR MEETING

(TITLES DUE 1/14/2013 AND 1/21/2013 STAFF REPORTS DUE)

NONE

### FEBRUARY 19, 2013 COUNCIL MEETING – STUDY SESSION

(TITLES DUE 1/14/2013 AND STAFF REPORTS DUE 1/28/2013)

NONE

### FEBRUARY 26, 2013 COUNCIL MEETING – REGULAR MEETING

(TITLES DUE 1/28/2013 AND STAFF REPORTS DUE 2/4/2013)

1. Repeal Resolution 2010-58 Energy Efficiency Targets for Moreno Valley Utility as Mandated by Assembly Bill 2021 And Adopt Resolution 2013-XX Updating Energy Efficiency Targets for Moreno Valley Utility – Jeannette
2. Approve a Resolution of the City of Moreno Valley to Amend the Electric Rates for Moreno Valley Utility – Jeannette
3. Approve the Cooperative Agreement with Riverside County Flood Control and Water Conservation District for the Moreno Master Drainage Plan Line F, Stage 2, and Authorize the Appropriation of Funds, Project No. 804 0005 70 77 – Prem
4. Approve Reimbursement Agreement for Construction of Alternate Street Section Over Eastern Municipal Water District (EMWD) Facilities as Part of the Perris Blvd Widening From Perris Valley Storm Drain Lateral "B" to Cactus Avenue – Prem

MARCH 12, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 2/11/2013 AND STAFF REPORTS DUE 2/18/2013)

1. Resolution No. \_\_\_ Approval of Program Supplement Agreement for State Funded Project No. SR2S:- 5441, (052) and Funding Appropriation for Delphinium Avenue Sidewalk Improvements, Under the Safe Routes to School (SR2S) Program – Eric
2. Resolution No. 2013-XX Authorizing the City Manager to Execute Agreements with Caltrans for Transportation Planning Grants - Eric

MARCH 19, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 2/18/2013 AND STAFF REPORTS DUE 2/25/2013)

1. MVU Overview and Update, and Discussion on Utilities Commission Ordinance– Jeannette

MARCH 26, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 2/25/2013 AND STAFF REPORTS DUE 3/4/2013)

1. Authorization to Award the Construction Contract to XXX for the City Hall Second Level Flooring Rehabilitation (Seismic Retrofit and Roof Restoration) Improvements Project – Project No. 803 0014 30 40 – Prem
2. Ordinance No. XX Adding Chapter 2.25 to the City of Moreno Valley Municipal Code Establishing a Utilities Commission (1<sup>st</sup> Reading and Introduction) – Jeannette
3. Award Construction Contract to XXX for the WayFinding Signs, Project No. 801 0048 70 77 - Prem

APRIL 9, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 3/11/2013 AND STAFF REPORTS DUE 3/18/2013)

1. Ordinance No. XX Adding Chapter 2.25 to the City of Moreno Valley Municipal Code Establishing a Utilities Commission (2<sup>nd</sup> Reading and Adoption) – Jeannette
2. Approve and Execute Agreement for Conveyance of Real Property for Acquisition of APN 473-220-072 for the Northeast Fire Station Project – Project No. 803 0018 70 77 - Prem

APRIL 16, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 3/18/2013 AND STAFF REPORTS DUE 3/25/2013)

1. Crossing Guard Program Citywide – Eric

APRIL 23, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 3/25/2013 AND STAFF REPORTS DUE 4/1/2013)

1. Commercial Recycling Dumpster Screening – Robert
2. Amendment to Chapter 6.02 of the City of Moreno Valley Municipal Code and Adoption of the Proposed Ordinance Relating to Citation Authorization and Amendment to the FY12/13 Fee Schedule – Robert

MAY 14, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 4/15/2013 AND STAFF REPORTS DUE 4/22/2013)

TBD

MAY 21, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 4/22/2013 AND STAFF REPORTS DUE 4/29/2013)

1. FY2013-14 Proposed Capital Improvement Plan Review - Prem

MAY 28, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 4/29/2013 AND STAFF REPORTS DUE 5/6/2013)

1. Approval of 10-Year Resource Plan – Jeannette
2. A Resolution of the City Council of the City of Moreno Valley, California, Adopting and Implementing a Renewable Energy Resources Procurement Plan Pursuant to California Senate Bill 2-1X (May 2013) – Jeannette

JUNE 11, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 5/13/2013 AND STAFF REPORTS DUE 5/20/2013)

1. Adoption of FY2013-14 Capital Improvement Plan

❖ TENTATIVE FUTURE COUNCIL ITEMS (TBD)

- MVU Overview and Update, and Discussion on Utilities Commission Ordinance (Study Session) - Jeannette
- Approval of Purchase and Sale Agreement for Acquisition of Property for 33 kV Substation – Jeannette
- Introduce Ordinance \_\_\_\_, Adding Chapter 12.70 to the City of Moreno Valley Municipal Code, Relating to Prohibiting the Harassment of Cyclists – Eric
- Authorization to Award Agreement for Professional Design Consultant Services to \_\_\_\_\_ for the Bicycle Master Plan Update Project – Eric
- Award Construction Contract to XXX for the Moreno Master Drainage Plan Line F, Stage 2, Project No. XXX – Prem

❖ ONGOING TASKS

1. Monthly CIP Project Status Report (categorize projects by type of work) to Dir/DM (Excel-PDF) – Prem
2. Quarterly Productivity Report of Maintenance and Operations – Robert
3. Quarterly Meetings with Field Crew Supervisors (M&O and Transportation) and 1 quarterly meeting with MVU - Ahmad
  - A. Maintenance & Operations
    - i. Solid Waste/Admin, Feb, May, Aug, Nov (4<sup>th</sup> Tuesday, 2:30-3:30 pm)
    - ii. Brian's Crew, Mar, Jun, Sep, Dec (3<sup>rd</sup> Thursday, 2:30-3:30 pm)
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  - B. Transportation, TS & Signing & Striping
    - i. Scott's Crew, Mar, June, Sep, Dec (1<sup>st</sup> Wednesday, 8:00-9:00 am)
  - C. MVU – Mar, Jun, Sep, Dec (1<sup>st</sup> Tuesday, 9:30-10:30 am)
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  - G. Admin Assistant Clerical Meeting – Mar, June, Sep, Dec (1<sup>st</sup> Mon, 10:30-11:30 am)

4. Local & Regional Meetings
  - A. RCTC Executive Board Meeting (2<sup>nd</sup> Wednesday of every month @ 9:30 AM) - Eric
  - B. RCTC - TAC (3<sup>rd</sup> Monday of every month @ 10:00 AM) - Ahmad /Prem/Eric
  - C. RTA Executive Board Meeting (4<sup>th</sup> Thursday of every month @ 2:00 PM) - Eric
  - D. WRCOG Public Works Committee Meeting (Dark in December) (2<sup>nd</sup> Thursday of every other month @ 2:00 PM) - Ahmad/Prem/Eric
  - E. WRCOG Central Zone TAC Meeting - Ahmad/Prem/Eric
  - F. WRCOG Adhoc Subcommittee Meeting - Ahmad/Prem/Eric
  - G. WRCOG Solid Waste TAC (meets Bi-Monthly) - Robert
  - H. Planning Commission Meeting (2<sup>nd</sup> Thursday of every month @ 6:00 PM) – as needed
  - I. Traffic Safety Commission – (1<sup>st</sup> Wednesday of every month @ 6:00 PM) – Ahmad/Eric
  - J. Clean Cities Coalition (meets Bi-Monthly) – Robert
  - K. Riverside County Solid Waste Task Force (meets as needed) – Robert
  - L. Waste Management (meets monthly) – Ahmad/Robert
  - M. CIP Project Schedules (1<sup>st</sup> Wednesday of each Month) – Ahmad/Prem
5. Advance discussion with WRCOG regarding all new/changed TUMF projects – Prem
6. Inclusion of M&O, Traffic Signals, Traffic Signing & Striping and MVU staff in both CIP Development plan review and field presence to assure compliance with maintenance concerns – Prem/Eric/LDD
7. Accessibility/response via cell phone for Ahmad's calls – All
8. Measures to make PW crews safer when working in streets - Robert/Eric
9. Cat/Pigeon control at PW Yard- Robert
10. Include improvement of aging infrastructure related to MVU in various CIP projects when feasible and practical – Prem/Jeanette
11. Monitor public website and keep updated re: MVU information – Jeanette
12. PW Employee Recognition (work accomplishment, education advancement, etc.) – Ahmad/Anna
13. Inclusion of M&O, Traffic Signals, Traffic Signing and Striping, and MVU staff in Quarterly Utility Coordination Meetings (prepare blast email of project updates from quarterly meetings on CP website to PW Division Managers) – Prem
14. Improve on communication, announcements, clerical support, Motivate Moval for Traffic Signals, Traffic Signing and Striping staff – Eric
15. Provide CP project schedule to all PW Division Managers beginning July – Prem
16. Enforce Provisions to hold contractors responsible for maintaining areas beyond project limits – Prem
17. Submit staff reports for council items in a timely manner so as to allow CM's Office & City Attorney ample review time - ALL

❖ **SPECIFIC TASKS**

1. CITY MANAGER, MAYOR AND CITY COUNCIL REQUESTS:

A. City Manager:

1. Proceed with the new Welcome and Way Finding Signs Implementation – Eric/Prem/Ahmad

B. Mayor Owings:

1. Continue process with private owners responsibility of maintaining drainage channels – LD/Robert
2. Community involvement regarding future PW programs & projects – Ahmad
3. Augment street maintenance budget (1 to 2 years) – Ahmad/Finance Dept.

C. Mayor Pro Tem Co:

1. Speed Hump application status for Saddlebrook Lane – Eric

D. Council Member Molina:

1. Examine solar powered flashing lights at schools – Eric
2. Flooding at 24594 Sunnymead Blvd. (Future CIP Project) – Prem
3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Look into drought resistant landscaping within 4ft. of right of way; Property is not adjacent to the Flood Control Basin fronting Ironwood however, privately owned – Prem/Robert
5. Speed hump at 14187 Apple Blossom, South of Brodiaea – Eric
6. Maintenance of overgrown brush and bamboo by the drain basin behind the old Home Base (Heacock/Ironwood-?)-Robert
7. **12099 Franklin, install additional speed limit signs at the entrances to his subdivision to further emphasize existing state law - Eric**

E. Council Member Stewart:

1. Citywide crack seal and slurry seal programs – Robert/Prem
2. Slurry seal crack on Sunnymead Ranch Parkway/Heacock Street (Construction Begins Feb.2013) – Prem
3. Revisit warrant study of MVUSD Crossing Guard locations & regularly report back to TSC in order to have consistent practice throughout the city – Eric
4. Request Caltrans to place the TS at Box Springs & Morton back to normal timing while I/C const. is in process – Eric

F. Council Member Baca:

NONE

2. Traffic Safety Commission:

- a. Quarterly CIP status report (provide copies to commissioners) – Eric
  - b. Additional efforts in raising public awareness regarding pedestrian's safety thru educational videos, MVTV, etc. – Eric
  - c. MV Ranch Speed Hump request (by lady resident & Chair Sawyerr) on several streets – Eric
  - d. Complete MVUSD Crossing Guard Study by March/April 2013 (Chair Sawyerr) – Eric
  - e. Complaint about the 35 MPH on Brodiaea, Heacock to Indian (by two gentleman residents) – Eric
  - f. **DUI Info (Comm. Riiff) – Eric**
  - g. **Explore ideas for traffic calming on local collectors - Eric**
3. Cactus renaming status (On hold per CM) – Eric
  4. Rancho Belago sign program installation (Completed by March 2013) – Eric
  5. TUMF Network update (Part of City's Circulation Element) – Prem/Eric
  6. EV Strategy to be developed and completed by MVU – Jeannette
  7. Vehicle Replacement Program (Need for a new patch truck [pending future budget]) – Robert
  8. Pavement/drainage improvement & painting (facilities will handle painting request) at PW Yard – Robert/Prem
  9. Mission & Vision Statements – Ahmad/All
  10. Preventive Maintenance Program for Mechanics/Fleet Unit – Robert
  11. Street Sweepers equipment repair/replacement and street sweeping program – Robert
  12. Under-resourced Mechanics/Fleet Unit – Robert

13. City Vehicle Carwash Cost Issue (RFP by Purchasing, scope input by M&O)– Robert
14. Recycle bins at city parks - Robert
15. Upcoming So. Cal. Gas Co. automated meter program – LD/Building
16. Three-Year Budget Process – Robert/All
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25. Smart Phone App for City Services, Example: City of Diamond Bar – All
26. 6 - Month Planning Calendar – All
27. Mid-Year Budget Items? – All/Robert
28. **Revisit departmental goals - All**

❖ HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS  
(CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)

1.	Steeplechase Drive – Resident, Eric at [REDACTED], expressed concerns about the road/bumps on Steeplechase. Would like the first 50 or 100 feet of Steeplechase at Ironwood to be milled off or overlaid or repaired and skin patched.	<i>Prem/Robert</i>
2.	Bay Avenue where it ends at Ramsdell Dr. – Resident, Ms. Velzy's at [REDACTED] expressed concerns about the number of accidents or possible future accidents in front of her home. She is requesting possible remedies such as signs , speed humps or flashing lights on Bay Ave. (Through CM Molina – CRM#MV-14709-MOM8)	<i>Eric</i>

DISTRIBUTION: Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
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# CITY OF MORENO VALLEY

PUBLIC WORKS DEPARTMENT  
WEEKLY STAFF MEETING  
MONDAY, FEBRUARY 4, 2013  
2:00 P.M.

"CUSTOMER  
CARE"

"SAME DAY  
RESPONSE"

## A G E N D A

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2. Approve a Resolution of the City of Moreno Valley to Amend the Electric Rates for Moreno Valley Utility – Jeannette
3. Approve the Cooperative Agreement with Riverside County Flood Control and Water Conservation District for the Moreno Master Drainage Plan Line F, Stage 2, and Authorize the Appropriation of Funds, Project No. 804 0005 70 77 – Prem
4. Approve Reimbursement Agreement for Construction of Alternate Street Section Over Eastern Municipal Water District (EMWD) Facilities as Part of the Perris Blvd Widening From Perris Valley Storm Drain Lateral "B" to Cactus Avenue – Prem

13 FEB - 7 PM 12:48

RECEIVED  
MORENO VALLEY  
CITY COUNCIL

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  7. Accessibility/response via cell phone for Ahmad's calls – All
  8. Measures to make PW crews safer when working in streets - Robert/Eric
  9. Cat/Pigeon control at PW Yard- Robert
  10. Include improvement of aging infrastructure related to MVU in various CIP projects when feasible and practical – Prem/Jeanette
  11. Monitor public website and keep updated re: MVU information – Jeanette
  12. PW Employee Recognition (work accomplishment, education advancement, etc.) – Ahmad/Anna
  13. Inclusion of M&O, Traffic Signals, Traffic Signing and Striping, and MVU staff in Quarterly Utility Coordination Meetings (prepare blast email of project updates from quarterly meetings on CP website to PW Division Managers) – Prem
  14. Improve on communication, announcements, clerical support, Motivate Moval for Traffic Signals, Traffic Signing and Striping staff – Eric
  15. Provide CP project schedule to all PW Division Managers beginning July – Prem
  16. Enforce Provisions to hold contractors responsible for maintaining areas beyond project limits – Prem
  17. Submit staff reports for council items in a timely manner so as to allow CM's Office & City Attorney ample review time - ALL

❖ **SPECIFIC TASKS**

1. CITY MANAGER, MAYOR AND CITY COUNCIL REQUESTS:

A. City Manager:

1. Proceed with the new Welcome and Way Finding Signs Implementation – Eric/Prem/Ahmad

B. Mayor Owings:

1. Continue process with private owners responsibility of maintaining drainage channels – LD/Robert
2. Community involvement regarding future PW programs & projects – Ahmad
3. **Augment street maintenance budget (1 to 2 years) – Ahmad/Finance Dept.**

C. Mayor Pro Tem Co:

1. Speed Hump application status for Saddlebrook Lane – Eric

D. Council Member Molina:

1. Examine solar powered flashing lights at schools – Eric

2. Flooding at 24594 Sunnymead Blvd. (Future CIP Project) – Prem
3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Look into drought resistant landscaping within 4ft. of right of way; Property is not adjacent to the Flood Control Basin fronting Ironwood however, privately owned – Prem/Robert
5. Speed hump at 14187 Apple Blossom, South of Brodiaea – Eric
6. Speed hump on Franklin (12099 Franklin, Eric 951-809-6242) – Eric
7. Maintenance of overgrown brush and bamboo by the drain basin behind the old Home Base (Heacock/Ironwood-?)-Robert

E. Council Member Stewart:

1. Citywide crack seal and slurry seal programs – Robert/Prem
2. Slurry seal crack on Sunnymead Ranch Parkway/Heacock Street (Construction Begins Feb.2013) – Prem
3. Revisit warrant study of MVUSD Crossing Guard locations & regularly report back to TSC in order to have consistent practice throughout the city – Eric
4. Request Caltrans to place the TS at Box Springs & Morton back to normal timing while I/C const. is in process – Eric
5. Day St., Cottonwood to Bay to Alessandro, 25 MPH seems to low – Eric
6. Centerpointe w/o Frederick, why 25 MPH? – Eric
7. Paint the curb red at and adjacent to the FH at the SW corner of Pigeon Pass and Harland because residents tend to park at or near the FH and with the driveway being too close to the corner, causes sight distance issue- Eric

F. Council Member Baca:

NONE

2. Traffic Safety Commission:

- a. Quarterly CIP status report (provide copies to commissioners) – Eric
- b. Additional efforts in raising public awareness regarding pedestrian's safety thru educational videos, MVTV, etc. – Eric
- c. MV Ranch Speed Hump request (by lady resident & Chair Sawyerr) on several streets – Eric
- d. Complete MVUSD Crossing Guard Study by March/April 2013 (Chair Sawyerr) – Eric
- e. Complaint about the 35 MPH on Brodiaea, Heacock to Indian (by two gentleman residents) - Eric
3. Cactus renaming status (On hold per CM) – Eric
4. Rancho Belago sign program status – Eric
5. TUMF Network update (Part of City's Circulation Element) – Prem/Eric
6. EV Strategy to be developed and completed by MVU – Jeannette
7. Vehicle Replacement Program (Need for a new patch truck [pending future budget]) – Robert
8. Pavement/drainage improvement & painting (facilities will handle painting request) at PW Yard – Robert/Prem
9. Mission & Vision Statements – Ahmad/All
10. Preventive Maintenance Program for Mechanics/Fleet Unit – Robert
11. Street Sweepers equipment repair/replacement and street sweeping program – Robert
12. Under-resourced Mechanics/Fleet Unit – Robert
13. City Vehicle Carwash Cost Issue (RFP by Purchasing, scope input by M&O)– Robert
14. Recycle bins at city parks - Robert
15. Upcoming So. Cal. Gas Co. automated meter program – LD/Building
16. Three-Year Budget Process – Robert/All
17. FY2013/14 CIP Process – Prem

18. Research potential solar power generation in conjunction with the World Logistics Center development- Jeannette
19. Research potential web-based communication system in conjunction with the World Logistics Center development- Jeannette
20. Lite Owl Energy Saving Device (Muni-Fed) – Jeannette
21. St. Lt. Acquisition (Muni-Fed/SCE) – Jeannette
22. Basic accounting training by Finance in order to do better on LOGOS – Robert/Finance
23. Corporate Yard overall security concern, guard shack option? – Robert & Eric/HR, PCS
24. Task Force Effort to prepare for the 2<sup>nd</sup> Floor rehab. Block time every Thursday to pack, discard & get ready for the move out – ALL (Prem, Eric, Anna)
25. **Smart Phone App for City Services, Example: City of Diamond Bar – All**
26. **6 - Month Planning Calendar – All**
27. **Mid-Year Budget Items? – All/Robert**

❖ HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS (CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)

1.	Steeplechase Drive – Resident, Eric at (951) 220-9751, expressed concerns about the road/bumps on Steeplechase. Would like the first 50 or 100 feet of Steeplechase at Ironwood to be milled off or overlaid or repaired and skin patched.	<i>Prem/Robert</i>
2.	<b>Bay Avenue where it ends at Ramsdell Dr. – Resident, Ms. Velzy's at [REDACTED] expressed concerns about the number of accidents or possible future accidents in front of her home. She is requesting possible remedies such as signs , speed humps or flashing lights on Bay Ave. (Through CM Molina – CRM#MV-14709-MOM8)</b>	<i>Eric</i>

DISTRIBUTION: Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
 Prem Kumar, P.E., Deputy Public Works Director/Assistant City Engineer  
 Eric Lewis, P.E., T.E., City Traffic Engineer  
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cc: Mayor and City Council  
 Henry Garcia, City Manager  
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 Rick Teichert, Financial & Management Services Director  
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 Tom DeSantis, Human Resources Director

"CUSTOMER  
CARE"

# CITY OF MORENO VALLEY

PUBLIC WORKS DEPARTMENT

WEEKLY STAFF MEETING

MONDAY, JANUARY 28, 2013,

11:00 A.M.

A G E N D A

CITY COUNCIL  
MORENO VALLEY  
RECEIVED  
SAME DAY  
RESPONSE"  
13 JAN 31 PM 3:32

## ❖ ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. Timesheets are due Tuesdays. January 29<sup>th</sup> and February 9<sup>th</sup> – All
3. Monthly Departmental Update to City Manager Due by February 5<sup>th</sup> and February 19<sup>th</sup> – All
4. SR-60/Moreno Beach Phase 1 Ground Breaking (February 2013) – Prem
5. League of CA Cities Public Works Conference (February 27 – March 1, 2013) - Ahmad
6. Perris Boulevard between Cactus Avenue and South City Limits Street Improvement Project - Ribbon Cutting (Tentatively May 2013) – Prem/Ahmad
7. Memorial Day Motorcycle Parade (May 27, 2013) – Eric/Robert
8. SR-60/Nason Phase 2 Bridge Milestone Ceremony (May or June 2013) – Prem
9. Ironwood Street Improvements (Heacock-Perris) Project – Ribbon Cutting (TBD) – Prem
10. Heacock Bridge - Ribbon Cutting (TBD) – Prem
11. TMC Grand Opening Ceremony (On-Hold) – Eric

## ❖ COUNCIL ITEMS

### FEBRUARY 12, 2013 COUNCIL MEETING – REGULAR MEETING

(TITLES DUE 1/14/2013 AND 1/21/2013 STAFF REPORTS DUE)

NONE

### FEBRUARY 19, 2013 COUNCIL MEETING – STUDY SESSION

(TITLES DUE 1/14/2013 AND STAFF REPORTS DUE 1/28/2013)

1. MVU Overview and Update, and Discussion on Utilities Commission Ordinance– Jeannette

### FEBRUARY 26, 2013 COUNCIL MEETING – REGULAR MEETING

(TITLES DUE 1/28/2013 AND STAFF REPORTS DUE 2/4/2013)

1. Repeal Resolution 2007-108 Energy Efficiency Targets for Moreno Valley Utility as Mandated by Assembly Bill 2021 And Adopt Resolution 2012-XX Updating Energy Efficiency Targets for Moreno Valley Utility – Jeannette
2. Ordinance No. XX Adding Chapter 2.25 to the City of Moreno Valley Municipal Code Establishing a Utilities Commission (1<sup>st</sup> Reading and Introduction) - Jeannette
3. Approve the Draft Cooperative Agreement with Riverside County Flood Control and Water Conservation District for the Moreno Master Drainage Plan Line F, Stage 2, and Authorize the Appropriation of Funds, Project No. 804 0005 70 77 – Prem
4. Approve the Reimbursement for Construction of Alternate Street Section Over Eastern Water District (EMWD) Facilities as Part of the Perris Blvd Widening From Perris Valley Storm Drain Lateral "B" to Cactus Avenue – Prem

MARCH 12, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 2/11/2013 AND STAFF REPORTS DUE 2/18/2013)

1. Resolution No. \_\_\_\_ Approval of Program Supplement Agreement for State Funded Project No. SR2S:- 5441; (052) and Funding Appropriation for Delphinium Avenue Sidewalk Improvements, Under the Safe Routes to School (SR2S) Program – Eric
2. Ordinance No. XX Adding Chapter 2.25 to the City of Moreno Valley Municipal Code Establishing a Utilities Commission (2<sup>nd</sup> Reading and Adoption) - Jeannette

MARCH 19, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 2/18/2013 AND STAFF REPORTS DUE 2/25/2013)

TBD

MARCH 26, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 2/25/2013 AND STAFF REPORTS DUE 3/4/2013)

TBD

❖ TENTATIVE FUTURE COUNCIL ITEMS (TBD)

1. Commercial Recycling Dumpster Screening (April 2013) – Robert
2. Approval of 10-Year Resource Plan (May 2013) – Jeannette
3. Approval of Purchase and Sale Agreement for Acquisition of Property for 33 kV Substation – Jeannette
4. Introduce Ordinance \_\_\_\_, Adding Chapter 12.70 to the City of Moreno Valley Municipal Code, Relating to Prohibiting the Harassment of Cyclists – Eric
5. Authorization to Award Agreement for Professional Design Consultant Services to \_\_\_\_\_ for the Bicycle Master Plan Update Project – Eric
6. Amendment to Chapter 6.02 of the City of Moreno Valley Municipal Code and Adoption of the Proposed Ordinance Related to Illegal Hauling Relating to Citation Authorization and Amendment to the FY12/13 Fee Schedule – Robert
7. A Resolution of the City Council of the City of Moreno Valley, California, Adopting and Implementing a Renewable Energy Resources Procurement Plan Pursuant to California Senate Bill 2-1X (May 2013) – Jeannette
8. Crossing Guard Program Citywide (Study Session) – Eric

❖ ONGOING TASKS

1. Monthly CIP Project Status Report (categorize projects by type of work) to Dir/DM (Excel-PDF) – Prem
2. Quarterly Productivity Report of Maintenance and Operations – Robert
3. Quarterly Meetings with Field Crew Supervisors (M&O and Transportation) and 1 quarterly meeting with MVU and SD - Ahmad
  - A. Maintenance & Operations
    - i. Solid Waste/Admin, Feb, May, Aug, Nov (4<sup>th</sup> Tuesday, 2:30-3:30 pm)
    - ii. Brian's Crew, Mar, Jun, Sep, Dec (3<sup>rd</sup> Thursday, 2:30-3:30 pm)
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    - iv. Andy's Crew, Feb, May, Aug, Nov (3<sup>rd</sup> Wednesday, 2:30-3:30 pm)
  - B. Transportation, TS & Signing & Striping
    - i. Scott's Crew, Mar, June, Sep, Dec (1<sup>st</sup> Wednesday, 8:00-9:00 am)
  - C. MVU – Mar, Jun, Sep, Dec (1<sup>st</sup> Tuesday, 9:30-10:30 am)

- D. Capital Projects – Jun, Aug, Oct, Dec (Every other month, 1<sup>st</sup> Wednesday, 3:30-5:00 pm)
  - E. Transportation – Jun, Aug, Oct, Dec (Every other month, 3<sup>rd</sup> Thursday (Payday), 8:00-9:00 am)
  - F. MVU/ENCO – May, Jul, Sep, Nov (Every other month, Monday 9:30-10:30 am)
  - G. Admin Assistant Clerical Meeting – Mar, June, Sep, Dec (1<sup>st</sup> Mon, 10:30-11:30 am)
4. Local & Regional Meetings
- A. RCTC Executive Board Meeting (2<sup>nd</sup> Wednesday of every month @ 9:30 AM) - Eric
  - B. RCTC - TAC (3<sup>rd</sup> Monday of every month @ 10:00 AM) - Ahmad /Prem/Eric
  - C. RTA Executive Board Meeting (4<sup>th</sup> Thursday of every month @ 2:00 PM) - Eric
  - D. WRCOG Public Works Committee Meeting (Dark in December) (2<sup>nd</sup> Thursday of every other month @ 2:00 PM) - Ahmad/Prem/Eric
  - E. WRCOG Central Zone TAC Meeting - Ahmad/Prem/Eric
  - F. WRCOG Adhoc Subcommittee Meeting - Ahmad/Prem/Eric
  - G. WRCOG Solid Waste TAC (meets Bi-Monthly) - Robert
  - H. Planning Commission Meeting (2<sup>nd</sup> Thursday of every month @ 6:00 PM) – as needed
  - I. Traffic Safety Commission – (1<sup>st</sup> Wednesday of every month @ 6:00 PM) – Ahmad/Eric
  - J. Clean Cities Coalition (meets Bi-Monthly) – Robert
  - K. Riverside County Solid Waste Task Force (meets as needed) – Robert
  - L. Waste Management (meets monthly) – Ahmad/Robert
  - M. CIP Project Schedules (1<sup>st</sup> Wednesday of each Month) – Ahmad/Prem
- 5. Advance discussion with WRCOG regarding all new/changed TUMF projects – Prem
  - 6. Inclusion of M&O, Traffic Signals, Traffic Signing & Striping and MVU staff in both CIP Development plan review and field presence to assure compliance with maintenance concerns – Prem/Eric/LDD
  - 7. Accessibility/response via cell phone for Ahmad's calls – All
  - 8. Measures to make PW crews safer when working in streets - Robert/Eric
  - 9. Cat/Pigeon control at PW Yard- Robert
  - 10. Include improvement of aging infrastructure related to MVU in various CIP projects when feasible and practical – Prem/Jeannette
  - 11. Monitor public website and keep updated re: MVU information – Jeannette
  - 12. PW Employee Recognition (work accomplishment, education advancement, etc.) – Ahmad/Anna
  - 13. Inclusion of M&O, Traffic Signals, Traffic Signing and Striping, and MVU staff in Quarterly Utility Coordination Meetings (prepare blast email of project updates from quarterly meetings on CP website to PW Division Managers) – Prem
  - 14. Improve on communication, announcements, clerical support, Motivate Moval for Traffic Signals, Traffic Signing and Striping staff – Eric
  - 15. Provide CP project schedule to all PW Division Managers beginning July – Prem
  - 16. Enforce Provisions to hold contractors responsible for maintaining areas beyond project limits – Prem
  - 17. Submit staff reports for council items in a timely manner so as to allow CM's Office & City Attorney ample review time - ALL

❖ SPECIFIC TASKS

1. CITY MANAGER, MAYOR AND CITY COUNCIL REQUESTS:

A. City Manager:

- 1. Proceed with the new Welcome and Way Finding Signs Implementation – Eric/Prem/Ahmad

B. Mayor Owings:

1. Add WRCOG and MJPA to the regional agenda prep with council – Prem
2. Utility Commission formation – Jeannette
3. Continue process with private owners responsibility of maintaining drainage channels – LD/Robert
4. Community involvement regarding future PW programs & projects – Ahmad

C. Mayor Pro Tem Co:

1. Speed Hump application status for Saddlebrook Lane – Eric

D. Council Member Molina:

1. Examine solar powered flashing lights at schools – Eric
2. Flooding at 24594 Sunnymead Blvd. (Future CIP Project) – Prem
3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Look into drought resistant landscaping within 4ft. of right of way; Property is not adjacent to the Flood Control Basin fronting Ironwood however, privately owned – Prem/Robert
5. Speed hump at 14187 Apple Blossom, South of Brodiaea – Eric
6. Speed hump on Franklin (12099 Franklin, Eric 951-809-6242) – Eric
7. Maintenance of overgrown brush and bamboo by the drain basin behind the old Home Base (Heacock/Ironwood-?)-Robert

E. Council Member Stewart:

1. Citywide crack seal and slurry seal programs (Construction Begins Feb.2013) – Robert/Prem
2. Slurry seal crack on Sunnymead Ranch Parkway/Heacock Street – Prem
3. Revisit warrant study of MVUSD Crossing Guard locations & regularly report back to TSC in order to have consistent practice throughout the city – Eric
4. Request Caltrans to place the TS at Box Springs & Morton back to normal timing while I/C const. is in process – Eric
5. Day St., Cottonwood to Bay to Alessandro, 25 MPH seems to low – Eric
6. Centerpointe w/o Frederick, why 25 MPH? – Eric
7. **Paint the curb red at and adjacent to the FH at the SW corner of Pigeon Pass and Harland because residents tend to park at or near the FH and with the driveway being too close to the corner, causes sight distance issue- Eric**

F. Council Member Baca:

NONE

2. Traffic Safety Commission:

- a. Quarterly CIP status report (provide copies to commissioners) – Eric
  - b. Guy wire at SE corner of Heacock/Alessandro – Eric
  - c. Additional efforts in raising public awareness regarding pedestrian's safety thru educational videos, MVTV, etc. – Eric
  - d. MV Ranch Speed Hump request (by lady resident & Chair Sawyerr) on several streets – Eric
  - e. APS request (by Commissioner Riiff) at Sunnymead/Heacock – Eric
  - f. Complete MVUSD Crossing Guard Study by March/April 2013 (Chair Sawyerr) – Eric
  - g. Complaint about the 35 MPH on Brodiaea, Heacock to Indian (by two gentleman residents) - Eric
3. Cactus renaming status – (On hold per CM) – Eric
  4. Rancho Belago sign program status – Eric

5. TUMF Network update (Part of City's Circulation Element) – Prem/Eric
6. EV Strategy to be developed and completed by MVU – Jeannette
7. Vehicle Replacement Program (Need for a new patch truck [pending future budget]) – Robert
8. Pavement/drainage improvement & painting (facilities will handle painting request) at PW Yard – Robert/Prem
9. Mission & Vision Statements – Ahmad/All
10. Preventive Maintenance Program for Mechanics/Fleet Unit – Robert
11. Street Sweepers equipment repair/replacement and street sweeping program – Robert
12. Under-resourced Mechanics/Fleet Unit – Robert
13. Lot 79/Mountain View Community HOA, Biologist & Maintenance Costs – LD/Prem/Robert
14. City Vehicle Carwash Cost Issue (RFP by Purchasing, scope input by M&O)– Robert
15. Recycle bins at city parks - Robert
16. Upcoming So. Cal. Gas Co. automated meter program – LD/Building
17. Three-Year Budget Process – Robert/All
18. FY2013/14 CIP Process – Prem
19. Research potential solar power generation in conjunction with the World Logistics Center development- Jeannette
20. Research potential web-based communication system in conjunction with the World Logistics Center development- Jeannette
21. Lite Owl Energy Saving Device (Muni-Fed) – Jeannette
22. St. Lt. Acquisition (Muni-Fed/SCE) – Jeannette
23. Basic accounting training by Finance in order to do better on LOGOS – Robert/Finance
24. Corporate Yard overall security concern, guard shack option? – Robert & Eric/HR, PCS
25. Task Force Effort to prepare for the 2<sup>nd</sup> Floor rehab. Block time every Thursday to pack, discard & get ready for the move out – ALL (Prem, Eric, Anna)

❖ HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS (CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)

1.	Steeplechase Drive – Resident, Eric at [REDACTED] expressed concerns about the road/bumps on Steeplechase. Would like the first 50 or 100 feet of Steeplechase at Ironwood to be milled off or overlaid or repaired and skin patched.	<i>Prem/Robert</i>
2.	Ironwood x Morton – Realtor, Richard Tegley at [REDACTED] and/or <a href="mailto:richardtegley@roadrunner.com">richardtegley@roadrunner.com</a> , expressed concerns about the traffic markings in front of the apartments at Ironwood/Morton. (Email to CM Stewart)	<i>Eric</i>

DISTRIBUTION: Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
 Prem Kumar, P.E., Deputy Public Works Director/Assistant City Engineer  
 Eric Lewis, P.E., T.E., City Traffic Engineer  
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**"CUSTOMER  
CARE"**

**CITY OF MORENO VALLEY**

**PUBLIC WORKS DEPARTMENT**

**WEEKLY STAFF MEETING**

**TUESDAY, JANUARY 22, 2013,**

**2:00 P.M.**

**A G E N D A**

CITY COUNCIL  
MORENO VALLEY  
RECEIVED  
SAME DAY  
13 JAN 24 2013  
RESPONSE

❖ **ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)**

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. Timesheets are due Tuesdays. January 29<sup>th</sup> and February 9<sup>th</sup> – All
3. Monthly Departmental Update to City Manager Due by February 5<sup>th</sup> and February 19<sup>th</sup> – All
4. SR-60/Moreno Beach Phase 1 Ground Breaking (February 2013) – Prem
5. League of CA Cities Public Works Conference (February 27 – March 1, 2013) - Ahmad
6. Perris Boulevard between Cactus Avenue and South City Limits Street Improvement Project - Ribbon Cutting (Tentatively May 2013) – Prem/Ahmad
7. Memorial Day Motorcycle Parade (May 27, 2013) – Eric/Robert
8. SR-60/Nason Phase 2 Bridge Milestone Ceremony (May or June 2013) – Prem
9. Ironwood Street Improvements (Heacock-Perris) Project – Ribbon Cutting (TBD) – Prem
10. Heacock Bridge - Ribbon Cutting (TBD) – Prem
11. TMC Grand Opening Ceremony (On-Hold) – Eric

❖ **COUNCIL ITEMS**

**JANUARY 22, 2013 COUNCIL MEETING – REGULAR MEETING**

**(TITLES DUE 12/20/12 AND STAFF REPORTS DUE 1/2/2013)**

1. Authorize the seventh amendment to agreement for professional consultant services with Parsons Transportation Group for SR-60/Nason Overcrossing and SR-60/Moreno Beach Drive Improvements, Phases 1 and 2 – Project Nos. 802 0003 70 77-4821, 801 0038 70 77-4821, AND 801 0021 70 77-3003-Prem
2. Ordinance No. 858 – Amending section 12.20.020 of Chapter 12.20 of the City of Moreno Valley Municipal code declaring Prima Facie speed limits on certain streets (received introduction on January 22, 2013 by a 5-0 vote)-Eric

**FEBRUARY 12, 2013 COUNCIL MEETING – REGULAR MEETING**

**(TITLES DUE 1/14/2013 AND 1/21/2013 STAFF REPORTS DUE)**

1. Resolution No. \_\_\_\_ Approval of Program Supplement Agreement for State Funded Project No. SR2S:-5441 (052) and Funding Appropriation for Delphinium Avenue Sidewalk Improvements, Under the Safe Routes to School (SR2S) Program – Eric
2. Approve the Cooperative Agreement with Riverside County Flood Control and Water Conservation District for the Moreno Master Drainage Plan Line F, Stage 2, and Authorize the Appropriation of Funds - Prem

**FEBRUARY 19, 2013 COUNCIL MEETING – STUDY SESSION**

**(TITLES DUE 1/14/2013 AND STAFF REPORTS DUE 1/28/2013)**

1. MVU Overview and Update – Revenues & Expenses – Jeannette

**FEBRUARY 26, 2013 COUNCIL MEETING – REGULAR MEETING**

**(TITLES DUE 1/28/2013 AND STAFF REPORTS DUE 2/4/2013)**

1. Repeal Resolution 2007-108 Energy Efficiency Targets for Moreno Valley Utility as Mandated by Assembly Bill 2021 And Adopt Resolution 2012-XX Updating Energy Efficiency Targets for Moreno Valley Utility – Jeannette

MARCH 12, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 2/11/2013 AND STAFF REPORTS DUE 2/18/2013)  
TBD

MARCH 19, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 2/18/2013 AND STAFF REPORTS DUE 2/25/2013)  
TBD

MARCH 26, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 2/25/2013 AND STAFF REPORTS DUE 3/4/2013)  
TBD

❖ TENTATIVE FUTURE COUNCIL ITEMS (TBD)

1. Commercial Recycling Dumpster Screening (April 2013) – Robert
2. Approval of 10-Year Resource Plan (May 2013) – Jeannette
3. Approval of Purchase and Sale Agreement for Acquisition of Property for 33 kV Substation – Jeannette
4. Introduce Ordinance \_\_\_\_, Adding Chapter 12.70 to the City of Moreno Valley Municipal Code, Relating to Prohibiting the Harassment of Cyclists – Eric
5. Authorization to Award Agreement for Professional Design Consultant Services to \_\_\_\_\_ for the Bicycle Master Plan Update Project – Eric
6. Amendment to Chapter 6.02 of the City of Moreno Valley Municipal Code and Adoption of the Proposed Ordinance Related to Illegal Hauling Relating to Citation Authorization and Amendment to the FY12/13 Fee Schedule – Robert
7. A Resolution of the City Council of the City of Moreno Valley, California, Adopting and Implementing a Renewable Energy Resources Procurement Plan Pursuant to California Senate Bill 2-1X (May 2013) – Jeannette
8. Crossing Guard Program Citywide (Study Session) – Eric

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3. Quarterly Meetings with Field Crew Supervisors (M&O and Transportation) and 1 quarterly meeting with MVU and SD - Ahmad
  - A. Maintenance & Operations
    - i. Solid Waste/Admin, Feb, May, Aug, Nov (4<sup>th</sup> Tuesday, 2:30-3:30 pm)
    - ii. Brian's Crew, Mar, Jun, Sep, Dec (3<sup>rd</sup> Thursday, 2:30-3:30 pm)
    - iii. Steve's Crew, Apr, July, Oct, Jan (1<sup>st</sup> Thursday, 9:30-10:30 am)
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    - i. Scott's Crew, Mar, June, Sep, Dec (1<sup>st</sup> Wednesday, 8:00-9:00 am)
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  - F. MVU/ENCO – May, Jul, Sep, Nov (Every other month, Monday 9:30-10:30 am)

- G. Admin Assistant Clerical Meeting – Mar, June, Sep, Dec (1<sup>st</sup> Mon, 10:30-11:30 am)
- 4. Local & Regional Meetings
  - A. RCTC - TAC (3rd Monday of every month @ 10:00 AM) - Ahmad /Prem/Eric
  - B. WRCOG Public Works Committee Meeting (Dark in December) (2nd Thursday of every month @ 2:00 PM) - Ahmad/Prem/Eric
  - C. WRCOG Central Zone TAC Meeting - Ahmad/Prem/Eric
  - D. WRCOG Adhoc Subcommittee Meeting - Ahmad/Prem/Eric
  - E. WRCOG Solid Waste TAC (meets Bi-Monthly) - Robert
  - F. Planning Commission Meeting (2nd Thursday of every month @ 6:00 PM) – as needed
  - G. Traffic Safety Commission – (1st Wednesday of every month @ 6:00 PM) – Ahmad/Eric
  - H. Clean Cities Coalition (meets Bi-Monthly) – Robert
  - I. Riverside County Solid Waste Task Force (meets as needed) – Robert
  - J. Waste Management (meets monthly) – Ahmad/Robert
  - K. CIP Project Schedules (1st Wednesday of each Month) – Ahmad/Prem
- 5. Advance discussion with WRCOG regarding all new/changed TUMF projects – Prem
- 6. Inclusion of M&O, Traffic Signals, Traffic Signing & Striping and MVU staff in both CIP Development plan review and field presence to assure compliance with maintenance concerns – Prem/Eric/LDD
- 7. Accessibility/response via cell phone for Ahmad's calls – All
- 8. Measures to make PW crews safer when working in streets - Robert/Eric
- 9. Cat/Pigeon control at PW Yard- Robert
- 10. Include improvement of aging infrastructure related to MVU in various CIP projects when feasible and practical – Prem/Jeanette
- 11. Monitor public website and keep updated re: MVU information – Jeanette
- 12. PW Employee Recognition (work accomplishment, education advancement, etc.) – Ahmad/Anna
- 13. Inclusion of M&O, Traffic Signals, Traffic Signing and Striping, and MVU staff in Quarterly Utility Coordination Meetings (prepare blast email of project updates from quarterly meetings on CP website to PW Division Managers) – Prem
- 14. Improve on communication, announcements, clerical support, Motivate Moval for Traffic Signals, Traffic Signing and Striping staff – Eric
- 15. Provide CP project schedule to all PW Division Managers beginning July – Prem
- 16. Enforce Provisions to hold contractors responsible for maintaining areas beyond project limits – Prem
- 17. Submit staff reports for council items in a timely manner so as to allow CM's Office & City Attorney ample review time - ALL

❖ SPECIFIC TASKS

- 1. CITY MANAGER, MAYOR AND CITY COUNCIL REQUESTS:
  - A. City Manager:
    - 1. Proceed with the new Welcome and Way Finding Signs Implementation – Eric/Prem/Ahmad
  - B. Mayor Owings:
    - 1. Add WRCOG and MJPA to the regional agenda prep with council – Prem
    - 2. Utility Commission formation – Jeanette
    - 3. Continue process with private owners responsibility of maintaining drainage channels – LD/Robert
    - 4. Community involvement regarding future PW programs & projects - Ahmad
  - C. Mayor Pro Tem Co:
    - 1. Speed Hump application status for Saddlebrook Lane – Eric

D. Council Member Molina:

1. Examine solar powered flashing lights at schools – Eric
2. Flooding at 24594 Sunnymead Blvd. (Future CIP Project) – Prem
3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Look into drought resistant landscaping within 4ft. of right of way; Property is not adjacent to the Flood Control Basin fronting Ironwood however, privately owned – Prem/Robert
5. Speed hump at 14187 Apple Blossom, South of Brodiaea – Eric
6. Speed hump on Franklin (12099 Franklin, Eric 951-809-6242) – Eric
7. **Maintenance of overgrown brush and bamboo by the drain basin behind the old Home Base (Heacock/Ironwood-?)-Robert**

E. Council Member Stewart:

1. Citywide crack seal and slurry seal programs – Robert/Prem
2. Slurry seal crack on Sunnymead Ranch Parkway/Heacock Street – Prem
3. Revisit warrant study of MVUSD Crossing Guard locations & regularly report back to TSC in order to have consistent practice throughout the city – Eric
4. Request Caltrans to place the TS at Box Springs & Morton back to normal timing while I/C const. is in process – Eric
5. Day St., Cottonwood to Bay to Alessandro, 25 MPH seems to low – Eric
6. Centerpointe w/o Frederick, why 25 MPH? - Eric

F. Council Member Baca:

NONE

2. Traffic Safety Commission:

- a. Quarterly CIP status report (provide copies to commissioners) – Eric
- b. Guy wire at SE corner of Heacock/Alessandro – Eric
- c. Additional efforts in raising public awareness regarding pedestrian's safety thru educational videos, MVTV, etc. – Eric
- d. MV Ranch Speed Hump request (by lady resident & Chair Sawyerr) on several streets – Eric
- e. APS request (by Commissioner Riiff) at Sunnymead/Heacock – Eric
- f. Complete MVUSD Crossing Guard Study by March/April 2013 (Chair Sawyerr) – Eric
- g. Complaint about the 35 MPH on Brodiaea, Heacock to Indian (by two gentleman residents) - Eric
3. Cactus renaming status – (On hold per CM) – Eric
4. Rancho Belago sign program status – Eric
5. TUMF Network update (Part of City's Circulation Element) – Prem/Eric
6. EV Strategy to be developed and completed by MVU – Jeannette
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9. Mission & Vision Statements – Ahmad/All
10. Preventive Maintenance Program for Mechanics/Fleet Unit – Robert
11. Street Sweepers equipment repair/replacement and street sweeping program – Robert
12. Under-resourced Mechanics/Fleet Unit – Robert
13. Lot 79/Mountain View Community HOA, Biologist & Maintenance Costs – LD/Prem/Robert
14. City Vehicle Carwash Cost Issue (RFP by Purchasing, scope input by M&O)– Robert

15. Recycle bins at city parks - Robert
16. Upcoming So. Cal. Gas Co. automated meter program – LD/Building
17. Three-Year Budget Process – Robert/All
18. FY2013/14 CIP Process – Prem
19. Research potential solar power generation in conjunction with the World Logistics Center development- Jeannette
20. Research potential web-based communication system in conjunction with the World Logistics Center development- Jeannette
21. Lite Owl Energy Saving Device (Muni-Fed) – Jeannette
22. St. Lt. Acquisition (Muni-Fed/SCE) – Jeannette
23. Basic accounting training by Finance in order to do better on LOGOS – Robert/Finance
24. Corporate Yard overall security concern, guard shack option? – Robert & Eric/HR, PCS
25. Task Force Effort to prepare for the 2<sup>nd</sup> Floor rehab. Block time every Thursday to pack, discard & get ready for the move out – ALL (Prem, Eric, Anna)

❖ HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS (CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)

1.	Steeplechase Drive – Resident, Eric at [REDACTED] expressed concerns about the road/bumps on Steeplechase. Would like the first 50 or 100 feet of Steeplechase at Ironwood to be milled off or overlaid or repaired and skin patched.	<i>Prem/Robert</i>
2.	Ironwood x Morton – Realtor, Richard Tegley at (951)533-9340 and/or <a href="mailto:richardtegley@roadrunner.com">richardtegley@roadrunner.com</a> , expressed concerns about the traffic markings in front of the apartments at Ironwood/Morton. (Email to CM Stewart)	<i>Eric</i>

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 Prem Kumar, P.E., Deputy Public Works Director/Assistant City Engineer  
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 Henry Garcia, City Manager  
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 Rick Teichert, Financial & Administrative Services Director  
 Barry Foster, Community & Economic Development Director  
 Tom DeSantis, Director of Human Resources

"CUSTOMER  
CARE"

# CITY OF MORENO VALLEY

PUBLIC WORKS DEPARTMENT

WEEKLY STAFF MEETING

MONDAY, JANUARY 14, 2013,

2:00 P.M.

A G E N D A

CITY COUNCIL  
MORENO VALLEY  
RECEIVED  
"SAME DAY  
RESPONSE"

13 JAN 19 AM 8:38

## ❖ ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. Moreno Valley hosting League of CA Cities Event at CRC (January 14<sup>th</sup>) - All
3. Timesheets are due Tuesdays. January 15<sup>th</sup> and January 29<sup>th</sup> – All
4. Monthly Departmental Update to City Manager Due by January 22<sup>nd</sup> and February 5<sup>th</sup> – All
5. SR-60/Moreno Beach Phase 1 Ground Breaking (February 2013) – Prem
6. League of CA Cities Public Works Conference (February 27 – March 1, 2013) - Ahmad
7. Perris Boulevard between Cactus Avenue and South City Limits Street Improvement Project - Ribbon Cutting (Tentatively May 2013) – Prem/Ahmad
8. Memorial Day Motorcycle Parade (May 27, 2013) – Eric/Robert
9. SR-60/Nason Phase 2 Bridge Milestone Ceremony (May or June 2013) – Prem
10. Ironwood Street Improvements (Heacock-Perris) Project – Ribbon Cutting (TBD) – Prem
11. Heacock Bridge - Ribbon Cutting (TBD) – Prem
12. TMC Grand Opening Ceremony (On-Hold) – Eric

## ❖ COUNCIL ITEMS

JANUARY 15, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 12/17/12 AND STAFF REPORTS DUE 12/20/12)  
TBD

JANUARY 22, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 12/20/12 AND STAFF REPORTS DUE 1/2/2013)

1. Authorize the Seventh Amendment to Agreement for Professional Consultant Services with Parsons Transportation Group for SR-60/Nason Overcrossing and SR-60/Moreno Beach Drive Improvements, Phases 1 and 2 - Project Nos. 802 0003 70 77-4821, 801 0038 70 77-4821, and 801 0021 70 77-3003 – Prem
2. Ordinance 858 Amending Section 12.20.020 of Chapter 12.20 of the City of Moreno Valley Municipal Code Declaring Prima Facie Speed Limits on Certain Streets (2<sup>nd</sup> Reading) - Eric

FEBRUARY 12, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 1/14/2013 AND 1/21/2013 STAFF REPORTS DUE)

1. Resolution No. \_\_\_ Approval of Program Supplement Agreement for State Funded Project No. SR2S:-5441 (052) and Funding Appropriation for Delphinium Avenue Sidewalk Improvements, Under the Safe Routes to School (SR2S) Program – Eric

FEBRUARY 19, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 1/14/2013 AND STAFF REPORTS DUE 1/28/2013)

1. MVU Overview and Update – Revenues & Expenses - Jeannette

FEBRUARY 26, 2013 COUNCIL MEETING – REGULAR MEETING

(TITLES DUE 1/28/2013 AND STAFF REPORTS DUE 2/4/2013)

1. Commercial Recycling Dumpster Screening – Robert
2. Repeal Resolution 2007-108 Energy Efficiency Targets for Moreno Valley Utility as Mandated by Assembly Bill 2021 And Adopt Resolution 2012-XX Updating Energy Efficiency Targets for Moreno Valley Utility – Jeannette

MARCH 12, 2013 COUNCIL MEETING – REGULAR MEETING

(TITLES DUE 2/11/2013 AND STAFF REPORTS DUE 2/18/2013)

TBD

MARCH 19, 2013 COUNCIL MEETING – STUDY SESSION

(TITLES DUE 2/18/2013 AND STAFF REPORTS DUE 2/25/2013)

TBD

MARCH 26, 2013 COUNCIL MEETING – REGULAR MEETING

(TITLES DUE 2/25/2013 AND STAFF REPORTS DUE 3/4/2013)

TBD

❖ TENTATIVE FUTURE COUNCIL ITEMS (TBD)

1. Approval of Purchase and Sale Agreement for Acquisition of Property for 33 kV Substation – Jeannette
2. Introduce Ordinance \_\_\_\_, Adding Chapter 12.70 to the City of Moreno Valley Municipal Code, Relating to Prohibiting the Harassment of Cyclists – Eric
3. Crossing Guard Program Citywide (Study Session) – Eric
4. A Resolution of the City Council of the City of Moreno Valley, California, Adopting and Implementing a Renewable Energy Resources Procurement Plan Pursuant to California Senate Bill 2-1X (May 2013) – Jeannette
5. Approval of 10-Year Resource Plan (May 2013) – Jeannette
6. Amendment to Chapter 6.02 of the City of Moreno Valley Municipal Code and Adoption of the Proposed Ordinance Related to Illegal Hauling Relating to Citation Authorization and Amendment to the FY12/13 Fee Schedule – Robert
7. Authorization to Award Agreement for Professional Design Consultant Services to \_\_\_\_\_ for the Bicycle Master Plan Update Project - Eric

❖ ONGOING TASKS

1. Monthly CIP Project Status Report (categorize projects by type of work) to Dir/DM (Excel-PDF) – Prem
2. Quarterly Productivity Report of Maintenance and Operations – Robert
3. Quarterly Meetings with Field Crew Supervisors (M&O and Transportation) and 1 quarterly meeting with MVU and SD - Ahmad
  - A. Maintenance & Operations
    - i. Solid Waste/Admin, Feb, May, Aug, Nov (4<sup>th</sup> Tuesday, 2:30-3:30 pm)
    - ii. Brian's Crew, Mar, Jun, Sep, Dec (3<sup>rd</sup> Thursday, 2:30-3:30 pm)
    - iii. Steve's Crew, Apr, July, Oct, Jan (1<sup>st</sup> Thursday, 9:30-10:30 am)
    - iv. Andy's Crew, Feb, May, Aug, Nov (3<sup>rd</sup> Wednesday, 2:30-3:30 pm)

- B. Transportation, TS & Signing & Striping
    - i. Scott's Crew, Mar, June, Sep, Dec (1<sup>st</sup> Wednesday, 8:00-9:00 am)
  - C. MVU – Mar, Jun, Sep, Dec (1<sup>st</sup> Tuesday, 9:30-10:30 am)
  - D. Capital Projects – Jun, Aug, Oct, Dec (Every other month, 1<sup>st</sup> Wednesday, 3:30-5:00 pm)
  - E. Transportation – Jun, Aug, Oct, Dec (Every other month, 3<sup>rd</sup> Thursday (Payday), 8:00-9:00 am)
  - F. MVU/ENCO – May, Jul, Sep, Nov (Every other month, Monday 9:30-10:30 am)
  - G. Admin Assistant Clerical Meeting – Mar, June, Sep, Dec (1<sup>st</sup> Mon, 10:30-11:30 am)
4. Local & Regional Meetings
    - A. RCTC - TAC (3rd Monday of every month @ 10:00 AM) - Ahmad /Prem/Eric
    - B. WRCOG Public Works Committee Meeting (Dark in December) (2nd Thursday of every month @ 2:00 PM) - Ahmad/Prem/Eric
    - C. WRCOG Central Zone TAC Meeting - Ahmad/Prem/Eric
    - D. WRCOG Adhoc Subcommittee Meeting - Ahmad/Prem/Eric
    - E. WRCOG Solid Waste TAC (meets Bi-Monthly) - Robert
    - F. Planning Commission Meeting (2nd Thursday of every month @ 6:00 PM) – as needed
    - G. Traffic Safety Commission – (1st Wednesday of every month @ 6:00 PM) – Ahmad/Eric
    - H. Clean Cities Coalition (meets Bi-Monthly) – Robert
    - I. Riverside County Solid Waste Task Force (meets as needed) – Robert
    - J. Waste Management (meets monthly) – Ahmad/Robert
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  6. Inclusion of M&O, Traffic Signals, Traffic Signing & Striping and MVU staff in both CIP Development plan review and field presence to assure compliance with maintenance concerns – Prem/Eric/LDD
  7. Accessibility/response via cell phone for Ahmad's calls – All
  8. Measures to make PW crews safer when working in streets - Robert/Eric
  9. Cat/Pigeon control at PW Yard- Robert
  10. Include improvement of aging infrastructure related to MVU in various CIP projects when feasible and practical – Prem/Jeanette
  11. Monitor public website and keep updated re: MVU information – Jeanette
  12. PW Employee Recognition (work accomplishment, education advancement, etc.) – Ahmad/Anna
  13. Inclusion of M&O, Traffic Signals, Traffic Signing and Striping, and MVU staff in Quarterly Utility Coordination Meetings (prepare blast email of project updates from quarterly meetings on CP website to PW Division Managers) – Prem
  14. Improve on communication, announcements, clerical support, Motivate Moval for Traffic Signals, Traffic Signing and Striping staff – Eric
  15. Provide CP project schedule to all PW Division Managers beginning July – Prem
  16. Enforce Provisions to hold contractors responsible for maintaining areas beyond project limits – Prem
  17. Submit staff reports for council items in a timely manner so as to allow CM's Office & City Attorney ample review time - ALL

❖ SPECIFIC TASKS

1. CITY MANAGER, MAYOR AND CITY COUNCIL REQUESTS:

A. City Manager:

1. Proceed with the new Welcome and Way Finding Signs Implementation – Eric/Prem/Ahmad

B. Mayor Owings:

1. **Add WRCOG and MJPA to the regional agenda prep with council – Prem**
2. **Utility Commission formation – Jeannette**
3. **Continue process with private owners responsibility of maintaining drainage channels – LD/Robert**
4. **Community involvement regarding future PW plans & projects - Ahmad**

C. Mayor Pro Tem Co:

1. Speed Hump application status for Saddlebrook Lane – Eric

D. Council Member Molina:

1. Examine solar powered flashing lights at schools – Eric
2. Flooding at 24594 Sunnymead Blvd. (Future CIP Project) – Prem
3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Look into drought resistant landscaping within 4ft. of right of way; Property is not adjacent to the Flood Control Basin fronting Ironwood however, privately owned – Prem/Robert
5. Speed hump at 14187 Apple Blossom, South of Brodiaea – Eric
6. Speed hump on Franklin (12099 Franklin, Eric 951-809-6242) - Eric

E. Council Member Stewart:

1. Citywide crack seal and slurry seal programs – Robert/Prem
2. Slurry seal crack on Sunnymead Ranch Parkway/Heacock Street – Prem
3. Revisit warrant study of MVUSD Crossing Guard locations & regularly report back to TSC in order to have consistent practice throughout the city – Eric
4. Request Caltrans to place the TS at Box Springs & Morton back to normal timing while I/C const. is in process – Eric
5. Day St., Cottonwood to Bay to Alessandro, 25 MPH seems to low – Eric
6. Centerpointe w/o Frederick, why 25 MPH? - Eric

F. Council Member Baca:

NONE

2. Traffic Safety Commission:

- a. Quarterly CIP status report (provide copies to commissioners) – Eric
- b. Guy wire at SE corner of Heacock/Alessandro – Eric

- c. Additional efforts in raising public awareness regarding pedestrian's safety thru educational videos, MVTV, etc. – Eric
- d. MV Ranch Speed Hump request (by lady resident & Chair Sawyerr) on several streets – Eric
- e. APS request (by Commissioner Riiff) at Sunnymead/Heacock – Eric
- f. Complete MVUSD Crossing Guard Study by March/April 2013 (Chair Sawyerr) – Eric
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- 3. Cactus renaming status – (On hold per CM) – Eric
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- 5. TUMF Network update (Part of City's Circulation Element) – Prem/Eric
- 6. EV Strategy to be developed and completed by MVU – Jeannette
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- 8. Pavement/drainage improvement & painting (facilities will handle painting request) at PW Yard – Robert/Prem
- 9. Mission & Vision Statements – Ahmad/All
- 10. Preventive Maintenance Program for Mechanics/Fleet Unit – Robert
- 11. Street Sweepers equipment repair/replacement and street sweeping program – Robert
- 12. Under-resourced Mechanics/Fleet Unit – Robert
- 13. Lot 79/Mountain View Community HOA, Biologist & Maintenance Costs – Robert/Mark/Prem
- 14. City Vehicle Carwash Cost Issue (RFP by Purchasing, scope input by M&O)– Robert
- 15. Recycle bins at city parks - Robert
- 16. Upcoming So. Cal. Gas Co. automated meter program – All
- 17. Three-Year Budget Process – Robert/All
- 18. FY2013/14 CIP Process – Prem
- 19. Research potential solar power generation in conjunction with the World Logistics Center development- Jeannette
- 20. Research potential web-based communication system in conjunction with the World Logistics Center development- Jeannette
- 21. Lite Owl Energy Saving Device (Muni-Fed) – Jeannette
- 22. St. Lt. Acquisition (Muni-Fed/SCE) – Jeannette
- 23. Basic accounting training by Finance in order to do better on LOGOS – Robert/Finance
- 24. Corporate Yard overall security concern, guard shack option? – Robert & Eric/HR, PCS
- 25. Iris Street paving project bike loops – Prem/Eric
- 26. Task Force Effort to prepare for the 2<sup>nd</sup> Floor rehab. Block time every Thursday to pack, discard & get ready for the move out – ALL (Prem, Eric, Anna)

❖ HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS (CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)

1.	29124 Alessandro Blvd – Resident, Ms. Bryant at [REDACTED], expressed concerns about the speeding along Alessandro Blvd. Possible remedies: 1. PD's enforcement level for speeding cars 2. Stop signs at either end of the block 3. Grinding the crown 4. Speed humps 5. Barriers	<i>Prem/Robert/Eric</i>
2.	Steeplechase Drive – Resident, Eric at [REDACTED], expressed concerns about the road/bumps on Steeplechase. Would like the first 50 or 100 feet of Steeplechase at Ironwood to be milled off or overlaid or repaired and skin patched.	<i>Prem/Robert</i>
3.	Ironwood x Morton – Realtor, Richard Tegley at [REDACTED] and/or <a href="mailto:richardtegley@roadrunner.com">richardtegley@roadrunner.com</a> , expressed concerns about the traffic markings in front of the apartments at Ironwood/Morton. (Email to CM Stewart)	<i>Eric</i>

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**CITY OF MORENO VALLEY**

**PUBLIC WORKS DEPARTMENT**

**WEEKLY STAFF MEETING**

**MONDAY, JANUARY 7, 2013,**

**2:00 P.M.**

**A G E N D A**

**"CUSTOMER CARE"**

**"SAME DAY RESPONSE"**

*weekly strategic planning*

❖ **ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)**

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. SR-60/Moreno Beach Phase 1 Ground Breaking (January 2013) – Prem
3. Monthly Departmental Update to City Manager Due by January 8<sup>th</sup> and January 22<sup>nd</sup> – All
4. Moreno Valley hosting League of CA Cities Event at CRC (January 14<sup>th</sup>) - All
5. Timesheets are due Tuesdays. January 15<sup>th</sup> and January 29<sup>th</sup> – All
6. League of CA Cities Public Works Conference (February 27 – March 1, 2013) - Ahmad
7. Perris Boulevard between Cactus Avenue and South City Limits Street Improvement Project - Ribbon Cutting (Tentatively May 2013) – Prem/Ahmad
8. Memorial Day Motorcycle Parade (May 27, 2013) – Eric/Robert
9. SR-60/Nason Phase 2 Bridge Milestone Ceremony (May or June 2013) – Prem
10. Ironwood Street Improvements (Heacock-Perris) Project – Ribbon Cutting (TBD) – Prem
11. Heacock Bridge - Ribbon Cutting (TBD) – Prem
12. TMC Grand Opening Ceremony (On-Hold) – Eric

❖ **COUNCIL ITEMS**

**JANUARY 8, 2013 COUNCIL MEETING – REGULAR MEETING**  
**(TITLES DUE 12/10/12 AND STAFF REPORTS DUE 12/17/12)**

1. Presentation: American Public Works Association Project Award for the Auto Mall Street Improvement Project - Ahmad
2. Ordinance \_\_\_ Amending Section 12.20.020 of Chapter 12.20 of the City of Moreno Valley Municipal Code Declaring Prima Facie Speed Limits on Certain Streets – Eric
3. Acceptance of Cycle 5 Highway Safety Improvement Program (HSIP) Grant and Funding Appropriation for Alessandro Boulevard and Elsworth Street Intersection Improvement Project – Eric
4. Acceptance of Cycle 5 Highway Safety Improvement Program (HSIP) Grant and Funding Appropriation for Sunnymead Boulevard and SR-60 EB on-ramp Intersection Improvement Project – Eric
5. Amend CIP to include the Citywide Moreno Valley Welcome & Way Finding Signs – Eric

**JANUARY 15, 2013 COUNCIL MEETING – STUDY SESSION**  
**(TITLES DUE 12/17/12 AND STAFF REPORTS DUE 12/20/12)**  
TBD

**JANUARY 22, 2013 COUNCIL MEETING – REGULAR MEETING**  
**(TITLES DUE 12/20/12 AND STAFF REPORTS DUE 1/2/2013)**

1. Authorize the Seventh Amendment to Agreement for Professional Consultant Services with Parsons Transportation Group for SR-60/Nason Overcrossing and SR-60/Moreno Beach Drive Improvements, Phases 1 and 2 - Project Nos. 802 0003 70 77-4821, 801 0038 70 77-4821, and 801 0021 70 77-3003 – Prem

2. Repeal Resolution 2007-108 Energy Efficiency Targets for Moreno Valley Utility as Mandated by Assembly Bill 2021 And Adopt Resolution 2012-XX Updating Energy Efficiency Targets for Moreno Valley Utility – Jeannette

FEBRUARY 12, 2013 COUNCIL MEETING – REGULAR MEETING

(TITLES DUE 1/14/2013 AND 1/21/2013 STAFF REPORTS DUE)

1. Resolution No. \_\_\_ Approval of Program Supplement Agreement for State Funded Project No. SR2S:-5441 (052) and Funding Appropriation for Delphinium Avenue Sidewalk Improvements, Under the Safe Routes to School (SR2S) Program – Eric

FEBRUARY 19, 2013 COUNCIL MEETING – STUDY SESSION

(TITLES DUE 1/14/2013 AND STAFF REPORTS DUE 1/28/2013)

1. MVU Overview and Update – Revenues & Expenses - Jeannette
2. A Resolution Adopting and Implementing a Renewable Energy Resources Procurement Plan Pursuant to California Senate Bill 2-1X - Jeannette

FEBRUARY 26, 2013 COUNCIL MEETING – REGULAR MEETING

(TITLES DUE 1/28/2013 AND STAFF REPORTS DUE 2/4/2013)

1. Commercial Recycling Dumpster Screening – Robert

❖ TENTATIVE FUTURE COUNCIL ITEMS (TBD)

1. Approval of Purchase and Sale Agreement for Acquisition of Property for 33 kV Substation – Jeannette
2. Introduce Ordinance \_\_\_\_, Adding Chapter 12.70 to the City of Moreno Valley Municipal Code, Relating to Prohibiting the Harassment of Cyclists – Eric
3. Crossing Guard Program Citywide (Study Session) – Eric
4. A Resolution of the City Council of the City of Moreno Valley, California, Adopting and Implementing a Renewable Energy Resources Procurement Plan Pursuant to California Senate Bill 2-1X (May 2013) – Jeannette
5. Approval of 10-Year Resource Plan (May 2013) – Jeannette
6. Amendment to Chapter 6.02 of the City of Moreno Valley Municipal Code and Adoption of the Proposed Ordinance Related to Illegal Hauling Relating to Citation Authorization and Amendment to the FY12/13 Fee Schedule - Robert

## ❖ ONGOING TASKS

1. Monthly CIP Project Status Report (categorize projects by type of work) to Dir/DM (Excel-PDF) – Prem
2. Quarterly Productivity Report of Maintenance and Operations – Robert
3. Quarterly Meetings with Field Crew Supervisors (M&O and Transportation) and 1 quarterly meeting with MVU and SD - Ahmad
  - A. Maintenance & Operations
    - i. Solid Waste/Admin, Feb, May, Aug, Nov (4<sup>th</sup> Tuesday, 2:30-3:30 pm)
    - ii. Brian's Crew, Mar, Jun, Sep, Dec (3<sup>rd</sup> Thursday, 2:30-3:30 pm)
    - iii. Steve's Crew, Apr, July, Oct, Jan (1<sup>st</sup> Thursday, 9:30-10:30 am)
    - iv. Andy's Crew, Feb, May, Aug, Nov (3<sup>rd</sup> Wednesday, 2:30-3:30 pm)
  - B. Transportation, TS & Signing & Striping
    - i. Scott's Crew, Mar, June, Sep, Dec (1<sup>st</sup> Wednesday, 8:00-9:00 am)
  - C. MVU – Mar, Jun, Sep, Dec (1<sup>st</sup> Tuesday, 9:30-10:30 am)
  - D. Capital Projects – Jun, Aug, Oct, Dec (Every other month, 1<sup>st</sup> Wednesday, 3:30-5:00 pm)
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  - F. MVU/ENCO – May, Jul, Sep, Nov (Every other month, Monday 9:30-10:30 am)
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4. Local & Regional Meetings
  - A. RCTC - TAC (3rd Monday of every month @ 10:00 AM) - Ahmad /Prem/Eric
  - B. WRCOG Public Works Committee Meeting (Dark in December) (2nd Thursday of every month @ 2:00 PM) - Ahmad/Prem/Eric
  - C. WRCOG Central Zone TAC Meeting - Ahmad/Prem/Eric
  - D. WRCOG Adhoc Subcommittee Meeting - Ahmad/Prem/Eric
  - E. WRCOG Solid Waste TAC (meets Bi-Monthly) - Robert
  - F. Planning Commission Meeting (2nd Thursday of every month @ 6:00 PM) – as needed
  - G. Traffic Safety Commission – (1st Wednesday of every month @ 6:00 PM) – Ahmad/Eric
  - H. Clean Cities Coalition (meets Bi-Monthly) – Robert
  - I. Riverside County Solid Waste Task Force (meets as needed) – Robert
  - J. Waste Management (meets monthly) – Ahmad/Robert
  - K. CIP Project Schedules (1st Wednesday of each Month) – Ahmad/Prem
5. Advance discussion with WRCOG regarding all new/changed TUMF projects – Prem
6. Inclusion of M&O, Traffic Signals, Traffic Signing & Striping and MVU staff in both CIP Development plan review and field presence to assure compliance with maintenance concerns – Prem/Eric/LDD
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9. Cat/Pigeon control at PW Yard- Robert
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11. Monitor public website and keep updated re: MVU information – Jeanette
12. PW Employee Recognition (work accomplishment, education advancement, etc.) – Ahmad/Anna
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15. Provide CP project schedule to all PW Division Managers beginning July – Prem
16. Enforce Provisions to hold contractors responsible for maintaining areas beyond project limits – Prem

17. Submit staff reports for council items in a timely manner so as to allow CM's Office & City Attorney ample review time - ALL

❖ SPECIFIC TASKS

1. CITY MANAGER, MAYOR AND CITY COUNCIL REQUESTS:

A. City Manager:

1. Proceed with the new Welcome and Way Finding Signs Implementation – Eric/Prem/Ahmad

B. Mayor Owings:

NONE

C. Mayor Pro Tem Co:

1. Speed Hump application status for Saddlebrook Lane – Eric

D. Council Member Molina:

1. Examine solar powered flashing lights at schools – Eric
2. Flooding at 24594 Sunnymead Blvd. (Future CIP Project) – Prem
3. Alessandro medians (proposed) vs. shopping center access – Eric
4. Look into drought resistant landscaping within 4ft. of right of way; Property is not adjacent to the Flood Control Basin fronting Ironwood however, privately owned – Prem/Robert
5. Speed hump at 14187 Apple Blossom, South of Brodiaea – Eric
6. Speed hump on Franklin (12099 Franklin, Eric 951-809-6242) - Eric

E. Council Member Stewart:

1. Citywide crack seal and slurry seal programs – Robert/Prem
2. Slurry seal crack on Sunnymead Ranch Parkway/Heacock Street – Prem
3. Revisit warrant study of MVUSD Crossing Guard locations & regularly report back to TSC in order to have consistent practice throughout the city – Eric
4. Request Caltrans to place the TS at Box Springs & Morton back to normal timing while I/C const. is in process – Eric
5. Day St., Cottonwood to Bay to Alessandro, 25 MPH seems to low – Eric
6. Centerpointe w/o Frederick, why 25 MPH? - Eric

F. Council Member Baca:

NONE

2. Traffic Safety Commission:

- a. Quarterly CIP status report (provide copies to commissioners) – Eric
- b. Guy wire at SE corner of Heacock/Alessandro – Eric
- c. Additional efforts in raising public awareness regarding pedestrian's safety thru educational videos, MVTV, etc. – Eric
- d. MV Ranch Speed Hump request (by lady resident & Chair Sawyerr) on several streets – Eric
- e. APS request (by Commissioner Riiff) at Sunnymead/Heacock – Eric
- f. Complete MVUSD Crossing Guard Study by March/April 2013 (Chair Sawyerr) – Eric
- g. Complaint about the 35 MPH on Brodiaea, Heacock to Indian (by two gentleman residents) - Eric

3. Cactus renaming status – (On hold per CM) – Eric
4. Rancho Belago sign program status – Eric
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11. Street Sweepers equipment repair/replacement and street sweeping program – Robert
12. Under-resourced Mechanics/Fleet Unit – Robert
13. Lot 79/Mountain View Community HOA, Biologist & Maintenance Costs – Robert/Mark/Prem
14. City Vehicle Carwash Cost Issue (RFP by Purchasing, scope input by M&O)– Robert
15. Recycle bins at city parks - Robert
16. Upcoming So. Cal. Gas Co. automated meter program – All
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22. St. Lt. Acquisition (Muni-Fed/SCE) – Jeannette
23. Basic accounting training by Finance in order to do better on LOGOS – Robert/Finance
24. Corporate Yard overall security concern, guard shack option? – Robert & Eric/HR, PCS
25. Iris Street paving project bike loops – Prem/Eric
26. Revisit speed limits on Moreno Beach from Kalmia to JFK– Eric
27. **Task Force Effort to prepare for the 2<sup>nd</sup> Floor rehab. Block time every Thursday to pack, discard & get ready for the move out – ALL (Prem, Eric, Anna)**

❖ HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS (CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)

1.	29124 Alessandro Blvd – Resident, Ms. Bryant at [REDACTED], expressed concerns about the speeding along Alessandro Blvd. Possible remedies: 1. PD's enforcement level for speeding cars 2. Stop signs at either end of the block 3. Grinding the crown 4. Speed humps 5. Barriers	<i>Prem/Robert/Eric</i>
2.	Steeplechase Drive – Resident, Eric at [REDACTED], expressed concerns about the road/bumps on Steeplechase. Would like the first 50 or 100 feet of Steeplechase at Ironwood to be milled off or overlaid or repaired and skin patched.	<i>Prem/Robert</i>
3.	<b>Ironwood x Morton – Realtor, Richard Tegley at [REDACTED] and/or <u>richardtegley@roadrunner.com</u>, expressed concerns about the traffic markings in front of the apartments at Ironwood/Morton. (Email to CCM Stewart)</b>	<i>Eric</i>

DISTRIBUTION: Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
Prem Kumar, P.E., Deputy Public Works Director/Assistant City Engineer  
Eric Lewis, P.E., T.E., City Traffic Engineer  
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Tom DeSantis, Director of Human Resources

CITY OF MORENO VALLEY

PUBLIC WORKS DEPARTMENT

WEEKLY STAFF MEETING

MONDAY, DECEMBER 17, 2012, 12 DEC 19 PM 12:02

2:00 P.M.

A G E N D A

"CUSTOMER CARE"

CITY COUNCIL  
MORENO VALLEY  
RECEIVED  
"SAME DAY RESPONSE"

❖ ROUNDTABLE (ANNOUNCEMENTS, ACTIVITIES, EVENTS)

1. PAR's for May/June/July/August/September due by employee review date – Anna
2. Timesheets are due Tuesdays. December 18<sup>th</sup> – All
3. Christmas-New Year Closure of City Offices (Response to Rix Skonberg's questions) – All
4. SR-60/Moreno Beach Phase 1 Ground Breaking (January 2013) – Prem
5. League of CA Cities Public Works Conference (March 27 – April 1, 2013) - Ahmad
6. Perris Boulevard between Cactus Avenue and South City Limits Street Improvement Project - Ribbon Cutting (Tentatively May 2013) – Prem/Ahmad
7. Memorial Day Motorcycle Parade (May 27, 2013) – Eric/Robert
8. SR-60/Nason Phase 2 Bridge Milestone Ceremony (May or June 2013) – Prem
9. Ironwood Street Improvements (Heacock-Perris) Project – Ribbon Cutting (TBD) – Prem
10. Heacock Bridge - Ribbon Cutting (TBD) – Prem
11. TMC Grand Opening Ceremony (On-Hold) – Eric

❖ COUNCIL ITEMS

DECEMBER 18, 2012 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 11/19/12 AND STAFF REPORTS DUE 11/26/12)

TBD

JANUARY 8, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 12/10/12 AND STAFF REPORTS DUE 12/17/12)

1. Presentation: American Public Works Association Project Award for the Auto Mall Street Improvement Project - Ahmad
2. Ordinance \_\_\_ Amending Section 12.20.020 of Chapter 12.20 of the City of Moreno Valley Municipal Code Declaring Prima Facie Speed Limits on Certain Streets – Eric
3. Acceptance of Cycle 5 Highway Safety Improvement Program (HSIP) Grant and Funding Appropriation for Alessandro Boulevard and Elsworth Street Intersection Improvement Project – Eric
4. Acceptance of Cycle 5 Highway Safety Improvement Program (HSIP) Grant and Funding Appropriation for Sunnymead Boulevard and SR-60 EB on-ramp Intersection Improvement Project – Eric
5. Resolution No. \_\_\_ Approval of Program Supplement Agreement for State Funded Project No. SR2S:-5441 (052) and Funding Appropriation for Delphinium Avenue Sidewalk Improvements, Under the Safe Routes to School (SR2S) Program – Eric
6. Repeal Resolution 2007-108 Energy Efficiency Targets for Moreno Valley Utility as Mandated by Assembly Bill 2021 And Adopt Resolution 2012-XX Updating Energy Efficiency Targets for Moreno Valley Utility – Jeannette
7. Amend CIP to include the Citywide Moreno Valley Welcome & Way Finding Signs – Eric
8. Authorize the Seventh Amendment to Agreement for Professional Consultant Services with Parsons Transportation Group for SR-60/Nason Overcrossing and SR-60/Moreno Beach Drive Improvements, Phases 1 and 2 - Project Nos. 802 0003 70 77-4821, 801 0038 70 77-4821, and 801 0021 70 77-3003 - Prem

JANUARY 15, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 12/17/12 AND STAFF REPORTS DUE 12/20/12)  
TBD

JANUARY 22, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 12/20/12 AND STAFF REPORTS DUE 1/2/2013)

1. Award Construction Contract to XXXXX for the Sunnymead Ranch Parkway Slurry Seal Project (from Heacock Street to Perris Boulevard), Project No. 801 0003 70 77 – Prem
2. A Resolution Adopting and Implementing a Renewable Energy Resources Procurement Plan Pursuant to California Senate Bill 2-1X

FEBRUARY 12, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 1/14/2013 AND 1/21/2013 STAFF REPORTS DUE)  
TBD

FEBRUARY 19, 2013 COUNCIL MEETING – STUDY SESSION  
(TITLES DUE 1/14/2013 AND STAFF REPORTS DUE 1/28/2013)  
TBD

FEBRUARY 26, 2013 COUNCIL MEETING – REGULAR MEETING  
(TITLES DUE 1/28/2013 AND STAFF REPORTS DUE 2/4/2013)

1. Commercial Recycling Dumpster Screening – Robert

❖ TENTATIVE FUTURE COUNCIL ITEMS (TBD)

1. Approval of Purchase and Sale Agreement for Acquisition of Property for 33 kV Substation – Jeannette
2. Introduce Ordinance \_\_\_\_, Adding Chapter 12.70 to the City of Moreno Valley Municipal Code, Relating to Prohibiting the Harassment of Cyclists – Eric
3. Crossing Guard Program Citywide (Study Session) – Eric
4. Cooperative Agreement for Moreno MDP Lines I, J, and J-9 – Prem
5. A Resolution of the City Council of the City of Moreno Valley, California, Adopting and Implementing a Renewable Energy Resources Procurement Plan Pursuant to California Senate Bill 2-1X (May 2013) – Jeannette
6. Approval of 10-Year Resource Plan (May 2013) – Jeannette
7. Amendment to Chapter 6.02 of the City of Moreno Valley Municipal Code and Adoption of the Proposed Ordinance Related to Illegal Hauling Relating to Citation Authorization and Amendment to the FY12/13 Fee Schedule - Robert

## ❖ ONGOING TASKS

1. Monthly CIP Project Status Report (categorize projects by type of work) to Dir/DM (Excel-PDF) – Prem
2. Quarterly Productivity Report of Maintenance and Operations – Robert
3. Quarterly Meetings with Field Crew Supervisors (M&O and Transportation) and 1 quarterly meeting with MVU and SD - Ahmad
  - A. Maintenance & Operations
    - i. Solid Waste/Admin, Feb, May, Aug, Nov (4<sup>th</sup> Tuesday, 2:30-3:30 pm)
    - ii. Brian's Crew, Mar, Jun, Sep, Dec (3<sup>rd</sup> Thursday, 2:30-3:30 pm)
    - iii. Steve's Crew, Apr, July, Oct, Jan (1<sup>st</sup> Thursday, 9:30-10:30 am)
    - iv. Andy's Crew, Feb, May, Aug, Nov (3<sup>rd</sup> Wednesday, 2:30-3:30 pm)
  - B. Transportation, TS & Signing & Striping
    - i. Scott's Crew, Mar, June, Sep, Dec (1<sup>st</sup> Wednesday, 8:00-9:00 am)
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15. Provide CP project schedule to all PW Division Managers beginning July – Prem
16. Enforce Provisions to hold contractors responsible for maintaining areas beyond project limits – Prem

17. Submit staff reports for council items in a timely manner so as to allow CM's Office & City Attorney ample review time - ALL

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1. CITY MANAGER, MAYOR AND CITY COUNCIL REQUESTS:

A. City Manager:

1. Proceed with Option 3 sign (Welcome and Way Finding) – Eric/Prem/Ahmad

B. Mayor Owings:

NONE

C. Mayor Pro Tem Co:

1. Speed Hump application status for Saddlebrook Lane – Eric

D. Council Member Molina:

1. Examine solar powered flashing lights at schools – Eric
2. Flooding at 24594 Sunnymead Blvd. (Future CIP Project) – Prem
3. Shell gas station gated driveway at Sunnymead/SR-60 – Eric/Planning
4. Alessandro medians (proposed) vs. shopping center access – Eric
5. Look into drought resistant landscaping within 4ft. of right of way; Property is not adjacent to the Flood Control Basin fronting Ironwood however, privately owned – Prem/Robert
6. Speed hump at 14187 Apple Blossom, South of Brodiaea – Eric
7. Speed hump on Franklin (12099 Franklin, Eric 951-809-6242) - Eric

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5. Day St., Cottonwood to Bay to Alessandro, 25 MPH seems to low – Eric
6. Frederick, near Centerpointe, why 25 MPH? - Eric

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- a. Quarterly CIP status report (provide copies to commissioners) – Eric
- b. Guy wire at SE corner of Heacock/Alessandro – Eric
- c. Additional efforts in raising public awareness regarding pedestrian's safety thru educational videos, MVTV, etc. – Eric
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- e. APS request (by Commissioner Riiff) at Sunnymead/Heacock – Eric

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  16. Upcoming So. Cal. Gas Co. automated meter program – All
  17. iWorQ Management Tool for PW - All
  18. Three-Year Budget Process – Robert/All
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  20. Research potential solar power generation in conjunction with the World Logistics Center development- Jeannette
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  24. Basic accounting training by Finance in order to do better on LOGOS – Robert/Finance
  25. Corporate Yard overall security concern, guard shack option? – Robert & Eric/HR, PCS
  26. Iris Street paving project, cut or crushed bike loops? – Prem/Eric
  27. **Revisit speed limits on Moreno Beach from Kalmia to JFK– Eric**

❖ HIGH PROFILE OR TIME/FUNDING DEPENDANT CRM's) OR CITIZENS CONCERNS (CALLED IN, WALKED IN, MAILED & ELECTRONICALLY)

1.	<p>29124 Alessandro Blvd – Resident, Ms. Bryant at [REDACTED], expressed concerns about the speeding along Alessandro Blvd. Possible remedies:</p> <ol style="list-style-type: none"> <li>1. PD's enforcement level for speeding cars</li> <li>2. Stop signs at either end of the block</li> <li>3. Grinding the crown</li> <li>4. Speed humps</li> <li>5. Barriers</li> </ol>	Prem/Robert/Eric
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# Gina Ave and D



City of Moreno Valley  
14177 Frederick St  
Moreno Valley, CA 92552

*DISCLAIMER: The information shown on this map was compiled from the Riverside County GIS and the City of Moreno Valley GIS. The land base and facility information on this map is for display purposes only and should not be relied upon without independent verification as to its accuracy. Riverside County and City of Moreno Valley will not be held responsible for any claims, losses or damages resulting from the use of this map.*

N



MV00232155

# Dracaea Ave

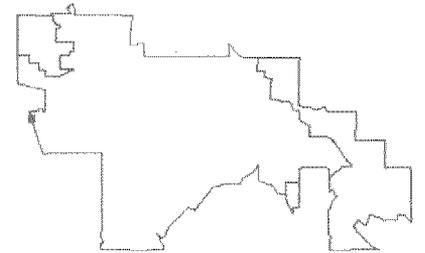


## Legend

- Selected Features
- Street Lights
- HOA
- Edison
- MV Utility
- Highways
- Parcels
- Roads
- March Installation Area
- Waterbodies
- Sphere of Influence
- Ortho Photography
- City Boundaries**
- Calimesa
- Moreno Valley
- Perris
- Riverside

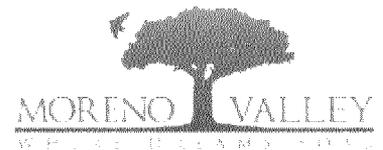
- POSSIBLE RED CURB  
TO IMPROVE SIGHT  
DISTANCE

- WILL IMPACT  
EXISTING RESIDENCES



Powered By GeoSmart.net

Printed: 7/9/2013 8:48:53 AM



**Eric Lewis**

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**From:** Michelle Dawson  
**Sent:** Sunday, June 30, 2013 1:36 PM  
**To:** Patty Posey; Ahmad Ansari; Joel Ontiveros; Eric Lewis; Richard Teichert  
**Cc:** John Terell; Tom DeSantis  
**Subject:** Baca questions re: Code, PD, Traffic Engineering and Finance

Please see the following items for Council Member Baca and provide follow up responses:

PD/Transportation Engineering:

- ✓ Day Street appears to be a "speed trap" as the speed limit reduces quickly for southbound traffic as you approach the recently improved section. What information can we provide re: this? (Ahmad/Joel)

*striping &*

*Radar Speed Feedback 878 C#1K*

Transportation Engineering:

- ✓ At the building at the NW corner of Dracaea and Gina they conduct AA mtgs or something similar and when that occurs it is a parking nightmare for the residents and a site distance hazard for drivers trying to turn west off Gina onto Dracaea. Is there anything we can do? (Ahmad)
- ✓ The tract at Brentwood north of Dracaea gets a lot of traffic, can you please provide the Council Member with the process and application for speed humps for this neighborhood? (Ahmad)

Finance:

- How much is the City receiving in revenues from the Skechers facility? (Rick)

Code/PD:

- Can we conduct a "sweep" of Edgemont specifically focused on cars parking on lawns? (Patty)
- There is a motorhome and tow truck parked at the end of Gina Street; why aren't they being ticketed for street sweeping parking violations and/or inoperable vehicle (re: the RV)? (Patty)
- The end of Gina is boarded up; who is responsible for this (apparently the neighbors have gotten together and replaced or repaired the boards in the past but the Council Member would like to know whose responsibility this is)? (Patty)
- The RV referenced above is surrounded by trash which the street sweeper doesn't collect, concerned there is something illicit going on in the RV. Can you please check and confirm that the RV is still there and refer to PD? (Patty/Joel)
- ✓ Please review length of Dracaea for illegal dumping (Patty)
- Why is Arvonna at Dracaea closed off? (photos forwarded under separate e-mail) (Patty)

*Private.*

Thanks for your help!  
--Michelle

**CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE**

Updated for July 2013

By: Public Works Department / Capital Projects Division

CITY COUNCIL  
MORENO VALLEY  
RECEIVED

Category / Project	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15	May '15	Jun '15
<b>Interchanges</b>																								
<b>SR 60 / Nason Overcrossing Bridge</b>																								
Design, Approval [Complete]																								
ROW / Clearances / Authorization [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction																								
<b>SR 60 / Nason Overcrossing Landscaping</b>																								
Design / Review / Approval / Authorization																								
Negotiate / Execute CCO				■	■	■	■																	
Construction [Contingent on Bridge Progress]																								
<b>SR 60 / Moreno Beach Drive Phase I</b>																								
Planning / Environmental [Complete]																								
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Planning / Nepa Clearance [Complete]																								
Design / Review [Contingent on Funding]																								
ROW / Caltrans Review [Partially Funded]	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Advertise / Bid / Award [Unfunded]																								
Construction [Unfunded]																								
<b>Sunnymead BI / SR-60 E/B On-Ramp Intersection Improvement Project (HSIP)</b>																								
CT Authorization for Design	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
ROW Acquisition																								
Design																								
CT Authorization for Construction																								
Advertise / Bid / Award [Pending Funding]																								
Construction [Pending Funding]																								
<b>SR 60 / Theodore Street Interchange</b>																								
Planning / Project Study Report / PDS / PA&ED	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■

13 JUL 10 PM 5:44

Planning = ■ Design = □ ROW = ■ Adv'ts, Bid, Award = □ Construction = □

MV000232158

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for July 2013

By: Public Works Department / Capital Projects Division

Category / Project	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15	May '15	Jun '15
<b>Street Improvements</b>																								
<b>Bicycle Mater Plan Update</b>																								
Consultant Selection / Award Contract [Complete]																								
Bicycle Plan Update and Approvals																								
<b>Bike Lane Improvements (6 Locations)</b>																								
Design (One Location at a Time Concurrently)																								
Construction (One Location at a Time Concurrently)																								
<b>ADA Public ROW Pedestrian Access</b>																								
Field Survey Data Collection, Tier 2 [Complete]																								
Survey Data Collection, Tier 3																								
<b>Heacock Street South Extension</b>																								
Planning / Studies / Modeling / Initial Environmental Study/ Prelim Design / Prelim ROW																								
Final Design / Final Environmental / Final ROW [Pending Funding]																								
Advertise / Bid / Award [Pending Funding]																								
Construction [Pending Funding]																								
<b>Citywide Pedestrian Enhancements (SB 821)</b>																								
Planning / Environmental [Complete]																								
Design [Complete]																								
Advertise / Bid / Award																								
Construction																								
<b>Cactus Ave 3rd Eastbound Lane (Stage I), I-215 to Veterans Way</b>																								
Planning [Complete]																								
Design [Complete]																								
ROW / SLPP Grant Allocation [ROW Complete]																								
Advertise / Bid / Award																								
Construction / Relocations																								
<b>Alessandro Bl and Elsworth St Intersection Improvement Project (HSIP)</b>																								
CT Authorization for Design																								
Design																								
CT Authorization for Construction / Advertise / Bid / Award																								
Construction																								

Planning =      
 Design =      
 ROW =      
 Advt's, Bid, Award =      
 Construction =

MW00232159

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for July 2013

By: Public Works Department / Capital Projects Division

Category / Project	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15	May '15	Jun '15	
<b>Street Imp's (Continued)</b>																									
<b>Perris Boulevard Widening (Lateral "B" to Cactus)</b>																									
Planning / PA & ED [Complete]																									
Design [Complete]																									
ROW / SCE Relocation [Complete]																									
Advertise / Bid / Award [Complete]																									
Construction																									
<b>Perris Boulevard Widening, Ironwood to Manzanita</b>																									
Advertise / Bid / Award																									
Construction																									
<b>Nason Street Roadway Improvements (Cactus to Fir) and Medical Center Driveway Traffic Signal</b>																									
Planning / PA & ED [Complete]																									
Design																									
ROW / Utility Relocation																									
Advertise / Bid / Award																									
Construction																									
<b>Ironwood Av, Day to Barclay; Phase II - Day St Imps, SR-60 to Ironwood</b>																									
Original Design / Update Design [Original Design Complete]																									
ROW / Maint'n'c Agrm't / SCE Update / Relinqshmt																									
Advertise / Bid / Award																									
Construction																									
<b>HSIP Grant (Alessandro, Indian to Perris)</b>																									
Planning / Environmental [Complete]																									
Design [Complete]																									
Advertise / Bid / Award (Including Caltrans Processing, E76)																									
Construction																									
<b>Moreno Townsite Storm Drain and Street Improvements</b>																									
Planning [Complete]																									
Design / Environmental / RCFC Permit																									
ROW / Easements																									
Advertise / Bid / Award																									
Construction																									

Planning = 
                 
 Design = 
                 
 ROW = 
                 
 Adv't's, Bid, Award = 
                 
 Construction =

MV00232160

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for July 2013

By: Public Works Department / Capital Projects Division

Category / Project	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15	May '15	Jun '15
<b>Street Imp's (Continued)</b>																								
<b>Pavement Management Program</b>																								
RFP / Obtain Consultant [Complete]																								
Field Inspection of Streets / PMP Report																								
GIS / Database Updates																								
<b>2013 Citywide Pavement Resurfacing</b>																								
Design																								
Advertise / Bid / Award																								
Construction																								
<b>2014 Citywide Pavement Resurfacing</b>																								
Design																								
Advertise / Bid / Award [Pending Funding]																								
Construction [Pending Funding]																								
<b>Gilman Springs Road Improvements</b>																								
Planning / Environmental Clearance (by County) [Complete]																								
Design (by County) [Complete]																								
Advertise / Bid / Award (by County)																								
Construction (by County)																								
<b>Hemlock Avenue (Graham to David)</b>																								
NEPA Appv1 / HUD Funding Release [Complete]																								
Design																								
Advertise / Bid / Award																								
Construction																								
<b>Delphinium Av Sidewalk Imp's - 650' W to 600' E of Perris Bl</b>																								
Design																								
Advertise / Bid / Award																								
Construction																								

Planning = █     
 Design =      
 ROW = █     
 Advt's, Bid, Award =      
 Construction =

MW00232161

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for July 2013

By: Public Works Department / Capital Projects Division

Category / Project	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15	May '15	Jun '15
<b><u>Street Imp's (Continued)</u></b>																								
<b>Indian St / Manzanita Av Intersection Reconfiguration</b>																								
Design [Complete]																								
Advertise / Bid / Award																								
Construction																								
<b>FY 2012/2013 Citywide Sidewalks and Access Ramps</b>																								
Design																								
Advertise / Bid / Award																								
Construction																								
<b>Alessandro Boulevard Pavement Modifications</b>																								
Design																								
Advertise / Bid / Award																								
Construction																								
<b><u>Buildings</u></b>																								
<b>City Hall Rehab of 2nd Level Concrete Flooring</b>																								
Planning / PSM, PA [Complete]																								
Design [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction / Carpet / Furnishing / Move In [Const Comp]																								
<b>City Council Chamber Renovation and TV Broadcast Equipment Upgrade</b>																								
Advertise / RFP Process [Complete]																								
Professional Consultant Services Award [Complete]																								
Design and Installation																								
<b>Remodel Fire Station No. 48 - Sunnymead Ranch</b>																								
Design																								
Advertise / Bid / Award																								
Construction																								
Planning =																								
Design =																								
ROW =																								
Adv't's, Bid, Award =																								
Construction =																								

MW00232162

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for July 2013

By: Public Works Department / Capital Projects Division

Category / Project	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15	May '15	Jun '15
<b><u>Buildings (Continued)</u></b>																								
<b>Industrial Fire Station</b>																								
Planning / Site Selection, Evaluation, Acquisition [Complete]																								
Parcel Subdivision, Land Exchange																								
<b>Civic Center Site Improvements</b>																								
Planning / Conceptual Design [Complete]																								
Design																								
Advertise / Bid / Award																								
Construction																								
<b>Fire Station No. 6 Multipurpose Annex</b>																								
PS&E [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction																								
<b>Security Fencing for Fire Station No. 48 and Fire Station No. 65</b>																								
Design																								
Advertise / Bid / Award																								
Construction																								
<b>Corporate Yard Facility</b>																								
Design																								
Advertise / Bid / Award																								
Construction																								
<b><u>Drainage, Sewers, and Waterlines</u></b>																								
<b>Heacock St Channel b/t Cactus and 3,500' South</b>																								
Design / Environmental Permits (by MJPA)																								
Advertise / Bid / Award (by RCFC) [Pending Funding]																								
Construction (by RCFC) [Pending Funding]																								
<b>Line F Stage 2 Trapezoidal Flood Control Channel</b>																								
PS&E [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction																								
Planning = <span style="background-color: black; color: black;">████</span> Design = <span style="background-color: white; color: black;">□</span> ROW = <span style="background-color: black; color: black;">████</span> Advt's, Bid, Award = <span style="background-color: white; color: black;">□</span> Construction = <span style="background-color: white; color: black;">□</span>																								

MW00232163

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for July 2013

By: Public Works Department / Capital Projects Division

Category / Project	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15	May '15	Jun '15
<b>Traffic Signals</b>																								
<b>Citywide Traffic Sign Retroreflectivity Inventory</b>																								
Purchase and Install Software / Field Test [Complete]																								
Advertise Internship / Hire / Train [Complete]																								
Update Sign Inventory / Maintain Signs																								
<b>Frederick Street ITS Deployment 1A</b>																								
Design / Review / Final PS&E / Permit [Design Complete]																								
Advertise / Bid / Award																								
Construction																								
<b>Transportation Management Center</b>																								
Design																								
Advertise / Bid / Award																								
Construction / Software Integration																								
<b>Emergency Vehicle Pre-emption</b>																								
Update Specifications / Caltrans Approval [Complete]																								
Advertise / Bid / Award																								
Construction																								
<b>Other</b>																								
<b>Capital Improvement Plan (FY 13/14)</b>																								
Planning / Setup / Training / Draft / Adopt / Etc.																								
<b>2014 Standards Plans Updates</b>																								
Re-Number City Standards / Division Review [Complete]																								
Make Revisions / Final Review																								
Finalize Standards																								
Planning =																								
Design =																								
ROW =																								
Advt's, Bid, Award =																								
Construction =																								

MV00232164

**Capital Projects Division  
Past 18 Months Completed Project Report  
Updated for July 2013**

Project Title	Client Dept	Managing Dept	Project Manager	Project Completion Date
City Council Adoption of the FY 13/14 Capital Improvement Plan (CIP)	PWD	PWD	Larry G.	June 2013
Cactus Av / Nason St Improvements	PWD	PWD	Viren S.	May 2013
EOC Family Care Center Generator	FD	PWD	Henry N.	May 2013
Street Improvement Program (Wilson Place)	PWD	PWD	Henry N.	April 2013
JFK Dr / La Brisley Wy Traffic Signal	PWD	PWD	Viren S.	April 2013
Alessandro Bl Improvements at Indian St	PWD	PWD	Quang N.	April 2013
Street Improvement Program (Kenny Drive)	PWD	PWD	Henry N.	March 2013
Sunnymead Ranch Parkway Slurry Seal	PWD	PWD	Quang N.	March 2013
Street Improvement Program (Kentland Lane)	PWD	PWD	Henry N.	February 2013
Heacock St. Bridge over Perris Valley Storm Drain Lateral A	PWD	PWD	Guy P.	January 2013
PSB - Monitor Room Space Conversion	PD	PWD	Henry N.	December 2012
Corporate Yard Sewer Construction	PWD	PWD	Henry N.	November 2012
Morrison Park Fire Station	FD	PWD	Henry N.	October 2012
Iris Avenue Pavement Resurfacing (Lasselle to Via Del Lago)	PWD	PWD	Quang N.	October 2012
City of Moreno Valley / City of Riverside Intertie	PWD	PWD	John K.	October 2012
Dracaea Av Improvements (Perris to Patricia)	PWD	PWD	Quang N.	September 2012
SR 60 / Nason Street Interchange	PWD	PWD	Marge L.	September 2012
Indian Basin	PWD	PWD	Marge L.	September 2012
Moreno Valley Auto Mall Street Upgrades	PWD	PWD	Guy P.	September 2012
Ironwood Avenue Street Improvements (Heacock to Perris)	PWD	PWD	Henry N.	August 2012
PSB, Traffic Division Space Conversion	PD	PWD	Henry N.	August 2012
Fire Station #65 (Acquisition)	FD	PWD	Henry N.	August 2012
Capital Improvement Plan (FY 12/13)	PWD	PWD	Larry G.	August 2012
FY 10/11 Sidewalk Grant Project Phase II	PWD	PWD	Michael L.	July 2012
Perris Bl S/B Lane / SR60 W/B On-Ramp	PWD	PWD	Michael L.	July 2012
Heacock St Sidewalk Improvements (Atwood to Myers)	PWD	PWD	Quang N.	July 2012
Ironwood Avenue / Davis Street Traffic Signal	PWD	PWD	Henry N.	June 2012
Cottonwood Avenue Improvements (From Perris Blvd to 650 Feet East of Perris Blvd)	PWD	PWD	Quang N.	June 2012
Indian Street BTA Grant	PWD	PWD	Michael L.	May 2012
Lasselle Street / Margaret Avenue Traffic Signal	PWD	PWD	Michael L.	May 2012
Sunnymead Boulevard Revitalization	CEDD/ NPD	PWD	Viren S.	May 2012
2012 Local Street Pavement Resurfacing	PWD	PWD	Quang N.	April 2011
Heacock Street (Hemlock Avenue to Ironwood Avenue)	PWD	PWD	Larry G.	March 2011
Day Street Drainage Improvements (690' S/O Cottonwood Avenue to Cottonwood Avenue)	CEDD/ NPD	PWD	Larry G.	February 2012
Redlands Boulevard Fire Station (Acquisition)	FD	PWD	Henry N.	February 2012
FY 10-11 Sidewalk Grant Project - Phase I	PWD	PWD	Michael L.	February 2012

PWD: Public Works Department; CEDD: Community and Economic Development Department; NPD: Neighborhood Preservation Division; FD: Fire Department; PD: Police Department

\* Last Day of Construction

MV00232165

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for April 2013

By: Public Works Department / Capital Projects Division

Category / Project	Apr '13	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15
<b>Interchanges</b>																								
<b>SR 60 / Nason Overcrossing Bridge</b>																								
Design, Approval [Complete]																								
ROW / Clearances / Authorization [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction																								
<b>SR 60 / Nason Overcrossing Landscaping</b>																								
Design / Review / Approval / Authorization																								
Advertise / Bid / Award [Contigent on Bridge Progress]																								
Construction [Contingent on Bridge Progress]																								
<b>SR 60 / Moreno Beach Drive Phase I</b>																								
Planning / Environmental [Complete]																								
Design [Complete]																								
ROW / Approval / Permits / Authorization [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction																								
<b>SR 60 / Moreno Beach Drive Phase II</b>																								
Planning / Nepa Clearance [Complete]																								
Design / Review [Contingent on Funding]																								
ROW / Caltrans Review [Partially Funded]																								
Advertise / Bid / Award [Unfunded]																								
Construction [Unfunded]																								
<b>Sunnymead BI / SR-60 E/B On-Ramp Intersection Improvement Project (HSIP)</b>																								
CT Authorization for Design																								
ROW Acquisition																								
Design																								
CT Authorization for Construction																								
Advertise / Bid / Award [Pending Funding]																								
Construction [Pending Funding]																								
<b>SR 60 / Theodore Street Interchange</b>																								
Planning / Project Study Report / PDS /PA&ED																								
Planning = <span style="display: inline-block; width: 15px; height: 15px; background-color: black;"></span> Design = <span style="display: inline-block; width: 15px; height: 15px; border: 1px solid black;"></span> ROW = <span style="display: inline-block; width: 15px; height: 15px; background-color: black;"></span> Advt's, Bid, Award = <span style="display: inline-block; width: 15px; height: 15px; border: 1px solid black;"></span> Construction = <span style="display: inline-block; width: 15px; height: 15px; border: 1px solid black;"></span>																								

MW00232166

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for April 2013

By: Public Works Department / Capital Projects Division

Category / Project	Apr '13	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	
<b>Street Improvements</b>																									
<b>Bicycle Mater Plan Update</b>																									
Consulant Selection / Award Contract																									
Bicycle Plan Update and Approvals																									
<b>Bike Lane Improvements (6 Locations)</b>																									
Design (One Location at a Time Concurrently)																									
Construction (One Location at a Time Concurrently)																									
<b>ADA Public ROW Pedestrian Access</b>																									
Field Condition Data Collection [Ongoing]																									
<b>Heacock Street South Extension</b>																									
Planning / Studies / Modeling / Initial Environmental Study/ Prelim Design / Prelim ROW																									
Final Design / Final Environmental / Final ROW [Pending Funding]																									
Advertise / Bid / Award [Pending Funding]																									
Construction [Pending Funding]																									
<b>FY 11/12 Citywide Pedestrian Enhancements (SB 821)</b>																									
Planning / Environmental [Complete]																									
Design [Complete]																									
Advertise / Bid / Award																									
Construction																									
<b>Cactus Ave 3rd Eastbound Lane (Stage I), I-215 to Veterans Way</b>																									
Planning [Complete]																									
Design [Complete]																									
ROW / SLPP Grant Allocation [ROW Complete]																									
Advertise / Bid / Award																									
Construction / Relocations																									
<b>SIP Streets (Kentland Ln, Wilson Pl, Kenny Dr)</b>																									
Planning / Outreach / Environmental [Complete]																									
Design [Complete]																									
ROW [Complete]																									
Advertise / Bid / Award [Complete]																									
Construction [Kentland Complete]																									

Planning = ████     
 Design = □     
 ROW = ████     
 Advt's, Bid, Award = □     
 Construction = □

MV00232167

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for April 2013

By: Public Works Department / Capital Projects Division

Category / Project	Apr '13	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15
<b>Street Imp's (Continued)</b>																								
<b>Alessandro Bl and Elsworth St Intersection Improvement Project (HSIP)</b>																								
CT Authorization for Design																								
Design																								
CT Authorization for Construction Advertise / Bid / Award																								
Construction																								
<b>Perris Boulevard Widening (Lateral "B" to Cactus)</b>																								
Planning / PA & ED [Complete]																								
Design [Complete]																								
ROW / SCE Relocation [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction																								
<b>Nason Street Roadway Improvements (Cactus to Fir) and Medical Center Driveway Traffic Signal</b>																								
Planning / PA & ED [Complete]																								
Design																								
ROW / Utility Relocation																								
Advertise / Bid / Award																								
Construction																								
<b>Ironwood Av, Day to Barclay; Phase II - Day St Imps, SR-60 to Ironwood</b>																								
Design [Complete]																								
ROW / Maint'n'c Agrm't / SCE Coord'n / Relinquishm't																								
Advertise / Bid / Award																								
Construction																								
<b>HSIP Grant (Alessandro, Indian to Perris)</b>																								
Planning / Environmental [Complete]																								
Design																								
Advertise / Bid / Award (Including Caltrans Processing, E76)																								
Construction																								
Planning =																								
Design =																								
ROW =																								
Adv't's, Bid, Award =																								
Construction =																								

MV00232168

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for April 2013

By: Public Works Department / Capital Projects Division

Category / Project	Apr '13	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15
<b>Street Imp's (Continued)</b>																								
<b>Moreno Townsite Storm Drain and Street Improvements</b>																								
Planning [Complete]																								
Design / Environmental / RCFC Permit																								
ROW / Easements																								
Advertise / Bid / Award																								
Construction																								
<b>Pavement Management Program</b>																								
RFP / Obtain Consultant [Complete]																								
Field Inspection of Streets / PMP Report																								
GIS / Database Updates																								
<b>Alessandro BI Improvements at Indian St</b>																								
Design [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction																								
<b>2013 Citywide Pavement Resurfacing</b>																								
Design																								
Advertise / Bid / Award																								
Construction																								
<b>2014 Citywide Pavement Resurfacing</b>																								
Design																								
Advertise / Bid / Award [Pending Funding]																								
Construction [Pending Funding]																								
<b>Gilman Springs Road Improvements</b>																								
Planning / Environmental Clearance (by County)																								
Design (by County)																								
Advertise / Bid / Award (by County)																								
Construction (by County)																								
<b>Hemlock Avenue (Graham to David)</b>																								
NEPA Appv1 / HUD Funding Release [Complete]																								
Design																								
Advertise / Bid / Award																								
Construction																								
<b>Delphinium Av Sidewalk Imp's - 650' W to 600' E of Perris BI</b>																								
Design																								
Advertise / Bid / Award																								
Construction																								

Planning =           
 Design =           
 ROW =           
 Adv'ts, Bid, Award =           
 Construction =           

MV00232169

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for April 2013

By: Public Works Department / Capital Projects Division

Category / Project	Apr '13	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	
<b>Street Imp's (Continued)</b>																									
<b>Indian St / Manzanita Av Intersection Reconfiguration</b>																									
Design																									
Advertise / Bid / Award																									
Construction																									
<b>FY 2012/2013 Citywide Sidewalks and Access Ramps</b>																									
Design																									
Advertise / Bid / Award																									
Construction																									
<b>Cactus Avenue / Nason Street Improvements</b>																									
Planning [Complete]																									
Design [Complete]																									
ROW / SCE Design [Complete]																									
Advertise / Bid / Award [Complete]																									
Construction / SCE Relocations [SCE Complete]																									
<b>Buildings</b>																									
<b>City Hall Rehab of 2nd Level Concrete Flooring</b>																									
Planning / PSM, PA [Complete]																									
Design [Complete]																									
Advertise / Bid / Award [Complete]																									
Construction / Carpet / Furnishing / Move In																									
<b>City Council Chamber Renovation and TV Broadcast Equipment Upgrade</b>																									
Advertise / RFP Process																									
Award / Contract																									
Construction																									
<b>Industrial Fire Station</b>																									
Planning / Site Selection, Evaluation, Acquisition [Complete]																									
Parcel Subdivision, Land Exchange																									
Planning =																									
Design =																									
ROW =																									
Adv't's, Bid, Award =																									
Construction =																									

MW00232170

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for April 2013

By: Public Works Department / Capital Projects Division

Category / Project	Apr '13	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	
<b><u>Buildings (Continued)</u></b>																									
<b>EOC Family Care Center Generator</b>																									
Planning / Environmental [Complete]																									
Design [Complete]																									
Advertise / Bid / Award [Complete]																									
Construction																									
<b>Civic Center Site Improvements</b>																									
Planning / Conceptual Design [Complete]																									
Design																									
Advertise / Bid / Award																									
Construction																									
<b>Northeast Fire Station</b>																									
Planning / Site Selection, Evaluation, Acquisition																									
<b>Fire Station No. 6 Multipurpose Annex</b>																									
PS&E																									
Advertise / Bid / Award																									
Construction																									
<b><u>Drainage, Sewers, and Waterlines</u></b>																									
<b>Heacock St Channel b/t Cactus and 3,500' South</b>																									
Design / Environmental Permits (by MJPA)																									
Advertise / Bid / Award (by RCFC) [Pending Funding]																									
Construction (by RCFC) [Pending Funding]																									
<b>Line F Stage 2 Trapezoidal Flood Control Channel</b>																									
PS&E [Complete]																									
Advertise / Bid / Award																									
Construction																									
Planning =																									
Design =																									
ROW =																									
Advt's, Bid, Award =																									
Construction =																									

MV00232171

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for April 2013

By: Public Works Department / Capital Projects Division

Category / Project	Apr '13	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	
<b>Traffic Signals</b>																									
<b>Citywide Traffic Sign Retroreflectivity Inventory</b>																									
Purchase and Install Software / Field Test																									
Advertise Internship / Hire / Train																									
Update Sign Inventory / Maintain Signs																									
<b>Frederick Street ITS Deployment 1A</b>																									
Design / Review / Final Plans & Specs [Design Complete]																									
Advertise / Bid / Award																									
Construction																									
<b>Transportation Management Center</b>																									
Design																									
Advertise / Bid / Award																									
Construction / Software Integration																									
<b>Emergency Vehicle Pre-emption</b>																									
Update Specifications / Caltrans Approval																									
Advertise / Bid / Award																									
Construction																									
<b>JFK / La Bris Traffic Signal</b>																									
Design / PS&E [Complete]																									
Advertise / Bid / Award [Complete]																									
Construction																									
<b>Miscellaneous</b>																									
<b>Capital Improvement Plan (FY 13/14)</b>																									
Planning / Setup / Training / Draft / Adopt / Etc.																									
<b>2014 Standards Plans Updates</b>																									
Re-Number City Standards / Division Review																									
Make Revisions / Final Review																									
Finalize Standards																									
Planning =																									
Design =																									
ROW =																									
Adv't's, Bid, Award =																									
Construction =																									

MW00232172

**City of Moreno Valley  
Capital Projects Division  
Completed Project Report  
Updated for April 2013**

Project Title	Client Dept	Managing Dept	Project Manager	Project Completion Date
Street Improvement Program (Kenny Drive)	PWD	PWD	Henry N.	March 2013
Sunnymead Ranch Parkway Slurry Seal	PWD	PWD	Quang N.	March 2013
Street Improvement Program (Kentland Lane)	PWD	PWD	Henry N.	February 2013
Heacock St. Bridge over Perris Valley Storm Drain Lateral A	PWD	PWD	Guy P.	January 2013
PSB - Monitor Room Space Conversion	PD	PWD	Henry N.	December 2012
Corporate Yard Sewer Construction	PWD	PWD	Henry N.	November 2012
Morrisson Park Fire Station	FD	PWD	Henry N.	October 2012
Iris Avenue Pavement Resurfacing (Lasselle to Via Del Lago)	PWD	PWD	Quang N.	October 2012
City of Moreno Valley / City of Riverside Intertie	PWD	PWD	Michael L.	October 2012
Dracaea Av Improvements (Perris to Patricia)	PWD	PWD	Quang N.	September 2012
SR 60 / Nason Street Interchange	PWD	PWD	Marge L.	September 2012
Indian Basin	PWD	PWD	Marge L.	September 2012
Moreno Valley Auto Mall Street Upgrades	PWD	PWD	Guy P.	September 2012
Ironwood Avenue Street Improvements (Heacock to Perris)	PWD	PWD	Henry N.	August 2012
PSB, Traffic Division Space Conversion	PD	PWD	Henry N.	August 2012
Fire Station #65 (Acquisition)	FD	PWD	Henry N.	August 2012
Capital Improvement Plan (FY 12/13)	PWD	PWD	Larry G.	August 2012
FY 10/11 Sidewalk Grant Project Phase II	PWD	PWD	Michael L.	July 2012
Perris BI S/B Lane / SR60 W/B On-Ramp	PWD	PWD	Michael L.	July 2012
Heacock St Sidewalk Improvements (Atwood to Myers)	PWD	PWD	Quang N.	July 2012
Ironwood Avenue / Davis Street Traffic Signal	PWD	PWD	Henry N.	June 2012
Cottonwood Avenue Improvements (From Perris Blvd to 650 Feet East of Perris Blvd)	PWD	PWD	Quang N.	June 2012
Indian Street BTA Grant	PWD	PWD	Michael L.	May 2012
Lasselle Street / Margaret Avenue Traffic Signal	PWD	PWD	Michael L.	May 2012
Sunnymead Boulevard Revitalization	CEDD/ NPD	PWD	Viren S.	May 2012
2012 Local Street Pavement Resurfacing	PWD	PWD	Quang N.	April 2011
Heacock Street (Hemlock Avenue to Ironwood Avenue)	PWD	PWD	Larry G.	March 2011
Day Street Drainage Improvements (690' S/O Cottonwood Avenue to Cottonwood Avenue)	CEDD/ NPD	PWD	Larry G.	February 2012
Redlands Boulevard Fire Station (Acquisition)	FD	PWD	Henry N.	February 2012
FY 10-11 Sidewalk Grant Project - Phase I	PWD	PWD	Michael L.	February 2012
Lukewood Place Improvements (Moreno Way to Hiawatha Lane)	PWD	PWD	Quang N.	October 2011
Day Street Roadway Improvements (Alessandro Boulevard to Cottonwood Avenue)	CEDD/ NPD	PWD	Larry G.	July 2011
2011 Arterial/Collector Pavement Resurfacing Project (Various Locations)	PWD	PWD	Quang N.	July 2011
2011 Local Street Pavement Resurfacing - Phase I	PWD	PWD	Quang N.	July 2011
Bridge Maintenance Program	PWD	PWD	Viren S.	July 2011

PWD: Public Works Department; CEDD: Community and Economic Development Department; NPD: Neighborhood Preservation Division; FD: Fire Department; PD: Police Department

\* Last Day of Construction

MV00232173

### MEMORANDUM

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**To:** Henry T. Garcia, City Manager  
**From:** Ahmad R. Ansari, P.E., Public Works Director/City Engineer  
**Date:** March 8, 2013  
**Subject:** Adjustment to TUMF Network

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City staff has initiated the process to adjust the Transportation Uniform Mitigation Fee (TUMF) network of regional highways and arterials within the City. The primary purpose is to reflect current and future growth including improvements within the City's Economic Development Action Plan. The following points summarize the strategy:

- The current TUMF network was developed through a detailed Nexus Study by the Western Riverside Council of Governments (WRCOG) approximately 10 years ago, which established the relationship of new development, impacts, and fees to transportation facilities impacted by new development. WRCOG allows formal updates every two years, with the next deadline on June 30, 2013. It is important that the City take advantage of this opportunity to submit adjustments and updates.
- Anticipated additions consist of the Cactus Avenue corridor, Theodore Street, a portion of Eucalyptus Avenue, the State Route 60/Theodore Interchange, and the State Route 60/Day Street Westbound On-Ramp. In addition, staff proposes adjustments to facilities that received outside funds such as the State Route 60/Nason Interchange; identify facilities that provide connectivity but do not require major investment of TUMF funds; and remove unneeded facilities.
- WRCOG guidelines recommend that a jurisdiction keep their network balanced – meaning cost-neutral. The total value of the City's network is just under \$300 million. Staff proposes to be in the range of \$1 to \$4 million under the total current network value in order to facilitate negotiation and approval by WRCOG and neighboring jurisdictions.
- City Council has periodically taken actions, received updates, and enacted fees related to the Nexus Study and the TUMF program. It is recommended that Council

be informed of the need for a network update via this memorandum, but it is not believed necessary to take formal action at this time.

- Staff intends to submit the formal network adjustment request to WRCOG by June 30, 2013.
- Attached is a map of the proposed network changes. Public Works intends to submit it informally to WRCOG in mid-March 2013, to encourage discussion and obtain feedback.
- Attached is a timeline showing milestones. Ultimately, in January 2015, the updated network facilities could be eligible for programming of TUMF funds, depending on WRCOG schedule and available monies.

#### Attachments

Cc: Tom Owings, Mayor  
Marcelo Co, Mayor Pro Tem  
Jesse L. Molina, Council Member  
Richard A. Stewart, Council Member  
Victoria Baca, Council Member

Michelle Dawson, Assistant City Manager  
Suzanne Bryant, Acting City Attorney  
Jane Halstead, City Clerk  
Barry Foster, Community and Economic Development Director  
Rick Teichert, Financial & Management Services  
Abdul Ahmad, Fire Chief  
Tom DeSantis, Human Resources Director  
Mike McCarty, Parks & Community Services Director  
Joel Ontiveros, Police Chief

## **Milestones for TUMF Network Adjustment:**

March 8, 2013

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- City submits adjustment request to WRCOG – **March 2013**
- City submits final adjustment application to WRCOG – **June 30, 2013**
- WRCOG processes and analyzes adjustment requests from all WRCOG cities – **June 2013 – June 2014**
- WRCOG PWC formal approval of network adjustment – **July/ August 2014**
- WRCOG executive body approves adjustments to TUMF network – **September/October 2014**
- City submits project(s) to WRCOG Central Zone Committee for TUMF TIP funding – **November 2014**
- WRCOG Executive Board approves TUMF TIP, including funding of selected projects – **January, 2015**

**City of Moreno Valley**  
**Transportation Uniform Mitigation Fee (TUMF) Program**  
**2013 Network Review/Adjustment**  
**March 7, 2013**

**Overview**

The City of Moreno Valley periodically evaluates its roadway network and mitigation programs to ensure adequate capacity is available to serve existing and future traffic generated from local and regional sources. The City serves a broad range of land uses including residential, industrial, commercial, health and education. In order to keep pace with continual refinements to the network and scarce City financial resources, traffic mitigation programs are often relied upon to address timely investment in the overall system. As a result, the City relies upon a combination of local and regional impact fees, land secured financing, public grants and other sources. The discussion that follows is intended to lay the groundwork to adjust the Transportation Uniform Mitigation Fee (TUMF) program.

**Mitigation Fee Programs**

The City of Moreno Valley uses two formal mitigation fee programs to address growth-based traffic capacity issues. The TUMF program is administered by Western Riverside Council of Governments (WRCOG) and addresses local and regional transportation needs through western Riverside County based upon a Nexus Study created in 2003 and most recently updated in 2009.

The TUMF program includes a variety of arterials and arterial/freeway interchanges intended to meet the needs of the region through 2035 and supports future growth generated by land development. The Nexus roadway network emphasizes multijurisdictional corridors with localized traffic (secondary network) and regional facilities (backbone network). For the purposes of this report, the City reviewed Nexus Network facilities most relevant to the City with a total Maximum TUMF Share of \$296,628,000.

The Development Impact Fee (DIF) program focuses primarily on local the arterial network. The DIF covers most General Plan roadways within the City.

**TUMF Network Revisions - Reconciliation Process**

The TUMF Network and Nexus Study are evaluated by WRCOG and its member agencies periodically to ensure the program is functioning as intended and that the planned network addresses level of service needs. WRCOG has previously directed local agencies to evaluate the network and consider adjustments with a neutral budgetary impact on the adopted program. As a result, facilities that are proposed to be added to the TUMF Network generally must meet technical criteria (including projected level of service, average daily traffic, etc.) with the proposed cost offset by program savings and/or deletions within the jurisdiction's boundaries.

The City of Moreno Valley has reviewed circulation needs based upon the adopted General Plan and anticipated near term amendments. Based upon adjustments, deletions and additions to the TUMF Network, the total Maximum TUMF share, if approved, would have a new overall cost of \$295,094,500 resulting in a net program reduction of \$1,533,500.

The proposed updated network is represented in six exhibits as follows:

- Exhibit A: Moreno Valley Network Funding Balance Sheet
- Exhibit B: Moreno Valley TUMF Facilities Map - Current
- Exhibit C: Moreno Valley TUMF Facilities Map - Proposed
- Exhibit D: Explanation of Network Changes Requested
- Exhibit E: Existing TUMF Network List for Moreno Valley
- Exhibit F: Moreno Valley Study Area Network – Color-Coded Changes

The resulting recommended changes included a review of segment length, % complete, local funding obligations, anticipated program savings and new facilities needed to ensure coordination between local and regional funding sources/needs. Several corridor segments are proposed to be further bifurcated to address more precisely status and program participation. These facilities include portions of Alessandro Boulevard, Ironwood Avenue, Nason Street, and Redlands Boulevard.

The most significant revisions to the TUMF Network are the addition of the SR-60/Theodore interchange, Theodore Street and Cactus Avenue to address growth in the eastern part of the City and facilitate improved circulation accessing SR-60, I-215 and local/regional activity centers. Theodore Street has daily volumes projected in excess of 34,000 vehicles per day. The facility was previously considered as part of the 2009 Nexus Update but projected traffic from existing land uses fell below the technical screening criteria used by the program.

In order to keep the TUMF Network budget neutral, the City is considering aggressive cost assignment reconciliation between the local DIF and regional TUMF programs. As a result, the DIF will assume a greater share of planned arterial improvement costs by removing budget from the TUMF program. In this way the two programs are leveraged in a more deliberate and function-based approach. The TUMF will assume primary cost for all arterial-to-freeway interchanges (with DIF covering a portion of Theodore/SR-60) and better balance of arterial improvements between the two programs.

#### **Conformance to Performance Criteria**

The TUMF Nexus Study and companion Administrative Plan provide network and performance guidelines to be considered for consideration of roadways in the program. Key criteria include the number of lanes, connectivity, minimum projected daily traffic, level of service, capability to serve regional transit, and access to major activity centers.

The City's network adjustment requests carefully consider the screening criteria, combined with overall network system performance opportunities. The resulting adjustments and related

justification for major new segments are described below. Additions to the network are offset by a series of completed improvements, recognition of leveraged state/federal grants, and assumption of local program responsibility which collectively result in a net savings of \$1.5 million.

#### Theodore Street Corridor and SR-60 Interchange

- Provides additional connection to SR-60 with potential relief to adjacent freeway interchanges at Redlands and Gilman Springs
- Provides the City's east side residential and planned industrial complex access to SR-60 and east-west roadways such as Cactus, Alessandro, Eucalyptus, and Ironwood
- Serves current residential and planned industrial/business park uses
- Planned six-lane facility with a four-lane segment north of SR-60 at build-out
- 2035 projected traffic with planned development exceeds 34,000 ADT
- Connects to existing TUMF Network facilities including Alessandro, Cactus and Ironwood
- Serves multiple jurisdictions

#### Cactus Avenue Corridor

- Extends an existing TUMF facility (I-215 to Heacock) for program participation to improve access to I-215 and SR-60 for area residents, business and visitors
- Portions of proposed facility extension have been completed
- Serves current residential/commercial and planned industrial/business park uses
- Provides improved access to the Moreno Valley's east side
- Planned four-lane facility at build-out
- Connects TUMF Network facilities including Perris, Lasselie, Nason, Redlands, and Theodore

#### Eucalyptus Avenue Corridor

- Parallel roadway supporting mainline freeway relief and access
- Funding through a combination of DIF and TUMF
- Serves current commercial and planned industrial/business park uses
- Planned four-lane facility at build-out
- Connects existing TUMF Network facilities including Nason, Redlands, and Theodore

#### Day Street at SR-60 Westbound Ramps

- Improved access to SR-60 and I-215 for residential, commercial and jobs centers
- Provides relief to adjacent interchanges at Box Springs Road and Frederick Street
- Serves current and planned commercial and residential land uses
- Planned four-lane facility at build-out
- 2006 volume exceeded 21,000 ADT
- Connects to Ironwood Avenue (existing TUMF facility)
- Serves City of Moreno Valley and Riverside

A complete listing of proposed network changes is shown on the Exhibits.

EXHIBIT A

Moreno Valley Network Funding Balance Sheet

			Proposed Total	Proposed Max			
Street	From	To	Budget	TUMF	Interchange	Arterial	
<b>RETAINED*</b>	Alessandro	I-215	Nason	17,249,000	17,249,000	-	17,249,000
	Alessandro	Nason	Merwin	6,720,000	-	-	-
	Alessandro	Merwin	Gilman Springs	6,502,000	6,502,000	-	6,502,000
	Cactus	I-215	Heacock	37,957,000	37,957,000	32,306,000	5,651,000
	Eucalyptus	I-215	Frederick	2,691,000	2,691,000	-	2,691,000
	Gilman Springs	SR-60	Alessandro	19,708,000	19,207,000	15,790,500	3,416,500
	Heacock	Reche Vista	Harley Knox	12,754,000	9,202,000	-	9,202,000
	Ironwood <sup>1</sup>	SR-60	Redlands	32,916,000	12,385,500	-	12,385,500
	Lasselle	Alessandro	JFK	-	-	-	-
	Moreno Beach	Reche Canyon	SR-60	37,210,000	32,306,000	32,306,000	-
	Mount Vernon / CETAP	Center	Pigeon Pass	1,887,000	1,887,000	-	1,887,000
	Nason <sup>2</sup>	Ironwood	Alessandro	35,935,000	14,100,000	14,100,000	-
	Perris	Reche Vista	Harley Knox	43,550,000	38,578,000	15,790,500	22,787,500
	Pigeon Pass / CETAP	Cantarini	Ironwood	2,317,000	2,317,000	-	2,317,000
	Reche Vsta	Moreno Valley C.L.	Heacock	1,750,000	1,350,000	-	1,350,000
Redlands	Locust	Alessandro	41,921,000	41,225,000	32,306,000	8,919,000	
<b>Sub-totals Segments Retained with Funding</b>			<b>301,067,000</b>	<b>236,956,500</b>	<b>142,599,000</b>	<b>94,357,500</b>	
<b>ADDED</b>	Cactus	Nason	Merwin	2,975,000	2,975,000	-	2,975,000
	Day <sup>3</sup>	Ironwood	SR-60	16,294,000	8,000,000	7,497,000	503,000
	Merwin	Cactus	Alessandro	2,388,000	2,388,000	-	2,388,000
	Theodore	Ironwood	SR-60	998,267	-	-	-
	Theodore	SR-60	Alessandro	38,757,000	38,757,000	32,306,000	6,451,000
	Ironwood	Redlands	Theodore	2,373,657	-	-	-
	Eucalyptus	Nason	Theodore	6,018,000	6,018,000	-	6,018,000
<b>Sub-totals Segments Added with Funding</b>			<b>69,803,924</b>	<b>58,138,000</b>	<b>39,803,000</b>	<b>18,335,000</b>	
<b>Total Proposed Network</b>			<b>370,870,924</b>	<b>295,094,500</b>	<b>182,402,000</b>	<b>112,692,500</b>	
<b>DELETE</b>							
	Lasselle	Eucalyptus	Alessandro	(2,145,000)	(2,145,000)	-	(2,145,000)

Current Nexus	296,628,000
Proposed**	295,094,500

\*Includes retained segments with and without funding

\*\*Retained plus added segments (includes retained segments with reduced/removed budget)

All costs summaries include ROW, planning, engineering and contingencies

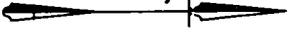
**Considerations**

<sup>1</sup>Ironwood Junction (Box Springs) Interchange has full funding obligated from other sources

<sup>2</sup>Nason Interchange has partial funds obligated from other sources. Retained dollars of \$14,100,000 consist of \$13,069,951 allocated in TIP funds, other related costs plus \$1,000,000 TUMF fee reduction deficit makeup

<sup>3</sup>Day Street reflects actual anticipated cost for SB arterial to WB ramp

N



NOT TO SCALE  
DATE: 3/6/2013

# MORENO VALLEY TUMF

PIGEON PASS

RECHE VISTA

IRONWOOD

215

60

EUCALYPTUS

ALESSANDRO

CACTUS

SUNNYMEAD

FREDERICK

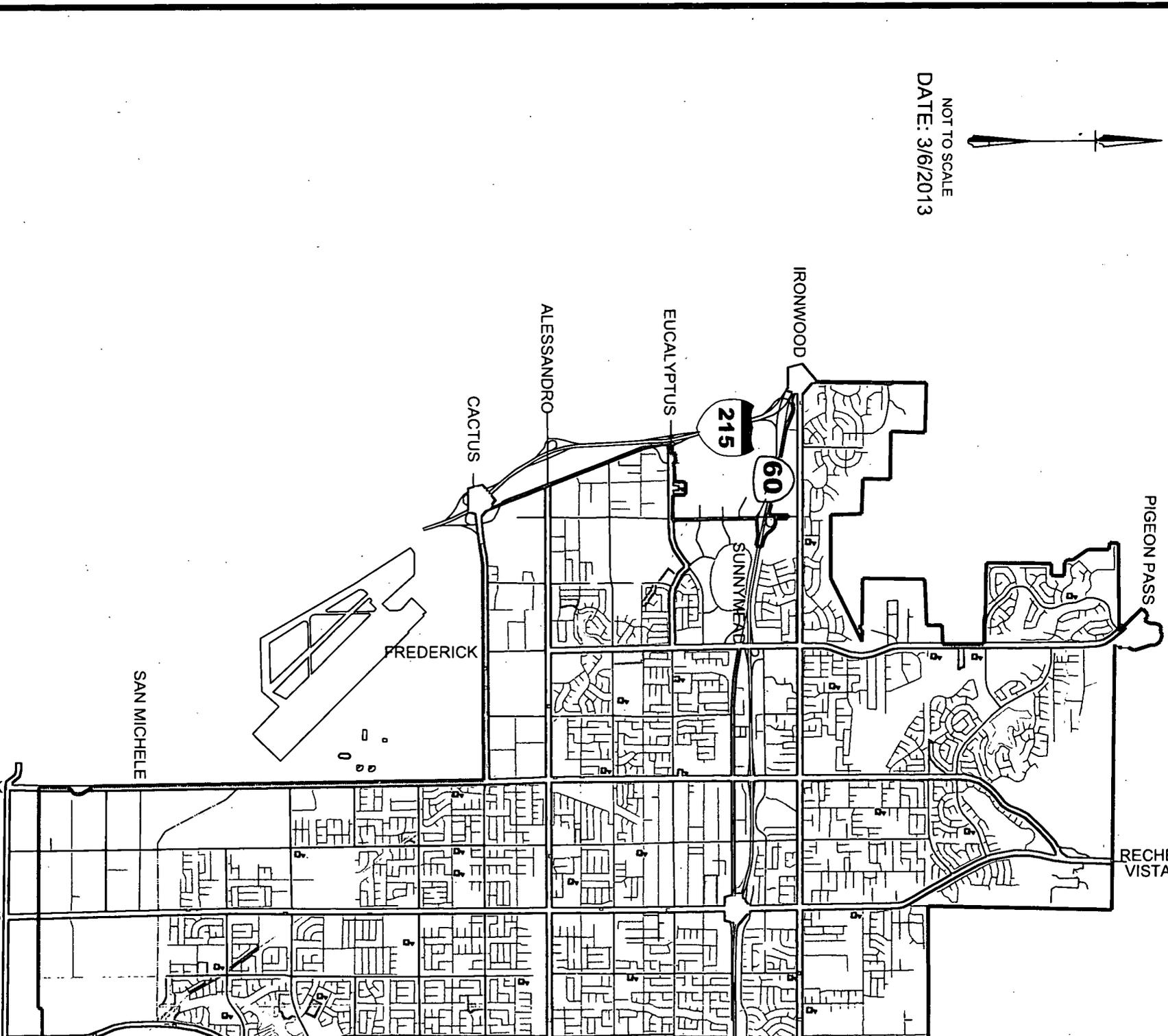
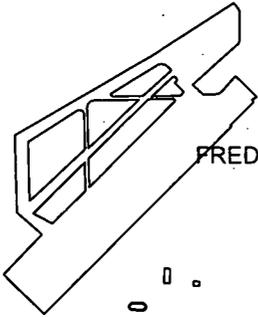
SAN MICHELE

HEACOCK

INDIAN

PERRIS

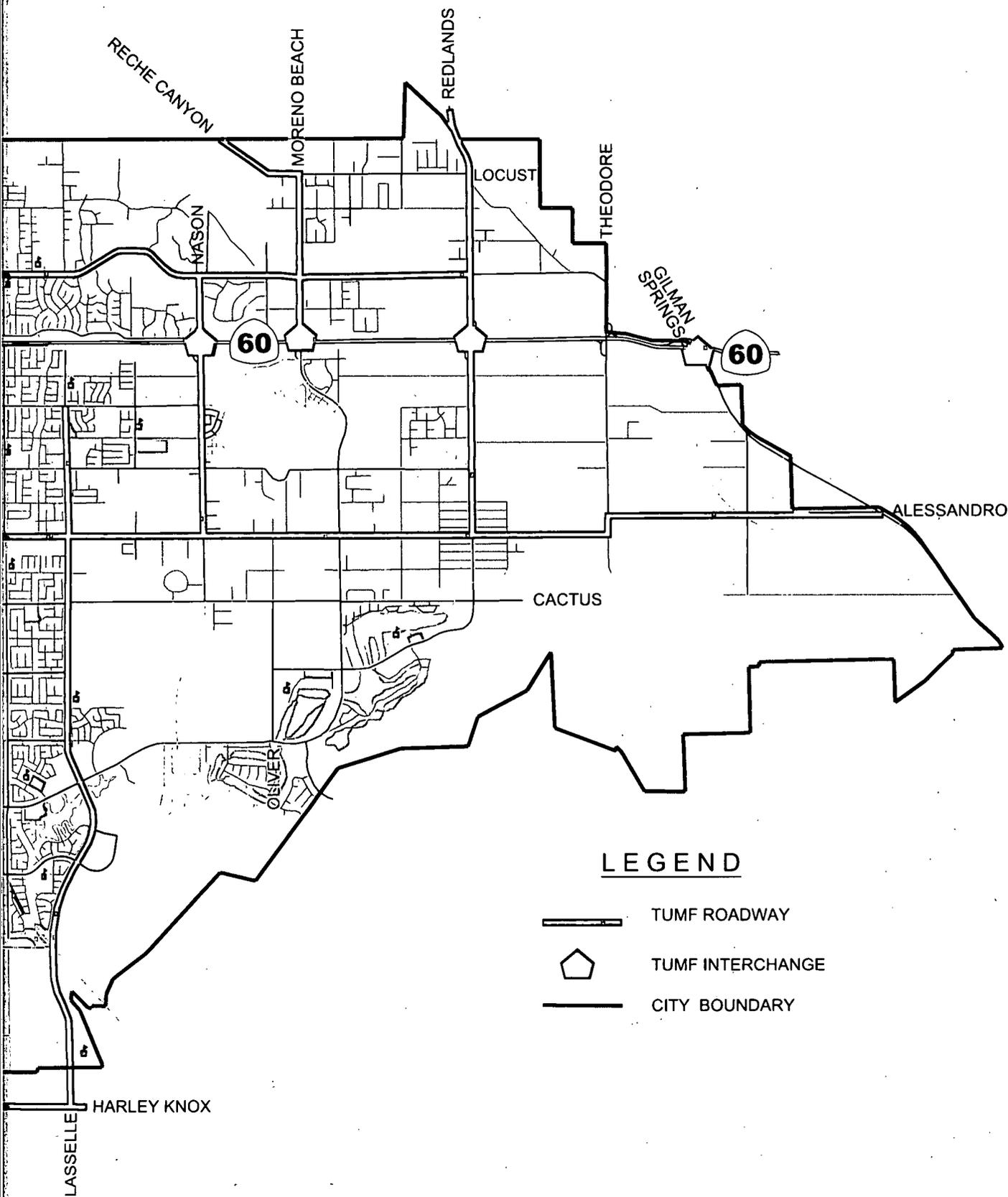
LASSELLE



MV00232181

# TUMF FACILITIES - CURRENT

EXHIBIT B

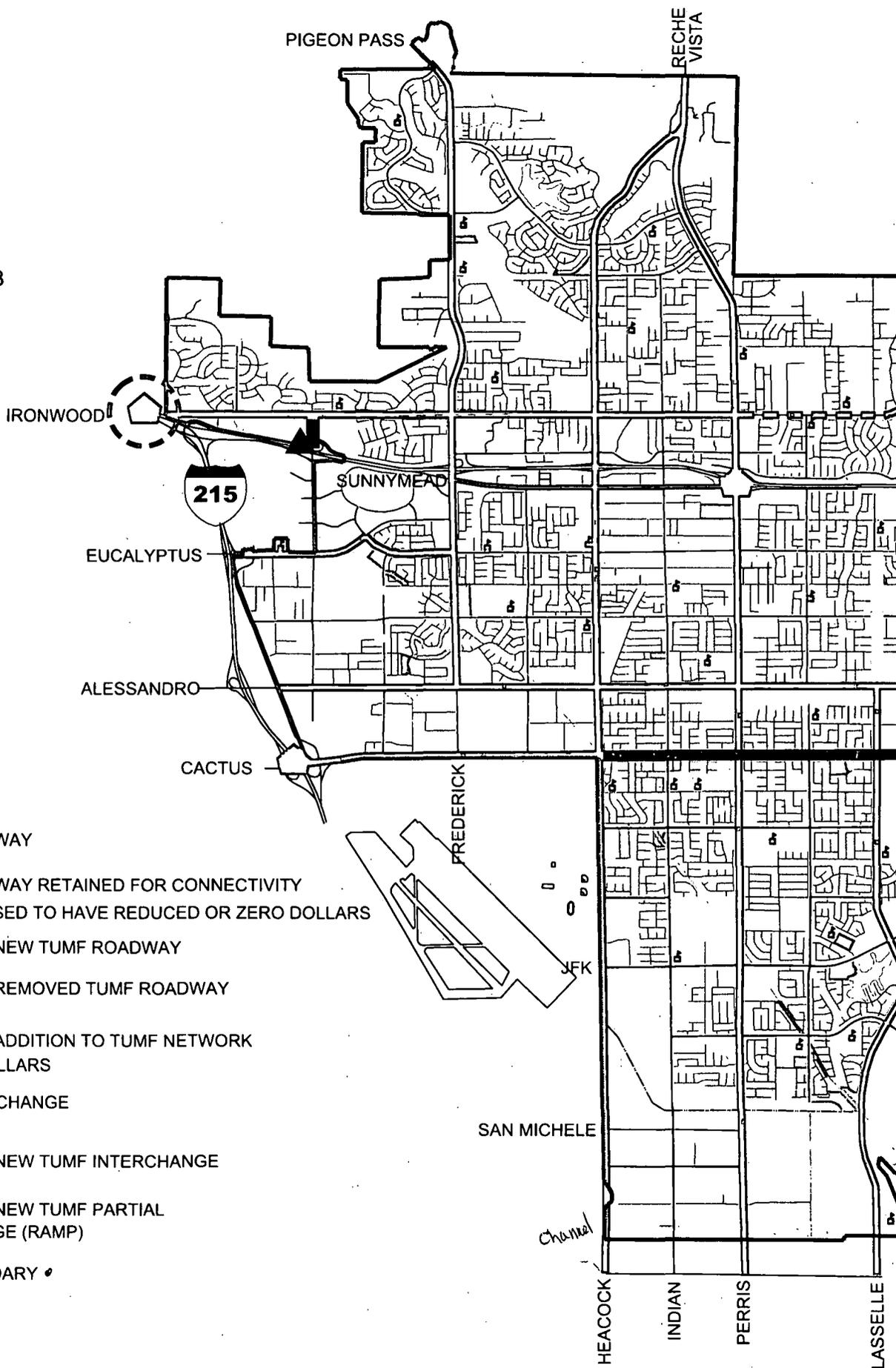


# MORENO VALLEY TUMF

N



NOT TO SCALE  
DATE: 02/26/2013



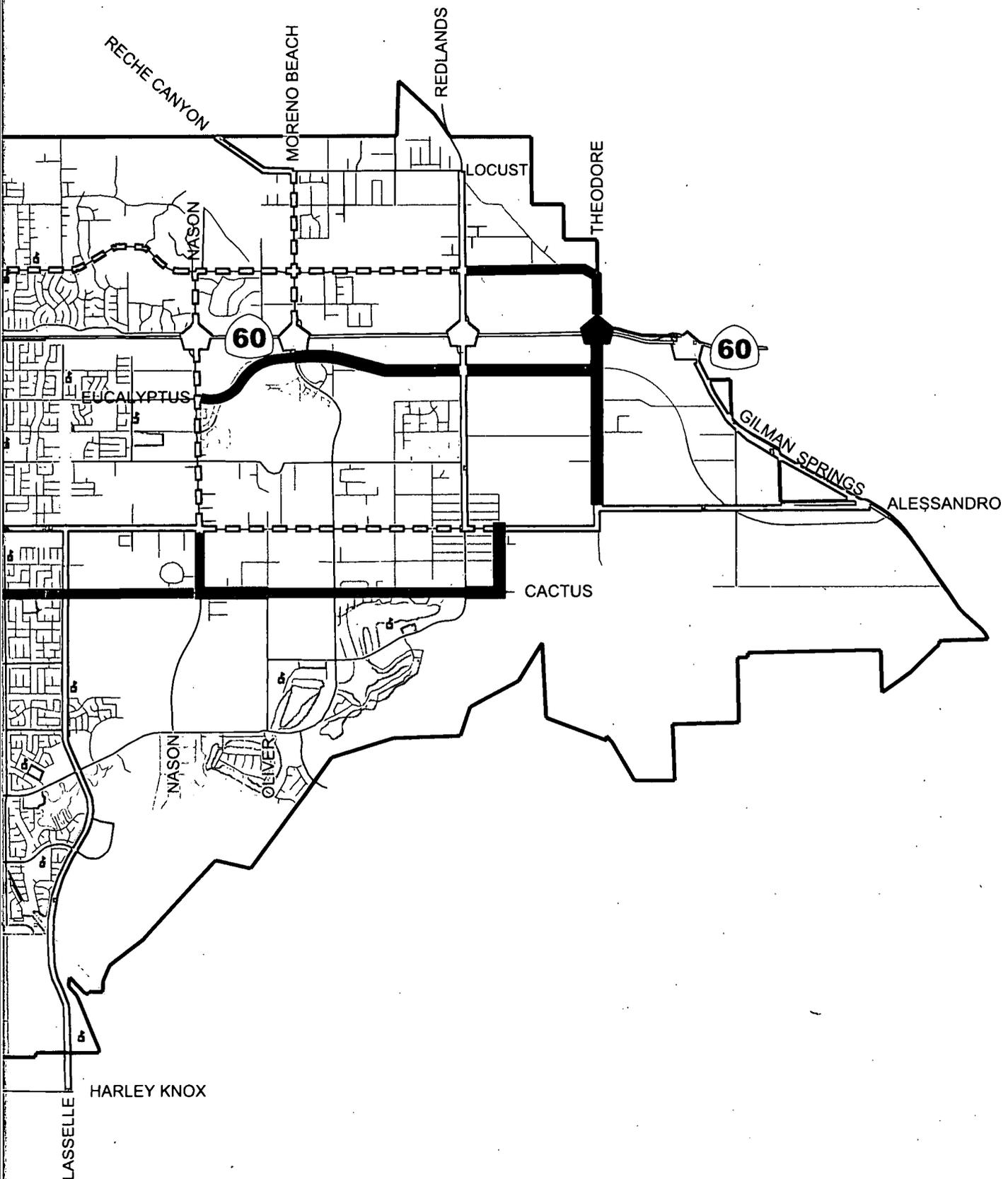
## LEGEND

-  TUMF ROADWAY
-  TUMF ROADWAY RETAINED FOR CONNECTIVITY BUT PROPOSED TO HAVE REDUCED OR ZERO DOLLARS (Dash)
-  PROPOSED NEW TUMF ROADWAY
-  PROPOSED REMOVED TUMF ROADWAY
-  PROPOSED ADDITION TO TUMF NETWORK AT ZERO DOLLARS
-  TUMF INTERCHANGE
-  PROPOSED NEW TUMF INTERCHANGE
-  PROPOSED NEW TUMF PARTIAL INTERCHANGE (RAMP)
-  CITY BOUNDARY

Date: 26 Feb 13 - 10:09 am  
File: W:\CapProj\PROJECTS\Studies\_Potential Future Projects\SR60 PSRA\PSR Phase\TUMF Network Update\TUMF\_MAP\TUMF\_PROPOSED\TUMF\_PROP\_DWG.dwg  
User: deepdick

# JMF FACILITIES - PROPOSED

EXHIBIT C



Explanation of Network Changes Requested

EXHIBIT D

Street	From	To	Change	Fiscal Impact		
				Current Max TUMF	Proposed Max TUMF	Change
Alessandro	I-215	Perris	Segment length: Was 3.71 miles, now 3.52 miles	\$ 5,322,000	\$ 5,051,000	\$ (271,000)
Alessandro	Nason	Moreno Beach	Retain segment for network connectivity but show local funding obligations to cover max TUMF budget	\$ 3,556,000	\$ -	\$ (3,556,000)
Alessandro	Moreno Beach	Gilman Springs	Separate into three separate segments	\$ 9,681,000		\$ (9,681,000)
Alessandro	Moreno Beach	Merwin	1.35 mile segment with 100% local funding obligations		\$ -	\$ -
Alessandro	Merwin	Theodore	.74 mile segment with full funding retained		\$ 1,733,000	\$ 1,733,000
Alessandro	Theodore	Gilman Springs	2.04 mile segment with full funding retained		\$ 4,769,000	\$ 4,769,000
Cactus	I-215	Heacock	Segment length: was 1.81 miles, now 2.10 miles	\$ 37,173,000	\$ 37,957,000	\$ 784,000
Cactus	Heacock	Nason	Add to network for regional connectivity, 2.99 miles, 4 lanes, 100% complete, no funding		\$ -	\$ -
Cactus	Nason	Oliver	Add to network for regional connectivity, 0.50 miles, 2 to 4 lanes, 0% complete		\$ 1,803,000	\$ 1,803,000
Cactus	Oliver	Redlands	Add to network for regional connectivity, 1.50 miles, 4 lanes, 100% complete, no funding		\$ -	\$ -
Cactus	Redlands	Merwin	Add to network for regional connectivity, 0.25 miles, 0 to 4 lanes, 0% complete		\$ 1,172,000	\$ 1,172,000
Ironwood	SR-60	Redlands	Separate into three separate segments, was shown as 35% complete	\$ 35,509,000		\$ (35,509,000)
Ironwood	SR-60	Day	1.33 miles, 50% complete, full funding obligated for interchange (Box Springs) from other sources		\$ 2,385,500	\$ 2,385,500
Ironwood	Day	Perris	3.02 miles, 100% complete		\$ -	\$ -
Ironwood	Perris	Redlands	4.11 miles, 0% complete, \$4.74 million included in local program		\$ 10,000,000	\$ 10,000,000
Ironwood	Redlands	Theodore	Add to network for regional connectivity, 1.01 miles, 2 to 4 lanes, 0% complete, locally funded		\$ -	\$ -
Day	Ironwood	SR-60	Add to network for regional connectivity, 0.28 miles, 3 to 4 lanes, 0% complete, funding reflects actual need		\$ 8,000,000	\$ 8,000,000
Lasselle	Eucalyptus	Alessandro	Delete segment from network, will retain in local program	\$ 2,145,000	\$ -	\$ (2,145,000)
Nason	Ironwood	Alessandro	Separate into three separate segments, was shown as 30% complete	\$ 37,376,000		\$ (37,376,000)
Nason	Ironwood	SR-60	0.51 miles, 0% complete, retain for network connectivity but arterial funded locally (DIF)		\$ -	\$ -
Nason	SR-60	Cottonwood	1.01 miles, arterial is 100% complete, \$18.237 million obligated funding on interchange from other sources		\$ 14,100,000	\$ 14,100,000
Nason	Cottonwood	Alessandro	0.50 miles, 0% complete, retain for network connectivity but arterial funded locally (DIF)		\$ -	\$ -
Nason	Alessandro	Cactus	Add to network for regional connectivity, 0.50 miles, 4 lanes, 100% complete, no funding		\$ -	\$ -
Moreno Beach	Reche Canyon	SR-60	Retain segment for network connectivity. Retain full funding for interchange, remove funding for arterial improvements due to local obligation (DIF)	\$ 37,210,000	\$ 32,306,000	\$ (4,904,000)
Redlands	Locust	Alessandro	Separate into two distinct segments	\$ 41,226,000		\$ (41,226,000)
Redlands	Locust	Eucalyptus	1.5 miles, 0% complete, segment includes interchange, existing need discount in Nexus		\$ 37,339,000	\$ 37,339,000
Redlands	Eucalyptus	Alessandro	1.18 miles, 0% complete, existing need discount in Nexus		\$ 3,886,000	\$ 3,886,000
Merwin	Cactus	Alessandro	Add to network for regional connectivity, 0.51 miles, 0 to 4 lanes, 0% complete		\$ 2,388,000	\$ 2,388,000
Theodore	Ironwood	SR-60	Add to network for regional connectivity, 0.43 miles, 2 to 4 lanes, 0% complete, locally funded		\$ -	\$ -
Theodore	SR-60	Alessandro	Add to network for regional connectivity, 1.38 miles, 2 to 6 lanes, 0% complete		\$ 38,757,000	\$ 38,757,000
Eucalyptus	Nason	Moreno Beach	Add to network for regional connectivity, 0.92 miles, 4 lanes, 100% complete, no funding		\$ -	\$ -
Eucalyptus	Moreno Beach	Redlands	Add to network for regional connectivity, 1.28 miles, 0 to 4 lanes, 23% complete		\$ 4,612,000	\$ 4,612,000
Eucalyptus	Redlands	Theodore	Add to network for regional connectivity, 1.00 miles, 2 to 4 lanes, 40% complete		\$ 1,406,000	\$ 1,406,000
<b>Summary of changes</b>				<b>\$ 209,198,000</b>	<b>\$ 207,664,500</b>	<b>\$ (1,533,500)</b>

2009 Network Costs Adopted October 5, 2009 (September 2011)

Zone	City	Street	From	To	System	Miles	Existing	Future	Increase	% Complete	TOPO	Land Use	Int
Central	Moreno Valley	Alessandro	I-215	Perris	Backbone	3.71	4	6	2	60%	1	2	
Central	Moreno Valley	Alessandro	Perris	Nason	Backbone	2	2	6	4	15%	1	2	
Central	Moreno Valley	Alessandro	Nason	Moreno Beach	Backbone	0.99	2	4	2	0%	1	2	
Central	Moreno Valley	Alessandro	Moreno Beach	Gilman Springs	Backbone	4.13	2	4	2	0%	1	3	
Central	Moreno Valley	Gilman Springs	SR-60	Alessandro	Backbone	1.67	2	4	2	0%	1	3	
Central	Moreno Valley	Perris	Reche Vista	Ironwood	Backbone	2.2	2	4	2	10%	1	2	
Central	Moreno Valley	Perris	Ironwood	Sunnymead	Backbone	0.52	4	6	2	80%	1	2	
Central	Moreno Valley	Perris	Sunnymead	Cactus	Backbone	2	4	6	2	80%	1	2	
Central	Moreno Valley	Perris	Cactus	Harley Knox	Backbone	3.5	2	6	4	25%	1	2	
Central	Moreno Valley	Reche Vista	Moreno Valley City Limit	Heacock	Backbone	0.44	2	4	2	0%	2	2	
Central	Moreno Valley	Cactus	I-215	Heacock	Secondary	1.81	4	6	2	25%	1	2	
Central	Moreno Valley	Eucalyptus	I-215	Towngate	Secondary	1	4	6	2	25%	1	2	
Central	Moreno Valley	Eucalyptus	Towngate	Frederick	Secondary	0.67	4	4	0	0%	1	2	
Central	Moreno Valley	Frederick	SR-60	Alessandro	Secondary	1.55	4	4	0	0%	1	2	
Central	Moreno Valley	Heacock	Cactus	San Michele	Secondary	2.79	2	4	2	15%	1	2	
Central	Moreno Valley	Heacock	Reche Vista	Cactus	Secondary	4.73	4	4	0	90%	1	2	
Central	Moreno Valley	Heacock	San Michele	Harley Knox	Secondary	0.74	2	4	2	0%	1	3	
Central	Moreno Valley	Ironwood	SR-60	Redlands	Secondary	8.46	2	4	2	35%	1	2	
Central	Moreno Valley	Lasselle	Eucalyptus	Alessandro	Secondary	1	2	4	2	40%	1	2	
Central	Moreno Valley	Lasselle	Alessandro	John F Kennedy	Secondary	1	4	4	0	20%	1	2	
Central	Moreno Valley	Lasselle	John F Kennedy	Oleander	Secondary	3.14	4	4	0	100%	1	2	
Central	Moreno Valley	Moreno Beach	Reche Canyon	SR-60	Secondary	1.37	2	4	2	0%	1	2	
Central	Moreno Valley	Nason	Ironwood	Alessandro	Secondary	2.02	2	4	2	30%	1	2	
Central	Moreno Valley	Pigeon Pass	Ironwood	SR-60	Secondary	0.43	4	4	0	100%	1	2	
Central	Moreno Valley	Pigeon Pass/CETA	Cantarini	Ironwood	Secondary	3.23	2	4	2	80%	1	2	
Central	Moreno Valley	Reche Canyon	Moreno Valley City Limit	Locust	Secondary	0.35	2	2	0	0%	2	3	
Central	Moreno Valley	Redlands	Locust	Alessandro	Secondary	2.68	2	4	2	0%	1	2	
Central	Moreno Valley	Sunnymead	Frederick	Perris	Secondary	2.02	4	4	0	100%	1	1	
Central	Unincorporated	Mount Vernon/CE Center		Pigeon Pass	Secondary	0.61	2	4	2	0%	3	3	
Central	Unincorporated	Redlands	San Timoteo Canyon	Locust	Secondary	2.6	2	2	0	0%	2	3	

# EXHIBIT E

(September 2011 Administrative Amendment Shown)

PO	Land Use	Int Code	Brdg Length	Construction	ROW	Interchange	Bridge	Planning	Engineering	Contingency	Total Cost	Max TUMF Share
1	2	0	0	\$1,863,000	\$2,382,000	\$0	\$0	\$186,000	\$466,000	\$425,000	\$5,322,000	\$5,322,000
1	2	0	0	\$4,270,000	\$5,460,000	\$0	\$0	\$427,000	\$1,068,000	\$973,000	\$12,198,000	\$12,198,000
1	2	0	0	\$1,245,000	\$1,591,000	\$0	\$0	\$125,000	\$311,000	\$284,000	\$3,556,000	\$3,556,000
1	3	0	0	\$5,190,000	\$1,959,000	\$0	\$0	\$519,000	\$1,298,000	\$715,000	\$9,681,000	\$9,681,000
1	3	3	0	\$2,100,000	\$793,000	\$10,890,000	\$0	\$1,299,000	\$3,248,000	\$1,378,000	\$19,708,000	\$19,207,000
1	2	0	0	\$2,485,000	\$3,178,000	\$0	\$0	\$249,000	\$621,000	\$566,000	\$7,099,000	\$7,099,000
1	2	3	0	\$130,000	\$166,000	\$10,890,000	\$0	\$1,102,000	\$2,755,000	\$1,119,000	\$16,162,000	\$16,162,000
1	2	0	0	\$502,000	\$642,000	\$0	\$0	\$50,000	\$126,000	\$114,000	\$1,434,000	\$1,366,000
1	2	0	0	\$6,601,000	\$8,440,000	\$0	\$0	\$660,000	\$1,650,000	\$1,504,000	\$18,855,000	\$13,951,000
2	2	0	0	\$670,000	\$707,000	\$0	\$0	\$67,000	\$168,000	\$138,000	\$1,750,000	\$1,350,000
1	2	2	0	\$1,704,000	\$2,179,000	\$22,280,000	\$0	\$2,398,000	\$5,996,000	\$2,616,000	\$37,173,000	\$37,173,000
1	2	0	0	\$942,000	\$1,204,000	\$0	\$0	\$94,000	\$236,000	\$215,000	\$2,691,000	\$2,691,000
1	2	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1	2	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1	2	0	150	\$2,979,000	\$3,809,000	\$0	\$864,000	\$384,000	\$961,000	\$765,000	\$9,762,000	\$6,726,000
1	2	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1	3	0	150	\$932,000	\$352,000	\$0	\$864,000	\$180,000	\$449,000	\$215,000	\$2,992,000	\$2,476,000
1	2	3	0	\$6,903,000	\$8,827,000	\$10,890,000	\$0	\$1,779,000	\$4,448,000	\$2,662,000	\$35,509,000	\$35,509,000
1	2	0	0	\$751,000	\$960,000	\$0	\$0	\$75,000	\$188,000	\$171,000	\$2,145,000	\$2,145,000
1	2	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1	2	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1	2	2	0	\$1,717,000	\$2,195,000	\$22,280,000	\$0	\$2,400,000	\$5,999,000	\$2,619,000	\$37,210,000	\$37,210,000
1	2	2	0	\$1,775,000	\$2,269,000	\$22,280,000	\$0	\$2,406,000	\$6,014,000	\$2,632,000	\$37,376,000	\$37,376,000
1	2	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1	2	0	0	\$811,000	\$1,037,000	\$0	\$0	\$81,000	\$203,000	\$185,000	\$2,317,000	\$2,317,000
2	3	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1	2	2	0	\$3,366,000	\$4,304,000	\$22,280,000	\$0	\$2,565,000	\$6,412,000	\$2,995,000	\$41,922,000	\$41,226,000
1	1	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3	3	0	0	\$1,084,000	\$287,000	\$0	\$0	\$108,000	\$271,000	\$137,000	\$1,887,000	\$1,887,000
2	3	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

\$ 296,628,000

Zone	City	Street	From	To	System	Miles	Existing	Future	Increase	% Complete	TOPO	La
Central	Moreno Valley	Alessandro	I-215	Perris	Backbone	<b>3.52</b>	4	6	2	60%	1	1
Central	Moreno Valley	Alessandro	Perris	Nason	Backbone	2.00	2	6	4	15%	1	1
Central	Moreno Valley	Alessandro	Nason	Moreno Beach	Backbone	0.99	2	4	2	0%	1	1
Central	Moreno Valley	Alessandro	Moreno Beach	Gilman Springs	Backbone	4.13	2	4	2	0%	1	1
Central	Moreno Valley	Alessandro	Moreno Beach	Merwin	Backbone	1.35	2	4	2	0%	1	1
Central	Moreno Valley	Alessandro	Merwin	Theodore	Backbone	0.74	2	4	2	0%	1	1
Central	Moreno Valley	Alessandro	Theodore	Gilman Springs	Backbone	2.04	2	4	2	0%	1	1
Central	Moreno Valley	Gilman Springs	SR-60	Alessandro	Backbone	1.67	2	4	2	0%	1	1
Central	Moreno Valley	Perris	Reche Vista	Ironwood	Backbone	2.20	2	4	2	10%	1	1
Central	Moreno Valley	Perris	Ironwood	Sunnymead	Backbone	0.52	4	6	2	80%	1	1
Central	Moreno Valley	Perris	Sunnymead	Cactus	Backbone	2.00	4	6	2	80%	1	1
Central	Moreno Valley	Perris	Cactus	Harley Knox	Backbone	3.50	2	6	4	25%	1	1
Central	Moreno Valley	Reche Vista	Moreno Valley City Limit	Heacock	Backbone	0.44	2	4	2	0%	2	2
Central	Moreno Valley	Cactus	I-215	Heacock	Secondary	<b>2.10</b>	4	6	2	25%	1	1
Central	Moreno Valley	Eucalyptus	I-215	Towngate	Secondary	1.00	4	6	2	25%	1	1
Central	Moreno Valley	Eucalyptus	Towngate	Frederick	Secondary	0.67	4	4	0	0%	1	1
Central	Moreno Valley	Frederick	SR-60	Alessandro	Secondary	1.55	4	4	0	0%	1	1
Central	Moreno Valley	Heacock	Cactus	San Michele	Secondary	2.79	2	4	2	15%	1	1
Central	Moreno Valley	Heacock	Reche Vista	Cactus	Secondary	4.73	4	4	0	90%	1	1
Central	Moreno Valley	Heacock	San Michele	Harley Knox	Secondary	0.74	2	4	2	0%	1	1
Central	Moreno Valley	Ironwood	SR-60	Redlands	Secondary	8.46	2	4	2	35%	1	1
Central	Moreno Valley	Ironwood	SR-60	Day	Secondary	1.33	2	4	2	50%	1	1
Central	Moreno Valley	Ironwood	Day	Perris	Secondary	3.02	4	4	0	100%	1	1
Central	Moreno Valley	Ironwood	Perris	Redlands	Secondary	4.11	2	4	2	0%	1	1
Central	Moreno Valley	Lasselle	Eucalyptus	Alessandro	Secondary	1.00	2	4	2	40%	1	1
Central	Moreno Valley	Lasselle	Alessandro	John F Kennedy	Secondary	1.00	4	4	0	20%	1	1
Central	Moreno Valley	Lasselle	John F Kennedy	Oleander	Secondary	3.14	4	4	0	100%	1	1
Central	Moreno Valley	Moreno Beach	Reche Canyon	SR-60	Secondary	1.37	2	4	2	0%	1	1
Central	Moreno Valley	Nason	Ironwood	Alessandro	Secondary	2.02	2	4	2	30%	1	1
Central	Moreno Valley	Nason	Ironwood	SR-60	Secondary	0.51	2	4	2	0%	1	1
Central	Moreno Valley	Nason	SR-60	Cottonwood	Secondary	1.01	4	4	0	100%	1	1
Central	Moreno Valley	Nason	Cottonwood	Alessandro	Secondary	0.50	2	4	2	0%	1	1
Central	Moreno Valley	Pigeon Pass	Ironwood	SR-60	Secondary	0.43	4	4	0	100%	1	1
Central	Moreno Valley	Pigeon Pass/CETAP Corridor	Cantarini	Ironwood	Secondary	3.23	2	4	2	80%	1	1
Central	Moreno Valley	Reche Canyon	Moreno Valley City Limit	Locust	Secondary	0.35	2	2	0	0%	2	2
Central	Moreno Valley	Redlands	Locust	Alessandro	Secondary	2.68	2	4	2	0%	1	1
Central	Moreno Valley	Redlands	Locust	Eucalyptus	Secondary	1.50	2	4	2	0%	1	1
Central	Moreno Valley	Redlands	Eucalyptus	Alessandro	Secondary	1.18	2	4	2	0%	1	1
Central	Moreno Valley	Sunnymead	Frederick	Perris	Secondary	2.02	4	4	0	100%	1	1
Central	Unincorporated	Mount Vernon/CETAP Corridor	Center	Pigeon Pass	Secondary	0.61	2	4	2	0%	3	3
Central	Unincorporated	Redlands	San Timoteo Canyon	Locust	Secondary	2.60	2	2	0	0%	2	2
Central	Moreno Valley	Cactus	Heacock	Nason	Secondary	2.99	4	4	0	100%	1	1
Central	Moreno Valley	Cactus	Nason	Oliver	Secondary	0.50	2	4	2	0%	1	1
Central	Moreno Valley	Cactus	Oliver	Redlands	Secondary	1.50	4	4	0	100%	1	1
Central	Moreno Valley	Cactus	Redlands	Merwin	Secondary	0.25	0	4	4	0%	1	1
Central	Moreno Valley	Merwin	Cactus	Alessandro	Secondary	0.51	0	4	4	0%	1	1
Central	Moreno Valley	Ironwood	Redlands	Theodore	Secondary	1.01	2	4	2	0%	1	1
Central	Moreno Valley	Theodore	Ironwood	SR-60	Secondary	0.43	2	4	2	0%	1	1
Central	Moreno Valley	Theodore	SR-60	Alessandro	Secondary	1.38	2	6	4	0%	1	1
Central	Moreno Valley	Eucalyptus	Nason	Moreno Beach	Secondary	0.92	4	4	0	100%	1	1
Central	Moreno Valley	Eucalyptus	Moreno Beach	Redlands	Secondary	1.28	0	4	4	23%	1	1
Central	Moreno Valley	Eucalyptus	Redlands	Theodore	Secondary	1.00	2	4	2	40%	1	1
Central	Moreno Valley	Nason	Alessandro	Cactus	Secondary	0.50	4	4	0	0%	1	1
Central	Moreno Valley	Day	Ironwood	SR-60	Secondary	0.28	3	4	1	0%	1	1

Segment retained from 2009 Nexus

Segmentation modified from original program by splitting into shorter segments

Segmentation replacement from longer original segment

Segments removed from the network

Segments proposed for addition to network with or without funding

**Bold Italics represent change to existing segment for length, percent completed, and/or Max TUMF Share**

lete	TOPO	Land Use	Int Code	Brdg Length	Construction	ROW	Interchange	Bridge	Planning	Engineering	Contingency	Total Cost	Max TUMF Share
60%	1	2	0	0	1,768,000	\$ 2,261,000	\$ -	\$0	\$ 177,000	\$ 442,000	\$ 403,000	\$ 5,051,000	5,051,000
15%	1	2	0	0	\$4,270,000	\$5,460,000	\$0	\$0	\$427,000	\$1,068,000	\$973,000	\$12,198,000	12,198,000
0%	1	2	0	0	\$1,245,000	\$1,591,000	\$0	\$0	\$125,000	\$311,000	\$284,000	\$3,556,000	-
0%	1	3	0	0	\$5,190,000	\$1,959,000	\$0	\$0	\$519,000	\$1,298,000	\$715,000	\$9,681,000	9,681,000
0%	1	3	0	0	1,696,000	\$ 640,000	0	\$0	\$ 170,000	\$ 424,000	\$ 234,000	\$ 3,164,000	-
0%	1	3	0	0	929,000	\$ 351,000	0	\$0	\$ 93,000	\$ 232,000	\$ 128,000	\$ 1,733,000	1,733,000
0%	1	3	0	0	2,557,000	\$ 965,000	0	\$0	\$ 256,000	\$ 639,000	\$ 352,000	\$ 4,769,000	4,769,000
0%	1	3	3	0	\$2,100,000	\$793,000	\$10,890,000	\$0	\$1,299,000	\$3,248,000	\$1,378,000	\$19,708,000	19,207,000
10%	1	2	0	0	\$2,485,000	\$3,178,000	\$0	\$0	\$249,000	\$621,000	\$566,000	\$7,099,000	7,099,000
80%	1	2	3	0	\$130,000	\$166,000	\$10,890,000	\$0	\$1,102,000	\$2,755,000	\$1,119,000	\$16,162,000	16,162,000
80%	1	2	0	0	\$502,000	\$642,000	\$0	\$0	\$50,000	\$126,000	\$114,000	\$1,434,000	1,366,000
25%	1	2	0	0	\$6,601,000	\$8,440,000	\$0	\$0	\$660,000	\$1,650,000	\$1,504,000	\$18,855,000	13,951,000
0%	2	2	0	0	\$670,000	\$707,000	\$0	\$0	\$67,000	\$168,000	\$138,000	\$1,750,000	1,350,000
25%	1	2	2	0	1,978,000	\$ 2,529,000	\$ 22,280,000	\$0	\$ 2,426,000	\$ 6,065,000	\$ 2,679,000	\$ 37,957,000	37,957,000
25%	1	2	0	0	\$942,000	\$1,204,000	\$0	\$0	\$94,000	\$236,000	\$215,000	\$2,691,000	2,691,000
0%	1	2	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-
0%	1	2	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-
15%	1	2	0	150	\$2,979,000	\$3,809,000	\$0	\$864,000	\$384,000	\$961,000	\$765,000	\$9,762,000	6,726,000
90%	1	2	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-
0%	1	3	0	150	\$932,000	\$352,000	\$0	\$864,000	\$180,000	\$449,000	\$215,000	\$2,992,000	2,476,000
35%	1	2	3	0	\$6,903,000	\$8,827,000	\$10,890,000	\$0	\$1,779,000	\$4,448,000	\$2,662,000	\$35,509,000	35,509,000
50%	1	2	3	0	835,000	\$ 1,068,000	\$ 10,890,000	\$0	\$ 1,173,000	\$ 2,931,000	\$ 1,279,000	\$ 18,176,000	2,385,500
0%	1	2	0	0	\$ -	\$ -	\$ -	\$0	\$ -	\$ -	\$ -	\$ -	-
0%	1	2	0	0	5,160,000	\$ 6,598,000	\$ -	\$0	\$ 516,000	\$ 1,290,000	\$ 1,176,000	\$ 14,740,000	10,000,000
40%	1	2	0	0	\$751,000	\$960,000	\$0	\$0	\$75,000	\$188,000	\$171,000	\$2,145,000	2,145,000
20%	1	2	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-
00%	1	2	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-
0%	1	2	2	0	\$1,717,000	\$2,195,000	\$22,280,000	\$0	\$2,400,000	\$5,999,000	\$2,619,000	\$37,210,000	32,306,000
30%	1	2	2	0	\$1,775,000	\$2,269,000	\$22,280,000	\$0	\$2,406,000	\$6,014,000	\$2,632,000	\$37,376,000	37,376,000
0%	1	2	0	0	642,000	\$ 821,000	\$ -	\$0	\$ 64,000	\$ 161,000	\$ 146,000	\$ 1,834,000	-
00%	1	2	2	0	\$ -	\$ -	\$ 22,280,000	\$0	\$ 2,228,000	\$ 5,570,000	\$ 2,228,000	\$ 32,306,000	14,100,000
0%	1	2	0	0	628,000	\$ 804,000	\$ -	\$0	\$ 63,000	\$ 157,000	\$ 143,000	\$ 1,795,000	-
00%	1	2	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-
80%	1	2	0	0	\$811,000	\$1,037,000	\$0	\$0	\$81,000	\$203,000	\$185,000	\$2,317,000	2,317,000
0%	2	3	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-
0%	1	2	2	0	\$3,366,000	\$4,304,000	\$22,280,000	\$0	\$2,565,000	\$6,412,000	\$2,995,000	\$41,922,000	41,226,000
0%	1	2	2	0	\$1,884,000	\$2,409,000	\$22,280,000	\$0	\$2,416,000	\$6,041,000	\$2,657,000	\$37,687,000	37,339,000
0%	1	2	0	0	\$1,482,000	\$1,895,000	\$0	\$0	\$148,000	\$371,000	\$338,000	\$4,234,000	3,886,000
00%	1	1	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-
0%	3	3	0	0	\$1,084,000	\$287,000	\$0	\$0	\$108,000	\$271,000	\$137,000	\$1,887,000	1,887,000
0%	2	3	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-
00%	1	2	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-
0%	1	2	0	0	631,000	\$ 807,000	0	\$0	\$ 63,000	\$ 158,000	\$ 144,000	\$ 1,803,000	1,803,000
00%	1	2	0	0	\$ -	\$ -	0	\$0	\$ -	\$ -	\$ -	\$ -	-
0%	1	3	0	0	628,000	\$ 237,000	0	\$0	\$ 63,000	\$ 157,000	\$ 87,000	\$ 1,172,000	1,172,000
0%	1	3	0	0	1,281,000	\$ 483,000	0	\$0	\$ 128,000	\$ 320,000	\$ 176,000	\$ 2,388,000	2,388,000
0%	1	3	0	0	1,272,652	\$ 480,284	0	\$0	\$ 127,265	\$ 318,163	\$ 175,294	\$ 2,373,657	-
0%	1	3	0	0	535,227	\$ 201,989	0	\$0	\$ 53,523	\$ 133,807	\$ 73,722	\$ 998,267	-
0%	1	3	2	0	3,459,000	\$ 1,305,000	\$ 22,280,000	\$0	\$ 2,574,000	\$ 6,435,000	\$ 2,704,000	\$ 38,757,000	38,757,000
00%	1	2	0	0	\$ -	\$ -	0	\$0	\$ -	\$ -	\$ -	\$ -	-
23%	1	3	0	0	2,473,000	\$ 933,000	0	\$0	\$ 247,000	\$ 618,000	\$ 341,000	\$ 4,612,000	4,612,000
40%	1	3	0	0	754,000	\$ 284,000	0	\$0	\$ 75,000	\$ 189,000	\$ 104,000	\$ 1,406,000	1,406,000
0%	1	2	0	0	\$ -	\$ -	0	\$0	\$ -	\$ -	\$ -	\$ -	-
0%	1	2	3	0	176,000	\$ 225,000	\$ 10,890,000	\$0	\$ 1,107,000	\$ 2,767,000	\$ 1,129,000	\$ 16,294,000	8,000,000

x	Leave/Adjust	236,956,500
xx	Remove	2,145,000
New	New segments	58,138,000

Current Nexus 296,628,000  
Proposed\* 295,094,500

\*Includes lane updates

**Cindy Miller**

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**From:** Ahmad Ansari  
**Sent:** Tuesday, March 19, 2013 2:56 PM  
**To:** Tom Owings  
**Cc:** Victoria Baca; Jesse Molina; Marcelo Co; Richard Stewart; Henry T. Garcia; Michelle Dawson; Cindy Miller  
**Subject:** List of Needed Storm Drain Projects  
**Attachments:** Storm Drain, Top 10 Needed Projects 3-19-13.pdf

Good afternoon Mayor-

In one of our recent CIP projects, you requested a more complete list of needed storm drain projects including status, estimates and available funding. The request became a Green Sheet task and is now completed and attached for your reference and use.

If you should need additional info or have any questions, please let me know.

Thank you,

Ahmad R. Ansari, P.E.  
Public Works Director/City Engineer  
**CITY OF MORENO VALLEY**  
14177 Frederick Street  
P.O. Box 88005  
Moreno Valley, CA 92552-0805  
[REDACTED]  
[ahmada@moval.org](mailto:ahmada@moval.org)

City of Moreno Valley  
 Department of Public Works – Capital Projects Division  
**TOP 10 CITYWIDE STORM DRAIN IMPROVEMENT PROJECTS**  
 (Updated March 12, 2013)

Priority	Storm Drain Name/ Location	Limits	Area Drainage Plan	Drainage/Flooding Issues	Estimated Project Cost	Available Funding	Estimated Funding Shortfall & Potential Future Funding
No. 1	Line B, Heacock Street Channel	Cactus Avenue to Mariposa Avenue	Sunnymead ADP	<ul style="list-style-type: none"> <li>• Frequent flooding</li> <li>• Approx. 40 homes flooded</li> <li>• Heacock St (arterial) and local streets flooded, street closures</li> <li>• Disruption of public and emergency services</li> <li>• Underground utilities damaged</li> </ul>	\$20,000,000	\$1,300,000  (\$1,250,000 from Sunnymead ADP and \$50,000 from Gas Tax for design and environment)	\$18,700,000  (Possibly from March JPA, RCFC & WCD, and Federal Funds, etc.)
No. 2	Lines F-1 and F-2 in Moreno Townsite Area	Redlands Boulevard: From Alessandro Boulevard to Line F channel	Moreno ADP	<ul style="list-style-type: none"> <li>• Frequent flooding</li> <li>• Approx. 20 homes got flooded and 40 got affected by flooding</li> <li>• Redlands Blvd, Alessandro Blvd, Kimberly Ave, Maltby Ave and Campbell Ave got flooded with street closures</li> <li>• Disruption of public and emergency services</li> <li>• Underground utilities damaged</li> </ul>	\$3,500,000	\$3,500,000  (\$1,500,00 from FEMA's HMGP Funding, \$500,000 City Measure A Matching Fund, and \$1,500,00 per Funding Commitment Letter from RCFC&WCD)	\$0
No. 3	Line F Channel	800 feet west of Oliver Street to Grande Vista Drive/Iris Avenue	Moreno ADP	<ul style="list-style-type: none"> <li>• Inadequate capacity to carry current and future flows from tributary areas</li> <li>• Uneven channel floor resulting in upstream back-up waters</li> </ul>	\$4,000,000	\$4,000,000  ( From Moreno ADP fees)	\$0

City of Moreno Valley  
 Department of Public Works – Capital Projects Division  
**TOP 10 CITYWIDE STORM DRAIN IMPROVEMENT PROJECTS**  
 (Updated March 12, 2013)

No. 4	Lines K-1 and K-4 in San Timoteo Foothill Neighborhood	<ul style="list-style-type: none"> <li>• Pettit St.: from 700 feet north of Juniper Avenue to Kalmia Ave</li> <li>• Kalmia Ave: Pettit St to Carrie Ln</li> <li>• Carrie Ln: Kalmia Ave to Locust Ave</li> <li>• Locust Ave: from Carrie Ln to Bonnie View Ave</li> </ul>	Moreno ADP	<ul style="list-style-type: none"> <li>• Frequent flooding</li> <li>• Approx. 3 homes/structures got flooded</li> <li>• Locust Ave, Carrie Ln, Kalmia Ave and Pettit St got flooded</li> <li>• Disruption of public and emergency services, school bus services</li> <li>• Underground utilities damaged</li> </ul>	\$2,000,000	\$0	\$2,000,000  (Possibly \$1,500,000 from FEMA's HMGP grant funding and \$500,000 from Moreno ADP fees. The HMGP grant application is being reviewed by FEMA)
No. 5	Line LL	From Dracaea Avenue to Interstate 215	West End ADP	<ul style="list-style-type: none"> <li>• The lack of storm drain improvements resulted in flooding in the area.</li> <li>• Flooding of public roads and private properties and lands</li> </ul>	\$1,500,000	\$1,500,000	\$0  (From West End ADP fees. RCFC will be responsible for the design and construction of this project.)
No. 6	Line A-1	Perris Boulevard from PVSD Lateral "A" to north of Suburban Lane	Perris Valley ADP	<ul style="list-style-type: none"> <li>• Existing drainage system is undersized and cannot provide the ultimate drainage capacity</li> <li>• Flooding of vacant lands</li> </ul>	\$550,000	\$0	\$550,000  (Possibly from Perris Valley ADP fees)
No. 7	Sunnmead Boulevard	From Indian Street to SR-60 Eastbound Off-ramp	Within Sunnmead ADP but may not be eligible to receive ADP fees due to not being identified as master drainage plan line.	<ul style="list-style-type: none"> <li>• Flooding of Sunnmead Blvd. and Indian Street with partial traffic lane closures</li> <li>• Flooding of private properties and businesses</li> <li>• Disruption of public and emergency services</li> </ul>	\$800,000	\$800,000	\$0  (From CDBG funding)

City of Moreno Valley  
 Department of Public Works – Capital Projects Division  
**TOP 10 CITYWIDE STORM DRAIN IMPROVEMENT PROJECTS**  
 (Updated March 12, 2013)

No. 8	<u>No. 8A</u>	Hemlock Avenue from Graham Street to future Line F between Graham Street and Pigeon Pass Road	Within Sunnymead ADP but may not be eligible to receive ADP fees due to not being identified as master drainage plan lines.	<ul style="list-style-type: none"> <li>• Flooding of Hemlock Avenue and Graham Street with partial traffic lane closures</li> <li>• Flooding of private properties</li> <li>• Disruption of public and emergency services</li> </ul>	\$1,400,000	\$0	\$1,400,000  (Possibly from CDBG Funding, City's Measure A, or other Grants)
	<u>No. 8B</u>	Crossing Sunnymead Boulevard between Graham Street and Frederick Street.  This storm drain is downstream of the <u>No. 8A</u> storm drain above.	Sunnymead ADP	<ul style="list-style-type: none"> <li>• Undersized pipe crossing Sunnymead Blvd. that cannot provide ultimate drainage capacity</li> <li>• Flooding of Sunnymead Blvd. with partial traffic lane closures</li> <li>• Flooding of business/private properties along Sunnymead Blvd.</li> <li>• Disruption of public and emergency services</li> </ul>	\$1,500,000	\$0	\$1,500,000  (Possibly \$1,125,000 from FEMA's HMGP grant funding, \$375,000 from City's Measure "A" as matching funds, or other funding sources)
	<i>Total for No.8 =</i>				<b>\$2,900,000</b>	<b>\$0</b>	<b>\$2,900,000</b>
No. 9	Line B-1	Perris Boulevard from Perris Valley Storm Drain Lateral B to its terminus in Perris Boulevard near San Michele Road.	Perris Valley ADP	<ul style="list-style-type: none"> <li>• The lack of storm drain improvements resulted in flooding in the area.</li> <li>• Flooding of public roads and private properties and lands</li> </ul>	\$900,000	\$0	\$900,000  (Possibly from Perris Valley ADP fees, grant funds, or developer build)
No. 10	Line B-14	Perris Boulevard from Ironwood Avenue to its northerly terminus	Sunnymead ADP	<ul style="list-style-type: none"> <li>• The lack of storm drain improvements resulted in flooding in the area.</li> <li>• Flooding of public roads and private properties and lands</li> </ul>	\$500,000	\$0	\$500,000  (Possibly from Sunnymead ADP fees, grant funds, or local road funds)

**Cindy Miller**

---

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**Sent:** Tuesday, March 19, 2013 2:56 PM  
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City of Moreno Valley  
 Department of Public Works – Capital Projects Division  
**TOP 10 CITYWIDE STORM DRAIN IMPROVEMENT PROJECTS**  
 (Updated March 12, 2013)

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City of Moreno Valley  
 Department of Public Works – Capital Projects Division  
**TOP 10 CITYWIDE STORM DRAIN IMPROVEMENT PROJECTS**  
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City of Moreno Valley  
 Department of Public Works – Capital Projects Division  
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CITY OF MORENO VALLEY  
Capital Improvement Plan  
FY 2012-2017 and Beyond

Project Name

Page #

***Underground Utilities***

***Funded Projects***

Citywide Fiber Optic Communications Expansion = 8

U-3

***Partially Funded Projects***

None Listed



**Traffic Signals**

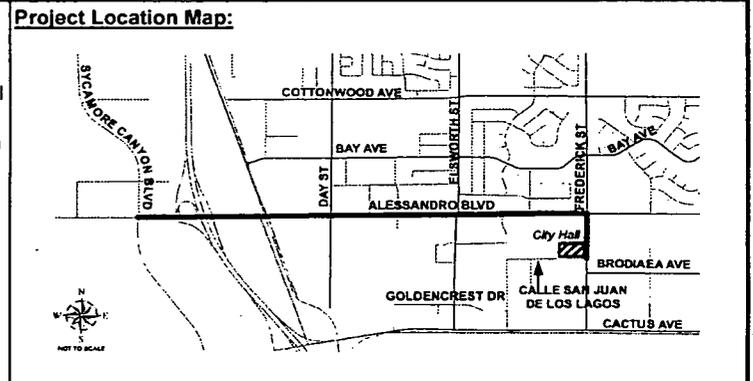
<b>Funded Projects</b>	
City of Moreno Valley / City of Riverside Intertie = 64	T-5
Citywide Traffic Sign Retroreflectivity Inventory	T-6
Emergency Vehicle Pre-emption at 117 Traffic Signals	T-7
Ironwood Avenue / Davis Street Traffic Signal	T-8
ITS Deployment Phase I A = 13	T-9
John F. Kennedy Drive / La Brisis Way Traffic Signal	T-10
Lasselle Street / Margaret Avenue Traffic Signal	T-11
Nason Street / Riverside County Regional Medical Center Main Driveway Traffic Signal	T-12
Traffic Mitigation and Enhancement Program	T-13
Transportation Management Center = 36	T-14
<b>Partially Funded Projects</b>	
Sunnymead Boulevard / SR-60 On-Ramp from Perris Boulevard Traffic Signal	T-15
Traffic Signal Coordination Program	T-16

CITY OF MORENO VALLEY  
**Capital Improvement Plan - Project Details**  
 FY 2012-2017 and Beyond

<b>Project Title:</b> City of Moreno Valley / City of Riverside Intertie	<b>Project Status:</b> <input type="checkbox"/> New <input type="checkbox"/> In Progress <input checked="" type="checkbox"/> Completed <input type="checkbox"/> Deleted <input type="checkbox"/> On Hold	<b>Project Priority in CIP Category</b> <input checked="" type="checkbox"/> Essential (Start within 1 yr) <input type="checkbox"/> Necessary (Start within 1 to 3 yrs) <input type="checkbox"/> Desirable (Start within 3 to 5 yrs) <input type="checkbox"/> Deferrable (Start within 5 to 10 yrs)
<b>Department / Division:</b> Public Works Department / Transportation Engineering Division		
<b>Fund . Business Unit :</b> 137.66129		

**Project Description:**  
 In conjunction with RCTC and the cities of Riverside and Corona, Moreno Valley received grant monies from the Mobile Source Air Pollution Reduction Review Committee (MSRC) program administered by the Southern California Air Quality (SCAQ) Management District. This project will directly connect Riverside and Moreno Valley traffic control centers, install CCTV cameras, and replace certain traffic signal controllers to allow for joint operation of Alessandro Boulevard to allow for incident management and day-to-day monitoring and fine-tuning of traffic conditions. The project is being undertaken jointly with the City of Riverside. Carryover funds are for a one year warranty period.

MOUs: Completed October 2010  
 Design: Completed January 2012  
 Construction: Complete June 2012  
 Warranty Walk: June 2013



**Justification or Significance of Improvement:**  
 This project provides for advanced monitoring, control, and fine-tuning of Alessandro Boulevard, a regionally significant arterial, and improves traffic conditions in the event of a freeway incident that results in spillover of traffic onto Alessandro Boulevard. This is a cooperative project between the City of Moreno Valley and City of Riverside to improve traffic conditions for Moreno Valley constituents.

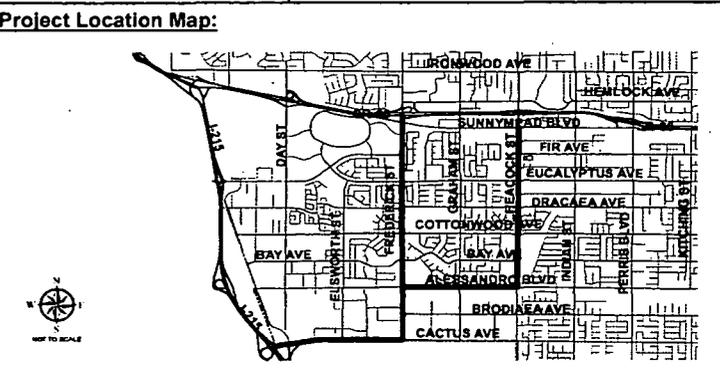
- CIP Category**
- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Street Improvements | <input type="checkbox"/> Electric Utility              | <input type="checkbox"/> Parks                      |
| <input type="checkbox"/> Bridges             | <input type="checkbox"/> Landscaping                   | <input checked="" type="checkbox"/> Traffic Signals |
| <input type="checkbox"/> Buildings           | <input type="checkbox"/> Drainage, Sewers & Waterlines | <input type="checkbox"/> Underground Utilities      |

PROJECT PHASE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Prelim. Eng. / Environ. Design	20,000	15,000		5,000		5,000					5,000
Right of Way Construction	59,143	55,000		4,143		4,143					4,143
Other											
<b>PROJECT TOTAL</b>	<b>79,143</b>	<b>70,000</b>	<b>0</b>	<b>9,143</b>	<b>0</b>	<b>9,143</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,143</b>

FUNDING SOURCE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Air Quality Mgmt. (137) 137.66129	79,143	70,000		9,143		9,143					9,143
<b>REVENUE TOTAL</b>	<b>79,143</b>	<b>70,000</b>	<b>0</b>	<b>9,143</b>	<b>0</b>	<b>9,143</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,143</b>

T-5

CITY OF MORENO VALLEY  
Capital Improvement Plan - Project Details  
FY 2012-2017 and Beyond

<p><b>Project Title:</b> ITS Deployment Phase I A</p> <p><b>Department / Division:</b> Public Works Department / Transportation Engineering Division</p> <p><b>Fund . Business Unit: :</b> 417.79028</p> <p><b>Project Description:</b> In 2008 the City's Transportation Engineering Division completed a Master Plan for deployment of a new traffic signal control system. Currently the City is deploying a new Transportation Management Center and new traffic signal controllers along a portion of Alessandro Boulevard. This project will add additional intersections to the new system along Frederick Street, Cactus Avenue, Alessandro Boulevard, and Heacock Street, deploy closed-circuit television cameras at key intersections for traffic monitoring, and provide a high-bandwidth fiber optic data connection to Caltrans at the SR-60/Frederick Street interchange.</p> <p>Design: Completed April 2012 Award Construction Contract: Complete August 2012 Construction: Complete December 2012</p>	<p><b>Project Status:</b></p> <p><input type="checkbox"/> New                      <input type="checkbox"/> Deleted</p> <p><input checked="" type="checkbox"/> In Progress            <input type="checkbox"/> On Hold</p> <p><input type="checkbox"/> Completed</p>	<p><b>Project Priority in CIP Category</b></p> <p><input checked="" type="checkbox"/> Essential (Start within 1 yr)</p> <p><input type="checkbox"/> Necessary (Start within 1 to 3 yrs)</p> <p><input type="checkbox"/> Desirable (Start within 3 to 5 yrs)</p> <p><input type="checkbox"/> Deferrable (Start within 5 to 10 yrs)</p>
<p><b>Justification or Significance of Improvement:</b> This project will replace obsolete traffic control equipment and allow for better monitoring and control of traffic.</p>	<p><b>Project Location Map:</b></p> 	
<p><b>CIP Category</b></p> <p><input type="checkbox"/> Street Improvements      <input type="checkbox"/> Electric Utility      <input type="checkbox"/> Parks</p> <p><input type="checkbox"/> Bridges                      <input type="checkbox"/> Landscaping          <input checked="" type="checkbox"/> Traffic Signals</p> <p><input type="checkbox"/> Buildings                    <input type="checkbox"/> Drainage, Sewers &amp; Waterlines      <input type="checkbox"/> Underground Utilities</p>		

T - 9

PROJECT PHASE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Prelim. Eng. / Environ. Design Right of Way Construction Other	30,000	30,000			500,000	500,000					500,000
<b>PROJECT TOTAL</b>	<b>30,000</b>	<b>30,000</b>	<b>0</b>	<b>0</b>	<b>500,000</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500,000</b>

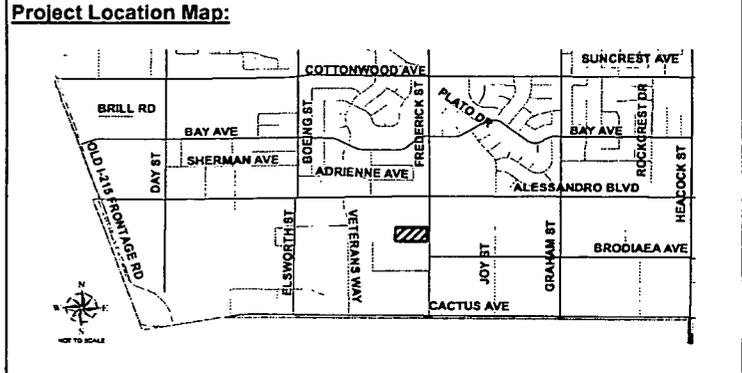
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DIF Traffic Signals (202) 417.79028	30,000	30,000			500,000	500,000					500,000
<b>REVENUE TOTAL</b>	<b>30,000</b>	<b>30,000</b>	<b>0</b>	<b>0</b>	<b>500,000</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500,000</b>

CITY OF MORENO VALLEY  
Capital Improvement Plan - Project Details  
FY 2012-2017 and Beyond

<b>Project Title:</b> Transportation Management Center	<b>Project Status:</b> <input type="checkbox"/> New <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Completed	<b>Project Priority in CIP Category</b> <input checked="" type="checkbox"/> Essential (Start within 1 yr) <input type="checkbox"/> Necessary (Start within 1 to 3 yrs) <input type="checkbox"/> Desirable (Start within 3 to 5 yrs) <input type="checkbox"/> Deferrable (Start within 5 to 10 yrs)
<b>Department / Division:</b> Public Works Department / Transportation Engineering Division	<input type="checkbox"/> Deleted <input type="checkbox"/> On Hold	
<b>Fund . Business Unit :</b> 137.68129 417.79528		

**Project Description:**  
This project will install computer servers, video display equipment, and workstations within City Hall adjacent to the Council chambers foyer (former EOC staff office) to allow for remote monitoring and control of interconnected traffic control equipment and installation of video surveillance capability. Traffic control software will also be provided. Project budget augmentation is requested to allow for the newly selected space to be properly reconfigured.

Preliminary Design: Completed February 2012  
Space Planning and Final Design: Complete June 2012  
Procurement and Construction: Complete October 2012



**Justification or Significance of Improvement:**  
Remote monitoring, surveillance, and control of traffic signals will allow staff to more effectively manage traffic as the City continues to grow. An operational Transportation Management Center would also allow the City to compete more effectively for state and federal grants for efficient vehicular and goods movement.

**CIP Category**

<input type="checkbox"/> Street Improvements	<input type="checkbox"/> Electric Utility	<input type="checkbox"/> Parks
<input type="checkbox"/> Bridges	<input type="checkbox"/> Landscaping	<input checked="" type="checkbox"/> Traffic Signals
<input type="checkbox"/> Buildings		<input type="checkbox"/> Underground Utilities
<input type="checkbox"/> Drainage, Sewers & Waterlines		

PROJECT PHASE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Prelim. Eng. / Environ. Design											
Right of Way											
Construction	436,224	420,000		16,224	95,000	111,224					111,224
Other											
<b>PROJECT TOTAL</b>	<b>436,224</b>	<b>420,000</b>	<b>0</b>	<b>16,224</b>	<b>95,000</b>	<b>111,224</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>111,224</b>

FUNDING SOURCE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Air Quality Mgmt. (137) 137.68129	214,646	200,000		14,646		14,646					14,646
DIF Traffic Signals (202) 417.79528	221,578	220,000		1,578	95,000	96,578					96,578
<b>REVENUE TOTAL</b>	<b>436,224</b>	<b>420,000</b>	<b>0</b>	<b>16,224</b>	<b>95,000</b>	<b>111,224</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>111,224</b>

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**CITY OF MORENO VALLEY  
Capital Improvement Plan  
FY 2012-2017 and Beyond**

**Project Name**

**Page #**

***Parks***

***Funded Projects***

Bethune Park - Water Feature Retrofit	P-5
Celebration Park Splash Pad Surfacing	P-6
Community Park Renovation	P-7
Dog Park Improvements	P-8
Install Musco Control Link Automated Lighting Systems = 1	P-9
March Field Park Arena Soccer Facility	P-10
Outdoor Exercise Equipment	P-11
Park Monument Signs = 24	P-12
Parks and Recreation Master Plan	P-13
Shadow Mountain Park Ball Field Lighting	P-14
Shadow Mountain Park Fencing	P-15
Towngate II Park - Ceremony Venue = 28	P-16

***Partially Funded Projects***

Annual ADA Park Improvements	P-17
College Park Phase II Amphitheater	P-18
Future Park Site Land Acquisition	P-19
March Field Park Master Plan	P-20
Replacement Playground Equipment = 67	P-21
Water Conservation and Demonstration Garden	P-22

CITY OF MORENO VALLEY  
Capital Improvement Plan - Project Details  
FY 2012-2017 and Beyond

<p><b>Project Title:</b> Install Musco Control Link Automated Lighting Systems</p> <p><b>Department / Division:</b> Parks &amp; Community Services Department / Administration Division</p> <p><b>Fund . Business Unit:</b> 461.66229 461.66229</p> <p><b>Project Description:</b> This project will install MUSCO Control Link automated lighting scheduling systems in sports fields throughout Moreno Valley. The MUSCO system tracks electrical usage and life expectancy of the lights, thus enabling the replacement of lights before they go past their useful life and put strain on the ballasts. The automated system includes a change out of the current lamps. Project sites include: Morrison Park, March Field Park, John F. Kennedy Park, Woodland Park, Badger Springs Middle School, and Vista Heights Middle School.</p> <p>Construction: June - December 2012</p>	<p><b>Project Status:</b></p> <input type="checkbox"/> New <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Deleted <input type="checkbox"/> On Hold	<p><b>Project Priority In CIP Category</b></p> <input checked="" type="checkbox"/> Essential (Start within 1 yr) <input type="checkbox"/> Necessary (Start within 1 to 3 yrs) <input type="checkbox"/> Desirable (Start within 3 to 5 yrs) <input type="checkbox"/> Deferrable (Start within 5 to 10 yrs)
<p><b>Justification or Significance of Improvement:</b> Automated lighting systems are a benefit to City of Moreno Valley residents. The previous systems are outdated and often fail, requiring staff to manually turn the lights on and off.</p>		<p><b>Project Location Map:</b></p> <p align="center" style="font-size: 24pt;">Citywide</p>
<p><b>Justification or Significance of Improvement:</b></p>		<p><b>CIP Category</b></p> <input type="checkbox"/> Street Improvements <input type="checkbox"/> Bridges <input type="checkbox"/> Buildings <input type="checkbox"/> Drainage, Sewers & Waterlines <input type="checkbox"/> Electric Utility <input type="checkbox"/> Landscaping <input checked="" type="checkbox"/> Parks <input type="checkbox"/> Traffic Signals <input type="checkbox"/> Underground Utilities

PROJECT PHASE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Prelim. Eng. / Environ. Design Right of Way Construction Other		69,864	69,864		20,000	20,000					20,000
<b>PROJECT TOTAL</b>	<b>69,864</b>	<b>69,864</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,000</b>

FUNDING SOURCE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Parkland DIF (205) 461.66229	34,932	34,932			10,000	10,000					10,000
Quimby In-Lieu (206) 461.66229	34,932	34,932			10,000	10,000					10,000
<b>REVENUE TOTAL</b>	<b>69,864</b>	<b>69,864</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,000</b>

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MV00232205

CITY OF MORENO VALLEY  
 Capital Improvement Plan - Project Details  
 FY 2012-2017 and Beyond

<p><b>Project Title:</b> Park Monument Signs</p> <p><b>Department / Division:</b> Parks &amp; Community Services Department / Administration Division</p> <p><b>Fund . Business Unit: :</b> 461.66330</p> <p><b>Project Description:</b>                  This project will install new monument signs made with recycled plastic materials at parks without signs and/or replace deteriorated signs at Fairway Park.</p> <p>Construction: August 2012</p>	<p><b>Project Status:</b></p> <p><input type="checkbox"/> New            <input type="checkbox"/> Deleted</p> <p><input checked="" type="checkbox"/> In Progress    <input type="checkbox"/> On Hold</p> <p><input type="checkbox"/> Completed</p>	<p><b>Project Priority in CIP Category</b></p> <p><input checked="" type="checkbox"/> Essential (Start within 1 yr)</p> <p><input type="checkbox"/> Necessary (Start within 1 to 3 yrs)</p> <p><input type="checkbox"/> Desirable (Start within 3 to 5 yrs)</p> <p><input type="checkbox"/> Deferrable (Start within 5 to 10 yrs)</p>
<p><b>Justification or Significance of Improvement:</b>                  This project will install new park signs using recycled materials that are less expensive and easier to install.</p>		<p><b>Project Location Map:</b></p> <p align="center" style="font-size: 24pt;">Citywide</p>
<p><b>Justification or Significance of Improvement:</b>                  This project will install new park signs using recycled materials that are less expensive and easier to install.</p>		<p><b>CIP Category</b></p> <p><input type="checkbox"/> Street Improvements    <input type="checkbox"/> Electric Utility    <input checked="" type="checkbox"/> Parks</p> <p><input type="checkbox"/> Bridges                      <input type="checkbox"/> Landscaping        <input type="checkbox"/> Traffic Signals</p> <p><input type="checkbox"/> Buildings                    <input type="checkbox"/> Drainage, Sewers &amp; Waterlines    <input type="checkbox"/> Underground Utilities</p>

PROJECT PHASE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Prelim. Eng. / Environ. Design											
Right of Way											
Construction	3,919	2,580		1,339	1,300	2,639					2,639
Other											
<b>PROJECT TOTAL</b>	<b>3,919</b>	<b>2,580</b>	<b>0</b>	<b>1,339</b>	<b>1,300</b>	<b>2,639</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,639</b>

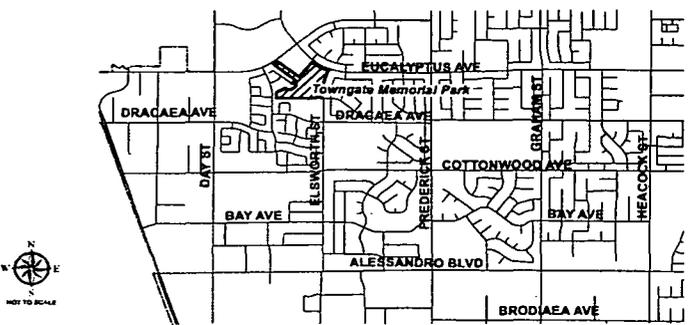
FUNDING SOURCE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Quimby In-Lieu (206) 461.66330	3,919	2,580		1,339	1,300	2,639					2,639
<b>REVENUE TOTAL</b>	<b>3,919</b>	<b>2,580</b>	<b>0</b>	<b>1,339</b>	<b>1,300</b>	<b>2,639</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,639</b>

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MV00232206

CITY OF MORENO VALLEY  
Capital Improvement Plan - Project Details  
FY 2012-2017 and Beyond

P - 16

<b>Project Title:</b> Towngate II Park - Ceremony Venue  <b>Department / Division:</b> Parks & Community Services Department / Administration Division  <b>Fund . Business Unit :</b> 461.New      461.New							<b>Project Status:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Deleted <input type="checkbox"/> In Progress <input type="checkbox"/> On Hold <input type="checkbox"/> Completed <input type="checkbox"/> On Hold		<b>Project Priority in CIP Category</b> <input checked="" type="checkbox"/> Essential (Start within 1 yr) <input type="checkbox"/> Necessary (Start within 1 to 3 yrs) <input type="checkbox"/> Desirable (Start within 3 to 5 yrs) <input type="checkbox"/> Deferrable (Start within 5 to 10 yrs)			
<b>Project Description:</b> This project will add a venue for outdoor ceremonies. Amenities include but are not limited to: Ceremony arch, concrete slab and landscaping.  Construction: July 2012 to June 2013.							<b>Project Location Map:</b> 					
<b>Justification or Significance of Improvement:</b> Towngate II Park is heavily utilized for indoor ceremonies. However, it lacks the venue to attract many outdoor ceremonies. Towngate II Community Center produces a significant amount of revenue for the Department. An outdoor ceremony venue will attract more customers, increasing revenue.							<b>CIP Category</b> <input type="checkbox"/> Street Improvements <input type="checkbox"/> Electric Utility <input checked="" type="checkbox"/> Parks <input type="checkbox"/> Bridges <input type="checkbox"/> Landscaping <input type="checkbox"/> Traffic Signals <input type="checkbox"/> Buildings <input type="checkbox"/> Drainage, Sewers & Waterlines <input type="checkbox"/> Underground Utilities					
<b>PROJECT PHASE</b>	<b>CY Budget FY 2011-2012</b>	<b>CY Projected Expenditure FY 2011-2012</b>	<b>CY Return to Fund Balance FY 2011-2012</b>	<b>Carryover to FY 2012-2013</b>	<b>New Request FY 2012-2013</b>	<b>Carryover plus New Request FY 2012-2013</b>	<b>FY 2013-2014</b>	<b>FY 2014-2015</b>	<b>FY 2015-2016</b>	<b>FY 2016-2017 and Beyond</b>	<b>Total</b>	
Prelim. Eng. / Environ. Design Right of Way Construction Other					30,000	30,000					30,000	
<b>PROJECT TOTAL</b>	0	0	0	0	30,000	30,000	0	0	0	0	30,000	
<b>FUNDING SOURCE</b>	<b>CY Budget FY 2011-2012</b>	<b>CY Projected Expenditure FY 2011-2012</b>	<b>CY Return to Fund Balance FY 2011-2012</b>	<b>Carryover to FY 2012-2013</b>	<b>New Request FY 2012-2013</b>	<b>Carryover plus New Request FY 2012-2013</b>	<b>FY 2013-2014</b>	<b>FY 2014-2015</b>	<b>FY 2015-2016</b>	<b>FY 2016-2017 and Beyond</b>	<b>Total</b>	
Parkland DIF (205) 461.New					15,000	15,000					15,000	
Quimby In-Lieu (206) 461.New					15,000	15,000					15,000	
<b>REVENUE TOTAL</b>	0	0	0	0	30,000	30,000	0	0	0	0	30,000	

MV00232207

CITY OF MORENO VALLEY  
**Capital Improvement Plan - Project Details**  
 FY 2012-2017 and Beyond

<p><b>Project Title:</b> Replacement Playground Equipment</p> <p><b>Department / Division:</b> Parks &amp; Community Services Department / Administration Division</p> <p><b>Fund . Business Unit.:</b> 461.65329 461.65329 461.UNF</p> <p><b>Project Description:</b>          The purpose of this project is to replace deteriorating playground equipment at parks throughout the City to comply with Consumer Product Safety Commission (CPSC) regulations.</p> <p>The list for future years is as follows:           FY 12/13 - Towngate Memorial Park, El Potrero Park, Westbluff Park, and Fairway Park          FY 13/14 - Weston Park, Bayside Park, and Bethune Park          FY 14/15 - TBD</p> <p><b>Justification or Significance of Improvement:</b>          The playground equipment at some park sites is deteriorating and needs to be replaced.</p>	<p><b>Project Status:</b></p> <p><input type="checkbox"/> New      <input type="checkbox"/> Deleted</p> <p><input checked="" type="checkbox"/> In Progress      <input type="checkbox"/> On Hold</p> <p><input type="checkbox"/> Completed</p>	<p><b>Project Priority in CIP Category</b></p> <p><input checked="" type="checkbox"/> Essential (Start within 1 yr)</p> <p><input type="checkbox"/> Necessary (Start within 1 to 3 yrs)</p> <p><input type="checkbox"/> Desirable (Start within 3 to 5 yrs)</p> <p><input type="checkbox"/> Deferrable (Start within 5 to 10 yrs)</p>
<p><b>Project Location Map:</b></p> <p style="text-align: center;">CITYWIDE</p>		<p><b>CIP Category</b></p> <p><input type="checkbox"/> Street Improvements      <input type="checkbox"/> Electric Utility      <input checked="" type="checkbox"/> Parks</p> <p><input type="checkbox"/> Bridges      <input type="checkbox"/> Landscaping      <input type="checkbox"/> Traffic Signals</p> <p><input type="checkbox"/> Buildings      <input type="checkbox"/> Drainage, Sewers &amp; Waterlines      <input type="checkbox"/> Underground Utilities</p>

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PROJECT PHASE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Prelim. Eng. / Environ. Design Right of Way Construction Other	293,884	245,682		48,202	450,000	498,202	225,000	225,000	200,000	260,000	1,408,202
<b>PROJECT TOTAL</b>	<b>293,884</b>	<b>245,682</b>	<b>0</b>	<b>48,202</b>	<b>450,000</b>	<b>498,202</b>	<b>225,000</b>	<b>225,000</b>	<b>200,000</b>	<b>260,000</b>	<b>1,408,202</b>

FUNDING SOURCE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Parkland DIF (205) 461.65329	293,884	245,682		48,202		48,202					48,202
Quimby In-Lieu (206) 461.65329					450,000	450,000					450,000
Quimby In-Lieu (206) 461.UNF							225,000	225,000	200,000	260,000	910,000
<b>REVENUE TOTAL</b>	<b>293,884</b>	<b>245,682</b>	<b>0</b>	<b>48,202</b>	<b>450,000</b>	<b>498,202</b>	<b>225,000</b>	<b>225,000</b>	<b>200,000</b>	<b>260,000</b>	<b>1,408,202</b>

MV00232208

CITY OF MORENO VALLEY  
Capital Improvement Plan  
FY 2012-2017 and Beyond

Project Name

Page #

***Drainage, Sewers, and Waterlines***

***Funded Projects***

Heacock Street Channel between Cactus Avenue and 3,500 Ft South of Cactus Avenue = 32	D-3
Indian Basin, Appurtenant Storm Drain and Miscellaneous Street Improvements	D-4
Storm Drain Improvements on Day Street South of Cottonwood Avenue	D-5

***Partially Funded Projects***

None Listed

***Unfunded Projects***

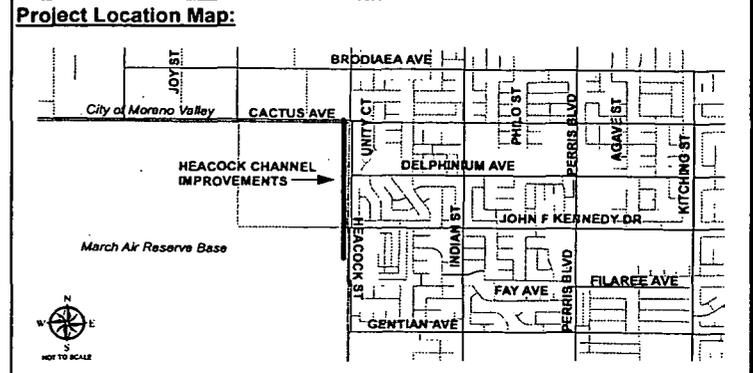
Storm Drain Line "LL" = 56	D-16
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**CITY OF MORENO VALLEY**  
**Capital Improvement Plan - Project Details**  
 FY 2012-2017 and Beyond

<b>Project Title:</b> Heacock Street Channel between Cactus Avenue and 3,500 Ft South of Cactus Avenue	<b>Project Status:</b> <input type="checkbox"/> New <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Deleted <input type="checkbox"/> On Hold	<b>Project Priority in CIP Category</b> <input checked="" type="checkbox"/> Essential (Start within 1 yr) <input type="checkbox"/> Necessary (Start within 1 to 3 yrs) <input type="checkbox"/> Desirable (Start within 3 to 5 yrs) <input type="checkbox"/> Deferable (Start within 5 to 10 yrs)
<b>Department / Division:</b> Public Works Department / Capital Projects Division		
<b>Fund . Business Unit.:</b> 121.New 412.66423		

**Project Description:**  
 This project consists of Phase I improvements along Heacock Channel between Cactus Avenue and 3,500 Ft South of Cactus Avenue. Phase II extends the improvements to approximately 6,300 feet south of Cactus Avenue which is the south end of the City's park property frontage. This project is part of a multi-jurisdictional effort between March JPA, Riverside County Flood Control & Water Conservation District (RCFC&WCD), and the City of Moreno Valley. The City is participating in the design cost of the Heacock Street Channel improvements with March JPA taking the lead in the design phase and RCFC&WCD constructing the Phase I facilities and, if good bids are received, including Phase II improvements.

Design: May 2012 to September 2013  
 Construction: October 2013 to December 2014



**Justification or Significance of Improvement:**  
 This project provides improved drainage in the area and reduces flooding potential to approximately 120 properties valued at \$15 million and Heacock roadway and utilities valued at \$20 million. \$1,250,000 is Area Drainage Plan Fees paid to RCFC&WCD by developers within the Sunnymead Master Drainage Plan area. \$50,000 is funded from State Gas Tax Section 2103 (Prop. 42 Replacement Funds) revenues for City staff participation in the design effort.

- CIP Category**
- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Street Improvements | <input type="checkbox"/> Electric Utility                         | <input type="checkbox"/> Parks                 |
| <input type="checkbox"/> Bridges             | <input type="checkbox"/> Landscaping                              | <input type="checkbox"/> Traffic Signals       |
| <input type="checkbox"/> Buildings           | <input checked="" type="checkbox"/> Drainage, Sewers & Waterlines | <input type="checkbox"/> Underground Utilities |

PROJECT PHASE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Prelim. Eng. / Environ. Design Right of Way Construction Other	1,250,000			1,250,000	50,000	1,300,000					1,300,000
<b>PROJECT TOTAL</b>	<b>1,250,000</b>	<b>0</b>	<b>0</b>	<b>1,250,000</b>	<b>50,000</b>	<b>1,300,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,300,000</b>

FUNDING SOURCE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Gas Tax (121) 121.New					50,000	50,000					50,000
Gen. City C.P. (412) 412.66423	1,250,000			1,250,000		1,250,000					1,250,000
<b>REVENUE TOTAL</b>	<b>1,250,000</b>	<b>0</b>	<b>0</b>	<b>1,250,000</b>	<b>50,000</b>	<b>1,300,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,300,000</b>

D-3

MV00232210

**CITY OF MORENO VALLEY**  
 This project will provide improved drainage in the area and reduce flooding potential.  
 FY 2012-2017 and Beyond

<p><b>Project Title:</b> Storm Drain Line "LL"</p> <p><b>Department / Division:</b> Public Works Department / Capital Projects Division</p> <p><b>Fund . Business Unit: :</b> Funded</p> <p><b>Project Description:</b>                  This project will include the construction of storm drain improvements on Dracaea Avenue and the Old I-215 Frontage Road. The project includes completing existing plans to 100% level, completing utility research, approving of the hydrology report, and completing the environmental document.</p> <p>This project is going forward under the leadership of RCFC&amp;WCD. City of Moreno Valley will provide supervision and assistance to RCFC.</p> <p><b>Design and Construction costs will be paid by RCFC&amp;WCD.</b></p> <p><b>Project Schedule:</b>                  Design: Complete by June 2013                  Construction: FY 2014</p>	<p><b>Project Status:</b></p> <p><input checked="" type="checkbox"/> New  <input type="checkbox"/> In Progress  <input type="checkbox"/> Completed</p> <p><input type="checkbox"/> Deleted  <input type="checkbox"/> On Hold</p>	<p><b>Project Priority in CIP Category</b></p> <p><input type="checkbox"/> Essential (Start within 1 yr)  <input checked="" type="checkbox"/> Necessary (Start within 1 to 3 yrs)  <input type="checkbox"/> Desirable (Start within 3 to 5 yrs)  <input type="checkbox"/> Deferrable (Start within 5 to 10 yrs)</p>
<p><b>Project Location Map:</b></p>		
<p><b>Justification or Significance of Improvement:</b>                  This project will provide improved drainage in the area and reduce flooding potential.</p>		
<p><b>CIP Category</b></p> <p><input type="checkbox"/> Street Improvements  <input type="checkbox"/> Bridges  <input type="checkbox"/> Buildings  <input checked="" type="checkbox"/> Drainage, Sewers &amp; Waterlines</p> <p><input type="checkbox"/> Electric Utility  <input type="checkbox"/> Landscaping</p> <p><input type="checkbox"/> Parks  <input type="checkbox"/> Traffic Signals  <input type="checkbox"/> Underground Utilities</p>		

PROJECT PHASE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Prelim. Eng. / Environ.							75,000				75,000
Design								1,000,000			1,000,000
Right of Way											
Construction											
Other											
<b>PROJECT TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>75,000</b>	<b>1,000,000</b>	<b>0</b>	<b>0</b>	<b>1,075,000</b>

FUNDING SOURCE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Funded by RCFC&WCD											
Funded											
<b>REVENUE TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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MW00232211

**CITY OF MORENO VALLEY  
Capital Improvement Plan  
FY 2012-2017 and Beyond**

**Project Name**

**Page #**

***Buildings***

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CITY OF MORENO VALLEY  
Capital Improvement Plan - Project Details  
FY 2012-2017 and Beyond

<p><b>Project Title:</b> City Hall Carpet Replacement</p> <p><b>Department / Division:</b> Financial &amp; Administrative Services Department / Purchasing &amp; Facilities Division</p> <p><b>Fund . Business Unit: :</b> 754.New</p> <p><b>Project Description:</b> This project will remove and replace existing deteriorating carpet on the first floor. Due to the continuing deterioration, it is now recommended that the carpet be replaced.</p> <p>Construction: December, 2012</p>	<p><b>Project Status:</b></p> <p><input checked="" type="checkbox"/> New      <input type="checkbox"/> Deleted</p> <p><input type="checkbox"/> In Progress      <input type="checkbox"/> On Hold</p> <p><input type="checkbox"/> Completed</p>	<p><b>Project Priority in CIP Category</b></p> <p><input checked="" type="checkbox"/> Essential (Start within 1 yr)</p> <p><input type="checkbox"/> Necessary (Start within 1 to 3 yrs)</p> <p><input type="checkbox"/> Desirable (Start within 3 to 5 yrs)</p> <p><input type="checkbox"/> Deferrable (Start within 5 to 10 yrs)</p>
<p><b>Justification or Significance of Improvement:</b> The existing carpet is deteriorated in color, fabric, and excess repairs leaving unsightly conditions and possible tripping hazards. To insure staff's safety from such hazards, the deteriorated carpet should be removed and replaced with a new carpet.</p>	<p><b>Project Location Map:</b></p>	
<p><b>CIP Category</b></p> <p><input type="checkbox"/> Street Improvements      <input type="checkbox"/> Electric Utility      <input type="checkbox"/> Parks</p> <p><input type="checkbox"/> Bridges      <input type="checkbox"/> Landscaping      <input type="checkbox"/> Traffic Signals</p> <p><input checked="" type="checkbox"/> Buildings      <input type="checkbox"/> Drainage, Sewers &amp; Waterlines      <input type="checkbox"/> Underground Utilities</p>		

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PROJECT PHASE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Prelim. Eng. / Environ.											
Design											
Right-of-Way											
Construction					174,000	174,000					174,000
Other											
<b>PROJECT TOTAL</b>	0	0	0	0	174,000	174,000	0	0	0	0	174,000

FUNDING SOURCE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Facilities Int. Svc. (754) 754.New					174,000	174,000					174,000
<b>REVENUE TOTAL</b>	0	0	0	0	174,000	174,000	0	0	0	0	174,000

MW00232213

**CITY OF MORENO VALLEY**  
**Capital Improvement Plan - Project Details**  
**FY 2012-2017 and Beyond**

<p><b>Project Title:</b> City Hall Rehabilitation of 2nd Level Concrete Flooring</p> <p><b>Department / Division:</b> Public Works Department / Purchasing &amp; Facilities Division</p> <p><b>Fund . Business Unit :</b> 754.New</p> <p><b>Project Description:</b>          This project will replace the City Hall's 2nd level concrete flooring and carpet. The project would include rewiring of electrical and communication lines. Temporary relocation for staff is estimated at \$150,000 and electrical and communication rewiring is estimated at \$200,000; both are included as part of the project cost.</p> <p>Estimated Project Cost:          Design: \$100,000          Staff relocation: \$150,000          Construction of deck and carpet: \$750,000          Electrical and communication rewiring: \$200,000</p> <p>Design: July 2012 to October 2012          Advertise / Bid / Award and City Council Approval: November 2012 to January 2013          Construction: February 2013 to June 2013</p> <p><b>Justification or Significance of Improvement:</b>          The floor in the 2nd level of the City Hall has ruts and holes, indicating that the existing lightweight concrete and plywood below the carpet has deteriorated and needs to be replaced. The existing carpet has been patched and repaired, leaving unsightly conditions and tripping hazards.</p>	<p><b>Project Status:</b></p> <p><input checked="" type="checkbox"/> New      <input type="checkbox"/> Deleted  <input type="checkbox"/> In Progress      <input type="checkbox"/> On Hold  <input type="checkbox"/> Completed</p>	<p><b>Project Priority in CIP Category</b></p> <p><input checked="" type="checkbox"/> Essential (Start within 1 yr)  <input type="checkbox"/> Necessary (Start within 1 to 3 yrs)  <input type="checkbox"/> Desirable (Start within 3 to 5 yrs)  <input type="checkbox"/> Deferrable (Start within 5 to 10 yrs)</p>
		<p><b>Project Location Map:</b></p>
		<p><b>CIP Category</b></p> <p><input type="checkbox"/> Street Improvements      <input type="checkbox"/> Electric Utility      <input type="checkbox"/> Parks  <input type="checkbox"/> Bridges      <input type="checkbox"/> Landscaping      <input type="checkbox"/> Traffic Signals  <input checked="" type="checkbox"/> Buildings      <input type="checkbox"/> Drainage, Sewers &amp; Waterlines      <input type="checkbox"/> Underground Utilities</p>

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PROJECT PHASE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Prelim. Eng. / Environ.											
Design					100,000	100,000					100,000
Right-of-Way					1,100,000	1,100,000					1,100,000
Construction											
Other											
<b>PROJECT TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,200,000</b>	<b>1,200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,200,000</b>

FUNDING SOURCE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Facilities Int. Svc. (754) 754.New					1,200,000	1,200,000					1,200,000
<b>REVENUE TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,200,000</b>	<b>1,200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,200,000</b>

MV00232214

CITY OF MORENO VALLEY  
Capital Improvement Plan - Project Details  
FY 2012-2017 and Beyond

<p><b>Project Title:</b> Civic Center Site Improvements (Exterior)</p> <p><b>Department / Division:</b> Public Works Department / Capital Projects Division</p> <p><b>Fund . Business Unit:</b> 412.66225</p> <p><b>Project Description:</b> This project will construct a new sidewalk along the west side of City Hall to accommodate pedestrians from Calle San Juan De Los Lagos to City Hall's main entrance, provide a security perimeter wall (building hardening) along the west wing of City Hall, provide main drive aisle modifications and improvements, provide modifications to facilitate accessibility at the City Hall front entrance, remove and replace the trash enclosure to improve traffic circulation, and remove and modify City Hall entrance hardscape, area lighting systems, flatwork, irrigation, and landscaping.</p> <p>Design: July 2012 to June 2013 Construction: October 2013 to December 2013</p>	<p><b>Project Status:</b></p> <p><input type="checkbox"/> New                      <input type="checkbox"/> Deleted</p> <p><input checked="" type="checkbox"/> In Progress            <input type="checkbox"/> On Hold</p> <p><input type="checkbox"/> Completed</p>	<p><b>Project Priority In CIP Category</b></p> <p><input checked="" type="checkbox"/> Essential (Start within 1 yr)</p> <p><input type="checkbox"/> Necessary (Start within 1 to 3 yrs)</p> <p><input type="checkbox"/> Desirable (Start within 3 to 5 yrs)</p> <p><input type="checkbox"/> Deferrable (Start within 5 to 10 yrs)</p>
<p><b>Justification or Significance of Improvement:</b> This project will provide needed improvements to City Hall. The new fund request is to complete all proposed improvement construction.</p>	<p><b>Project Location Map:</b></p>	
<p><b>CIP Category</b></p> <p><input type="checkbox"/> Street Improvements      <input type="checkbox"/> Electric Utility      <input type="checkbox"/> Parks</p> <p><input type="checkbox"/> Bridges                              <input type="checkbox"/> Landscaping            <input type="checkbox"/> Traffic Signals</p> <p><input checked="" type="checkbox"/> Buildings</p> <p><input type="checkbox"/> Drainage, Sewers &amp; Waterlines      <input type="checkbox"/> Underground Utilities</p>		

PROJECT PHASE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Prelim. Eng. / Environ. Design	75,000	75,000									
Right of Way Construction	194,718			194,718	250,000	444,718					444,718
Other											
<b>PROJECT TOTAL</b>	<b>269,718</b>	<b>75,000</b>	<b>0</b>	<b>194,718</b>	<b>250,000</b>	<b>444,718</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>444,718</b>

FUNDING SOURCE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Gen. City C.P. (412) 412.66225	269,718	75,000		194,718	250,000	444,718					444,718
<b>REVENUE TOTAL</b>	<b>269,718</b>	<b>75,000</b>	<b>0</b>	<b>194,718</b>	<b>250,000</b>	<b>444,718</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>444,718</b>

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MW00232215

CITY OF MORENO VALLEY  
Capital Improvement Plan - Project Details  
FY 2012-2017 and Beyond

<p><b>Project Title:</b> Cottonwood Recreation Center Renovation</p> <p><b>Department / Division:</b> Parks &amp; Community Services Department / Administration Division</p> <p><b>Fund . Business Unit:</b> 461.New</p> <p><b>Project Description:</b> This project will renovate the Cottonwood Recreation Center building. Improvements include roofing, flooring, paint, window treatments, and kitchen area for community use.</p> <p>Fiscal Year 2012/2013 improvements include new roofing and a storage unit for small equipment.</p> <p>Construction: June 2013</p>	<p><b>Project Status:</b></p> <p><input checked="" type="checkbox"/> New      <input type="checkbox"/> Deleted</p> <p><input type="checkbox"/> In Progress      <input type="checkbox"/> On Hold</p> <p><input type="checkbox"/> Completed</p>	<p><b>Project Priority In CIP Category</b></p> <p><input checked="" type="checkbox"/> Essential (Start within 1 yr)</p> <p><input type="checkbox"/> Necessary (Start within 1 to 3 yrs)</p> <p><input type="checkbox"/> Desirable (Start within 3 to 5 yrs)</p> <p><input type="checkbox"/> Deferrable (Start within 5 to 10 yrs)</p>
<p><b>Justification or Significance of Improvement:</b> Renovation is necessary due to deferred maintenance and aging structure.</p>	<p><b>Project Location Map:</b></p>	
<p><b>CIP Category</b></p> <p><input type="checkbox"/> Street Improvements      <input type="checkbox"/> Electric Utility      <input type="checkbox"/> Parks</p> <p><input type="checkbox"/> Bridges      <input type="checkbox"/> Landscaping      <input type="checkbox"/> Traffic Signals</p> <p><input checked="" type="checkbox"/> Buildings      <input type="checkbox"/> Drainage, Sewers &amp; Waterlines      <input type="checkbox"/> Underground Utilities</p>		

PROJECT PHASE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Prelim. Eng. / Environ.											
Design											
Right of Way					30,000	30,000					30,000
Construction											
Other											
<b>PROJECT TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>30,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30,000</b>

FUNDING SOURCE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Quimby In-Lieu (206) 461.New					30,000	30,000					30,000
<b>REVENUE TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>30,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30,000</b>

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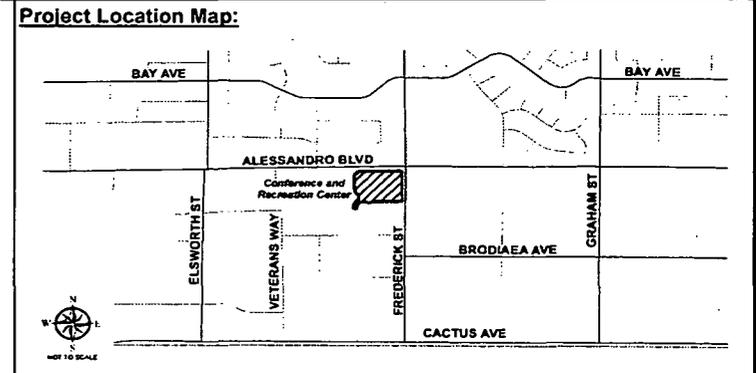
MW00232216

CITY OF MORENO VALLEY  
Capital Improvement Plan - Project Details  
FY 2012-2017 and Beyond

<b>Project Title:</b> EOC Family Care Center Generator  <b>Department / Division:</b> Fire Department / Capital Projects Division  <b>Fund . Business Unit:</b> 240.24011 501.82327	<b>Project Status:</b> <input type="checkbox"/> New <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Deleted <input type="checkbox"/> On Hold	<b>Project Priority in CIP Category</b> <input checked="" type="checkbox"/> Essential (Start within 1 yr) <input type="checkbox"/> Necessary (Start within 1 to 3 yrs) <input type="checkbox"/> Desirable (Start within 3 to 5 yrs) <input type="checkbox"/> Deferrable (Start within 5 to 10 yrs)
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**Project Description:**  
 This project includes fuel tank upgrades for the existing generator and installation of a new back-up generator at the Conference and Recreation Center (CRC). The EOC grant fund (240.24011) will be utilized for design costs and equipment purchases. The construction cost will utilize money saved from 2005 LRB bond funds (501.82327) which is returned to fund balance from Phase 1 of the Public Safety Building conversion project.

Public Safety Subcommittee Recommendation: September 2011  
 City Council Authorization for Design and Construction: October 2011  
 Design: January 2012 to June 2012  
 Construction: October 2012 to April 2013



**Justification or Significance of Improvement:**  
 This project will provide a fuel tank upgrade for the existing generator to meet NFPA 110.5.1.2 requirements and provide an emergency power back-up for the CRC building which will be used as the future EOC Family Care Center.

- CIP Category**
- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Street Improvements  | <input type="checkbox"/> Electric Utility              | <input type="checkbox"/> Parks                 |
| <input type="checkbox"/> Bridges              | <input type="checkbox"/> Landscaping                   | <input type="checkbox"/> Traffic Signals       |
| <input checked="" type="checkbox"/> Buildings | <input type="checkbox"/> Drainage, Sewers & Watertines | <input type="checkbox"/> Underground Utilities |

PROJECT PHASE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Prelim. Eng. / Environ.											
Design	50,000	50,000									
Right-of-Way											
Construction	654,359	96,359		558,000		558,000					558,000
Other											
<b>PROJECT TOTAL</b>	<b>704,359</b>	<b>146,359</b>	<b>0</b>	<b>558,000</b>	<b>0</b>	<b>558,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>558,000</b>

FUNDING SOURCE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
EOC Grant (240)											
240.24011	229,600	129,600		100,000		100,000					100,000
2005 LRBs (501)											
501.82327	474,759	16,759		458,000		458,000					458,000
<b>REVENUE TOTAL</b>	<b>704,359</b>	<b>146,359</b>	<b>0</b>	<b>558,000</b>	<b>0</b>	<b>558,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>558,000</b>

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CITY OF MORENO VALLEY  
Capital Improvement Plan - Project Details  
FY 2012-2017 and Beyond

<p><b>Project Title:</b> Fire Station No. 6 Storage Shed</p> <p><b>Department / Division:</b> Fire Department / Capital Projects Division</p> <p><b>Fund . Business Unit:</b> 434.New</p> <p><b>Project Description:</b> Upgrade existing storage shed at Fire Station No. 6. Design and construction are anticipated to occur in FY 2012/2013, depending on the availability of funds.</p> <p>Design: July 2012 to December 2012 Construction: February 2013 to June 2013</p> <p><b>Justification or Significance of Improvement:</b> Existing temporary shed needs to be upgraded.</p>	<p><b>Project Status:</b></p> <p><input checked="" type="checkbox"/> New      <input type="checkbox"/> Deleted  <input type="checkbox"/> In Progress      <input type="checkbox"/> On Hold  <input type="checkbox"/> Completed</p>	<p><b>Project Priority In CIP Category</b></p> <p><input checked="" type="checkbox"/> Essential (Start within 1 yr)  <input type="checkbox"/> Necessary (Start within 1 to 3 yrs)  <input type="checkbox"/> Desirable (Start within 3 to 5 yrs)  <input type="checkbox"/> Deferrable (Start within 5 to 10 yrs)</p>
		<p><b>Project Location Map:</b></p>
		<p><b>CIP Category</b></p> <p><input type="checkbox"/> Street Improvements      <input type="checkbox"/> Electric Utility      <input type="checkbox"/> Parks  <input type="checkbox"/> Bridges      <input type="checkbox"/> Landscaping      <input type="checkbox"/> Traffic Signals  <input checked="" type="checkbox"/> Buildings      <input type="checkbox"/> Drainage, Sewers &amp; Waterlines      <input type="checkbox"/> Underground Utilities</p>

PROJECT PHASE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Prelim. Eng. / Environ.					30,000	30,000					30,000
Design					60,000	60,000					60,000
Right-of-Way											
Construction											
Other											
<b>PROJECT TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>90,000</b>	<b>90,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>90,000</b>

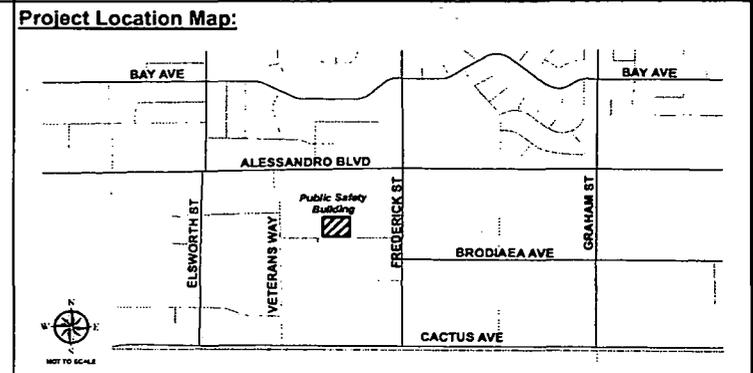
FUNDING SOURCE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Fire Services C.P. (434) 434.New					90,000	90,000					90,000
<b>REVENUE TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>90,000</b>	<b>90,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>90,000</b>

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CITY OF MORENO VALLEY  
Capital Improvement Plan - Project Details  
FY 2012-2017 and Beyond

<b>Project Title:</b> PSB - Monitor Room Space Conversion  <b>Department / Division:</b> Police Department / Capital Projects Division  <b>Fund . Business Unit:</b> 501.New	<b>Project Status:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Deleted <input type="checkbox"/> In Progress <input type="checkbox"/> On Hold <input type="checkbox"/> Completed	<b>Project Priority in CIP Category</b> <input checked="" type="checkbox"/> Essential (Start within 1 yr) <input type="checkbox"/> Necessary (Start within 1 to 3 yrs) <input type="checkbox"/> Desirable (Start within 3 to 5 yrs) <input type="checkbox"/> Deferrable (Start within 5 to 10 yrs)
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**Project Description:**  
 This project will convert the existing storage room in the Public Safety Building into a Monitoring Room for the Police Department. The Monitoring Room will be used for monitoring and collecting data from the Citywide Camera Surveillance System. Design and construction are anticipated in FY 2012/2013, depending on the availability of funds.  
  
 Design: July 2012 - December 2012  
 Construction: January 2013 - June 2013



**Justification or Significance of Improvement:**  
 To provide a Monitoring Room for the Citywide Camera Surveillance System.

**CIP Category**

<input type="checkbox"/> Street Improvements	<input type="checkbox"/> Electric Utility	<input type="checkbox"/> Parks
<input type="checkbox"/> Bridges	<input type="checkbox"/> Landscaping	<input type="checkbox"/> Traffic Signals
<input checked="" type="checkbox"/> Buildings	<input type="checkbox"/> Drainage, Sewers & Waterlines	<input type="checkbox"/> Underground Utilities

PROJECT PHASE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Prelim. Eng. / Environ.											
Design					40,000	40,000					40,000
Right-of-Way					160,000	160,000					160,000
Construction											
Other											
<b>PROJECT TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>200,000</b>	<b>200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>200,000</b>

FUNDING SOURCE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
2005 LRBs (501) 501.New					200,000	200,000					200,000
<b>REVENUE TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>200,000</b>	<b>200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>200,000</b>

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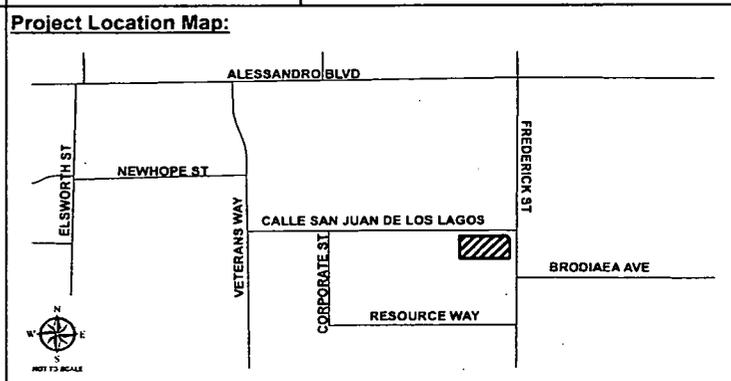
MV00232219

CITY OF MORENO VALLEY  
Capital Improvement Plan - Project Details  
FY 2012-2017 and Beyond

<b>Project Title:</b> Renovation of City Hall Building Annex #1	<b>Project Status:</b>	<b>Project Priority in CIP Category</b>
<b>Department / Division:</b> Financial & Administrative Services Department / Purchasing & Facilities Division	<input type="checkbox"/> New	<input checked="" type="checkbox"/> Essential (Start within 1 yr)
<b>Fund . Business Unit :</b> 412.99627	<input checked="" type="checkbox"/> In Progress	<input type="checkbox"/> Necessary (Start within 1 to 3 yrs)
	<input type="checkbox"/> Deleted	<input type="checkbox"/> Desirable (Start within 3 to 5 yrs)
	<input type="checkbox"/> Completed	<input type="checkbox"/> Deferrable (Start within 5 to 10 yrs)

**Project Description:**  
Renovate and relocate staff from leased space at 14325 Frederick Street to the Annex Building located at 14331 Frederick Street. Tenant improvements are needed before the building can be occupied. These improvements include replacing or repairing the roof, HVAC equipment, security/fire systems, and light fixtures; relocation and/or reconfiguration of interior walls, drop ceilings, HVAC duct work, exterior roll-up doors, public entrance; moving and installation of current cubicle/office furniture, installation of window treatments, carpet/tile flooring; rekeying of the facility; space planning; separation of water and sewer lines from the existing one-loop systems, including the purchase and installation of a water meter from EMWD; and improvements to the landscaping and parking lot. The project includes architectural services to complete plans and specifications, including schematic design, design development, construction documents, bidding and construction.

Design: March 2012 to July 2012  
Advertise / Bid / Award: July 2012 to August 2012  
Construction: August 2012 to December 2012



**Justification or Significance of Improvement:**  
This project will provide necessary space for reallocation of all staff in the leased offices at 14325 Frederick Street. The three leases at that site will expire on June 30, 2012. As direction from management was to not pursue relocating City Hall staff to the Annex building, it is proposed to relocate staff in the leased building instead, thereby reducing the lease payments and common area maintenance expense.

**CIP Category**

<input type="checkbox"/> Street Improvements	<input type="checkbox"/> Electric Utility	<input type="checkbox"/> Parks
<input type="checkbox"/> Bridges	<input type="checkbox"/> Landscaping	<input type="checkbox"/> Traffic Signals
<input checked="" type="checkbox"/> Buildings	<input type="checkbox"/> Drainage, Sewers & Waterlines	<input type="checkbox"/> Underground Utilities

PROJECT PHASE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Prelim. Eng. / Environ.											
Design	50,000			50,000		50,000					50,000
Right-of-Way											
Construction	950,000			950,000		950,000					950,000
Other											
<b>PROJECT TOTAL</b>	<b>1,000,000</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>	<b>0</b>	<b>1,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>

FUNDING SOURCE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Gen. City C.P. (412) 412.99627	1,000,000			1,000,000		1,000,000					1,000,000
<b>REVENUE TOTAL</b>	<b>1,000,000</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>	<b>0</b>	<b>1,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>

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MV00232220

CITY OF MORENO VALLEY  
Capital Improvement Plan - Project Details  
FY 2012-2017 and Beyond

<p><b>Project Title:</b> Public Safety Building Conversion</p> <p><b>Department / Division:</b> Public Works Department / Capital Projects Division</p> <p><b>Fund . Business Unit:</b> 501.82328 412.UNF</p> <p><b>Project Description:</b>          PHASE I: Building remodeling/renovation of existing men's and women's locker rooms and training room have been completed.           PHASE II: Reconfiguration of old EOC for the relocation/expansion of the Traffic Division at \$600,000 (Design &amp; Construction) from 2005 Lease Revenue bond proceeds. The budget was approved through the CIP process for FY 11-12. City Council adopted the CIP budget on June 14, 2012.           Design: September 2011 to February 2012          Construction: April 2012 to July 2012           FUTURE: Relocation/expansion of the Special Enforcement, Investigation, POP, Community Services, and Accounting and Finance Divisions to be determined depending on availability of funds.</p>	<p><b>Project Status:</b></p> <p><input type="checkbox"/> New                      <input type="checkbox"/> Deleted  <input checked="" type="checkbox"/> In Progress            <input type="checkbox"/> On Hold  <input type="checkbox"/> Completed</p>	<p><b>Project Priority in CIP Category</b></p> <p><input checked="" type="checkbox"/> Essential (Start within 1 yr)  <input type="checkbox"/> Necessary (Start within 1 to 3 yrs)  <input type="checkbox"/> Desirable (Start within 3 to 5 yrs)  <input type="checkbox"/> Deferrable (Start within 5 to 10 yrs)</p>
<p><b>Project Location Map:</b></p>		<p><b>CIP Category</b></p> <p><input type="checkbox"/> Street Improvements    <input type="checkbox"/> Electric Utility    <input type="checkbox"/> Parks  <input type="checkbox"/> Bridges                      <input type="checkbox"/> Landscaping        <input type="checkbox"/> Traffic Signals  <input checked="" type="checkbox"/> Buildings                    <input type="checkbox"/> Drainage, Sewers &amp; Waterlines    <input type="checkbox"/> Underground Utilities</p>
<p><b>Justification or Significance of Improvement:</b>          Expansion of PSB is needed to meet demands of Public Safety personnel resulting from current growth and anticipated population growth through City build-out.</p>		

PROJECT PHASE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Prelim. Eng. / Environ.											
Design	60,000	60,000					410,000		1,000,000	19,000,000	20,410,000
Right of Way											
Construction	540,000	210,000		330,000		330,000	1,156,000		5,000,000	80,000,000	86,486,000
Other											
<b>PROJECT TOTAL</b>	<b>600,000</b>	<b>270,000</b>	<b>0</b>	<b>330,000</b>	<b>0</b>	<b>330,000</b>	<b>1,566,000</b>	<b>0</b>	<b>6,000,000</b>	<b>99,000,000</b>	<b>106,896,000</b>

FUNDING SOURCE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
2005 LRBs (501)											
501.82328	600,000	270,000		330,000		330,000					330,000
Gen. City C.P. (412)											
412.UNF							1,566,000		6,000,000	99,000,000	106,566,000
<b>REVENUE TOTAL</b>	<b>600,000</b>	<b>270,000</b>	<b>0</b>	<b>330,000</b>	<b>0</b>	<b>330,000</b>	<b>1,566,000</b>	<b>0</b>	<b>6,000,000</b>	<b>99,000,000</b>	<b>106,896,000</b>

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**CITY OF MORENO VALLEY  
Capital Improvement Plan  
FY 2012-2017 and Beyond**

**Project Name**

**Page #**

**Street Improvements**

<b>Funded Projects</b>	
Alessandro Boulevard Improvements at Indian Street	S-7
Alessandro Boulevard Median / Indian Street to Perris Boulevard	S-8
Auto Mall Street Upgrades	S-9
Citywide Pedestrian Enhancements = 48	S-10
Citywide Sidewalks and Access Ramps = 79	S-11
Cottonwood Avenue / Perris Boulevard to 650 Ft East of Perris Boulevard	S-12
Day Street Improvements / Alessandro Boulevard to Cottonwood Avenue	S-13
Dracaea Avenue / Perris Boulevard to Patricia Street	S-14
Dracaea Avenue Sidewalk / Morrison Street to Mascot Lane	S-15
Gilman Springs Road Improvements	S-16
Heacock Street Improvements / Hemlock Avenue to Ironwood Avenue	S-17
Hemlock Avenue / Graham Street to David Place and Graham Street / Hemlock Avenue to David Lane = 4	S-18
Indian Street / Alessandro Boulevard Sidewalk Improvements	S-19
Indian Street Bicycle Lanes / Iris Avenue to Katrina Street	S-20
Indian Street / Manzanita Avenue Intersection Reconfiguration	S-21
Ironwood Avenue Improvements / Day Street to Barclay Drive	S-22
Ironwood Avenue / Heacock Street to Perris Boulevard	S-23
Nason Street / Cactus Avenue Street Improvements	S-24
Nason Street / Cactus Avenue to Fir Avenue	S-25
Pavement Management Program	S-26
Perris Boulevard Southbound Lane to SR-60 Westbound On-Ramp	S-27
Perris Boulevard Widening / Perris Valley Storm Drain Lateral "B" to Cactus Avenue	S-28
SR-60 / Moreno Beach Drive South Side of Interchange (Phase 1)	S-29
SR-60 / Nason Street Interchange	S-30
Sunnymead Boulevard / Frederick Street to Perris Boulevard	S-31
<b>Partially Funded Projects</b>	
Annual ADA Compliant Curb Ramp Upgrades	S-33
Cactus Avenue Eastbound 3rd Lane Improvements / I-215 to Veterans Way = 19	S-34
Cactus Avenue Eastbound 3rd Lane Improvements / Veterans Way to Heacock Street = 49	S-35
Citywide Annual Pavement Resurfacing Program = 75	S-36
Citywide Annual Pavement Resurfacing Program (Supplemental Description) = 75	S-37
Day Street Widening / Eucalyptus Avenue to 660 Ft North	S-38
Heacock Street Sidewalk / Atwood Avenue to Myers Avenue (Phase I - Interim Imp. and Phase 2 - Ultimate Imp.)	S-39
Heacock Street / Perris Valley Storm Drain Lateral "A" to Cactus Avenue	S-40
Heacock Street / San Michele Road to Perris Valley Storm Drain Lateral "A"	S-41

CITY OF MORENO VALLEY  
Capital Improvement Plan  
FY 2012-2017 and Beyond

<u>Project Name</u>	<u>Page #</u>
<b><i>Street Improvements</i></b>	
Heacock Street South Extension	S-42
Ironwood Avenue / Perris Boulevard to Nason Street	S-43
Kitching Street / Alessandro Boulevard to Gentian Avenue	S-44
Pavement Rehabilitation Program (formerly Slurry Seal Program)	S-45
Perris Boulevard Widening / Ironwood Avenue to Manzanita Avenue	S-46
Reche Vista Drive Realignment / Perris Boulevard / Heacock Street to North City Limits	S-47
Redlands Boulevard / SR-60 Interchange; Theodore Street / SR-60 Interchange; Gilman Springs Road / SR-60 Interchange	S-48
Residential Traffic Management Program (Speed Hump Program)	S-49
SR-60 / Moreno Beach Drive Interchange (Phase 2)	S-50
Street Improvement Program (SIP)	S-51
Surface Recycling = 65	S-52

CITY OF MORENO VALLEY  
Capital Improvement Plan - Project Details  
FY 2012-2017 and Beyond

<p><b>Project Title:</b> Citywide Pedestrian Enhancements</p> <p><b>Department / Division:</b> Public Works Department / Capital Projects Division</p> <p><b>Fund . Business Unit :</b> 122.72228</p> <p><b>Project Description:</b> This project will install pedestrian access ramps at eleven different locations throughout the City. Ramp locations include intersections along Patricia Street between Margaret Avenue and Gentian Avenue, as well as Alessandro Boulevard at Chagall Court and Ramsdell Drive, among others. The project will install ADA compliant pedestrian push buttons and pedestrian signal heads with countdown indicators at various locations along Alessandro Boulevard and Sunnymead Boulevard.</p> <p>Schedule: Complete Design: December 2012 Award Construction: March 2013 Complete Construction: June 2013</p> <p>Matching funds for this project are provided by the following projects: Annual ADA Compliant Curb Ramp Upgrades - 121.85850 Indian Street / Manzanita Avenue Intersection Reconfiguration - 125.56334</p> <p><b>Justification or Significance of Improvement:</b> A FY 2011/2012 SB 821 grant was awarded for this project. Locations are based upon the findings of the Public Right of Way ADA Transition Plan.</p>	<p><b>Project Status:</b></p> <p><input type="checkbox"/> New            <input type="checkbox"/> Deleted</p> <p><input checked="" type="checkbox"/> In Progress    <input type="checkbox"/> On Hold</p> <p><input type="checkbox"/> Completed</p>	<p><b>Project Priority in CIP Category</b></p> <p><input checked="" type="checkbox"/> Essential (Start within 1 yr)</p> <p><input type="checkbox"/> Necessary (Start within 1 to 3 yrs)</p> <p><input type="checkbox"/> Desirable (Start within 3 to 5 yrs)</p> <p><input type="checkbox"/> Deferrable (Start within 5 to 10 yrs)</p>
		<p><b>Project Location Map:</b></p> <p style="text-align: center;">CITYWIDE</p>
		<p><b>CIP Category</b></p> <p><input checked="" type="checkbox"/> Street Improvements    <input type="checkbox"/> Electric Utility    <input type="checkbox"/> Parks</p> <p><input type="checkbox"/> Bridges                      <input type="checkbox"/> Landscaping        <input type="checkbox"/> Traffic Signals</p> <p><input type="checkbox"/> Buildings                    <input type="checkbox"/> Drainage, Sewers &amp; Waterlines    <input type="checkbox"/> Underground Utilities</p>

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PROJECT PHASE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Prelim. Eng. / Environ. Design											
Right of Way											
Construction	75,000			75,000		75,000					75,000
Other											
<b>PROJECT TOTAL</b>	<b>75,000</b>	<b>0</b>	<b>0</b>	<b>75,000</b>	<b>0</b>	<b>75,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>75,000</b>

FUNDING SOURCE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
SCAG Article 3 (122) 122.72228	75,000			75,000		75,000					75,000
<b>REVENUE TOTAL</b>	<b>75,000</b>	<b>0</b>	<b>0</b>	<b>75,000</b>	<b>0</b>	<b>75,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>75,000</b>

CITY OF MORENO VALLEY  
Capital Improvement Plan - Project Details  
FY 2012-2017 and Beyond

<p><b>Project Title:</b> Citywide Sidewalks and Access Ramps</p> <p><b>Department / Division:</b> Public Works Department / Capital Projects Division</p> <p><b>Fund . Business Unit:</b> 122.72227</p> <p><b>Project Description:</b> This project installed sidewalk and access ramps at various locations throughout the City. Sidewalk locations were Ironwood Avenue east of Bayless Street, Indian Street south of Ironwood Avenue, Pigeon Pass Road north of Hemlock Avenue, and Calle San Juan De Los Lagos west of Frederick Street. Access Ramp Locations included Hemlock Avenue at Leahy Drive, Indian Street at Dornier Drive, Ramsdell Drive at Dornier Drive, Cottonwood Avenue at Bion Drive, Cactus Avenue at Elsworth Street, and Iris Avenue at Oliver Street.</p> <p>Construction: Completed February 2012</p> <p>Grant matching funds provided by Annual ADA Compliant Curb Ramp Upgrades (125.66629).</p> <p><b>Justification or Significance of Improvement:</b> The City was awarded a FY 2010-2011 SB 821 grant for the project.</p>	<p><b>Project Status:</b></p> <p><input type="checkbox"/> New                    <input type="checkbox"/> Deleted</p> <p><input type="checkbox"/> In Progress        <input type="checkbox"/> On Hold</p> <p><input checked="" type="checkbox"/> Completed</p>	<p><b>Project Priority in CIP Category</b></p> <p><input checked="" type="checkbox"/> Essential (Start within 1 yr)</p> <p><input type="checkbox"/> Necessary (Start within 1 to 3 yrs)</p> <p><input type="checkbox"/> Desirable (Start within 3 to 5 yrs)</p> <p><input type="checkbox"/> Deferrable (Start within 5 to 10 yrs)</p>
<p><b>Project Location Map:</b></p> <p style="text-align: center; font-size: 24pt;">Citywide</p>		
		<p><b>CIP Category</b></p> <p><input checked="" type="checkbox"/> Street Improvements    <input type="checkbox"/> Electric Utility    <input type="checkbox"/> Parks</p> <p><input type="checkbox"/> Bridges                    <input type="checkbox"/> Landscaping        <input type="checkbox"/> Traffic Signals</p> <p><input type="checkbox"/> Buildings                <input type="checkbox"/> Drainage, Sewers &amp; Waterlines    <input type="checkbox"/> Underground Utilities</p>

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PROJECT PHASE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Prelim. Eng. / Environ. Design											
Right-of-Way	150,000	150,000									
Construction											
Other											
<b>PROJECT TOTAL</b>	<b>150,000</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FUNDING SOURCE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
SCAG Article 3 (122) 122.72227	150,000	150,000									
<b>REVENUE TOTAL</b>	<b>150,000</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

CITY OF MORENO VALLEY  
Capital Improvement Plan - Project Details  
FY 2012-2017 and Beyond

<p><b>Project Title:</b> Hemlock Avenue / Graham Street to David Place and Graham Street / Hemlock Avenue to David Lane</p> <p><b>Department / Division:</b> Public Works Department / Capital Projects Division</p> <p><b>Fund . Business Unit: :</b> 285.74154</p> <p><b>Project Description:</b> This project site is near the intersection of Graham Street / Hemlock Avenue with homes, apartments, a church, and businesses on fully developed lots on both ends of Hemlock Avenue, as it intersects Pigeon Pass Road and Indian Avenue. The project will provide street improvements that include sidewalk, curb ramps, curb, gutter, asphalt concrete pavement, and striping, and will also provide much needed connectivity for pedestrians and commuters. Approximately 700 feet of street improvements are needed along Hemlock Avenue and approximately 200 feet of street improvements are needed along Graham Avenue. The majority of right of way, except for corner cutoffs, have been dedicated and are available for the installation of the necessary improvements.</p> <p>Complete Design: January 2013 Complete Right of Way: February 2013 Award Construction: May 2013 Complete Construction: August 2013</p> <p><b>Justification or Significance of Improvement:</b> The purpose of this project is to improve segments of roadway where full-width street improvements, such as missing sidewalks and curb ramps, do not currently exist adjacent to existing development. The proposed improvements will address accessibility issues. This location is within the City's CDBG Traget Area.</p>	<p><b>Project Status:</b></p> <p><input checked="" type="checkbox"/> New      <input type="checkbox"/> Deleted  <input type="checkbox"/> In Progress      <input type="checkbox"/> On Hold  <input type="checkbox"/> Completed</p>	<p><b>Project Priority in CIP Category</b></p> <p><input checked="" type="checkbox"/> Essential (Start within 1 yr)  <input type="checkbox"/> Necessary (Start within 1 to 3 yrs)  <input type="checkbox"/> Desirable (Start within 3 to 5 yrs)  <input type="checkbox"/> Deferrable (Start within 5 to 10 yrs)</p>
<p><b>Project Location Map:</b></p>		<p><b>CIP Category</b></p> <p><input checked="" type="checkbox"/> Street Improvements      <input type="checkbox"/> Electric Utility      <input type="checkbox"/> Parks  <input type="checkbox"/> Bridges      <input type="checkbox"/> Landscaping      <input type="checkbox"/> Traffic Signals  <input type="checkbox"/> Buildings      <input type="checkbox"/> Drainage, Sewers &amp; Waterlines      <input type="checkbox"/> Underground Utilities</p>

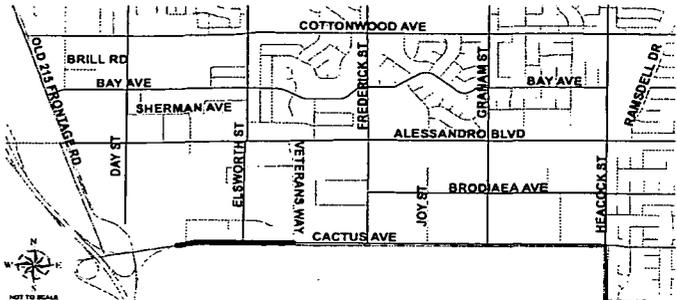
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PROJECT PHASE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Prelim. Eng. / Environ.					10,000	10,000					10,000
Design					80,000	80,000					80,000
Right-of-Way					10,000	10,000					10,000
Construction					500,000	500,000					500,000
Other											
<b>PROJECT TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>600,000</b>	<b>600,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>600,000</b>

FUNDING SOURCE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
CBDG 12/13 (2XX) 285.74154					600,000	600,000					600,000
<b>REVENUE TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>600,000</b>	<b>600,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>600,000</b>

MV00232226

CITY OF MORENO VALLEY  
Capital Improvement Plan - Project Details  
FY 2012-2017 and Beyond

<p><b>Project Title:</b> Cactus Avenue Eastbound 3rd Lane Improvements / I-215 to Veterans Way</p> <p><b>Department / Division:</b> Public Works Department / Capital Projects Division</p> <p><b>Fund . Business Unit.:</b> 416.78527 416.UNF</p> <p><b>Project Description:</b> This is a component of the Cactus Avenue / I-215 interchange project and also modifies signalization of the intersection of Cactus Avenue / Commerce Center. The project involves adding a third eastbound through lane on Cactus Avenue to receive traffic from the northbound I-215 high-speed off-ramp. The third lane will extend through the intersection of Cactus Avenue / Elsworth Street before merging traffic back in before Veterans Way. The existing eastbound right-turn lane on Cactus Avenue at the Elsworth Street / March Air Reserve Base entrance would be retained by reconstructing it south of the new through lane. There are insufficient funds to proceed with construction. Carryover and new funding will bring resolution to right of way and easement issues and provide design adjustments and modifications accordingly.</p> <p>Design: Completed October 2010 Right of Way/Right of Entry: June 2009 to June 2011 Construction: Subject to available funding</p>	<p><b>Project Status:</b></p> <p><input type="checkbox"/> New            <input type="checkbox"/> Deleted</p> <p><input checked="" type="checkbox"/> In Progress    <input type="checkbox"/> On Hold</p> <p><input type="checkbox"/> Completed    <input type="checkbox"/></p>	<p><b>Project Priority in CIP Category</b></p> <p><input type="checkbox"/> Essential (Start within 1 yr)</p> <p><input checked="" type="checkbox"/> Necessary (Start within 1 to 3 yrs)</p> <p><input type="checkbox"/> Desirable (Start within 3 to 5 yrs)</p> <p><input type="checkbox"/> Deferrable (Start within 5 to 10 yrs)</p>	
<p><b>Project Location Map:</b></p> 			
<p><b>Justification or Significance of Improvement:</b> The project will relieve traffic congestion on Cactus Avenue, improve capacity, and provide a potential safety benefit at the existing high-speed off-ramp merge.</p>			<p><b>CIP Category</b></p> <p><input checked="" type="checkbox"/> Street Improvements    <input type="checkbox"/> Electric Utility    <input type="checkbox"/> Parks</p> <p><input type="checkbox"/> Bridges                    <input type="checkbox"/> Landscaping        <input type="checkbox"/> Traffic Signals</p> <p><input type="checkbox"/> Buildings                 <input type="checkbox"/> Drainage, Sewers &amp; Waterlines    <input type="checkbox"/> Underground Utilities</p>

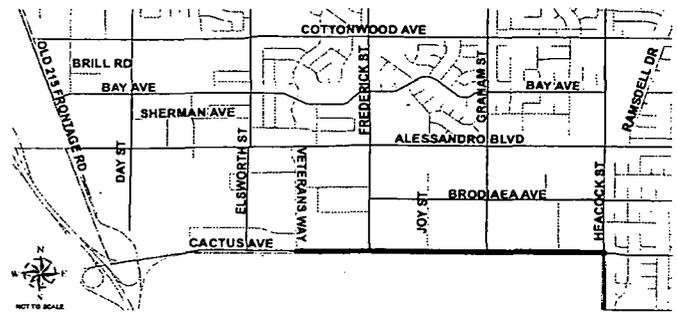
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PROJECT PHASE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Prelim. Eng. / Environ. Design	70,606	10,000		60,606		60,606					60,606
Right of Way Construction								1,460,000			1,460,000
Other											
<b>PROJECT TOTAL</b>	<b>70,606</b>	<b>10,000</b>	<b>0</b>	<b>60,606</b>	<b>0</b>	<b>60,606</b>	<b>0</b>	<b>1,460,000</b>	<b>0</b>	<b>0</b>	<b>1,520,606</b>

FUNDING SOURCE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
DIF Arterial Streets (201) 416.78527	70,606	10,000		60,606		60,606					60,606
DIF Arterial Streets (201) 416.UNF								1,460,000			1,460,000
<b>REVENUE TOTAL</b>	<b>70,606</b>	<b>10,000</b>	<b>0</b>	<b>60,606</b>	<b>0</b>	<b>60,606</b>	<b>0</b>	<b>1,460,000</b>	<b>0</b>	<b>0</b>	<b>1,520,606</b>

CITY OF MORENO VALLEY  
Capital Improvement Plan - Project Details  
FY 2012-2017 and Beyond

<p><b>Project Title:</b> Cactus Avenue Eastbound 3rd Lane Improvements / Veterans Way to Heacock Street</p> <p><b>Department / Division:</b> Public Works Department / Capital Projects Division</p> <p><b>Fund . Business Unit: :</b> 416.83328 416.UNF</p> <p><b>Project Description:</b> The project PS&amp;E consists of widening Cactus Avenue from Veterans Way to Heacock Street by extending the third eastbound lane, traffic signal modifications at Veterans Way, Frederick Street, Joy Street, Graham Street, and Gilbert Street. There are ongoing right of entry issues with March Air Reserve Base that could require modifications to the plans prior to the construction phase. Presently, there are insufficient funds to proceed with construction. Carryover funds will be used to coordinate and monitor utility and March Air Reserve Base issues, process right of entry documents, and for administrative costs.</p> <p>Design: Completed October 2010 Right of Way/Right of Entry: June 2009 to November 2012 Construction: Subject to available funding</p>	<p><b>Project Status:</b></p> <p><input type="checkbox"/> New <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Completed</p> <p><input type="checkbox"/> Deleted <input type="checkbox"/> On Hold</p>	<p><b>Project Priority in CIP Category</b></p> <p><input type="checkbox"/> Essential (Start within 1 yr) <input checked="" type="checkbox"/> Necessary (Start within 1 to 3 yrs) <input type="checkbox"/> Desirable (Start within 3 to 5 yrs) <input type="checkbox"/> Deferrable (Start within 5 to 10 yrs)</p>
<p><b>Project Location Map:</b></p> 		
<p><b>Justification or Significance of Improvement:</b> This project will bring resolution to right of way and easement issues and provide design adjustments and modifications accordingly. It will relieve traffic congestion on Cactus Avenue and improve capacity to Heacock Street.</p>		<p><b>CIP Category</b></p> <p><input checked="" type="checkbox"/> Street Improvements <input type="checkbox"/> Bridges <input type="checkbox"/> Buildings <input type="checkbox"/> Drainage, Sewers &amp; Waterlines</p> <p><input type="checkbox"/> Electric Utility <input type="checkbox"/> Landscaping</p> <p><input type="checkbox"/> Parks <input type="checkbox"/> Traffic Signals <input type="checkbox"/> Underground Utilities</p>

PROJECT PHASE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Prelim. Eng. / Environ.											
Design	45,316	5,000		40,316		40,316					40,316
Right of Way								2,610,000			2,610,000
Construction											
Other											
<b>PROJECT TOTAL</b>	<b>45,316</b>	<b>5,000</b>	<b>0</b>	<b>40,316</b>	<b>0</b>	<b>40,316</b>	<b>0</b>	<b>2,610,000</b>	<b>0</b>	<b>0</b>	<b>2,650,316</b>

FUNDING SOURCE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
DIF Arterial Streets (201) 416.83328	45,316	5,000		40,316		40,316					40,316
DIF Arterial Streets (201) 416.UNF								2,610,000			2,610,000
<b>REVENUE TOTAL</b>	<b>45,316</b>	<b>5,000</b>	<b>0</b>	<b>40,316</b>	<b>0</b>	<b>40,316</b>	<b>0</b>	<b>2,610,000</b>	<b>0</b>	<b>0</b>	<b>2,650,316</b>

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MW00232228

CITY OF MORENO VALLEY  
Capital Improvement Plan - Project Details  
FY 2012-2017 and Beyond

<p><b>Project Title:</b> Citywide Annual Pavement Resurfacing Program</p> <p><b>Department / Division:</b> Public Works Department / Capital Projects Division</p> <p><b>Fund . Business Unit.:</b> 125.56330    224.22410    226.79728    125.UNF</p> <p><b>Project Description:</b> A number of arterial, collector, and local streets are prioritized for pavement rehabilitation based on the pavement condition index (PCI) and traffic data, and are subject to availability of funds in the program. See the attached Supplemental Description for the recommended list of streets as well as schedules for streets planned for FY 2012-2013 subject to funding availability.</p>	<p><b>Project Status:</b></p> <input type="checkbox"/> New <input type="checkbox"/> Deleted <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> On Hold <input type="checkbox"/> Completed	<p><b>Project Priority in CIP Category</b></p> <input checked="" type="checkbox"/> Essential (Start within 1 yr) <input type="checkbox"/> Necessary (Start within 1 to 3 yrs) <input type="checkbox"/> Desirable (Start within 3 to 5 yrs) <input type="checkbox"/> Deferrable (Start within 5 to 10 yrs)
<p><b>Justification or Significance of Improvement:</b> This project utilizes current cost effective pavement resurfacing methods available to rehabilitate streets, prevent pavement deterioration, and minimize the need for more costly reconstruction of streets.</p>	<p><b>Project Location Map:</b></p> <p align="center">CITYWIDE</p>	
<p><b>CIP Category</b></p> <input checked="" type="checkbox"/> Street Improvements <input type="checkbox"/> Electric Utility <input type="checkbox"/> Parks <input type="checkbox"/> Bridges <input type="checkbox"/> Landscaping <input type="checkbox"/> Traffic Signals <input type="checkbox"/> Buildings <input type="checkbox"/> Drainage, Sewers & Waterlines <input type="checkbox"/> Underground Utilities		

PROJECT PHASE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Prelim. Eng. / Environ. Design	170,000	170,000			50,000	50,000	50,000	50,000	50,000	50,000	250,000
Right of Way Construction	1,651,544	1,601,544		50,000	1,659,000	1,709,000	550,000	550,000	550,000	550,000	3,909,000
Other											
<b>PROJECT TOTAL</b>	<b>1,821,544</b>	<b>1,771,544</b>	<b>0</b>	<b>50,000</b>	<b>1,709,000</b>	<b>1,759,000</b>	<b>600,000</b>	<b>600,000</b>	<b>600,000</b>	<b>600,000</b>	<b>4,159,000</b>

FUNDING SOURCE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Measure "A" (125) 125.56330	730,414	730,414			1,709,000	1,709,000					1,709,000
Prop 42 Replcmnt (224) 224.22410	750,000	700,000		50,000		50,000					50,000
Proposition 1B (226) 226.79728	341,130	341,130									
Measure "A" (125) 125.UNF							600,000	600,000	600,000	600,000	2,400,000
<b>REVENUE TOTAL</b>	<b>1,821,544</b>	<b>1,771,544</b>	<b>0</b>	<b>50,000</b>	<b>1,709,000</b>	<b>1,759,000</b>	<b>600,000</b>	<b>600,000</b>	<b>600,000</b>	<b>600,000</b>	<b>4,159,000</b>

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MV00232229

**Citywide Annual Pavement Resurfacing Program (Supplemental Description)**

The following arterial, collector, and local streets are prioritized for pavement rehabilitation based on the pavement condition index (PCI) and traffic data, and are subject to availability of funds in the program.

**Arterial/Collector Streets (Design is to be completed in April 2012. Construction is scheduled to start in June 2012)**

	From	To	Estimate	Treatment	PCI	Council		Comments
						District		
Iris Avenue (Art.)	Via Del Lago	Oliver Street	\$320,000	GR/Overlay	48	3		12,500 ADT & near school
Iris Avenue (Art.)	Oliver Street	Medical Center Entrance (east)	\$170,000	GR/Overlay	48	3		12,500 ADT (BID ADDITIVE/ALTERNATIVE)
Iris Avenue (Art.)	Medical Center Entrance	Medical Center Entrance (west)	\$170,000	GR/Overlay	48	3		12,500 ADT
Iris Avenue (Art.)	Grande Vista Drive	Avenida Circo	\$630,000	GR/Overlay	48	3		12,500 ADT
Iris Avenue (Art.)	Avenida Circo	Lasselle Street	\$450,000	GR/Overlay	48	3		12,500 ADT
Total Cost for Iris Avenue			\$1,740,000					

**Design and Construction in FY 2012-2013**

**Priority 1 (Potential Supplemental COPS Funding)**

Arterial/Collector Streets	From	To	Estimate	Treatment	PCI	Council		Comments
						District		
Alessandro Boulevard (Art.)	Oliver Street	Moreno Beach Drive	\$350,000	CIPR/Overlay	46	3		10,200 ADT
Elsworth Street (Art.)	Cactus Avenue	Business Center Drive	\$220,000	CIPR/Overlay	49	5		7,700 ADT
Cottonwood Avenue (Art.)	Indian Street	Kitching Street	\$550,000	CIPR/Overlay	47-49	1		7,400 ADT & near schools
Eucalyptus Avenue (Art.)	Kitching Street	Lasselle Street	\$350,000	CIPR/Overlay	47	1		6,600 ADT
Brodiaea Avenue (Coll.)	Heacock Street	Perris Boulevard	\$420,000	CIPR/Overlay	20-52	1, 5		2,000 ADT
Dracaea Avenue (Coll.)	Graham Street	Heacock Street	\$280,000	CIPR/Overlay	38	5		3,800 ADT & near schools
Dracaea Avenue (Coll.)	Elsworth Street	Frederick Street	\$270,000	CIPR/Overlay	56	5		4,600 ADT
Bay Avenue (Coll.)	Frederick Street	Graham Street	\$280,000	CIPR/Overlay	38	5		2,700 ADT
Bay Avenue (Coll.)	Perris Boulevard	Kitching Street	\$280,000	CIPR/Overlay	44	1		3,900 ADT
Total Cost - Priority 1			\$3,000,000					

Frederick Street (Art.)	Sunnymead Boulevard	Alessandro Boulevard	\$1,100,000	GR/Overlay	58-80	5		18,000 ADT (BID ADDITIVE/ALTERNATIVE)
Elder Avenue (Coll.)	Morrison Street	Nason Street	\$350,000	CIPR/Overlay	35	3		2,400 ADT

**Priority 2 - Local Streets Citywide (Subject to Available Funding)**

District 1	Atwood/Perris-East End, Hiawatha/Lukewood-Ramona, Via Vargas/Calada-Ramsdell, Calada/Via Vargas-Millsap, Ramsdell/Alessandro-Bion, Westerty/Hemlock-Lone Mesa, Foreman/Eucalyptus-Fir, Sugar Hill/West End-East End		\$715,000	CCPR/Overlay	2-19	1		
District 2	Martynia/Pala Foxia-East End, Bayless/Whispering Winds-Ironwood, Hubbard/Sunday-Ironwood, Escondido/Camino De La Vista-East End		\$557,000	CCPR/Overlay	2-20	2		
District 3	Spruce/West End to Redlands, Hemlock/Morrison-Falcon, Stacy Lynn/Cottonwood-Huxley		\$326,000	CCPR/Overlay	20-22	3		
District 4	Gentian/Perris-Chelbana, Parsley/Tarragon-Curry, Alba/El Greco-Delphinium, Jacquetta/Margaret-Harriet, Magellan/Stoney Brook-Ericson		\$448,000	CCPR/Overlay	14-19	4		
District 5	Webb/Ironwood-South End, Sun Valley/Pepper-Perham, Unity/Cagney-Cactus, Larkhaven/Goldfinch-Dracaea, Argo/Gamma-Doncaster		\$330,000	CCPR/Overlay	12-21	5		
Total Cost - Priority 2			\$2,376,000					

**Other City Council Nominated Streets**

Davis Street (Local)	Manzanita Avenue	Chippewa Trail	\$70,000	CIPR/Overlay	66	1		4,300 ADT & near school
Davis Street (Local)	Chippewa Trail	Ironwood Avenue	\$50,000	Slurry	73	1		1,200 ADT & near school
Indian Street (Art.)	Skyrock Drive	Ironwood Avenue	\$50,000	Slurry	79	1		6,200 ADT & near school
Total			\$170,000					

Art = Arterial, Coll = Collector, NB = Northbound, SB = Southbound, EB = Eastbound, WB = Westbound, CIPR = Cold-in-Place Recycling, GR = Grind, CCPR = Cold Central Plant Recycling

CITY OF MORENO VALLEY  
Capital Improvement Plan - Project Details  
FY 2012-2017 and Beyond

<p><b>Project Title:</b> Surface Recycling</p> <p><b>Department / Division:</b> Public Works Department / Maintenance &amp; Operations Division</p> <p><b>Fund . Business Unit: :</b> 121.85830 121.UNF</p> <p><b>Project Description:</b> Maintenance &amp; Operations recycles existing streets using cold-in-place recycling or combining efforts with the Capital Projects Division on street overlay projects.</p> <p>Streets scheduled for Surface Recycling:</p> <p>FY 2012-2013 Barnes Court from Harclare Drive to end; Jo Ann Street from Myrna Street to Cottonwood Avenue; Myrna Street from Leota Court (westoff) to Moreno Way; Vought Street from Pan Am Boulevard to McDonnel Street.</p> <p><b>Justification or Significance of Improvement:</b> Surface recycling of residential streets is performed by the Public Works Maintenance &amp; Operations Division to rehabilitate the streets identified by the Pavement Management System.</p>	<p><b>Project Status:</b></p> <p><input type="checkbox"/> New            <input type="checkbox"/> Deleted</p> <p><input checked="" type="checkbox"/> In Progress    <input type="checkbox"/> On Hold</p> <p><input type="checkbox"/> Completed</p>	<p><b>Project Priority in CIP Category</b></p> <p><input checked="" type="checkbox"/> Essential (Start within 1 yr)</p> <p><input type="checkbox"/> Necessary (Start within 1 to 3 yrs)</p> <p><input type="checkbox"/> Desirable (Start within 3 to 5 yrs)</p> <p><input type="checkbox"/> Deferrable (Start within 5 to 10 yrs)</p>
<p><b>Project Location Map:</b></p> <p style="text-align: center;">CITYWIDE</p>		
		<p><b>CIP Category</b></p> <p><input checked="" type="checkbox"/> Street Improvements    <input type="checkbox"/> Electric Utility    <input type="checkbox"/> Parks</p> <p><input type="checkbox"/> Bridges                      <input type="checkbox"/> Landscaping        <input type="checkbox"/> Traffic Signals</p> <p><input type="checkbox"/> Buildings                    <input type="checkbox"/> Drainage, Sewers &amp; Waterlines    <input type="checkbox"/> Underground Utilities</p>

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PROJECT PHASE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Prelim. Eng. / Environ. Design Right of Way Construction Other											
<b>PROJECT TOTAL</b>	<b>70,000</b>	<b>70,000</b>	<b>0</b>	<b>0</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>350,000</b>

FUNDING SOURCE	CY Budget FY 2011-2012	CY Projected Expenditure FY 2011-2012	CY Return to Fund Balance FY 2011-2012	Carryover to FY 2012-2013	New Request FY 2012-2013	Carryover plus New Request FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017 and Beyond	Total
Gas Tax (121) 121.85830	70,000	70,000			70,000	70,000					70,000
Gas Tax (121) 121.UNF							70,000	70,000	70,000	70,000	280,000
<b>REVENUE TOTAL</b>	<b>70,000</b>	<b>70,000</b>	<b>0</b>	<b>0</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>350,000</b>

City of Moreno Valley  
 Capital Projects Division  
 Completed Project Report  
 Updated for January 2013

CITY COUNCIL  
 MORENO VALLEY  
 RECEIVED

13 JAN 31 PM 3: 33

Project Title	Client Dept	Managing Dept	Project Manager	Project Completion Date
PSB - Monitor Room Space Conversion	PD	PWD	Henry N.	Completed December 2012
Corporate Yard Sewer Construction	PWD	PWD	Henry N.	Completed November 2012
Morrisson Park Fire Station	FD	PWD	Henry N.	Completed October 2012
Iris Avenue Pavement Resurfacing (Lasselle to Via Del Lago)	PWD	PWD	Quang N.	Completed October 2012
City of Moreno Valley / City of Riverside Intertie	PWD	PWD	Michael L.	Completed October 2012
Dracaea Av Improvements (Perris to Patricia)	PWD	PWD	Quang N.	Completed September 2012
SR 60 / Nason Street Interchange	PWD	PWD	Marge L.	Completed September 2012
Indian Basin	PWD	PWD	Marge L.	Completed September 2012
Moreno Valley Auto Mall Street Upgrades	PWD	PWD	Guy P.	Completed September 2012
Ironwood Avenue Street Improvements (Heacock to Perris)	PWD	PWD	Henry N.	Completed August 2012
PSB, Traffic Division Space Conversion	PD	PWD	Henry N.	Completed August 2012
Fire Station #65 (Acquisition)	FD	PWD	Henry N.	Completed August 2012
Capital Improvement Plan (FY 12/13)	PWD	PWD	Larry G.	Completed August 2012
FY 10/11 Sidewalk Grant Project Phase II	PWD	PWD	Michael L.	Completed July 2012
Perris BI S/B Lane / SR60 W/B On-Ramp	PWD	PWD	Michael L.	Completed July 2012
Heacock St Sidewalk Improvements (Atwood to Myers)	PWD	PWD	Quang N.	Completed July 2012
Ironwood Avenue / Davis Street Traffic Signal	PWD	PWD	Henry N.	Completed June 2012
Cottonwood Avenue Improvements (From Perris Blvd to 650 Feet East of Perris Blvd)	PWD	PWD	Quang N.	Completed June 2012
Indian Street BTA Grant	PWD	PWD	Michael L.	Completed May 2012
Lasselle Street / Margaret Avenue Traffic Signal	PWD	PWD	Michael L.	Completed May 2012
Sunnymead Boulevard Revitalization	CEDD/ NPD	PWD	Viren S.	Completed May 2012
2012 Local Street Pavement Resurfacing	PWD	PWD	Quang N.	Completed April 2012
Heacock Street (Hemlock Avenue to Ironwood Avenue)	PWD	PWD	Larry G.	Completed March 2012
Day Street Drainage Improvements (690' S/O Cottonwood Avenue to Cottonwood Avenue)	CEDD/ NPD	PWD	Larry G.	Completed February 2012
Redlands Boulevard Fire Station (Acquisition)	FD	PWD	Henry N.	Completed February 2012
FY 10-11 Sidewalk Grant Project - Phase I	PWD	PWD	Michael L.	Completed February 2012
Lukewood Place Improvements (Moreno Way to Hiawatha Lane)	PWD	PWD	Quang N.	Completed October 2011
Day Street Roadway Improvements (Alessandro Boulevard to Cottonwood Avenue)	CEDD/ NPD	PWD	Larry G.	Completed July 2011
2011 Arterial/Collector Pavement Resurfacing Project (Various Locations)	PWD	PWD	Quang N.	Completed July 2011
2011 Local Street Pavement Resurfacing - Phase I	PWD	PWD	Quang N.	Completed July 2011
Bridge Maintenance Program	PWD	PWD	Viren S.	Completed July 2011

PWD: Public Works Department; CEDD: Community and Economic Development Department; NPD: Neighborhood Preservation Division; FD: Fire Department; PD: Police Department

\* Last Day of Construction

MV00232232

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for January '13

By: Public Works Department / Capital Projects Division

Category / Project	Jan '13	Feb '13	Mar '13	Apr '13	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14
<b>Interchanges</b>																								
<b>SR 60 / Nason Overcrossing Bridge</b>																								
Design, Approval [Complete]																								
ROW / Clearances / Authorization [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction																								
<b>SR 60 / Nason Overcrossing Landscaping</b>																								
Design / Review / Approval / Authorization	■	■	■	■	■	■	■	■	■															
Advertise / Bid / Award [Contingent on Bridge Progress]										■	■	■	■											
Construction [Contingent on Bridge Progress]																								
<b>SR 60 / Moreno Beach Drive Phase I</b>																								
Planning / Environmental [Complete]																								
Design [Complete]																								
ROW / Approval / Permits / Authorization [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction																								
<b>SR 60 / Moreno Beach Drive Phase II</b>																								
Planning / Nepa Clearance [Complete]																								
Design / Review [Contingent on Funding]	■	■	■	■	■	■	■	■	■	■														
ROW / Approval / Clearances [Partially Funded]	■	■	■	■	■	■	■	■	■	■														
Advertise / Bid / Award [Unfunded]																								
Construction [Unfunded]																								
<b>SR 60 / Redlands Blvd Interchange</b>																								
Planning / Project Study Report [On Hold]	■	■	■	■	■	■	■	■	■															
<b>SR 60 / Gilman Springs Rd Interchange</b>																								
Planning / Project Study Report [On Hold]	■	■	■	■	■	■	■	■	■															
<b>SR 60 / Theodore Street Interchange</b>																								
Planning / Project Study Report / PDS	■	■	■	■	■	■	■	■	■	■														
Planning =	■	■	■	■	■	■	■	■	■	■														
Design =																								
ROW =																								
Advt's, Bid, Award =																								
Construction =																								

MW00232233

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for January '13

By: Public Works Department / Capital Projects Division

Category / Project	Jan '13	Feb '13	Mar '13	Apr '13	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14
<b>Street Improvements</b>																								
<b>ADA Public ROW Pedestrian Access</b>																								
Field Condition Data Collection [Ongoing]	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
<b>Heacock Street South Extension</b>																								
Planning / Studies / Modeling / Environmental / Prelim Design / Prelim ROW	■	■	■	■	■	■																		
Final Design / Environmental / ROW [Pending Funding]						■	■	■	■	■	■	■	■	■	■									
Advertise / Bid / Award [Pending Funding]																■	■	■						
Construction [Pending Funding]																								
<b>FY 11/12 Citywide Pedestrian Enhancements (SB 821)</b>																								
Planning / Environmental	■	■																						
Design	■	■																						
Advertise / Bid / Award		■	■																					
Construction																								
<b>SIP Streets (Kentland Ln, Wilson Pl, Kinny Dr)</b>																								
Planning / Outreach / Environmental [Complete]																								
Design [Complete]																								
ROW [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction [Pending Funding]																								
<b>Sunnymead BI / SR-60 E/B On-Ramp Intersection Improvement Project (HSIP)</b>																								
CT Authorization for Design	■	■	■	■	■	■	■	■	■	■	■	■												
Design													■	■	■	■	■	■	■	■	■	■	■	■
CT Authorization for Construction																								
Advertise / Bid / Award [Pending Funding]																								
Construction [Pending Funding]																								
<b>Alessandro BI and Elsworth St Intersection Improvement Project (HSIP)</b>																								
CT Authorization for Design	■	■	■	■	■	■	■	■	■	■	■	■												
Design													■	■	■	■	■	■	■	■	■	■	■	■
CT Authorization for Construction																								
Advertise / Bid / Award [Pending Funding]																								
Construction [Pending Funding]																								

Planning = ■      Design = ■      ROW = ■      Adv'ts, Bid, Award = ■      Construction = ■

MW00232234

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for January '13

By: Public Works Department / Capital Projects Division

Category / Project	Jan '13	Feb '13	Mar '13	Apr '13	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14
<b>Street Imp's (Continued)</b>																								
<b>Perris Boulevard Widening (Lateral "B" to Cactus)</b>																								
Planning / PA & ED [Complete]																								
Design [Complete]																								
ROW / SCE Relocation [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction																								
<b>Nason Street Roadway Improvements (Cactus to Fir) and Medical Center Driveway Traffic Signal</b>																								
Planning / PA & ED [Complete]																								
Design																								
ROW / Utility Relocation																								
Advertise / Bid / Award																								
Construction																								
<b>Ironwood Av, Day to Barclay; Phase II - Day St Imps, SR-60 to Ironwood</b>																								
Design [Complete]																								
ROW / Maint'c Agr't / SCE Coord'n / Relinqu'm't																								
Advertise / Bid / Award																								
Construction																								
<b>HSIP Grant (Alessandro, Indian to Perris)</b>																								
Planning / Environmental																								
Design																								
ROW / Easement(s)																								
Advertise / Bid / Award (Including Caltrans Processing, E76)																								
Construction																								
<b>Moreno Townsite Storm Drain and Street Improvements</b>																								
Planning [Complete]																								
Design / Environmental / RCFC Permit																								
ROW / Easements																								
Advertise / Bid / Award																								
Construction																								

Planning = ████     
 Design = ████     
 ROW = ████     
 Adv't's, Bid, Award = ████     
 Construction = ████

MW00232235

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for January '13

By: Public Works Department / Capital Projects Division

Category / Project	Jan '13	Feb '13	Mar '13	Apr '13	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14
<b>Street Imp's (Continued)</b>																								
<b>Pavement Management Program</b>																								
RFP / Obtain Consultant [Complete]																								
Field Inspection of Streets / PMP Report	■	■	■	■	■																			
GIS / Database Updates																								
<b>Aléssandro BI Improvements at Indian St</b>																								
Design [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction																								
<b>Citywide Pavement Resurfacing</b>																								
Design [Pending Funding]	■	■	■	■																				
Advertise / Bid / Award [Pending Funding]					■	■	■																	
Construction [Pending Funding]																								
<b>Gilman Springs Road Improvements</b>																								
Planning / Environmental Clearance (by County)	■	■	■	■	■																			
Design (by County)	■	■	■	■	■	■	■	■																
Advertise / Bid / Award (by County)									■	■	■	■												
Construction (by County)																								
<b>Hemlock Avenue (Graham to David)</b>																								
NEPA Approval / HUD Funding Release	■	■																						
Design			■	■	■	■	■	■	■															
Advertise / Bid / Award										■	■	■												
Construction																								
<b>Sunnymead Ranch Parkway Slurry Seal</b>																								
Design [Complete]																								
Advertise / Bid / Award	■																							
Construction																								
<b>Cactus Avenue / Nason Street Improvements</b>																								
Planning [Complete]																								
Design [Complete]																								
ROW / ROW Permit / SLPP Grant	■	■	■	■																				
Advertise / Bid / Award [Complete]					■	■	■	■	■															
Construction / Relocations																								

Planning = ■      Design = ■      ROW = ■      Adv'ts, Bid, Award = ■      Construction = ■

MW00232236

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for January '13

By: Public Works Department / Capital Projects Division

Category / Project	Jan '13	Feb '13	Mar '13	Apr '13	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14
<b>Street Imp's (Continued)</b>																								
<b>Cactus Ave 3rd Eastbound Lane (Stage I), I-215 to Veterans Way</b>																								
Planning [Complete]																								
Design [Complete]																								
ROW [Complete]																								
Advertise / Bid / Award																								
Construction / Relocations																								
<b>Bridges</b>																								
<b>Heacock Street Bridge</b>																								
Planning / PA & ED [Complete]																								
Design [Complete]																								
ROW [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction and As-Built [Construction Complete]																								
<b>Buildings</b>																								
<b>City Hall Rehab of 2nd Level Concrete Flooring</b>																								
Planning / PSM, PA [Complete]																								
Design																								
Advertise / Bid / Award																								
Construction																								
<b>Industrial Fire Station</b>																								
Planning / Site Selection, Evaluation, Acquisition [Complete]																								
Parcel Subdivision, Sell Surplus																								
<b>EOC Family Care Center Generator</b>																								
Planning / Environmental [Complete]																								
Design [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction																								
<b>Civic Center Site Improvements</b>																								
Planning / Conceptual Design																								
Design																								
Advertise / Bid / Award																								
Construction																								
Planning =																								
Design =																								
ROW =																								
Adv't's, Bid, Award =																								
Construction =																								

NM00232237

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<b><u>Buildings (Continued)</u></b>																								
<b>Northeast Fire Station</b>																								
Planning / Site Selection, Evaluation, Acquisition	■	■	■	■	■	■																		
<b>Fire Station No. 6 Multipurpose Annex</b>																								
PS&E	■	■																						
Advertise / Bid / Award			■	■																				
Construction																								
<b><u>Drainage, Sewers, and Waterlines</u></b>																								
<b>Heacock St Channel b/t Cactus and 3,500' South</b>																								
Planning (by MJPA)	■																							
Design (by MJPA)		■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Advertise / Bid / Award (by MJPA) [Pending Funding]																	■	■						
Construction (by MJPA) [Pending Funding]																								
<b><u>Traffic Signals</u></b>																								
<b>Frederick Street ITS Deployment 1A</b>																								
Design / Review / Final Plans	■	■																						
Advertise / Bid / Award			■	■	■																			
Construction																								
<b>Transportation Management Center</b>																								
Advertise / Bid / Award												■	■	■										
Construction / Software Integration																								
<b>Sunnymead BI / SR-60 On-Ramp, from Perris BI Traffic Signal</b>																								
Application and Review [Complete]																								
Caltrans Design Approval	■	■																						
<b>JFK / La Bris Traffic Signal</b>																								
Design / PS&E [Complete]																								
Advertise / Bid / Award	■	■																						
Construction																								
Planning =																								
Design =																								
ROW =																								
Adv't's, Bid, Award =																								
Construction =																								

MW00232238

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<b>Miscellaneous</b>																								
<b>Capital Improvement Plan (FY 13/14)</b>																								
Planning / Setup / Training / Draft / Adopt / Etc.																								
<b>2013 Standards Plans Updates</b>																								
Send Memo to Divisions / Divisions to Make Revisions (Complete)																								
CPD to Incorporate Revisions / Review / Approval																								
Finalize Standards																								
Planning =																								
Design =																								
ROW =																								
Advt's, Bid, Award =																								
Construction =																								

MW00232239



# Moreno Valley Utility



Overview and Update  
January 07, 2013

# Utility Formation



- œ City Council forms city-owned electric utility on June 26, 2001 by adopting Resolution 2001-33.
- œ Service Providers
  - œ MVU
    - œ Regulated locally by City of Moreno Valley
    - œ Serves newly developed areas (primarily eastern, southern portions of City), vicinity of Civic Center
    - œ Today serves over 5,500 residential/commercial/industrial customers
  - œ SCE
    - œ Serves remaining (more established) areas of the City
    - œ Regulated by San Francisco-based CPUC

# Utility Goals



- ∞ Economic Development – incentives to attract businesses
- ∞ Local Control/Ownership by City Residents
- ∞ Capture success of municipal utilities during the energy crisis

# Utility Structure



MVU Staff (5 FTE)	ENCO (16 FTE)
Power resources	Field Operations
Finance/Administration	Meter Reading
Legislative/Regulatory Affairs	Customer Billing/Call Center
Strategic Planning	Technical Services
Public Purpose Programs	Outage Response
Capital Projects	

MV00232243

# SCE Fights Back



- œ 2004 Moreno Valley Ballot Initiative – SCE sponsored Measure N
- œ Initiative attempted to severely diminish local control by limiting General Fund contributions and prohibiting transfer of money out of utility for 5 years.
- œ SCE spent \$2.4 million on ballot campaign
- œ Measure N was rejected by Moreno Valley voters

# MVU Is Open For Business



- œ MVU's first customers are energized in February 2004.
- œ New meters added at a pace of 100 meters per month for 2004, 2005, and 2006.
- œ More than 4,600 customers by July 2007.
- œ Rapid growth in customer base accelerates need to construct substation.

# 2006 Independent Initial Review



- œ RW Beck reviewed the utility and examined need for substation.
- œ Conclusions:
  - œ Benefits: Higher level of service, reliability, enhanced service to private sector (e.g. plan check and design), control over quality/appearance of distribution facilities.
  - œ Fiscal: MVU should achieve positive net revenues if applying same rates as SCE.
  - œ Capital: System load and reliability requirements warrant substation in summer 2007.

# 2006 Independent Review Of Financial Structure



- ∞ Montague DeRose/Navigant conducted independent analysis of MVU finances and proposed substation financing.
- ∞ Conclusions:
  - ∞ Revenue Projections: Sufficient to cover annual operating expenses including debt service and required reserves.
  - ∞ Financial Model: Base case pro forma indicates net positive revenue beginning FY 10/11
  - ∞ Potential vulnerabilities – realization of commercial development and volatility of power supply costs.

# Capital Financing



- œ Total amount: \$25.8 million, providing \$21.5 million for substation and other infrastructure projects over 5 years.
- œ March 2007: Lease Revenue Bonds approved by City Council
- œ Financing process improves City's overall credit rating to 'A' by Standard and Poor's.
- œ MVU pays 100% of debt service on 2007 LRBs with no reliance on General Fund.

# MVU Substation



- ❧ November 2006 – City Council awards a contract to ABB for the 115 kV Moreno Valley Substation.
- ❧ Total cost for substation is approximately \$14.9 million.
- ❧ Includes work for both the SCE Switchyard and the MVU Substation facilities.
- ❧ Designed to grow (additional transformers) as load grows.
- ❧ Project completed September 2007.

# Additional Infrastructure 2005 Lease Revenue Bonds



- ∞ MVU's portion of original bond issue is \$4,100,000
- ∞ Projects total \$3,940,085

<b>FY 2005-2006</b>	<b>Indian Middle School Various circuits from Substation to Interconnects</b>	<b>\$2,644,502</b>
<b>FY 2006-2007</b>	<b>Iris Ave/Indian 12kV circuit</b>	<b>\$302,714</b>
<b>FY 2007-2008</b>	<b>City Hall to Frederick Interconnect Public Safety Building to Frederick Interconnect Animal Shelter to Frederick Interconnect GIS Database Services</b>	<b>\$289,729</b>
<b>FY 2008-2009</b>	<b>Substation Landscaping, Irrigation and Fencing Emergency Transformers Elsworth Conduit Extension</b>	<b>\$644,763</b>
<b>FY 2009-2010</b>	<b>Bay Street Back Bone</b>	<b>\$58,377</b>

# Additional Infrastructure 2007 Lease Revenue Bonds



☞ To increase reliability, interconnect MVU system, and accommodate growth, projects totaling \$5,686,842 were identified and completed using bond funds

FY 2008-2009	Circuit #5 – MoVal Substation to Nason/Iris	\$497,725
FY 2009-2010	Indian/San Michelle to Grove View Alessandro 12kV cross-town feeder, phase I Goldencrest-Elsworth 12kV line extension Perris Blvd 12kV cross-town feeder, phase I	\$2,450,671
FY 2010-2011	Cottonwood-Moreno Beach to Quincy Globe-Channel crossing Heacock 12kV cross-town feeder, phase I and phase II Alessandro 12kV cross-town feeder, phase II Perris Blvd 12kV cross-town feeder, phase II	\$2,738,446

# New Municipal Departing Load Charges



- ❧ March 2008 - SCE sought \$6.9 million from MVU customers, based upon costs SCE claims to have incurred in preparation to serve those customers prior to creation of MVU.
- ❧ Despite City's and other municipal utilities' objections, CPUC approved SCE's \$6.9 million fee to City's customers.
- ❧ California Supreme Court declined to hear City's petition.
- ❧ City's repeated attempts to seek legislative remedies proved unsuccessful.

# New Municipal Departing Load Charges



- ∞ To preclude SCE's \$6.9 million billing to MVU customers, City reaches settlement agreement with SCE in August 2009.
- ∞ Permanently resolves SCE's claim for departing load charges from MVU customers.
- ∞ \$1.7 million, one-time settlement payment is paid out of MVU's restricted reserves (significantly less than \$6.9 million sought by SCE).
- ∞ Comprehensive settlement for ALL past, current, and future MVU customers.

# ENCO Settlement



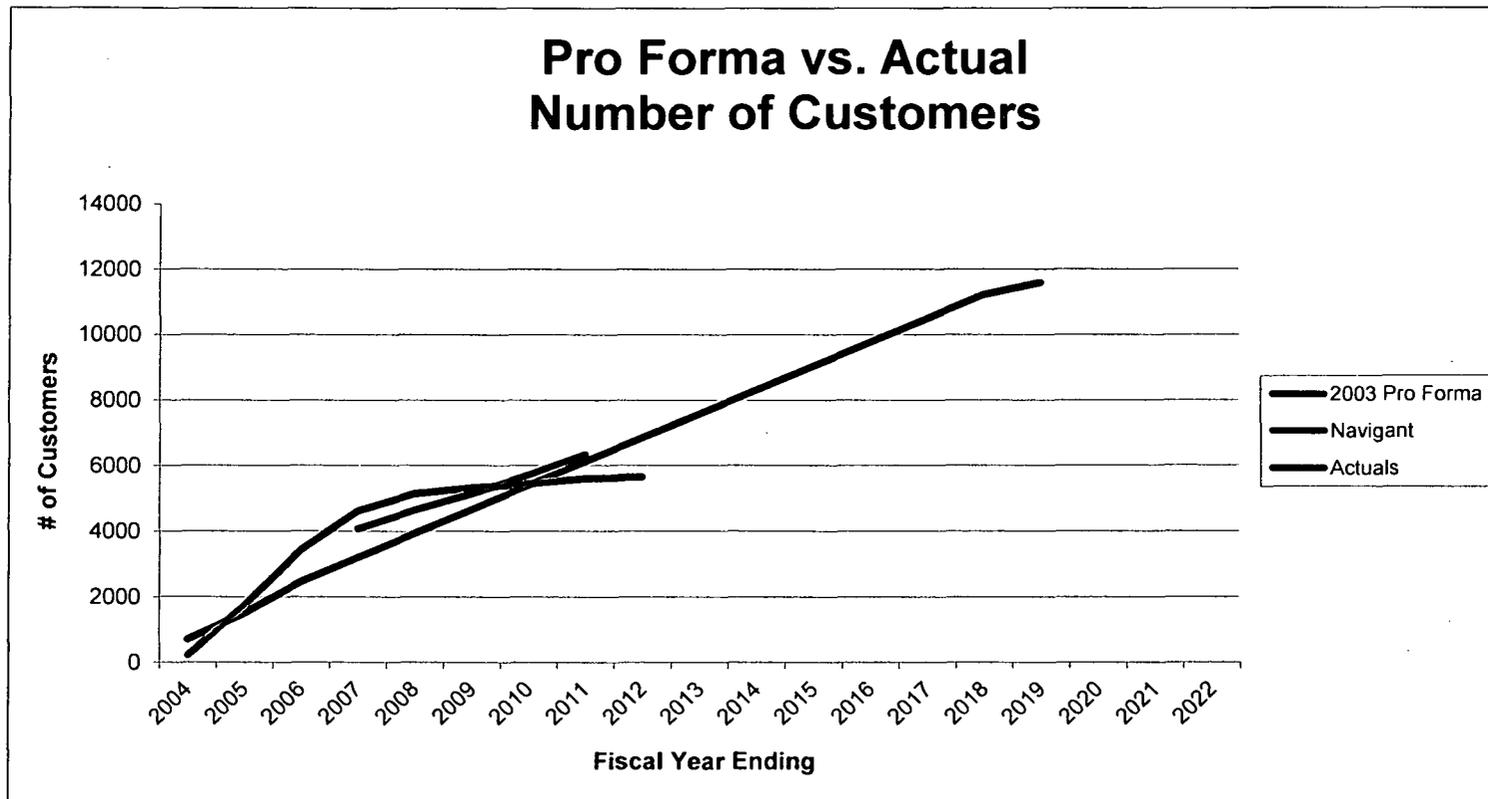
- ∞ In 2007, City sought damages from ENCO for errors and assumptions in 2003 pro forma that were material to terms of 2003 ENCO agreement
- ∞ The City would not incur certain charges under the WDAT once the substation was built and energized
- ∞ Capital costs required for the first ten years of MVU operation would be slightly less than \$10 million, and almost all related to the substation
- ∞ ENCO contended City owed it \$207,651.73 for services they provided.
- ∞ ENCO was unable to show authorization for work as required by agreement
- ∞ Dispute between ENCO and the City was mediated in 2010 that resulted in payment to the City of \$1.25 million, and extension of the contract to December 31, 2020.

# MVU Today

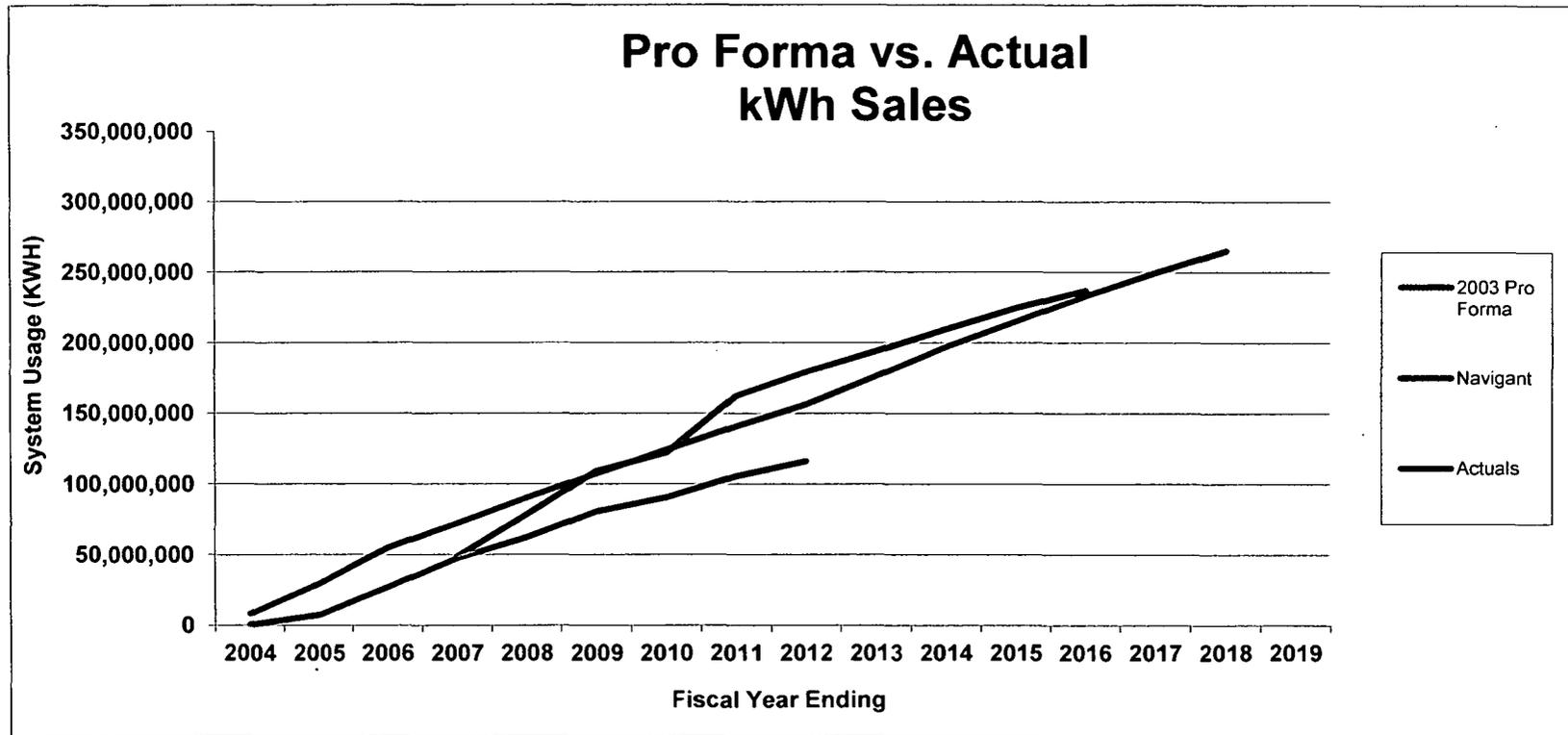


- œ 5,650 customers requiring 32,500 kW of peak demand.
- œ Approximately 90% of customers are residential, 10% are commercial/industrial.
- œ Approximately 70% of sales are from commercial / industrial customers
- œ Growth continues – FY 11/12, sales are 19% above same time previous year.

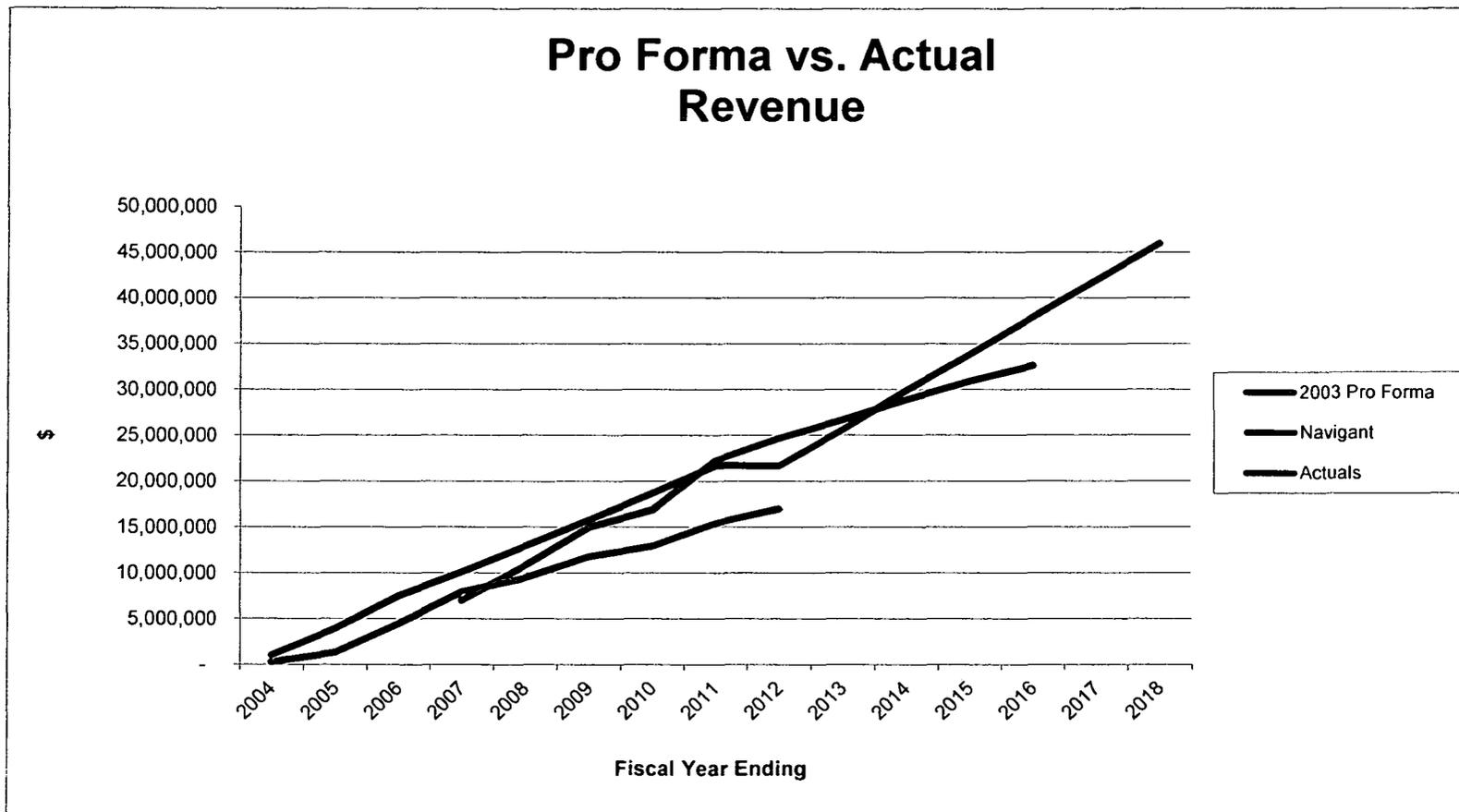
# Pro Forma vs. Actual



# Pro Forma vs. Actual



# Pro Forma vs. Actual



# MVU Fiscal Status



	FY 2010/2011 Actuals	FY 2011/2012 Adopted Budget	Projected Year-end
Total operating revenues	\$15,672,680	\$17,242,100	\$16,994,146
Total operating expenditures	\$13,148,693	\$14,790,403	\$14,694,375
Operating Income	\$2,523,987	\$2,451,697	\$2,299,771
Debt Service	(\$2,189,037)	(\$2,195,741)	(\$2,195,741)
Net Balance	\$334,950	\$255,956	\$104,030

# On the Horizon



- œ Development of long-range financial plans through 2020 and beyond
  - œ Load forecast and power supply forecast through 2020 currently in process
  - œ Master Plan being updated
- œ Achieving minimum reserve levels
  - œ Liquidity reserve \$1,500,000
  - œ Operating contingency \$ 500,000
  - œ Equipment failure \$1,700,000
  - œ CIP reserve for new projects TBD
  - œ CIP Repair and replacement \$ 700,000
  - œ TOTAL \$4,400,000

January 7, 2013

Dear Council Member Baca-

Congratulations and welcome aboard!

I'd like to take a moment to introduce PW Weekly Staff Meeting Agenda or 'weekly strategic plan' commonly to be known as the "**Green Sheet**".

The "**Green Sheet**" essentially lists;

- important roundtable or announcements
- upcoming/tentatively planned or TBD council items
- high profile ongoing tasks/activities/meetings
- high profile specific tasks/requests
- high profile CRM's/Citizens Concerns that cannot be resolved quickly

When new tasks are added, they go in as **bold**. On a weekly monitored basis, completed tasks will disappear. It is green, so it's not buried unrecognizable with zillions of white papers on our desks.

The "**Green Sheet**" is NOT intended to reflect all tasks or projects or routine/day-to-day business of PW. It's intended to reflect the high profile items which are to be monitored assertively to completion with highest regards to "**CUSTOMER CARE**" and "**SAME DAY RESPONSE**" mission of the department.

Beginning with this copy, you and the rest of Council will receive hard copy of the "**Green Sheet**" on a weekly basis as a snap shot of what is happening in our department as of each Monday, and in time, will serve you as a good record of what tasks were completed, how and when.

Any questions, please let me know.

-Ahmad @ Ext. 3105 or cellular (951) 999-1186

**City of Moreno Valley  
Capital Projects Division  
Completed Project Report  
Updated for December 2012**

Project Title	Client Dept	Managing Dept	Project Manager	Project Completion Date *
Corporate Yard Sewer Construction	PWD	PWD	Henry N.	Completed November 2012
Morrisson Park Fire Station	FD	PWD	Henry N.	Completed October 2012
Iris Avenue Pavement Resurfacing (Lasselle to Via Del Lago)	PWD	PWD	Quang N.	Completed October 2012
City of Moreno Valley / City of Riverside Intertie	PWD	PWD	Michael L.	Completed October 2012
Dracaea Av Improvements (Perris to Patricia)	PWD	PWD	Quang N.	Completed September 2012
SR 60 / Nason Street Interchange	PWD	PWD	Marge L.	Completed September 2012
Indian Basin	PWD	PWD	Marge L.	Completed September 2012
Moreno Valley Auto Mall Street Upgrades	PWD	PWD	Guy P.	Completed September 2012
Ironwood Avenue Street Improvements (Heacock to Perris)	PWD	PWD	Henry N.	Completed August 2012
PSB, Traffic Division Space Conversion	PD	PWD	Henry N.	Completed August 2012
Fire Station #65 (Acquisition)	FD	PWD	Henry N.	Completed August 2012
Capital Improvement Plan (FY 12/13)	PWD	PWD	Larry G.	Completed August 2012
FY 10/11 Sidewalk Grant Project Phase II	PWD	PWD	Michael L.	Completed July 2012
Perris BI S/B Lane / SR60 W/B On-Ramp	PWD	PWD	Michael L.	Completed July 2012
Heacock St Sidewalk Improvements (Atwood to Myers)	PWD	PWD	Quang N.	Completed July 2012
Ironwood Avenue / Davis Street Traffic Signal	PWD	PWD	Henry N.	Completed June 2012
Cottonwood Avenue Improvements (From Perris Blvd to 650 Feet East of Perris Blvd)	PWD	PWD	Quang N.	Completed June 2012
Indian Street BTA Grant	PWD	PWD	Michael L.	Completed May 2012
Lasselle Street / Margaret Avenue Traffic Signal	PWD	PWD	Michael L.	Completed May 2012
Sunnymead Boulevard Revitalization	CEDD/ NPD	PWD	Viren S.	Completed May 2012
2012 Local Street Pavement Resurfacing	PWD	PWD	Quang N.	Completed April 2012
Heacock Street (Hemlock Avenue to Ironwood Avenue)	PWD	PWD	Larry G.	Completed March 2012
Day Street Drainage Improvements (690' S/O Cottonwood Avenue to Cottonwood Avenue)	CEDD/ NPD	PWD	Larry G.	Completed February 2012
Redlands Boulevard Fire Station (Acquisition)	FD	PWD	Henry N.	Completed February 2012
FY 10-11 Sidewalk Grant Project - Phase I	PWD	PWD	Michael L.	Completed February 2012
Lukewood Place Improvements (Moreno Way to Hiawatha Lane)	PWD	PWD	Quang N.	Completed October 2011
Day Street Roadway Improvements (Alessandro Boulevard to Cottonwood Avenue)	CEDD/ NPD	PWD	Larry G.	Completed July 2011
2011 Arterial/Collector Pavement Resurfacing Project (Various Locations)	PWD	PWD	Quang N.	Completed July 2011
2011 Local Street Pavement Resurfacing - Phase I	PWD	PWD	Quang N.	Completed July 2011
Bridge Maintenance Program	PWD	PWD	Viren S.	Completed July 2011

PWD: Public Works Department; CEDD: Community and Economic Development Department; NPD: Neighborhood Preservation Division; FD: Fire Department; PD: Police Department \* Last Day of Construction

CITY COUNCIL  
MORENO VALLEY  
RECEIVED

**Cindy Miller**

---

**From:** Ahmad Ansari  
**Sent:** Monday, December 10, 2012 4:43 PM  
**To:** Executive Team; City Council  
**Cc:** Executive Assistants Team  
**Subject:** ((( Monthly CIP Projects Status Report )))  
**Attachments:** CIP- Color Bar Chart Status Report, DECEMBER 2012.pdf; CIP- Completed Projects Report, DECEMBER 2012.pdf

12 DEC 13 PM 5: 12

Dear Council Members and E-Team-

Attached please find the monthly status report for the City's Capital Improvement program for both COMPLETED and ACTIVE projects as of beginning of December 2012.

Please feel free to contact me with any questions you may have.

Thank you,

**Ahmad R. Ansari, P.E.**  
**Public Works Director/City Engineer**  
**CITY OF MORENO VALLEY**  
14177 Frederick Street  
P.O. Box 88005  
Moreno Valley, CA 92552-0805  
  
[ahmada@moval.org](mailto:ahmada@moval.org)

**City of Moreno Valley  
Capital Projects Division  
Completed Project Report  
Updated for December 2012**

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\* Last Day of Construction

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<b>Interchanges</b>																								
<b>SR 60 / Nason Overcrossing Bridge</b>																								
Design, Approval [Complete]																								
ROW / Clearances / Authorization [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction																								
<b>SR 60 / Nason Overcrossing Landscaping</b>																								
Design / Review / Approval / Authorization	■	■	■	■	■	■	■	■	■	■	■													
Advertise / Bid / Award [Contingent on Bridge Progress]											■	■	■	■										
Construction [Contingent on Bridge Progress]																								
<b>SR 60 / Moreno Beach Drive Phase I</b>																								
Planning / Environmental [Complete]																								
Design [Complete]																								
ROW / Approval / Permits / Authorization [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction																								
<b>SR 60 / Moreno Beach Drive Phase II</b>																								
Planning / Nepa Clearance [Complete]																								
Design / Review [Contingent on Funding]	■	■	■	■	■	■	■	■	■	■	■													
ROW / Approval / Clearances [Partially Funded]	■	■	■	■	■	■	■	■	■	■	■													
Advertise / Bid / Award [Unfunded]																								
Construction [Unfunded]																								
<b>SR 60 / Redlands Blvd Interchange</b>																								
Planning / Project Study Report [On Hold]	■	■	■	■	■	■	■	■	■	■	■													
<b>SR 60 / Gilman Springs Rd Interchange</b>																								
Planning / Project Study Report [On Hold]	■	■	■	■	■	■	■	■	■	■	■													
<b>SR 60 / Theodore Street Interchange</b>																								
Planning / Project Study Report / PDS	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Planning =	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Design =	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
ROW =	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Adv't's, Bid, Award =	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Construction =	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■

NW00232265



# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for December '12

By: Public Works Department / Capital Projects Division

Category / Project	Dec '12	Jan '13	Feb '13	Mar '13	Apr '13	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14
<b>Street Imp's (Continued)</b>																								
<b>Ironwood Av, Day to Barclay; Phase II - Day St Imps, SR-60 to Ironwood</b>																								
Design [Complete]																								
ROW / Maint'c Agr't / SCE Coord'n / Relinqu'm't																								
Advertise / Bid / Award																								
Construction																								
<b>HSIP Grant (Alessandro, Indian to Perris)</b>																								
Planning / Environmental																								
Design																								
ROW / Easement(s)																								
Advertise / Bid / Award (Including Caltrans Processing, E76)																								
Construction																								
<b>Moreno Townsite Storm Drain and Street Improvements</b>																								
Planning [Complete]																								
Design / Environmental / RCFC Permit																								
ROW / Easements																								
Advertise / Bid / Award																								
Construction																								
<b>Pavement Management Program</b>																								
RFP / Obtain Consultant [Complete]																								
Field Inspection of Streets / PMP Report																								
GIS / Database Updates																								
<b>Alessandro BI Improvements at Indian St</b>																								
Design [Complete]																								
Advertise / Bid / Award																								
Construction																								
<b>Citywide Pavement Resurfacing</b>																								
Design [Pending Funding]																								
Advertise / Bid / Award [Pending Funding]																								
Construction [Pending Funding]																								
Planning =																								
Design =																								
ROW =																								
Adv'ts, Bid, Award =																								
Construction =																								

NW00232267

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for December '12

By: Public Works Department / Capital Projects Division

Category / Project	Dec '12	Jan '13	Feb '13	Mar '13	Apr '13	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14
<b><u>Street Imp's (Continued)</u></b>																								
<b>Gilman Springs Road Improvements</b>																								
Planning / Environmental Clearance (by County)																								
Design (by County)																								
Advertise / Bid / Award (by County)																								
Construction (by County)																								
<b>Hemlock Avenue (Graham to David)</b>																								
NEPA Approval / HUD Funding Release																								
Design																								
Advertise / Bid / Award																								
Construction																								
<b>Sunnymead Ranch Parkway Slurry Seal</b>																								
Design [Complete]																								
Advertise / Bid / Award																								
Construction																								
<b>Cactus Avenue / Nason Street Improvements</b>																								
Planning [Complete]																								
Design [Complete]																								
ROW / ROW Permit / SLPP Grant																								
Advertise / Bid / Award [Complete]																								
Construction / Relocations																								
<b>Cactus Ave 3rd Eastbound lane (Stage I), I-215 to Veterans Way</b>																								
Planning [Complete]																								
Design [Complete]																								
ROW [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction / Relocations																								
<b><u>Bridges</u></b>																								
<b>Heacock Street Bridge</b>																								
Planning / PA & ED [Complete]																								
Design [Complete]																								
ROW [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction and As-Built [Consruction Complete]																								

Planning = █     
 Design = █     
 ROW = █     
 Adv'ts, Bid, Award = █     
 Construction = █

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for December '12

By: Public Works Department / Capital Projects Division

Category / Project	Dec '12	Jan '13	Feb '13	Mar '13	Apr '13	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14
<b>Buildings</b>																								
<b>City Hall Rehab of 2nd Level Concrete Flooring</b>																								
Planning / PSM, PA [Complete]																								
Design																								
Advertise / Bid / Award																								
Construction																								
<b>Industrial Fire Station</b>																								
Planning / Site Selection, Evaluation, Acquisition [Complete]																								
Parcel Subdivision, Sell Surplus																								
<b>EOC Family Care Center Generator</b>																								
Planning / Environmental [Complete]																								
Design [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction																								
<b>Civic Center Site Improvements</b>																								
Planning / Conceptual Design																								
Design																								
Advertise / Bid / Award																								
Construction																								
<b>PSB - Monitor Room Space Conversion</b>																								
Contract / Award [Complete]																								
Plan Submittal / Permits / Construction																								
<b>Northeast Fire Station</b>																								
Planning / Site Selection, Evaluation, Acquisition																								
<b>Fire Station No. 6 Multipurpose Annex</b>																								
PS&E																								
Advertise / Bid / Award																								
Construction																								
Planning =																								
Design =																								
ROW =																								
Adv'ts, Bid, Award =																								
Construction =																								

MW00232269

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for December '12

By: Public Works Department / Capital Projects Division

Category / Project	Dec '12	Jan '13	Feb '13	Mar '13	Apr '13	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14
<b><u>Drainage, Sewers, and Waterlines</u></b>																								
<b>Heacock St Channel b/t Cactus and 3,500' South</b>																								
Planning (by MJPA)																								
Design (by MJPA)																								
Advertise / Bid / Award (by MJPA) (Pending Funding)																								
Construction (by MJPA) (Pending Funding)																								
<b><u>Traffic Signals</u></b>																								
<b>Frederick Street ITS Deployment 1A</b>																								
Design / Review / Final Plans																								
Advertise / Bid / Award																								
Construction																								
<b>Transportation Management Center</b>																								
Advertise / Bid / Award																								
Construction / Software Integration																								
<b>Sunnymead BI / SR-60 On-Ramp, from Perris BI Traffic Signal</b>																								
Application and Review (Complete)																								
Caltrans Design Approval																								
<b>JFK / La Bريس Traffic Signal</b>																								
Design / PS&E (Complete)																								
Advertise / Bid / Award																								
Construction																								
<b><u>Miscellaneous</u></b>																								
<b>Capital Improvement Plan (FY 13/14)</b>																								
Planning / Setup / Training / Draft / Adopt / Etc.																								
<b>2013 Standards Plans Updates</b>																								
Send Memo to Divisions / Divisions to Make Revisions (Complete)																								
CPD to Incorporate Revisions / Review / Approval																								
Finalize Standards																								
Planning =																								
Design =																								
ROW =																								
Advt's, Bid, Award =																								
Construction =																								

MW00232270

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for December '12

By: Public Works Department / Capital Projects Division

Category / Project	Dec '12	Jan '13	Feb '13	Mar '13	Apr '13	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14
<b>Interchanges</b>																								
<b>SR 60 / Nason Overcrossing Bridge</b>																								
Design, Approval [Complete]																								
ROW / Clearances / Authorization [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction																								
<b>SR 60 / Nason Overcrossing Landscaping</b>																								
Design / Review / Approval / Authorization																								
Advertise / Bid / Award [Contingent on Bridge Progress]																								
Construction [Contingent on Bridge Progress]																								
<b>SR 60 / Moreno Beach Drive Phase I</b>																								
Planning / Environmental [Complete]																								
Design [Complete]																								
ROW / Approval / Permits / Authorization [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction																								
<b>SR 60 / Moreno Beach Drive Phase II</b>																								
Planning / Nepa Clearance [Complete]																								
Design / Review [Contingent on Funding]																								
ROW / Approval / Clearances [Partially Funded]																								
Advertise / Bid / Award [Unfunded]																								
Construction [Unfunded]																								
<b>SR 60 / Redlands Blvd Interchange</b>																								
Planning / Project Study Report [On Hold]																								
<b>SR 60 / Gilman Springs Rd Interchange</b>																								
Planning / Project Study Report [On Hold]																								
<b>SR 60 / Theodore Street Interchange</b>																								
Planning / Project Study Report / PDS																								
Planning = <span style="display: inline-block; width: 20px; height: 10px; background-color: black;"></span> Design = <span style="display: inline-block; width: 20px; height: 10px; background-color: black;"></span> ROW = <span style="display: inline-block; width: 20px; height: 10px; background-color: black;"></span> Advt's, Bid, Award = <span style="display: inline-block; width: 20px; height: 10px; background-color: black;"></span> Construction = <span style="display: inline-block; width: 20px; height: 10px; background-color: black;"></span>																								

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for December '12

By: Public Works Department / Capital Projects Division

Category / Project	Dec '12	Jan '13	Feb '13	Mar '13	Apr '13	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14
<b>Street Improvements</b>																								
<b>ADA Public ROW Pedestrian Access</b>																								
Field Condition Data Collection [Ongoing]	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
<b>Heacock Street South Extension</b>																								
Planning / Studies / Modeling / Environmental / Prelim Design / Prelim ROW	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Final Design / Environmental / ROW [Pending Funding]								■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Advertise / Bid / Award [Pending Funding]																		■	■	■	■	■	■	■
Construction [Pending Funding]																								
<b>FY 11/12 Citywide Pedestrian Enhancements (SB 821)</b>																								
Planning / Environmental	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Design	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Advertise / Bid / Award			■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Construction																								
<b>SIP Streets (Kentland Ln, Wilson Pl, Kinny Dr)</b>																								
Planning / Outreach / Environmental [Complete]																								
Design [Complete]																								
ROW [Complete]																								
Advertise / Bid / Award	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Construction [Pending Funding]																								
<b>Perris Boulevard Widening (Lateral "B" to Cactus)</b>																								
Planning / PA & ED [Complete]																								
Design [Complete]																								
ROW / SCE Relocation [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction																								
<b>Nason Street Roadway Improvements (Cactus to Fir) and Medical Center Driveway Traffic Signal</b>																								
Planning / PA & ED [Complete]																								
Design	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
ROW / Utility Relocation																								
Advertise / Bid / Award																								
Construction																								

Planning = ■      Design = ■      ROW = ■      Advt's, Bid, Award = ■      Construction = ■

NMV00232272

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for December '12

By: Public Works Department / Capital Projects Division

Category / Project	Dec '12	Jan '13	Feb '13	Mar '13	Apr '13	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14
<b>Street Imp's (Continued)</b>																								
<b>Ironwood Av, Day to Barclay; Phase II - Day St Imps, SR-60 to Ironwood</b>																								
Design [Complete]																								
ROW / Maint'c Agr't / SCE Coord'n / Relinqu'm't																								
Advertise / Bid / Award																								
Construction																								
<b>HSIP Grant (Alessandro, Indian to Perris)</b>																								
Planning / Environmental																								
Design																								
ROW / Easement(s)																								
Advertise / Bid / Award (Including Caltrans Processing, E76)																								
Construction																								
<b>Moreno Townsite Storm Drain and Street Improvements</b>																								
Planning [Complete]																								
Design / Environmental / RCFC Permit																								
ROW / Easements																								
Advertise / Bid / Award																								
Construction																								
<b>Pavement Management Program</b>																								
RFP / Obtain Consultant [Complete]																								
Field Inspection of Streets / PMP Report																								
GIS / Database Updates																								
<b>Alessandro BI Improvements at Indian St</b>																								
Design [Complete]																								
Advertise / Bid / Award																								
Construction																								
<b>Citywide Pavement Resurfacing</b>																								
Design [Pending Funding]																								
Advertise / Bid / Award [Pending Funding]																								
Construction [Pending Funding]																								
Planning =																								
Design =																								
ROW =																								
Adv't's, Bid, Award =																								
Construction =																								

MW00232273

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for December '12

By: Public Works Department / Capital Projects Division

Category / Project	Dec '12	Jan '13	Feb '13	Mar '13	Apr '13	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14
<b>Street Imp's (Continued)</b>																								
<b>Gilman Springs Road Improvements</b>																								
Planning / Environmental Clearance (by County)																								
Design (by County)																								
Advertise / Bid / Award (by County)																								
Construction (by County)																								
<b>Hemlock Avenue (Graham to David)</b>																								
NEPA Approval / HUD Funding Release																								
Design																								
Advertise / Bid / Award																								
Construction																								
<b>Sunnymead Ranch Parkway Slurry Seal</b>																								
Design [Complete]																								
Advertise / Bid / Award																								
Construction																								
<b>Cactus Avenue / Nason Street Improvements</b>																								
Planning [Complete]																								
Design [Complete]																								
ROW / ROW Permit / SLPP Grant																								
Advertise / Bid / Award [Complete]																								
Construction / Relocations																								
<b>Cactus Ave 3rd Eastbound lane (Stage I), I-215 to Veterans Way</b>																								
Planning [Complete]																								
Design [Complete]																								
ROW [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction / Relocations																								
<b>Bridges</b>																								
<b>Heacock Street Bridge</b>																								
Planning / PA & ED [Complete]																								
Design [Complete]																								
ROW [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction and As-Built [Construction Complete]																								

Planning =           
 Design =           
 ROW =           
 Advt's, Bid, Award =           
 Construction =           

NV00232274

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for December '12

By: Public Works Department / Capital Projects Division

Category / Project	Dec '12	Jan '13	Feb '13	Mar '13	Apr '13	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14
<b>Buildings</b>																								
<b>City Hall Rehab of 2nd Level Concrete Flooring</b>																								
Planning / PSM, PA [Complete]																								
Design	■																							
Advertise / Bid / Award		■	■	■																				
Construction																								
<b>Industrial Fire Station</b>																								
Planning / Site Selection, Evaluation, Acquisition [Complete]																								
Parcel Subdivision, Sell Surplus	■	■	■	■	■	■	■	■	■	■														
<b>EOC Family Care Center Generator</b>																								
Planning / Environmental [Complete]																								
Design [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction																								
<b>Civic Center Site Improvements</b>																								
Planning / Conceptual Design	■																							
Design		■	■	■	■	■	■																	
Advertise / Bid / Award								■	■	■														
Construction																								
<b>PSB - Monitor Room Space Conversion</b>																								
Contract / Award [Complete]																								
Plan Submittal / Permits / Construction																								
<b>Northeast Fire Station</b>																								
Planning / Site Selection, Evaluation, Acquisition	■	■	■	■	■	■	■	■	■	■														
<b>Fire Station No. 6 Multipurpose Annex</b>																								
PS&E	■	■	■																					
Advertise / Bid / Award				■	■																			
Construction																								
	Planning =	■																						
	Design =	■																						
	ROW =	■																						
	Adv't's, Bid, Award =	■																						
	Construction =																							

MW00232275

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for December '12

By: Public Works Department / Capital Projects Division

Category / Project	Dec '12	Jan '13	Feb '13	Mar '13	Apr '13	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14
<b><u>Drainage, Sewers, and Waterlines</u></b>																								
<b>Heacock St Channel b/t Cactus and 3,500' South</b>																								
Planning (by MJPA)	■	■																						
Design (by MJPA)			■	■	■	■	■	■	■	■	■	■	■	■	■	■	■							
Advertise / Bid / Award (by MJPA) [Pending Funding]																		■	■					
Construction (by MJPA) [Pending Funding]																								
<b><u>Traffic Signals</u></b>																								
<b>Frederick Street ITS Deployment 1A</b>																								
Design / Review / Final Plans	■	■																						
Advertise / Bid / Award			■	■																				
Construction																								
<b>Transportation Management Center</b>																								
Advertise / Bid / Award													■	■	■									
Construction / Software Integration																								
<b>Sunnymead BI / SR-60 On-Ramp, from Perris BI Traffic Signal</b>																								
Application and Review [Complete]																								
Caltrans Design Approval	■	■	■																					
<b>JFK / La Bris Traffic Signal</b>																								
Design / PS&E [Complete]																								
Advertise / Bid / Award	■																							
Construction																								
<b><u>Miscellaneous</u></b>																								
<b>Capital Improvement Plan (FY 13/14)</b>																								
Planning / Setup / Training / Draft / Adopt / Etc.	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
<b>2013 Standards Plans Updates</b>																								
Send Memo to Divisions / Divisions to Make Revisions [Complete]																								
CPD to Incorporate Revisions / Review / Approval	■																							
Finalize Standards																								
	Planning =	■																						
	Design =	■																						
	ROW =	■																						
	Adv't's, Bid, Award =	■																						
	Construction =	■																						

MV00232276

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

By: Public Works Department / Capital Projects Division

Updated for May 2013

CITY COUNCIL  
MORENO VALLEY  
RECEIVED

Category / Project	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15
<b>Interchanges</b>																								
<b>SR 60 / Nason Overcrossing Bridge</b>																								
Design, Approval [Complete]																								
ROW / Clearances / Authorization [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction																								
<b>SR 60 / Nason Overcrossing Landscaping</b>																								
Design / Review / Approval / Authorization																								
Negotiate / Execute CCO																								
Construction [Contingent on Bridge Progress]																								
<b>SR 60 / Moreno Beach Drive Phase I</b>																								
Planning / Environmental [Complete]																								
Design [Complete]																								
ROW / Approval / Permits / Authorization [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction																								
<b>SR 60 / Moreno Beach Drive Phase II</b>																								
Planning / Nepa Clearance [Complete]																								
Design / Review [Contingent on Funding]																								
ROW / Caltrans Review [Partially Funded]																								
Advertise / Bid / Award [Unfunded]																								
Construction [Unfunded]																								
<b>Sunnymead BI / SR-60 E/B On-Ramp Intersection Improvement Project (HSIP)</b>																								
CT Authorization for Design																								
ROW Acquisition																								
Design																								
CT Authorization for Construction																								
Advertise / Bid / Award [Pending Funding]																								
Construction [Pending Funding]																								
<b>SR 60 / Theodore Street Interchange</b>																								
Planning / Project Study Report / PDS /PA&ED																								

13 MAY - 7 PM 5: 17

Planning = 
 Design = 
 ROW = 
 Advt's, Bid, Award = 
 Construction =

NW00232277

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for May 2013

By: Public Works Department / Capital Projects Division

Category / Project	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15
<b>Street Improvements</b>																								
<b>Bicycle Mater Plan Update</b>																								
Consultant Selection / Award Contract																								
Bicycle Plan Update and Approvals																								
<b>Bike Lane Improvements (6 Locations)</b>																								
Design (One Location at a Time Concurrently)																								
Construction (One Location at a Time Concurrently)																								
<b>ADA Public ROW Pedestrian Access</b>																								
Field Survey Data Collection, Tier 2																								
Survey Data Collection, Tier 3																								
<b>Heacock Street South Extension</b>																								
Planning / Studies / Modeling / Initial Environmental Study/ Prelim Design / Prelim ROW																								
Final Design / Final Environmental / Final ROW [Pending Funding]																								
Advertise / Bid / Award [Pending Funding]																								
Construction [Pending Funding]																								
<b>Citywide Pedestrian Enhancements (SB 821)</b>																								
Planning / Environmental [Complete]																								
Design [Complete]																								
Advertise / Bid / Award																								
Construction																								
<b>Cactus Ave 3rd Eastbound Lane (Stage I), I-215 to Veterans Way</b>																								
Planning [Complete]																								
Design [Complete]																								
ROW / SLPP Grant Allocation [ROW Complete]																								
Advertise / Bid / Award																								
Construction / Relocations																								
Planning =																								
Design =																								
ROW =																								
Adv't's, Bid, Award =																								
Construction =																								

MW00232278

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for May 2013

By: Public Works Department / Capital Projects Division

Category / Project	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15	
<b>Street Imp's (Continued)</b>																									
<b>Alessandro Bl and Elsworth St Intersection Improvement Project (HSIP)</b>																									
CT Authorization for Design																									
Design																									
CT Authorization for Construction / Advertise / Bid / Award																									
Construction																									
<b>Perris Boulevard Widening (Lateral "B" to Cactus)</b>																									
Planning / PA & ED [Complete]																									
Design [Complete]																									
ROW / SCE Relocation [Complete]																									
Advertise / Bid / Award [Complete]																									
Construction																									
<b>Nason Street Roadway Improvements (Cactus to Fir) and Medical Center Driveway Traffic Signal</b>																									
Planning / PA & ED [Complete]																									
Design																									
ROW / Utility Relocation																									
Advertise / Bid / Award																									
Construction																									
<b>Ironwood Av, Day to Barclay; Phase II - Day St Imps, SR-60 to Ironwood</b>																									
Original Design / Update Design [Original Design Complete]																									
ROW / Maintn'c Agm't / SCE Update / Relinquishm't																									
Advertise / Bid / Award																									
Construction																									
<b>HSIP Grant (Alessandro, Indian to Perris)</b>																									
Planning / Environmental [Complete]																									
Design																									
Advertise / Bid / Award (Including Caltrans Processing, E76)																									
Construction																									
Planning =																									
Design =																									
ROW =																									
Adv'ts, Bid, Award =																									
Construction =																									

NW00232279

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for May 2013

By: Public Works Department / Capital Projects Division

Category / Project	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15
<b>Street Imp's (Continued)</b>																								
<b>Moreno Townsite Storm Drain and Street Improvements</b>																								
Planning [Complete]																								
Design / Environmental / RCFC Permit	■	■	■	■	■																			
ROW / Easements	■	■	■	■	■																			
Advertise / Bid / Award							■	■	■	■														
Construction																								
<b>Pavement Management Program</b>																								
RFP / Obtain Consultant [Complete]																								
Field Inspection of Streets / PMP Report	■																							
GIS / Database Updates																								
<b>2013 Citywide Pavement Resurfacing</b>																								
Design	■	■																						
Advertise / Bid / Award				■	■	■																		
Construction																								
<b>2014 Citywide Pavement Resurfacing</b>																								
Design	■	■	■	■	■																			
Advertise / Bid / Award [Pending Funding]							■	■	■															
Construction [Pending Funding]																								
<b>Gilman Springs Road Improvements</b>																								
Planning / Environmental Clearance (by County)	■																							
Design (by County)	■	■	■	■																				
Advertise / Bid / Award (by County)						■	■	■	■															
Construction (by County)																								
<b>Hemlock Avenue (Graham to David)</b>																								
NEPA Appvl / HUD Funding Release [Complete]																								
Design	■	■	■	■	■																			
Advertise / Bid / Award							■	■	■															
Construction																								
<b>Delphinium Av Sidewalk Imp's - 650' W to 600' E of Perris Bl</b>																								
Design	■	■	■	■	■	■	■																	
Advertise / Bid / Award									■	■	■													
Construction																								

Planning = ■      Design = ■      ROW = ■      Advt's, Bid, Award = ■      Construction = ■

MW00232280

**CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE**

Updated for May 2013

By: Public Works Department / Capital Projects Division

Category / Project	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15
<b>Street Imp's (Continued)</b>																								
<b>Indian St / Manzanita Av Intersection Reconfiguration</b>																								
Design	■																							
Advertise / Bid / Award		■	■	■																				
Construction																								
<b>FY 2012/2013 Citywide Sidewalks and Access Ramps</b>																								
Design	■	■	■	■																				
Advertise / Bid / Award					■	■	■																	
Construction																								
<b>Cactus Av / Nason St Improvements</b>																								
Planning [Complete]																								
Design [Complete]																								
ROW / SCE Design [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction / SCE Relocations / Ribbon Cutting [SCE Complete]																								
<b>Buildings</b>																								
<b>City Hall Rehab of 2nd Level Concrete Flooring</b>																								
Planning / PSM, PA [Complete]																								
Design [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction / Carpet / Furnishing / Move In																								
<b>City Council Chamber Renovation and TV Broadcast Equipment Upgrade</b>																								
Advertise / RFP Process	■																							
Design-Build Contract Award		■	■																					
Design				■	■																			
Construction																								
<b>Industrial Fire Station</b>																								
Planning / Site Selection, Evaluation, Acquisition [Complete]																								
Parcel Subdivision, Land Exchange																								
Planning =	■																							
Design =				■	■																			
ROW =																								
Adv't's, Bid, Award =		■	■																					
Construction =																								

NW00232281

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for May 2013

By: Public Works Department / Capital Projects Division

Category / Project	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15
<b>Buildings (Continued)</b>																								
<b>EOC Family Care Center Generator</b>																								
Planning / Environmental [Complete]																								
Design [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction																								
<b>Civic Center Site Improvements</b>																								
Planning / Conceptual Design [Complete]																								
Design																								
Advertise / Bid / Award																								
Construction																								
<b>Fire Station No. 6 Multipurpose Annex</b>																								
PS&E [Complete]																								
Advertise / Bid / Award																								
Construction																								
<b>Drainage, Sewers, and Waterlines</b>																								
<b>Heacock St Channel b/t Cactus and 3,500' South</b>																								
Design / Environmental Permits (by MJPA)																								
Advertise / Bid / Award (by RCFC) [Pending Funding]																								
Construction (by RCFC) [Pending Funding]																								
<b>Line F Stage 2 Trapezoidal Flood Control Channel</b>																								
PS&E [Complete]																								
Advertise / Bid / Award [Complete]																								
Construction																								
Planning =																								
Design =																								
ROW =																								
Adv't's, Bid, Award =																								
Construction =																								

MW00232282

# CAPITAL PROJECTS DIVISION ACTIVE PROJECT STATUS SCHEDULE

Updated for May 2013

By: Public Works Department / Capital Projects Division

Category / Project	May '13	Jun '13	Jul '13	Aug '13	Sep '13	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15
<b>Traffic Signals</b>																								
<b>Citywide Traffic Sign Retroreflectivity Inventory</b>																								
Purchase and Install Software / Field Test [Complete]																								
Advertise Internship / Hire / Train	■	■	■																					
Update Sign Inventory / Maintain Signs																								
<b>Frederick Street ITS Deployment 1A</b>																								
Design / Review / Final Plans & Specs [Design Complete]	■	■																						
Advertise / Bid / Award			■	■	■																			
Construction																								
<b>Transportation Management Center</b>																								
Design	■																							
Advertise / Bid / Award		■	■																					
Construction / Software Integration																								
<b>Emergency Vehicle Pre-emption</b>																								
Update Specifications / Caltrans Approval	■																							
Advertise / Bid / Award		■	■	■																				
Construction																								
<b>Other</b>																								
<b>Capital Improvement Plan (FY 13/14)</b>																								
Planning / Setup / Training / Draft / Adopt / Etc.	■	■	■	■																				
<b>2014 Standards Plans Updates</b>																								
Re-Number City Standards / Division Review	■																							
Make Revisions / Final Review		■	■	■	■																			
Finalize Standards																								
Planning =	■	■	■	■																				
Design =																								
ROW =																								
Adv't's, Bid, Award =																								
Construction =																								

MW00232283

**City of Moreno Valley  
Capital Projects Division  
Completed Project Report  
Updated for May 2013**

Project Title	Client Dept	Managing Dept	Project Manager	Project Completion Date
Street Improvement Program (Wilson Place)	PWD	PWD	Henry N.	April 2013
JFK Dr / La Bris Wy Traffic Signal	PWD	PWD	Viren S.	April 2013
Alessandro BI Improvements at Indian St	PWD	PWD	Quang N.	April 2013
Street Improvement Program (Kenny Drive)	PWD	PWD	Henry N.	March 2013
Sunnymead Ranch Parkway Slurry Seal	PWD	PWD	Quang N.	March 2013
Street Improvement Program (Kentland Lane)	PWD	PWD	Henry N.	February 2013
Heacock St. Bridge over Perris Valley Storm Drain Lateral A	PWD	PWD	Guy P.	January 2013
PSB - Monitor Room Space Conversion	PD	PWD	Henry N.	December 2012
Corporate Yard Sewer Construction	PWD	PWD	Henry N.	November 2012
Morrisson Park Fire Station	FD	PWD	Henry N.	October 2012
Iris Avenue Pavement Resurfacing (Lasselle to Via Del Lago)	PWD	PWD	Quang N.	October 2012
City of Moreno Valley / City of Riverside Intertie	PWD	PWD	Michael L.	October 2012
Dracaea Av Improvements (Perris to Patricia)	PWD	PWD	Quang N.	September 2012
SR 60 / Nason Street Interchange	PWD	PWD	Marge L.	September 2012
Indian Basin	PWD	PWD	Marge L.	September 2012
Moreno Valley Auto Mall Street Upgrades	PWD	PWD	Guy P.	September 2012
Ironwood Avenue Street Improvements (Heacock to Perris)	PWD	PWD	Henry N.	August 2012
PSB, Traffic Division Space Conversion	PD	PWD	Henry N.	August 2012
Fire Station #65 (Acquisition)	FD	PWD	Henry N.	August 2012
Capital Improvement Plan (FY 12/13)	PWD	PWD	Larry G.	August 2012
FY 10/11 Sidewalk Grant Project Phase II	PWD	PWD	Michael L.	July 2012
Perris BI S/B Lane / SR60 W/B On-Ramp	PWD	PWD	Michael L.	July 2012
Heacock St Sidewalk Improvements (Atwood to Myers)	PWD	PWD	Quang N.	July 2012
Ironwood Avenue / Davis Street Traffic Signal	PWD	PWD	Henry N.	June 2012
Cottonwood Avenue Improvements (From Perris Blvd to 650 Feet East of Perris Blvd)	PWD	PWD	Quang N.	June 2012
Indian Street BTA Grant	PWD	PWD	Michael L.	May 2012
Lasselle Street / Margaret Avenue Traffic Signal	PWD	PWD	Michael L.	May 2012
Sunnymead Boulevard Revitalization	CEDD/ NPD	PWD	Viren S.	May 2012
2012 Local Street Pavement Resurfacing	PWD	PWD	Quang N.	April 2011
Heacock Street (Hemlock Avenue to Ironwood Avenue)	PWD	PWD	Larry G.	March 2011
Day Street Drainage Improvements (690' S/O Cottonwood Avenue to Cottonwood Avenue)	CEDD/ NPD	PWD	Larry G.	February 2012
Redlands Boulevard Fire Station (Acquisition)	FD	PWD	Henry N.	February 2012
FY 10-11 Sidewalk Grant Project - Phase I	PWD	PWD	Michael L.	February 2012
Lukewood Place Improvements (Moreno Way to Hiawatha Lane)	PWD	PWD	Quang N.	October 2011
Day Street Roadway Improvements (Alessandro Boulevard to Cottonwood Avenue)	CEDD/ NPD	PWD	Larry G.	July 2011
2011 Arterial/Collector Pavement Resurfacing Project (Various Locations)	PWD	PWD	Quang N.	July 2011
2011 Local Street Pavement Resurfacing - Phase I	PWD	PWD	Quang N.	July 2011
Bridge Maintenance Program	PWD	PWD	Viren S.	July 2011

PWD: Public Works Department; CEDD: Community and Economic Development Department; NPD: Neighborhood Preservation Division; FD: Fire Department; PD: Police Department

\* Last Day of Construction

MV00232284

**Cindy Miller**

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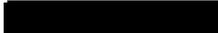
**From:** Ahmad Ansari  
**Sent:** Tuesday, March 19, 2013 2:56 PM  
**To:** Tom Owings  
**Cc:** Victoria Baca; Jesse Molina; Marcelo Co; Richard Stewart; Henry T. Garcia; Michelle Dawson; Cindy Miller  
**Subject:** List of Needed Storm Drain Projects  
**Attachments:** Storm Drain, Top 10 Needed Projects 3-19-13.pdf

Good afternoon Mayor-

In one of our recent CIP projects, you requested a more complete list of needed storm drain projects including status, estimates and available funding. The request became a Green Sheet task and is now completed and attached for your reference and use.

If you should need additional info or have any questions, please let me know.

Thank you,

Ahmad R. Ansari, P.E.  
Public Works Director/City Engineer  
**CITY OF MORENO VALLEY**  
14177 Frederick Street  
P.O. Box 88005  
Moreno Valley, CA 92552-0805  
  
[ahmada@moval.org](mailto:ahmada@moval.org)

City of Moreno Valley  
 Department of Public Works – Capital Projects Division  
**TOP 10 CITYWIDE STORM DRAIN IMPROVEMENT PROJECTS**  
 (Updated March 12, 2013)

Priority	Storm Drain Name/ Location	Limits	Area Drainage Plan	Drainage/Flooding Issues	Estimated Project Cost	Available Funding	Estimated Funding Shortfall & Potential Future Funding
No. 1	Line B, Heacock Street Channel	Cactus Avenue to Mariposa Avenue	Sunnymead ADP	<ul style="list-style-type: none"> <li>• Frequent flooding</li> <li>• Approx. 40 homes flooded</li> <li>• Heacock St (arterial) and local streets flooded, street closures</li> <li>• Disruption of public and emergency services</li> <li>• Underground utilities damaged</li> </ul>	\$20,000,000	\$1,300,000  (\$1,250,000 from Sunnymead ADP and \$50,000 from Gas Tax for design and environment)	\$18,700,000  (Possibly from March JPA, RCFC & WCD, and Federal Funds, etc.)
No. 2	Lines F-1 and F-2 in Moreno Townsite Area	Redlands Boulevard: From Alessandro Boulevard to Line F channel	Moreno ADP	<ul style="list-style-type: none"> <li>• Frequent flooding</li> <li>• Approx. 20 homes got flooded and 40 got affected by flooding</li> <li>• Redlands Blvd, Alessandro Blvd, Kimberly Ave, Maltby Ave and Campbell Ave got flooded with street closures</li> <li>• Disruption of public and emergency services</li> <li>• Underground utilities damaged</li> </ul>	\$3,500,000	\$3,500,000  (\$1,500,00 from FEMA's HMGP Funding, \$500,000 City Measure A Matching Fund, and \$1,500,00 per Funding Commitment Letter from RCFC&WCD)	\$0
No. 3	Line F Channel	800 feet west of Oliver Street to Grande Vista Drive/Iris Avenue	Moreno ADP	<ul style="list-style-type: none"> <li>• Inadequate capacity to carry current and future flows from tributary areas</li> <li>• Uneven channel floor resulting in upstream back-up waters</li> </ul>	\$4,000,000	\$4,000,000  ( From Moreno ADP fees)	\$0

City of Moreno Valley  
 Department of Public Works – Capital Projects Division  
**TOP 10 CITYWIDE STORM DRAIN IMPROVEMENT PROJECTS**  
 (Updated March 12, 2013)

No. 4	Lines K-1 and K-4 in San Timoteo Foothill Neighborhood	<ul style="list-style-type: none"> <li>• Pettit St.: from 700 feet north of Juniper Avenue to Kalmia Ave</li> <li>• Kalmia Ave: Pettit St to Carrie Ln</li> <li>• Carrie Ln: Kalmia Ave to Locust Ave</li> <li>• Locust Ave: from Carrie Ln to Bonnie View Ave</li> </ul>	Moreno ADP	<ul style="list-style-type: none"> <li>• Frequent flooding</li> <li>• Approx. 3 homes/structures got flooded</li> <li>• Locust Ave, Carrie Ln, Kalmia Ave and Pettit St got flooded</li> <li>• Disruption of public and emergency services, school bus services</li> <li>• Underground utilities damaged</li> </ul>	\$2,000,000	\$0	\$2,000,000  (Possibly \$1,500,000 from FEMA's HMGP grant funding and \$500,000 from Moreno ADP fees. The HMGP grant application is being reviewed by FEMA)
No. 5	Line LL	From Dracaea Avenue to Interstate 215	West End ADP	<ul style="list-style-type: none"> <li>• The lack of storm drain improvements resulted in flooding in the area.</li> <li>• Flooding of public roads and private properties and lands</li> </ul>	\$1,500,000	\$1,500,000	\$0  (From West End ADP fees. RCFC will be responsible for the design and construction of this project.)
No. 6	Line A-1	Perris Boulevard from PVSD Lateral "A" to north of Suburban Lane	Perris Valley ADP	<ul style="list-style-type: none"> <li>• Existing drainage system is undersized and cannot provide the ultimate drainage capacity</li> <li>• Flooding of vacant lands</li> </ul>	\$550,000	\$0	\$550,000  (Possibly from Perris Valley ADP fees)
No. 7	Sunmead Boulevard	From Indian Street to SR-60 Eastbound Off-ramp	Within Sunnymead ADP but may not be eligible to receive ADP fees due to not being identified as master drainage plan line.	<ul style="list-style-type: none"> <li>• Flooding of Sunnymead Blvd. and Indian Street with partial traffic lane closures</li> <li>• Flooding of private properties and businesses</li> <li>• Disruption of public and emergency services</li> </ul>	\$800,000	\$800,000	\$0  (From CDBG funding)

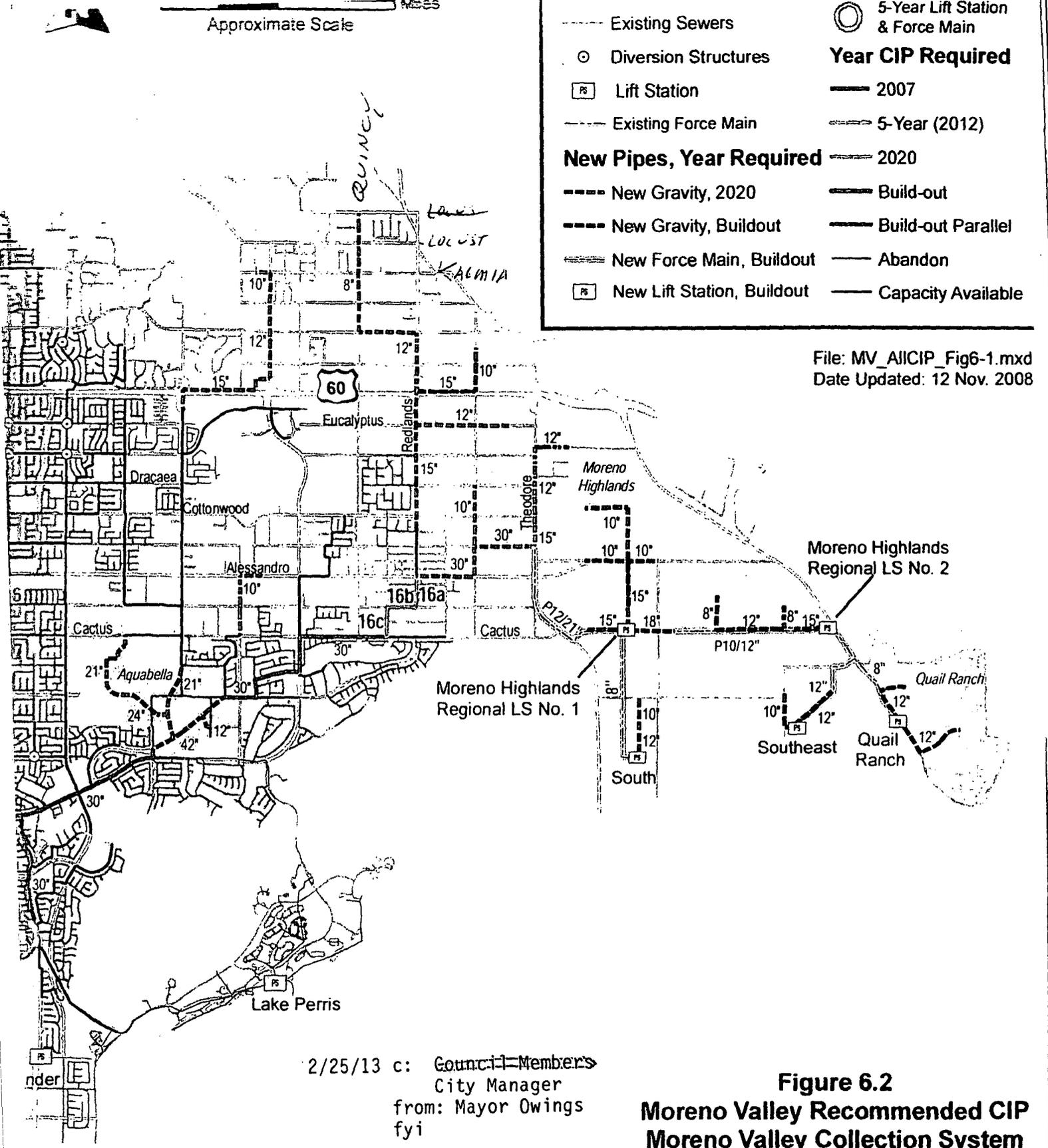
City of Moreno Valley  
 Department of Public Works – Capital Projects Division  
**TOP 10 CITYWIDE STORM DRAIN IMPROVEMENT PROJECTS**  
 (Updated March 12, 2013)

No. 8	<u>No. 8A</u>	Hemlock Avenue from Graham Street to future Line F between Graham Street and Pigeon Pass Road	Within Sunnymead ADP but may not be eligible to receive ADP fees due to not being identified as master drainage plan lines.	<ul style="list-style-type: none"> <li>• Flooding of Hemlock Avenue and Graham Street with partial traffic lane closures</li> <li>• Flooding of private properties</li> <li>• Disruption of public and emergency services</li> </ul>	\$1,400,000	\$0	\$1,400,000  (Possibly from CDBG Funding, City's Measure A, or other Grants)
	<u>No. 8B</u>	Crossing Sunnymead Boulevard between Graham Street and Frederick Street.  This storm drain is downstream of the <u>No. 8A</u> storm drain above.	Sunnymead ADP	<ul style="list-style-type: none"> <li>• Undersized pipe crossing Sunnymead Blvd. that cannot provide ultimate drainage capacity</li> <li>• Flooding of Sunnymead Blvd. with partial traffic lane closures</li> <li>• Flooding of business/private properties along Sunnymead Blvd.</li> <li>• Disruption of public and emergency services</li> </ul>	\$1,500,000	\$0	\$1,500,000  (Possibly \$1,125,000 from FEMA's HMGP grant funding, \$375,000 from City's Measure "A" as matching funds, or other funding sources)
	<i>Total for No.8 =</i>				<i>\$2,900,000</i>	<i>\$0</i>	<i>\$2,900,000</i>
No. 9	Line B-1	Perris Boulevard from Perris Valley Storm Drain Lateral B to its terminus in Perris Boulevard near San Michele Road.	Perris Valley ADP	<ul style="list-style-type: none"> <li>• The lack of storm drain improvements resulted in flooding in the area.</li> <li>• Flooding of public roads and private properties and lands</li> </ul>	\$900,000	\$0	\$900,000  (Possibly from Perris Valley ADP fees, grant funds, or developer build)
No. 10	Line B-14	Perris Boulevard from Ironwood Avenue to its northerly terminus	Sunnymead ADP	<ul style="list-style-type: none"> <li>• The lack of storm drain improvements resulted in flooding in the area.</li> <li>• Flooding of public roads and private properties and lands</li> </ul>	\$500,000	\$0	\$500,000  (Possibly from Sunnymead ADP fees, grant funds, or local road funds)

Approximate Scale

- Existing Sewers
- Diversion Structures
- ☐ Lift Station
- Existing Force Main
- New Pipes, Year Required
- New Gravity, 2020
- New Gravity, Buildout
- New Force Main, Buildout
- ☐ New Lift Station, Buildout
- 5-Year Lift Station & Force Main
- Year CIP Required**
- 2007
- 5-Year (2012)
- 2020
- Build-out
- Build-out Parallel
- Abandon
- Capacity Available

File: MV\_AIICIP\_Fig6-1.mxd  
Date Updated: 12 Nov. 2008



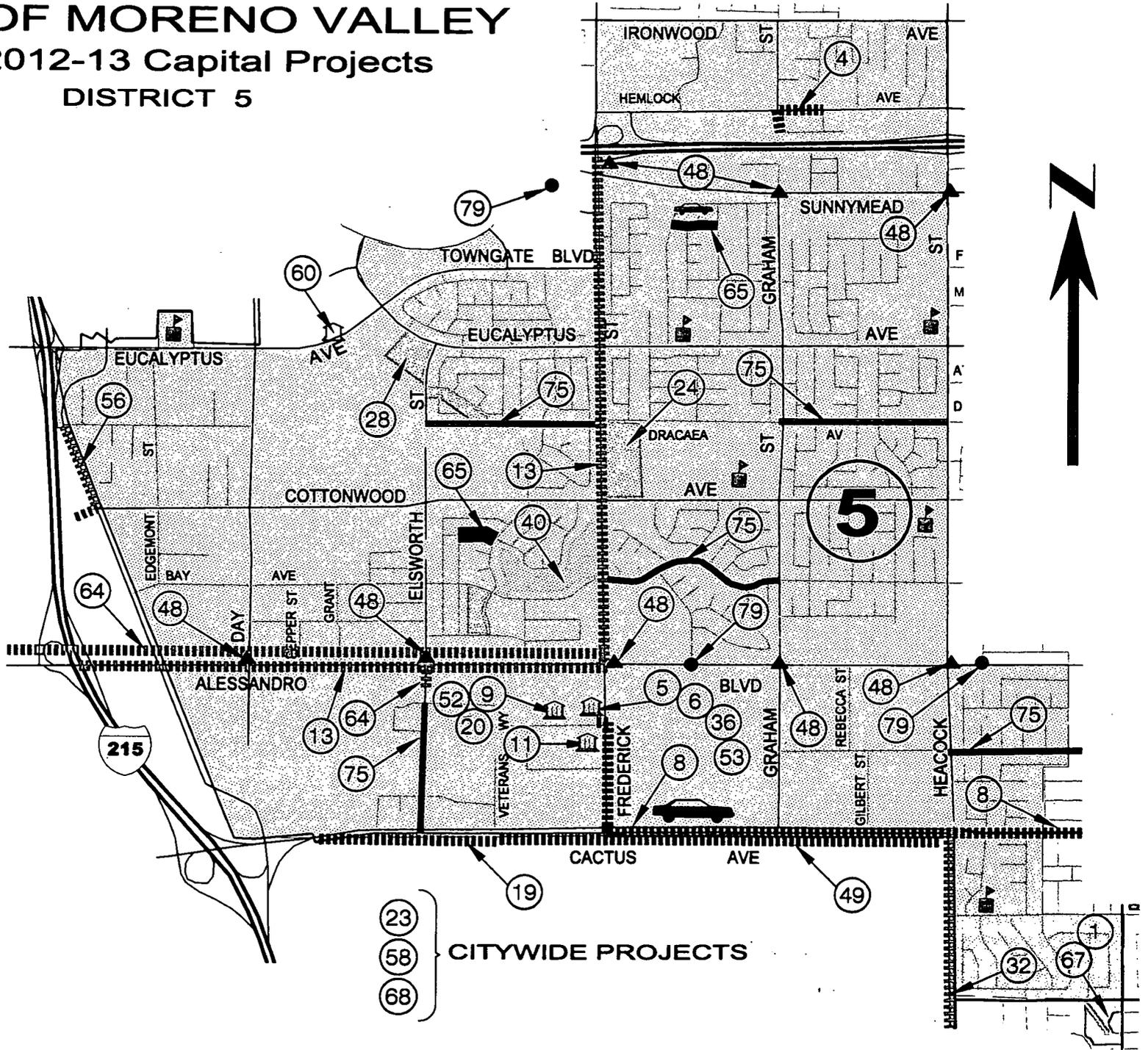
2/25/13 c: Council Members  
City Manager  
from: Mayor Owings  
fyi

**Figure 6.2**  
**Moreno Valley Recommended CIP**  
**Moreno Valley Collection System**  
**Wastewater Master Plan Update**

# CITY OF MORENO VALLEY

## FY 2012-13 Capital Projects

### DISTRICT 5



(23)  
 (58)  
 (68) } CITYWIDE PROJECTS

# LEGEND

-  BUILDINGS NEW CONSTRUCTION
-  BUILDINGS UNDER DESIGN
-  NEW PEDESTRIAN PUSH BUTTON /  
PEDESTRIAN COUNTDOWN INDICATORS
-  CONSTRUCT / RECONSTRUCT CURB RAMPS & SIDEWALKS (CYCLE 12)
-  SIDEWALKS
-  BIKE LANES UNDER CONSTRUCTION
-  BIKE LANES UNDER DESIGN
-  BRIDGE PLANNING & DESIGN
-  BRIDGE NEW CONSTRUCTION
-  STORM DRAIN UNDER DESIGN
-  STORM DRAIN NEW CONSTRUCTION
-  TRAFFIC - ITS DEPLOYMENT UNDER DESIGN
-  TRAFFIC - ITS DEPLOYMENT UNDER CONSTRUCTION
-  TRAFFIC SIGNAL NEW CONSTRUCTION
-  TRAFFIC SIGNAL UNDER DESIGN
-  PROJECT IDENTITY NUMBER  
(REFER TO PROJECT LIST FOR DETAILED INFORMATION)
-  STREET REHAB / WIDENING NEW CONSTRUCTION
-  STREET REHAB / WIDENING PLANNING AND DESIGN
-  ELECTRIC UTILITY UNDER DESIGN
-  ELECTRIC UTILITY NEW CONSTRUCTION
-  EDMONT WATER PHASE I
-  FREEWAY INTERCHANGE IMPROVEMENTS PLANNING AND DESIGN
-  FREEWAY INTERCHANGE IMPROVEMENTS NEW CONSTRUCTION
-  PARK UNDER DESIGN
-  PARK NEW CONSTRUCTION
-  INTERTIE PROJECT
-  FIBER OPTIC COMMUNICATION LINE
-   FY 2012-2013 CITYWIDE ANNUAL PAVEMENT RESURFACING PROGRAM  
PRIORITY 1 - ARTERIAL / COLLECTOR STREETS - POTENTIAL SUPPLEMENTAL  
COPS FUNDING & RCTC (STPL) FUNDING

**CITY OF MORENO VALLEY  
Capital Improvement Plan  
FY 2012-2017 and Beyond  
DISTRICT 5**

**ACTIVE PROJECTS**

- 1 = Install Musco Control Link Automated Lighting Systems
- 4 = Hemlock Avenue / Graham Street to David Place and Graham Street / Hemlock Avenue to David Lane
- 6 = City Hall Rehabilitation of 2<sup>nd</sup> Level Concrete Flooring
- 8 = Citywide Fiber Optic Communications Expansion
- 13 = ITS Deployment Phase I A
- 19 = Cactus Avenue Eastbound 3<sup>rd</sup> Lane Improvements / I-215 to Veterans Way
- 23 = Citywide Traffic Sign Retroreflectivity Inventory
- 24 = Park Monument Signs
- 28 = Towngate II Park - Ceremony Venue
- 32 = Heacock Street Channel between Cactus Avenue and 3,500 Feet South of Cactus Avenue
- 36 = Transportation Management Center
- 40 = Cottonwood Recreation Center Renovation
- 48 = Citywide Pedestrian Enhancements (New Pedestrian Push Buttons / Pedestrian Countdown Indicators)
- 49 = Cactus Avenue Eastbound 3<sup>rd</sup> Lane Improvements from Veterans Way to Heacock Street
- 53 = Civic Center Site Improvements (Exterior)
- 56 = Storm Drain Line "LL"
- 58 = Traffic Mitigation and Enhancement Program
- 60 = Fire Station No. 6 Multi-purpose Annex
- 65 = Surface Recycling
- 67 = Replacement Playground Equipment
- 68 = Emergency Vehicle Pre-emption at 117 Traffic Signals
- 75 = FY 2013-2014 Citywide Annual Pavement Resurfacing Program
- 79 = Citywide Pedestrian Enhancements (Construct / Reconstruct Curb Ramps and Sidewalks - Cycle 12)

**COMPLETED PROJECTS**

- 5 = City Hall Carpet Replacement
- 9 = Public Safety Building Conversion (Tenant Improvement for Traffic Division)
- 11 = Renovation of City Hall Building Annex #1
- 20 = EOC Family Care Center Emergency Generator
- 52 = PSB - Monitor Room Space Conversion
- 64 = City of Moreno Valley / City of Riverside Intertie

World Logistics Center  
Boca, Victoria

MORENO VALLEY  
MVTV-3



Title:  
Length: WLC Draft EIR

CITY OF MORENO VALLEY  
MEDIA & COMMUNICATIONS  
951.413.3053  
WWW.MOVAL.ORG



MORENO VALLEY  
MVTV-3

Title: WLC Draft EIR  
Length:

CITY OF MORENO VALLEY  
MEDIA & COMMUNICATIONS  
951.413.3053  
WWW.MOVAL.ORG

TO: Eric Lewis, City Traffic Engineer, City of Moreno Valley

FROM: Don Hubbard, TE, AICP

DATE: November 14, 2012

SUBJECT: **Traffic Generated by the Skechers Warehouse**

During the approval process for the Highland Fairview Corporate Park concerns were raised regarding the amount of traffic that would be generated by the project as forecast utilizing city mandated trip generation rates. Now that the Skechers warehouse and outlet store have been fully occupied and operational for over a year we can make a real world comparison between the projected traffic counts in the original traffic analysis done for the entitlement of the project and the actual traffic at the project site today. This information is very useful in determining the reasonableness of the forecasting methodology used in our analysis of potential traffic impacts for the proposed World Logistics Center. We found the differences to be substantial. The actual traffic counts are lower by as much as 67% than the trip generation rates required to be used for the entitlements and the percent of truck trips are even lower, 86% lower. These are significant differences. Because of these huge differences, I thought it might be useful if I share with you the result of our analysis which can assist all of us in reasonableness testing the traffic analysis for the WLC.

Comparison of Actual to TIA Forecast

The Traffic impact study for the Highland Fairview Corporate Park<sup>1</sup> forecasted that Phase 1 of the project, the Skechers building, would generate more than three thousand vehicle trips per day. The study used trip generation rates that were one standard deviation higher than those found in the 2007 NAIOP High-Cube Warehouse Rate, and peak hour directional splits from the same study. The TIA forecast is compared to actual traffic for the outlet store in Table 1, and for the warehouse in Table 2. Table 3 shows a comparison for the truck component of the forecast traffic.

Data Source	AM Peak Hour			PM Peak Hour			ADT
	In	Out	Total	In	Out	Total	
Highland Fairview Corporate Park TIA	5	2	7	11	12	23	266
Traffic Counts	1	0	1	11	13	25	319
Actual as % of Forecast	20%	20%	20%	104%	110%	107%	120%

Data Source	AM Peak Hour			PM Peak Hour			ADT
	In	Out	Total	In	Out	Total	
Highland Fairview Corporate Park TIA	109	91	200	91	145	236	3,059
Traffic Counts	39	23	62	8	60	67	1,021
Actual as % of Forecast	36%	26%	31%	8%	41%	28%	33%

<sup>1</sup> Highland Fairview Corporate Park Traffic Study, Austin-Faust Associates July 2008

Data Source	AM Peak Hour			PM Peak Hour			ADT
	In	Out	Total	In	Out	Total	
Highland Fairview Corporate Park TIA	55	53	108	58	69	127	1,663
Traffic Counts	3	1	4	4	1	5	212
Actual as % of Forecast	6%	1%	4%	7%	1%	4%	13%

The actual traffic is significantly lower for the logistics operations than was originally forecasted utilizing the old trip generation rate factors as was required in the project entitlement TIA. The logistics facility generates only about one-third as much traffic as was forecast in the traffic study. The largest error was the over-estimation of truck traffic; the actual percentage of truck trips is 86% less than estimated.

The actual traffic experienced for the outlet store is somewhat higher than the traffic forecast for the daily period and exceeded the AM peak hour forecast. However, this is auto traffic and the number of trips involved is small (319/day) because the store represents less than one percent of the occupied building space.

Comparison with TIA Guideline Methodology

The City's TIA guidelines mandate the use of trip generation rates from the ITE *Trip Generation Manual* along with the truck mix percentages from the City of Fontana *Truck Trip Generation Study*. The trips generated using this methodology is compared to the actual traffic from the Skechers buildings in Tables 4 and 5.

Data Source	AM Peak Hour			PM Peak Hour			ADT
	In	Out	Total	In	Out	Total	
High-Cube Logistics Center (ITE 152 9 <sup>th</sup> Edition)	0.076	0.034	0.110	0.037	0.083	0.120	1.680
Actual Traffic from Skechers Logistics	0.022	0.013	0.035	0.004	0.033	0.037	0.567
Skechers as a % of ITE	29%	38%	32%	11%	40%	31%	34%

Vehicle Type	ITE Trip-Gen + Fontana Vehicle Mix	Skechers Warehouse per KSF	Skechers as a % of ITE/Fontana
Pass Vehicles	1.337	0.449	34%
2-Axle, 6 wheel Trucks	0.058	0.019	32%
3 Axle Trucks	0.078	0.014	17%
4+ Axle Trucks	0.207	0.086	41%
Total	1.680	0.567	34%

The comparison shows that the City's current methodology, had it been applied to the Skechers project, would have forecast approximately three times as much traffic as is actually being generated by the Skechers building.

Comparisons with Other Local Studies

This is not the first time that a survey in southern California has found that the traffic actually being generated by local high-cube logistics warehouses is well below the ITE trip generation rates. The same result was also found in the Fontana Truck Trip Generation Study and in the 2011 NAIOP study (see table below).

Data Source	AM Peak Hour	As % of ITE Rate	Ratio ITE/Other	PM Peak Hour	As % of ITE Rate	Ratio ITE/Other
ITE 9th Edition (Code 152)	0.110			0.120		
Fontana Truck Study	0.070	64%	1.57	0.073	61%	1.64
2011 NAIOP Study	0.047	43%	2.34	0.070	58%	1.71
Skechers Counts	0.035	32%	3.14	0.037	31%	3.24

Conclusions

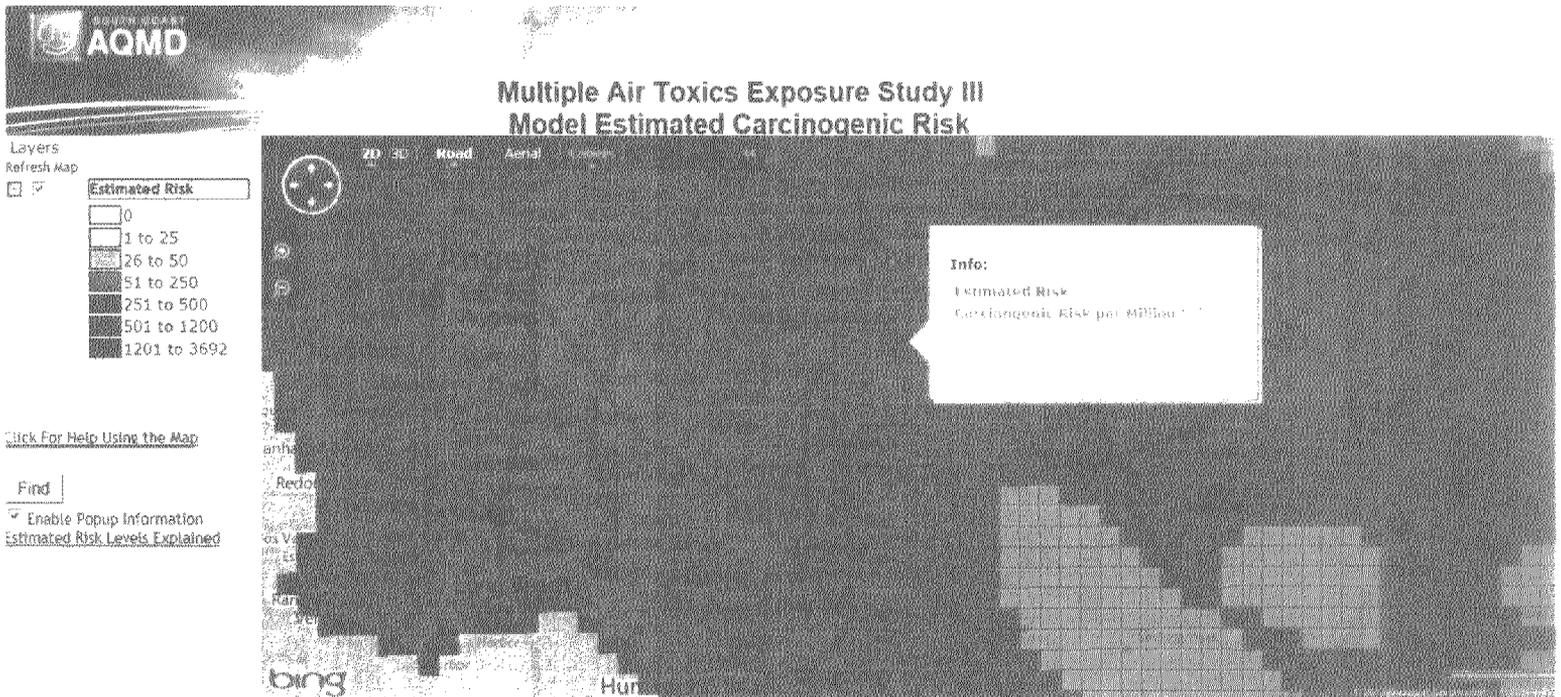
After being fully operational for more than a year the Skechers building is generating much less traffic than was forecast in its TIA or would have been forecast if the City's TIA guidelines had been followed (the original TIA used a different data source). The issue is specific to the logistics portion of the building; the forecast for the outlet store is in reasonable agreement with actual traffic. Because the proposed World Logistics Center is composed almost entirely of logistics buildings and its traffic study will follow the TIA guidelines, it follows that the forecast of traffic impacts in the upcoming WLC traffic study may be significantly over-estimated. A conservative approach to traffic is prudent but forecasts that greatly deviate from reality are at best misleading and at worst could be very damaging. I hope you find this information helpful. I look forward to discussing our findings in greater detail.

Below is the MATES3 graphic from the SCAQMD for their estimate of cancer risks. As for example risks,

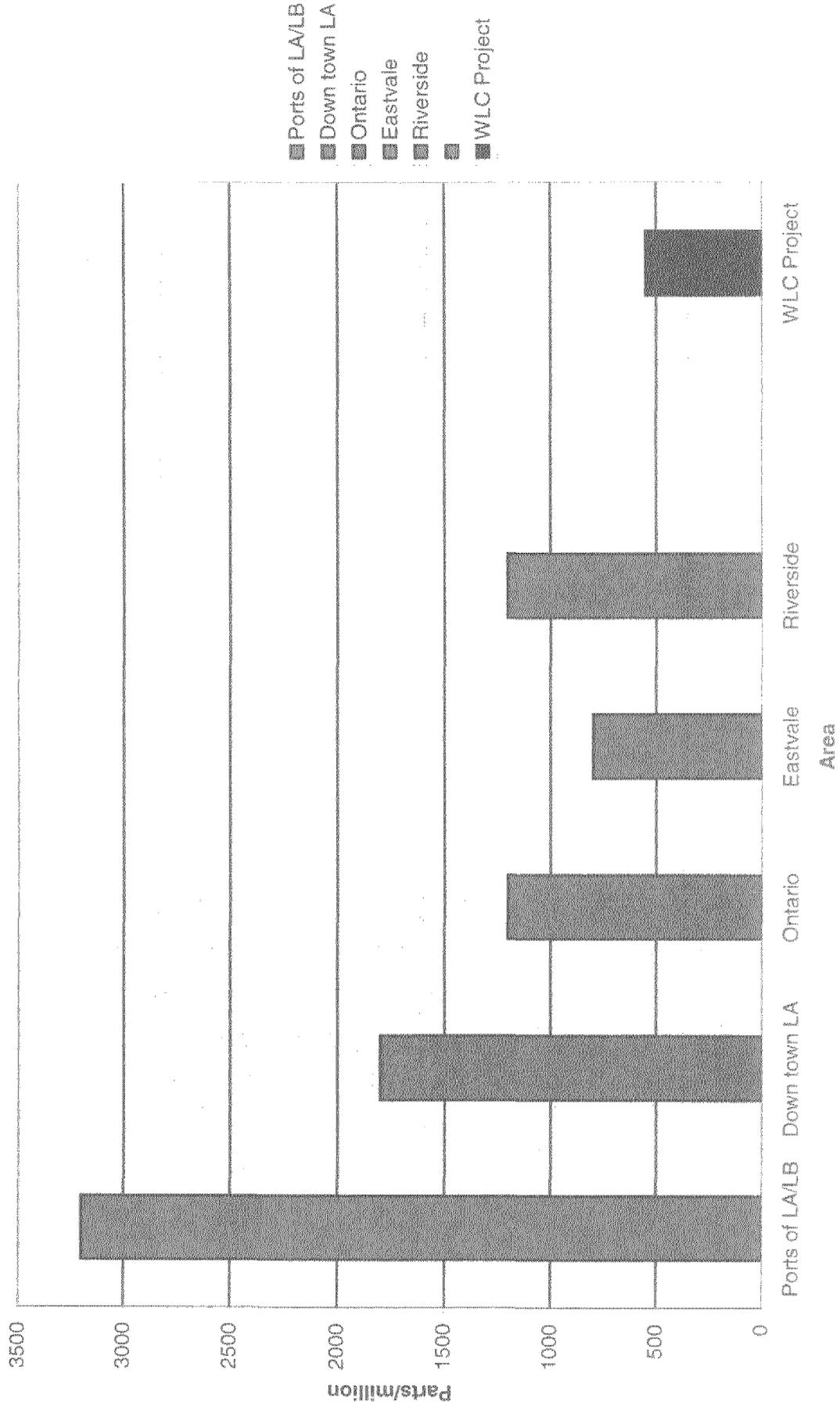
- Ports of LA/LB: 3000-3200 in a million
- Downtown LA: 1600-1800
- Ontario Area: 1000-1200
- Eastvale: 600-800
- Riverside: 1000-1200
- WLC Project Site: 450-550

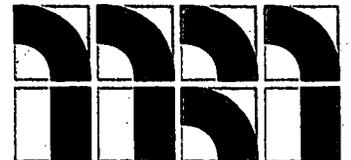
Again, please remember that these estimates are a snapshot of risks based on emissions in 2005 which are assumed to remain constant for the next 70 years. As we know, the ARB and others (e.g., ports) have implemented several control programs that have significantly reduced levels of diesel particulate matter despite increases in traffic in the region. My guess is that if you factor in both emission reduction programs and estimate cancer risks over the next 70 years that factor in both emission reductions and increases in traffic volumes, the current estimates of risks would be at least 50 to 60 percent lower than shown in the attachment.

Vince



SCAQMD estimate of cancer risks





Michael Brandman Associates

February 25, 2013

Fresno  
559.497.0310

Irvine  
714.508.4100

Palm Springs  
760.322.8847

Sacramento  
916.447.1100

San Bernardino  
909.884.2255

San Ramon  
925.350.7733

**Subject: Updated Health Risk Assessment for the Skechers Logistics Warehouse in Moreno Valley, California**

The following health risk assessment (HRA) was prepared to provide an update to the HRA originally contained in the Corporate Park Environmental Impact Report (CPEIR) that was published in 2008 of which the Skechers USA warehouse was a major component. This updated assessment makes use of new information available since that time pertaining to actual measured amount of traffic that visits the Skechers warehouse each day as well as new information developed by the California Air Resources Board (CARB) regarding the amount of diesel emissions from large heavy duty trucks.

#### A NOTE ON CANCER RISKS

An HRA is a tool that is used to estimate the risks to human health associated with exposures to toxic air contaminants. These risks are generally expressed as cancer risks to the exposed population. It is important to first provide a context as to how cancer risk estimates are interpreted and estimated. Cancer risks are expressed as a probability since there is no minimum level of risk at which some health impact could potentially occur. Within the context of this HRA, cancer risk is expressed as the probability of an individual developing cancer due to exposures to toxic air contaminants from the operation of the Skechers warehouse out of a population of one million individuals. Thus, an individual calculated to have a cancer risk of 1 in a million implies a likelihood that up to one person out of a population of one million would contract cancer if exposed continuously (24 hours per day) over a lifetime of 70 years (assumed lifetime of the individual). This risk would be an excess the cancer risk that is in addition to any cancer risk borne by the person not related to the emissions from the Skechers operations. For purposes of expressing the significance of cancer risks from a project such as Skechers USA within the context of the California Environmental Quality Act, the South Coast Air Quality Management District (SCAQMD) has established a cancer risk significance threshold of 10 in one million that applies to a specific project such as the Skechers building.

As noted above, cancer risks are estimated assuming an individual is exposed to a source of toxic air contaminants 24 hours per day, 350 days per year over a lifetime of 70 years. It is extremely unlikely that any individual would be exposed under these assumptions given the mobility of individuals in California and the fact that people do not reside at their residence 24 hours per day. However, these assumptions are built into the methods that required to be used in estimating cancer risks and, therefore, provide conservative estimates of cancer risks (in terms of over-estimating cancer risks).

To provide a perspective to the SCAQMD cancer risk significance threshold of 10 in a million, Table 1 provides a sample of risks associated with causes of death or harm in the United States. As noted from this table, the risk of being involved in a motor vehicle accident, for instance, is approximately 1,136 times greater than the SCAQMD's cancer risk significance threshold.

**Table 1: Sample Causes of Death and Harm**

Cause of Death or Harm	Lifetime Risk	Risk (in a million)
Heart disease	1 in 4	250,000
Pneumonia	1 in 57	17,544
Motor vehicle accident	1 in 88	11,364
Criminal homicide	1 in 240	4,167
Accidental electrocution	1 in 4,000	250
Lightening	1 in 39,000	26
Commercial aircraft accident	1 in 40,000	25
SCAQMD Cancer Risk Significance Threshold	10 in 1,000,000	10
Plague	1 in 240,000	4
Anthrax	1 in 730,000	1
Shark attack	1 in 3,700,000	0.3
Source of lifetime risk for cause other than SCAQMD threshold <sup>1</sup>		

**SUMMARY OF THE UPDATED HRA**

Based on the new traffic and emission information, it was determined that the cancer risks from the operation of the Skechers warehouse were found to be less than 1 in a million. This level of cancer risk is less than the cancer risk significance threshold of 10 cancer risks in a population of one million established by the SCAQMD. This result contrasts with the conclusion contained in the CPEIR which showed a maximum cancer risk of 26 in a million from the Skechers operations. However, the cancer risk estimates contained in the CPEIR were based on a trip generation rate (e.g., amount of vehicle traffic) and diesel vehicle emission rates significantly higher than recent actual traffic counts made at the warehouse and diesel emission rates that are now approved for use in estimating diesel truck emissions.

**DISCUSSION**

Within the context of estimating 70-year lifetime cancer risks from the Skechers warehouse, two important pieces of information are necessary – number of daily diesel truck trips generated by the warehouse operations and the rate of diesel emissions from the operation of the warehouse's diesel trucks. Each of these pieces of information is discussed below as a prelude to the estimation of cancer risks from the Corporate Park/Skechers operations.

<sup>1</sup> Covello, V.T. 2005. A Journalist's Guide to Communicating Health Risk Numbers Effectively. Website: [www.phe.gov/emergency/communication/guides/media/documents/hhsmedisreferenceguidefinal.pdf](http://www.phe.gov/emergency/communication/guides/media/documents/hhsmedisreferenceguidefinal.pdf).

**Traffic Volumes**

Recent traffic count data were collected at the Skecher's warehouse in November 2012. These data provided actual hourly operational vehicle counts of automobiles and multi axle trucks entering/leaving the warehouse over a five-day period. Based on these data, the average total number of vehicle trips was found to be 1,021 trips per day for the Skechers operations amounting to a daily trip generation rate of 0.567 trips per thousand square feet and a total of 212 truck trips (two, three, and 4 and greater axle trucks). This compares to a total of 3,059 vehicle trips per day and 1,663 truck trips assumed in the original CPEIR/Skechers for a trip

generation rate of 1.68 daily trips per thousand square feet. Table 2 compares the diesel truck distributions assumed in the CPEIR/Skechers with the recent vehicle count data<sup>2</sup>. Of particulate relevance are the large differences in medium and heavy duty diesel truck trips. These two vehicle classes comprise essentially all of the diesel emissions from the Corporate Park/Skechers warehouse operations. Therefore, from this aspect alone, the original Corporate Park/Skechers HRA overstated the diesel truck volumes from the these two vehicle classes by a factor of 7.9 (1,366/173 = 7.9). This implies that that since diesel emissions are proportional to the number of diesel truck trips and cancer risks are proportional to the amount of diesel emissions, then cancer risks in the Corporate Park/Skechers EIR are overstated by factors of 7 to 8 compared to the actual measured Sketchers operations.

**Table 2: Comparison of Diesel Truck Volumes – Corporate Park EIR and Recent Traffic Counts**

Project	Diesel Truck Class <sup>(1)</sup> (vehicle trips/day)			
	LHDT	MHDT	HHDT	Total
Corporate Park/Skechers EIR	37	314	1,052	1,403
Recent Skechers Traffic Data	14	21	152	188
Ratio of Corporate Park to Recent Data	2.64	14.95	6.92	7.46
(1) The number of measured truck trips per day included both gasoline and diesel fueled vehicles; only the diesel portion of the truck trips were included in this assessment Ratio of medium-heavy and heavy-duty diesel trucks is 7.90  LHDT = light-heavy duty trucks MHDT = medium-heavy duty trucks HHDT = heavy-heavy duty trucks				

**Diesel Emission Factors**

In the Corporate Park/Skechers EIR, the diesel truck emissions were derived from the CARB EMFAC2007 mobile source emission model which was published by the CARB in 2006. In 2011, the CARB released an important update to the EMFAC model known as the EMFAC2011 model that contains updates to mobile source emission factors that account for the adoption of ARB's truck and bus rule. This rule significantly alters the current and future rates of diesel emissions from heavy duty trucks compared to the earlier emission factors. Table 3 compares the 70-year average diesel particulate emission rates assumed in the Corporate Park/Skechers EIR with the current 70-year average diesel particulate matter emission rates based on the updated EMFAC2011 emission model. As noted from this table, the diesel particulate emission factors used in

<sup>2</sup> The truck count data were separated into gasoline-fueled trucks and diesel-fueled trucks; only diesel-fueled trucks were included in this assessment.

the Corporate Park/Skechers EIR are about 3 times higher than the factors using the updated EMFAC2011 emission model.

**Estimates of Cancer Risk**

Updated estimates of cancer risks from the operation of the Corporate Park/Skechers warehouse were made using the actual operational traffic count information and updated diesel emission factors discussed earlier. The resulting risks were then compared to the risks that were estimated in the Corporate Park/Skechers EIR. The maximum cancer risks at any location outside of the Corporate Park fence line using the updated traffic and emission factors was found to be less than 1 in a million (0.9 in one million). This compares to the

maximum cancer risk of 26 in a million estimated in the Corporate Park/Skechers EIR. The estimates of the maximum cancer risks from the Skechers warehouse operations are summarized in Table 4. As noted therein, the maximum cancer risks estimated in the Corporate Park/Skechers EIR is about 29 times higher than the cancer risks based on new traffic and diesel emission data.

**Table 3: Comparison of Diesel Particulate Matter Emission Rates for Diesel Trucks**

CARB Emission Rate Model	Diesel Particulate Travel Emission Factors (grams/mile)			
	LHDT	MHDT	HHDT	Weighted Average <sup>(5)</sup>
EMFAC2007 <sup>(1)</sup>	0.051	0.298	0.218	0.231
EMFAC2011 <sup>(2)</sup>	0.036	0.053	0.083	0.076
Ratio of EMFAC2007 to EMFAC2011	1.42	5.62	2.63	3.04
CARB Emission Rate Model	Diesel Particulate Idle Emission Factors (grams/hour)			
	LHDT	MHDT	HHDT	Weighted Average <sup>(5)</sup>
EMFAC2007 <sup>(3)</sup>	0.793	0.816	0.287	0.419
EMFAC2011 <sup>(4)</sup>	0.257	0.129	0.130	0.140
Ratio of EMFAC2007 to EMFAC2011	3.09	6.33	2.21	2.99
Notes:				
(1) Used in the Corporate Park/Skechers HRA assuming an average over 2010 to 2080 and a vehicle speed of 10 mph				
(2) Assumes an average over 2012 to 2082 and a vehicle speed of 15 mph				
(3) Assumes an average over 2010 to 2080				
(4) Assumes an average over 2012 to 2082				
(5) Average weighted by the number of vehicle trips for each vehicle class				

**Table 4: Comparison of Cancer Risks from the Skechers Warehouse Operations**

Health Risk Assessment	Maximum Cancer Risk (risk per million)
Corporate Park/Skechers EIR	26
Updated Skechers Warehouse	0.9
Ratio of Corporate Park/Skechers to Updated Skechers Warehouse	28.9

As you can see from table 4 above, the cancer risk as asset for the Corporate Park/Skechers EIR indicates a risk that is almost 29 times more than the actual number.

Please feel free to contact me at [REDACTED] or vmirabella@brandman.com.

Sincerely,

Vince Mirabella  
Senior Air Quality Scientist  
**Michael Brandman Associates**  
621 E. Carnegie Drive, Suite 100  
San Bernardino, CA. 92408

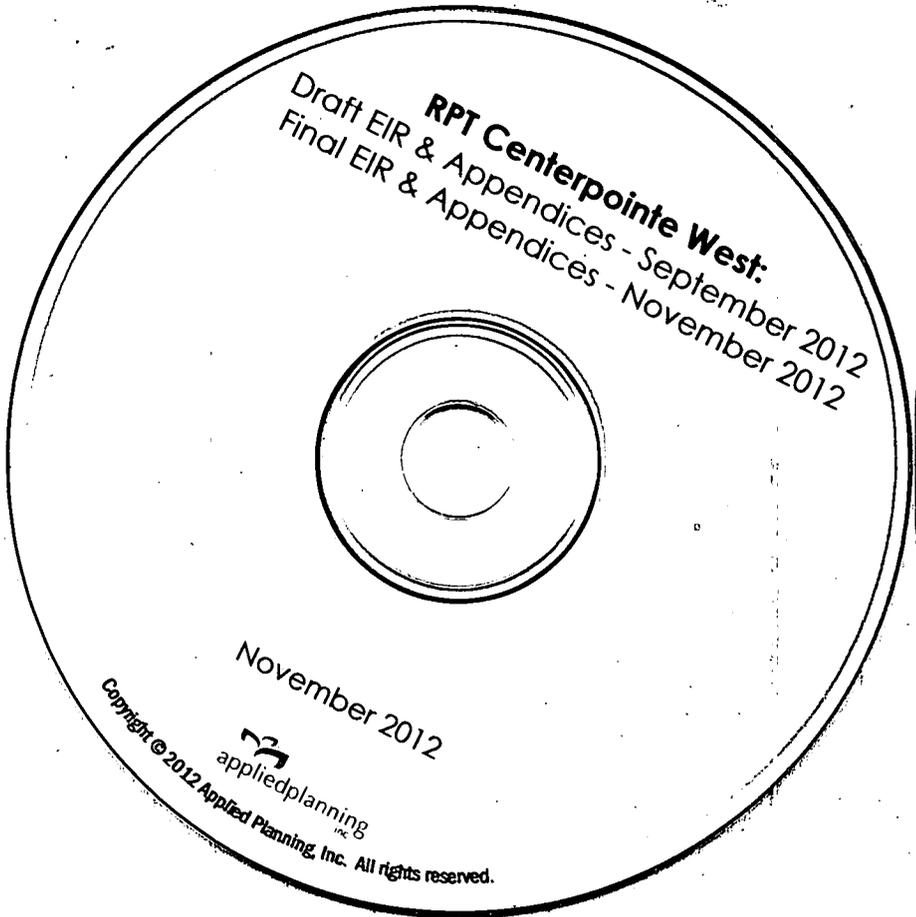
RPT Centerpointe  
Baea, Victoria



**RPT Centerpointe West:**  
Draft EIR & Appendices - September 2012  
Final EIR & Appendices - November 2012

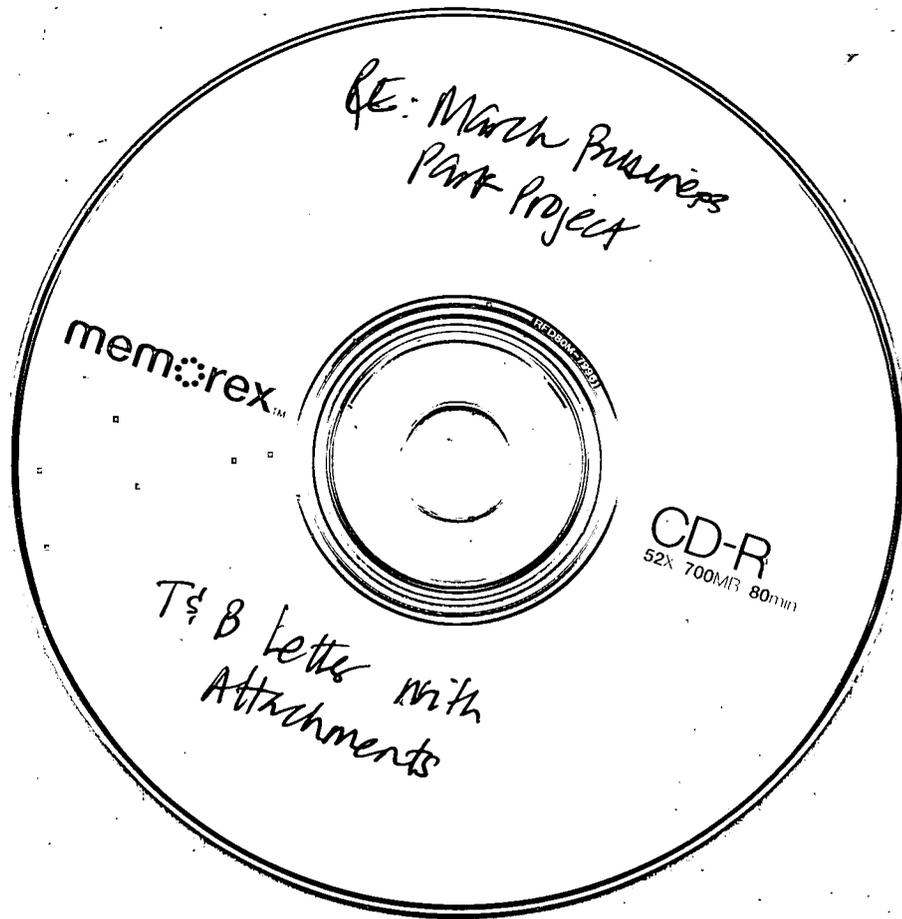
November 2012

  
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March Business Park Project  
Boca, Victoria





RE: March Business  
Part Project

memorex™

MEMOREX

CD-R  
52X 700MB 80min

T & B Letts with  
Attachments

**FINAL  
ENVIRONMENTAL IMPACT REPORT  
SCH NO. 2011061033**

**LEAD AGENCY**  
City of  
Moreno Valley  
14177 Frederick Street  
P.O. Box 88005  
Moreno Valley, CA 92552

Date: November 19, 2012

Disk 1 of 1

**MARCH BUSINESS CENTER**  
Environmental Impact Report (PA11-005)  
General Plan Amendment (PA11-000)  
Specific Plan Amendment (PA11-004)  
Tentative Parcel Map No. 35879 (PA11-000)  
Master Plot Plan (PA11-0002)  
Building Plot Plans (PA11-0003, PA11-0004,  
PA11-0005, and PA11-0006)

**EIR &  
TECHNICAL  
APPENDICES**

2013 Incoming Correspondence #2  
Baca, Victoria



RIVERSIDE COUNTY  
DISTRICT ATTORNEY

3960 ORANGE STREET  
RIVERSIDE, CALIFORNIA 92501-3643  
951-955-5520

PAUL E. ZELLERBACH  
DISTRICT ATTORNEY

October 22, 2013

Ms. Jane Halstead  
Moreno Valley City Clerk  
14177 Frederick St.  
Moreno Valley, CA 92552

Subject: **Preservation of Evidence Demand**

Dear Ms. Halstead:

The Riverside County District Attorney's Office has learned that the Moreno Valley City Council will consider adopting Resolution No. 2013-82, a "Resolution Adopting Updated Records Retention Schedules and Authorizing Destruction of Certain City Records" at its regular meeting on October 22, 2013.

The District Attorney's Office has reason to believe that litigation may result from matters currently under investigation with regard to the City of Moreno Valley and that relevant evidence potentially may be destroyed if Resolution No. 2013-82 is passed and implemented. This information may be in the City of Moreno Valley's possession or control and the City has a duty to preserve that information.

Therefore, the District Attorney's Office demands that the City of Moreno Valley immediately take action to protect and preserve until further notice any of that information that is in its possession or under its control until further notice.

Specifically, the District Attorney's Office demands that the City of Moreno Valley immediately suspend deletion, overwriting and/or any other destruction of records and electronic stored information (hereinafter "ESI") connected, either directly or indirectly, to the following:

- All records and ESI associated with or concerning Highland Fairview, Iddo Benzeevi, Jerry Stephens, Tom Owings, Marcelo Co, Jesse Molina, Victoria Baca, Richard Stewart, Yxstian Gutierrez and Michael Geller.
- All records and ESI associated with or concerning all City of Moreno Valley elected and appointed public officials and Department Heads.

- All records and ESI associated with or concerning pending or approved development construction projects, infrastructure and/or new infrastructure projects located in the City of Moreno Valley.
- All records and ESI associated with or concerning communications to and from City of Moreno Valley employees, elected and/or appointed public officials regarding the hiring, employment and discharge of former City Manager Henry Garcia.
- All records and ESI associated with or concerning the following development projects: Skechers, World Logistic Center, Prologis, Aquabella Development, Ridge Property Development and Nason Street infrastructure improvements.

The District Attorney's Office is specifically demanding that you preserve all documents, tangible things and ESI potentially associated with or concerning the matters identified above for the time frame of January 1, 2008 to present.

ESI, as used in this demand, should be afforded the broadest possible definition and includes (by way of example and not as an exclusive list) any and all information electronically, magnetically or optically stored as:

- Digital communications (e.g., e-mail, voice mail, instant messaging);
- Word processed documents (e.g., Word or WordPerfect documents and drafts);
- Spreadsheets and tables (e.g., Excel or Lotus 123 worksheets);
- Accounting Application Data (e.g., QuickBooks, Money, Peachtree data files);
- Image and Facsimile Files (e.g., .PDF, .TIFF, .JPG, .GIF images);
- Sound Recordings (e.g., .WAV and .MP3 files);
- Video and Animation (e.g., .AVI and .MOV files);
- Databases (e.g., Access, Oracle, SQL Server data, SAP);
- Contact and Relationship Management Data (e.g., Outlook, ACT!);
- Calendar and Diary Application Data (e.g., Outlook PST, Yahoo, blog tools);
- Online Access Data (e.g., Temporary Internet Files, History, Cookies);
- Presentations (e.g., PowerPoint, Corel Presentations)
- Network Access and Server Activity Logs;
- Project Management Application Data;
- Computer Aided Design/Drawing Files; and,
- Back Up and Archival Files (e.g., Zip, .GHO)

All ESI must be preserved so that it can be retrieved at a later time. The information must be preserved in its original electronic form so that all information contained within it,

Jane Halstead, Moreno Valley City Clerk

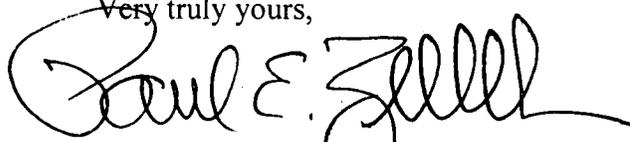
October 22, 2013

Page | 3

whether visible or not, is also available for inspection. It is not sufficient to make a hard copy of electronic communication.

Thank you for your anticipated cooperation.

Very truly yours,



PAUL E. ZELLERBACH  
Riverside County District Attorney

Cc: Michelle Dawson  
Moreno Valley City Manager  
14177 Frederick St.  
Moreno Valley, CA 92552

Suzanne Bryant  
Moreno Valley City Attorney  
14177 Frederick St.  
Moreno Valley, CA 92552

Tom Owings  
Mayor, Moreno Valley City Council  
14177 Frederick St.  
Moreno Valley, CA 92552

Jesse Molina  
Mayor Pro Tem, Moreno Valley City Council  
14177 Frederick St.  
Moreno Valley, CA 92552

✓ Victoria Baca  
Moreno Valley City Council  
14177 Frederick St.  
Moreno Valley, CA 92552

Richard Stewart  
Moreno Valley City Council  
14177 Frederick St.  
Moreno Valley, CA 92552

Yxstain Gutierrez  
Moreno Valley City Council  
14177 Frederick St.  
Moreno Valley, CA 92552

PAUL E. ZELLERBACH  
RIVERSIDE COUNTY DISTRICT ATTORNEY  
3960 ORANGE STREET  
RIVERSIDE, CA 92501-3643

CITY CLERK  
MORENO VALLEY  
RECEIVED

13 OCT 22 PM 2:33

Victoria Baca  
Moreno Valley City Council  
14177 Frederick St.  
Moreno Valley, CA 92552

CITY COUNCIL  
MORENO VALLEY  
RECEIVED

13 OCT 22 PM 2:43

*Students, like athletes, must practice daily with the same intensity (rigor) that they will face on game day!*

CITY COUNCIL  
MORENO VALLEY  
RECEIVED

MC

13 OCT 31 PM 4: 27



MICHAEL MCCORMICK  
ASSISTANT SUPERINTENDENT

VAL VERDE UNIFIED SCHOOL DISTRICT

10-28-2013

Victoria Barr,

I am very grateful for the recognition and support received from the City Council.

As you are aware, I have been honored to serve the children and families in our great community for many years. Thanks again!

Sincerely,

Michael R. [Signature]



NALEO Educational Fund

**Founder**

Hon. Edward R. Roybal (Ret.) †

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Councilmember, City of Santa Ana, CA

Hon. Catherine Miranda  
Arizona State Representative  
School Board Member, Roosevelt School District

Hon. Robert Peña  
School Board Member  
Edinburg Consolidated Independent School District, TX

Hon. Carmen Piñeyro  
Trustee, Village of Freeport, NY

Hon. Raquel Regalado  
School Board Member  
Miami-Dade County Public Schools, FL

Hon. Robert Rivera  
Councilmember, City of Arlington, TX

Hon. Justin Rodriguez  
Texas State Representative

Mr. Ross Romero  
Former Utah State Senator

Hon. John Sapient  
New Mexico State Senator

Hon. Fernando Shipley  
Member, Gila Regional Partnership Council, AZ

Hon. Luz Urbáez Weinberg  
Commissioner, Aventura, FL

Hon. Mary Rose Garrido Wilcox  
Chair, National Association of Hispanic County Officials

**Executive Director**  
Mr. Arturo Vargas

† deceased

CITY COUNCIL  
MORENO VALLEY  
RECEIVED

13 SEP 19 PM 5: 26

September 11, 2013

The Honorable Victoria Baca  
Councilmember  
City of Moreno Valley  
14177 Federick St.  
Moreno Valley, CA 92553

Dear Councilmember Baca:

We are very excited that San Diego, California, will be the site of the National Association of Latino Elected and Appointed Officials (NALEO) 31<sup>st</sup> Annual Conference, June 26-28, 2014. With more than 1,000 participants representing all levels of government, the NALEO Annual Conference is the largest gathering of Latino elected and appointed officials and their supporters in the United States.

The success of the NALEO Annual Conference depends on the support of our Honorary Host Committee, which is comprised of the state's various elected and appointed leaders and key members of the community. I am honored to invite you to serve on the NALEO 31<sup>st</sup> Annual Conference's California Honorary Host Committee. While not a requirement for membership, aspects of our Conference planning and coordination are supported with the work of a number of Committee members and we hope you can become involved by helping to identify outreach opportunities and fundraising resources to ensure the success of the Conference, and/or helping to identify or secure potential speakers.

We plan to hold the first of several regional Host Committee meetings on October 23, 2014, in San Diego. Please let us know if you are able to accept our invitation to serve on the NALEO 31<sup>st</sup> Annual Conference Host Committee by contacting Jennifer Pineda at (213) 765-9457, or at [jpineda@naleo.org](mailto:jpineda@naleo.org).

Thank you for your consideration to join our NALEO Annual Conference efforts in this special way. Feel free to call Jose Carrillo, Director of Strategic Initiatives, at (512) 368-5298 if you have any questions. We look forward to hearing from you soon.

Sincerely,

Arturo Vargas  
Executive Director

[www.naleo.org](http://www.naleo.org)

**Partnership Council Members**

Chairman's Council Member  
State Farm®

- Advance America
- AT&T
- Southwest Airlines
- Toyota Motor North America, Inc.
- Univision Communications Inc.
- Walmart
- The Walt Disney Company

<b>Los Angeles</b>	<b>Houston</b>	<b>Florida</b>	<b>New York</b>	<b>Washington, DC</b>
1122 W. Washington Blvd., 3 <sup>rd</sup> Floor Los Angeles, CA 90015 Tel (213) 747-7606 Fax (213) 747-7664	1314 Texas Avenue, Suite 410 Houston, TX 77002 Tel (713) 228-6400 Fax (713) 228-0606	5950 Lakehurst Drive, Suite 169 Orlando, Florida 32819 Tel (321) 795-3757	110 Wall Street, 16 <sup>th</sup> Floor New York, NY 10005 Tel (212) 480-1918 Fax (212) 480-1697	600 Pennsylvania Ave., SE, Suite 230 Washington, DC 20003 Tel (202) 546-2536 Fax (202) 546-4121

*America Needs Fatima*  
25075 Cottonwood Ave.  
Moreno Valley, CA 92553  
951-924-1968

To: ~~Council Members~~  
Copy: City Manager  
Police Chief

Date: September 2013

To: Hon. Tom Owens  
Mayor, City of Moreno Valley  
14177 Frederick St  
Moreno Valley, California  
(951) 413-3008

13 SEP - 6 AM 7: 56



Re: Public Square Rosary Crusade  
Corner of Eucalyptus and Frederick st.  
October 12, 2013; 1200 - 1300 hrs

Dear Hon. Tom Owens:

We will be conducting a Public Rosary Crusade on October 12-26 13, at the time and place as noted above.

This Public Rosary Crusade will consist of people holding pro-life signs on the sidewalks of the intersection mentioned. We expect it to be a peaceful, prayerful demonstration for the Culture of Life. There will be no blocking of driveways or interference of business.

I will be in-charge of the event. If you have any questions, you may call my home phone noted below.

I would like to thank you in advance for your kind consideration on this request. We thank you also and the entire police force for working so hard to keep our city and the citizens of Moreno Valley safe.

Sincerely,

Gil Revoir (Local Public Square Rosary Crusade Chairperson)  
13876 Flaming Arrow St.  
Moreno Valley, CA 92553  
[Redacted]

OK Gloria Armenteros [Redacted]



*Announcing the 2013*

# PUBLIC SQUARE ROSARY CRUSADE

America is at a historic crossroad. Secularists are trying to push God from the public square. They reject His beneficial action upon society. But without God, where will our leaders get the wisdom to solve the great problems we face?

We must stop the secularist advance and pray to God for help. He will hear us, if we pray through the intercession of His Blessed Mother. That's why we're launching the 2013 Public Square Rosary Crusade.

In *The Secret of the Rosary*, Saint Louis de Montfort said: "Public prayer is far more powerful than private prayer to appease the anger of God and call down His mercy, and Holy Mother Church, guided by the Holy Ghost, has always advocated public prayer in times of public tragedy and suffering."

## JOIN THE 2013 PUBLIC SQUARE ROSARY CRUSADE TODAY!

m o r e n o v a l l e y c a

**What: THE HOLY ROSARY**

**Where: Frederic & Eucalyptos**

**When: NOON OCT 12 2013  
Till 1Pm**

**For more information, contact:**

NAME Gil Revoit

PHONE NUMBER

or Gloria Armenteros



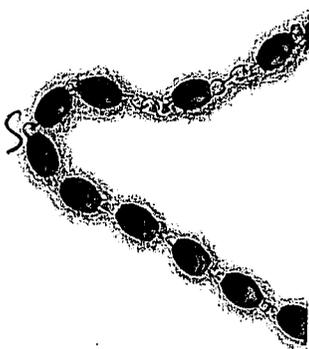
Coordinated nationally by Tradition, Family and Property and its *America Needs Fatima* campaign

For questions or comments, e-mail us at

**ANFRosaryRally@aol.com**

Visit our website at **www.ANF.org**

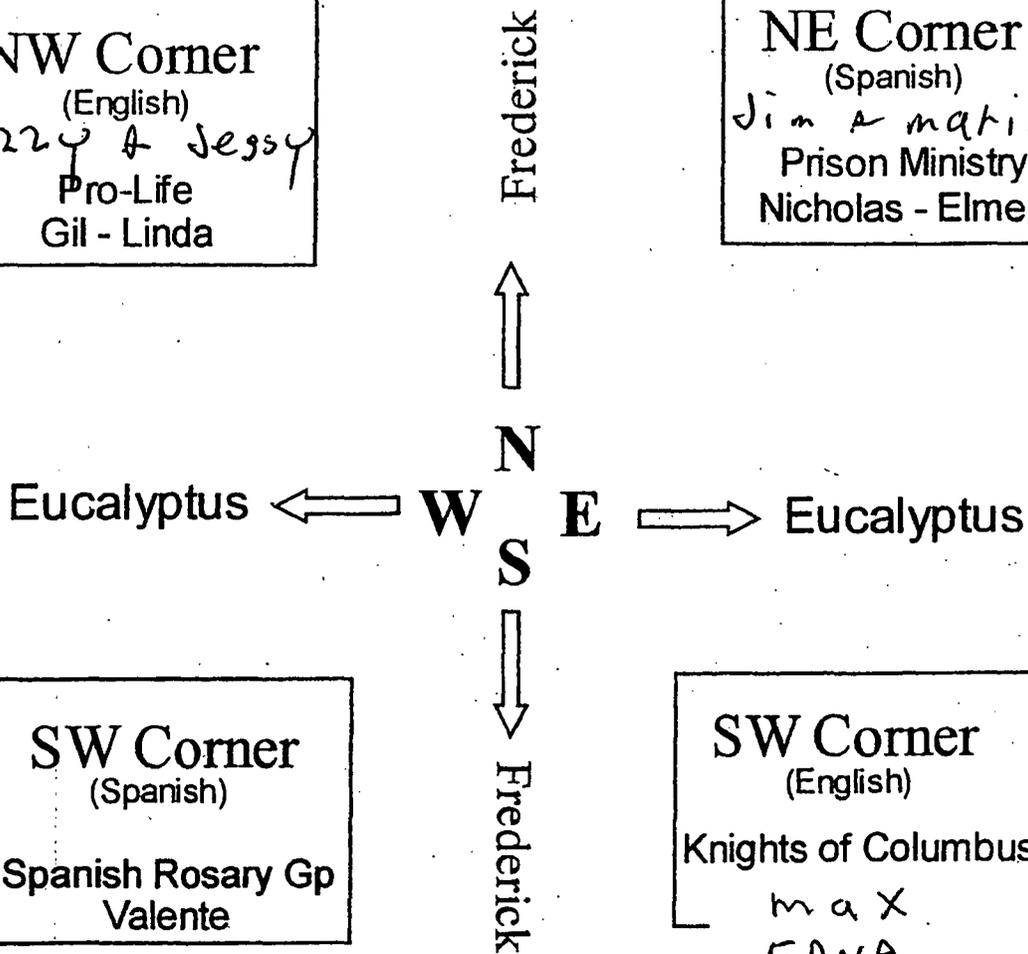
COPY + DISTRIBUTE



Participant's Full Name	Phone Number
1.	
2.	
3.	
4.	
5.	

**NW Corner**  
 (English)  
*izzy & Jessy*  
 Pro-Life  
 Gil - Linda

**NE Corner**  
 (Spanish)  
*Jim Amatiq*  
 Prison Ministry  
 Nicholas - Elmer



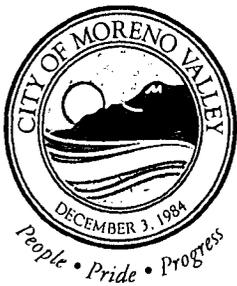
**SW Corner**  
 (Spanish)  
 Spanish Rosary Gp  
 Valente

**SW Corner**  
 (English)  
 Knights of Columbus  
*max*  
*EDNA*

*GLORIA*

- ⊕ Participants - single file along sidewalk
- ⊕ Stay on grass
- ⊕ Do not impede pedestrian traffic

**Participants' parking:**  
 Moreno Valley  
 Community Park



CITY COUNCIL  
MORENO VALLEY  
RECEIVED

13 AUG -8 PM 2: 01

City Council

City Hall  
14177 Frederick Street  
P.O. Box 88005  
Moreno Valley, CA 92552-0805  
Phone: 951.413.3008  
Fax: 951.413.3760  
[www.moreno-valley.ca.us](http://www.moreno-valley.ca.us)

July 17, 2013

Ms. Harriet Gordon  
11898 Kilgore Street  
Moreno Valley, CA 92557

Subject: Pedestrian Safety

Dear Ms. Gordon:

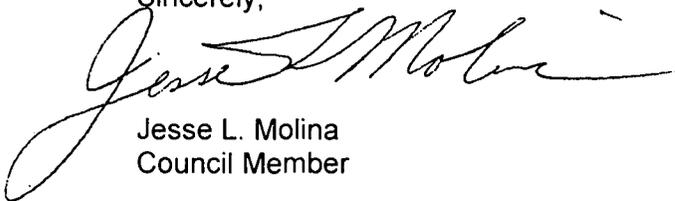
Thank you for contacting my office regarding pedestrian safety on Ironwood Avenue between Indian Street and Perris Boulevard. As you are aware, the City has reviewed your concerns, and I have personally met with you at the subject location. According to staff, they have identified a segment along Ironwood Avenue where pedestrian activity is concentrated. They have recommended and installed two yellow flashing beacons and two pedestrian warning signs at the subject location to alert motorists that pedestrians may be crossing.

Based on your recent request, you stated traffic does not slow down for pedestrians despite the improvements that were made. I am happy to meet with you to discuss other solutions and alternatives that were not available during our initial meeting to help bring pedestrian awareness to the community and to help slow-down motorists.

Pedestrians crossing Ironwood Avenue should always utilize existing traffic control devices such as traffic signals and crosswalks whenever possible.

At your earliest convenience, please contact my office at [REDACTED] to schedule a meeting. I will invite Public Works Director Ahmad Ansari and City Traffic Engineer Eric Lewis to help answer any questions.

Sincerely,



Jesse L. Molina  
Council Member

Ell:ac:cam

c: Mayor and Council Members  
Michelle Dawson, City Manager  
Ahmad R. Ansari, Public Works Director/City Engineer  
Eric Lewis, City Traffic Engineer  
File

MV00232324

Dear Moreno Valley City Councils,

July 23, 2013

First and foremost, I would like to apologize for the length of this letter, but because this is a life-and-death situation for my family, I beg you to read through the letter in its entirety.

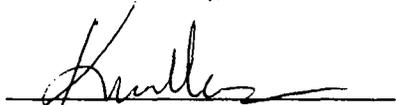
My name is Khoa Nguyen. I am a Vietnamese origin. I lived in Moreno Valley California for most of my life. I am currently attending Loma Linda University in the pursuit of my Doctor of Pharmacy degree. My fiancé's name is Sun Chung. She is a Korean origin. She has been a practicing pharmacist for Walgreens for 15 years. We are a born and raised Catholic family. Together, we have a daughter Kayla Nguyen (20 months). Coming into the relationship, Sun had two boys from previous marriage, Kevin Ramirez (7 years old) and Kyle Ramirez (9 years old). Kayla is smart, healthy, and developing ahead of her peers. Kyle is autistic, but he is well-behaved and displays signs of extraordinary memory. Kevin, on the other hand, has had history of behavioral issues and violent behavior. Just as what our parents have done for us, we put our children's future success above all things. We expect them to study hard, and we were getting them involved in sports such boxing and MMA.

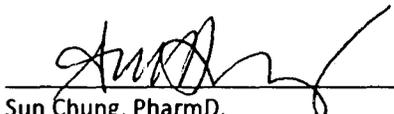
On December 20, 2012, the fate of our family turned up-side-down. Child Protective Services (CPS) reported that there were multiple bruises on Kevin's body. Without thorough investigation, they came into our house in the middle of the night and took all three children away. They should not do this to animal, so how could they take away young children from their human parents? I was arrested for 24 hours and got out on bail. My fiancé Sun, who was pregnant at the time, lost the baby because of the overwhelming trauma and was forced to come into the police station for interrogation. CPS fabricated the reports to portray us as negligent parents who tortured our 7-year old boy. They prompted Kevin to say things that never happened. The content of their reports were lies and exaggerations, but due to the power and the immunity privilege they possessed, there was "nothing we could have done about it." (Christina Fowler, Riverside County CPS). Through the corruption of CPS, our children were taken away from us. Since we are both in a healthcare profession, our education and career are in jeopardy. Worst of all, we are both facing felony charges. How can this be happening to us??? We are educated people. We utilize our education to help patients on daily basis. We don't drink, smoke, nor use drugs. We live a clean life and never had any criminal background. How can this be happening to us???

Currently, we have Virginia Blumenthal and Phil Greenberg to represent us in the criminal court. We have done everything they asked of us, such as: parenting classes, anger management classes, counseling sessions, and even live separately. Both of us were put to psychological tests by Dr. Robert Suiter. All tests indicated positive results; showing that neither of us had any kind of violent nor child abuse tendency. Everyone around us, from our community, friends, family, counselors, and even lawyers are shocked that this is happening to us. We have many witnesses that can testify our characters. Unfortunately, none seems to matter because the CPS's reports weigh heavier than everything else. We miss our children beyond words. We pray everyday that the truth can somehow reveal itself through God's miracle.

We are writing this letter with a very heavy heart. We are asking for your help in any way possible because our hope is running dry. We urge you to seek out the corruption of Child Protective Services and modify the system so that no other family can be harmed like this in the future. We are desperately asking you to use the law for the purpose that it was meant to be. The law should be used to protect the innocent and to seek justice. Our family is desperately in need of your help!!!

Thank You Sincerely,

  
Khoa Nguyen, PharmD.  
25315 Courtney Dr.  
Moreno Valley CA 92551  
[REDACTED]  
KhoaNguyen0@gmail.com

  
Sun Chung, PharmD.  
25315 Courtney Dr.  
Moreno Valley CA 92551  
[REDACTED]  
SunChung0@gmail.com

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MORENO VALLEY  
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13 JUL 25 PM 4: 44

MV00232325

# Baldwin

Orthotics & Prosthetics, Inc  
24475 Sunnymead Blvd, Moreno Valley, CA. 92553

CITY COUNCIL  
MORENO VALLEY  
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13 JUL 16 PM 5: 49

Phone 951-824-7850

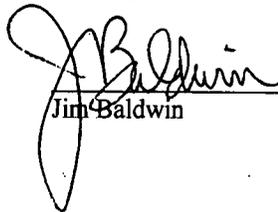
Fax 951-824-7851

07/09/2013

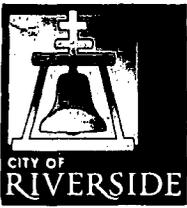
I have met Mayor Owings since the election and many of the Council Members.

I would like to express my support for him and the Council members for trying to improve this great city of Moreno Valley.

Keep up the great work.



Jim Baldwin



City of Arts & Innovation

CITY COUNCIL  
MORENO VALLEY  
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13 JUL 16 PM 5: 48

July 11, 2013

Michelle Dawson  
City Manager  
City of Moreno Valley  
P.O. Box 88005  
Moreno Valley, California 92552-0805

REF: ADMIN 13-026

Subject: Potential partnership between the City of Moreno Valley Electric Utility  
and Riverside Public Utilities

Dear Ms. Dawson:

Thank you for your letter to City of Riverside Board of Public Utilities Chairman Justin Scott-Coe acquainting him with the City of Moreno Valley Electric Utility (MVU). Chairman Scott-Coe has referred your letter to me and asked for a response directly from Riverside Public Utilities (RPU).

I am aware that our respective staffs have had preliminary discussions regarding the feasibility of RPU providing various services presently provided by ENCO Utility Services once their contract expires, which you indicated will be December 31, 2020.

RPU believes it would be prudent to delay discussions to a time much closer to the contract expiration date. If services are still desired by MVU at that time, we would be better prepared to address your needs based on our present resources and economic environment.

Riverside Public Utilities • Administration

3750 University Avenue, 3rd floor • Riverside, CA 92501 [RiversidePublicUtilities.com](http://RiversidePublicUtilities.com)



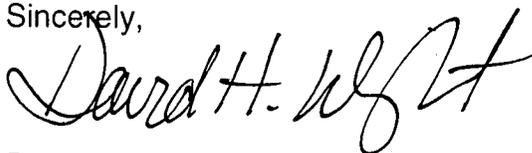
MV00232327

Michelle Dawson  
July 11, 2013

Page 2

We continue to be supportive of your efforts at MVU to gain local control over the provision of electric service to your community and the economic benefits that service provides. Please feel free to contact me if you would like to discuss further.

Sincerely,



David H. Wright  
Public Utilities General Manager

DHW:gsg

h:\Corres\Wright\Letters\2013\07-10 Dawson-Potential Partnership 13-026.doc

cc: Justin Scott-Coe, Board of Public Utilities Chairman  
Scott Barber, City Manager  
Steve Badgett, Utilities Deputy General Manager  
Tom Owings, Moreno Valley Mayor  
Marcelo Co, Moreno Valley Mayor Pro Tem  
Victoria Baca, Moreno Valley Councilmember  
Jesse Molina, Moreno Valley Councilmember  
Thomas M. DeSantis, Moreno Valley Assistant City Manager  
Ahmad R. Ansari, P.E., Moreno Valley Public Works Director/City Engineer  
Jeanette Olko, Moreno Valley Electric Utility Division Manager

MV00232328



**David F. Blaisdell**  
Attorney At Law

*Divorce, Custody, Property and  
most QDRO retirement orders*

23020 Atlantic Circle  
Moreno Valley, CA 92553  
Please visit our website at  
[www.BlaisAtty.com](http://www.BlaisAtty.com)

CITY COUNCIL  
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RECEIVED

Space below for court filing stamp only  
13 JUL 10 PM 5:45

1 DAVID F. BLAISDELL – Attorney At Law  
2 Specializing in divorce & family law  
3 Please see our newsletter and  
4 helpful web site at: [www.BlaisAtty.com](http://www.BlaisAtty.com)  
5 E-Mail at [BlaisAtty@gmail.com](mailto:BlaisAtty@gmail.com)  
6 23020 Atlantic Circle, Moreno Valley, CA 92553  
7 Phone: [REDACTED]

8  
9 Attorney for: An excellent and friendly Law Office

10  
11 SUPERIOR COURT OF CALIFORNIA, COUNTY OF HELLO THERE

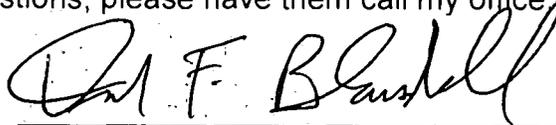
12  
13 In re the matter of: ) Case No. 951-247-1977  
14 )  
15 Petitioner: DAVID F. BLAISDELL )  
16 )  
17 and )  
18 )  
19 Co-Petitioner: PEOPLE AT OUR OFFICE )  
20 )  
21 \_\_\_\_\_ )

22 **HELLO MS. VICTORIA BACA! GLAD TO HAVE MET YOU AT THE GRAND**  
23 **OPENING AT MOSS MOTORS VOLKSWAGEN DEALERSHIP**

24 We met recently at the Grand Opening of the Volkswagen dealership. I was the tall  
25 man with glasses, who was wearing the blue Hawaiian shirt and shorts. I sat across from  
26 you. I enjoyed talking to you. Our office will keep your name in mind for anyone interested in  
27 questions about Moreno Valley government. On a personal note, I want to compliment you  
28 on the fact that you were friendly and outgoing. This speaks well as to the type person you  
29 are. Welcome to Moreno Valley from East Los Angeles.

30 Enclosed is some information on our practice. **We sincerely hope that you will**  
31 **never need our services**. However, if you know of anyone who is interested or has  
32 questions in family law, then please pass our name along. You might pass on the attached  
33 information to someone who may have questions in this area, file it away for future reference  
34 or leave them on the coffee table at work for others. If you have any questions please feel  
35 free to call. **Also please keep in mind that this office does most QDRO type retirement**  
36 **plan orders as part of the case. The QDRO is not referred out to another law office at**  
37 **additional expense.** Once again, glad to have met you at the Chamber of Commerce and  
38 looking forward to seeing you at the next meeting.

39 **I will be adding your name to my referral list of people who may need your**  
40 **services.** I would appreciate if you would do the same for me. If you know of anyone with a  
41 family law problem or questions, please have them call my office. Free consultation. Thanks.

42  
43 

44 DAVID F. BLAISDELL AND OUR STAFF

1  
2  
3 David Blaisdell, Family law attorney, Phone [REDACTED] Moreno Valley, Helpful web site at BlaisAtty.com

### 4 HUMOROUS LAWYER QUESTIONS IN COURT

5 This is taken from Ann Landers in the Press Enterprise of November 8, 1998. It is in  
6 turn taken from the Massachusetts Bar Association Lawyers Journal. These are questions  
7 actually asked of witnesses during various trials. The responses to some of the questions were  
8 given. This is not a put on. It is for real.

- 9  
10 1. Now doctor, isn't it true that when a person dies in his sleep, he doesn't know about it until  
11 the next morning?  
12 2. The youngest son, the 20 year old, how old is he?  
13 3. Were you present when your picture was taken?  
14 4. Were you alone or by yourself?  
15 5. Was it you or your younger brother who was killed in the war?  
16 6. Did he kill you?  
17 7. How far apart were the vehicles at the time of the collision?  
18 8. You were there until the time you left, is that true?  
19 9. Question: She has three children, right? Answer: Yes. Q: How many were boys? A: None.  
20 Q: Were there any girls?  
21 10. Q: You say the stairs went down to the basement? A: Yes. Q: And these stairs, did they go  
22 up also?  
23 11. Q: How was your first marriage terminated? A: By death. Q: And by whose death was it  
24 terminated?  
25 12. Q: Can you describe the individual? A: He was about medium height and had a beard. Q:  
26 Was this a male or a female?  
27 13. Q: Is your appearance here this morning pursuant to a deposition notice that I sent to your  
28 attorney? A: No, this is how I dress when I go to work.  
29 14. Q: Doctor, how many autopsies have you performed on dead people? A: All my autopsies  
30 are performed on dead people.  
31 15. Q: All your responses must be oral, OK? What school did you go to? A: Oral  
32 16. Q: Do you recall the time that you examined the body? A: The autopsy started around 8:30  
33 p.m. Q: And Mr. Dennington was dead at the time? A: No, he was sitting on the table  
34 wondering why I was doing an autopsy.  
35 17. Q: Mr. Slatery, you went on a rather elaborate honeymoon, didn't you? A: I went to Europe,  
36 sir. Q: And you took your new wife?  
37 18. Q: So the date of conception was August 8th? A: Yes. Q: And what were you doing at the  
38 time?  
39 19. Q: You are qualified to give a urine sample? A: I have been since early childhood.  
40 20. Q: You were shot in the fracas? A: No, I was shot midway between the fracas and the  
41 navel.  
42 21. Q: What gear were you in when your car crashed? A. Gucci sweats and Rebook shoes.  
43 22. Q: You say that it bothered you when your husband woke up and said "I love you Judy".  
44 Why did that bother you? A: My name is Carol  
45  
46

1 David Blaisdell, Family law attorney, Phone 951-247-1977, Moreno Valley, Helpful web site at BlaisAtty.com

2 **HELP IN SPOTTING A FORGED OR CHANGED DOCUMENT.**

3 Think of all the many documents you see every day and how much money rides on them. Does anyone really think  
4 no one involved in all those cases will be tempted to "improve" the documents or even create new and better ones?

5 Skepticism can be a virtue. **YOU MIGHT KEEP THIS FOR FUTURE REFERENCE.**

6 **CIRCUMSTANCES SURROUNDING THE DOCUMENT** --- The document was found in the most amazing way.

- 7
- 8 • There is no information available on the origin or care and keeping of the document. No one saw it being made. No one  
9 ever knew it existed or can say who possessed it.
  - 10 • Serendipity is cause for suspicion. Just when the claimant's cause seems hopeless, the perfect proof turns up like magic.  
11 This is entirely different from the conscientious person who researches papers and brings forth all relevant material.
  - 12 • For all its worth the document was casually treated until now.
  - 13 • The maker of the document and the history of its making is simply unknown. It appears without parentage or history.
  - 14 • The original is now lost. Beware of any photocopy, particularly when you are told the original no longer exists but are  
15 assured the copy is perfect. Even more wariness is called for when an undoubtedly genuine original would prove the  
16 claimant's case, but that very claimant lost that original. Photocopies are easy avenues for forgery!

17 **PERSONS INVOLVED:** -- Their behavior arouses suspicion.

- 18 • Witnesses to the document, though not beneficiaries, are under the power or influence of the beneficiary. If the claimant  
19 brings forth witnesses who depend on him for their livelihood, they may not be entirely disinterested in the results of their  
20 testimony. In one case one witness to a will was deceased and the other was not permitted to be deposed, much less  
21 interviewed, without the beneficiary being present. A strange procedure.
- 22 • The claimant mounts a defense of the document before you can ever challenge it. Such people will seem to be compelled  
23 to keep pointing out to you what proves the genuineness of the document. They try to anticipate your every doubt and press  
24 for a commitment that you accept their position.
- 25 • Right after they first learn what is needed to support their claim, they find just the document to do the trick.
- 26 • You are not given access to the originals. Opposing parties or attorneys either deny access or always come up with  
27 reasons why it cannot be now. You are assured that the nice photocopies are perfect copies and all you will ever need.

28 **THE MAKER OF THE DOCUMENT** -- The maker is simply unknown.

- 29 • The document is contrary to the maker's known habits. A man's mother died. Someone cashed a large check immediately  
30 afterwards, claiming it had been a generous gift from her just prior to her death. The lady had never made such gifts, ever  
31 in her life. That aroused suspicion, and a documents examination revealed the check was forged.
- 32 • Facts and events mentioned in the document that were probably unknown to the maker.
- 33 • The document contradicts unquestionably genuine documents by the same person, and there is no reasonable  
34 explanation for the difference.

35 **THE DOCUMENT ITSELF: MATERIAL NATURE**

- 36 • Paper, form, ink, etc. are either inappropriate or unusual for such a document. The original will show colored ink.
- 37 • Indications of possible deletions, alterations or additions. To discuss this fully would require volumes. The most obvious  
38 indicators are erasures, white outs, change in color of ink or style of type and improperly aligned text.
- 39 • Either that the form, typewriter, kind of paper or pen and so on did not exist at the date of the document or may not have  
40 been readily available to the maker. Ball point pens are from the twentieth century.
- 41 • There is unevenness in the cut of the paper. Not spelling the signers name correctly.
- 42 • A multiple page document may have been reassembled. Staple holes can indicate this as well as change in color, wear or  
43 kind of paper in one or more pages. -- Watermarks differ on various pages of the document.

44 **THE DOCUMENT ITSELF: CONTENTS**

- 45 • The text anticipates arguments that might be raised against the document and its own genuineness, particularly if these are  
46 unusual. -- The text makes statements whose sole purpose seems to be to justify the document. False wills can be very  
creative in this regard.
- Statements in the document contradict either statements in genuine documents from the same person or known facts.

47 **OTHER NOTES FROM OTHER SOURCES:**

- 48 • See the reverse side of the document. Hold it up to the light. Use the photocopier to blow up it up in size and compare  
49 sections. Hold the document upside down and compare. Look for different spellings in different sections of the documents.  
50 Look for spelling errors and have the person you think may be the forger spell that word. Look for folds in the document.  
51 Look for different fonts and sizes. Are some of the pages right margin justified and others not? If the signatures are  
52 exactly the same it may indicate a tracing of the signature. On the signature did the person spell their name correctly?

53 **YOU MIGHT KEEP THIS FOR FUTURE REFERENCE AND PASS ON A COPY TO A FRIEND.**

1 David Blaisdell, Family law attorney, Phone 951-247-1977, Moreno Valley, Helpful web site at BlaisAtty.com

## 2 **IS THAT PERSON LYING TO YOU?**

### 3 **IMPORTANT FACTORS TO REMEMBER: (YOU MIGHT KEEP THIS FOR FUTURE REFERENCE)**

- 4
- 5 • If a person is wrong in what he says, it does not mean he (the male form will be used for simplicity
  - 6 throughout) is lying. He may have honestly believed it at the time because someone else told him or supplied
  - 7 the information. If a person says something is a fact and he doesn't know if it is or is not a fact, this is a form
  - 8 of lie.

9 **THINGS TO LOOK FOR:** -- In all things mentioned here use your life experience. Often your "gut instinct feeling"

10 is a very good indicator because it is based on your subconscious reading of non-verbal signals. A single clue is

11 rarely a total indicator. You must look for changes in normal behavior and patterns of conduct.

- 12 • Ask yourself if the non-verbal messages are inconsistent with the verbal messages being stated. Try to
- 13 observe the person carefully while he is talking. Observe the person under stress and compare to the
- 14 situation the person is not under stress. Usually to judge a person it is helpful to have previous knowledge of
- 15 his behavior. Non-verbal body language may be as important as what he is saying.
- 16 • Look into the persons eyes. Their eyes may give them away. Swallowing may indicate lying or a dry mouth
- 17 may indicate lying.
- 18 • Ask the person: "Are you really telling me the full truth?" and see their reaction.
- 19 • The liar may try to convince you that it is true even if you have not questioned the truth of the statement or
- 20 document. Watch out for justifiers like: "This is a good deal" or "To be candid...". Silence can be a powerful
- 21 weapon. Usually liars don't like silence. If the person pauses too long before an answer it may mean he is
- 22 trying to figure out an answer that is consistent with the other lies.
- 23 • Body language. Look for fidgeting, avoiding eye contact, tightly gripping arm rests. Ask what the sources of
- 24 information are for what he is saying.
- 25 • A hand in front of the mouth may indicate not telling the truth. Liars don't like bad things. They will leave out
- 26 things that are bad for you. Liars will frequently make a "Freudian Slip" of the tongue or use excessive humor.
- 27 • Ask the other person: "Sometimes you can be telling the truth and not tell the truth at the same time by not
- 28 mentioning something important. Are you doing this?" An example is the person who said he read "every last
- 29 word of every book in his library." Turns out whenever he got a book he turned to the last page and read the
- 30 last word on the last page. He was telling the truth but not being truthful at the same time.
- 31 • Realize that the person you are talking to is also trying to read your nonverbal signs. Take notes on what the
- 32 person says. Ask the same questions again to look for inconsistencies. Ask the person something you know
- 33 the answer to and see what they say. Be sure you know the correct answer. Often liars like to have things
- 34 between you and them. A coffee cup, desk, book, etc. Something between you and them
- 35 • Narrowing and tightening of pink margins of lips, just before the person speaks often shows the stress
- 36 associated with deception. Casual placing of the hand over the mouth may indicate deception. Persons who
- 37 lie may clear their throat more frequently due to the tension that are experiencing. Deceitful individuals often
- 38 have an increased number of speech errors (represented by broken phrases, stuttering, and more
- 39 unimportant modifiers)

40 **SOME FINAL POINTS:** -- If a person passes all the tests but you are still not sure you might check with other

41 people who had dealt with him. A really successful liar has probably had a lot of practice and has built up a

- 42 • You might check out the person on court records. Both criminal and civil. Have other people sued him for
- 43 fraud, deceit or deception? Is there a criminal record for fraudulent acts? The web site for Riverside Civil and
- 44 Criminal cases is: **www.co.riverside.ca.us/depts/courts**
- 45 • To hinder someone from lying to you:
- 46 a) Put the story under a microscope. Take notes and cross examine on the story. - Ask similar questions
- again and again. - Get close to the person telling the suspected lie.

### 47 **YOU MIGHT KEEP THIS FOR FUTURE REFERENCE AND PASS ON A COPY TO A FRIEND**



CITY COUNCIL  
MORENO VALLEY  
RECEIVED

13 JUL 10 PM 5: 47

July 1, 2013

Ms. Victoria Baca  
Council Member  
City of Moreno Valley  
14177 Frederick St.  
Moreno Valley, CA 92553

Dear Ms. Baca,

**You need innovative strategies** and the latest information in order to support you in your role as a city leader and to help you make knowledgeable legislative decisions. That's why we encourage you to participate in our **Knowledge Sharing Network (KSN)**.

**KSN is a complimentary service** that we've developed and enhanced to **deliver current and relevant insight on your selected areas of interest**. You can choose from a list of topics like:

- Promoting Economic Development and Attracting New Business
- Improving Public Relations to Increase Community Support
- Achieving Environmental Sustainability Goals
- Collaborating with Public/Private Partners
- Supporting Programs and Projects that Reduce Costs

**Our extensive and ongoing experience working with Council Members across the nation** effectively enables KSN to share reliable knowledge and best practices. **Choose your KSN topics now at [www.knowledgesharingnetwork.net/Cities](http://www.knowledgesharingnetwork.net/Cities)** and join the many California Council Members currently benefiting from KSN. Your Access Code is V241220C83B. **You can also speak with a KSN representative at** [REDACTED]

Sincerely,

John Mahoney  
Senior Vice President, Public Sector  
Chevron Energy Solutions

P.S. Victoria, we think you'll find our featured content "Resource Conservation and Recovery: A Guide to Developing and Implementing Greenhouse Gas Reduction Programs" helpful at [www.knowledgesharingnetwork.net/Cities](http://www.knowledgesharingnetwork.net/Cities).

MV00232334

Date: July 10, 2013  
From: Mayor Tom Owings  
To: Michelle Dawson, City Manager

To: The Corrupt Mayor and City Council

Subject: The "Forgotten" Priorities of the MV Citizens' Majority

FYI

The July 9<sup>th</sup> City Council (CC) Report on the \$2,000,000 funding for Theodore Street Interchange at SR 60 is a total travesty and a tremendous dis-service to the citizens that live and work in Moreno Valley. This is another ploy for the entire corrupt CC to appease Iddo Benzevi, the Sketchers owner (Greenburgs') and the cronies of Jerry Stephens at their behest by using the \$2,000,000 in realized savings from the other Iddo benefiting \$25,000,000 Cactus/Nason project. The CC back in April 26, 2011 took this money away from previously funded and "construction-ready" street improvement projects like Kitching Street, Reche Vista Drive, Heacock Avenue and Perris Boulevard realignment projects to fund the Cactus/Nason Project.

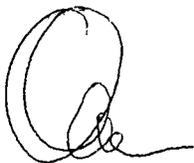
We are well aware of the Mayor's corrupt relationship with the Sketchers' owner and his cozy relationship with the political association headed by Jerry Stephens, Michael Geller, Doug Whitney and David Slawson. In 2011 & 2012, "Slump Lord" Co, "Plain Dumb" Molina and "Past his Prime" Stewart of the CC at the guidance of the corrupt Henry Garcia and Barry Foster, voted to take existing funding away (they used big words like "re-sequencing") from very important projects to the City majority/citizens to benefit Iddo's Cactus/Nason project. Henry and the corrupt CC even agreed to offer the contractor a \$100,000 bonus to finish the project two months early because Iddo was going to build a "jobs, jobs, jobs" medical facility; which we all now call new Nason; a "road to nowhere" (right Molina?) because there is nothing there or planned in the near future. Do you know that Iddo will not have to pay any Development Impact Fees if he develops that property according to the City-Highland Fairview Development Agreement because he was supposed to pay and build Cactus and Nason (Agreement dated January 2006 page 49 & 52)? Now, the corrupt CC is taking the \$2,000,000 in savings to fund another Iddo project (the World Logistic Center directly benefits) out in nowhere while we citizens suffer without the necessary upkeep of our existing streets. What a mockery!!!

You currently have a key bunch of Department Heads that were hand-picked by Henry to make "things happen" on behalf of Iddo, the Sketchers owner and the Jerry Stephens' political association. Did you know Henry and the corrupt CC checks with "City Hall West" (Iddo's Office at Veterans and Calle San Juan) before they make any decisions? Henry hired "Riverside's Chief Crook" Desantis to concoct a biased Audit of the Public Works Department so that Henry and the current City Manager, Michelle Dawson fired the previous Public Works Director at the behest of Iddo and corrupt Barry in order to hire Henry's hand-picked Public Works Director, Ahmad Ansari from Henry's former job at City of Rialto. Did you know that even the Western Riverside Council of Government staff is questioning the City of Moreno Valley's request to add the Theodore Interchange into the previously approved TUMF network? They know this corrupt City's blatant actions are to benefit Iddo; which is an illegal action in accordance with their Administrative Plan. Apparently, it was corrupt Henry's directive to his hand-picked Public Works Director to get this done at the behest of Iddo and Sketchers. He was apparently directed to request removing Redlands Interchange to add the Theodore Interchange to the TUMF network if necessary!!! If you ask the citizens of Moreno Valley, Redlands Interchange needs the fix sooner than Theodore Interchange.

Henry also fired the former Human Resources Director and made Desantis the "interim" then subsequently permanent Director (isn't non-competitive recruitment illegal for City Government?) so they could hand pick recruit "behind closed doors" the "pawns of their game". Why do you think Desantis is now the Assistant City Manager!! The morale of staff is extremely low and they function in fear. There are many City staff that know the corrupt ways of the Department Heads (past and present) but they are very scared that they will be fired or laid off under the pretense of economic budget cuts like the former Public Works Director, City Attorney, Human Resources Director, the Building Official, the Code Enforcement Officer, the Deputy City Attorney, and many others. These people and the present key employees should be deposed by the US Attorney General with protection from disclosure and impunity. However, the CC and key Department Heads hand-picked by Henry must be prosecuted to the fullest extent possible.

For God, Country, City, Justice and plain Fairness, please use the taxpayers' money not to benefit developers but to fund the much needed repairs to Kitching Street, Reche Vista Drive including a traffic signal and the realignment of Heacock Avenue and Perris Boulevard, and so many other streets that badly needs new pavement.

On behalf of the MV Citizens' Majority,

A handwritten signature in black ink, consisting of a large, stylized capital letter 'Q' followed by a smaller, cursive signature.

C: United States Attorney  
Press Enterprise

CITY COUNCIL  
MORENO VALLEY  
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13 JUL 10 PM 5:41

# **DID YOU KNOW?**

**If it's Dirty, Call Us  
If It's Clean, You Probably  
Already Have**

## **FULL THROTTLE POWER WASH COMPANY**

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Email: [time@fullthrottlewash.com](mailto:time@fullthrottlewash.com)

[rdclaxton@fullthrottlewash.com](mailto:rdclaxton@fullthrottlewash.com)

Betty Masters

Retired teacher (Moreno Valley-Midland Elem & Alessandro MS-math; Ecuador; NY; Riverside-K, 4-6 & MS math)

Moreno Valley City Council July 9, 2013 6pm 3-min speech opposing the WLC proposal

I'm providing **factual** information from the **Draft Environmental Impact Report (DEIR)**- a public document with the stated purpose to **inform decision-makers and the public** about significant environmental effects of the World Logistic Center- 41.6 million sq. ft of mostly high cube warehouses.

The DEIR has **vital** information for anyone living and/or working in the region.

### **Section 5.0 Table 5.A: Significant Environmental Effects Which Cannot Be Avoided**

**Substantial degradation of the visual character or quality** of the site and its surroundings...from agriculture to high cube warehouses 60-80' in height.

The WLC project will produce **significant air pollutants daily and cumulatively, both during construction and operation**. Even with proposed mitigations, emissions will exceed threshold levels in the current Air Quality Plan.

The Basin is in nonattainment for **Particulate Matter (PM<sub>10</sub>)** and **ozone (O<sub>3</sub>)** at present. Construction of WLC, in conjunction with other projects, would **exacerbate nonattainment** and contribute to **adverse cumulative air quality impacts**.

The **site contains 7 rural residences** that cannot be buffered against adjacent **warehouse impacts-air pollution and health risks**.

**Transportation** Improvements 2013 in Mitigation Measures 4.11.6.1A to the freeway, roadways and infrastructure are under the authority of Caltrans, it is uncertain if improvements would be constructed prior to project opening and **impacts would be significant and unavoidable**.

2017-Study intersections [show congestion] in excess of accepted standards. Because freeway roadways and infrastructure are under the authority of Caltrans, it is uncertain if improvements would be constructed and impacts would be **significant and unavoidable**.

These are a few of the **significant, negative effects**. **Facts about health risks, degradation of quality of life, and significant traffic congestion should inform your decision to reject the WLC.**

Please attend a **Community INFO Meeting, Sat., July 13, 10-noon,**

**Moreno Valley HS Lecture Hall** on Cottonwood west of Graham.

Thank you.

About 2 min 55 sec

## 5.0 OTHER CEQA TOPICS

Section 15126 of the *CEQA Guidelines* requires that all aspects of a project must be considered when evaluating its impacts on the environment, including planning, acquisition, development, and operation. As part of this analysis, the EIR must also identify (1) significant environmental effects of the proposed WLC project; (2) significant environmental effects that cannot be avoided if the proposed WLC project is implemented; and (3) growth-inducing impacts.

### 5.1 SIGNIFICANT ENVIRONMENTAL EFFECTS WHICH CANNOT BE AVOIDED IF THE PROPOSED WLC PROJECT IS IMPLEMENTED

Table 5.A illustrates the significant unavoidable impacts anticipated to result from the proposed WLC project, even with implementation of the project-specific mitigation measures identified in the Section 4.0 analysis.

**Table 5.A: Significant Environmental Effects Which Cannot Be Avoided**

Topic	Type of Impact	Impact
Aesthetics	Scenic Vistas	No feasible mitigation is available to mitigate for the direct impacts associated with the loss of existing viewsheds in the area.
Aesthetics	Scenic Resources and Scenic Highways	No feasible mitigation is available to mitigate the changes to existing viewsheds from SR-60 and from Gilman Springs Road, both considered local scenic roads by the City. However, with mitigation, these impacts are consistent with relevant General Plan policies regarding views in the General Plan.
Aesthetics	Substantial degradation of the existing visual character or quality of the site and its surroundings	No feasible mitigation is available to mitigate for the direct impacts associated with the substantial change in visual character from agriculture to high cube warehouse uses with building heights of 60 to 80 feet.
Aesthetics	Cumulative Aesthetic Impacts	The cumulative effect of development in the region will continue to result in the modification of existing viewsheds especially along SR-60. Construction of the proposed WLC project, in conjunction with other planned development, would contribute to the obstruction of existing views. There are no available mitigation measures to reduce this cumulative impact to a less than significant level.
Agricultural Resources	Loss of State Designated Farmland	No mechanism for the mitigation of impacts to the loss of 25 acres of Unique Farmland and/or existing agricultural operations has been enacted by either the City of Moreno Valley or the County of Riverside. Therefore, impacts associated with the conversion of State Designated Farmland remain significant and unavoidable.
Agricultural Resources	Conversion to a Non-agricultural Use	No feasible mitigation is available to mitigate for the direct impacts associated with the conversion of existing agricultural operations and loss of locally important farmland. Therefore, impacts associated with the conversion of farmland to a non-agricultural use remain significant and unavoidable.

**World Logistics Center Project  
Draft Environmental Impact Report**

**Table 5.A: Significant Environmental Effects Which Cannot Be Avoided**

Topic	Type of Impact	Impact
<b>Agricultural Resources</b>	Cumulative Loss of Agricultural Resources	The cumulative effect of development in the region will continue to result in the conversion of agricultural lands to non-agricultural uses. Construction of the proposed WLC project, in conjunction with other planned development within the cumulative study area, would contribute to the conversion of agricultural lands to non-agricultural uses. Therefore, cumulative impacts to agricultural resources would remain significant and unavoidable.
<b>Air Quality</b>	Construction Air Pollutant Emissions	Construction activities would result in exceedance of SCAQMD threshold for CO, NO <sub>x</sub> , PM <sub>10</sub> , and PM <sub>2.5</sub> . Even after application of mitigation measures, estimated air pollutant emissions during construction activities would remain significant and unavoidable for NO <sub>x</sub> , PM <sub>10</sub> , and PM <sub>2.5</sub> .
<b>Air Quality</b>	Architectural Coating Emissions	The amount of VOC generated per day during the application of architectural coatings would exceed the SCAQMD VOC threshold. Although the identified mitigation measures would reduce the amount of VOC generated, the SCAQMD threshold would still be exceeded. Impacts would remain significant and unavoidable.
<b>Air Quality</b>	Operational Air Pollutant Emissions	No feasible mitigation is available. Estimated air pollutant emissions during operation of the project will remain significant and unavoidable for ROG, NO <sub>x</sub> , PM <sub>10</sub> , and PM <sub>2.5</sub> .
<b>Air Quality</b>	Consistency with Air Quality Management Plan (AQMP)	The project will produce significant amounts of air pollutants on a daily and cumulative basis, both during construction and operation. Even with implementation of proposed mitigation, emissions will result in exceedances that are not consistent with implementation of the current AQMP.
<b>Air Quality</b>	Cumulative Air Pollutant Emissions	The Basin is in nonattainment for PM <sub>10</sub> and ozone at the present time. Construction of the proposed WLC project, in conjunction with other planned developments within the cumulative study area, would contribute to the existing nonattainment status. Therefore, the proposed WLC project would exacerbate nonattainment of air quality standards within the SCAQMD and contribute to adverse cumulative air quality impacts.
<b>Climate Change</b>	Cumulative greenhouse gas emissions	Project contributions to cumulatively considerable greenhouse gas emissions in excess of recommended SCAQMD standard.
<b>Land Use and Planning</b>	Divide an existing neighborhood (impacts on existing residences)	The site contains seven rural residences that cannot be effectively buffered against the impacts of adjacent warehouse buildings and operations (i.e., air pollution and health risks).
<b>Noise</b>	Operational Impacts to Surrounding Roadways	Residential land uses along a number of local roadways will experience noise levels that are projected to exceed City standards from project-related traffic. Potential noise attenuation improvements may not be physically or economically feasible due to building and roadway constraints.
<b>Noise</b>	Cumulative Noise Levels	Noise from project-related traffic and cumulative development will eventually exceed City noise standards and the project will make a substantial contribution to that cumulative impact.

**Table 5.A: Significant Environmental Effects Which Cannot Be Avoided**

Topic	Type of Impact	Impact
Transportation	Opening Year (2013) with Project Level of Service	If the improvements defined in <b>Mitigation Measures 4.11.6.1A</b> are constructed, then minimum level of service standards would be maintained for the opening year (2013) with-project scenario and study area intersections and impacts would be reduced to a less than significant level. Because improvements to the freeway roadways and infrastructure are under the authority of Caltrans, it is uncertain if improvements to these roadways would be constructed prior to project opening and impacts to these intersections would be significant and unavoidable.
Transportation	Opening Year (2013) Cumulative with Project Level of Service	If the improvements defined in <b>Mitigation Measures 4.11.6.2A</b> are constructed, then minimum level of service standards would be maintained for the opening year (2013) cumulative with-project scenario and study area intersections and impacts would be reduced to a less than significant level. Because improvements to the freeway roadways and infrastructure are under the authority of Caltrans, it is uncertain if improvements to these roadways would be constructed prior to project opening and impacts to these intersections would be significant and unavoidable.
Transportation	Interim Year (2017)	Study area intersections will experience Levels of Service in excess of accepted standards as development occurs through 2017. Because improvements to the freeway roadways and infrastructure are under the authority of Caltrans, it is uncertain if improvements to these roadways would be constructed prior to project opening and impacts to these intersections would be significant and unavoidable.
Transportation	Buildout Year (2023)	Study area intersections will experience Levels of Service in excess of accepted standards as development occurs through 2023. Because improvements to the freeway roadways and infrastructure are under the authority of Caltrans, it is uncertain if improvements to these roadways would be constructed prior to project opening and impacts to these intersections would be significant and unavoidable.
Transportation	Cumulative Traffic Impacts	Construction of the proposed WLC project, in conjunction with other planned developments within the cumulative study area, would contribute to the existing deficient levels of service on the existing roadway network. The improvements identified in <b>Mitigation Measures 4.11.6.1A through 4.11.6.3C</b> would reduce these cumulative impacts at deficient intersections to a less than significant level. However, since the affected freeway ramps and intersections are under the jurisdiction of Caltrans, neither the project proponent nor the City has control over the specific timing of when the improvements would be constructed. It is anticipated that such improvements would not be fully constructed by the opening year (2013) so these cumulative impacts remain significant and unavoidable until such time as the improvements are constructed by Caltrans, WRCOG, and the City of Moreno Valley through the TUMF process.

July 9, 2013

Honorable Mayor and Council Members,

Subject: City Administration

The overall prospective view of Moreno Valley is changing with the following events:

1st: The organization of the city council has definitely improved in cohesion to better performance of proper decision making.

2ndly: The city manager has initiated a dress code in recognition of formal standard and proper character, as the U.S. Marine Corps uniform stands for Esprit de Corps, Siempre Fidelis, meaning high team spirit, always faithful and ready, so is our administration, verified by the balancing of the budget they have now set.

3rdly: The grandure of the Sketchers program inducing future businesses, the introduction of Solar Energy in cost savings, the LSSI project for higher education level, and with the Press Enterprise showing a positive lifting front, all have come about in comparative order.

In opposition:

The Concerned Citizens of Moreno Valley claim corruption, no accountability and can induce a RECALL, a term being "the height of ignorance," with an estimate cost of 50,000 dollars per council member, and by no means submit any possible solutions, for if the old regime now replaced would be reinstated the city would definitely fall.

It is claimed our council woman used the term 'vultures,' that statement could be no further from the truth, when the pack of wolves close in on their prey, after the kill they then turn into vultures and devour to the bone with no remorse.

In the usage of the term 'stupid' as a title directed to the council, and which indirectly implies the department heads who support the council, is an idiotism of the lowest level, striking as a viper, well indicates those who tend to ostercize have deviously claimed their own specific title; Scoffers Incorporated of Organized Rebellion!

In closing:

A lot can be said in three minutes, in 270 words Abraham Lincoln said more in his Gettesburg Address in three minutes than his oponate said in one hour and 55 minutes; this concept of speech was well presented and demonstrated by the head of our library, Paula Smus, a Plus for the library of direction and education.

In all, may Moreno Valley continue to be prosperous.

Honorable Mayor, city Council members, City Manager, all department heads, thank you for all your excellent and dedicated work!



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Board of Education  
Gary E. Baugh, Ed.S.  
Denise Fleming, Ed.D.  
Jesus M. Holgun  
Cleveland Johnson  
Tracy B. Vackar

13 JUL -1 PM 5: 15

Superintendent of Schools  
Judy D. White, Ed.D.

25634 Alessandro Boulevard  
Moreno Valley, California 92553  
(951) 571-7500  
www.mvusd.net

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*Our mission is to prepare all students academically and socially to become productive members of society*

---

June 27, 2013

The Honorable Tom Owings  
Mayor of Moreno Valley  
City Hall  
14177 Frederick Street  
Moreno Valley, CA 92552

Date: July 1, 2013  
From: Mayor Tom Owings  
To: City Council Members  
Michelle Dawson  
Tom DeSantis

FYI

Dear Mayor Owings:

While it is the intent of the Moreno Valley Unified School District to collaborate with the City Council on mutually agreed topics, it is necessary for me to withdraw my participation on the Mayor's Ad Hoc Committee on Increasing Graduation Rates at this time. Due to three recent events including the declaration of a vacancy on the School Board, passage of the Governor's Local Control Funding Formula, and the decision of the Board to go after a General Obligation Bond, my time will be focused on these time sensitive issues. The Local Control Funding Formula, alone, requires an extensive plan.

My goal as Superintendent is to provide a world class education for each and every student in the Moreno Valley Unified School District. We have continued to set goals, meet state targets and improve the quality of education for the students. Our journey to improving graduation rates started upon the new administrative team's arrival in the Spring of 2011. Since that time we have offered additional credit recovery opportunities including online, before-school, and after-school sessions. Each high school principal was required to submit a graduation plan of action that addresses the needs of their students, and a monitoring system was put into place. Growth in the AVID and Career Technical Education programs is a significant contributor to academic progress and college readiness. Over 1,000 additional students are scheduled to participate in AVID in 2013 as compared to Fall of 2011. Moreno Valley Unified School District graduating seniors of 2013 have received more than 4 million dollars in scholarships and grants.

I thank you for the invitation to serve on your committee; however, I will not be able to participate in 2013. Should you decide to delay the committee I would be available after January of 2014. As a District, we will continue to aggressively accelerate the educational experiences for our students as evidenced by continued improvement on test scores, graduation rates, college going rates and dropout rates.

Sincerely,

Handwritten signature of Judy D. White in cursive.

Judy D. White, Ed.D.  
Superintendent of Schools



13 JUL -1 PM 5: 10

Dear City Councilor,

Quality governance depends upon the policy efforts of elected representatives. I am conducting an academic study to better understand the process of issue representation on legislative committees in city councils, and we need your help to complete this research.

Enclosed is a short survey and prepaid envelope for its return that asks about your work on legislative committees during your time on the city council. The survey should take no more than 15 to 20 minutes of your time. I am interested in learning about how and when city councils use legislative committees and why individual councilors end up on some committees and not others. Even if your city does not use legislative committees, please consider completing this survey.

The purpose of this study is purely academic. The goal of the study is to increase our knowledge of the dynamics of committee assignment processes and committee power in city councils. The findings of the study will benefit city governance as a whole as we learn more about the factors that contribute to the city council legislative process. We would be happy to forward to you the results from our study.

We cannot complete this research without your insights, so we hope that you will take the short time needed to fill out the survey. The data from this study will be housed at my University for a period of several years, and will be made available only to academic researchers associated with this study. Your responses will be kept completely confidential and reported only through anonymous quotation or statistical summaries in academic publications. Your participation is, of course, completely voluntary, and there is no penalty if you choose not to complete the survey. If there are any questions you would prefer not to answer, feel free to skip them and continue with the survey. Your direct involvement with the study will last only for the duration of this survey.

We hope you find that this research question merits your valuable time. If you have any questions about the study, you may me by e-mail at [bholt@unm.edu](mailto:bholt@unm.edu) or if you have other concerns you may contact the University of New Mexico Human Subjects Review office at [HPRO@salud.unm.edu](mailto:HPRO@salud.unm.edu). Again, thank you for your assistance.

Sincerely yours,

Brittany Ortiz, M.A.

Doctoral Candidate

Department of Political Science

MSC 05-3070

1 University of New Mexico

Albuquerque, NM 87131-0001

Please complete this survey to the best of your ability. Your responses are completely confidential. If you do not feel comfortable answering a question, you may skip it. By completing and returning this survey you have consented to participate in this study.

**City Conditions**

- 1. What is the name of your city?  
\_\_\_\_\_
  
- 2. Including you, how many members currently serve on your city council?  
\_\_\_\_\_
  
- 3. Elections to the council are
  - At large
  - By district or ward
  - Some at large, some district
  
- 4. Do you represent a
  - Ward/District
  - At large district
  
- 5. Does your city have partisan or non-partisan elections?
  - Partisan
  - Non-partisan
  
- 6. How is the mayor selected in your city?
  - Elected by the voters on a mayoral ballot
  - Chosen by the council
  - Is the council member receiving the largest number of votes
  
- 7. Does your city have a city manager?
  - Yes
  - No
  
- 8. How long is your term in office as a city councilor?  
\_\_\_\_\_ years
  
- 9. Are there term limits for city councilors in your city?
  - Yes (please explain) \_\_\_\_\_
  - No

**Electoral Conditions**

- 10. Roughly speaking, what was the percent of vote that you won in the last election?  
\_\_\_\_\_ %
  
- 11. Roughly speaking, what was the percent of the vote won by the next highest vote getter in your election?  
\_\_\_\_\_ %

- 12. Which groups in your city consistently support you during elections? (Please select all that apply)
  - Business groups
  - Neighborhood groups
  - Labor groups
  - Groups of racial minorities
  - Your political party
  - Other \_\_\_\_\_
  
- 13. What would you say is the most important issue to your constituents?
  - Economic development
  - Education
  - Public safety
  - Recreational services
  - Taxes
  - Other \_\_\_\_\_

**Committee Membership**

- 14. Does your city have committees that are made up of city councilors and meet on a regular basis?
  - Yes
  - No (if no, please skip to question 31)
  
- 15. Do you currently serve on any standing committees?
  - Yes
  - No
  
- 16. Do you hold a leadership position on any standing committees?
  - Yes, I am the chair of \_\_\_\_\_
  - Yes, I am the vice-chair of \_\_\_\_\_
  - No
  
- 17. How many standing committees are you currently a member of?  
\_\_\_\_\_
  
- 18. Which standing committees do you serve on?  
\_\_\_\_\_  
\_\_\_\_\_

19. How were you chosen to serve on these committee(s)?
- Council vote
  - Appointment by council leadership (please identify the position of the leader that appointed you) \_\_\_\_\_
  - Appointment by mayor
  - I volunteered
  - Other \_\_\_\_\_
20. Why did you choose to be a member of this/these standing committees? (Please number in order of importance where 1=the most important reason and 5=the least important reason)
- I am interested in the substantive policy area
  - I have expertise relevant to the committee's jurisdiction
  - The committee allows me to be more responsive to my constituents
  - This/these committees offer me the most room for advancement
  - Other (please describe) \_\_\_\_\_

**Committee Functions**

21. What are committees in your city responsible for? (Please check all that apply)

- Overseeing executive branch
- Overseeing boards and commissions
- Proposing legislation
- Studying legislative proposals
- Conducting public hearings
- Evaluating existing programs
- Writing a budget
- Other \_\_\_\_\_

22. How important are committees to **fiscal** policy making in your city (in terms of writing and discussing legislation, overseeing city bureaucrats...)?

- Very important
- Somewhat important
- Not very important
- They have no impact

23. How important are committees to **non-fiscal** policy making in your city (in terms of writing and discussing legislation, overseeing city bureaucrats...)?

- Very important
- Somewhat important
- Not very important
- They have no impact

24. In your city council, which committee(s) handle the most legislative work?

\_\_\_\_\_

\_\_\_\_\_

25. In your city council, which committee(s) are most prestigious?

\_\_\_\_\_

\_\_\_\_\_

26. Of the committees you sit on, which committee handles the most legislative work?

\_\_\_\_\_

27. On average, how many bills would you say your city council deals with per year?

\_\_\_ bills

28. On average, how many bills would you say come out of this committee per year?

\_\_\_ bills

29. Who sets the agenda for committees?

- The council
- The committee chair
- The committee

30. Roughly speaking, what percentage of total legislative proposals are voted on by the floor without being addressed by committee?

\_\_\_%

**Political Career**

31. What year were you first sworn in to the city council?  
\_\_\_\_\_ (YYYY)
32. On average, how many hours per week do you spend on city business (including city council meetings, administrative city work, meeting with constituents...)?  
\_\_\_\_\_ hrs.
33. On average how many hours per week do you spend on committee work (including committee meetings, administrative committee work...)?  
\_\_\_\_\_ hrs.
34. On average, how many bills would you say you sponsor per year?  
\_\_\_\_\_ bills
35. Thinking about your political career, do you plan to run for another term on the city council?  
 Yes  
 No  
 Don't know
36. In the next five years for which of the following offices are you likely to run (Please select all that apply)  
 Mayor  
 County commission  
 State legislature  
 Governor  
 US House of Representatives  
 US Senate  
 President  
 I am finished with politics, I have done my service  
 Other \_\_\_\_\_
37. What is your current occupation?  
 Owner of a Business  
 Real Estate  
 Teacher/Educator  
 Lawyer or other professional  
 Homemaker  
 Student  
 Retired  
 Full time council member  
 Other \_\_\_\_\_
38. Which term best describes your political party identification?  
 Strong Democrat  
 Weak Democrat  
 Independent/ leaning Democrat  
 Independent  
 Independent/ leaning Republican  
 Republican  
 Strong Republican
39. In general would you describe your political views as:  
 Strongly liberal  
 Liberal  
 Moderately liberal  
 Moderate  
 Moderately conservative  
 Conservative  
 Strongly conservative
40. What is your gender  
 Male  
 Female
41. What year were you born?  
\_\_\_\_\_ (YYYY)
42. What is the highest level of education you have completed?  
 Some high school  
 High school graduate  
 Some college  
 College graduate  
 Some postgraduate work  
 Post graduate degree
43. Do you consider yourself to be Hispanic or Latino?  
 Yes  
 No
44. What race do you consider yourself to be? (Please select all that apply)  
 White  
 Black or African American  
 American Indian or Alaska Native  
 Asian  
 Native Hawaiian or other Pacific Islander  
 Other, please specify: \_\_\_\_\_



CITY COUNCIL  
MORENO VALLEY  
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*m/c*

13 JUL -3 PM 4: 29

13139 Twinflower Ct.  
Moreno Valley, CA 92553  
Monday, June 24, 2013

City Council  
14177 Frederick St  
Moreno Valley, CA 92553

Ladies and Gentlemen:

I would like to bring a matter to light concerning traffic problems in the streets of Perris and Sunny mead (westbound). There are cars that go to the far right lane to go forward, but there are cars behind that one which want to turn right, therefore making a big line and making a traffic problem. For this reason we would like to ask that the road of the far right which is for turning right and forward be for turning right only. We ask that you consider this. Thank you

Sincerely,



Rebeca Barrios



# South Coast Air Quality Management District

21865 Copley Drive, Diamond Bar, CA 91765-4178  
(909) 396-2000 • www.aqmd.gov

CITY COUNCIL  
MORENO VALLEY  
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13 JUN 20 PM 4: 05

June 13, 2013

Victoria Baca, Council Member, District 5  
City of Moreno Valley  
14177 Frederick St  
Moreno Valley, CA 92553

Dear Ms. Baca:

Subject: 2012 Annual Report on the AB 2588 Air Toxics "Hot Spots" Program

The Air Toxics "Hot Spots" Information and Assessment Act of 1987 requires local air pollution districts to prepare an annual report and to provide it to county boards of supervisors, city councils, and local health officers (H&SC 44363). The 2012 Annual Report on the AB 2588 Air Toxics "Hot Spots" Program is available for download at:

<http://www.aqmd.gov/prdas/AB2588/AB2588.html>.

The annual report provides a summary of major program activities during calendar year 2012 and anticipated activities during 2013. Listed below are key activities noted in the report:

- reviewed nine facility health risk assessments (HRAs) and approved seven HRAs;
- notified two facilities to prepare air toxic inventory reports (ATIRs);
- updated and continued development of a mapping tool to display health risks from retail gas stations and perchloroethylene dry cleaners;
- prioritized over 300 facilities; and
- updated AB 2588 website information.

I encourage you to review the Annual Status Report and provide feedback or direct any questions to Tom Chico at [REDACTED]

Sincerely,

Elaine Chang, DrPH  
Deputy Executive Officer  
Planning, Rule Development &  
Area Sources

EC:TC

MV00232351



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
WASHINGTON, DC 20410-7000

CITY COUNCIL  
MORENO VALLEY  
RECEIVED

OFFICE OF COMMUNITY PLANNING  
AND DEVELOPMENT

13 JUN 13 PM 3: 34

MAY 31 2013

The Honorable Tom Owings  
Mayor of Moreno Valley  
14177 Frederick Street  
P O Box 88005  
Moreno Valley, CA 92552-0805

From: Mayor Tom Owings  
Date: June 17, 2013  
To: Michelle Dawson  
John Terell  
Isa Rojas  
Council Members

Dear Mayor Owings:

FYI

SUBJECT: Offer of Informal Consultation  
Noncompliance with Timely Expenditure Requirements  
Community Development Block Grant (CDBG) Program

Pursuant to a review, HUD has determined that Moreno Valley is not carrying out its CDBG program in a timely manner. A grantee is allowed, under the CDBG regulations at 24 CFR 570.902, *Review to determine if CDBG-funded activities are being carried out in a timely manner*, to have a balance no greater than one and one-half (1.5) times its annual grant remaining in the line-of-credit 60 days prior to the end of the program year. HUD has a longstanding policy of reducing the future year's grant of a grantee that continues to be untimely.

The 60-day ratio for Moreno Valley, as measured on May 2, 2012, was 1.74. The last 60-day test conducted for Moreno Valley on May 2, 2013, indicated a balance remaining in the city's line-of-credit amounting to 1.54 times its Fiscal Year (FY) 2012 grant and, therefore, the city was again in non-compliance with the 1.5 performance standard. The failure to meet the 1.5 standard may result in a reduction of the city's FY2013 grant by 100 percent of the amount in its line-of-credit in excess of 1.5. Based on the new 60-day ratio of 1.54, the amount of this reduction is \$74,339, as shown in the enclosure. The city may avoid a sanction if it demonstrates to HUD's satisfaction that its untimeliness resulted from factors beyond the city's reasonable control.

Under the provisions of 24 CFR 570.911, *Reduction, withdrawal, or adjustment of a grant or other appropriate action*, Moreno Valley is entitled to an informal consultation prior to the actual reduction of its FY2013 grant. Therefore, I am inviting you and members of your staff knowledgeable in this issue to attend a meeting at HUD Headquarters, 451 Seventh Street, SW, Washington, DC, at a date and time convenient for you and your staff. If you prefer, this meeting may be held by teleconference. The Department would like for the informal consultation to take place no later than June 12, 2013. Please contact Sarah Rodkey, Entitlement Communities Division, with the date and time the city would like the informal consultation to be held. Ms. Rodkey can be reached at (202) 402-3878.

The purpose of the consultation is to provide Moreno Valley an opportunity to demonstrate that factors beyond its reasonable control caused delays in program implementation that affected timely performance or to demonstrate that HUD's finding of noncompliance is incorrect.

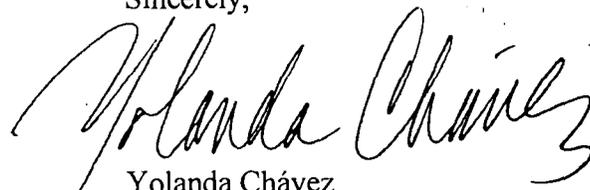
Please be prepared to address **in detail** the factors related to the action(s)/activity(ies) that caused the noncompliance, or, if applicable, the factors that demonstrate compliance. These issues should include:

- The problem, as defined by the specific factor(s) beyond the city's control, why it was beyond Moreno Valley's control, and how it caused untimely performance and/or affected the timeliness of expenditures for other parts of the city's CDBG program over the affected time period.
- The duration of the problem: when it began and when it is expected to end.
- The CDBG amount of each activity affected by the problem; explain, if applicable, why these funds were not reprogrammed after the problem occurred.
- Other actions implemented to ameliorate the effects this problem had on project-specific and program-wide timely performance, when the city undertook them, and what effect they have had and/or will have on timely performance (including the extent to which CDBG funds on hand have been obligated for specific activities).
- If the "factor(s) beyond the city's control" had not happened and funds were drawn down at the anticipated rate, would Moreno Valley have met the 1.5 standard? Provide the calculation and the information the city used to reach that conclusion.

Please provide a written response to the factors that you deem relevant to the city's performance, no later than three business days before the informal consultation date, with a copy to Bill Vasquez, Community Planning and Development Division Director, HUD Los Angeles Field Office, so HUD will be in a better position to discuss this matter with you. The response should be emailed to [Sarah.L.Rodkey@HUD.gov](mailto:Sarah.L.Rodkey@HUD.gov) and [William.G.Vasquez@hud.gov](mailto:William.G.Vasquez@hud.gov). Following this informal consultation, HUD will advise you in writing of its decision. Should Moreno Valley decline to participate in the informal consultation, the city's FY2013 CDBG entitlement award will be reduced by \$74,339 at the time of grant award.

Please feel free to contact Ms. Rodkey or Steve Johnson, Director, Entitlement Communities Division, at [REDACTED] if you have any questions regarding the informal consultation.

Sincerely,

  
 Yolanda Chávez  
 Deputy Assistant Secretary  
 for Grant Programs

Enclosure

MORENO VALLEY, CA  
COMPLIANCE WITH 1.5 TIMELINESS STANDARD  
60-DAY RATIO ON MAY 2, 2013

Line of Credit Balance as of May 2, 2013:

FY 2011 Grant Balance:	\$ 998,411
FY 2012 Grant Balance:	<u>+ 1,858,467</u>
Total Grant Balance	\$ 2,856,878

New 60-Day Ratio Calculation:

60-Day Ratio =  $\frac{\text{Total Grant Balance}}{\text{FY 2012 Grant Authorized Amt.}} = \frac{\$2,856,878}{\$1,858,467} = 1.54$

Amount Over Timeliness Threshold:

Amount in Excess = (New 60-Day Ratio - 1.5) (FY 2012 Grant Authorized Amount)  
= (1.54 - 1.5)(\$ 1,858,467) = \$74,339

FY 2013 Potential Reduction: \$74,339

June 27, 2013

Ms. Victoria E. Baca  
P.O. Box 88005  
Moreno Valley, CA 92552

Dear Ms. Baca,

Thank you for your recent contribution to the Hall of Fame, which provides support to our students in the College of Social and Behavioral Sciences.

We believe excellence is measured by student success. You play a vital role in helping our students continue along their path to excellence.

Thank you for supporting our students and for helping us encourage others to support the work that we do. You are a wonderful friend of the college.

Sincerely,



Brent Hunter, Director of Development  
College of Social and Behavioral Sciences

Cc: Jamal Nassar, Dean

CITY COUNCIL  
MORENO VALLEY  
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CENTRO CRISTIANO SINAI

Assemblies of God So. Cal. Dist.

Yes KC

13 MAY 23 PM 3: 23

Tax ID: 68-00628300

To Whom It May Concern:

Centro Cristiano Sinai invites you to become a partner for our annual Community Health and Wellness Fair (Feria de la Salud y Bien Estar), to benefit Moreno Valley and surrounding areas.

Centro Cristiano Sinai has been part of the Community for over 24 years. It is centrally located in the heart of Moreno Valley on Heacock Street. Centro Cristiano Sinai provides community services, some of the services include, G.E.D. courses, citizenship classes, family services and resources, senior citizens activities, English classes and children developmental activities.

Our objective is to unite the Community of Moreno Valley to help on health and wellness through awareness, education and empowering for a more fulfilling and healthy lifestyle. The target market includes a diversified population with everyone welcome, Spanish speaking personnel will be available. We are anticipating 1,500 – 2,000 people to attend the event. Media coverage; includes local radio, press releases, public service announcements, Press Enterprise coverage and distribution of flyers through out the Moreno Valley Unified School District and other locations.

This exciting event will be held on Saturday, July 20, 2013, from 10 a.m. to 4 p.m. It is a free family community event that will provide blood pressure and diabetes screenings, dental/optical information, bicycle safety, fitness, self-defense and nutritional presentations with hands on children activities. The local fire department, law enforcement, military recruitment and local businesses will also participate. to include fitness and nutritional demonstrations. The Moreno Valley city officials have been invited to attend. The event will also include fun for all ages with face painting, jumpers and games for the children. Food, music and special guests will be on-site.

Your partnership will help assure the success of this Community Health and Wellness Fair. Please do not hesitate to contact Centro Cristiano Sinai at [REDACTED] with any questions or concerns. We look forward to speaking with you at your earliest convenience.

Sincerely,

Esther Arcy  
Lydia Quintero  
Event Coordinators

12880 Heacock Street - Moreno Valley, Ca 92553 - Tel: 951-656-6940

MV00232356

TEL: 951.413.3001  
FAX: 951.413.3009  
WWW.MOVAL.ORG



14177 FRDERICK STREET  
P.O. BOX 88005  
MORENO VALLEY, CA 92552-0805

May 23, 2013

CITY COUNCIL  
MORENO VALLEY  
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13 MAY 28 PM 4: 54

Friends to Elect Richard Stewart City Council 2010  
23236 Harland Drive  
Moreno Valley, CA 92557

Dear Mr. Stewart:

As the Filing Official for the City of Moreno Valley it is my duty to inform you if your *Campaign Statement conforms on its face with the Political Reform Act and the Regulations Adopted Pursuant to the Act*. There appears to be a discrepancy that is reflected on Campaign Statement 460, Statement Period covering July 1, 2012 through December 31, 2012, Summary Page 2 of 3, "Beginning Cash Balance" is listed as \$1,565.53 and should be listed as \$6,656.05, which is the previous filing period Summary Page, line 16. Please submit an amendment for this time period.

I am informing you that any complaints must be submitted by the complainant to the Fair Political Practice Commission Enforcement Division.

Please advise if you need copies of 2008-2013 filings which are on file in the City Clerk's office. I've enclosed a blank form of the 460 form for your use.

If you should have any questions regarding the amendment, please feel free to call the FPPC advice line at [REDACTED], or if I can be of assistance, I'm also available.

Sincerely,

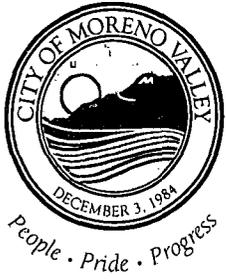
Jane Halstead  
City Clerk, CMC

Enc.

cc: Mayor Owings & Council Members  
Suzanne Bryant, Acting City Attorney

CITY CLERK

MV00232357



Office of the Mayor

City Hall  
14177 Frederick Street  
P. O. Box 88005  
Moreno Valley, CA 92552-0805  
Phone: 951 . 413 . 3008  
Fax: 951 . 413 . 3760  
[www.moreno-valley.ca.us](http://www.moreno-valley.ca.us)

May 21, 2013

The Honorable Victoria Baca  
Council Member  
City of Moreno Valley  
P.O. Box 88005  
Moreno Valley, CA 92552-0805

Dear Council Member Baca:

The City of Moreno Valley's Annual Independence Day Parade will take place on Thursday, July 4, 2013, and this year's theme is *A Tribute to Stars and Stripes*. It is a pleasure to invite you and a guest to ride in the parade as an honored dignitary.

A VIP continental breakfast will be provided at 8:30 a.m. The Honor Guard, which will lead the parade procession, will step off promptly at 9:30 a.m. (whether or not you and I are ready!).

In order to ensure there is appropriate signage for your vehicle, please RSVP to Joy Uribe at [REDACTED] or [Joyu@moval.org](mailto:Joyu@moval.org) no later than June 1, 2013. When you respond, please provide information regarding the vehicle and the name of your driver for the parade. Final details and a parade route map will be provided to you if you are able to join us.

I look forward to celebrating our Nation's birthday with you and the citizens of Moreno Valley on July 4<sup>th</sup>.

Sincerely,

Tom Owings  
Mayor

MV00232358

**Cindy Miller**

---

**From:** Austin, Damon @ Southern California ~~Trammell Crow Company~~  
**Sent:** Tuesday, May 14, 2013 4:24 PM  
**To:** Tom Owings; Marcelo Co; Richard Stewart; Victoria Baca; Jesse Molina  
**Cc:** Cindy Miller; Drake, David @ Southern California  
**Subject:** Moreno Valley - Trammell Crow Company  
**Attachments:** TCC MoVal.pdf

Dear City of Moreno Valley Council Members,

The attached letter gives a brief statement from David Drake and myself regarding our positive experience working in and with the City. We hope this perspective helps in tonight's evaluation.

Best regards,

Damon Austin and David Drake

**Damon Austin** LEED AP  
Vice President  
So. California Development and Investment  
~~Trammell Crow Company~~  
~~Trammell Crow Company~~  
~~Trammell Crow Company~~

**Trammell Crow Company. Building value.**

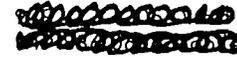
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**Trammell Crow Company**

City of Moreno Valley  
P.O. Box 88005  
Moreno Valley, CA 92552-0805

3501 Jamboree Road  
Suite 230  
Newport Beach, CA 92651



daustin@trammellcrow.com  
www.trammellcrow.com

Dear City Council Members of Moreno Valley,

We are writing to address tonight's session and the evaluation of the Development Services Group. We consider the City of Moreno Valley to be an outstanding partner of the Trammell Crow Company. We are consistently impressed with the quality, competence and professionalism of the City personnel. Development Services has been terrific to work with throughout the last two years. We hope this perspective helps in tonight's evaluation.

Trammell Crow Company's Southern California Development and Investment Group has worked closely with the City of Moreno Valley's Development Services team over the past two years on our most recent development project, The I-215 Logistics Center, located in the City's core south industrial zone. This project is currently under construction and slated for completion early this fall. We are still seeking a high quality tenant to utilize this facility – a critical task that we are working with the City of Moreno Valley to achieve. Beyond its large size at approximately 1,250,000 SF, our project is designed with state-of-the-art specifications including significant LEED sustainability features. Our project is being built specifically to cater to large, high quality tenants, particularly those with changing needs due to streamlined supply chain and logistics trends including e-commerce. We chose to locate our project in Moreno Valley due to the outstanding location and infrastructure, but also because of the quality of the City leadership and staff.

In our opinion, the City of Moreno Valley Development Services group has one of the most professional and competent teams among the many municipalities we do business in. The MoVal Development teams from City Council and Planning Commission to City Manager, Building /Planning group, Engineering Division, Fire, and Economic Development have all taken on problem solving and tenant pursuits with focus and with pride. It is apparent that they care about the future of the City, which is an indication of the positive culture fostered within Moreno Valley Development Services. We were not surprised to see that Moreno Valley won NAIOP's Public Partner of the Year award in 2012.

We look forward to successfully completing our current project and developing future projects within Moreno Valley.

Damon Austin / David Drake and the TCC SoCal team

Two handwritten signatures in black ink. The first signature is 'Damon Austin' and the second is 'David Drake'.

**Cindy Miller**

---

**From:** John Loper ~~(b) (6), (b) (7)(C), (b) (7)(D)~~  
**Sent:** Tuesday, May 14, 2013 4:30 PM  
**To:** Victoria Baca  
**Subject:** City Manager

Councilmember Baca,

I read in the PE this weekend that the City Council will be holding an evaluation review of the City Manager and has on its agenda an item to consider dismissing the City Manager. I am shocked by this idea.

I have been developing property in Moreno Valley for over 12 years and have been through a few city administrations during this time and by far the City Hall under Henry Garcia has been the most effective in providing a City Hall that is responsive to bringing new businesses to Moreno Valley. Henry's leadership has resulting in the following:

- 1) Significant improvements in the development review process
- 2) A change in attitude at City Hall that has staff encouraging and helping new businesses come into town.
- 3) Requiring the City staff to figure out ways to solve problems to get businesses open rather than the old way of only knowing only how to say No.
- 4) A commitment to fiscal prudence in budgeting and spending process

During this period of legal issues involving the City Council this would be the worst time to have a change in the leadership at City Hall. I believe that changing City Managers at this point would cause the business community to loose all confidence in the City and businesses would think twice about making further investments in Moreno Valley.

Henry has done a great job of leading the City of Moreno Valley through a rough economic period and he has the skills necessary to help the City through this time of legal and political issues. I hope you will keep Henry Garcia as the City Manager of the great City of Moreno Valley.

Sincerely,

John Loper



John Loper  
~~(b) (6), (b) (7)(C), (b) (7)(D)~~

**Cindy Miller**

---

**From:** Tina Prater [REDACTED]  
**Sent:** Monday, May 13, 2013 4:01 PM  
**To:** Jesse Molina  
**Subject:** City Manager

Dear Mr. Molina,

It has come to my attention via the Press Enterprise that one of the items on the agenda tomorrow night is the performance evaluation of City Manager Henry Garcia. More concerning are items 5 and 6 of the closed session mentioning the possible dismissal of Mr. Garcia and the appointment of a new City Manager. I am unsure if these agenda items are typical due process but I wanted to take the opportunity to share how much we believe Mr. Garcia is a vital asset to the success of the City of Moreno Valley and I believe his employment has directly improved development in the City.

As owners of five major shopping centers and an original master planned community developer, we have watched Moreno Valley come a long way over the last thirty years. We value our partnership with the City and our longstanding relationship.

As such, we deeply value our relationship with Mr. Garcia. In the past two years, with Mr. Garcia's assistance, we have been able to attract new, major tenants to our development, TownGate. We have welcomed new tenants such as TJ Maxx Home Goods, Chipotle, Yogurtland, and Supercuts. Mr. Garcia's management of the City has helped to streamline entitlement processes and working with the city and development services is more efficient. Mr. Garcia has always been willing to help us expedite projects, and is always available for feedback to encourage further effectiveness at the City. I believe he is well liked and respected with City employees and the development community and he demonstrates strong leadership abilities.

I hope that you can share my thoughts in your closed session meeting on Tuesday. If you would like to contact me further please feel free to call me at the number below.

Sincerely,



Tina Prater

[REDACTED]  
3425 Via Lido Suite 250  
Newport Beach, Ca 92663

May 14, 2013  
Closed Session Items 4, 5, & 6

**Cindy Miller**

---

**From:** Dennis Rice [REDACTED]  
**Sent:** Monday, May 13, 2013 5:55 PM  
**To:** Richard Stewart; Marcelo Co; Jesse Molina; Tom Owings; Victoria Baca  
**Subject:** Henry Garcia

Dear Moreno Valley Council Member,

My name is Dennis Rice. I read the PE newspaper article about the City Council agenda as it relates to Henry Garcia. Needless to say, I was surprised when I read the agenda for this Tuesday night, May 14, 2013, the closed session items (4, 5, and 6) regarding the performance evaluation and discipline/dismissal/release of the City Manager.

As all of you know, on behalf of Ridge Property Trust and its entities, I have been involved in the development business in Moreno Valley for many years. I think the possible consideration of Henry Garcia's dismissal and release from his job as City Manager is completely unwarranted and unnecessary. Henry has been a huge advocate for the City of Moreno Valley since his arrival a few years ago. He has helped lead the city forward and has done a great job promoting business in the City. He has been an integral part of the Development Services team at the City which has won (and close to winning) major tenant relocation assignments for several prominent users to Moreno Valley. I think the final relocation decisions for ALDI, Procter & Gamble, Harbor Freight Tools, Deckers Outdoor Corp. and others could be the deciding factor on where to relocate with this proposed action...and I think the outcome might not turn out in the City's best interest. That is possibly more 4,000,000 SF of possible jobs for Moreno Valley citizens that could vanish. The collateral damage could linger for years.

Considering the unfortunate events that have occurred over the last couple of weeks, the timing of such is an action may not be good. I hope you decide to keep Henry Garcia in place and keep the city operating as normally as possible in these trying times. Thank you.



**Dennis Rice**

President

201 Covina Avenue, Suite 8

Long Beach, CA 90803

[REDACTED]...new phone number

[REDACTED]  
[REDACTED]

[www.rptrust.com](http://www.rptrust.com)

May 14, 2013  
Closed Session Items 4, 5, & 6

**Cindy Miller**

---

**From:** Rob Winkel <[REDACTED]>  
**Sent:** Monday, May 13, 2013 5:29 PM  
**To:** Jesse Molina; Richard Stewart; Marcelo Co; Victoria Baca; Tom Owings  
**Cc:** Barry Foster  
**Subject:** FW: City Manager

Ladies and Gentlemen:

We hope you are doing well with all of the items in the news recently. Please advise us as to what we can do to provide needed support.

On another very important matter, we have learned through the Press Enterprise that one of the Agenda items for tomorrow evening's meeting is an evaluation of the performance of the City Manager, Mr. Henry Garcia. In particular, items 5 and 6 of the closed session portion of the meeting mention the possibility of the dismissal of Mr. Garcia and the appointment of a new City Manager. Prior to the City Council's taking any action with regard to Mr. Garcia's performance, I (as I am sure, many others) wanted to take the opportunity to share what an excellent job we believe Mr. Garcia has done for the success of the City of Moreno Valley. His employment has had a direct, beneficial impact on improving development (and the resulting tax and revenue base) for the City.

We represent the owners of five major shopping centers and one of the original master planned community developers in the City of Moreno Valley. Over the past three decades, we have proudly watched Moreno Valley's journey to become a vital and blossoming community in the Inland Empire. We sincerely our partnership with the City and our long term relationship with each of the departments, particularly Economic and Community Development, and Mr. Garcia's leadership thereof.

In the past two years, with Mr. Garcia's assistance, we have been able to attract major tenants to our development, TownGate. We have welcomed new tenants such as TJ Maxx Home Goods, Chipotle, Yogurtland, BevMo, ULTA, Miguel's Jr., and Supercuts. Mr. Garcia's management of the City has helped to streamline entitlement processes and made working with the City's economic and development departments more efficient. Mr. Garcia has always been willing to help us with projects, and is always available for feedback to encourage further effectiveness at the City. He is well respected by our peers, City employees, because he embodies the characteristics of a fine leader.

Thank you very much for your consideration of the above and if you would like to communicate further on this matter, please see the contact information below.

Respectfully,



Rob Winkel  
Executive Vice President - Real Estate  
Fritz Duda Company  
3425 Via Lido, Suite 250  
Newport Beach, California 92663

[REDACTED]  
[REDACTED]  
[rwinkel@fritzduda.com](mailto:rwinkel@fritzduda.com)

May 14, 2013  
Closed Session Items 4, 5, & 6

Cindy Miller

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**From:** Kellianne M. Zuniga [REDACTED]  
**Sent:** Monday, May 13, 2013 2:23 PM  
**To:** Tom Owings; Marcelo Co; Jesse Molina; Richard Stewart; Victoria Baca  
**Cc:** \* Joe Meyer, Pacific Retail Partners  
**Subject:** Moreno Valley - Henry Garcia  
**Attachments:** Moreno Valley Henry Garcia.pdf

Per the request of Joe Meyer, attached please find the above referenced letter.

Thank you & have a wonderful day!

Kelly Zuñiga  
Pacific Retail Partners  
5225 Canyon Crest Drive, Ste. 355  
Riverside, CA 92507  
[REDACTED]  
[REDACTED]

*"A good life is when you assume nothing, do more, need less, smile often, dream big, laugh a lot, and realize how blessed you are"*

CONFIDENTIALITY STATEMENT: This electronic message contains information from MPJR, INC. dba Pacific Retail Partners, and may be confidential or privileged. The information is intended solely for the use of the individual(s) or entity(ies) named above. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this message is prohibited. If you have received this e-mail in error, please notify us immediately by telephone at (951) 248-1100 or by e-mail reply and delete this message. Thank you.

May 14, 2013  
Closed Session Items 4, 5, & 6

# Pacific Retail Partners

---

May 13, 2013

City of Moreno Valley  
Tom Owings, Mayor

(Via Email)  
tomo@moval.org

City of Moreno Valley  
Marcelo Co, Mayor Pro Tem

(Via Email)  
marceloc@moval.org

City of Moreno Valley  
Jesse Molina, Councilmember

(Via Email)  
jessem@moval.org

City of Moreno Valley  
Richard Stewart, Councilmember

(Via Email)  
richards@moval.org

City of Moreno Valley  
Victoria Baca, Councilmember

(Via Email)  
victoriab@moval.org

**RE: Henry Garcia and his administration / team**

Honorable Mayor and City Council Members;

My name is Joe Meyer and I own the Riverside office of Pacific Retail Partners ("PRP"). PRP is a shopping center development and brokerage company located in Riverside, CA.

PRP was involved in the development of Moreno Beach Plaza and currently owns the surrounding parcels around the Walmart at Moreno Beach and the 60 Freeway.

Over the past few days, I have read several articles regarding the City of Moreno Valley, it's City Council and now it's City Manager.

From my view, Henry Garcia and his administration/team have been very good to work with regarding my existing shopping center and new opportunities. The administration /team has been effective in responding quickly and providing direction and solutions to development issues. By way of example, speeding up the off ramp construction at Moreno Beach and the 60 Freeway has helped secure a new major tenant in Moreno Beach Phase II (LA Fitness) will be helpful in keeping tenants within our project.

I just wanted to let you know that I believe Henry Garcia and his administration/team have represented the City of Moreno Valley well and my hope is to continue to work with this group.

May 14, 2013

5225 Canyon Crest Dr., Ste. 355, Riverside, CA 92504  
Closed Session Items 5, & 6

MV00232366

Thanks for your consideration of my thoughts.

**MVPJL, LLC**  
(Moreno Beach Plaza)

Joseph D. Meyer  
Manager

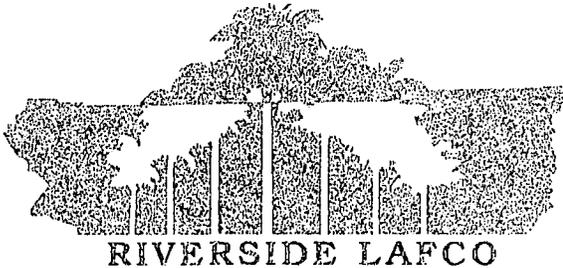
cc: Larry Canale, MVPJL, LLC Member  
Fred Waugh, MVPJL, LLC Member

May 14, 2013  
Closed Session Items 4, 5, & 6

MV00232367

CITY COUNCIL  
MORENO VALLEY  
RECEIVED

13 MAY -2 PM 4: 47



NOTICE OF PUBLIC HEARING  
BEFORE THE RIVERSIDE LOCAL AGENCY  
FORMATION COMMISSION

NOTICE IS HEREBY GIVEN that a Public Hearing will be held before the **Local Agency Formation Commission of Riverside County**, in the Board of Supervisors Meeting Room, County Administrative Center, 1<sup>st</sup> Floor, 4080 Lemon Street, Riverside, California, on **Thursday, May 23, 2013 at 9:30 a.m.** on the following proposal:

**1. Final Budget for Fiscal Year 2013-2014.**

The above does not necessarily reflect the order in which the items will be heard. Previously continued items may not appear on this notice. For a particular description of the land involved, reference is hereby made to maps and legal descriptions on file in the office of the Local Agency Formation Commission, 3850 Vine Street, Suite 110, Riverside, CA 92507-4277. Staff reports are available for download from our website at [www.lafco.org](http://www.lafco.org), approximately one week prior to the hearing date or you may submit a written request for a proposal listed above and one will be sent to you. For additional information call [REDACTED]

RIVERSIDE LOCAL AGENCY FORMATION COMMISSION



George J. Spiliotis  
Executive Officer  
May 1, 2013

Honorable Mayor and councilmen,

In president John F. Kennedy's inaugural address, he stated "Think not what your country can do for you, but what you can do for your country;" a concept of thought in uniting the American people together in control of the country with their choice of leaders.

In applying that today, the city of Moreno Valley would be more prosperous when the people work in unison with the city council and department heads.

Every city has its own problems, and it is the council's desire to hear from the people as did Mayor Owens from the small business owners on the 23rd/24th of April. In the 4 months the mayor has been in office, he has been trying diligently to seek the city's needs and organizing procedures to resolve and fulfill the desired conditions.

The people may present their petitions, complaints in a positive or negative manner to the council, however, in the negative manner certain speakers come forth with words without justification, they attack as a viper with poison on their lips, their speech are wells without water, they are baging waves of the sea foaming out their own shame, in not knowing what they say, being contentious in nature with no compassion whatsoever.

As for hecklers, representing a circle of jackels surrounding their prey ready to devour, lacking moral concept with little control of tongue, representing the worst of the city's social enviroment, for they despise the dominion of government and mock the truth.

These rebellious persons of stupor are those who would imply a despicable act in using a little innocent girl to make a false statement in public, that would leave an emotional effect on her life for years to come.

In the positive approach, in submitting conditions for possible improvements, has the intent of saying, "...What can we do to help, what can we do to correct the situation, what can we do to resolve the matter, what can we do for our city?" For then this creates a greater cohesion between the people and the city administration. The tide can be turned with this change of attitude.

In conclusion, the council members have made it very clear that they are here specifically and intentionally to serve the people, in holding no barriers or animosity to anyone, and not having to apologize in being blamed for a condition not responsible of, for Mayor Tom Owens has been in office only a few short months, he and his staff need the total patience and support of the people.

In anyone having need to apologize, it would be those who unjustly defame to the city council, and the mother to that little girl.

Honorable Mayor, council members, city Mgr. Henry Garcia, Chief of Police Joel Ontiveros, all department heads and staff, people of Morno Valley,

Thank you and may God bless you all.

CITY COUNCIL  
MORENO VALLEY  
RECEIVED

13 APR 10 PM 4:05



Senator Richard Roth

CITY COUNCIL  
MORENO VALLEY  
RECEIVED

13 APR 10 PM 4:05



Senator Richard Roth

# United States Senate

HART SENATE OFFICE BUILDING  
SUITE 112  
WASHINGTON, DC 20510-0505  
(202) 224-3553  
<http://boxer.senate.gov>

13 APR 10 PM 4: 04

April 8, 2013

The Honorable Victoria Baca, Councilmember  
City of Moreno Valley  
14180 Frederick Street  
Moreno Valley, California 92555

Dear Councilmember Baca:

In recent weeks, a number of California local officials have contacted me to express concerns about proposals to shift the federal government's fiscal burdens to states and cities by capping or eliminating the tax-exempt status of municipal bonds.

I want you to know that I share these concerns. That is why I recently joined a group of Senators in writing to President Obama to share our view that capping or eliminating the municipal bond tax exemption would jeopardize important services provided by local governments, including utilities and public safety. Also at risk are key infrastructure projects such as road, airport, port, housing, and hospital construction and maintenance.

As Congress continues to address the federal deficit in a balanced and responsible way, be assured that I will keep fighting to defend the tax-exempt status of municipal bonds - and with it, the ability of California's cities and counties to invest in essential services and infrastructure.

Sincerely,



Barbara Boxer  
United States Senator

BB:mci



Sharon Shannon Bridges  
Executive Director  
Sharon.Bridges@westcoastthunder.com

7688 Indiana Ave. Riverside, CA 92504

[www.westcoastthunder.com](http://www.westcoastthunder.com)

13 APR -8 PM 4: 58

# West Coast Thunder

Office: 7688 Indiana Avenue, Riverside, CA. 92506

April 2, 2013

Dear Council Member Victoria Baca ,

Can you believe it! There's only 56 days until West Coast Thunder XIV! We are hoping that you are looking as forward to this great Riverside event as we are.

This has been our first year to contact to invite you to participate in the parade of thousands of motorcycles riding out to the Riverside National Cemetery and then on to Soboba Resort for musical entertainment all in honor of our men and women of the armed forces who continually fight for our freedoms and in memory of those who have given the ultimate sacrifice.

As you know, this year, for the first time, we will also take a ride down Sunnymead Blvd. in Moreno Valley to showcase their new shopping area. We ask that you remain with the parade through the city of Moreno Valley and then the parade will split at Heacock. Your VIP transportation will then circle back to the Riverside National Cemetery if that is where your destination is or take you back to Skip Fordyce H-D to retrieve your personal vehicle.

Please let us know ahead of time what your intentions are so we can alert our drivers.

**Also, for the first time this year we have the distinct honor of having Tim Chambers joining us. You may know him as the "Saluting Marine" who stands at attention for over 4 hours saluting the Rolling Thunder in Washington D.C. each year. He will be taking a red-eye flight back from D.C. just to honor WCT XIV by saluting our Memorial Day Parade as well. This is just an example of how large WCT is becoming and how significant we are to the Riverside Communities.**

What you may not know is that West Coast Thunder has been the major contributor of funds to the Riverside National Cemetery through their Support Committee. Completed projects include the construction of the National POW MIA Memorial that was dedicated in 2005, on-going repairs to the National Medal of Honor Memorial, financial support to the RNC Memorial Honor Detail and funding each July of the Concert for Heroes.

Our financial gifts over these past 13 years to RNC Support Committee have passed the \$350,000 mark. The funds are used for many cemetery projects including the purchasing of flower cones and the placement of a flower bouquet and an American flag on the final resting place of our indigent and unaccompanied homeless Veterans buried each month.

The countdown begins now, so let's begin by marking your calendar for Memorial Day Monday, May 27, 2013 and keeping that day open to ride in our motorcycle parade beginning at Skip Fordyce Harley-Davidson.

Bill Chamberlain, will be your host that morning and will see that you are placed in your assigned vehicle. Please enter from the Madison Street end of the block and let the gate keepers announce your arrival. We will have secured parking at Auto Complex Inc. directly across the street from Skip Fordyce Harley-Davidson for your personal vehicle. It is imperative that you arrive at Skip Fordyce H-D by no later than 8:15 a.m. to be introduced at the Ultimate Sacrifice Ceremony and to be ready to get into your assigned vehicle before our prompt departure at 9:11 a.m. in memory of the tragedies of September 11, 2001.

We are hoping to hear from you very soon to reserve your convertible or other transportation for this year's West Coast Thunder Memorial Day Parade.

If you have any questions, please contact Bill Chamberlain at [REDACTED] or me at the phone number or email below.

We look forward to seeing you this year at West Coast Thunder XIV!



*Sharon Shannon Bridges,*  
Executive Director

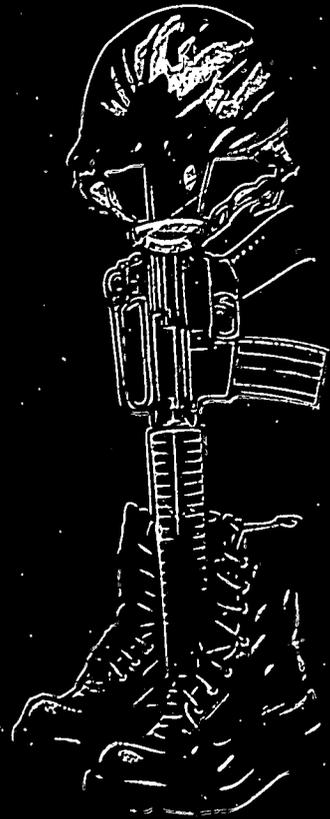


951-237-0593

Sharon.bridges@westcoastthunder.com

**STATER BROS. &**  **5-hour ENERGY®**

PRESENT:  
WEST COAST THUNDER



**XIV**

MONDAY, MAY 27, 2013

**FEATURING:**



Black River Entertainment Artist  
and U.S. Army Veteran,

**CRAIG MORGAN**

"THAT'S WHAT I LOVE ABOUT SUNDAYS"

"MORE TRUCKS THAN CARS"

"REDNECK YACHT CLUB"

"THIS OLE BOY"

and Elektra/All In Recording Artist

**THE FARM**

Damien Horne, Krista Marie  
and Nick Hoffman



SPONSORED BY:

**LUCAS OIL**



**MAVTV**  
*American Real.*

April 8, 2013

City of Moreno Valley Community and Economic Development Department  
14177 Frederick St.  
Moreno Valley, CA 92553

Gentlemen:

As directed by the Guidelines of the Draft Environment Impact Report for the World Logistics Center, persons wishing to make comments on the DEIR, must submit their comments, in writing, to the City of Moreno Valley Community and Economic Development Department by no later than the conclusion of the 60-day review period, or by 5:30 pm on Monday, April 8, 2013. These pages are to be considered such a written response to the request for comments, and will address comments on the following topics:

- A. Employee Density
- B. Wages
- C. Occupancy of the WLC
- D. Build Out
- E. Residency
- F. Job-Housing Ratio
- G. Trip Generation Rate
- H. Cerrell Effect
- I. Miscellaneous
- J. DEIR

Each of these comments is presented in the corresponding section of this document; i.e. Comment A is presented and discussed in Section A, Comment B in Section B, and so forth. All comments are to be assumed as individual comments, and, as such, each should be considered and answered individually.

This document is our personal opinion on a matter of great importance to Moreno Valley. Any negative comments are not intended as slander or defamation of any person or any organization, but are our opinions of the facts.

Thanking you for the opportunity of commenting the Draft Environment Impact Report for the World Logistics Center to be located in Rancho Belago, Moreno Valley, Ca., we remain,

Sincerely Yours,

Mr. & Mrs. H.W. Wolterbeek  
11521 Slawson Ave.  
Moreno Valley, CA 92557

CC: Emailed to [mvedcommunityforum@moval.org](mailto:mvedcommunityforum@moval.org)

A: **COMMENT: The number of employees/KSF quoted in the DEIR may be overstated by as much as 26%, and further employee/KSF information must be obtained before proceeding with Phase 2 of the WLC.**

A.1. In Appendix O of the DEIR, the *Fiscal & Economic Impact Study of the WLC document*, Table 4-A and Exhibit 3 of Appendix A, David Taussig & Associates (DTA) uses the employment metrics of .50 employees/KSF for Logistics (LD/LL) and 2.5 employees/KSF for Retail. These amounts are given as sourced from the DTA Public Works Database, which, in turn, is said to be confirmed by "Employment Density Study" SCAP (2001), and "Logistics Trends and Specific Industries," NAIOP Research Foundation (March 2010).

A.1.a. The DTA Public Works Database seems to be a proprietary database, and its contents may not have been published for general research. If this is the case, then DTA must be faulted as using data which cannot be verified by the research of any person(s) wishing to comment of the validity of the information presented in the DEIR of WLC. Lack of access to this database prevented a validation of the assertion that the WLC would support .5 employees per KSF as stated in the DEIR.

A.1.b Table B-1 (Employment Densities (employees per acre) by Anderson Code) found in the SCAP source cited above ("Employment Density Study" SCAP (2001)) gives the value of 16.32 employees/acre for the Anderson Code of 1340 (Wholesaling & Warehousing). This, then, is equivalent to 0.37 employees/KSF, which is 26% less than the .5 employees/KSF used by DTA in its employment metric for the WLC.

A.1.c The NAIOP source cited above ("Logistic Trends and Specific Industries") used inventory, employment and square feet per employee as identified through the Energy Information Administration Commercial Buildings Energy Consumption Survey for 1992, 1995, 1999, and 2003 (the most recent year available at the time of the survey).

A.1.c.(1) The NAIOP source qualified its research results by stating "the limitations of this research result from limited data availability for recent time periods and for more specific building types and characteristics." They continue by stating that "the uncertainty of employment projections, especially from the 2008 base year at the start of the recession, is also an important caveat."

A.1.c.(2). According to the research done for the NAIOP study, "the real estate inventory for logistics buildings (including refrigerated warehouses, non-refrigerated warehouses, distribution or shipping centers, self-storage and flex buildings of 50 percent or more

warehouse and storage activities) ranged from 11.4 billion to 10.1 billion square feet for the four available years of survey information between 1992 and 2003. Employment related to this inventory has ranged from 4.5 million to 6.2 million employees for the same years. The ratio of inventory to associated employment averaged 2,059 square feet per employee with no clear trend in direction, and was 2,241 square feet per employee in 2003, the most recent year." This converts to between **0.49 employees/KSF to 0.45 employees/KSF.**

A.1.c.(3). Attempts to verify this information in the NAIOP source document proved fruitless, since online access to the underlying Energy Information Administration Commercial Buildings Energy Consumption Survey for 1992, 1995, 1999, and 2003 database was unavailable. However, specific Tables and Summary Reports were accessible. Included below is a copy of Table 3 (Building Size Inventory and Employment for Logistics Buildings) from *"Logistics Trends and Specific Industries," NAIOP Research Foundation (March 2010).*

A.1.c.(3).a. Table 3 of the NAIOP study is listed below. Note that this table has building size, inventory size, and number of workers.

**Table 3 of the NAIOP:**

<b>Building Size in Sq.Ft</b>	<b>Inventory in MSF</b>	<b>Number of Workers</b>
1,001-5,000	905	491,362
5,001-10,000	912	493,605
10,001-2,5000	208	961,104
25,001-50,000	1,048	602,526
50,001-100,000	1,494	646,284
100,001-200,000	1,162	454,007
200,001-500,000	1,322	377,733
500,001-1000,000	684	364,879
1000,000+	552	142,317

A.1.c.(3).b. There is also a table (Table B14, Part 2) in the EIA Summary Tables, (Floor space for Non-Mall Buildings, 2003) that included data for 10,078 buildings in the Principal Building Activity of Warehouse and Storage. This EIA Table is discussed in Section A.1.c.(4) below.

A.1.c.(4) Definitive data giving the number of workers per floorspace was not directly available in the EIA Summary Tables, however Table B14, Part 2 (Floorspace for Non-Mall Buildings, 2003) included the following data for 10,078 buildings in the Principal Building Activity of Warehouse and Storage:

**EIA Summary Table B14, Part 2, (Floor space for Non-Mall Buildings, 2003):**

<b>Building Size in Sq.Ft</b>	<b>Warehouse and Storage (MSF)</b>
1,001-5,000	895
5,001-10,000	868
10,001-25,000	2,064
25,001-50,000	1,043
50,001-100,000	1,494
100,001-200,000	1,162
200,001-500,000	1,322
Over 500,000	Q

A.1.c.(4).(a) These Tables allow direct verification that the information of the two tables probably came from the same source. In this case, the NAOIP Table probably came from an Energy Information Summary Table, or directly from the Energy Information Summary Data.

A.1.c.(4).(b). Note that this table does not include an estimate for the number of workers in these buildings, only the size of the building. (Note that the designation "Q" in the EIA table signifies that data was withheld either because the relative standard error was greater than 50%, or that fewer than 20 buildings were sampled.) Furthermore, even though verification of the number of workers in each

category of building, as stated in the NAIOP document, could not be obtained, it is possible that NAIOP had access to data not generally available to online researchers. However, the qualifier, "Q", above shows that for buildings over 500,000 Square Feet, the Energy Department considers its data "unreliable", and should not have been used by the NAIOP study.

A.1.c.(5) Attempts to verify the information regarding the number of employees in Table 3 of the NAIOP study (shown above) were unsuccessful because direct online access to the data for the Energy Information Administration (EIA) Commercial Buildings Energy Consumption Surveys of 1992, 1995, 1999, and 2003 was unavailable. However, the EIA did provide some summary tables online, and Table B1, from the EIA, provided the following data for the Warehouse and Storage Subcategory of Principal Building Activity:

**EIA Summary Table B1 , (Total and Means of Floorspace, Number of Workers, and Hours of Operation for Non-Mall Buildings, 2003):**

<b>Number of Buildings in Thousands</b>	<b>Total Floor Space in Millions Square Feet</b>	<b>Total Number of Workers in Thousands</b>	<b>Mean Square Foot Per Building in Thousands</b>	<b>Mean Square Foot per Worker</b>
597	10,078	4,369	17,000	2,306

A.1.c.(6) The EIA Reports indicate that the **Mean Worker/KSF** was .43 for buildings supporting warehouse and storage activities.

A.2. In summary, there exist several estimates for the number of warehouse workers per KSF for the Warehouse and Storage category. The DTA uses **0.5 employees/KSF** based on its apparently proprietary database. DTA supports this number by referencing "*Employment Density Study*" SCAP (2001), which states that the number is **0.37 employees/KSF**. DTA also states that its number is supported by referencing "*Logistics Trends and Specific Industries*," NAIOP Research Foundation (March 2010), which maintains that there are **0.45 employees/KSF**. There does not appear to be a solid, reliable number for the number of employees per KSF for buildings greater than 500,000 Square Feet, and the number quoted in the DEIR may be overstated by as much as **26%**.

- A3. A better determination of employees/KSF must be made to ensure that Moreno Valley managers can properly plan for the safety, security, and welfare of WLC employees, and for Moreno Valley citizens. It is imperative that more data be obtained before Moreno Valley proceeds with Phase 2.

**B: COMMENT: The annual wages/employee stated in the DEIR may be overstated by as much as 26%, and further information must be obtained before proceeding with Phase 2.**

B.1. In Appendix O of the DEIR, the Fiscal & Economic Impact Study of the WLC document, Table 4A states that the average wage of the WLC employees will be **\$42,341**.

B.1.a. The wage assumptions are as follows: 90% of all employees will earn \$41,229 annually, and 10% of all employees (the managers) will earn \$52,346 annually, giving an annual average wage of \$42,341.

B.1.b. Table 4A states that this data was obtained for warehouse and transportation workers from *U.S. Census Bureau, Longitudinal Employer-Household Dynamics Reports (California, 2010) for Riverside-San Bernardino-Ontario Metropolitan Area and Riverside County; confirmed by Bureau of Labor Statistics (May 2010)*.

B.2. Since Appendix O did not provide adequate specificity of the sources from which the data was drawn, it was impossible to verify the wage numbers.

B.2.a. References to the Census Reports and/or Bureau of Labor Statistical documents, just name the document, without providing any information as to the search criteria used for analysis, nor any specific table numbers or report page which may have been utilized. Appendix O did not define either the various labor codes that were used to arrive at the wage numbers, nor the probable number of workers in each of the various labor codes. This information is crucial in determining an accurate estimate of the average wage earned by the employees, as well as in determining the probability those workers will be located in Moreno Valley, and the potential impact on such items as sales tax revenue to Moreno Valley.

B.2.b. Therefore it was necessary to review the entire sourced document and resulted in the conclusion that the Fiscal and Economic Study was either based on erroneous information, or that the study's conclusions were based on an improper data set.

B.2.b.(1). The Census Bureau and the Department of Labor use different codes for the various labor categories. The Census Bureau data base was studied for the Warehouse and Transportation Category Group (Census Bureau codes 48 and 49) for the metropolitan area for Riverside and San Bernardino County in 2010.

B.2.b.(1).(a). The average wage for this category is listed as **\$38,463**.

- B.2.b.(1).(b). Note that this value is lower by approximately 10% from the \$42,341 value in Table 4A of Appendix O.
- B.2.b.(1).(c). The decision to use Category Groups 48-49 in the Census Database is valid since these categories are called "Transportation and Warehouse" within that database and Appendix O, Table 4A states that the Census Data was used for the category group "Warehouse and Transportation."
- B.2.b.(1).(d). The wage number \$42,341 was not reproducible using Census Data for Category Groups 48-49, hence it would appear that DTA did not use these Category Groups. If DTA used other Category Groups for data, it should have specified which Category Groups they were using.
- B.2.b.(2). However, note that the 48-49 Category Groups are, in reality, too broad for application to the WLC, since these categories include, for example, aircraft transportation workers, marine transportation workers, etc. The use of category groups in obtaining results from the Census database is too general. Consequently, it is assumed that DTA used more specific categories to obtain their results.
- B.2.b.(3). In addition, by using various category data, Appendix O should have included an estimate of the number of employees expected to work in the WLC in each category in order to determine a valid estimate of the annual wage.
- B.2.c. To determine a better estimate of the average annual wage for the WLC project, wage information from the 2010 Census (the same database used by DTA) for the metropolitan area of Riverside and San Bernardino County for the Census Code 4931 (the code specifically for warehousing and storage employees) was analyzed. This gave an average wage of \$33,504, approximately 21% lower than that stated in Appendix O.
- B.3. Data was then obtained from the Bureau of Labor Statistics in May 2012 (not May 2010) for the Standard Occupational Classification (SOC) Codes 53-0000 and 43-0000. (The different date of the report is not relevant for the purpose of this wage study since the

wages did not change by 20% between 2010 and 2012). The information was used since the data is more recent and therefore more relevant to Moreno Valley managers.

B.3.a The code 53-0000 was included since this category includes freight and stock material movers. (However, note that while this category group includes truck drivers, it also includes commercial pilots and boat captains.) The code 43-0000 was included since this group includes billing clerks, stock clerks and order clerks. (However, note that this category group also includes postal mail carriers, brokerage clerks and order clerks.)

B.3.b. The annual wage for the code 53-0000 was **\$33,940**. Observe that the wage quoted in this Bureau of Labor Statistics for heavy truck/tractor-trailer truck drivers (category 53-3032) was listed at \$44,610. Further refinement was obtained for category 53-6099 (generic transportation workers with an average annual wage of \$25,870), category 53-5071 (industrial truck and tractor operators with an annual wage of \$32,450), category 53-7061 (laborers and material movers with an annual wage of \$26,030, and category 53-7064 (packers and packagers with an annual wage \$24,080).

B.3.c. Similarly, the annual wage for code 43-0000 was **\$34,130**. Wages for this category were not refined since most of these wages average about \$30,000 to \$34,000, and are not sufficient to raise the average wages to the number quoted in the DEIR.

B.3.d. Note that most of the workers in the 43 and 53 labor standard category group classifications do not earn over \$40,000. It was not possible to duplicate the stated average WLC wages of \$42,341. Again, it must be stated that DTA must define the labor categories used in the WLC report and specifically should refine the data to include probable numbers of each category. If that cannot be done, than the data from the generic category groups 43 and 53 must stand as valid and that the estimate of \$42,340 in Table 4A of the Fiscal Impact Study is wrong.

B.4. The quarterly Publication of the University of California, Riverside, Volume 5, Issue 2, Summer 2012, states that the warehouse industry in the Inland Empire, hired about 114,000 workers in Riverside and San Bernardino counties in 2010. The document continues that most of these workers are Latino, of which half are immigrants. It states that most of these warehouse workers are temporary workers who lack benefits and are paid low wages, without benefits, and work in an unsafe and unhealthy environment.

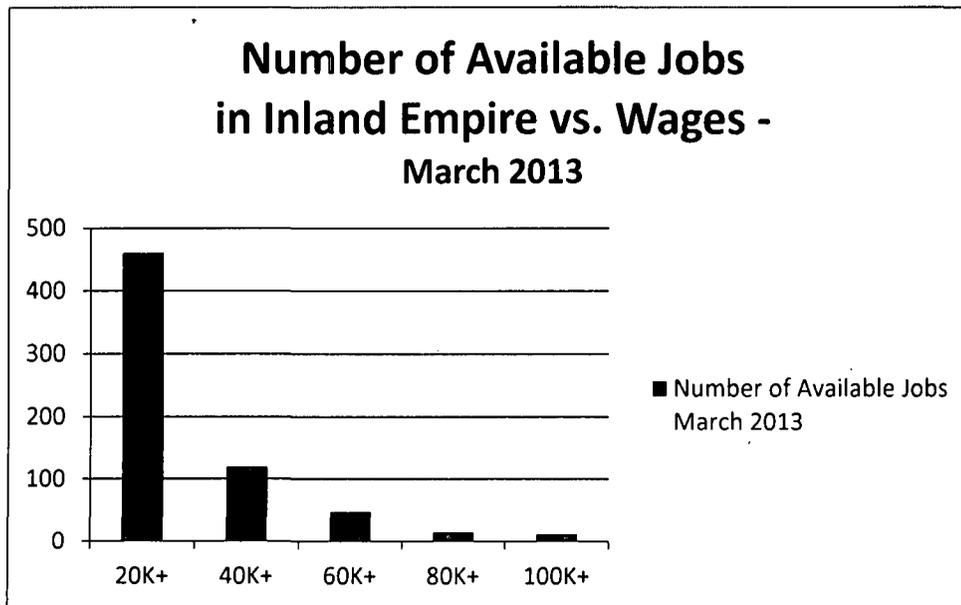
It also states that most of the region's warehouse workers are employed through temporary employments services. This study references information from Allen 2010, and Delara 2009. It further states that the median hourly wages (i.e. half of the workers earn less than this amount) in the Inland Empire range from \$9.11 to \$13.08. This implies an annual wage of **\$17,500 to \$25,000**. The UCR study also stated that

temporary workers are frequently paid less than this (41% of these blue-collar workers are paid less than \$10.50 per hour (Bonacich and DeLara 2009)).

B.5. In an attempt to test the validity of the premise that most workers at WLC will be earning wages of approximately \$20,000, an empirical data test (thought experiment) was performed on March 29, 2013, by the commentator. A data set of actual job openings in the warehouse/storage industry, within a radius of 25 miles of Moreno Valley, was obtained from the *Indeed.com* website.

B.5.a. The obtained data set resulted in 640 job openings with a wage distribution that included a typical wage distribution pattern that one might expect when setting up a warehouse. The data distribution should be considered typical of the WLC wage distribution in current dollars. The following table and chart summarize that data:

Wage Range	Number of Available Jobs March 2013
20K+	461
40K+	120
60K+	48
80K+	16
100K+	13



B.5.a.(1). The weighted average wage was calculated to be \$29,605. Note that the total number of available positions was 658. This is a

sufficiently large statistical sample to be considered a valid forecaster of the anticipated wage pattern of the WLC in current dollars.

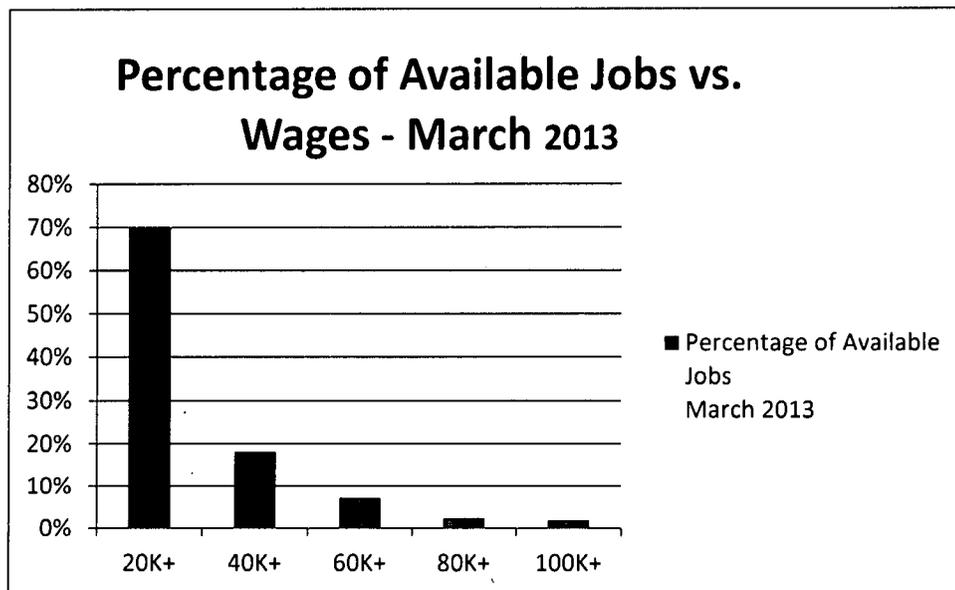
B.5.a.(2). A smaller subset was obtained from openings on that date in Moreno Valley. This is shown in the table below:

Wage Range	Number of Available Jobs March 2013
20K+	23
40K+	10
60K+	6
80K+	0
120K	1

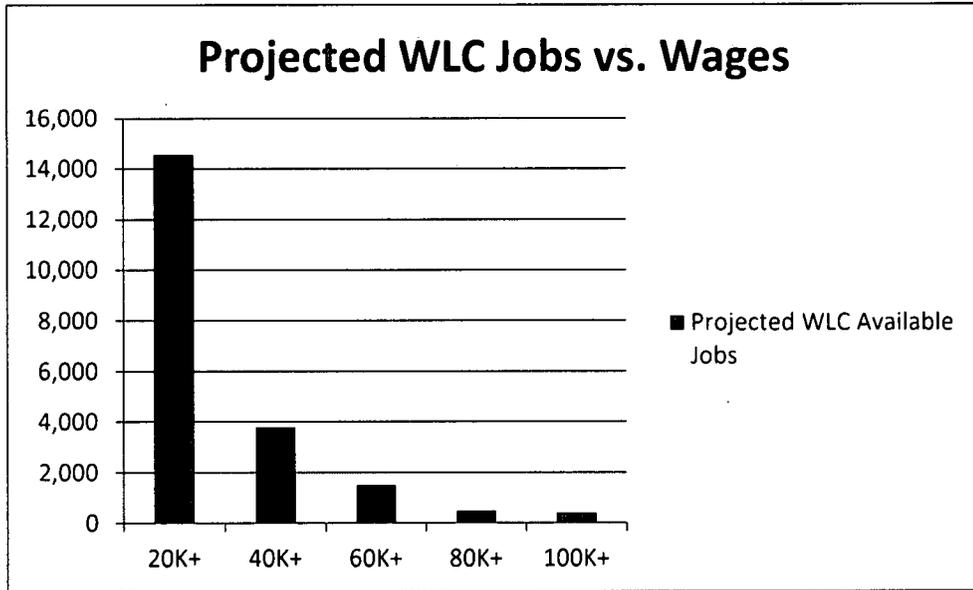
B.5.a.(3). Since it is very probable that most of this data was probably included in the data for openings within 25 miles, this data will not be counted separately, even though this data set has a higher mean wage of \$33,500.

B.5.b. Continuing with the empirical test, the ratio of job numbers versus wages can be applied to the projected WLC employment.

B.5.b.(1). The following chart shows the empirical test percentage data:

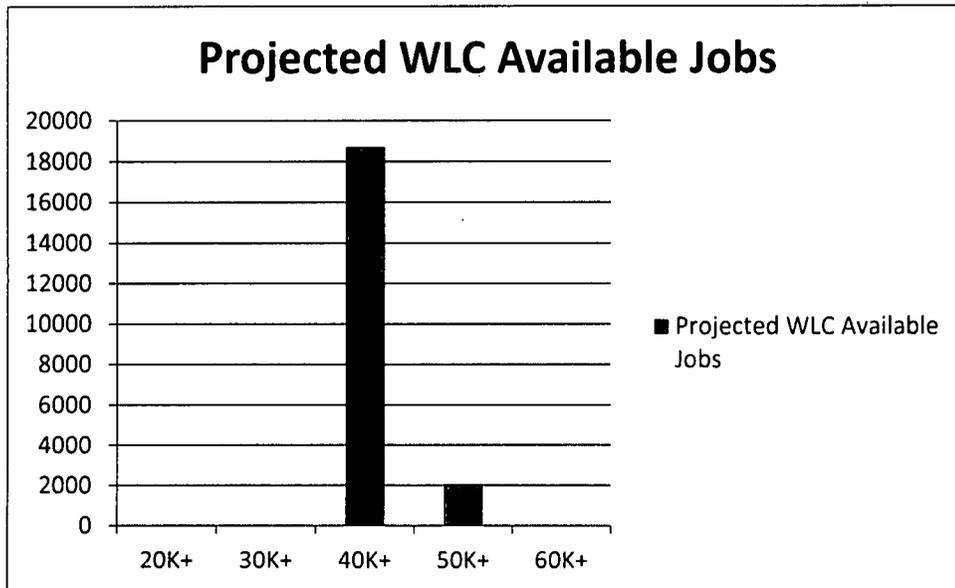


B.5.b.(2). Assuming that there are 20,808 actual jobs available in the WLC, and applying these percentages to the WLC employment projection, we have the following results:



B.5.b.(3). This gives an average projected wage for all WLC employees as **\$39,407**. However the majority of employees would be earning approximately **\$30,000** or less.

B.5.b.(4). The DTA wage breakdown, as taken from *Appendix O of the DEIR, the Fiscal & Economic Impact Study of the WLC document, Table 4A*, is provided in the following chart.



B.6. In conclusion it appears that the wage numbers for WLC workers in 2013 dollars is much less than \$42,341 as presented by Appendix O. Indeed, it appears from this analysis, as

well as from the empirical experiment, and from extrapolation from the UCR study that the annual wages/employee stated in the DEIR may be overstated by as much as 26%.

- B7. In order for Moreno Valley to better understand the true economic impact of the WLC on Moreno Valley, better wage information must be obtained before proceeding to Phase 2.

**C: COMMENT: The DEIR must include realistic projections of occupancy of the WLC over time. The projection must include considerations of fluctuations in the economic conditions of Southern California.**

C.1. The DEIR Fiscal and Economic Impact Study (Appendix O) assumes full occupancy for its validity. This is unrealistic. The following discussion shows that full occupancy of the buildings of Phase 1 will probably not be completed until the ninth year after the first buildings of Phase 1 begin to be occupied. The discussion shows that occupancy of Phase 2 buildings is not needed until the ninth year after the first buildings begin to be occupied. It is imperative that the DEIR include a realistic projection of the probable occupancy over time. This projection must include assumptions of economic conditions of Southern California as they may affect the WLC.

C.1.a. No project as large as the WLC can be fully occupied from day one. This is unrealistic. In addition, the DEIR does not include anticipations of the reasonable effects on the WLC of variations from the probable economic fluctuating conditions for the next 15 years.

C.1.b. Because the DEIR states that the WLC is aimed at Southern California markets, which in turn depend heavily on the health of the rest of the United States, the DEIR must address the potential economic effects of the Southern California economy on the occupancy rate.

C.1.c. It is imperative that the Moreno Valley City Council require that the DEIR be modified to include a realistic determination of the probable occupancy of the WLC buildings over the next 15 years.

C.2. The DEIR states that the WLC in Moreno Valley will consist of 41.6 million square feet of warehouse buildings, of which 41.4 million square feet will be devoted to high cube industrial warehouses. The minimum size of these high cube buildings will be 500,000 square feet.

C.2.a. For lack of further definition of the specific size of individual high cube buildings, the following analysis assumed that the WLC will have 80 tenants of 500,000 square feet and one tenant of 1.6 million square feet. This analysis will only address the occupancy rate of the 500,000 square ft buildings, and will not address the occupancy rate of the 1.6 millions square feet building.

C.2.b. The DEIR states that the First Phase of the build out, consisting of about half of the project, will be completed by 2017. The Second Phase of the build out is scheduled to be completed by 2022.

C.2.b.(1). The city and the owner of the WLC property will need to aggressively market those 80 buildings to tenants who not only can

afford the operational cost of a 500,000 square foot building in Moreno Valley, but also can set up the necessary logistics to make the buildings economically profitable.

C.2.b.(2). Several assumptions were made for a reasonable occupancy profile for the WLC.

C.2.b.(2).(a). The first assumption made was that even though Phase 1 is not completed until 2017, the project can receive the first tenants in 2015.

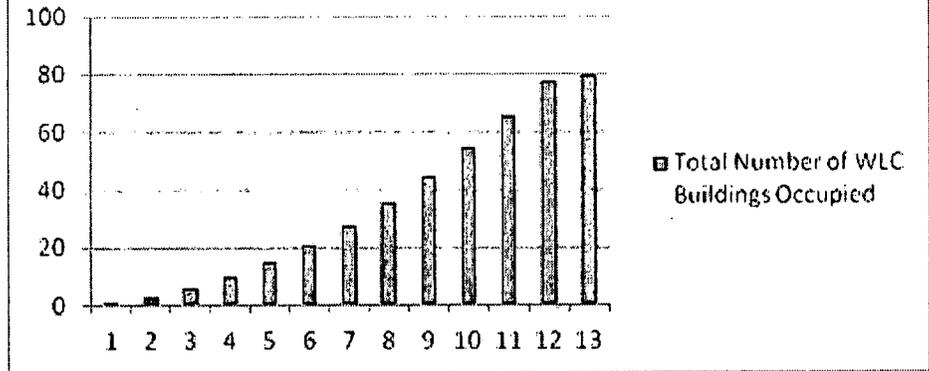
C.2.b.(2).(b). The second assumption was an equation for the probably occupancy rate of the WLC over time.

C.2.b.(2).(b).1. Assumptions of quadratic or exponential occupancy curves, for the occupancy rate over time discussion, appear unreasonable. Even a linear occupancy curve, where the number of buildings occupied is equal to 5.5 times the number of years after 2015, is unrealistic, since it is logical that it will be easier to find tenants once the WLC has buildings already occupied. That is to say that it is not logical to assume that the same number of new buildings will be occupied in 2026 as will be newly occupied in 2016.

C.2.b.(2).(b).2. Probably a more realistic assumption is a projection that the warehouse occupancy increases each year at a rate of  $[1+x]$  where  $x$  is 0 for the first year (2015), one for the second year (2016), etc., until full occupancy.

C.2.b.(2).(b).3. The following chart depicts such an occupancy rate.

### Total Number of WLC Buildings Occupied as a Function of Time of Buildout Beginning in 2015



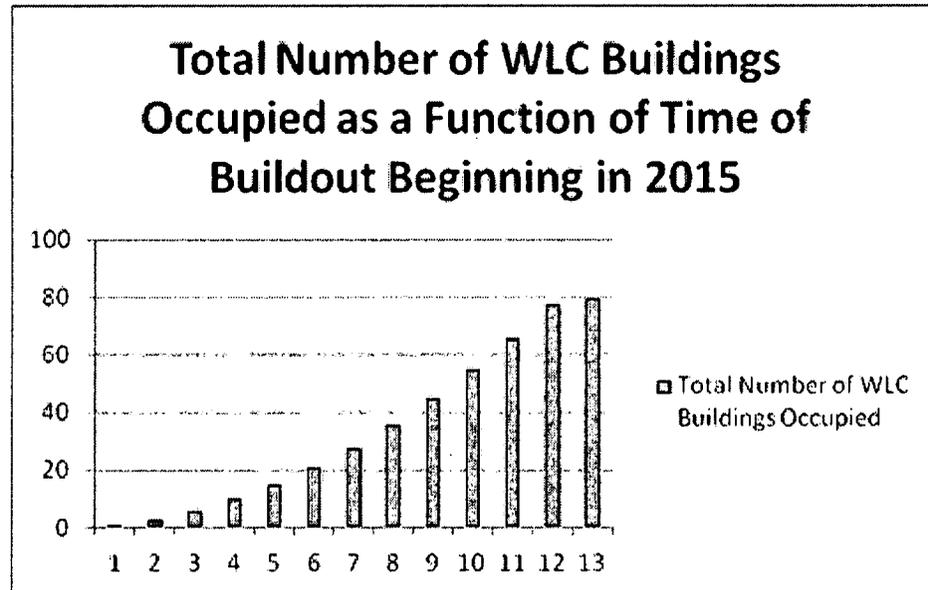
C.2.c. This graph shows the WLC build out as a function of time between 2015 and 2027, where 2015 is year 1, 2016 is year 2, etc.

C.2.c.(1). The graph shows that with this build out, the WLC will, assuming excellent economic conditions, be fully occupied in 2027. Note that this occupancy rate would be significantly affected if the nation's economy goes through one or more recessions. The effect of such recessions is not included in this analysis. The probability is very great that any economic slowdowns could extend the date of full occupancy well into the 2030's. This, therefore, implies that the WLC will probably have empty warehouse buildings well into the 2030's.

C.2.c.(2). The bar graph shows that the WLC will not reach full occupancy of the projected Phase 1 build out (40 buildings) until 2023. Note that in 2020, (year 6 in the above chart), approximately 20 buildings constructed in Phase 1 may be occupied. Or put another way, 20 buildings from Phase 1 may still be empty.

D: **COMMENT: Phase 2 build out does not need to start in 2017. The occupancy rate will be sufficiently low that Phase 2 can be delayed until 2021 or 2022.**

D.1. Comment C (above) discussed the projected occupancy of the WLC as:



D.2. This graph shows the WLC build out as a function of time between 2015 and 2027, where 2015 is year 1, 2016 is year 2, etc.

D.2.a. The graph shows that with this build out, the WLC will be fully occupied in 2027. Note that this occupancy rate would be significantly affected if the nation's economy goes through one or more recessions. The effect of such recessions is not included in this analysis. The probability is very great that any economic slowdowns could extend the date of full occupancy well into the 2030's. This, therefore, implies that the WLC will probably have empty warehouse buildings well into the 2030's.

D.2.b. The bar graph shows that the WLC will not reach full occupancy of the projected Phase 1 build out (40 buildings) until 2023.

D.3. Furthermore, this graph shows that since full occupancy of the projected Phase 1 build out (40 buildings) won't be reached until 2023, buildings from Phase 2 won't be needed until 2024. Therefore the **Phase 2 build out does not need to start in 2017**, but, indeed, can be delayed until 2021, even 2022.

**E. COMMENT: Moreno Valley must make concessions to prospective WLC occupants to induce the hiring of existing Moreno Valley residents, since non-Moreno Valley residents will not relocate to Moreno Valley, and thus will not reduce commuting.**

E.1. According to the DEIR (Page 57, Appendix L, Traffic), "One consequence of the existing imbalance between jobs and housing is that a large majority (70%) of Moreno Valley workers commute to jobs outside the city, and in many cases far outside the city. According to the U.S. Census Bureau, 21.7% of Moreno Valley workers currently commute more than 50 miles one way to work, and another 20.8% drive 25 to 50 miles one way. Nearly four out of five Moreno Valley workers drive to work alone. Since other Inland Empire cities have similar commute characteristics, the resulting transportation pattern is one of heavy westbound flows in the morning and eastbound flows in the evening, overwhelming the freeway system during peak commuting hours. Another consequence is the high cost of commuting both in terms of out-of-pocket expenses and reduced quality of life for the commuters and their families."

E.1.a. The DEIR implies that one consequence of bringing 20,000+ jobs to Moreno Valley is the decrease in commuting distances, thereby alleviating congested freeway traffic patterns.

E.1.b. The *Claremont McKenna College – UCLA Inland Empire Forecast, October 2012*, study states that workers that are more than 50 miles away from the Los Angeles county line are not concerned about employment in Los Angeles; instead they are concerned about jobs within 50 miles of their residence.

E.1.b.(1). It can be inferred from this study that most people will not relocate to another residence (closer to their place of employment) if the job is located within 50 miles from their home. This implies that workers at WLC whose residence is within a reasonable driving range (say 25 to 50 miles) from the WLC will not relocate and will not become Moreno Valley residents. Hence those employees

will not have any direct effect on traffic pattern changes.

E.1.b.(2). The DEIR (Page 21, Appendix O, Fiscal/Economic Impact) states that “because the Center does not involve a residential component, the jobs generated by the Center do not need to support new households as a result of direct or indirect employment.” This can be taken to imply that the DEIR agrees with the fact that most WLC employees will not relocate to Moreno Valley.

E.1.b.(3). It is necessary that Moreno Valley make concessions during discussions with potential occupants of the WLC, to induce those companies to hire Moreno Valley residents. This will help improve the Moreno Valley unemployment rate and help reduce traffic in Riverside County.

E.2. No evidence is given that simply by establishing 20,000+ new jobs in Moreno Valley at the WLC there will be any significant freeway traffic pattern changes due to commuting employees. In fact, the reverse is true, and there is a study (*Claremont McKenna College – UCLA Inland Empire Forecast, October 2012*), which indicates that employees will travel up to 50 miles one way for jobs.

F. **COMMENT: The DEIR needs to state explicitly that even though the WLC may improve the Job-Housing Ratio, it may not improve the job situation for Moreno Valley residents.**

F.1. Many Moreno Valley residents are of the opinion that the WLC will bring jobs to current Moreno Valley residents. While it is possible that some Moreno Valley residents will have jobs at the WLC, it is highly probable that most WLC jobs will go to non residents of Moreno Valley.

F.1.a. The DEIR (Page 21, Appendix O, Fiscal/Economic Impact) states that "at build out, the Center will significantly affect the Jobs-Housing balance". It is true that if Moreno Valley gets more jobs and if no new housing is built, then the ratio of jobs to housing improves from its current value. However, this ratio is deceiving for Moreno Valley residents, many of whom assume that this means that Moreno Valley residents will get the new jobs.

F.1.b. This is validated by the fact that when Sketchers shuttered several places in the Inland Empire in order to relocate to Moreno Valley, the new facility, apparently, hired only one more Moreno Valley resident.

F.1.b.(1). Mayor Stewart is quoted in a Press Enterprise article of February 1, 2012 that "he knows of one Moreno Valley man who was hired for an engineering job".

F.1.b.(2). In the same article, Moreno Valley's Economic Development Director Foster was quoted "that ...the last time I talked to them they said 600 jobs, and said a lot are coming from Ontario."

F.1.b.(3). The article also states that "Foster ... know[s] of no local recruitment events by the company".

F.1.b.(4). As discussed in Section D.1.a.(2) and D.1.a.(2).a., given above, **employees will travel up to 50 miles, one way, for jobs, and the establishment of 20,000+ new jobs in Moreno Valley, in the WLC, does not imply that these new position will be filled by Moreno Valley residents.**

F.2. The DEIR needs to state explicitly that even though the WLC may improve the Job-Housing Ratio, it may not improve the job situation for Moreno Valley residents.

F.2.a. Moreno Valley residents need to be educated on this fact by the Moreno Valley City Council.

F.2.b. While the Moreno Valley City Council cannot force occupants of the WLC to hire Moreno Valley residents, the city needs to make concessions during discussions with potential occupants

that will entice them to hire Moreno Valley residents. As noted above, Sketchers, apparently, did not attempt to hire Moreno Valley residents via recruitment events.

G: **COMMENT:** The Trip Generation Rate Parameter in the WLC is overly pessimistic for Traffic Data, and is questionable for Air Quality Data. The data from the DEIR is suspect and may result in improper mitigation measures. In order to evaluate the actual traffic impact and air quality impact, and thus determine the feasibility of implementing Phase 2, the developer should conduct Air Quality and Traffic Analysis Studies during, and after, build out of Phase 1, and continue while Phase 1 is being occupied.

G.1. A study was performed by Urban Crossroads in response to a request by Moreno Valley on the "NAIOP High Cube Warehouse Trip Generation Study", 2011. This report can be found in Appendix T, Urban Crossroads Peer Review of the NAIOP Study, 2011, of the DEIR. It included an excellent summary of various attempts to determine the trip generation rate (trips/1000 sq ft of warehouse or trips/KSF).

G.1.a. Many studies have determined different values for the parameter "trips/KSF", but only a few have included data for facilities greater than 500,000 square ft.

G.1.b The following table summarizes some of these studies, and provides some of the individual characteristics of the data set in these studies.

Source of Trip Generation Rates	Reference Number (See Bottom of Section)	Daily Trips/KSF	General Comments
2003 Fontana Study	1	1.97	4 Buildings >200,000 SF and 1 Building >500,000 SF**
2005 NAIOP Study	2	1.096	1 Building >200,000 SF and Two Building Totaling 800,000 SF**
2007 NAIOP Study	3	1.11	4 Buildings >500,000 SF and 9 Buildings approximately 300,000 SF**
2008 ITE, 8th Ed.	4	1.44	11 Buildings >500,000 SF and Occupancy Rate and Rail Accommodations Unknown**
2011 SCAQMD Study	5	2.59	2 Sigma Estimate and Not All Buildings in South California**
2011 NAIOP Study	6	0.99	31 Buildings > 500,000 SF**
2012 ITE , 9th Ed.	7	1.68	National Average Not Related to Southern California and Were Not Automated*
*Comment on 2012 ITE			Source: WLC DEIR
** Comment on other entries			Source: Urban Crossroads, 2012

G.2. All the data given in the table above was listed in a study by Urban Crossroads, 2012. In evaluating this data, it becomes clear that there is wide disagreement in the warehouse community regarding the selection of a valid trip generation value. All of the studies prior to 2011 used a very small statistical sample of buildings larger than 500,000 square feet. This is important since it appears to be self evident that buildings of that size have their own unique efficiencies and air quality generation characteristics. It appears that the older studies should be ignored.

G.2.a. The *2011 SCAQMD study* was meant to assess the greater pollution impact of the heavier trucks used by the larger warehouses. The study did include larger warehouses. The study is criticized by the Urban Crossroads study for presenting two sigma trip generation values.

G.2.b. The comment by the DEIR authors consider the *2012 ITE study* invalid for application to the WLC since the *2012 ITE study* included warehouses throughout the country, and because the study included non-automated warehouses. The unstated conclusion here is that the WLC is expected to contain only automated warehouses.

G.2.c. The *2011 NAIOP study* included 31 buildings greater than 500,000 square feet, but no smaller buildings were included. Even though this study seems to be appropriate for the use of traffic analysis for the WLC, the applicability of the *2011 study* to air quality effects cannot be evaluated at this point.

G.3. Consequently, the fact remains as to which value should be used for air quality assessments and traffic analysis.

G.3.a. The DEIR states that "a decision was made to use the *ITE* rate as a "worst-case" scenario for the WLC project, even though the author disagreed with the *ITE* result. Consequently, the value of 1.68 was used to evaluate both traffic impacts and air quality degradation.

G.3.b. The use of the number 1.68 for trip generation, for traffic analysis, appears to be too high. The number .99 from the *2011 NAIOP study* seems to be more relevant to traffic studies in the Inland Empire, since this study included the

traffic impacts on Inland Empire traffic from 31 buildings greater than 500,000 square feet.

- G.3.c. However, the use of the 1.68 parameter in air quality studies may or may not be sufficient. The question seems to be open as to whether the 1.68 value is appropriate or whether the 2.58 value (even though this seems to be a two sigma value) is better for Moreno Valley. Since the .99 value seems to be appropriate for traffic studies, which included heavy trucks, the value of .99 may be proper for air quality. More data is needed.
- G.4. There currently is no data available to help the City Council determine a true cost/benefit analysis based on the fact that some of the "cost" drivers are not just financial, but also social in nature.
  - G.4.a. It is important that the dual "cost" drivers on the environment and the traffic degradation be fully understood because each of these can cause the City, County, and State, to perform costly mitigation measures that are either inadequate or are "overkill".
  - G.4.b. For example, one valid question is whether air filters are measures needed for Moreno Valley schools? Similarly, are all anticipated traffic mitigation efforts really necessary? Each of these components has a cost impact to the City, County, or State.
- G.5. It is recommended that, as a condition for development, the WLC developer obtain and install appropriate traffic monitors at appropriate locations in Moreno Valley and Riverside County, and that the collected data be reviewed and used by proper government agencies to make appropriate decisions relating to traffic scenarios.
- G.6. It is recommended that, as a condition for development, the WLC developer obtain and install appropriate air quality monitors in the Moreno Valley area for use by the SCAQMD for evaluation of air quality degradation due to the WLC project.

**References:**

- 1) *Trip Generation Study (August 2003), Page 1*
- 2) *San Bernardino/Riverside County Warehouse/Distribution Center Trip Generation Study (2005)*
- 3) *Riverside County Warehouse/Distribution Center Vehicle Trip Generation Study (2007)*
- 4) *Trip Generation Manual (8<sup>th</sup> Edition 2008), Page 272*
- 5) *NAIOP High-Cube Warehouse Trip Generation Analysis (2010)*
- 6) *Large Warehouse and Distribution Center Trip Rates (SCAQMD 2011)*
- 7) *Trip Generation Manual (9<sup>th</sup> Edition 2012)*

H. COMMENT: The potential “Cerrell Effect” of the WLC will reduce the ability of Moreno Valley to attract high-paying jobs of the proposed Medical School of the University of California, Riverside, and will galvanize citizens to become politically active.

H.1. According to the 1984 report “*Political Difficulties Facing Waste-to-Energy Conversion Plant Siting*” by Cerrell Associates, Inc., the California Waste Management Board commissioned the consulting firm of Cerrell Associates to define communities that won’t resist siting of LULUs (Locally Undesirable Land Use). This was done to combat the offensiveness displayed by local citizens when a “trash dump site” was to be created in their neighborhood. Since then, the term “LULU” has evolved into an idiom connotating any land usage which the general populous considers as undesirable for the local community. And similarly, the “Cerrell Effect” describes the fact that proponents of some projects face the strong public opposition to these projects.

H.1.a. The Moreno Valley City Council, in conjunction with the WLC, is attempting to change the Moreno Valley Specific Plan to bring a LULU to this city. The added noise, pollution, and traffic which the WLC will bring to Moreno Valley is not in the interest of the citizens of Moreno Valley.

H.1.a.(1). By devoting a large portion of the city to warehouses, the City Council is condemning Moreno Valley to becoming a “lower class city”, where new residents will think twice before relocating, and the current residents will be looking to move “up in the world” to other cities. The City Council is creating a LULU.

H.1.a.(1).(a). Instead of enticing the graduates of the proposed Medical School of the University of California, Riverside Campus, to live and work in Moreno Valley, the City Council is saying that we are more interested in bringing 20,000 low-paying “blue collar” jobs to the city, with no guarantee that any of our local

businesses will see a real increase in long-term revenue.

H.1.a.(1).(b). The city is touting its plans for a large biotechnical research development within its borders. This goal will not come to fruition if the WLC is built. These developments will seek sites in more prestigious locales, like Redlands, Corona, or even Orange County. Instead of helping Moreno Valley grow, the LULU will keep the city a "small, blue-collar, town" with bad air and bad traffic

H.1.a.(2). And while the Moreno City Officials are eyeing the projected \$5 million in excess city revenue as a blessing which could be used to possibly increase city employee wages and benefits, and to build the city infrastructure, (i.e., a beautiful symphony hall or performing arts center, etc.), they are ignoring the fact that long-time residents want a respectful, safe, city, where their families can enjoy the good air and open environment.

H.1.b. Since the WLC will be offering jobs typically associated with low education, Moreno Valley runs the risk of seeing more homeless or poor immigrants coming to the city. This will increase the need of providing assistance in food and shelter for some. Charitable organizations, like the Salvation Army, currently are not getting donations to support the current need, let alone an increase caused by the LULU.

H.2. As the "Cerrell Effect" takes hold, more citizens of Moreno Valley will become vocal. Citizen Interest Groups will increase. More citizens will become politically active, and many will become motivated to seek election on the basis that they do not support the LULU. When the "Cerrell Effect" maximizes, current elected city officials may see their chances of re-election being minimized, and notice a real backlash from the voting public.

- I: COMMENT: If the Moreno Valley City Council elects to proceed with the build of Phase 1 of the WLC,
- a. It is recommended that the Council only approve Phase 1,
  - b. It is recommended that the Moreno Valley City Council not commit to any changes to the Moreno Valley Planning Document that would prevent the City from not continuing with Phase 2,
  - c. It is recommended that there be a data collection period of environmental, traffic, economic, and social data during the build out of Phase 1 and after the completion of Phase 1 for approximately three years,
  - d. It is recommended that another EIR be developed and evaluated in 2020,
  - e. It is recommended that the Moreno Valley City Council then use this second EIR before deciding whether to continue with Phase 2.

- I.1. There are many different values that can be used to estimate the number of truck trips and car trips at the WLC facility. It was observed during recent analysis that even studies from 2011 and 2012 give conflicting information on the expected number of trips/Kilo Square Foot or trips/KSF of warehouse space.

Since this figure is used to estimate the impact on the WLC traffic, as well as on the Moreno Valley air quality, a reasonable man would conclude that additional information is needed for Moreno Valley officials to properly assess the impact of the WLC on both air quality and traffic conditions. Arbitrary use of the number 1.68 will probably result in an overestimate of traffic impact, while its use in estimating air quality is uncertain.

- I.1.a. It is recommended that Moreno Valley require the developer of the WLC to obtain air quality sensors in Moreno Valley and traffic density evaluation sensors at appropriate locations around Moreno Valley beginning in 2013. It is further recommended that these sensors be operated by the developer for various government agencies, or that the developer turn these data sensors over to the appropriate government agencies.

- I.1.b. It is recommended that Moreno Valley and other government agencies collect and evaluate this data beginning in 2013, in order to determine better estimates for trip generations at the WLC during the build out of Phase 1, as well as during the beginning of occupancy of Phase 1 buildings. Since only a few buildings will be occupied in 2017, insufficient trip rate data during occupancy will have been collected by 2017. It is imperative that the data collection period be extended past 2017. Section D3 shows that delays of the build out of Phase 2 until 2021 or 2022 will not materially affect the occupancy of the WLC.
- I.1.c. It is recommended that another EIR be developed in 2020, in order to insure that Moreno Valley has good traffic data and environmental data from Phase 1 of the WLC, before continuing with Phase 2.
- I.2. The DEIR lists the probable number of employees per thousand square feet (KSF) as .5 employees/KSF.
  - I.2.a. The David Taussig & Associates (DTA) study of the fiscal and economic impacts, lists the DTA Public Works database as a basic source for its estimate of .5 employees/KSF at the WLC. This database was inaccessible for online review by this author, and is probably a proprietary database. If the database is not proprietary, this database should be an online database. If the database is online, the DTA document should have indicated the website for that database.
  - I.2.b. Reviews of the reference data sources indicate that the DTA value could not be verified. It is possible that the number may be as low as .37, or as high as .49
    - I.2.b.(1). It appears that a reasonable man might conclude that the attained value in the DTA study in the DEIR cannot be relied upon for estimates of the number of employees in the WLC.
    - I.2.b.(2). It is imperative that employment data must be collected once buildings begin to be occupied, to help insure that Moreno Valley officials can adequately plan for WLC impacts relating to economic, safety, and welfare. The collected data should be included in a subsequent EIR for the WLC.

- I.3. The DEIR is very optimistic in that all presented data in the document is based on a nearly 100 percent occupancy, without regard to the potential economic fluctuations in Southern California. This is unrealistic.

It is imperative that Moreno Valley obtain realistic estimates of the impact of economic fluctuations on the occupancy of the WLC. Recent history has shown that recessions can severely impact the economic health of Southern California, of the Inland Empire, and of Moreno Valley in particular. Even at this date, in 2013, the economic future of the Inland Empire is in question. It is imperative that any future EIR include an estimate of the probable effect on the WLC, and therefore, on Moreno Valley due to economic fluctuations.

- I.4. Phase 1 build out will be completed in 2017. During this phase, about 40 buildings of 500,000 square feet will be built. It is planned that another 40 buildings be built during Phase 2. The planned start date of Phase 2 is 2017; the planned completion date of Phase 2 is 2022.

An estimate was made of the probable occupancy of the 80 buildings of the WLC. This estimate indicated that the 40 buildings of Phase 1 will probably not be occupied until sometime in 2023. This indicates that Phase 2 does not need to be available for occupancy until sometime in 2023. Consequently, a delay of Phase 2 will not materially affect the marketing of Phase 2o buildings.

- I.5. It is recommended that there be a data collection period of environmental, economic, and social data both during the build out of Phase 1, as well as a period of approximately three years after the completion of the build out of Phase 1. It is important that such data be collected during the initial occupancy of the WLC buildings, and be included in the subsequent EIR.
- I.6. It is recommended that another EIR be developed and evaluated in 2020.
- I.7. It is recommended that the Moreno Valley City Council then use this second EIR before deciding whether to proceed with Phase 2.

J. COMMENT: The DEIR was an excellent report. Specifically, the traffic analysis was thorough and well done. The major weakness of the report was that some major conclusions were made on some old or proprietary data.

CITY COUNCIL  
MORENO VALLEY  
RECEIVED

Sat, March 30, 2013

13 APR -3 PM 3: 34

To Moreno Valley City Council:

I, Solomon Mahome am aware of the city camera. It was a very good idea, I feel very safe and protected. Please don't declare so sudden, many people around might feel safe and maybe that's just my opinion. Also, this city is the best city besides Riverside, most intelligent, very engaged. Please note I'm a very positive citizen of Moreno Valley and am a participant of many activities.

If a ruling does occur where the cameras have to be removed, please consider the negativity that's around. Please remember that justice comes first, I am a law abiding citizen as well as a positive person in every way possible.

Sincerely,

Solomon Mahome

MV00232408



RIVERSIDE COUNTY SHERIFF'S DEPARTMENT  
4095 LEMON ST., 2ND FLOOR, RIVERSIDE

**STAN SNIFF**  
SHERIFF  
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NON-EMERGENCY DISPATCH  
WEST END [REDACTED] EAST END [REDACTED]

RECRUITING  
WWW.JOINRSD.ORG • [REDACTED]

FACEBOOK.COM/SHERIFFSTAN.SNIFF

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RIVERSIDE COUNTY SHERIFF'S DEPARTMENT  
ADMINISTRATION



JESSICA GORE  
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13 APR -3 PM 3:26

Office of the Sheriff of Riverside County

Stan Sniff, Sheriff



**AB 109 Realignment:  
Riverside County Sheriff's Review of Issues and  
Recommended Legislative Changes**

January 17, 2013

AB109 Realignment has brought about drastic changes for the California criminal justice system. One of the major impacts felt in Riverside County has been the shift of responsibility to the local jails for housing a large number of convicted criminals who would have previously gone to state prison to serve out their sentences. Our jail system in Riverside County was already undersized before Realignment, and Realignment has only exacerbated the problem. While overcrowding has become the most visible impact of realignment, it is just one of a host of issues that are quickly becoming the new norm for local jails in California.

Although the Riverside County jails had experienced prior periods of overcrowding before Realignment, improvements in headcount management and the efforts of our allied criminal justice partners who effectively kept court cases moving at a reasonable pace and made good utilization of incarceration alternatives resulted with our local jails operating at about 83% capacity before realignment. This was near the Federal Court Order threshold of 90% full, after which the Sheriff's Department was to begin making early releases, but was manageable. This jail status allowed Riverside County police agencies, Probation, and State Parole to book suspects with confidence the person would be held until released by legal process, transferred to prison, or had served their sentence. Jail security was a primary focus, since the jails held some inmates at high security levels while they awaited trial or return to prison, but the majority of the sentenced jail population was comprised of lower security inmates. The jail system offered a variety of rehabilitative programs aimed at short-term inmates to address their educational, vocational, therapeutic, and substance abuse treatment needs as they prepared to return to the community. The Sheriff's Department additionally operated a robust work release and home detention program for eligible sentenced misdemeanants that offered viable alternatives to jail custody while providing valuable volunteer service to the community. Projections showed that more jail beds would be needed in the near future to handle unaddressed past population growth and future growth, and planning was underway to meet this need.

As projected when the details of Realignment were first revealed, the demand for local jail beds sharply increased following the implementation of Realignment. By January 2012, this increase overwhelmed the available capacity, causing the need to begin making early releases. Along with a higher number of inmates came a need for more high-security housing as the number of inmates with histories of violence and criminal sophistication rose. These inmates no longer passed through jail relatively quickly, but many were sentenced to long stays in jail. The traditional short-term programs and program housing quickly proved inadequate to address the needs of inmates facing years in jail. The busy work release and home detention programs remained highly important as alternatives to custody for misdemeanants, but also began expanding to serve as possible alternatives for longer-term inmates and as a method to provide a layer of control for select pre-trial detainees who could then be released from custody while awaiting the court process. With jail overcrowding the new reality, there became an increased need to quickly construct additional jail beds to handle the growing jail population and provide adequate space for programs, health care and mental health treatment. Arresting and prosecuting agencies could no longer be certain that inmates booked into jail would remain there until a legal disposition was reached as increasing numbers were released both pre-trial and before serving a full sentence.

Impact statistics as of November 28, 2012, showed 7,054 realignment-related inmates had served time in our local Riverside County jails since implementation, with 902 of those still physically remaining in jail on November 28th.<sup>1</sup> This change meant that 902 beds that would have been used in the past to hold the type of inmates traditionally held in county jails before realignment were effectively unavailable. This represents approximately 24% of all the current jail beds in Riverside County. 1,932 of these inmates were sentenced under the new state law wherein certain state prison inmates now serve their sentences in county jail [1170(h) PC], with 205 of them remaining in jail still serving out sentences of three years or more. This growing population of long-term sentenced inmates has clogged the normal in-out flow of inmates, leading to the need to release 6,279 shorter-term inmates early just to make room. While preliminary attempts to utilize other alternatives to jail custody are beginning to make a dent, the early release cycle continues and the jail system remains in crisis.

Many have questioned what we can do at this point to solve this crisis. The primary focus needs to be the construction of new jail beds. These jail beds need to be of a type suitable to house the kinds of inmates we are now keeping in our local jails. They need to be secure, safe and efficient to operate, and they need to be located in proximity to where they are needed and close to the type of diverse workforce needed to operate them. There is currently a project underway to expand our jail adjacent to the courts in Indio. This project is a good start to addressing several issues as it corrects the local shortage of jail beds, modernizes and adds additional layers of security over the existing jail, and provides needed jobs to the local economy. But additional jail bed construction is critically needed. These beds need to be high-security, designed to house long-term inmates and deliver appropriate programs to increase the participant's chances for success once they are released. Any new facility needs to be centrally located to serve all parts of Riverside County and should be expandable so more beds and program space can be added to meet future needs.

The fact remains that even with a push to build jail beds, it will be several years before any newly constructed jail beds are actually ready to use. Faced with that reality, we must also explore the use of contract beds, either at fire camps or community correctional facilities (like a city jail or jail run by another county), and the Sheriff's Department has entered into dialogue with certain providers who have signaled their ability and willingness to provide beds. While all the details and costs have not yet been determined, we know that under the current requirements these beds will be expensive to operate over the long term and will never be able to meet more than just a small portion of the local need. However, we will likely have no choice but to utilize these options as a stop-gap measure until our local jail capacity is increased.

Realignment also encourages local criminal justice agencies to utilize alternatives to physical custody wherever possible if a way can be devised to maintain a reasonable level of participant accountability while keeping our communities safe. Our local correctional system has been using electronic monitoring as an alternative to custody for many years, and we have begun to expand this program to include persons awaiting trial and persons toward the end of their sentences who have shown a desire to successfully reintegrate into their community. The current legal structure under which this expansion is expected to operate has presented many challenges that will need

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<sup>1</sup> See Appendix A – Riverside County Sheriff's Update to the Community Corrections Partnership dated November 28, 2012

to be addressed.

Driven primarily by the State's budget woes, including inadequate prison capacity, AB 109 Realignment was too hastily created. In the year since the changes went into effect, key flaws have been found that need immediate correction by our Legislature. As the full impact and costs associated with Realignment have become increasingly clear, the need for changes in current law has become more and more apparent. Our community recommends strongly and supports the following legislative fixes as most needed:

1) **Adequate Funding from the State.** For realignment to succeed, there will need to be rapid and steady growth in the number of quality programs available for persons both in and out of custody and an adequate number of jail beds for those who are not willing to participate in other alternatives. Realignment will also continue to drive cost increases for the care and security of the new class of inmates who remain within jail walls. Therefore, it is imperative that funding for Realignment be from a designated source, be adequate to fund the true costs of Realignment, be ongoing, and be guaranteed. A permanent shift in responsibility of this magnitude must be accompanied by a corresponding permanent shift in funding to the local level in an adequate amount to cover the true costs. Without sufficient guaranteed funding, all our neighborhoods and communities could be put at even greater risk.

The recent passage of Proposition 30 was an important first step in guaranteeing a base level of funding for Realignment. The proposition offered a constitutional guarantee that certain tax revenues would be remitted to local governments annually to fund program responsibilities transferred to these local governments by the state in 2011, including Realignment.<sup>2</sup> The question remains whether the level of funding contained in the proposition will be adequate to begin to address the true costs of Realignment. We have already seen that the current level of state funding falls far short for the current identified needs in Riverside County, and many of the effects of realignment have yet to be fully realized. For example, the amount of money needed to fund the initial budget requests made to the Riverside County Community Corrections Partnership for Fiscal Year 2012/13 totaled \$56.7 million, yet the funding provided by the state was less than \$43.2 million; a \$13.5 million gap.<sup>3</sup>

Yet these past budget requests only began to scratch the surface of the true need. While the Sheriff's request for FY 2012/13 contained funding to begin using contract beds to meet the immediate housing need for a portion of the long-term population – primarily fire camp beds – that request totaled only \$3.7 million, which was then scaled back at budget approval. Just to keep those same 280 fire camp beds funded for the following full-year will require an additional estimated expenditure of almost \$5 million.<sup>4</sup> On November 28, 2012, AB 109 inmates occupied 902 beds in Riverside County jails. Subtracting the 280 inmates that could potentially be sent to fire camps, the jails system still needs to provide beds for more than 600 AB 109 inmates just to meet current population numbers. Most of the available contract jail beds in California are located in closed facilities owned by several Central Valley cities. It is unclear whether any of

<sup>2</sup> From California Legislative Analyst's Summary of Proposition 30.

<sup>3</sup> See Appendix B - AB109 Community Corrections Partnership Executive Committee Summary of Budget Requests FY 2012/13.

<sup>4</sup> Calculated cost of \$4.7 million for CDCR Bed Cost and nearly \$300,000 for evaluation & transportation.

these facilities are adequate to meet the current need, but, assuming a suitable facility was found, early projections set the cost for an adequate number of these contract beds at an additional \$20 to \$30 million per year.<sup>5</sup> These cost numbers do not even begin to reflect the burgeoning prices for in-custody programs and increased anticipated expenditures for enhanced medical care, dental care, and mental health/substance abuse treatment.

The numbers clearly show that the current level of state funding, while a start, does not address the full needs caused by Realignment. The costs previously mentioned pertain to some of the increased cost for the Sheriff's Department, yet other partners in the criminal justice system and related human services agencies – like Probation, District Attorney, Public Defender, County Hospital, and Mental Health – are also experiencing increased costs as they manage the effects of Realignment in their own areas of responsibility. The legislature needs to remain cognizant of these direct and ancillary costs, and make provisions so all the impacts of Realignment are adequately funded.

2) **Sentences to Local County Jails.** Before passage, when AB 109 was still being crafted, those worried that the new law would require long sentences in county jail were directed to the language in the law stating that the types of non-violent, non-serious, and non-sex offense crimes covered by AB 109 carried maximum sentences of no more than three years. This led to the assumption that no sentences given out under Realignment laws would be longer than three years. While technically true for any single sentence, what was not revealed at the time was that many felons convicted under AB 109 have more than one charge, more than one case pending against them, or have sentencing enhancements added to their charges that are designed to be served consecutive to the base charge. As a result, since Realignment, many people have been sentenced under AB 109 to county jail for very long terms. In Riverside County, these consecutive terms have manifested in a sentence for one inmate of as long as 14 years, 4 months, and many other sentences exceeding the supposed three year maximum for others.<sup>6</sup>

The design and construction of county jails in California has traditionally focused on safely and humanely housing arrestees awaiting trial and those serving short-term sentences before returning to the community. County jails were not intended to house inmates for multiple years. County jail programs were never focused on serving inmates with extended sentences. Once the issue of consecutive sentences and enhancements leading to long jail terms became known, the inappropriate placement of long-term inmates in a place designed for short-term housing was quickly recognized as an unintended consequence of Realignment. Legislation was introduced in the 2011-12 session of the California State Senate to clarify that no person should be directed to serve a sentence in county jail if the total custody time was for more than three years. However the proposed legislative fix ran into resistance due to continued state prison overcrowding and budget issues, so the legislation failed passage in April while still in committee.<sup>7</sup>

A change must be made to take total length of sentence into account when designating where

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<sup>5</sup> Calculated cost at \$60 to \$70/day Bed Cost, plus evaluation, transportation, oversight, and local video visitation costs. Many possible additional costs related to Programs and Medical needs are still unknown.

<sup>6</sup> The 14-year, 4-month sentence initially imposed was later reduced by the court to a sentence of 12 years, 8 months in county jail.

<sup>7</sup> SB 1441 (Emerson) Cap on Sentences

custody time will be served. No person should be sentenced to more than three years in local custody, regardless of their offense. Any person sentenced to custody for longer than three years, either for one case or any number of consecutive cases, should instead be sent to state prison, which is better suited to deal with long term incarceration. Although overcrowding and funding issues will undoubtedly continue to plague the state prison system, just as they do local county jails, the fact remains that state prison is the more appropriate place for felons to serve long sentences.

3) **Statewide Fire Camps.** Another unintended consequence of Realignment has resulted in a crisis filling Statewide Fire Camps with enough inmates of the correct classification for the camps to competently function and offer adequate fire protection for California's vulnerable forests and grasslands. These camps, traditionally cooperative operations between CDCR and either CAL-Fire or a local county fire department, historically drew upon a certain pool of low-level state prison felons in CDCR custody to populate their necessary workforce. Before Realignment went into effect, those types of inmates served their sentences in state prison. Since Realignment, the types of inmates most suitable for Inmate Fire Camps are routinely sentenced to county jails, not state prison. Counties have been told that they may enter into contracts with CDCR to return suitable inmates back to CDCR, but the county has to agree to pay a daily bed rate for each inmate to the camp, plus screening and transportation costs.

A change must be made to enable Inmate Fire Camps maintained by CDCR and Cal-Fire to be adequately populated with the appropriate county inmates without burdening counties with all the costs. As previously mentioned, CDCR has indicated a willingness to accept appropriately screened inmates from counties to keep the camps populated, but insists on passing the daily camp costs to the counties since they have not been otherwise funded by the state. This cost is prohibitively expensive and will limit the ability of most counties to send many sentenced prisoners to the fire camps. As a result, the state will suffer during each fire season because they will likely have an insufficient number of fire camp inmates to fight the inevitable wildfires – while the local jails remain overcrowded. In recognition for the valuable service provided across our entire state, California needs to cover all the costs of Inmate Fire Camps as they did before Realignment, or at least require counties to bear no financial burden beyond the cost of local inmate screening and transportation to and from the designated CDCR transfer location.

4) **Good Time Credits.** Inmates kept in physical custody in local county jails before trial are generally entitled to earn credit for time served before they are sentenced and have that time deducted from the time owed on their sentence. Sentenced inmates also are generally entitled to earn good time and work time credits for time served in local county jails subject to maintaining good behavior and participating in prescribed programs.<sup>8</sup> Because of overcrowding, many local jails have developed programs as alternatives to jail. Many of these programs severely limit the movements of participants, require them to submit to electronic monitoring and periodic checks, and require participants to agree to random searches and sobriety checks. While these programs are designed to simulate custody and hold participants in a kind of "virtual" jail, current law does not allow participants to earn time-served or behavioral credits, even when participants fully comply with all the imposed requirements.

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<sup>8</sup> California Penal Code Section 4019.

A change must be made so that inmates who voluntarily accept placement in programs designed as alternatives to physical custody can earn behavioral and time-served credits if they maintain good behavior and are successful in the alternate programs. One of the underpinnings of Realignment was a belief that local agencies could develop and operate creative alternatives to custody that will keep communities safe while allowing the proper inmates to be appropriately monitored without having to physically keep them in jail. As stated previously, current law gives inmates in local jails credits for time served while awaiting trial and behavioral credits for inmates serving sentences, however; these same credits are usually not available for the same inmates if they voluntarily participate in an alternative program, such as GPS ankle bracelet programs or work release. Realignment allows for these programs, but failed to address the credit issues. As a result, participants in these programs are penalized for their participation and the programs are less attractive as alternatives to custody. A change needs to be made so that time spent in programs where the inmate remains in the virtual custody and control of the jail system, and fully complies with that program's requirements is treated the same as time spent in physical jail custody in regard to credits.

5) **Involuntary Work Release.** Current law allows county boards of supervisors to set up work release programs in which suitable inmates can be assigned to perform manual labor in lieu of jail time by improving and maintaining streets, parks, and other public facilities for both local governments and selected community nonprofit organizations, removing graffiti, weeds and rubbish, and performing yard and repair work for senior citizens.<sup>9</sup> All counties can elect to run programs in which qualified inmates participate voluntarily in work release programs, and counties in which the average daily inmate population is over 90 percent of capacity may attempt to set up programs in which selected inmates can be forced to participate involuntarily. While this sounds like a fine idea on the surface, under current law each type of program has issues that make them unattractive or unworkable.

Voluntary work release in lieu of jail time has been used for several years in Riverside County and numerous other locations. Many valuable hours of community work have been performed over the years by participants directly sentenced to the program by the courts. Participants are uncompensated and are routinely charged an administrative fee to help defray the costs to run the program, as allowed under the law. However, participants in the voluntary program are not entitled to receive good time credits, even if they fully comply with all the terms of the program.

As discussed previously, the inability to earn credits makes this program an unattractive option for those currently in custody. This is particularly true in counties like Riverside County that are over capacity in their jails. The inmates who are lower security risks and who comprise the population most suitable for work release are also the inmates most suitable for an early release under the Federal Court Order covering overcrowding. Inmates soon learn that if they participate in the voluntary work release program, it will take far longer to finish their sentences than if they just relax in jail. By staying in jail, they automatically earn credits that drastically reduce the time they must stay. In addition, many of these inmates are also released early due to overcrowding. Both the courts and jails have reported seeing increasing numbers of inmates

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<sup>9</sup> California Penal Code Sections 4024.2 (Voluntary) and 4024.3 (Involuntary).

who were initially sentenced directly to work release purposefully fail in the program to get their sentence changed to jail time, only to soon be granted an early release based on overcrowding.

The initial legislative answer to this problem was to create a method in which inmates could be involuntarily assigned to a work release program. While this sounded like an easy answer on the surface, a reasonable analysis soon showed that this notion was full of problems and doomed to fail. Just the idea of forcing someone to do manual labor who does not want to participate is problematic. Common sense tells us the quantity and quality of work we could expect to get from such a participant. While these inmates would be able under the law to earn good time credits for days spent in the program – a benefit not afforded voluntary participants – this incentive means little to someone who could also sit in jail and earn the same credit. To make matters worse, legal counsel has advised this kind of involuntary arrangement could open participating counties to all manner of civil claims, for routine medical and dental care, strict liability for work-related injuries, and more claims based on the involuntary nature of the arrangement.

To make work release a viable alternative to custody, legislative changes are needed to merge the best features of these two programs so that work release becomes an attractive alternative to physical jail time while providing a vital service to the community and granting participants a benefit. Work release programs must be voluntary so that they are populated with participants who want to be there, but they must also grant participants who fully comply with program terms the chance to earn at least as many good time credits as they would otherwise earn simply sitting in jail. The penal code sections dealing with involuntary work release should be recognized as problematic and removed from the books in favor of improved laws covering a reasonable and practical approach to work release.

6) **Medically Infirm Long Term Inmates.** An area of concern for the local jails comes from being tasked to care for a long-term inmate population that is inherently older than the past average, more criminally sophisticated, and possessing a greater depth of therapeutic needs at higher levels than has been seen before. We now see more and more cases where inmates are being sentenced to long terms in our local jail facilities with state prison pasts that have serious medical problems. As the costs of caring for these inmates and taking care of their health needs becomes more apparent, a legislative change will be needed to fund adequate local facilities, staff, and services to meet these needs.

7) **Inmates with Serious Mental Health and Substance Abuse Issues.** Another area of concern comes from the rapid expansion of the quantity and sophistication of inmates committed to long sentences in the Riverside County jails who are diagnosed with serious mental health or substance abuse issues. Besides the inherent increased need for therapeutic staff and costly medications, these categories of inmates often require modified housing and intense security supervision at a higher rate than the traditional jail population. Additionally, while our county jails have historically presented some outstanding and effective programs to address substance abuse, the model currently in use is space and staff intensive, and designed for an inmate who is soon returning to the community. Further programming appropriate for the long-term population will need to be developed and funded, and adequate facilities found, to deal with the growth in these areas.

8) **CDCR Prisoner Transfer Costs.** One of the primary effects of Realignment is that a growing number of convicted felons who would have traditionally served their sentence in state prison are now instead serving out their prescribed custody time in county jail. As the number of inmates being held in county jail awaiting transfer to CDCR facilities has fallen, CDCR has begun to shutter certain receiving center locations and repurpose others. As a result, counties are being forced to transport prisoners to a shrinking number of prison intake facilities at far greater distances than previously required.<sup>10</sup> This change within CDCR has required a sharp increase in the number of transportation vehicles dedicated to state prison runs as well as the amount of staff trained to operate these vehicles and security personnel needed to safely accomplish these lengthy road trips. As a result, local county jail budgets, which were already seriously strained, have had to absorb the additional costs. California Penal Code 4750 and Code of Regulations, Title II, Section 776 specify that local Sheriffs are entitled to reimbursement for expenses incurred in these transportation runs, yet current CDCR policy limits reimbursement of transportation costs to just \$0.185/mile; far below most authenticated mileage rates and far less than actual cost. Legislation needs to be enacted to establish a process for CDCR to follow when making decisions regarding the closure or repurposing of its intake facilities in which local governments have notice and the opportunity for input, and Sheriff Departments should be fully reimbursed for actual, reasonable transportation costs.

9) **Privatized Correctional Facilities.** One of the legislative changes made during the process of Realignment was the purported expansion of the ability of local counties to contract for inmate housing.<sup>11</sup> It was widely reported that these changes would allow counties the ability to contract with a variety of jail bed providers, including CDCR, other county jails, municipal jails, and privatized correctional facilities. However, an analysis of the language of the new laws show they were drafted in such a way that the legality of certain types of contracting remains unclear, and current law does not clearly delineate the legal responsibilities to be borne by each party in these contract situations.

The new laws specifically created statutes that granted new authority for counties to contract with CDCR for the housing of persons with a felony conviction.<sup>12</sup> However, CDCR has announced that it will not take inmates from counties as long as its own headcount remains above the maximum limit set by the federal courts. When and if the CDCR headcount ever falls below the court-imposed limit, CDCR has reserved the right to close prison facilities and beds instead of making them available to outside entities based on its own evaluation of internal costs and needs. So while contracting with CDCR to hold felony inmates for counties appears viable under the law, in reality it is currently not an option and will not likely be a possibility anytime soon.

The new laws also made changes to statutes that covered the housing of inmates in jails owned and operated by other public agencies in California. Previously these types of transfers required

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<sup>10</sup> See Appendix C – CDCR County Delivery System Update

<sup>11</sup> AB 109 and AB 117; also California Penal Code Sections 17.5(a)(8) and 3450 (b)(8).

<sup>12</sup> California Penal Code Section 2057.

a court order after a finding that the sending county's jails were unfit or unsafe, and then transfer was limited to contiguous counties.<sup>13</sup> Under the changed statutes, counties were given the authority to contract for jail beds with other public agencies who could then house inmates in their jails and community correctional facilities. Besides the various county jails, CDCR has identified eight publicly-owned community correctional facilities; primarily in Central California. These facilities remain potential candidates to receive jail inmates, although challenges remain in relation to finances and distance. This authority is also scheduled to sunset on January 1, 2015.

The new laws also authorized county jails to transfer inmates to contracted private correctional providers if those facilities offered appropriate community-based punishment options. Legal counsel has advised us that this authorization appears quite limited and does not appear to grant authority for the county to contract for groups of inmates based on housing needs. The authority seems to require inmates be specifically selected for placement in these facilities only to address a specific need for programming, such as drug or alcohol treatment, counseling, education, or a specifically structured program to meet their particular need, although the exact definition for such programming is left open to interpretation. There was also no legislative direction offered to address the level of local oversight required to mitigate civil liability for inmate treatment or injury while in contracted housing, leading counsel to conclude that the contracting county would very likely maintain the same legal exposure as if the inmate sent to contract housing had remained in county jail. This would place the county in the untenable position of being held liable for any issues derived from their stay in an alternative location, even if that issue were not the direct fault of the county. If counties are to truly be able to contract for outside housing and transfer inmates into contracted housing, these issues will need to be addressed.

10) **Tort Immunity for Local Jails:** Realignment has caused major changes in the population demographics of local jails in California and has therefore caused drastic changes in the needs of the local jail population. Standards for jail construction and operations have traditionally focused on meeting the needs of inmates whose jail stay was relatively short. Jail cells and recreational areas were built meeting standards established specifically for the traditional county jail population. Jail inmate educational curriculum, therapeutic programs, and religious activities were solely designed to meet short term needs. The focus of medical and mental health care has been to primarily address only immediate, acute needs. Realignment opened whole new areas of responsibility for local jails on the scale previously handled by state prisons. However, the dawn of Realignment did not change the physical limitations of existing jail facilities, or provide for the mass expansion and renovation that would be needed for local jails to suddenly be able to meet these diverse demands. Inmate rights groups that previously focused their energy on the treatment of state prisoners have already begun to redirect their attention to county jails. This will undoubtedly lead to increased scrutiny on the ability of jails to offer facilities and programs for inmates with longer sentences commiserate with what they would have otherwise received in state prison. While counties are moving to rapidly adapt where they can, they face daunting obstacles. Besides the obvious issue of the cost to make changes, the process of analyzing the need and initiating physical facility changes is alone an impossible feat in the short term. For the inmate rights advocates, the pace of change will

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<sup>13</sup> California Penal Code Section 4007.

undoubtedly be too slow and legal filings have already begun in some venues against local jails that were never designed or built to meet "prison" needs. The legislature needs to recognize this issue and take steps to grant counties appropriate immunity from tort claims based on changes forced upon them by Realignment. This immunity should exempt facilities built before Realignment from meeting new obligations brought by the shift to remake jails into "prisons". The immunity should extend to programs and practices for a reasonable amount of time while change is being analyzed and implemented, with funding for these changes provided by the state.

11) **Prioritization of Jail Construction Funding:** One of the core functions of Realignment was to transfer the responsibility to house certain classifications of inmates from the overcrowded state prisons to local county jails. This change increased the burden for all counties, but this burden has not been felt evenly across the state. Certain counties have felt the increase more heavily due to the total impact of the change, explosive county population growth, and the unique status of their local jail system prior to Realignment. Some counties, like Riverside County, already had large and robust programs in place wherein suitable misdemeanants spent little time in jail and instead served their custody time in work release or electronic monitoring programs. These counties focused their attention and funding on alternatives to custody prior to Realignment, and therefore had not built up a large surplus jail capacity. Other counties, using funding from a variety of internal and external sources, had jail capacity a bit closer to their more modest population growth prior to Realignment implementation. Some of these counties were able to use some of their capacity as a revenue generating source to "rent" out jail space to the federal government. Realignment has purported to encourage the use of alternatives to custody where appropriate, but the reality is those counties with the previous excess jail capacity have been better able to adjust to the crushing impact of the additional inmates being directed to their care. The state has provided some funding opportunities through AB 900 and, more recently, through SB 1022. These funding opportunities will need to continue and grow as the need becomes more apparent across the state. However, for these new jail construction funding grants to be most effective, priority should be given to counties where the need is most critical and where their local county population growth far outpaced their local jail capacity. While attention to programming and re-entry is important, it is important the legislature and regulating agencies involved in directing funding not lose sight of the most acute current need. The decision makers must prioritize grant funding to those counties who are already facing severe jail population caps that force the release of jail inmates back into the community at excessively high rates due to their grossly undersized jail capacity, therefore risking the safety of all our citizens.

Office of the Sheriff, Riverside County

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To: City Manager Henry Garcia  
Mayor and Council

From: The Lew Edwards Group

Date: April 1, 2013

Re: Community Survey Fielding and Protocols

With the assistance of City Staff, LEG and FM3 have recently drafted a community survey to assess community perspectives of community services and fiscal issues for the City of Moreno Valley. In creating the community survey for the City, we have drawn from our "best practices" from scores of other municipalities and other public agencies with demographics similar to Moreno Valley's. Specifically, both positive and negative information are evaluated to provide a balanced survey.

We'd like to thank city staff for their input. The feedback and comments we have received have been invaluable and has resulted in a highly tailored questionnaire.

We are currently planning to initiate interviews the week of April 1.

**Confidentiality of the Survey Prior to Completion of Interviews**

Certain protocols are vital to preserving the integrity and independence of the survey, to ensure an unbiased result. It is essential that the survey is not discussed, emailed or blogged about prior to our completion of interviews, as any media or e-discussion will potentially "taint the pool" of potential respondents and likely bias the results. For this reason, we adhered to standard protocols to maintain the integrity of this process and prevent potential survey respondents from being aware of the questions in advance of interviews.

To achieve our goal of an independent, unbiased scientific survey that provides the City with accurate information about your community's attitudes it is essential that the survey questions be kept confidential while the survey is being conducted. This also includes refraining from any discussion of the issues in this memorandum, which is not for public circulation—it is for your reference only.

The objective of this project is to provide City with accurate information about community's attitudes and to assess the viability of a potential local funding measure to address community service needs and fiscal challenges.

### **Timing of the Survey and Other Issues**

The survey is 18-22 minutes in length, meaning each person who completes the entire survey will spend 18-22 minutes on the phone. This time was specifically chosen to stay within the budget and to help ensure we are able to achieve as many completed interviews as is possible.

Interviewers will be calling daily, including on Sundays, when people are most likely home. This means that the majority of the interviews will be conducted between 5:00 and 9:00 p.m. Saturday and Sunday calls will also be conducted during the day.

With regard to the structure of the survey instrument, we begin with a couple of icebreaker questions. A potential ballot question approved by the City Attorney is also asked near the beginning of the survey. This is to establish the respondents' "gut" reaction and the cleanest read on initial perspectives, prior to the respondent hearing any additional information. Subsequent questions are designed to evaluate respondent reaction after hearing additional information. This structure and process is essential to determine the spectrum of possible reactions, and ultimately, the viability of any potential revenue measure.

To get a balanced read on current community perspectives, it is important to ask a variety of questions in the survey, including some that may be perceived as having negative undertones – not just positive or neutral questions. It is not uncommon for City and/or individual City Councilmembers to receive "cranky" calls from constituents complaining about the survey in general, particular questions or mispronunciation of some names. It is also not uncommon for houses to receive more than one call from interviewers attempting to reach a specific individual in the sample. Efforts will be made to minimize houses receiving multiple calls. More than one call may be completely normal and should not cause alarm.

In the event that a City Councilmembers receives a cranky call from a constituent, please note their names and/or forward them to Richard Bernard at [bernard@fm3research.com](mailto:bernard@fm3research.com) or Nicole Willcoxon at [Nicole@fm3research.com](mailto:Nicole@fm3research.com), so FM3 can monitor for quality control.

**In responding to any constituent or media inquiries, simply explain that the City is in the process of determining community service priorities and evaluating important issues facing the City of Moreno Valley, and responses from residents are greatly appreciated.** It is important not to have any prolonged public conversations regarding the survey until interviews are completed, as we want to ensure 'gut' reactions and responses from those interviewed, not responses they have developed over time after hearing the city is conducting a community survey.

1400 K STREET  
SACRAMENTO, CA 95814  
PH: (916) 658-8200  
FX: (916) 658-8240

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WWW.CACITIES.ORG

March 6, 2013

## INTERESTED IN SERVING ON THE LEAGUE BOARD OF DIRECTORS?

The League of California Cities welcomes nominations from elected officials interested in serving in **six** at-large board positions (the at-large positions have two-year terms), or Second Vice President (one-year term). All nominees for Second Vice President must have previously served on the Board of Directors.

The League Board of Directors consists of the League officers (President, First Vice President, Second Vice President, and Immediate Past President), a representative from each of the League's 16 divisions, a representative from each of the League's 11 functional departments, the mayors or designees of the mayors of the 10 largest cities by population (listed as Large City appointments), and 12 At-Large positions, at least one of which shall be a small city representative (under 10,000 population). City officials serving on the National League of Cities Board of Directors also serve on the League of California Cities Board of Directors for the duration of their term on the National League board (two-year term). Travel expenses to attend League board meetings are reimbursed by the League.

The League Board of Directors typically meets on a quarterly basis at locations throughout the state. Nominees are expected to make a commitment to attend all meetings. League officers may also serve as members of the board of directors of the City/County/School (CCS) Partnership, which meets a minimum of four times a year (other LCC membership may also serve on the CCS Board). Travel expenses to attend CCS Partnership board meeting are reimbursed by the League.

After the deadline for applications has passed, the Nominating Committee<sup>1</sup> will review all applications and informational materials and decide on up to twelve finalists for the six open at-large positions. ***At-large positions, as well as all candidates for 2nd Vice President, will be asked to interview with the Nominating Committee in person the morning of Thursday, July 11, 2013, at the San Diego Sheraton.*** The at-large finalists and 2nd Vice President applicants will be contacted by email and regular mail with their interview time and interview location. Those at-large candidates who fail to become finalists will be contacted with our regrets by both email and regular mail.

At the board meeting directly following the Nominating Committee meeting, the board will vote to accept the recommendations of the Nominating Committee in full or part, or reject the recommendations. If the recommendations are accepted, the board shall consider final action (approval) on the recommended candidates at the Annual Conference (September 18-20, 2013, Sacramento). If the recommendations are accepted in part or rejected, the Nominating Committee shall make additional recommendations which the board shall consider either at the same meeting or in a subsequent special meeting called by the President, no less than 30 days before Annual Conference. The final recommendations of the Nominating Committee will be announced at the opening general session of the Annual Conference (September 18, 2013).

If you are interested in submitting your name for nomination to the League Board of Directors, please provide the information requested on the enclosed Nomination Form, and attach a bio/resume and letters of endorsement to the League's Sacramento headquarters on or before end of business on **Friday, May 10, 2013**. Please review the position descriptions for "Director Job Description" and "Responsibilities of 2<sup>nd</sup> Vice President" attached to the nomination forms for At-Large and 2<sup>nd</sup> Vice President. Questions may be referred to League staff Mimi Sharpe at (916) 658-8232 or [sharper@cacities.org](mailto:sharper@cacities.org).

<sup>1</sup> Owen Newcomer (Chair) mayor, Whittier; Carl Morehouse, council member, Ventura; Pete Aguilar, mayor, Redlands; Marshall "Chip" Holloway, mayor, Ridgecrest; Jerry Thorne, council member, Pleasanton; Terry Henderson, council member, La Quinta; Bob Combs, planning commissioner, Danville; Dan Parra, mayor pro tem, Fowler; JoAnne Mounce, mayor, Lodi; and Gilbert Wong, council member, Cupertino



League of California Cities 2013-2014 Board of Directors
AT-LARGE DIRECTOR – 6 Open Positions Each Year
NOMINATION FORM

This form must be submitted by the Nominee. Attach additional pages as needed. Letters of endorsement may be sent as well but they must be sent along with all supporting materials by the deadline date!

Required Information About the Nominee: (please make sure to provide an email address!)
Name Title Years in office
City Hall Address
Cell phone no. Email Address
Date Current Term Expires Does City Impose Term Limits? Yes No
If eligible, Nominee's next election date
Nominee's Former Elected or Appointed Positions:

YOUR PREVIOUS STATE LEAGUE/NLC INVOLVEMENT/PARTICIPATION
(Please list current/previous positions and dates of service)

WILL YOU COMMIT THE NECESSARY TIME AND ENERGY TO THE POSITION?

(Includes 5 board meetings -- four two-day mtgs and a meeting at Annual Conference, in addition to possible board conference calls AND a willingness to serve on the board nominating and other committees)

Yes, without qualification Unsure No

Comments:

See next page



## League of California Cities DIRECTOR JOB DESCRIPTION<sup>1</sup>

This is a responsible position involving serving on the board of directors of the non-profit League of California Cities. In accordance with the bylaws of the League and the policies of the board, directors have the following collective and individual responsibilities:

### General Governance Responsibilities:

- Determine and support the organization's vision, mission and core beliefs
- Select the chief executive. Support the executive and review his or her performance
- Ensure adequate revenues and approve a budget for effective management of the revenues
- Assist the board in carrying out its fiduciary responsibilities, such as reviewing the annual financial statements and the budget
- Participate in grassroots activities in support of the League's strategic priorities
- Support League ballot measure fundraising activities for CITIPAC and individual campaigns and contribute personally and through invitations to others.
- Determine, monitor, and strengthen the organization's programs and services
- Review agenda and supporting materials prior to board meetings
- Attend all board and general membership meetings, including periodic meetings by conference call, and notify the Executive Director of any planned or emergency absence and the reason for it. (Board members are only allowed three consecutive absences).
- Serve on the nominating or other committees and offer to take on special assignments

### Ethical Responsibilities

- Ensure legal and ethical integrity and maintain accountability
- Use your League position responsibly, *e.g.* do not imply League support of private or city positions or seek favors by virtue of your role as a board member.
- Perform Board duties in good faith and with such care as necessary to promote the best interests of the League
- Become familiar with and follow conflict of interest legal requirements and policies to promote confidence in the League's decision-making
- Disclose potential conflicts of interest prior to voting on any matter before the Board

### Communication Responsibilities

- Facilitate two-way communication between the League and city officials within your sphere of influence (your own city, neighboring cities, division, department, caucus, policy committee, etc.).
- Assume responsibility for interpreting board policy to the membership. Ensure the League speaks with "one voice" once the board has made a decision. Division and department representatives should report back directly on a regular basis.
- Ensure that board members are aware of the views of city officials throughout the state
- Attend all appropriate division, department, or general membership meetings
- Seek out city officials who have the potential to strengthen the League and encourage their participation in their division, on the League board, etc.

### Expense Reimbursement

Board members receive no compensation, however, normal travel expenses (e.g., room, travel and meals), except for the Annual Conference, are either paid by the League or reimbursed. Any payments or reimbursements must be reported as required by the FPPC. The League will supply the information necessary to do so.

---

<sup>1</sup> Approved by the board of directors July 2010



League of California Cities 2013-2014 Board of Directors
NOMINATION FORM

OFFICE OF SECOND VICE PRESIDENT

This form must be submitted by the Nominee. Attach additional sheets as needed. Letters of endorsement may be sent as well but they should be sent along with all supporting materials by the deadline date!

Required Information About the Nominee: (Please provide an Email address!)
Name Title Years in office
City Hall Address
Cell phone no. Email Address
Date Current Term Expires Does City Impose Term Limits? Yes No
If eligible, Nominee's next election date
Nominee's Former Elected or Appointed Positions:

YOUR PREVIOUS STATE LEAGUE/NLC INVOLVEMENT/PARTICIPATION
(Please list current/previous positions and dates of service)

Blank lines for listing previous state league involvement and participation.

WILL YOU COMMIT THE NECESSARY TIME AND ENERGY TO THE POSITION?
(Includes 5 board meetings, weekly Exec. Comm. conference calls, 4 CCS Partnership board meetings and other meetings consistent with their office—up to 10 additional out-of-town meetings each year)
Yes, without qualification Unsure No

Comments:

See next page



**RESPONSIBILITIES OF 2ND VICE PRESIDENT  
BOARD OF DIRECTORS  
LEAGUE OF CALIFORNIA CITIES**

**1) Attendance at all five board meetings per year.**

*The dates (months) are approximate, as schedule may change—*

- a) November/December – in conjunction with League Leaders*
- b) January/February—date of mtg and location at discretion of President*
- c) May (in conjunction with Legislative Action Days)*
- d) July*
- e) September—held during Annual Conference-- 90 minute meeting*

**2) CCS Partnership Meetings (Cities, Counties, Schools partnership);  
Executive Director of CCS will send meeting notices to all officers)**

*Meetings are held approximately—January; June; and October*

*Officers and other designated membership of the following organizations are expected to attend:*

- League of California Cities*
- California Association of Counties*
- California School Boards Association*

**3) Legislative Action Days**

*A one or two day legislative conference which includes a general session(s) and information on lobbying your legislators in pursuit of city goals or issues.*

*All board members are encouraged to attend.*

**4) National League of Cities Conferences (NLC)**

*Congress of Cities Conference – November or December of each year at a different state and city. This is NLC's annual conference.*

*2013 – November 12-16, Seattle, Washington*

*Congressional Cities Conference – held in March of each year; location is always Washington D.C. The National League's legislative conference.*

*Officers are expected to attend LCC meetings with legislators or roundtable meetings, as well as the LCC reception event. 2014: March 8-12.*

**5) Annual Conference – Resolutions Committee and General Assembly**

*The 2nd Vice President has two meetings at which he/she will preside during Annual Conference:*

*a) General Resolutions Committee*

*b) General Assembly—where the resolutions passed forward by the General Resolutions Committee will be voted upon (last day of Annual Conference)*

*At both the General Resolutions Meeting and the General Assembly, a parliamentarian is present to help with rules of order. The 2nd VP will receive scripts for both meetings.*

- 6) **League Audit Committee** – *each League vice president serves for two years as chair of either the League Audit Committee or the Board Finance Committee. The second VP elected in 2013 will assume leadership of the League Audit Committee and retain this responsibility for two years.*

*From Board Manual, page 51: The League Audit Committee is charged with the responsibility to:*

- *Select the League's independent auditor*
- *Oversee the audit contract and interact directly with the audit team*
- *Identify any audit issues and, along with the independent auditor, report these to the full board.*
- *Work with staff to ensure adequacy of accounting and internal control systems.*

*Members of the audit committee include two board members in addition to the and one city manager and one finance director who are not members of the League board. Staff support for the League Audit Committee is provided by Perry Stottlemeyer, [pstottlemeyer@cacities.org](mailto:pstottlemeyer@cacities.org) and Dan Harrison, [dharrison@cacities.org](mailto:dharrison@cacities.org).*



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STANLEY SNIFF  
SHERIFF - CORONER

March 11, 2013

Dear Councilmember Victoria Baca,

On behalf of the Riverside County Sheriff's Department, I would like to extend a personal invitation to attend our Annual Department Awards Ceremony. This year's event will be held on Wednesday, April 10, 2013, at 6:00 PM. It will take place at Morongo Casino & Resort, 49500 Seminole Drive, Cabazon.

The cost is \$20.00 per person (payable to *Sheriff's Special Events*). Reservations are required in advance.

This year's seating is limited and reservations will be taken on a first-come, first-served basis. To ensure seating, please RSVP as soon as possible, but no later than March 22, 2013.

For further information and to confirm your attendance, please contact Nicole Wilkinson, via email, at [nicole.wilkinson@riversidesheriff.org](mailto:nicole.wilkinson@riversidesheriff.org) or by phone at [REDACTED]

I hope to see you at this important ceremony as we honor those everyday heroes who have exhibited courage, integrity and excellence throughout 2012.

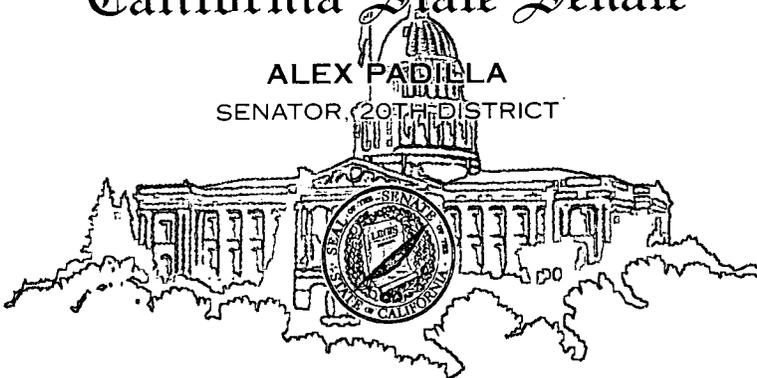
Sincerely,

Sheriff Stan Sniff

SS:nw

# California State Senate

ALEX PADILLA  
SENATOR, 20TH DISTRICT



March 1, 2013

Dear Colleague:

I am writing to request your support for Senate Bill 135, legislation I have authored to create a statewide earthquake early warning system in California.

Most Californians have experienced firsthand the effects of an earthquake. We remember the Loma Prieta, Northridge, Whittier Narrows, and Sylmar quakes. And, we all know that another major earthquake in California is not a matter of if, but when.

The stakes got higher when in January, the California Institute of Technology and the Japan Agency for Marine-Earth Science and Technology published a study which concluded for the first time that a statewide earthquake involving both the Los Angeles and San Francisco metropolitan areas may be possible.

While we cannot prevent an earthquake, we should do more to prepare ourselves. Earthquake early warning systems are in place, or in the works, in a number of earthquake prone nations including Japan, Taiwan, Mexico, Turkey, Italy, China and Romania. They not only save lives, they help mitigate damage.

Here in California, the California Institute of Technology, U.C. Berkeley, U.S. Geological Survey, California Geological Survey and others operate a demonstration earthquake early warning system called the California Integrated Seismic Network. SB 135 would build upon that progress and calls for a fully developed statewide system that would detect seismic activity, determine the progression and alert people in advance of an approaching earthquake to save lives and mitigate damage. It would provide Californians critical seconds and up to 60 seconds to assist loved ones, pull to the side of the road or exit a building. It would allow time to safely stop trains, power down critical infrastructure, and turn off industrial machines. Such a system would not only alert the public via television, radio and smartphones, it would speed the response of police and fire personnel by quickly identifying areas hardest hit by the quake.

Attached, please find a sample resolution in support of SB 135, a copy of the bill, and a fact sheet with more information. I look forward to working with you so that an earthquake early warning system becomes a reality in our state sooner, rather than later.

If I can be of any assistance, please contact me or my staff at (916) 651-4020.

Sincerely,

A handwritten signature in black ink that reads "Alex Padilla".

Senator Alex Padilla

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RESOLUTION

WHEREAS, according to the United States Geological Survey, California is one of the most seismically active states, second only to Alaska; and

WHEREAS, California has experienced dozens of disastrous earthquakes that have caused fatalities, serious injuries, and significant economic loss; and

WHEREAS, ninety percent of the world's earthquakes and over eighty percent of the world's largest earthquakes occur along the Circum-Pacific Belt, also known as the Pacific Ring of Fire. The Pacific Ring of Fire includes the very active San Andreas Fault Zone in California; and

WHEREAS, the Uniform California Earthquake Rupture Forecast (UCERF) released in 2008 predicted a 99.7 percent likelihood of a magnitude 6.7 or larger earthquake in California in the next 30 years; and

WHEREAS, a 2013 study published by the Caltech and the Japan Agency for Marine-Earth Science and Technology discovered that a statewide California earthquake involving both the Los Angeles and San Francisco metropolitan areas may be possible; and

WHEREAS, Japan, Taiwan, Mexico, Turkey, Romania, Italy, and China either have or are working on earthquake early warning systems that are capable of saving lives and helping to mitigate loss; and

WHEREAS, California Emergency Management Agency, Caltech, California Geological Survey, University of California at Berkeley, United States Geological Survey, and others have been conducting earthquake early warning research and development in California and together they operate the California Integrated Seismic Network, which has a demonstration earthquake early warning capability; and

WHEREAS, by building upon the California Integrated Seismic Network and processing data from an array of sensors throughout the state, a fully developed earthquake early warning system would effectively detect the strength and progression of earthquakes and alert the public within seconds, up to 60 seconds, before potentially damaging ground shaking is felt; and

WHEREAS, the City/County of \_\_\_\_\_ must do all it can to better prepare for future earthquakes and that an earthquake early warning system should disseminate earthquake information in support of public safety, emergency response, and loss mitigation;

NOW, THEREFORE, BE IT RESOLVED, with the concurrence of the Mayor, that by the adoption of this Resolution, the \_\_\_\_\_ hereby SUPPORTS Senate Bill 1525 (Padilla) that would create an earthquake early warning system in California.

PRESENTED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

# Senator Alex Padilla

## Fact Sheet



### SB 135 – PADILLA

## Earthquake Early Warning System

#### Summary

SB 135 would require the development of a comprehensive statewide earthquake early warning system in California.

#### Background

Ninety percent of the world's earthquakes and over eighty percent of the world's largest earthquakes occur along the Circum-Pacific Belt, also known as the Pacific Ring of Fire. The Pacific Ring of Fire includes the very active San Andreas fault zone here in California. The San Andreas is the "master" fault of an intricate fault network that cuts through rocks of the California coastal region. The entire San Andreas fault system is more than 800 miles long and extends to depths of at least 10 miles within the Earth.

Predictions from the Uniform California Earthquake Rupture Forecast released in 2008 states there is a 99.7% likelihood of a magnitude 6.7 earthquake and a 94% chance of a 7.0 magnitude earthquake in California within the next 30 years. In other words, a major earthquake in California is not a matter of *if*, but *when*.

In January, 2013, the California Institute of Technology and the Japan Agency for Marine-Earth Science and Technology published a study concluding for the first time that a *statewide* California earthquake involving both the

Los Angeles and San Francisco metropolitan areas may be possible.

While earthquakes cannot be predicted or prevented, using advanced science and technology we can detect seismic activity to provide an advanced warning, save lives and help mitigate damage.

The objective of earthquake early warning is to rapidly detect the initiation of an earthquake, estimate the level of ground shaking to be expected, and issue a warning before significant ground shaking begins. This can be done by detecting the first energy to radiate from an earthquake, the P-wave energy, which rarely causes damage. Using P-wave information, we can first estimate the location and the magnitude of the earthquake. We then use this to estimate the anticipated ground shaking across the region to be affected. The method can provide warning before the S-wave, which brings the strong shaking that usually causes most of the damage, arrives.

California currently has the California Integrated Seismic Network (CISN), which is a demonstration earthquake early warning system. A fully developed system would process data from an array of sensors throughout the state. The system would effectively detect the strength and the progression of earthquakes, alert the public within seconds and provide up to 60 seconds advanced warning before potentially damaging ground shaking is felt.

**FOR MORE INFORMATION** – Contact Angela Manetti, Office of Senator Alex Padilla (916) 651-4020

Early warning systems are in place, or in the works, in a number of earthquake prone nations including Japan, Taiwan, Mexico, Turkey, Italy, China and Romania. Their success has been demonstrated in recent earthquakes.

Japan's earthquake early warning system provided the public with critical advanced warning of the 9.0 magnitude earthquake in March 2011. Earthquake warnings were automatically broadcast on television and radio, and 52 million people received the warning on their smartphones. Millions more downloaded the early warning app after the quake to receive warnings in advance of large aftershocks.

The warnings allowed people to take cover, assist loved ones, pull to the side of the road or exit a building. The system brought bullet trains to a stop, and triggered the automatic shutdown of operations at critical companies. A professor at the University of Sendai received a text message of the warning and was able to warn his students to duck for cover before the shaking began and the light fixtures fell from the ceiling.

Earthquake early warning systems not only alert the public, they also speed the response of police, fire and other safety personnel by quickly identifying areas hardest hit by the quake.

### **Existing Law**

Current California law is silent on the development of an earthquake early warning system.

### **This Bill**

This bill would designate The Office of Emergency Services, in collaboration with the California Institute of Technology (Caltech), the California Geological Survey, the University of California Berkeley, the United States Geological Survey, and others, to develop a comprehensive statewide earthquake early warning system in California.

**FOR MORE INFORMATION** – Contact Angela Manetti, Office of Senator Alex Padilla (916) 651-4020

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**Introduced by Senator Padilla**January 28, 2013

---

An act to add Section 8587.8 to the Government Code, relating to earthquake safety.

## LEGISLATIVE COUNSEL'S DIGEST

SB 135, as introduced, Padilla. Earthquake early warning system.

There is in state government, pursuant to the Governor's Reorganization Plan No. 2, operative July 1, 2013, the Office of Emergency Services. Existing law requires the office to develop and distribute an educational pamphlet for use by kindergarten, any of grades 1 to 12, inclusive, and community college personnel to identify and mitigate the risks posed by nonstructural earthquake hazards.

This bill would require the office, in collaboration with various entities, including the United States Geological Survey, to develop a comprehensive statewide earthquake early warning system in California.

Vote: majority. Appropriation: no. Fiscal committee: yes. State-mandated local program: no.

*The people of the State of California do enact as follows:*

- 1 SECTION 1. The Legislature finds and declares the following:
- 2 (a) According to the United States Geological Survey, California
- 3 is one of the most seismically active states, second only to Alaska.
- 4 (b) California has experienced dozens of disastrous earthquakes,
- 5 which have caused loss of life, injury, and economic loss. Some
- 6 of the most significant earthquakes in California's history include:

1 (1) The 1906 San Francisco earthquake, which, at a magnitude  
2 of 7.8, resulted in an estimated 3,000 deaths and over \$500 million  
3 in property losses.

4 (2) The 1971 San Fernando earthquake, which, at a magnitude  
5 of 6.7, resulted in at least 65 deaths and caused property damage  
6 of over \$500 million.

7 (3) The 1989 Loma Prieta earthquake, which, at a magnitude  
8 of 6.9, rocked the bay area and caused 63 fatalities and over \$6  
9 billion in property damage.

10 (4) The 1994 Northridge earthquake, which, at a magnitude of  
11 6.7, claimed the lives of 60 people and caused estimated property  
12 damage of between \$13 and \$32 billion.

13 (c) About 90 percent of the world's earthquakes and over 80  
14 percent of the world's largest earthquakes occur along the  
15 Circum-Pacific Belt, also known as the Pacific Ring of Fire. The  
16 Pacific Ring of Fire includes the very active San Andreas Fault  
17 Zone in California.

18 (d) The Uniform California Earthquake Rupture Forecast  
19 (UCERF) released in 2008 predicted a 99.7 percent likelihood of  
20 a magnitude 6.7 or larger earthquake in California in the next 30  
21 years.

22 (e) A 2013 study published by the Caltech and the Japan Agency  
23 for Marine-Earth Science and Technology discovered that a  
24 statewide California earthquake involving both the Los Angeles  
25 and San Francisco metropolitan areas may be possible.

26 (f) Japan, Taiwan, Mexico, Turkey, Romania, Italy, and China  
27 either have or are working on earthquake early warning systems  
28 that are capable of saving lives and helping to mitigate loss.

29 (g) The Office of Emergency Services, Caltech, California  
30 Geological Survey, University of California at Berkeley, United  
31 States Geological Survey, and others have been conducting  
32 earthquake early warning research and development in California.  
33 They operate the California Integrated Seismic Network, which  
34 has a demonstration earthquake early warning capability.

35 (h) By building upon the California Integrated Seismic Network  
36 and processing data from an array of sensors throughout the state,  
37 a fully developed earthquake early warning system would  
38 effectively detect some strength and progression of earthquakes  
39 and alert the public within seconds, sometimes up to 60 seconds,  
40 before potentially damaging ground shaking is felt.

1 (i) An earthquake early warning system should disseminate  
2 earthquake information in support of public safety, emergency  
3 response, and loss mitigation.

4 SEC. 2. Section 8587.8 is added to the Government Code, to  
5 read:

6 8587.8. The Office of Emergency Services, in collaboration  
7 with the California Institute of Technology (Caltech), the California  
8 Geological Survey, the University of California Berkeley, the  
9 United States Geological Survey, and others, shall develop a  
10 comprehensive statewide earthquake early warning system in  
11 California.



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**MICHELLE STEEL**  
VICE CHAIR  
STATE BOARD OF EQUALIZATION

March 11, 2013

The Honorable Tom Owings  
Mayor  
City of Moreno Valley  
14177 Frederick Street  
P.O. Box 88005  
Moreno Valley, CA 92552

Dear Mayor Owings:

As your representative on the Board of Equalization, it is a top priority of mine to keep you and your city updated on any issues that may impact your residents and businesses.

If they have not already, I am writing to inform you that your Economic Development Manager may be receiving a letter from the California Department of Finance concerning your city's unencumbered Low-and-Moderate Income Housing Funds. If the funds are not remitted to the state, Finance may order the Board of Equalization to offset sales and use tax from Bradley-Burns Local Tax (local tax) fund distributions to your city.

Unfortunately, the Board of Equalization has no authority to dismiss this request and, in fact, the Board cannot even correct errors in the figures provided by the Department of Finance. The Board of Equalization only serves as a ministerial entity by collecting the funds requested by the Department of Finance.

I wanted to make sure to keep you informed of this situation. If my office or I receive any new updates from the Department of Finance, I will keep you and your city staff updated. In addition, if your city has question with this or any other issues with the Board of Equalization, please do not hesitate to contact me anytime.

As always, it is an honor to represent you at the Board of Equalization.

Sincerely,

A handwritten signature in cursive script that reads "Michelle Steel".

MICHELLE STEEL  
Vice Chair  
California State Board of Equalization

cc: ~~Honorable~~ Council Members  
City Manager

City Attorney  
ORANGE COUNTY OFFICE: 16715 VON KARMAN AVENUE, SUITE 200, IRVINE, CALIFORNIA 92606 • (949) 724-2578 • FAX (949) 724-2805  
STATE CAPITOL OFFICE: 450 N STREET, MIC:77 • SACRAMENTO, CALIFORNIA 95814 • (916) 445-5713 • FAX (916) 323-0546  
E-MAIL: BoardMemberSteel@boe.ca.gov • WEBSITE: www.boe.ca.gov/members/msteel



MV00232442



**Public Service Announcement  
City of Moreno Valley**



**SR-60/Nason Street Overcrossing Bridge Improvements**

Project No. 07-41570024; EA 08-323024

13 MAR 11 PM 3: 59

**For Immediate Release**

**To: Motorists, Businesses, Residents, and Interested Parties**

**Subject: Notice of Freeway Closures on March 16 and 17, 2013 at SR-60/Nason Street**

The City of Moreno Valley is constructing improvements to the State Route 60 (SR-60)/Nason Street Overcrossing (Bridge). The contractor is building a new Nason Street Bridge over SR-60 and completing related improvements.

The erection of the temporary support system (falsework) for the west side of the new Nason Street Bridge is scheduled for Friday, March 15, 2013 through Sunday, March 17, 2013. Full freeway closures are necessary as part of this operation.

**Eastbound SR-60 at the Nason Street Bridge will be closed beginning at 11:50 PM on Friday, March 15, 2013 and will reopen at 6:00 AM on Saturday March 16, 2013.** The detour for this closure will be from SR-60 eastbound, exit at Nason Street. Continue eastbound on the off-ramp, cross over Nason Street, and return onto the eastbound SR-60 on-ramp. This concludes the detour. (See attached detour map). Nason Street northbound will remain open only at the eastbound on-ramp. Nason Street southbound will remain open only at Elder Avenue west or at the Nason Street westbound on-ramp. Motorists may experience delays in this area.

**Westbound SR-60 at the Nason Street Bridge will be closed beginning at 11:00 PM on Saturday, March 16, 2013 and will reopen at 7:00 AM on Sunday, March 17, 2013.** The Nason Street westbound on and off ramps will be closed from 10:00 pm to 7:00 am. The detour for this closure will be from SR-60 westbound, exit Moreno Beach Drive north. Continue north on Moreno Beach Drive to Ironwood Avenue west. Continue west on Ironwood Avenue to Perris Boulevard south. Continue south on Perris Boulevard to return to SR-60 westbound. This concludes the detour. (See attached detour map). Nason Street northbound and southbound, and the eastbound on- and off- ramps will remain open although motorists may experience delays.

If inclement weather and/or other factors change this schedule, updated notifications will be issued.

For questions please contact:

- Falcon Engineering Services, Inc. (Construction Manager), Wael Faqih, Resident Engineer, [REDACTED] or Juan Rojas, Assistant Resident Engineer, [REDACTED]
- City of Moreno Valley, Margery Lazarus, Senior Engineer, [REDACTED]



**Aviso de Servicio Publico  
City of Moreno Valley**



**SR-60/Nason Street Overcrossing Bridge Improvements**

Proyecto No. 07-41570024; EA 08-323024

**Para su Distribucion Inmediata**

**Para:** Motoristas, Negocios, Residentes, y partes interesadas.

**Objeto:** Notificacion del cierre de la Ruta 60 on Marzo 16 y 17, 2013 a la altura de la calle Nason

La Ciudad de Moreno Valley esta en proceso de construction del nuevo puente de la calle Nason sobre la Ruta 60. El contratista tiene que realizar varias mejoras durante la construction. La construction del soporte temporal para la seccion Oeste del nuevo puente se realizara desde el Viernes 15 de Marzo, 2013 hasta el Domingo 17 de Marzo, 2013. La Ruta 60 sera cerrada completamente para la realizacion de este trabajo.

**El cierre de la direccion Este de la Ruta 60 a la altura del puente de la calle Nason comenzara a las 11:50 PM del Viernes 15 de Marzo, 2013 y se abrira a las 6:00 AM del Sabado 16 de Marzo, 2013.** El desvio para el cierre de la Ruta 60 sera: usar la rampa de salida de la calle Nason sobre la direccion Este de la Ruta 60, cruzar la calle Nason, y retornar a la Ruta 60 usando la rampa de entrada Este. Con esto se termina el desvio (ver mapa adjunto). La direccion Norte de la calle Nason permanecera abierta solo hasta la rampa de entrada Este de la Ruta 60. La direccion Sur de la calle Nason permanecera abierta solo hasta la interseccion de la Avenida Elder y la rampa de entrada Oeste de la Ruta 60. Motoristas pueden encontrar demoras en esta area.

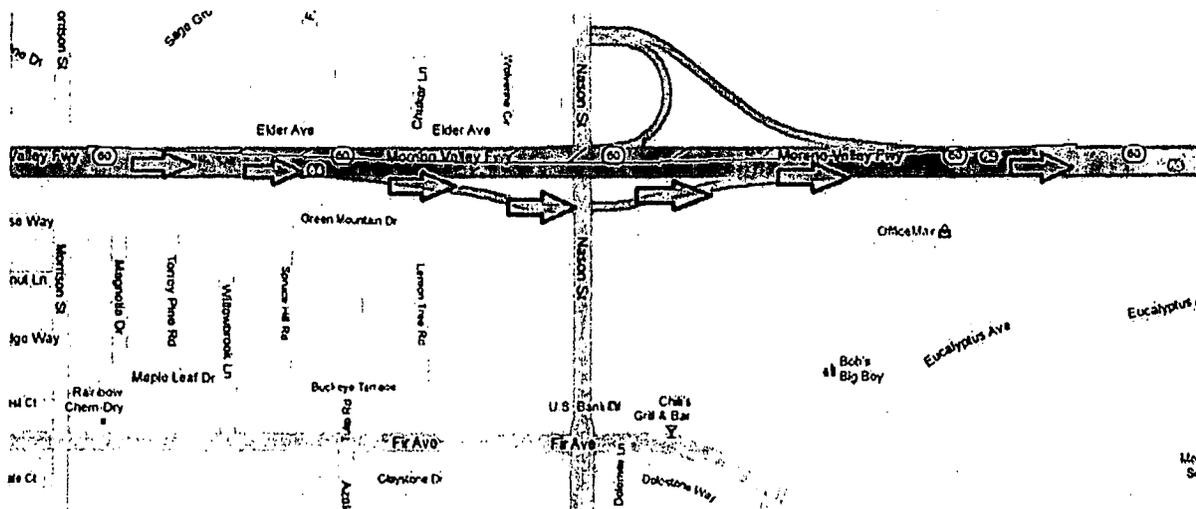
**El cierre de la direccion Oeste comenzara a las 11:00 PM del sabado 16 de Marzo, 2013 y se abrira a las 7:00 AM del Sabado 17 de Marzo, 2013.** Las rampas de entrada y salida de la direccion Oeste de la Ruta 60 permaneceran cerradas desde las 10:00 pm hasta las 7:00 am. El desvio para el cierre de la Ruta 60 sera: usar la rampa de salida de la calle Moreno Beach sobre la direccion Oeste de la Ruta 60 hacia la Avenida Ironwood. Continuar hacia el Oeste sobre la Avenida Ironwood hacia el Boulevard Perris. Continuar hacia el Sur sobre el Boulevard Perris y retornar a la Ruta 60 usando la rampa de entrada Oeste del Boulevard Perris. Con esto se termina el desvio (ver mapa adjunto). La calle Nason direccion Norte y Sur, y las rampas de salida y entrada Este de la Ruta 60 permaneceran abiertas, sin embargo motoristas pueden encontrar demoras en esta area.

Problemas con el clima u otros inconvenientes pueden alterar esta programacion, en este caso se notificara el nuevo programa.

Para preguntas pueden contactar a:

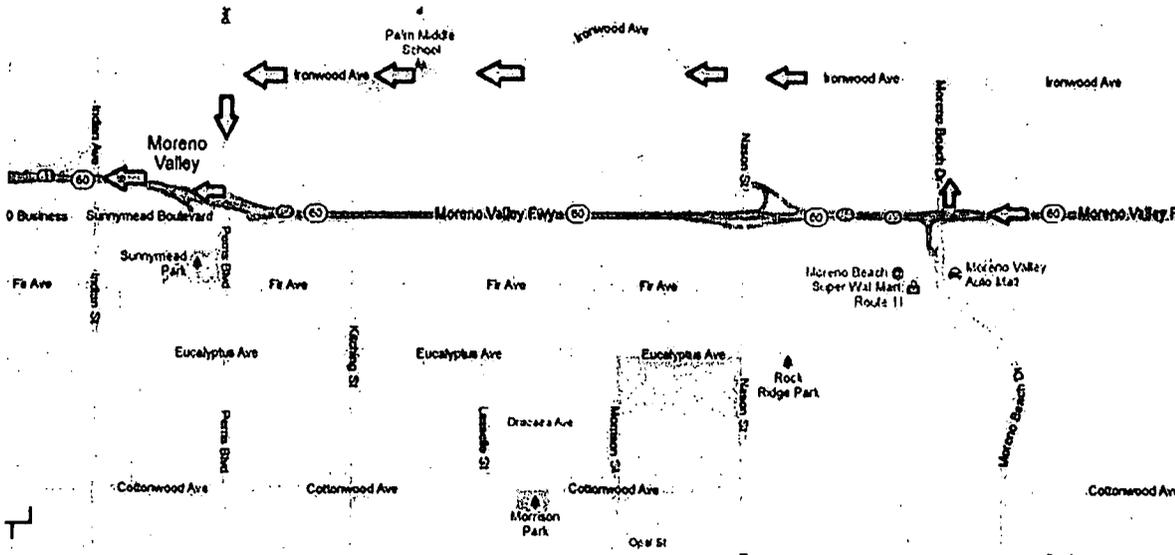
- Falcon Engineering Services, Inc. (Gerencia del Proyecto), Wael Faqih, Ingeniero Residente, [REDACTED] o Juan Rojas, Ingeniero Asistente, [REDACTED] [REDACTED] (habla espanol)
- Ciudad de Moreno Valley, Margery Lazarus, Ingeniero Principal, [REDACTED]

# SR-60 EASTBOUND AT NASON STREET BRIDGE DETOUR



Note: Nason Street northbound will remain open only at the eastbound on-ramp. Nason Street southbound will remain open only at Elder Avenue west or at the Nason Street westbound on-ramp.

# SR-60 WESTBOUND AT NASON STREET BRIDGE DETOUR



Note: Nason Street northbound and southbound and the eastbound on and off ramps will remain open

**ALL DETOURS SHOWN IN RED ARROWS:** 

FYI

# SAN ONOFRE NUCLEAR GENERATING STATION

## THE VALUE OF SAN ONOFRE

3/5/13 : c: Council Members  
City Manager  
From: Mayor Owings

--FYI--

Southern California Edison's (SCE) San Onofre Nuclear Generating Station, near San Clemente, Calif., is Southern California's largest and most reliable source of electricity. Jointly owned by SCE, San Diego Gas & Electric and the city of Riverside, the units can generate 2,200 megawatts of power — enough to meet the needs of 1.4 million homes and businesses at a point in time.

The San Onofre plant has produced more than 350 billion kilowatt-hours of electricity since its beginnings in 1968 — exceeding all other individual power sources in the region.

### THE GROWING IMPORTANCE OF CLEAN ENERGY

Nuclear energy is virtually free of carbon emissions, making the San Onofre Nuclear Generating Station increasingly valuable for meeting rising air quality standards and California's commitment to reducing greenhouse gases. Carbon emissions are a prime contributor to the greenhouse gas effect.

Unlike nuclear plants, fossil fuel plants burn their fuel sending particulate matter and greenhouse gas emissions up their smoke stacks and into the atmosphere. Nuclear plants do not burn their fuel and therefore virtually no air emissions are produced.

Compared to fossil fuel generation, San Onofre has helped **AVOID:**

• **100,000** metric tons of smog producing pollutants.

• **180,000,000** metric tons of carbon emissions.

### 24-HOUR GENERATION

The San Onofre plant provides "baseload" generation, meaning its power serves customers' needs day and night, regardless of the weather or the time of day. Few other energy sources are able to provide generation 24 hours a day, 7 days a week.

### A SECURE FUEL SOURCE

San Onofre enhances energy security by increasing SCE's generation diversity that also includes solar, wind, geothermal and biomass. In addition, uranium is an abundant, predictable, secure fuel source that reduces California's dependence on less stable fuel.

### ESSENTIAL TO GRID RELIABILITY

San Onofre provides the region with electricity as well as essential voltage support. Grid operators like SCE must ensure not only that enough electricity is available for customers' homes and businesses, but also that there is adequate voltage support. Much like water pressure in a water system, voltage keeps electricity flowing.

## THE UNITS CAN GENERATE

# 2,200

megawatts of power

ENOUGH TO MEET THE NEEDS OF

# 1,400,000

homes and businesses at a point in time

# SAN ONOFRE NUCLEAR GENERATING STATION

## HOW SAN ONOFRE MAKES ELECTRICITY

Most large power plants generate electricity in the same way. They produce steam to turn turbines that rotate generators, producing electricity. They differ in the fuel they use to create steam—oil, coal, natural gas or, in the case of San Onofre, uranium.

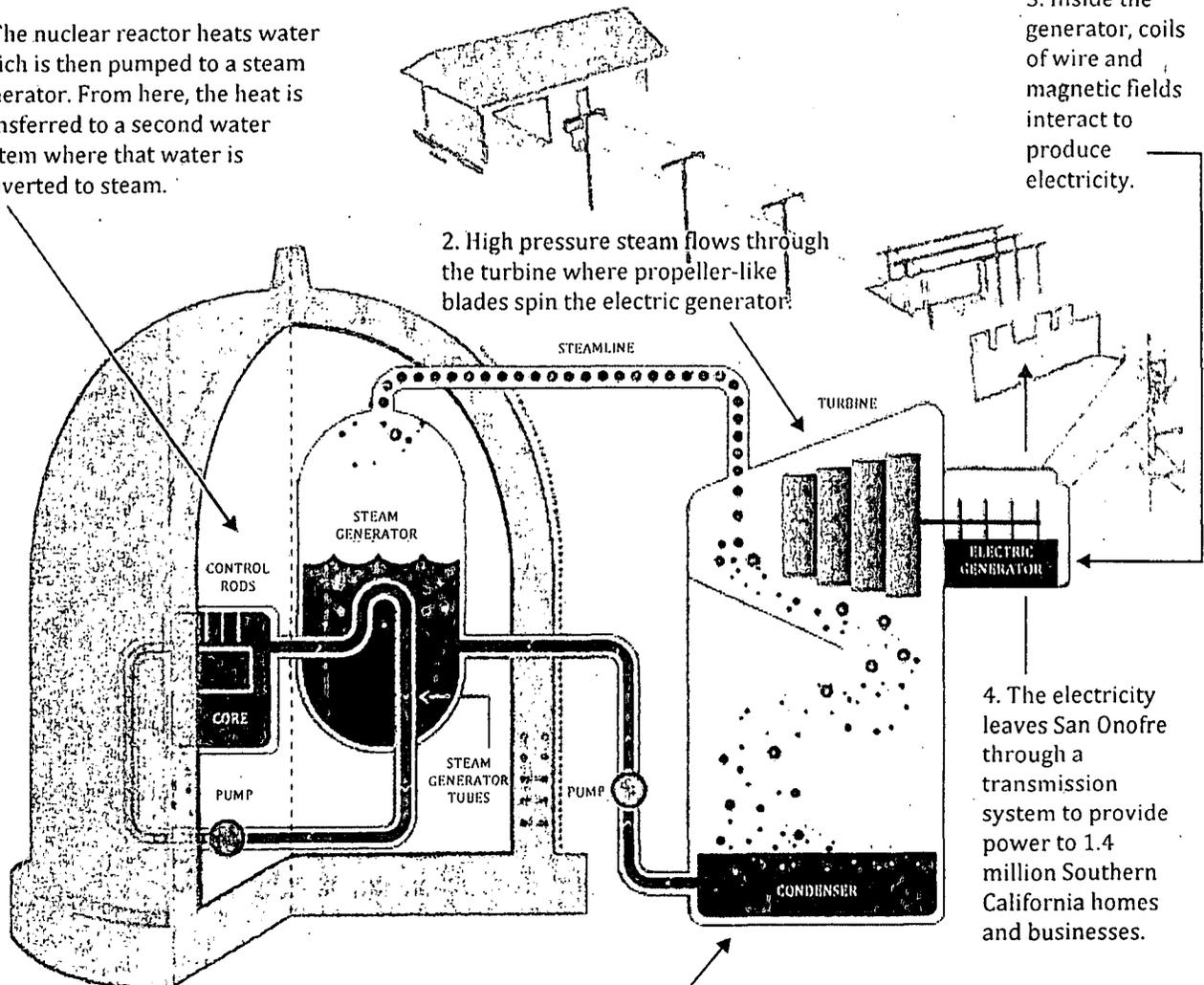
1. The nuclear reactor heats water which is then pumped to a steam generator. From here, the heat is transferred to a second water system where that water is converted to steam.

2. High pressure steam flows through the turbine where propeller-like blades spin the electric generator.

3. Inside the generator, coils of wire and magnetic fields interact to produce electricity.

4. The electricity leaves San Onofre through a transmission system to provide power to 1.4 million Southern California homes and businesses.

5. A third, separate cooling system using ocean water condenses the steam back into water for recycling back to the steam generator.



# SAN ONOFRE NUCLEAR GENERATING STATION

## INSIDE THE DOMES

The large domes you see when driving past the San Onofre power plant are 160-foot-high, 4- to 7-foot-thick concrete structures that house steel nuclear reactors and other equipment. The domes are one of several overlapping safety barriers designed to contain radioactive material during the unlikely event of a plant emergency.

### REACTORS

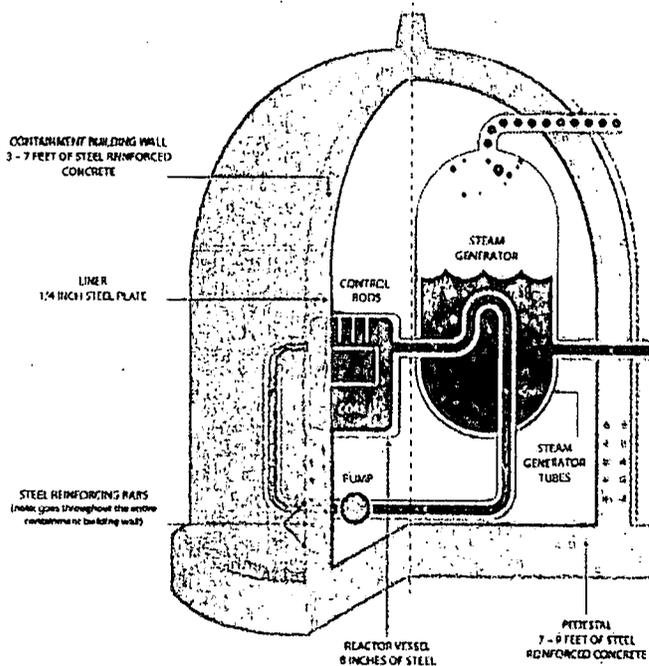
The reactors are 8-inch-thick steel vessels within which the nuclear fission occurs. The energy released heats water to more than 600 degrees Fahrenheit and 2,200 pounds per square inch of pressure. The reactor water serves two purposes: creating heat for the unit's steam generators and slowing the movement of neutrons within the fuel's atoms, which enables fission to occur.

### FUEL AND CONTROL RODS

Nuclear plant fuel is made up of small solid uranium pellets, about the size of the end of your finger. The pellets are dense, ceramic material placed end to end inside long sealed metal tubes called fuel rods. The fuel rods are grouped together in bundles and arranged so that control rods can be placed into them. Control rods contain a substance that absorbs neutrons and are used to slow or stop the fission process, which is done when the reactor is taken offline.

### STEAM GENERATORS

After leaving the reactor, the hot pressurized water passes through pipes submerged in a second water system inside the steam generators. The reactor water heats this separate water system to a boil, creating steam to turn the turbine generators. Each water system is a closed loop. Under normal conditions, water from the nuclear reactor never enters the turbine generator. Both the reactor vessel and steam generators are located inside the airtight, concrete containment dome, while the turbine generators are part of the non-nuclear part of the plant.



### OVERLAPPING, HIGH-TECH SAFETY AND SECURITY MEASURES PROTECT THE PUBLIC

Multiple physical barriers prevent the release of radioactive particles from inside the reactor into the atmosphere. These include the sealed fuel rods, the reactor vessel, the water system piping and the reinforced concrete dome. Overlapping electronic and visual technologies monitor the integrity of each barrier around the clock, as do SCE's trained plant operators and independent inspectors stationed at the San Onofre plant by the Nuclear Regulatory Commission. These expert inspectors have full unrestricted access to all plant operations.

# SAN ONOFRE NUCLEAR GENERATING STATION

## SAN ONOFRE'S STABLE POWER FUEL

Energy diversity leads to increased energy security. As a result, California's energy supply is more secure and its energy costs more stable because of nuclear power plants such as Southern California Edison's (SCE) San Onofre Nuclear Generating Station near San Clemente.

North America and other stable parts of the world have abundant supplies of secure, domestic uranium. As a result, nuclear generation makes America's electricity supply less dependent on unpredictable markets. And an abundant, assured fuel supply means steadier customer rates.

### URANIUM — AN ABUNDANT ENERGY SOURCE

**STEP 1.** Uranium is mined much like other minerals. Solvents are injected into an area that removes the uranium without displacing large amounts of earth. The result is "yellowcake" which then undergoes filtering and drying.

**STEP 2.** A chemical process converts the yellowcake to uranium hexafluoride which contains one of earth's naturally occurring elements called U-235, the source of the controlled reaction in a nuclear reactor.

**STEP 3.** An enrichment process increases the U-235 content from less than 1 percent to between 3 and 4 percent. This low level of enrichment for nuclear fuel cannot explode and is well below the 90 percent enrichment needed to be weapons grade.

**STEP 4.** The uranium hexafluoride is then converted into uranium dioxide powder, pressed into fuel pellets, loaded into long tubes and grouped into tube bundles for use by nuclear plants.

### NUCLEAR FUEL FACTS

- One uranium fuel pellet smaller than a penny contains as much energy as 149 gallons of oil, a ton of coal and 17,000 cubic feet of natural gas.
- All the used nuclear fuel produced by the U.S. nuclear energy industry during four decades of operation could be stacked 10 yards high on one football field.
- If all the electricity you use in your lifetime were supplied by nuclear power, the used fuel from meeting your energy needs would weigh two pounds and fit inside one soft drink can.
- A nuclear power plant occupying a third of a square mile can generate one billion watts of power, or enough electricity to serve 650,000 average homes at a point in time. Generating the same amount of power with a solar installation would require a solar facility covering 50 square miles or a wind farm covering 200 square miles.

## A NUCLEAR POWER PLANT OCCUPYING

$\frac{1}{3}$  of a square mile

CAN GENERATE

**1,000,000,000** watts of power

**THE SAME AMOUNT OF POWER WITH A  
SOLAR INSTALLATION WOULD REQUIRE  
A SOLAR FACILITY COVERING 50  
SQUARE MILES OR A WIND FARM  
COVERING 200 SQUARE MILES.**

# SAN ONOFRE NUCLEAR GENERATING STATION

## SCE'S RELIABILITY PLANNING

Southern California Edison's (SCE) San Onofre Nuclear Generating Station, near San Clemente, Calif., is the region's most reliable source of electricity. Jointly owned by SCE, San Diego Gas & Electric (SDG&E) and the city of Riverside, the plant generates 2,200 megawatts of power – enough to meet the needs of 1.4 million homes and businesses at a point in time.

San Onofre has produced more than 350 billion kilowatt-hours of electricity since its beginnings in 1968 – exceeding all other individual power sources in the region.

San Onofre offers a number of benefits to the state and to the electricity grid:

- Nuclear energy is virtually free of emissions
- Increasingly important in meeting the state's air quality standards to reduce greenhouse gases
- 24/7 generation of power
- Secure fuel source
- Essential for grid reliability

Additionally, San Onofre has helped avoid 100,000 metric tons of smog producing pollutants and 180 million metric tons of carbon emissions.

Whenever there are unexpected or sudden losses to major sources of transmission, voltage levels can fluctuate or drop. San Onofre provides significant reliability support to the grid, including support for grid voltage and frequency, and allows for increased import of power from distant regions outside of California.

- With San Onofre being offline, due to the plant's location between Orange and San Diego Counties where little other generation is located, grid reliability challenges are created that must be mitigated.
- SCE, SDG&E, and the California Independent System Operator (CAISO) took a number of steps prior to the summer of 2012 to protect grid reliability if high voltage transmission lines to the San Diego area were lost.
  - CAISO worked with AES Corporation to temporarily return Huntington Beach Generating Station Units 3&4 to service to provide generation and local grid support.
  - SCE reconfigured and upgraded certain transmission lines to prevent overloads.
  - SCE installed a load shedding scheme for south Orange County which could be activated if system voltages were to drop.
  - SDG&E installed a load shedding scheme for the San Diego area.
- SCE and CAISO are currently planning additional mitigations for summer 2013 and beyond to protect grid reliability if high voltage transmission lines to the San Diego area are lost.
  - CAISO is negotiating a contract with AES to convert the generators at Huntington Beach Generating Station Units 3&4 to synchronous condensers on a temporary basis to provide local grid support.
  - SCE plans to install four capacitor banks and a Static Var Compensator in Orange County to provide grid support.
  - SCE plans to reconfigure additional transmission lines in Orange County.
  - Should San Onofre remain offline beyond 2014, SCE would need to consider a combination of generation resources and/or transmission, including new lines in Los Angeles and Orange Counties.

SCE, CAISO and SDG&E are taking all prudent steps to ensure grid reliability for customers during the period of time when the San Onofre units are unavailable.

FYI

**Rule 20A Program**  
**San Jacinto Region**  
**Monthly Summary Report**  
**FEBRUARY 2013**

**Project Manager: Sam Newby**

Email: SAM.NEWBY@SCE.COM Office: (951) 249-8596 Fax: (951) 249-8652

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3/5/13 c: Council Members  
 City Manager  
 From: Mayor Owings  
 FYI

Moreno Valley	Nason Str from Fir to South of Cottonwood	7.09			
City: Larry Gonzales City Department of Public Works CIP Manager (951) 413-3136		DISTRIBUTION			
<b>Project Scope:</b>					
Distribution: Underground 2360' of distribution facilities. Related and to be coordinated with City Rule 20B from Rule 20A southerly boundary extending south to Cactus Ave.					
Resolution: UUD Ordinance 841 adopted April 10th, 2012					
Easements needed: TBD					
Joint Utilities: Verizon, Time Warner, Sunesys					
Cost (\$ in thousands):	Project Estimate	2013 Budget	2013 Actual To-Date	2013 YE Forecast	Variance Forecast vs. Budget
	\$ 1,300.0	\$ -	\$ 1.9	\$ 50.4	\$ 50.4
<b>Schedule:</b>					
	Start	Finish	Baseline Start	Baseline Finish	Operational
Design	26-Nov-12 A	25Oct13	01Aug12	31Jul13	
Civil	07Aug14	03Nov14	13May14	07Aug14	
Electrical	04Nov14	06Feb15	08Aug14	07Nov14	06Feb15
Removal	09Feb15	10Apr15	10Nov14	15Jan15	
<b>Affected Circuits</b>					
Substation	Circuit	Substation	Circuit		
Moreno	Clove 12kv				
<b>Areas of Concern:</b>					
<b>ACTION</b>	Complete preliminary design.				
<b>Comments:</b>					
<b>Comment</b>	Tech Planning design started Oct. 25th, 2012.				

**Tom Owings**

--FYI--

**From:** Mike Barney <MBARNEY@rcoe.us>  
**Sent:** Monday, February 25, 2013 3:01 PM  
**To:** Tom Owings  
**Cc:** Michael Horton  
**Subject:** AVID at MVUSD schools  
**Attachments:** avid elementary overview.pdf; AVIDAnimationStoryCW.pptx

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Mayor Owings

Kenn Young asked me to send you some information concerning AVID.

I have included a power point that explains AVID and gives all the success we have had region wide. Our region contains, San Bernardino, Riverside, Inyo and Mono county.

Below is a website that explains elementary AVID. Keep in mind, currently Kenn is financially supporting three elementary AVID programs in MVUSD but our office does not support the school with our personnel. These schools are directly supported by the AVID Center in San Diego. [http://www.avid.org/ele\\_overview.html](http://www.avid.org/ele_overview.html)

Below you will find a list of Moreno Valley schools and how many AVID students were at each site last year.

High Schools:

Canyon Springs HS	460
Moreno Valley HS/Demo	547
Valley View HS	449
Vista Del Lago HS	243

Middle Schools:

Badger Springs MS	177
Landmark MS	89
Mountain View MS	160
Palm MS	83
Sunnymead MS	219
Vista Heights MS	187

[home](#)

**About**

[What is AVID?](#) [Where is AVID?](#) [Schoolwide/Districtwide Initiatives](#) [Research Data & Results](#) [Executive Leadership](#)

**Overview**

**Elementary**

[Overview](#) [Membership](#) [Institute](#) [Informational Session](#) [Overview](#) [Membership](#) [Demo Schools](#) [Visit a Site](#)

**Secondary**

**History of AVID Elementary**

In its first 30 years, AVID (Advancement Via Individual Determination) has proven time and time again

**Higher Ed**

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**Blog & Media**

**Training & Events**

[Professional Learning](#) [National Conference](#) [Summer Institutes USA](#)

[- National Conference- Up Where We Belong- Juntos](#)

**Past Conferences**

**Elementary**

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**Resources**

[Funding AVID](#) [Grant Writing Resources](#) [Current Funding Opportunities](#) [Contact Us](#) [Employment](#) [Donate](#)

**Contact**

that, when given academic rigor and support, students can be academically successful.

AVID Center's vision for the future is to provide entire feeder patterns-elementary, secondary, higher education-a comprehensive model to focus on success for all students.

AVID Elementary is based on the same learning foundation that underlies the AVID Elective. However, whereas the AVID Secondary site is a combined effort of a dedicated elective class and core content area classes to create a schoolwide impact in middle and high school. AVID Elementary is designed to be embedded into the daily instruction of all elementary classrooms across entire grade levels to impact schoolwide structures. AVID Elementary is not intended to be taught in isolation or within an elective setting.

AVID Elementary takes a systemic approach through *Beginnings, Foundations and Bridges* implementation resources for different levels and settings in order to support all students on their journey to college readiness.

AVID Elementary is a foundational component of the AVID College Readiness System and supports AVID Center's mission to close the achievement gap by preparing all students for college readiness and success in a global society.

**Stages of AVID Elementary**

AVID Elementary (AE) spans K-8 in three stages, *Beginnings, Foundations and Bridges*. Each stage is designed to meet the needs of students within that range of development.

- AVID Elementary *Beginnings*

Addresses the beginning years of education, when students are **emerging as learners**, students are learning to read, learning to write and learning to learn.

AE *Beginnings* classrooms are designed to promote learning to WICOR

(Writing Inquiry, Collaboration, Organization, Reading), or L-WICOR, throughout the academic day.

- AVID Elementary Foundations

Addresses the foundational years of education, when students are **becoming independent learners**, students are reading to learn, writing to learn and learning to reflect on their own learning.

AE Foundations classrooms are designed to promote WICOR throughout the academic day.

- AVID Elementary Bridges

Addresses the transitional years of education, when students are **becoming independent thinkers**, students are thinking about thinking and learning about their own learning.

AE Bridges classrooms are designed to promote WICOR throughout the academic day.

## **AVID Elementary Essentials**

### **Essential One: Instruction**

Writing to learn, Inquiry, Collaboration, Organization, Reading to Learn (WICOR) as well as Learning to WICOR (L-WICOR) are the foundation for instruction in the AVID Elementary classroom.

### **Essential Two: Culture**

AVID Elementary sites incorporate rigorous, relevant, differentiated opportunities for all students in an environment that promotes college readiness.

### **Essential Three: Leadership**

AVID Elementary Leaders support, guide and facilitate AVID Elementary implementation for all students.

### **Essential Four: Systems**

AVID Elementary sites align their systems through the use of the 4 Pillars of Excellence (accountability, articulation, assessment, calibration) to ensure the fidelity of AVID Elementary implementation across the site.

## **AVID Elementary Certification Process**

The 2013-2014 academic year, will begin the inaugural certification process for eligible AVID Elementary sites. This process will enhance the work of AE educators as they align their work to the 4 AVID Elementary Essentials and collect data to inform their instruction for all students.

## **Research Connections**

AVID Elementary (AE) is immersed in the research of Dr. Carol Dweck, one of the world's leading researchers in the field of motivation and is the Lewis and Virginia Eaton Professor of Psychology at Stanford University. The AVID Elementary implementation resources, trainings and philosophy are all grounded in the idea that the growth mindset can be taught to students and that it is through the growth mindset that AVID students succeed in following their dreams and fulfilling their aspirations.

In the growth mindset, people believe that their talents and abilities can be developed through passion, education, and persistence. For them, it's not about looking smart or grooming their image. It's about a commitment to learning—taking informed risks and learning from the results, surrounding yourself with people who will challenge you to

grow, looking frankly at your deficiencies and seeking to remedy them."

Dr. Carol Dweck, *Mindset: The New Psychology of Success*

AVID Elementary also uses the "best teaching practices" and research findings of Marzano, Gaddy and Dean, *What Works in Classroom Instruction* (Mid-continent Research for Education and Learning), which has become critical to the entire AVID System. This research identified nine instructional strategies that have the highest probability of enhancing student achievement for all students in all subjects at all grade levels, including:

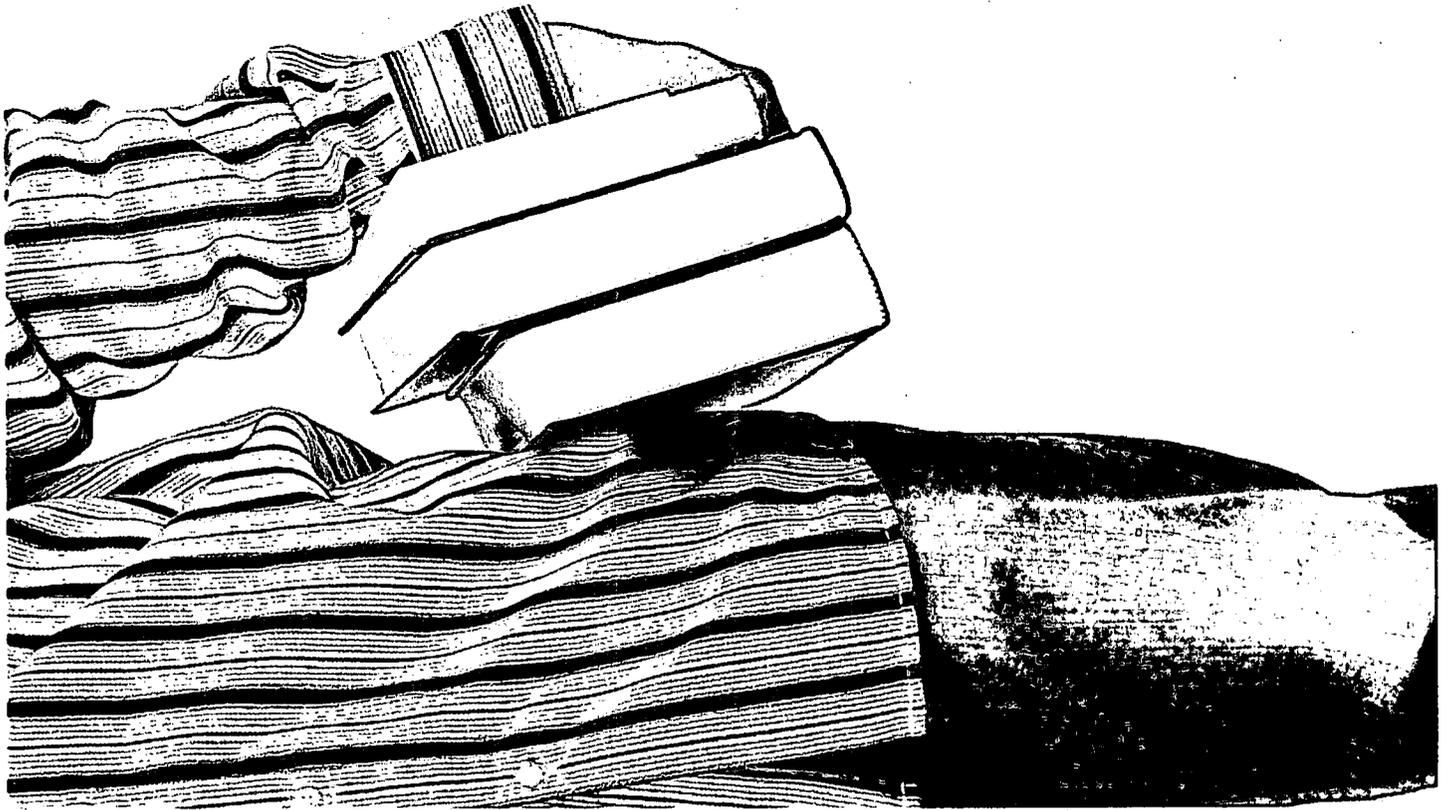
- Identifying similarities and differences
- Reinforcing effort and providing recognition
- Nonlinguistic representations
- Setting goals and providing feedback
- Activating prior knowledge
- Summarizing and note-taking
- Homework and practice
- Cooperative Learning
- Generating and testing hypothesis

AVID Elementary Certification is grounded in the work of Albert Bandura's *Social Cognitive Theory*. This theory focuses on the power of individuals to influence and educate one another through imitation and reciprocal determinism. Through this lens, the academic environment, educator's perspective and the student's perspective merge together within the AVID Elementary grade levels and ultimately the entire site. The AVID Elementary Essentials (instruction, culture, leadership, systems) provide a clear roadmap for AVID Elementary sites as they move through their levels of implementation.

If you would like further information about AVID Elementary, please contact us at [avidelementary@avidcenter.org](mailto:avidelementary@avidcenter.org).

[archives](#) | [blog](#) | [estore](#) | [home](#) | [sitemap](#) | [video](#)

follow us on:  



The Story of  
RIMS AVID

# In 1988, Wanda Schneider took a trip to San Diego

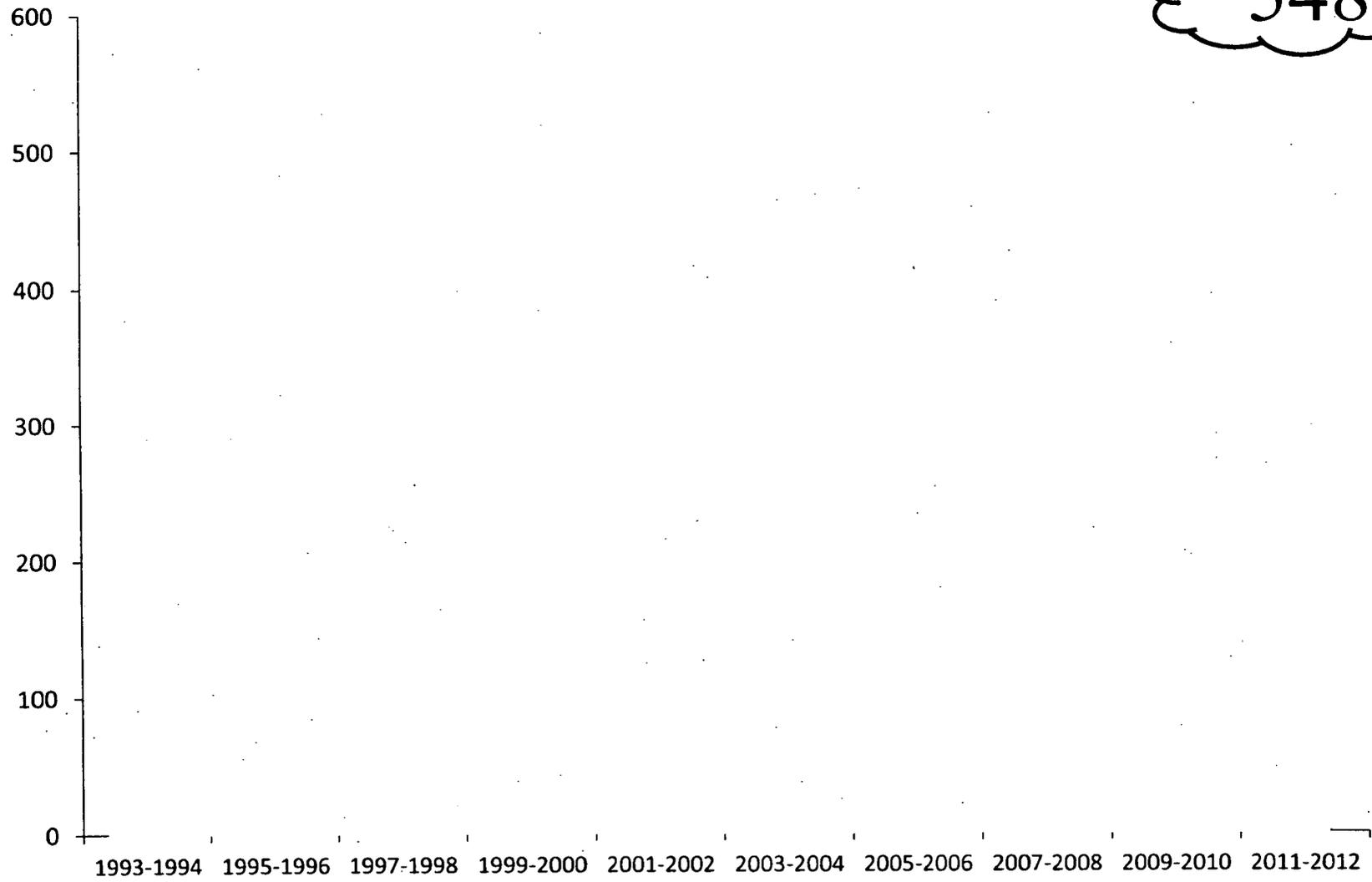


# In 1989, AVID came to the Inland Empire from San Diego



# AND THE PROGRAM EXPANDED

548



# AVID EXPANDED ACROSS THE REGION

38,267

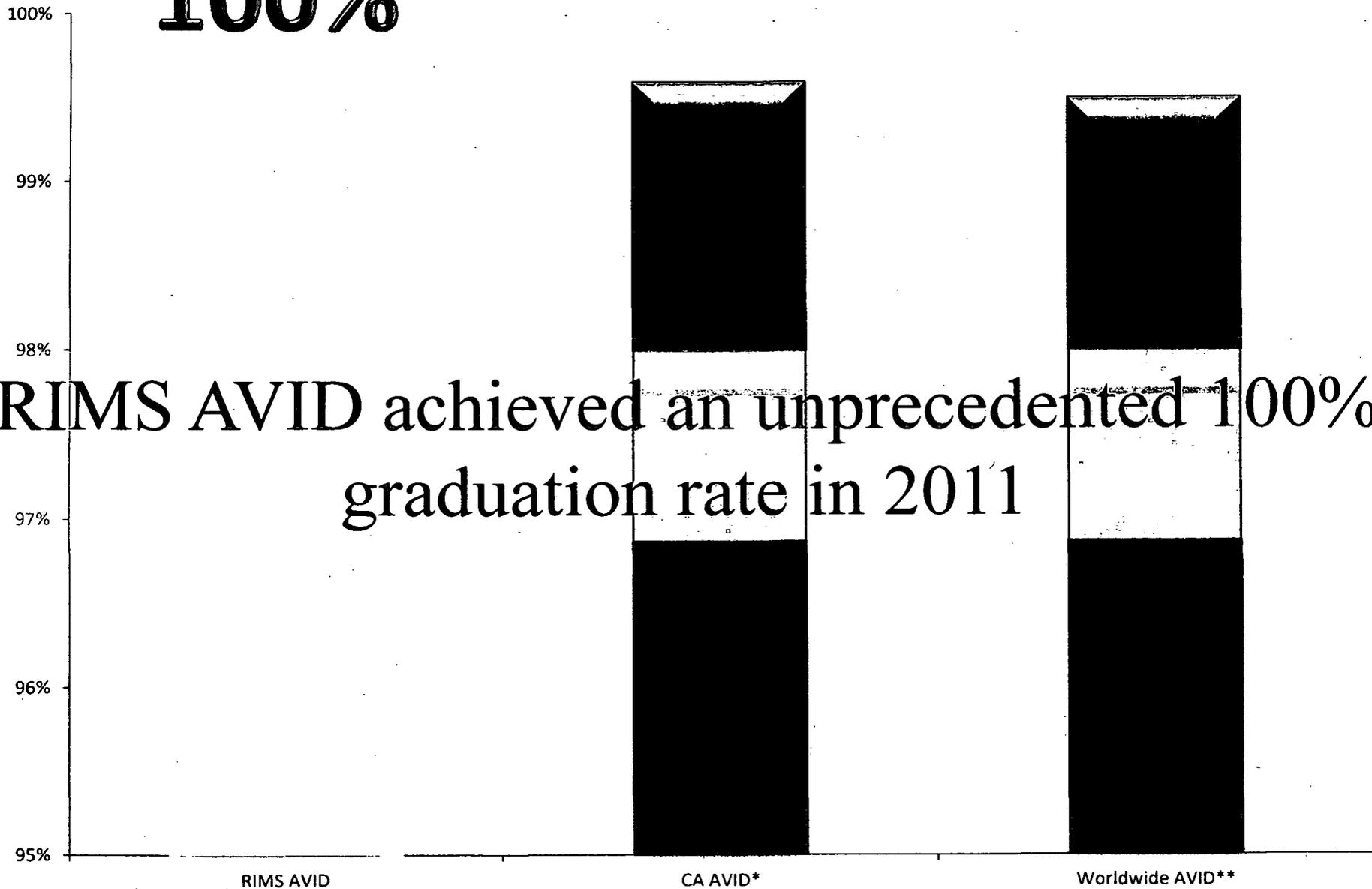


**RIMS AVID GREW SO BIG THAT  
IT HAS MORE STUDENTS THAN  
35 STATES COMBINED!**



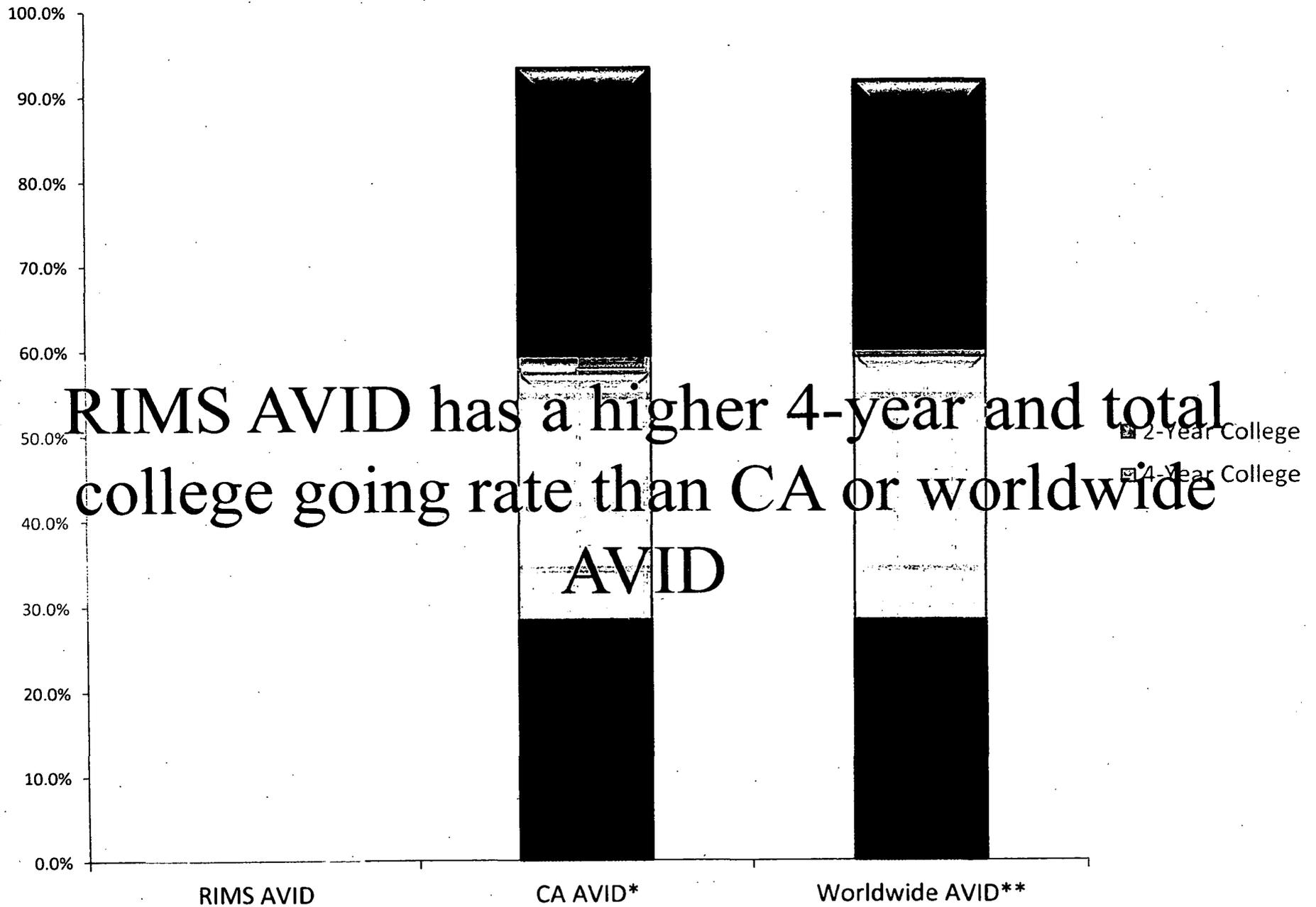
**100%**

**2011 Graduation Rate**



**RIMS AVID achieved an unprecedented 100% graduation rate in 2011**

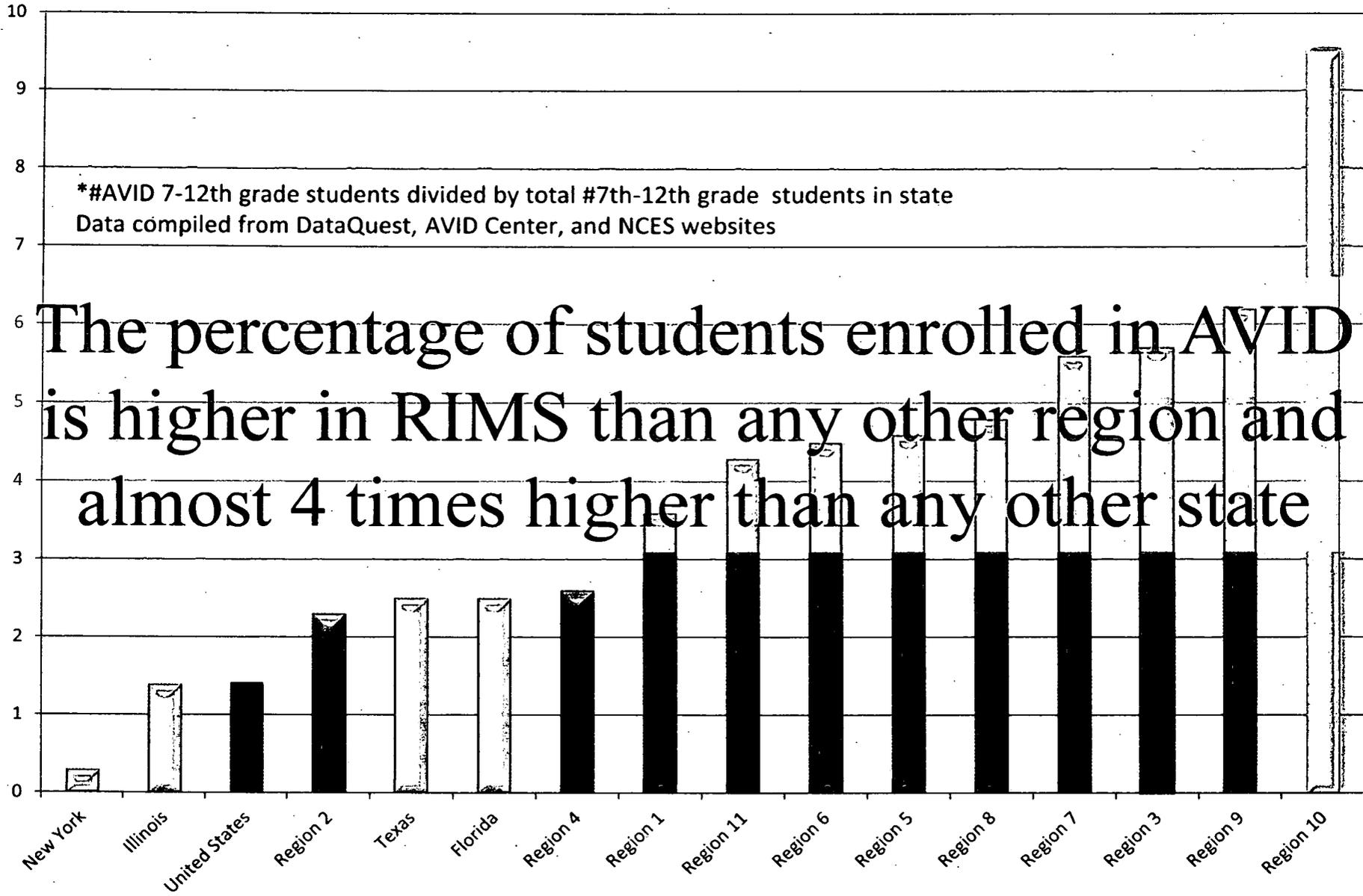
# AVID College-Going Rates



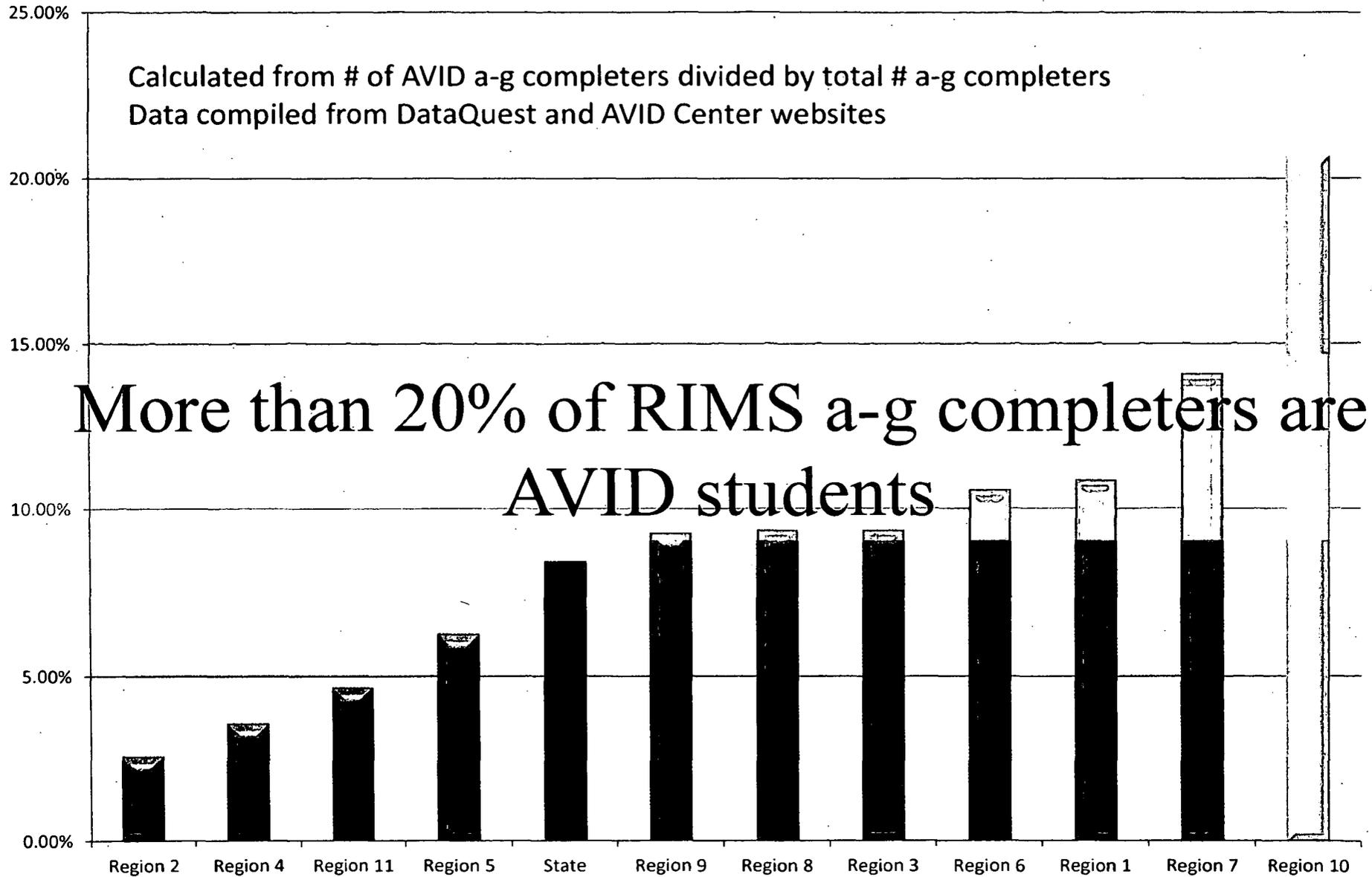
RIMS AVID has a higher 4-year and total college going rate than CA or worldwide

AVID

## Actual % of 7-12th graders enrolled in AVID elective\*



# Percentage of a-g Completers Who are AVID Students



# A Few Examples

RIMS AVID is home to incredible graduates like Karen Villegas who is first in her family to graduate high school.

Karen received the Gates Millenium, Dell, and KFC scholarships as well as more than a half dozen other local scholarships. She's headed to UCLA.



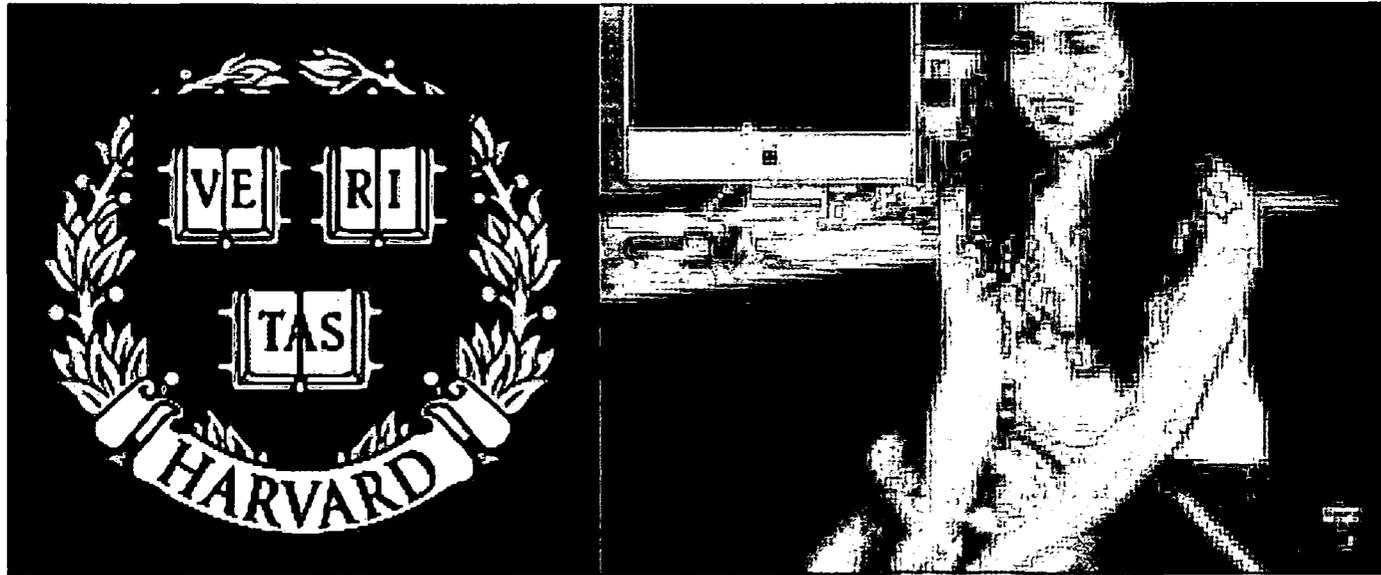
# A Few Examples

Uriel Sanchez is a dyslexic student, first in his family to graduate high school. He's headed to medical school at Johns Hopkins and Oxford Universities.



# A Few Examples

Maricela Lupercio is a first generation immigrant from the Coachella Valley who is attending Harvard University on a full scholarship.



RUTH C. HARRIS MIDDLE SCHOOL

Colton Middle School

Colton High School

Bloomington High School

Pacific High School

Montclair High School

West Valley High School

Lakeside High School

Elsinore High School

Amelia Earhart Middle School

Sierra Middle School

Arizona Middle School

La Sierra High School

RIMS AVID is home to 17  
National Demonstration  
Schools

# The first graduating class of 25 seniors in 1992



Pauland Conroy



Brenton Payne



Jennifer Conroy



Mosique Conroy



Yolanda Collins



Marcos Castro



Tiffany Chavez



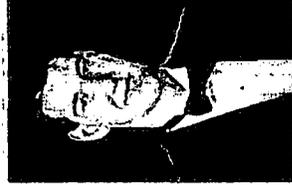
Jon Cole



Renee Connett



Paul Conroy



Cody Cunningham



Heather Conroy



Michael Conroy



Krista Dorey



Michael Dorey



Melissa DeFuria



Jill DeFuria



Debra De Los Santos



Christie DeMott



Heather DeMuro



Shannon Collie



Sonia Clark



Jon Cliver



Brian Costa



David Collins



Jerome Chastofferson

Edited by:  
Kara Sparks and  
Marta Mearns

1992



1992

1992

1992

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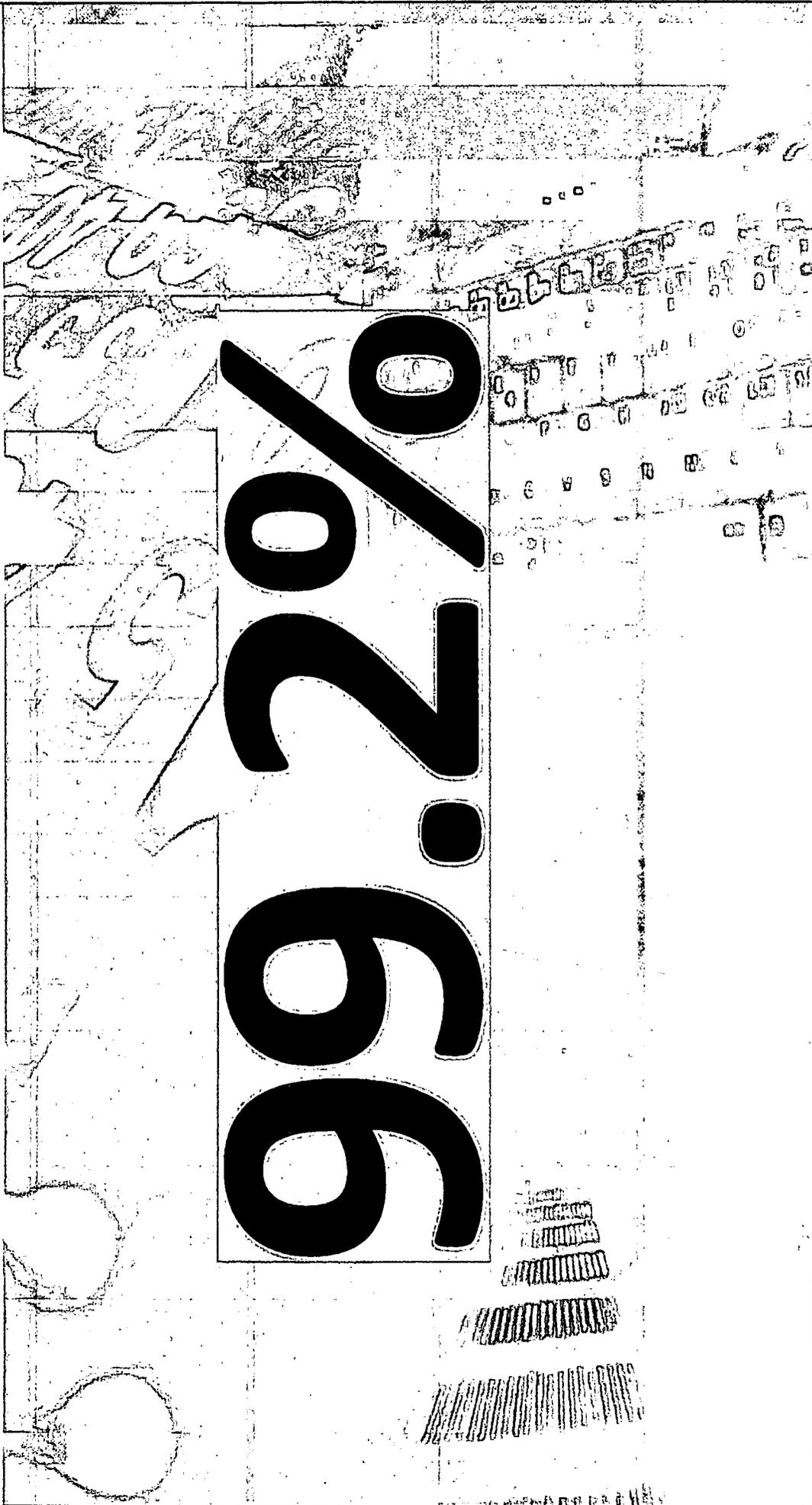
Has become 4,400 graduates in

RIMS!

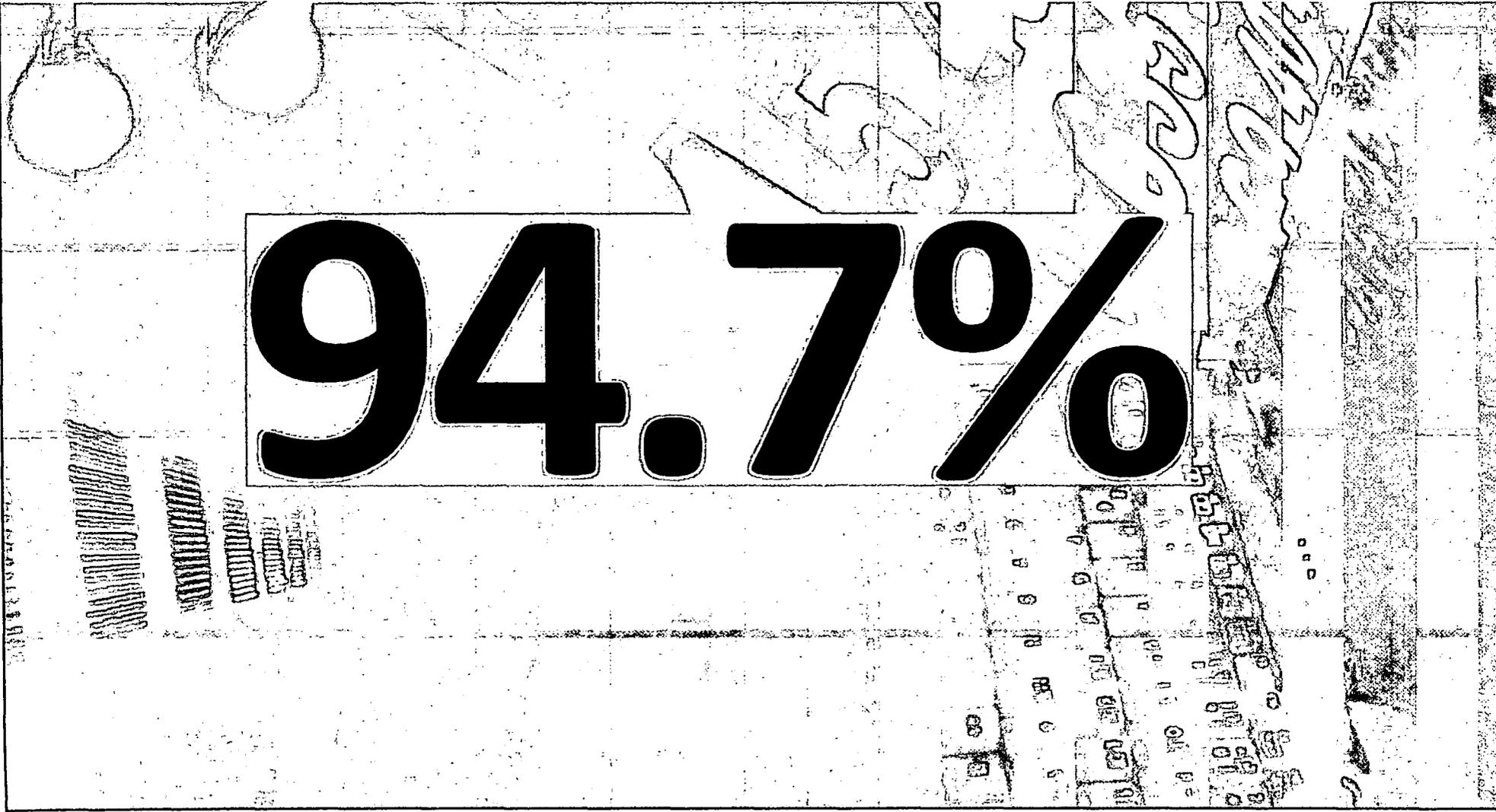


**Of those 4,400 graduates, their  
graduation rate was**

**99.2%**

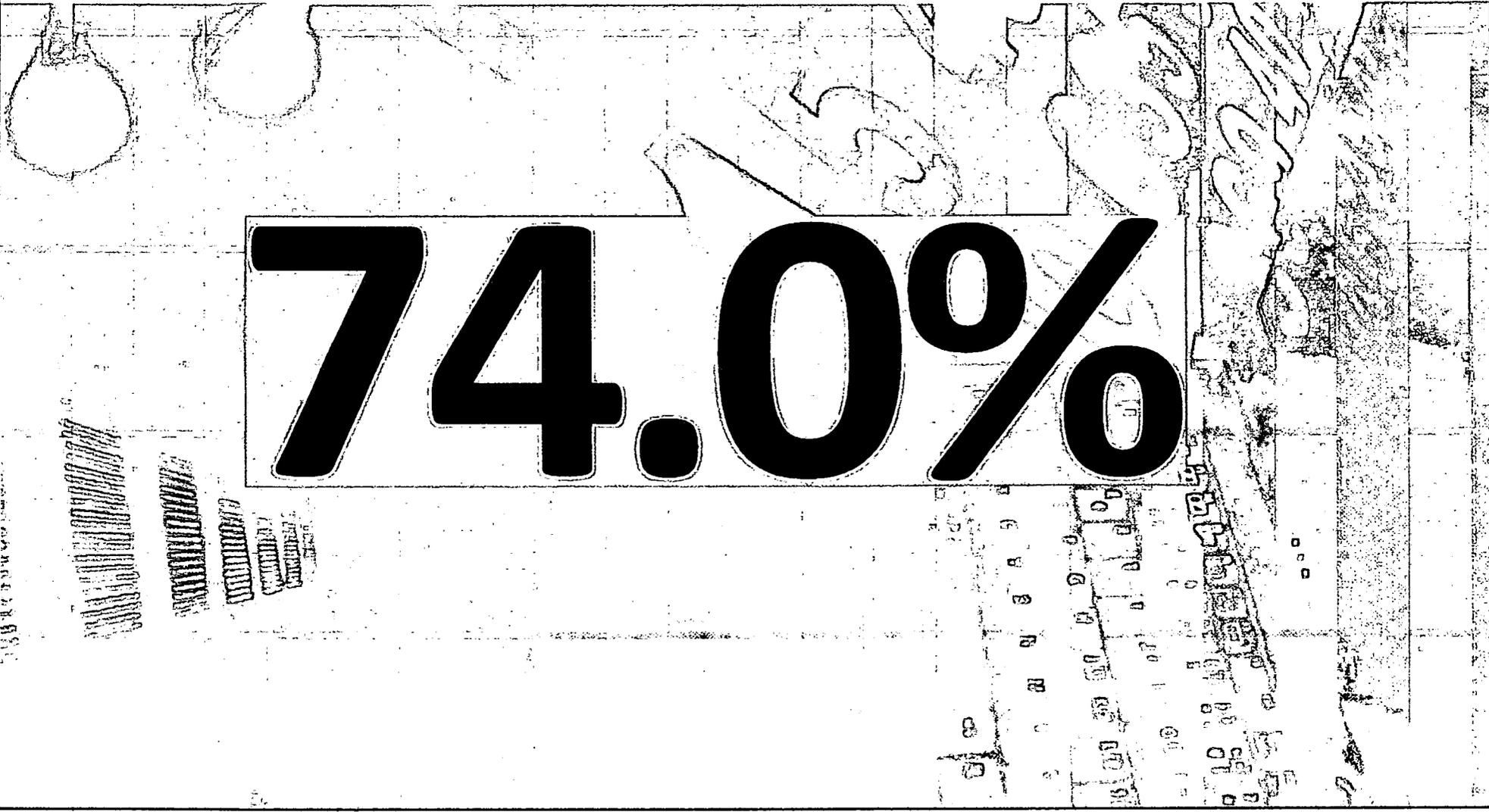


Of those 4,400 graduates, their  
a-g completion rate was



**94.7%**

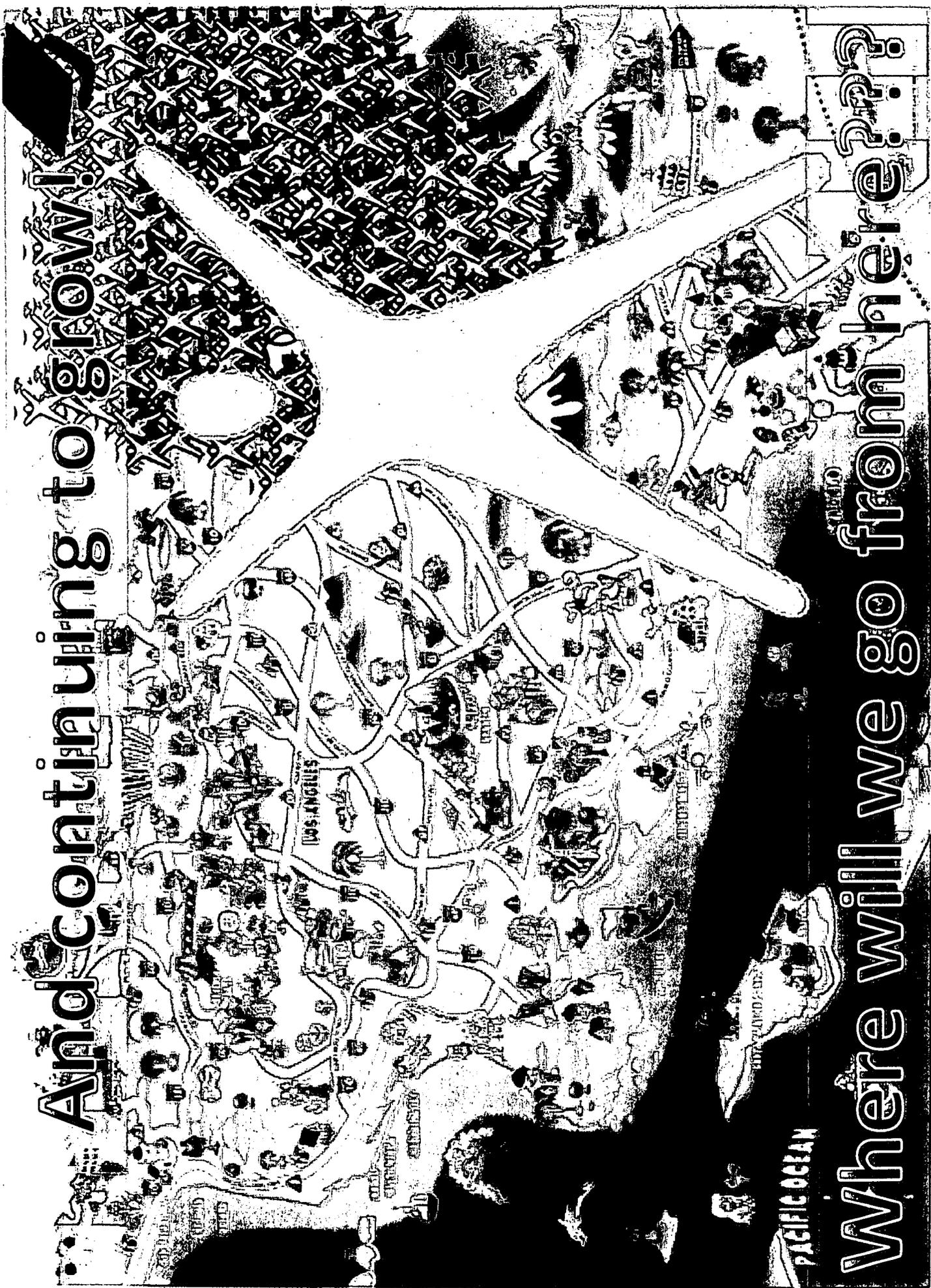
Of those 4,400 graduates, their  
4-year college-going rate was



**74.0%**

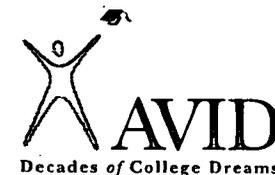


And continuing to grow!



Where will we go from here???

# AVID Elementary Overview



## AT A GLANCE

- Foundational component of the AVID College Readiness System
- Sequential, foundational, organizational resources intended for the elementary teacher that teaches all ability levels on elementary sites that feed into AVID Secondary classes or sites
- AVID Strategies and philosophy of educational opportunities for all is threaded throughout the entire school day and across the entire grade level and ultimately the entire site
- Implementation begins with Summer Institute and is accompanied by in-district coaching and site visitation cycles

## KEY COMPONENTS

- **Student Success Skills** = communication skills, educational self-advocacy, study skills
- **Organization** = mental and physical organization within agenda/planner, organizational tools, time management, goal setting, note-taking strategies (3 formats)
- **WICOR Lessons** = emphasis on writing to learn, inquiry, collaboration, organization, reading to learn in all content areas
- **Partnerships** = classroom, grade levels, sites, feeder patterns, families, communities

## DATA COLLECTION (pre/post assessment)

- Online submission to AVID Center
- Site Level (Demographics)
- In-district submission to Elementary District Liaison (EDL)
- Agenda/Planner Progression
  - Organizational Tool Progression
  - Note-taking Strategies Progression
  - Levels of Thinking Progression

Contact Information: 858-380-4720

AVID Elementary Department at [avidelementary@avidcenter.org](mailto:avidelementary@avidcenter.org)

## IMPLEMENTATION STEPS

- Year 1: Forming infrastructures  
(Lead Site Team attends Summer Institute)
- Year 2: Implementation across grade levels  
(Expanded Site Team attends Summer Institute)
- Year 3: Essentials across sites  
(Pillars of Excellence are established across all implementing sites)
- Year 4: Sustaining across feeder patterns  
(Pillars of Excellence are grounded across feeder patterns)

## DISTRICT REQUIREMENTS

- Elementary Sites feed into AVID Secondary classrooms and sites
- Elementary District Liaison is required to attend Summer Institute and 2 year training cycle of AVID District Leadership (ADL) Training
- Site Visitation Package
- Site Administrator is required to attend Summer Institute with Lead Site Team
- Site Implementation Packages are required for all new sites

## MEMBERSHIP FEATURES

### Access, Access, Access!

- Access to Summer Institute Elementary Strands
- Access to AVID Weekly
- Access to AVID District Leadership Training (ADL)
- Access to Professional Development
- Access to Elementary Curriculum and Materials
- Access to MyAVID Elementary Resources
- Access to AVID's Copyrighted Materials and Trademark Logo



21250 Box Springs Road, Suite 212  
Moreno Valley, CA 92557  
Office: 951-686-1096 / Cell: 951-660-5946  
dbetro@fsaca.org

**Dom Betro**  
President/CEO

*Thank you for your support. Dom*

*"Family Strength is Community Strength"*



Executive Headquarters  
 21250 Box Springs Road, Suite 212, Moreno Valley, CA 92557  
 Phone 951-686-1096 / Fax 951-276-9542  
 www.fsaca.org

*"Family Strength is Community Strength"*

*Family Service 1958*

**Board of Directors**

**Chair**  
 Ellie Bennett

March 21, 2013

**Vice Chair**  
 Kitty Huang

Dear Friend of FSA:

**Vice Chair**  
 Lugena Wahlquist

Enclosed please find a copy of our Annual Report which includes some important information about the impact of Family Service Association (FSA) on our community.

**Treasurer**  
 Michael Ocasio

Board and staff have worked very hard to create an innovative, responsive and cost effective human service corporation. As you can see from the annual report serving 25,000 individuals per year, with over 650 volunteers and 550 staff members is a tremendous undertaking.

**Secretary**  
 Carla Lidner

However, like all not for profits, we continue to stretch to make ends meet, in providing over 2.7 million service contacts.

**Members**  
 Jane Block  
 Dave Demers  
 Jeff Rajcic  
 Irving Hendrick  
 Paul Jensen  
 Timothy Streeter  
 John Thomas  
 Margaret Wild  
 Linda Wray  
 Paul Zellerbach

Please consider choosing FSA for a charitable contribution. Your donation will be put to good use, such as; helping an abused child, serving a meal to a homebound senior, providing child care to a working family, housing a homeless mother and child.

**Check out our videos on our FSA website at [www.fsaca.org](http://www.fsaca.org).**

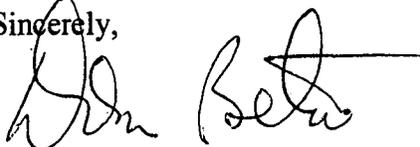
**Executive Officers**

**Chief Executive Officer**  
 Dom Betro

Thank you for your consideration and feel free to contact us for any information or questions.

**Chief Operating Officers**  
 Veronica Dover  
 Judith Wood

**Chief Financial Officer**  
 Deborah Starbuck

Sincerely,  
  
 Dom Betro  
 President/CEO

CITY COUNCIL  
 MORENO VALLEY  
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 13 MAR 29 7 PM 2013



Child Development Services    Mental Health Services    Community Center Services  
 Senior Specialty Services    Senior Nutrition Services

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Executive Headquarters - Development  
21250 Box Springs Rd. Suite 212  
Moreno Valley, CA 92557

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**F S A**

**FAMILY SERVICE ASSOCIATION**

*"Family Strength Is Community Strength"*

*Annual Report*

*2011-2012*



[www.fsaca.org](http://www.fsaca.org)

# FSA Program Locations & Contacts

## CHILD DEVELOPMENT SERVICES

**Child Development Administration**  
**Judith Wood, COO**  
 21250 Box Springs Rd., Suite 108  
 Moreno Valley, CA 92557  
 P 951-779-9623 F 951-779-0073

**Alvord Foothill Child Development Center**  
 Leslie Cox  
 8230 Wells Ave.  
 Riverside, CA 92503  
 P 951-637-5587  
 F 951-689-0326

**Arlanza Child Development Center**  
 Carmen Garcia  
 7801 Gramercy Pl.  
 Riverside, CA 92503  
 P 951-352-2810  
 F 951-352-5542

**Box Springs Child Development Center**  
 Amelia Ibarra  
 21250 Box Springs Rd., Suite 110  
 Moreno Valley, CA 92557  
 P 951-779-9784  
 F 951-779-6408

**Cabazon Child Development Center**  
 James A. Venable  
 Community Center  
 Under Construction

**Hemet Child Development Center**  
 Monica Parga  
 41931 E. Florida Ave.  
 Hemet, CA 92544  
 P 951-925-2160  
 F 951-925-5578

**Hemlock Child Development Center**  
 Davina Bailey  
 23270 Hemlock Ave.  
 Moreno Valley, CA 92557  
 P 951-243-3192  
 F 951-243-5568

**Magnolia Child Development Center**  
 (At the YWCA)  
 Jacqueline Hinojosa  
 8172 Magnolia Ave.  
 Riverside, CA 92504  
 P 951-353-0129  
 F 951-353-9892

**Mead Valley Child Development Center**  
 Darlene Nunez  
 Rob Reiner Center  
 2221 South A St.  
 Perris, CA 92570  
 P 951-657-2889  
 F 951-443-4396

**Olivewood Child Development Center**  
 Susan Johnson  
 23268 Olivewood Plaza  
 Moreno Valley, CA 92553  
 P 951-924-6100  
 F 951-924-6722

**Rubidoux Child Development Center**  
 Mayra Reyes  
 3565 Riverview Dr.  
 Rubidoux, CA 92509  
 P 951-680-0312  
 F 951-680-0302

**Terracina Child Development Center**  
 Vianca Hernandez  
 3847 Terracina Dr.  
 Riverside, CA 92509  
 P 951-684-1873  
 F 951-684-4173

## SENIOR SPECIALTY SERVICES

**Daybreak Adult Day Services**  
 Kay Perryman  
 760 W. Acacia Ave., Suite 103  
 Hemet, CA 92543  
 P 951-658-7617  
 F 951-766-1605

**Mission Villas Senior Housing**  
 5870 Mission Blvd.  
 Rubidoux, CA 92509  
 P 951-276-1952  
 F 951-276-1651

**Desert Hot Springs Senior Center**  
 Erin Begley  
 11-777 West Drive  
 Desert Hot Springs, CA 92240  
 P 760-329-0222  
 F 760-288-0631

**Norton Younglove Senior Center**  
 Kathy Knox  
 908 Park Ave.  
 Calimesa, CA 92320  
 P 909-795-2287  
 F 909-795-5204

## SENIOR NUTRITION SERVICES RIVERSIDE COUNTY

**Senior Nutrition Administration**  
**Michelle Granger**  
 21250 Box Springs Rd., Suite 101  
 Moreno Valley, CA 92557  
 P 951-342-3057 F 951-342-3055

**Alessandro Nutrition Central Kitchen**  
 21801 Alessandro Blvd.  
 Moreno Valley, CA 92553  
 P 951-653-8109  
 F 951-653-0266

**Banning Nutrition**  
 Isabel Madrigal  
 769 N. San Geronio Ave.  
 Banning, CA 92220  
 P 951-849-1920  
 F 951-849-0639

**Cabazon Nutrition**  
 James A. Venable  
 Josie Coates  
 50390 Carmen Ave.  
 Cabazon, CA 92230  
 P 951-922-1097  
 F 951-849-2961

**Calimesa Nutrition**  
 Patsy Bartley  
 908 Park Ave.  
 Calimesa, CA 92320  
 P 909-446-1071  
 F 909-795-5204

**Desert Hot Springs Nutrition**  
 Darlene O'Donnell  
 11-777 West Dr.  
 Desert Hot Springs, CA 92240  
 P 760-329-0222  
 F 760-288-0631

**Good Hope Nutrition**  
 Rose Quinones  
 21565 Steel Peak Rd.  
 Perris, CA 92570  
 P 951-943-9126

**Highgrove Nutrition**  
 Leila Santamaria  
 459 Center St.  
 Riverside, CA 92507  
 P 951-341-6632  
 F 951-779-3099

**Kay Cenicerros Nutrition**  
 Maria Birts  
 29995 Evans Rd.  
 Sun City, CA 92586  
 P 951-679-0119  
 F 951-301-1923

**Mead Valley Nutrition**  
 Under Construction

**Moreno Valley Nutrition**  
 Darlene Rizzo  
 25075 Fir Ave.  
 Moreno Valley, CA 92553  
 P 951-247-1667  
 F 951-243-1400

**City of Perris Nutrition**  
 Rose Quinones  
 100 North D St.  
 Perris, CA 92570  
 P 951-943-4190

**San Jacinto Nutrition**  
 Mildred Riquelme  
 625 S. Pico Ave.  
 San Jacinto, CA 92583  
 P 951-654-2054  
 F 951-487-6022

## SENIOR NUTRITION SERVICES SAN BERNARDINO COUNTY

**Delmann Heights Nutrition**  
 Alicia DeOchoa  
 2969 North Flores St.  
 San Bernardino, CA 92407  
 P 909-887-2115

**Grand Terrace Nutrition**  
 Betty Marshall  
 22627 Grand Terrace Rd.  
 Grand Terrace, CA 92313  
 P 909-514-1672

**Home of Neighborly Service Nutrition**  
 Yvonne Longshore  
 839 N. Mt. Vernon Ave.  
 San Bernardino, CA 92411  
 P 909-388-4206  
 F 909-884-0181

**Joshua Tree Nutrition**  
 Christina Douglas  
 6171 Sunburst St.  
 Joshua Tree, CA 92252  
 P 760-366-2471

**Mentone Senior Center Nutrition**  
 Chris McNair  
 1331 Opal Ave.  
 Mentone, CA 92359  
 P 909-794-0327

**Morongo Nutrition**  
 Susan Shelton  
 11165 Vale Drive  
 Morongo Valley, CA 92256

**Redlands Nutrition**  
 Sally Cubit  
 111A W. Lugonia Ave.  
 Redlands, CA 92374  
 P 909-793-6999

**Twenty Nine Palms Nutrition**  
 Chris McNair  
 6539 Adobe Rd.  
 Twentynine Palms, CA 92277  
 P 760-367-3891

**Yucaipa Nutrition**  
 Patricia Lewis  
 12202 First St.  
 Yucaipa, CA 92399  
 P 909-790-3170

**Yuca Valley Nutrition**  
 Susan Shelton  
 57088 Twenty Nine Palms Hwy.  
 Yuca Valley, CA 92284  
 P 760-228-5453  
 F 760-228-5480

## MENTAL HEALTH SERVICES

**Mental Health Administration**  
**Maria Murillo**  
 21250 Box Springs Rd. Suite 201  
 Moreno Valley, CA 92557  
 P 951-686-3706 F 951-686-7267

**Cabazon Clinic**  
 (Under Construction)

**Yucca Valley Clinic**  
 7245 Joshua Lane  
 Unit A  
 Yucca Valley, CA 92284  
 P 760-820-1430  
 F 760-820-1443

**Hemet Clinic**  
 760 W. Acacia Ave., Suite 108  
 Hemet, CA 92543  
 P 951-765-5256  
 F 951-929-9675

**Riverside Clinic**  
 (At YWCA)  
 8172 Magnolia Ave.  
 Riverside, CA 92504  
 P 951-509-8733  
 F 951-509-8479

**San Bernardino Clinic Center for Families & Community Service**  
 472 N. Arrowhead Ave.  
 San Bernardino, CA 92401  
 P 909-888-2100  
 F 909-888-2108

**Mead Valley Clinic**  
 19450 Clark St.  
 Perris, CA 92570  
 P 951-657-0686  
 F 951-657-9208

**Moreno Valley Clinic**  
 21250 Box Springs Rd.  
 Suite 106, 201, 202  
 Moreno Valley, CA 92557  
 P 951-369-8036  
 F 951-369-8303

## EMERGING PROGRAMS

**Alessandro Center Distribution Center**  
 Marc Salvesson  
 21801 Alessandro Blvd.  
 Moreno Valley, CA 92553  
 P 951-214-6510  
 F 951-653-0266

**Youth Empowering Services**  
 Cesar Navarrete  
 7245 Joshua Lane  
 Unit A  
 Yucca Valley, CA 92284  
 P 760-820-1430  
 F 760-820-1443

**Housing Counseling & Services**  
 Richard Medina  
 21250 Box Springs Rd.  
 Suite 212  
 Moreno Valley, CA 92557  
 P 951-686-1096

## COMMUNITY CENTERS

**Highgrove Community Center**  
 Sherry Morris-Logan  
 459 Center St.  
 Riverside, CA 92507  
 P 951-341-6634  
 F 951-779-3099

**James A. Venable Community Center**  
 Josie Coates  
 50390 Carmen Ave.  
 Cabazon, CA 92230  
 P 951-922-1097  
 F 951-849-2961

**Mead Valley Community Center**  
 Cesar Navarrete  
 19450 Clark St.  
 Perris, CA 92570  
 P 951-657-0686  
 F 951-657-9208

**Goodhope Community Center**  
 Sherry Morris-Logan  
 21565 Steele Peak Ave.  
 Perris, CA 92570  
 P 951-943-9126  
 F 951-591-7094

## Family Service Association Executive Headquarters

21250 Box Springs Rd., Suite 212  
 Moreno Valley, CA 92557  
 Phone 951-686-1096  
 Fax 951-276-9542  
 Web www.fsaca.org





# Friends of Stan Sniff-2014

P.O. Box 1177

Riverside, CA 92502-1177

Feb 18, 2013

**- 2014 -**

CITY COUNCIL  
MORENO VALLEY  
RECEIVED

13 FEB 27 AM 7:28

*Victoria*

Dear Councilmember Baca,

It has been my honor to serve as Riverside County's 13<sup>th</sup> Sheriff since October 2, 2007. From its humble beginnings in 1893, the Riverside County Sheriff's Department has grown from a tiny agency at creation to a modern law enforcement agency now serving the 4<sup>th</sup> largest county in California, with nearly 4,000 fulltime employees and over 1,600 volunteers, making it one of our largest law enforcement agencies. The Sheriff's Department provides law enforcement patrols, operates our county jail system, secures all of our county courtrooms, and provides coroner-public administrator responsibilities for nearly 2.3 million residents with an annual budget exceeding a half-billion dollars.

Since taking office, the department has focused on frugally managing constrained budgets and avoiding layoffs, increased jail capacity, improved education and diversity in the workforce, stressed ethical conduct and transparency, created partnerships with our tribal communities, fielded technology to improve our effectiveness and developed collaborations and partnerships with our county's police chiefs. As a result, I have the endorsement of every one of our police chiefs and from community leaders across our many communities. It has been my byword to be visible, accessible to and approachable by members of the public.

I will run for re-election as your County Sheriff in June 2014, and I would personally be very honored with your endorsement and continued support for that effort. I am proud of the unanimous endorsement of our county supervisors for my 2014 re-election.

Please return the stamped, self-addressed endorsement card. If you have any questions, you can directly reach me at [SSniff@aol.com](mailto:SSniff@aol.com), or [REDACTED] (work: [Ssniff@riversidesheriff.org](mailto:Ssniff@riversidesheriff.org)). You can also actively follow me on Facebook at [www.facebook.com/SheriffStan.Sniff](http://www.facebook.com/SheriffStan.Sniff). Thank you!

Sincerely,

**Stan Sniff, Sheriff**

Encl

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



P.O. Box 1177  
Riverside, CA 92502-1177

Stan, you may use my name publicly  
as an endorsement in your 2014 re-election



Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Home Phone \_\_\_\_\_

Business Phone \_\_\_\_\_

Fax/E-mail \_\_\_\_\_

Occupation/Title \_\_\_\_\_

Employer \_\_\_\_\_

Paid for by Friends of Stan Sniff • James Trimble, Treasurer • I.D. #1308117

MC

# Moreno Valley Educators Association

MVEA



23025 Atlantic Circle, Suite A  
Moreno Valley, CA 92553

Phone (951) 485-0545 / FAX (951) 485-0353

[www.mveainfo.com](http://www.mveainfo.com)



nea

February 13, 2013

Victoria Baca  
District 5 City Council Member  
Moreno Valley City Hall  
14177 Frederick Street  
P.O. Box 88005  
Moreno Valley, CA 92552

Dear Ms. Baca,

On March 1st, the National Education Association, California Teachers Association and our local Moreno Valley Educators Association will be celebrating Dr. Seuss's birthday with Read Across America.

As you know, research shows that learning to read is important in every child's life. Mastering reading skills allows a child be more successful in school and to be better prepare academically, as well as socially. By introducing a child to reading, you will be helping to motivate a child to read. And the more they read, the more they learn, and the better they do in school.

I would like to invite you to participate in this celebration, by having you read at one of our elementary or middle schools on March 1, 2013.

I am hoping that you will help to open new doors, new ideas, and new worlds to our students.

If you are interested in being part of this event, please contact me at the Moreno Valley Educators Association office at [REDACTED], or you can email me at [oldladyq@msn.com](mailto:oldladyq@msn.com)

Thank you and I look forward to hearing from you soon,

Juanita Quiroz  
Director of Instruction & Professional Development  
[Jquiroz@mveainfo.com](mailto:Jquiroz@mveainfo.com)

Harold Acord  
MVEA President

m/c

CITY COUNCIL  
MORENO VALLEY  
RECEIVED

# California State Senate

STATE CAPITOL  
SACRAMENTO, CA 95814  
(916) 651-4031

13 FEB 14 PM 3: 57

SENATOR  
RICHARD ROTH  
THIRTY-FIRST DISTRICT



February 11, 2013

The Honorable Jesse L. Molina  
Councilmember, City of Moreno Valley  
14177 Frederick Street  
Moreno Valley, California 92553

**RE: Town Hall Meeting, Moreno Valley**

Dear Councilmember Molina,

Please join me at my first Town Hall meeting in the city of Moreno Valley on Tuesday, March 26, 2013, from 10:00 a.m. to 11:30 a.m. This meeting will take place at the Moreno Valley City Hall, 14177 Frederick Street, Moreno Valley, CA 92553. I'm looking forward to providing updates on legislation, the state budget, as well as hearing from community leaders and residents.

Council Chamber

I am honored to represent you in Sacramento as we work together to improve the economy in Moreno Valley and the region by bringing much needed jobs and infrastructure to Inland Southern California. Please RSVP to Altie Holcomb at [REDACTED] or by e-mail [altie.holcomb@sen.ca.gov](mailto:altie.holcomb@sen.ca.gov).

I look forward to meeting with you.

Respectfully,

  
RICHARD D. ROTH  
Senator, 31<sup>st</sup> District

Date: February 5, 2013  
From: Mayor Tom Owings  
c: Council Members  
Henry Garcia  
Michelle Dawson  
Richard Teichert

FYI



CV Communities

A CITY VENTURES COMPANY

Adam Smith  
Vice President

1900 Quail Street  
Newport Beach, CA 92660

[REDACTED]  
[REDACTED]  
adam@cityventures.com

www.CityVentures.com

CITY COUNCIL  
MORENO VALLEY  
RECEIVED

13 FEB -7 PM 12:49



CV Communities

A CITY VENTURES COMPANY

August Smith  
President

1900 Quail Street  
Newport Beach, CA 92660

[REDACTED]  
[REDACTED]  
august@cityventures.com

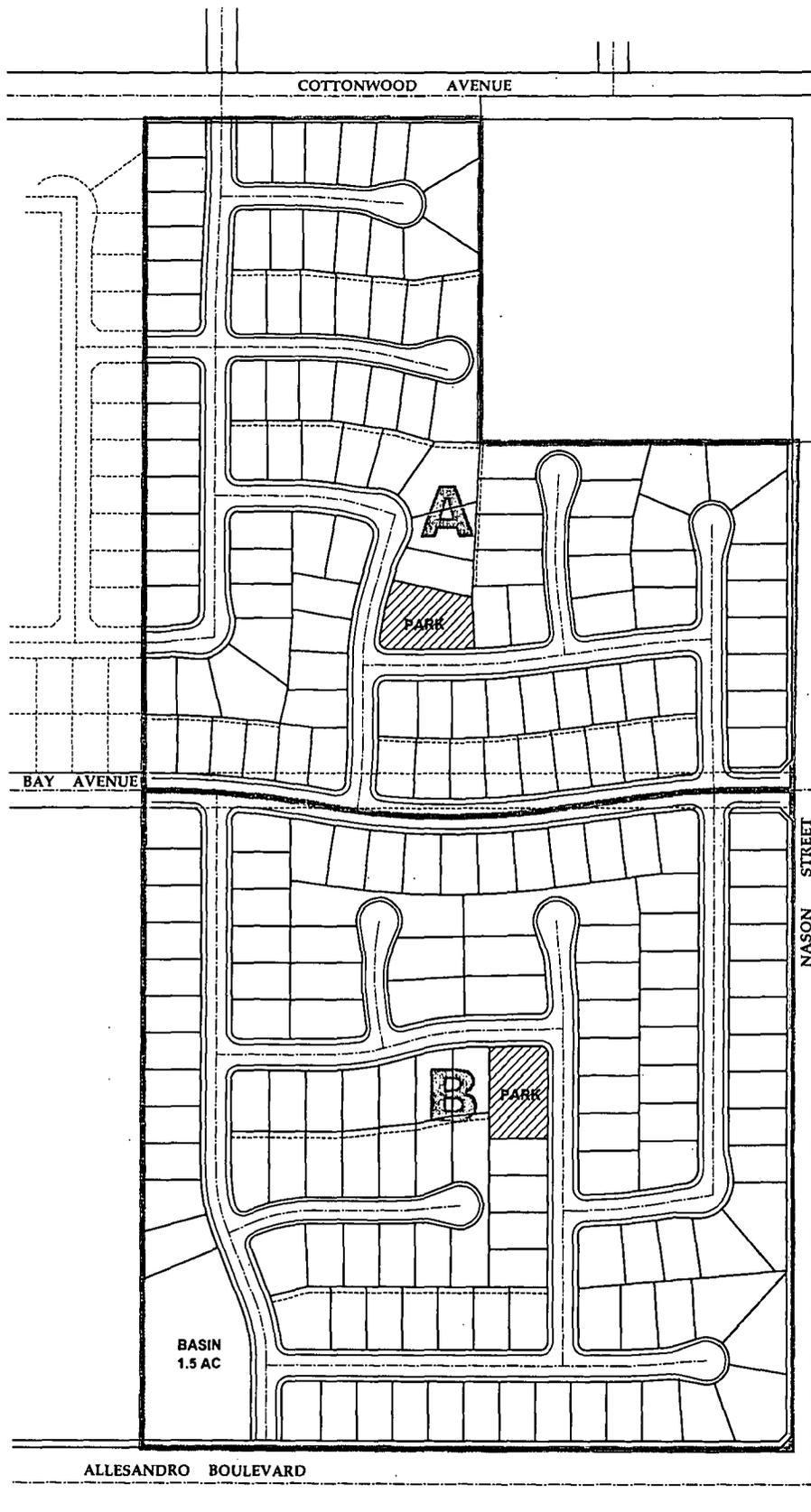
www.CityVentures.com



Jeff Patty  
Executive Vice President

[REDACTED]  
[REDACTED]  
jpatty@ASGcos.com

250 Baker Street East, Suite 200 - Costa Mesa, CA 92626



CV Communities  
A CITY VENTURES COMPANY



SCALE 1" = 100'



**PRODUCT A 7,000 SF LOTS**  
 NUMBER OF LOTS: 109 8FD LOTS  
 LOT SIZE: 65' X 110'  
 SITE AREA: 29.4 ACRES  
 DENSITY: 3.7 DU/AC

**PRODUCT B 8,000 SF LOTS**  
 NUMBER OF LOTS: 119 8FD LOTS  
 LOT SIZE: 70' X 114'  
 SITE AREA: 36.0 ACRES  
 DENSITY: 3.3 DU/AC

# Lot Study A-2

## NASON PROPERTY City of Moreno Valley

JANUARY 24, 2013



# CV Communities

A CITY VENTURES COMPANY

January 25, 2013

Jerry Stephens, Diversified Realty, Inc.  
c/o Jeff Patty, Asset Solutions Group  
250 Baker Street East, Suite 200  
Costa Mesa, CA 92626

Re: Offer Letter Dated January 25, 2013

Dear Jerry:

CV Communities ("CVC") was founded in late 2010 by the former executives of the Inland Empire Division of Standard Pacific Homes as a subsidiary of City Ventures, an urban infill homebuilder. Part owned by Ares Capital Management, a private equity firm with over \$60 Billion under management, CVC is internally financed and does not need to solicit external capital sources to complete transactions. Since its inception, CVC has completed twenty transactions consisting of over 4,700 single family residential lots in nineteen projects across the Inland Empire and Antelope Valley, including the three properties in Moreno Valley listed below. CVC's business plan is to add value to acquired property through the entitlement process by either obtaining new entitlements or by amending and improving existing entitlements in anticipation of a housing recovery. Over the past two years, CVC has been the most aggressive acquirer of residential land throughout the Inland Empire.

For your comparative reference to the attached letter of intent, the following table shows our three previous completed transactions in the City of Moreno Valley.

Date	Location	Price	Usable Acres	Price Per Acre
4/26/2011	NWC Cactus & Wilmont	\$1,500,000	30 acres	\$50,000
10/6/2011	NWC Cactus & Wilmont	\$400,000	9 acres	\$44,444
12/7/2012	NEC Perris & Covey	\$2,400,000	48 acres	\$50,000
2013	Subject Property	\$3,258,000	59 acres	\$55,000

Sincerely,

CV Communities, LLC

Adam C. Smith  
Vice President

1900 Quall Street  
Newport Beach, California 92660

MV00232490



# CV Communities

A CITY VENTURES COMPANY

January 25, 2013

The City of Moreno Valley  
c/o Jeff Patty  
Asset Solutions Group  
250 Baker Street East, Suite 200  
Costa Mesa, CA 92626

Re: **±59.22 acres located at the northwest corner of Alessandro Boulevard and Nason Street in the City of Moreno Valley, County of Riverside (Assessor Parcel Numbers 487-470-023, 487-470-026 and 487-470-027)**

To whom it may concern:

CV Communities, LLC, a Delaware limited liability company, ("Buyer") hereby expresses its interest in purchasing from the City of Moreno Valley ("Seller") the above referenced property ("Property") subject to the following terms and conditions.

1. **Purchase Price**

The purchase price for the Property ("Purchase Price") in its present as is condition would be Fifty Five Thousand Dollars per acre (\$55,000 per acre), rounded up to the nearest thousand, and would be equal to Three Million Two Hundred Fifty Eight Thousand Dollars (\$3,258,000).

2. **Payment**

The Purchase Price would be paid in cash at the close of escrow.

3. **Opening of Escrow**

Escrow would open on the date of delivery to the escrow holder of a fully executed copy of a formal purchase and sale agreement along with the Deposit. Escrow would be held by the Santa Ana office of First American Title Insurance Company or by some other mutually acceptable company.

4. **Deposit**

Upon opening escrow, Buyer would deposit One Hundred Thousand Dollars (\$100,000) ("Deposit") with the escrow holder. Prior to the end of the Investigation Period, the Deposit would be increased to Three Hundred Twenty Six Thousand Dollars (\$326,000).

1900 Quail Street  
Newport Beach, California 92660

MV00232491

The Deposit would be held by the escrow holder in an interest bearing account until the close of escrow. The Deposit plus interest accrued thereon would be applicable to the Purchase Price and would constitute total liquidated damages in the event of a default by Buyer.

**5. Project Investigation**

Within five days after execution of this letter of intent, Seller would provide to Buyer any requested due diligence materials related to the Property which are in Seller's possession or are readily obtainable by Seller. Such materials would include a current preliminary title report covering the Property along with copies of all documents corresponding to any exceptions to title insurance coverage as well as an easement plotting. Buyer would have until thirty (30) days after the opening of escrow to review and approve the provided materials and to undertake any and all other investigations of the Property that Buyer may deem appropriate ("Investigation Period").

At or prior to the end of the Investigation Period, Buyer would notify Seller and the escrow holder in writing that Buyer in its sole discretion either (i) elects to proceed with the transaction, in which case the Deposit would become non-refundable subject to the satisfaction of Buyer's conditions to closing or (ii) elects to terminate the transaction, in which case the escrow holder would return to Buyer the Deposit plus any interest accrued thereon less any cancellation fees of the escrow holder. If Buyer fails to deliver such written notice, Buyer would be deemed to have elected to terminate the transaction.

**6. Close of Escrow**

Escrow would close within ten (10) days after approval of the tentative tract map(s) covering the Property and expiration of any appeal periods thereto within twelve (12) months after the opening of escrow, provided that the closing conditions set forth in Section 7 below have been satisfied.

**7. Closing Conditions**

The close of escrow would occur after the following conditions have either been satisfied or waived in writing by Buyer.

- a. Title to the Property would have been delivered by Seller to Buyer free and clear except for non-delinquent property taxes and any other liens and encumbrances approved by Buyer in writing prior to the end of the Investigation Period. Seller would have caused the title company to issue to Buyer a policy of title insurance covering the Property in an amount equal to the Purchase Price and subject only to those title exceptions approved by Buyer.
- b. Buyer would have obtained final approval of a tentative tract map covering the Property at Buyer's sole expense and the appeal period thereto would have

expired without challenge. The map and its conditions of approval would be reasonably acceptable to Buyer.

- c. Seller would have maintained the Property in substantially the same physical condition as of the date of this offer.

Seller would use diligent and commercially reasonable efforts to satisfy the above conditions. If escrow fails to close as scheduled due to any of the above conditions precedent not being satisfied or waived by Buyer, then Buyer would be entitled to pursue specific performance or terminate this transaction and obtain an immediate refund of the Deposit plus accrued interest thereon in addition to any of Buyer's other rights.

#### **8. Broker's Commission**

Buyer would be responsible for any and all commission payable to Jeff Patty of Asset Solutions Group in connection with this purchase. Seller would be responsible for any and all commission payable to Diversified Realty, Inc. in connection with this purchase per separate agreement. Buyer and Seller would each warrant and represent to the other that no other person or entity has a claim for any brokerage commission, finder's fee, or other compensation in connection with Buyer's purchase of the Property and would agree to indemnify the other party for any such claim by any broker, finder or other intermediary alleging to have been employed or hired by the indemnifying party.

#### **9. Title and Escrow Costs**

Seller would pay the cost of a standard coverage ALTA owner's policy of title insurance in the amount of the Purchase Price including a mechanic's lien endorsement, one half of the escrow holder's customary escrow fee, the documentary transfer tax, preparation and recordation of the grant deed, and such other costs as are customarily charged to a seller. Buyer would pay the cost of one half of the escrow holder's customary escrow fee, the additional cost of an extended coverage ALTA owner's policy of title insurance if desired by Buyer, and such other costs as are customarily charged to a buyer in the county the Property is located.

#### **10. Right to Entry**

During the escrow period, Buyer and Buyer's agents would have the right to enter the Property for any purpose in connection with the purchase of the Property after giving reasonable notice to Seller. Buyer would restore the Property to its condition prior to Buyer's entry. Buyer would keep the Property clear of any mechanic's liens arising out of such entry and would agree to indemnify Seller against any claims resulting from Buyer's or Buyer's agents' entry onto the Property.

#### **11. Right to Process**

During the escrow period, Buyer and Buyer's agents would have the right to process entitlements for the Property and sign any application or forms necessary thereto.

**12. Possession**

Seller would deliver possession of the Property to Buyer at the close of escrow free of all rights of third parties to use of the Property.

**13. Notice and Cure**

Other than pertaining to the Investigation Period, Buyer or Seller would not be considered to be in default with respect to performance within any time periods contemplated herein unless the non-performing party has received notice of a lapsed time period from the benefitting party and the non-performing party has not performed within ten (10) calendar days after receipt of that notice.

**14. Non-Binding Letter**

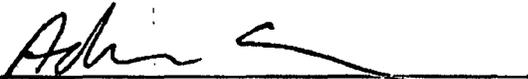
Except for this section, which shall be binding on the parties, this letter is not intended to be binding on either party in any way but rather is intended as the basis of a formal purchase and sale agreement ("Agreement") to be prepared by counsel. Buyer and Seller shall use their best efforts to complete and execute the Agreement within thirty (30) days after the date hereof. During this period, Seller shall neither solicit nor accept offers pertaining to the Property from any other parties and Seller shall negotiate exclusively with Buyer.

(remainder of page intentionally left blank)

7

This concludes the major points of our proposal. We appreciate your consideration of our proposal and we hope that you accept it by signing and returning a copy of this letter to our office. If we do not receive a copy of this letter signed by you within ten (10) days from the date hereof, it will be deemed revoked.

Sincerely,  
CV Communities, LLC,  
a Delaware limited liability company

  
Adam C. Smith  
Vice President

Approved and accepted by Seller:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

MIC

CITY COUNCIL  
MORENO VALLEY  
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13 FEB 19 PM 7: 52

Date: January 2, 2013

Dear Community/Business Partner,

The Moreno Valley Hispanic Chamber of Commerce, in partnership with the Moreno Valley Ballet Folklorico Scholarship Association would like to invite you to join us in sponsoring The Moreno Valley High School AVID program Annual Senior Dinner and Award Recognition event.

AVID is an excellent educational program dedicated to assist students at risk, to succeed by finding ways to graduate from High School and be accepted at Higher educational institutions. AVID Coordinators are in the planning stages of their annual event, to be held Friday, May 24, 2013. As in the past the success of this event has largely been due to the contributions of sponsors who have gone out of their way to lend financial support to this event. Every year the money raised has been donated to the program. This year we plan on donating all funds to setting up this great annual event.

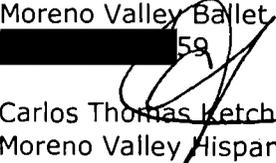
We hope that you would support the cause by joining hands with us as a sponsor for the event. As a sponsor, your will receive appropriate recognition from the High School AVID Coordinators and staff and all promotions for the event. You will also gain recognition from the audience attending the event. As a distinguished member dedicated to improving the life in our community, you are definitely an ideal partner for us in this venture.

We are estimating the cost of the event at approximately \$3, 000, which would cover the rent of the Moreno Valley Conference and Recreation Center and an affordable meal for 400 people expected to be in attendance. You can choose how you would want to participate and make sure this is a very successful event.

We are looking forward to hearing from you. In case you have any queries you can contact us at the numbers given below. Thank you for being our partner in the past and hopefully you will continue to support us in this endeavor. Checks can be made up to Moreno Valley Hispanic Chamber of Commerce, P.O. Box 246, Moreno Valley, CA 92553.

Yours sincerely,

  
Patricia P. Holguin, President,  
Moreno Valley Ballet Folklorico Scholarship Association  
[Redacted] 59

  
Carlos Thomas Ketcham, President  
Moreno Valley Hispanic Chamber of commerce



MC  
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MORENO VALLEY  
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13 FEB 12 PM 2: 30

11900 Slawson Ave, Moreno Valley, CA, 92557  
Phone: (951)571-4260 \* Fax (951)571-4265

Rich Rideout, Principal

Pedro Gutierrez, Assistant Principal

February 7, 2012

To Whom It May Concern;

I am writing to request your participation in an upcoming Career Day event I am coordinating. The name of the program is YEMP (Youth Education Motivation Program). Locally, it is sponsored by Riverside Community College District and I have attached a brochure of the program.

The event will be held at Palm Middle School in Moreno Valley, from 8:00am-10:30am, on Tuesday, May 21, 2013.

Essentially, adult speakers go into classrooms to discuss their career and background and to encourage students to complete their education. I have also attached a YEMP Speaker's Guide, which provides more detailed information. Hopefully, you and or others from your organization can join us for this worthy event. The dropout rates in this area are high and it is imperative that we encourage our students to stay in school.

Here are the details on the upcoming YEMP:

Date: Tuesday, May 21, 2013 8:00am- 10:30am

Address: Palm Middle School  
11900 Slawson Ave.  
Moreno Valley, CA 92557  
[REDACTED]

Would you be so kind as to let me know if you are interested in participating in this program? Or perhaps you can refer a colleague that would be interested in participating? Please send me your contact information before February 28, 2013 so I can send you an official invitation for this special event.

Thank you for your help and support.

Sincerely,

*Hilda Rodriguez*

Hilda Rodriguez  
YEMP Coordinator  
[Hrodriguez1@mvusd.net](mailto:Hrodriguez1@mvusd.net)  
[REDACTED]

MV00232497

the James Irvine foundation

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575 Market, Suite 3400  
San Francisco, CA 94105  
Telephone 415.777.2244  
Fax 415.777.0869

Los Angeles:  
Telephone 213.236.0552

www.irvine.org

February 4, 2013

13 FEB 11 PM 5: 16

The Honorable William H. Batey II  
Council Member  
Moreno Valley  
14177 Frederick Street  
Moreno Valley, CA 92553-9014

Bara

Dear Councilmember Batey II:

I am pleased to share with you the enclosed profiles of the 2013 James Irvine Foundation Leadership Award recipients and announce the nomination process for the 2014 awards.

This year we are honored to recognize and support the work of the following six leaders who have implemented innovative, effective solutions to significant state issues:

**Aida Cardenas**, Building Skills Partnership, Los Angeles  
**Karen Christensen**, Resources Conservation District of Santa Cruz County, Capitola  
**Stuart Cohen**, TransForm, Oakland  
**Jeff Oxendine**, Health Career Connection, Oakland  
**José Quiñonez**, Mission Asset Fund, San Francisco  
**Jill Vialet**, Playworks, Oakland

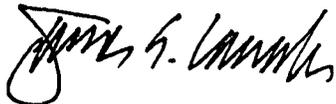
The enclosed brochure outlines the award recipients' successful approaches. You can view brief videos depicting their work, learn more about their innovative models and find information on past Leadership Award recipients at [www.irvine.org/leadership](http://www.irvine.org/leadership).

**I also hope you will consider nominating an effective California leader who is successfully addressing a critical state challenge for a 2014 Leadership Award.** Please see the enclosed nominations brochure or our website for more details on how to nominate by April 5, 2013.

Finally, we welcome any comments, ideas or questions you may have. Please contact us at [leadershipawards@irvine.org](mailto:leadershipawards@irvine.org).

Thank you for your continued partnership to improve California's future.

Sincerely,



James E. Canales  
President and CEO

Enclosures

2/26/13

**HopeAnew Community Project**  
California State University San Bernardino Social Work Program  
Lisa DeHart, Tammy Fitzhugh, Consuelo Ramirez and Georgina Williams  
Bringing "Shade for Seniors"

Presented by  
←

As students from the Social Work Bachelor of Arts program at CSUSB, we were required to do an advocacy project within a community to identify and address a need experienced by residents:

1. First we called local contacts within the community to get an idea of what needs the community is currently facing. We spoke to churches, the public library, the Moreno Valley senior center and local charities.
2. From the information gathered, we developed a survey to determine what services and resources the community felt was available, as well as their satisfaction with those services and resources.
3. While conducting surveys at the senior center, we spoke to a senior named Victor DeLeon who informed us that he had been trying to advocate to get a shelter cover over the bus stop located directly outside the center. He mentioned that he had spoken to Councilmember Jesse Molina about his concerns and had also contacted the RTA.
4. We contacted the RTA to further advocate on behalf of the project, and spoke to Mr. Sam Wattana, the Stop and Zones Supervisor, and Mr. Tom Franklin, the Chief Operating Officer, who both expressed an interest in working with the community to address the need.
5. We went back to the senior center with petitions and 32 individuals signed their signatures. The seniors were enthusiastic in voicing their need for a bus cover, citing Moreno Valley's characteristically hot summers and concerns about being exposed to rain.
6. We contacted Mr. Molina's office and attended the City Council meeting on February 12th. We spoke briefly with Mayor Owings and Mr. Molina, who informed us that the city had approved the project.
6. Currently the RTA is looking into the cost of installing a shelter and doing everything they can to address this issue.

We thank you for your continued support of this project and your interest in helping the community!

Handed to CC by Susan Gilchrist  
while clipping her hands.

Each of you bases decisions on the advice of people paid to be knowledgeable in their areas. There isn't enough time to do your own research on funding, building codes, legal decisions or in this case, on the use of a City park. Three years ago the Moreno Valley City Council made a decision based on faulty and insufficient information from staff at Parks and Recreation. The previous Council agreed it would permit the carrying and firing of .45 caliber handguns at the Equestrian Center and Dog Park. No bullets would be fired so liability concerning the shooters or the spectators was not an issue. Your staff was negligent in doing the required study. **A responsible Parks Department should:**

1. **Conduct a sound study using ANSI certified equipment** and a trained technician. This would have proved a Municipal Code Violation for impulse sounds. The City should abide by the same laws as its residents.
2. **Protect other users of the Park** when the shooting was occurring. One user cannot prevent the enjoyment of a public park by another user.
3. **Post signage with shooting dates and times on the pvc sign board on Redlands Blvd.** Equestrians not willing to expose their horses to the sound of gunfire will drive to the park and turn away. It would be courteous to post a warning. This has never been done by Parks.
4. **Look into the sound attenuation of outdoor shooting ranges.** No effort was made by Parks to reduce the noise level and suggestions were blissfully ignored.
5. **Make revenue a priority** if money is needed to keep the park open. This would include revenue sharing from vendors, a charge for overnight camping, and a portion of money from trainers using the park. Not a dime has been collected.
6. **Conduct a survey of residents and park users throughout Moreno Valley** to see if they would approve of the sound of gunfire in their neighborhoods. What is allowed at one park should be allowed in all parks. Specialty parks such as skateboard, soccer, baseball and equestrian could all have users that would shoot .45 caliber guns with blanks. Our neighborhood should have the same protection as residents near other City parks.
7. **Check with local realtors and California State disclosure requirements.** When a home in our neighborhood is put up for sale, it is required by state law to disclose the sound of shooting on the sale documents. My guess is that the sound of 2,400 rounds of gunfire for 26 days a year will cause a buyer to look elsewhere. The loss of property value has been estimated by local realtors to be between 10-15%.

I am offended that a non-resident group dressing up like cowboys in a grade B western and shooting guns at balloons can cost me the enjoyment of my property. Their sport should be practiced at a gun range and not in a residential neighborhood.

Mike McCarty has cost me thousands of dollars by not doing the right thing and I hold him personally responsible for not doing the required research or for not using the data and sources I provided. It is one thing to make a mistake that hurts others and another to be so arrogant you cannot correct that mistake.

Prohibit the carrying and firing of guns at City Parks.



CALIFORNIA LEGISLATURE

**SENATOR MARK WYLAND**  
THIRTY-EIGHTH SENATE DISTRICT

DISTRICT OFFICE  
1910 PALOMAR POINT WAY  
SUITE 105  
CARLSBAD, CA 92008  
TEL: [REDACTED]  
FAX: [REDACTED]

CAPITOL OFFICE  
STATE CAPITOL  
ROOM 4048  
SACRAMENTO, CA 95814  
TEL: [REDACTED]  
FAX: [REDACTED]  
SENATOR.WYLAND@SEN.CA.GOV

---

DISTRICT OFFICE  
27126A PASEO ESPADA  
SUITE 1621  
SAN JUAN CAPISTRANO, CA 92675

---

MARK WYLAND  
THIRTY-EIGHTH SENATE DISTRICT  
CALIFORNIA LEGISLATURE

CITY COUNCIL  
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13 JAN 24 AM 10: 23

Dear Victoria:

It is a pleasure to congratulate you on your recent election to the Moreno Valley City Council. Thank you for your willingness to serve in public office.

If I can ever be of any assistance to you or your constituents – please do not hesitate to call me.

Again, congratulations and have a successful New Year.

Sincerely,

A handwritten signature in cursive script that reads "Mark".

MARK WYLAND  
Senator, 38<sup>th</sup> District

**ROUTING SLIP**

- FOR YOUR INFORMATION
- READ, DATE & INITIAL
- FOR YOUR APPROVAL
- PLEASE RESPOND

	YES	NO	DATE	INITIAL
Jesse Molina	<i>JM</i>			
Richard Stewart				
Tom Owings	<i>TO</i>			
Marcelo Co				
Victoria Baca				
_____				
_____				

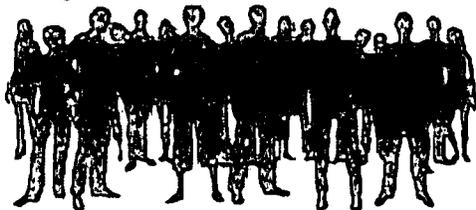
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13 JAN 24 AM 11: 44

CITY COUNCIL  
MORENO VALLEY  
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*A Thank You From*

*Voices 4 Youth*



Jannell Jimenez  
Lake Elsinore YOC  
Michael Muñoz  
Perris YOC

Isaiah Jimenez  
Lake Elsinore YOC  
Shunega Allen - Rubidax Center  
Sara Snow - Planet Youth, Lake Elsinore

Taron Leonard  
Moreno Valley  
Youth Center

Martin Moncada  
Indio YOC

Corkina Corral

Enrique Sanchez  
Hemet Center

Moreno Valley Youth Center

RAVION JAVENPORT  
PERRIS YOC

JUAN CANJAL  
MORENO VALLEY YOC

OCM - PY CFLC

RICHARD BARCENAS  
MORENO VALLEY YOC

Alexis Medina,  
Lake Elsinore YOC

Dani Zapata  
Indio YOC

Indio YOC

Destiny Russaw, Moreno Valley Center  
Moreno Valley YOC

Mr. Mayor and Council Member's,

Voices For Youth would like to thank you very much for taking the time and consideration to hear our concerns and testimonies. We felt welcomed by the Council and we hope that our voices had an impact on you. If there is anything that we could offer our opinions or advice on youth issues, please do not hesitate to contact us. Thank you again for taking the time out of your busy Council agenda.

Voices For Youth

Loli Stumpf, Project Coach

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**Main St Has Talent**  
Taking Back Our Youth series

**JulieAnn Stewart-Cleaveland**  
Event Coordinator  
MDCLEAVELAND@hotmail.com

13793 Redlands Blvd  
Moreno Valley, CA 92555

951-247-4785  
714-394-8018 text

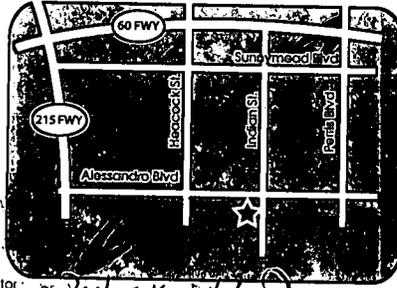
The card features a stylized, high-contrast background with a large microphone graphic on the right side. The text is arranged in a central column, with the company name and tagline at the top, followed by the contact information and address.

*A Place for Families... A Place for You!*



**Barry E. Knight**  
Founder and Lead Pastor

**Sacheen E. Knight**  
1st Lady/Women's Ministry Director



*Pastor Knight @*



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13417 S. Budlong Ave.  
Gardena, CA 90247



*Helping people change their life course...*

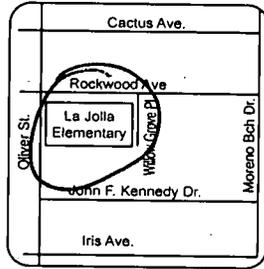
**Ronderick D. Henry**  
Senior Pastor

**Contact Me @**  
rh@NewDirection.tv  
www.RonderickHenry.com

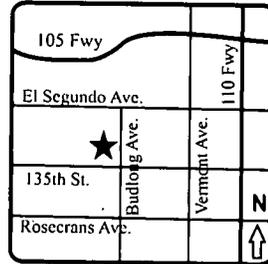
**Phone**

**Fax**

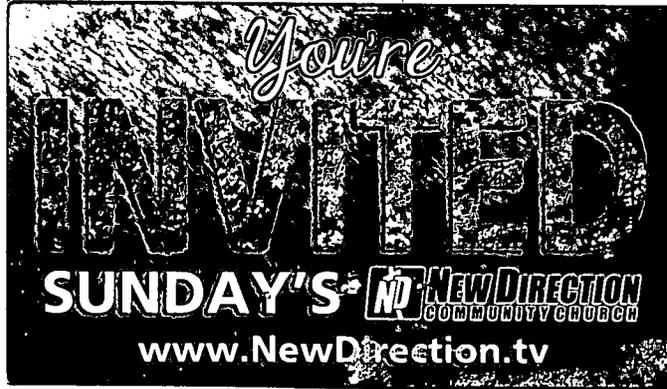
**www.NewDirection.tv**

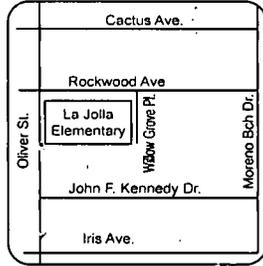


Sunday's @9:15 am  
 Moreno Valley Location  
 14745 Willor Grove Pl.

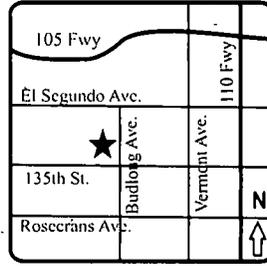


Sunday's @11:30 am  
 Gardena Location  
 13417 S. Budlong Ave





Sunday's @9:15 am  
 Moreno Valley Location  
 14745 Willor Grove Pl.



Sunday's @11:30 am  
 Gardena Location  
 13417 S. Budlong Ave

***Community Action  
Partnership  
of Riverside County***

**Project B.L.I.S.S.**  
(Building Links To Impact Self-Sufficiency)



**VISION**

Ending Poverty in Riverside County Within 30 Years

Sherman Jones



2038 Iowa Avenue, Suite B102  
Riverside, CA 92507



Lois J. Carson, CCAP, Executive Director

[www.capriverside.org](http://www.capriverside.org)

***Helping People - Changing Lives***

# Partners

Ajalon Baptist Church, Palm Springs  
Blessed Kateri Tekakwitha, Banning & Beaumont  
Cornerstone Community Church, Wildomar  
Family of Love Church, Palm Springs  
First Baptist Church, Palm Springs  
Greater New Hope Community Church, Perris  
Greater Works Church, Murrieta  
Higher Ground Church of God In Christ, Rubidoux  
Kansas Avenue Seventh Day Adventist Church, Riverside  
La Sierra Seventh Day Adventist Church, Riverside  
Living Way Christian Center, Moreno Valley  
Mountain View Community Church, Temecula  
New Hope Baptist Church, Riverside  
Our Lady of Guadalupe Shrine, Riverside  
Palm Desert Presbyterian Community Church, Palm Desert  
Park Avenue Baptist Church, Riverside  
Praise Tabernacle Community Church, Banning  
Purpose Center International Ministries, Perris  
Rancho Community Church, Temecula  
Rebirth Temple of Faith, Palm Springs  
St. Edwards Catholic Church, Corona  
St. James Catholic Church, Perris  
The Living Word Baptist Church, Riverside  
Victory Temple of Deliverance Church, Moreno Valley

## MISSION

*Through a shared vision, an army of volunteers will end poverty by offering their time, commitment, and resources to families in need of support.*





CERTIFIED MAIL #7011 1570 0002 9557 1984  
Return Receipt Requested

CITY COUNCIL  
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13 JAN 28 PM 2: 59

January 22, 2013

2/25/13

Henry Garcia  
City Manager  
City of Moreno Valley  
14177 Frederick Street  
Moreno Valley, CA 92553

to: City Manager c: ~~City Council~~  
from: Mayor Owings  
Please provide update

RE: Police Services Agreement Review Request – Moreno Valley Mall

Dear Mr. Garcia,

This letter is a follow up to our request for the review of the Police Service Agreement at Moreno Valley Mall. In accordance with the agreement, Mall ownership hired a consultant to review the Agreement and current operations at the property and submitted the report and recommended modifications for service here on January 26, 2012. At that time we requested a review by your staff and the Moreno Valley City Council. To date, we have not had a meeting with City Council to review the request and the existing Police Services Agreement.

On April 3, 2012, we met with Michele Dawson, to further review the services, the consultant's report and property operations. We provided information from the International Council of Shopping Centers which reflects the industry standards for shopping centers and also provided information from shopping centers in the region with police services. Both the comparisons reflect the significant impact of the current agreement on the mall's security related costs and the operational expense burden on the businesses at Moreno Valley Mall.

We would like to have a meeting date set with the City Council at their earliest convenience to discuss the report and recommendations. Additionally, we would like to request a special study session be conducted to further review the existing agreement, current property operations and our request for modifications to Police Services Agreement. We understand the Council's schedule and time might be committed, however, we would like to meet no later than the first week in February in light of the fact that the report has been held for almost a year.

We appreciate your timely response to this request. We look forward to meeting with you and the Moreno Valley City Council.

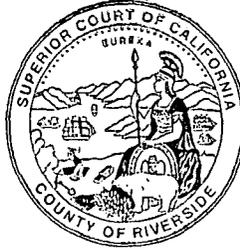
If you need any additional information or have any questions, please contact me at [redacted] or by email at [donna.farrell@cis.cushwake.com](mailto:donna.farrell@cis.cushwake.com).

Sincerely,  
Cushman & Wakefield of California, Inc.  
a California Corporation – License # 00616335

By: Donna Farrell, CSM – Lic. #01179925  
Its: General Manager  
Agent for 2250 Town Circle Holdings, LLC

cc. Mayor Tom Owings

Moreno Valley Mall  
22500 Town Circle  
Suite 1206  
Moreno Valley, CA 92553  
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Fax 951-653-1171  
[www.morenovalleymall.com](http://www.morenovalleymall.com)



CITY COUNCIL  
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13 JAN 28 PM 2: 59

Chambers of  
**MARK A. COPE**  
Presiding Judge

4050 Main Street  
Riverside, CA 92501

**Superior Court of California**  
County of Riverside

January 16, 2013

Council Member Victoria Baca  
City of Moreno Valley  
14177 Frederick Street  
Moreno Valley, CA 92553

Dear Council Member Baca:

The purpose of this letter is to introduce myself to you as the newly elected Presiding Judge for the Superior Court of California, County of Riverside. I began a two-year term on January 1, 2013. As the Presiding Judge, I oversee the administrative aspects of the court system in this county, ensure the effective management of operations, apportion the business of the court, and direct budget expenditures. In performing this role, I work very closely with our Court Executive Officer, Sherri R. Carter, who oversees the management and administration of all non-judicial staff.

These are challenging fiscal times for all of us. The courts are not an exception and, as we round the corner into the new fiscal year, the courts in California will have endured their fourth straight year of drastic budget cuts, resulting in an overall reduction to the Riverside Superior Court's operating budget of approximately 27%. Our local court officials have worked diligently to continue public services while resources continue to dwindle, implementing automated efficiencies where possible so that we will not have to delay court hearings, eliminate vital services, or close entire courthouses.

Over the next several years I'm sure our paths will cross. I look forward to meeting with you and working together as we mutually strive to make Riverside County a better place for our constituents to live and work.

Please feel free to contact me any time by email at [mark.cope@riverside.courts.ca.gov](mailto:mark.cope@riverside.courts.ca.gov) or by phone at [REDACTED]

Sincerely,

  
MARK A. COPE  
Presiding Judge



**Timothy Johnson**  
CAA AAGIE  
Executive Director

909.948.0784 ext. 13  
tjohnson@caanet.org

[REDACTED]  
8250 White Oak Avenue, Suite 100  
Rancho Cucamonga, CA 91730

[www.caanet.com](http://www.caanet.com)

---



Quality Housing • Ethics • Professionalism



Honorable Victoria Baca  
City of Moreno Valley  
14177 Frederick St.  
Moreno Valley, CA 92553

CITY COUNCIL  
MORENO VALLEY  
RECEIVED

13 JAN 24 AM 10: 24

January 15, 2013

Dear Councilmember Baca,

On behalf of the members of the California Apartment Association - Apartment Association Greater Inland Empire (CAA-AAGIE), please accept our sincerest congratulations on your success in the recent election. We appreciate your hard work and commitment to serving the residents and businesses of Moreno Valley.

CAA- AAGIE has been the region's largest trade association for the rental housing industry in the Inland Empire since 1967. Our organization represents more than 1,000 members that own or operate more than 59,000 units within the region.

As you begin to prepare for your tenure, I would like to make myself available to you if you should need any assistance on areas involving the rental housing industry. I have enclosed my business card with my contact information.

Again, thank you for your time and dedication to serving the community of Moreno Valley. I recognize your commitment does not come without sacrifices and AAGIE is grateful for your service.

Best regards

A handwritten signature in black ink, appearing to read 'Tim Johnson'.

Tim Johnson  
Executive Director,  
CAA-AAGIE

January 24, 2013

Johnson & Sedlack

ATTORNEYS AT LAW

26785 Camino Seco, Temecula, CA 92590

CITY COUNCIL  
MORENO VALLEY  
RECEIVED

c: Henry T. Garcia

Raymond W. Johnson, Esq. AICP  
Abigail A. Broedling, Esq.  
Kimberly Foy, Esq.  
Carl T. Sedlack, Esq. Retired

13 JAN 24 AM 10:25

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Kim.JSLaw@gmail.com  
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January 22, 2013

**VIA FAX AND U.S.MAIL**

City Council  
City of Moreno Valley  
14177 Frederick St.  
P.O. Box 88005  
Moreno Valley, CA 92552  
Fax: (951) 413-3009

**RE: Further Comment on Letter in Reply to AQMD; March Business Center Final Environmental Impact Report and Project Comments (P11-005 [EIR], PA11-0001 [General Plan Amendment], PA 11-0002- PA11-0006[Master and 4 Plot Plans]; PA011-0007 [TPM 35879], P11-004 [Specific Plan Amendment].)**

Greetings:

I am in receipt of responses provided to the comment letter submitted by AQMD, dated January 17, 2013 by T&B Planning ("T&B Response"). On behalf of the Sierra Club, Moreno Valley Group, and Residents for a Livable Moreno Valley, please consider these additional comments on the above Project.

The responses to AQMD's comments accentuate the fatal flaws of this Project and the City's failure to require *all feasible mitigation* to reduce the effects of the Project. First, the letter states that the Project incorporates 10 Project Requirements and 20 Mitigation Measures to reduce the Project's air quality impact. That the Project must comply with the law is evident- listing the manner in which the Project will comply with the law does not mitigate for this Project's significant air quality effects.

Second, AQMD commented that the Project will have long term operational air quality impacts and that, "Notwithstanding this significant impact, the lead agency concludes in its response to AQMD staff comments that no mitigation measures are feasible to reduce these impacts." AQMD does not comment that no mitigation was adopted specifically for long term NOx impacts. (compare, AQMD Letter, dated December 14, 2012, p.1. par. 2; T&B Response p.1 par. 4)

Third, AQMD commented that the "lead agency has not provided sufficient rationale to justify

the lack of mitigation.” (AQMD Letter p.1. par. 2) This deficiency is underscored, not refuted, by the response:

“The City determined that staff would be unable to effectively enforce such a measure and that placement of such a restriction on this one project could merely displace operators with trucks having older than 2010 to another location in the South Coast Air Basin where the restriction does not apply...” (T&B Response p.2 par. 6)

A finding of infeasibility is not supported by this explanation, where feasible means “capable of being accomplished in a successful manner within a reasonable period of time.” (CEQA Guidelines § 15364) While mitigation must be *legally enforceable* through conditions of approval and other means, the City states no basis for finding the Project infeasible where it has the ability to enforce such mitigation through incorporating it as a conditional of approval or otherwise, but has opted not to do so. (Pub. Res. C. 21081.6(b), Guidelines § 15126.4(a)(2).) The City fails to demonstrate any reason it cannot enforce mitigation.

The City need not *prohibit* trucks from entering the site to *enforce* mitigation. Such requirements may be monitored and reported by inspections by City staff or keeping of logs documenting trucks entering the site. Should the Project be found in non-compliance with its mitigation measures, the City may provide a deadline by which it must be brought into compliance before initiating further enforcement procedures such as permit revocations, stop work orders, denial of subsequent approvals, etc.

Moreover, while operators may be displaced temporarily, mitigation requirements placed on new projects will likely result in operators upgrading trucks in accordance with demand as such mitigation is incorporated into more and more projects. Mitigation will thus act to clean up the air, a possibility not considered in the response. By not requiring this mitigation, the Project would *definitely* emit pollutants into the air and not incorporate all feasible mitigation, as mandated by CEQA. The claim that operators *could* be displaced ignores the requirements of CEQA. It also undermines actions by AQMD, undisputed experts in the field of air quality in the region, to ensure healthy air quality in the Basin: Effectively, the Project seeks to operate below the standards to which other, similar projects would and will be held without adequate rationale to justify the lack of mitigation.

Fourth, having opted to not *require* use of trucks which meet cleaner engine standards or the use of alternative fuels for cargo handling equipment, the Project takes the step to *encourage* and *inform* about the use and availability of these cleaner equipments. It is feasible, as stated by AQMD, to require these standards and use of alternative fuels. Such requirements may be enforced by mandating that the operator maintain a log of trucks accessing the site and cargo handling equipment, or otherwise as discussed above.

Fifth, while it is apparent that AQMD, Sierra Club, and Residents for a Livable Moreno Valley are very concerned about the Project’s emissions from diesel equipment and diesel trucks, the mitigation required of this Project still does not mitigate for these on-road emissions. Two parking spaces for carpools and two EV charging stations does nothing to mitigate for the hundreds of truck trips to/from the site.

Sixth, it appears AQMD went above and beyond demonstrating that implementation of the mitigation measures is feasible, that other buildings have been required to implement such measures, and that businesses have decided to use and incentivize lower emitting trucks.

Seventh, AQMD suggested providing infrastructure for alternative fuels; another of its suggestions included using alternatively fueled operating equipment. The claim that the Project is "not a fuel terminal" is unresponsive to these suggested mitigation measures. Moreover, one of the "alternative fuels" cited is electric. Electricity may feasibly be used for more than 2 EV stations, such as for yard trucks, etc.

Eighth, as above, Moreno Valley may require tenants to apply for funding through incorporating such a requirement in its conditions of approval/mitigation measures. For example: "Require that any lease/sale agreement or contract contain the following requirement: Tenant must apply for funding to retrofit and/or replace older trucks." T&B and the City have cited no reason such a measure cannot be implemented.

Ninth, neither the City nor T&B cite any reason that it cannot require all holsters that only operate onsite be alternatively fueled. It may be required as a mitigation measure and condition of approval, and supported by on-site infrastructure for alternative fuels.

Tenth, the City does not state why solar to provide electricity for the entire building is infeasible.

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Lastly, the City fails to acknowledge that its health risk impact does not consider cumulative, but only individual, Project effects. Here, the Project individual health risk was 3.7 in one million. However, cumulative with other Projects in the area, the cumulative health risk may be much higher and new calculations are needed.

Sincerely,



Raymond W. Johnson  
JOHNSON & SEDLACK

Johnson Sedlack

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Carl T. Sedlack, Esq. Retired  
Abigail A. Broedling, Esq.  
Kimberly Foy, Esq.

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Abby.JSLaw@gmail.com  
Kim.JSLaw@gmail.com  
Telephone: 951-506-9925  
Facsimile: 951-506-9725

FAX COVER SHEET

DATE: January 22, 2013

TO: CITY COUNCIL  
COMPANY: CITY OF MORENO VALLEY

DEPARTMENT:

FAX: [REDACTED]

FROM: RAYMOND W. JOHNSON, ESQ. AICP

PHONE: [REDACTED]

FAX: [REDACTED]

RE: MARCH BUSINESS CENTER PROJECT

CASE NUMBER:

Number of pages including cover sheet: 4

Urgent     For Review     Please Comment     Please Reply     Please Recycle

COMMENTS:

Further Comment on Letter in Reply to AQMD re above-named project

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E1

Johnson Sedlack

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Abby.JSLaw@gmail.com  
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Telephone: 951-506-9925  
Facsimile: 951-506-9725

January 22, 2013

VIA FAX AND U.S.MAIL

City Council  
City of Moreno Valley  
14177 Frederick St.  
P.O. Box 88005  
Moreno Valley, CA 92552  
Fax: (951) 413-3009

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January 22, 2013

Page 2

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January 22, 2013  
Page 3

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Sincerely,



Raymond W. Johnson  
JOHNSON & SEDLACK

Johnson Sedlack

ATTORNEYS AT LAW

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Abigail A. Broedling, Esq.  
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**FAX COVER SHEET**

**DATE:** January 22, 2013

**TO:** CITY COUNCIL  
**COMPANY:** CITY OF MORENO VALLEY

**DEPARTMENT:**

**FAX:** [REDACTED]

**FROM:** RAYMOND W. JOHNSON, ESQ. AICP

**PHONE:** [REDACTED]

**FAX:** [REDACTED]

**RE:** MARCH BUSINESS CENTER PROJECT

**CASE NUMBER:**

**Number of pages including cover sheet:** 3

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**COMMENTS:**

**Comment Letter re Final Environmental Impact Report on above-named project**

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E1

Johnson Sedlack

ATTORNEYS at LAW

Raymond W. Johnson, Esq. AICP  
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January 21, 2013

**VIA FAX AND U.S.MAIL**

City Council  
City of Moreno Valley  
14177 Frederick St.  
P.O. Box 88005  
Moreno Valley, CA 92552  
Fax: (951) 413-3009

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Greetings:

On behalf of the Sierra Club, Moreno Valley Group, and Residents for a Livable Moreno Valley, I hereby request that the City Council reconsider comments previously submitted by these groups in opposition to the March Business Center Project and commenting on its Draft and Final Environmental Impact Reports, EIR Case P11-005; Resolution Nos. 2013-05, -06, -07, and -08 (the "Project"). Please incorporate all of these groups' previously made comments in full in considering this Project for approval or denial.

The EIR prepared for this Project does not comply with the law, policies or informational requirements of the California Environmental Quality Act (CEQA), as detailed in previous comments. The US Department of Fish and Wildlife, South Coast Air Quality Management District, the Pechanga Band of Luiseno Indians, and others have for these reasons opposed this Project and the City's decisions to go forward with extensive warehousing without any consideration for the health and quality of the environment in the City and region. Furthermore, the City has failed to require incorporation of all feasible mitigation or the adoption of environmentally superior alternatives to proposed projects. I would call your attention particularly to unmitigated impacts from mobile source air quality emissions and traffic and reiterate the comments of SCAQMD, though many other potentially significant Project effects are equally disregarded, overlooked, and unmitigated.

To comply with CEQA, the EIR must be almost completely revamped and recirculated in a manner that discloses and evaluates Project impacts. Additional mitigation measures,

January 22, 2013

Page 2

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For these reasons and those articulated in prior comment letters submitted concerning this Project, we ask that you deny Resolution Nos. 2013-05, 2013-06, 2013-07, and 2013-08, decline to certify the EIR and deny the Project in its entirety.

Thank you for your consideration of these and all previously submitted comments.

Sincerely,

A handwritten signature in black ink, appearing to read "Raymond W. Johnson", with a long horizontal flourish extending to the right.

Raymond W. Johnson  
JOHNSON & SEDLACK

January 24, 2008

c: Henry T. Garcia

CITY COUNCIL  
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Johnson & Sedlack  
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JAN 24 AM 10:25

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January 21, 2013

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Raymond W. Johnson  
JOHNSON & SEDLACK



January 17, 2013

Mr. John Terrell  
CITY OF MORENO VALLEY  
Community and Economic Development Department  
14177 Frederick Street  
Moreno Valley, CA 92553

**RE: MARCH BUSINESS CENTER EIR (EIR CASE P11-005; SCH No. 20111061033)**

Dear Mr. Terrell:

This letter is prepared in response to the December 14, 2011 letter sent to you by Mr. Ian MacMillan of the South Coast Air Quality Management District (AQMD). Each substantive point raised in the AQMD letter is addressed below.

**MITIGATION FEASIBILITY FOR SIGNIFICANT AIR QUALITY IMPACTS**

In response to the AQMD's assertion that the March Business Center EIR contains no measures to lessen operational NOx emissions:

**The Final EIR Contains 10 Project Requirements and 20 Mitigation Measures for Air Quality and Greenhouse Gas Emissions, including Eight (8) Measures to Substantially Lessen Operational NOx Emissions**

Under the topic areas of air quality and greenhouse gas emissions, the March Business Center Final EIR specifies 10 Project Requirements and 20 mitigation measures. Of the mitigation measures, four (4) were added as a direct result AQMD's comment letter on the Draft EIR and eight (8) specifically address operational NOx emissions reduction. Other measures suggested by the AQMD in their Draft EIR comment letter were given serious consideration but the City determined that the measures would be infeasible for the Project Applicant to implement and/or for the City of Moreno Valley to enforce, as discussed in the Final EIR.

AQMD's statement that "*the lead agency concludes....that no mitigation measures are feasible to reduce these [long term nitrogen oxide (NOx)] impacts*" (MacMillan, pg. 1, par. 2) is false. The following Project Requirements and Mitigation Measures, which are feasible to implement and enforce, are included in the Final EIR:

*The following Project Requirements reduce NOx emissions statewide, including emissions from diesel-fueled vehicles that would access the March Business Center project:*

- PR 4.2-7: The Project is required to comply with California Code of Regulations Title 13, Division 3, Chapter 1, Article 4.5, Section 2025, "Regulation to Reduce Emissions of Diesel Particulate Matter, Oxides of Nitrogen and Other Criteria Pollutants, from In-Use Heavy-Duty Diesel-Fueled Vehicles."



PR 4.2-8: The Project is required to comply with California Code of Regulations Title 13, Division 3, Chapter 10, Article 1, Section 2485, "Airborne Toxic Control Measure to Limit Diesel-Fueled Commercial Motor Vehicle Idling."

*The following mitigation measures applied specifically to the March Business Center project by the Final EIR will substantially lessen NOx emissions associated with engine idling:*

MM 4.2-4: Prior to the issuance of each building permit, the City shall ensure that building plans require the placement of signs at truck access gates, loading docks, and truck parking areas to identify applicable California Air Resources Board (CARB) anti-idling regulations. At a minimum each sign shall include: 1) instructions for truck drivers to shut off engines when not in use; 2) instructions for drivers of diesel trucks to restrict idling to no more than three (3) minutes; and 3) telephone numbers of the building facilities manager and the CARB to report violations.

MM 4.2-5: Prior to the issuance of each building permit, the City shall review the parking lot striping and security gating plan to ensure the site design allows adequate truck stacking at gates to prevent queuing of trucks outside the facility.

MM 4.2-6: Prior to the issuance of occupancy permits, the applicant shall provide evidence that a sign has been installed at each exit driveway, providing directional information to the City's truck route. Text on the sign shall read "To Truck Route" with a directional arrow.

*The following measure was added to the March Business Center Final EIR in response to the AQMD's comment letter on the Draft EIR. The AQMD suggested that the City prohibit trucks from entering the March Business Center property unless they meet cleaner engine standards than required by federal and state regulations. The City determined that its staff would be unable to effectively enforce such a measure and that the placement of such a restriction on this one project could merely displace operators with trucks having engines older than 2010 to another location in the South Coast Air Basin where the restriction does not apply, thereby resulting in no improvement to regional air quality. Instead of mandating an engine restriction, the City is requiring that the Project Applicant inform tenants of incentive programs for engine retrofit to encourage (but not require) the use of newer vehicle fleets.*

MM 4.2-7: Prior to the issuance of occupancy permits, the Project's property owner shall provide documentation to the Planning Division verifying that a provision is included in the building's lease agreement that informs tenants using a vehicle fleet older than 2007 about the availability of grant funding from available funding sources for truck retrofit and replacement.

*The following measure was added to the March Business Center Final EIR in response to the AQMD's comment letter on the Draft EIR. AQMD suggested that the City require tenants to use alternative fuels for cargo handling equipment. The City determined that its staff would be unable to effectively enforce such a measure and that the placement of such a restriction on this one project could merely displace operators using traditionally fueled cargo handling equipment to another location in the South Coast Air Basin where the restriction does not apply, thereby resulting in no improvement to regional air quality. Instead of mandating a restriction, the City is requiring that the Project Applicant*



*inform tenants of alternative fuel options to encourage the use of alternative fuels.*

MM 4.2-8: Prior to the issuance of occupancy permits, the Project's property owner shall provide documentation to the Planning Division verifying that a provision is included in the building's lease agreement that informs tenants about the availability of alternatively fueled cargo handling equipment.

*The following measures applied specifically to the March Business Center project by the Final EIR will lessen NOx emissions associated with emissions from passenger cars.*

MM 4.6-8: Prior to the issuance of building permits, the Planning Division shall review building plans to ensure that a minimum of two (2) parking spaces for each building will be reserved for carpools and vanpools. Prior to the issuance of occupancy permits, the Planning Division shall conduct a field inspection to ensure that a minimum of two (2) parking spaces for each building are marked as reserved for carpools and vanpools.

MM 4.6-9: Prior to the issuance of building permits for Parcel 1, the Planning Division and Building and Safety Division shall review building plans to ensure that a minimum of two (2) electric vehicle charging stations will be provided. Prior to the issuance of occupancy permits for Parcel 1, the Planning Division and Building and Safety Division shall conduct a field inspection to verify that the electric vehicle charging stations are in place and operable.

MM 4.6-10: Prior to the issuance of a occupancy permit, the Project's property owner shall provide documentation to the Planning Division verifying that a provision is included in the building's lease agreement which stipulates that tenants of the building shall encourage carpooling and transit ridership by on-site employees.

In response to the AQMD's suggestion that the City of Moreno Valley should apply measures that other lead agencies have required:

**No Other Feasible Mitigation Measures are Available to Reduce Long-Term NOx Emissions**

The NOx operational emissions that are of concern to the AQMD are primarily from mobile source emissions (diesel exhaust) that are regulated by federal and state agencies. Other than the Project Requirements and Mitigation Measures specified in the March Business Center Final EIR, the mitigation measures proposed by the AQMD are not feasible for the Project Applicant to implement and/or for the City of Moreno Valley to enforce.

Bullet-pointed below are the additional measures suggested by the AQMD and the reasons why the City determined them to be infeasible.

- Requiring cleaner burning trucks, such as those meeting 2010 standards
- If this isn't achievable, finding an alternative phase-in schedule to introduce newer trucks faster than regulatory standards.



Federal and state agencies regulate and enforce vehicle emission standards. It is not feasible for the City of Moreno Valley staff to effectively enforce a prohibition on trucks from entering the March Business Center property that are otherwise permitted to operate in California and access other properties in the city, region, and state. And, even if the City were to apply such a restriction, it would merely cause warehouse operators using truck fleets older than 2010 to locate in another location in the South Coast Air Basin where the restriction does not apply, thereby resulting in no improvement to regional air quality.

Suggesting that the City of Moreno Valley require more stringent controls than the federal government or State of California is neither practical nor feasible for the City to effectively enforce. Such enforcement would require staffing resources not available at the City. Additionally, and as illustrated in the examples below, the AQMD has not provided credible evidence to suggest that more restrictive measures are feasible for a Project Applicant to implement.

At the December 13, 2012, City of Moreno Valley Planning Commission meeting, Mr. MacMillan testified that other lead agencies in the South Coast Air Basin are successfully applying truck engine restrictions more aggressively than federal and state standards require and that Moreno Valley should follow suit. The Planning Commission asked Mr. MacMillan to provide specific examples. In the AQMD's December 14 letter, only three (3) local lead agency examples were provided, none of which demonstrate successful implementation of the measures. Specifically:

Banning Gateway [Business Park] (City of Banning) demonstrates that limiting trucks to 2010 compliant engines can render a project unmarketable and unattractive to tenants. Based on information supplied to us by the proponents of this project, Mr. MacMillan implored the Banning City Council to apply a condition to this project limiting trucks to 2010 or better CARB compliant engines. The City relented and applied the condition. However, over the course of the past two (2) years, the project's proponents have found that the project is not marketable with that condition applied and that no prospective tenants will take the project with that condition<sup>1,2</sup>. The project's proponents have recently been in discussions with the City of Banning and Mr. MacMillan attempting to get relief from the condition. Thus, it is our understanding that the AQMD is fully aware that a 2010 or better engine restriction was not feasible for the Banning Gateway project to implement and that this condition is generally problematic and infeasible for speculative builders of warehouse projects to practically implement. In conclusion, this example cited by the AQMD is not an example of a successfully implemented mitigation measure. In fact, it is an example of the measure's unacceptability in the marketplace and how it can render a project unviable.

1 Personal communication with Greg Chila (OSI Partnership I). December 18, 2012.

2 Personal communication with Patrick Osbourne (Stantec). December 18, 2012.



The Mira Loma Commerce Center EIR (Riverside County (incorporated into the City of Jurupa Valley)) is under litigation and cannot be relied upon to evidence feasible, successfully implemented mitigation. Despite the fact that Riverside County conditioned this project to restrict access to diesel trucks meeting more stringent engine standards, litigation was filed on the CEQA document by Raymond Johnson, representing the Center for Community Action and Environmental Justice. The outcome of this case is still pending (Superior Court of the State of California, Riverside County, Case No. RIC 1112063). Among other points, the Petitioner alleges that, even with the truck engine restriction, the County failed to adopt adequate mitigation for air quality and diesel emission impacts. Because this facility is not built and the mitigation measure has not been implemented, there is no evidence to indicate if the measure is feasible to implement or enforce. Additionally, this example shows that even with application of such a measure, opponents of warehousing projects continue to purport that the mitigation is still not adequate.

Palm/Industrial Distribution Center (San Bernardino County) is not built; therefore, there is no evidence to indicate if the mitigation measure applied by the City of San Bernardino is feasible to implement or enforce. A mitigation measure applied by the City of San Bernardino to reduce the project's significant health risk impact (note: the March Business Center has a less than significant health risk impact) offers three (3) options for the Project Applicant, one of which is to ensure that all trucks serving this one building project be 2007 model year or newer.<sup>3</sup> This measure is less restrictive than the 2010 standard suggested by the AQMD for the March Business Center project. Moreover, according to the City of San Bernardino and the project proponent, the Palm/Industrial Distribution Center project is not built and there is no evidence to show if the mitigation measure can be successfully implemented and enforced.<sup>4,5</sup>

Additionally, the AQMD's December 14 letter cites the Clean Trucks Program implemented at the Port of Los Angeles and Port of Long Beach.

Clean Trucks Program (San Pedro Bay Ports (Port of Los Angeles and Port of Long Beach)) is not a comparable example to the proposed March Business Center Project because port operation is a fundamentally different business operation than the March Business Center or any individual distribution center in the City of Moreno Valley. The Clean Trucks Program (CTP) involves a progressive ban on trucks at the ports that do not meet 2007 engine standards and the funding of an approximate \$2 billion truck replacement program by levying taxes upon loaded containers delivered to the ports.<sup>6,7</sup>

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<sup>3</sup> City of San Bernardino, 2011. Palm/Industrial Distribution Center Final EIR. Accessible at: <http://www.sbcity.org/civica/filebank/blobdload.asp?BlobID=11792>

<sup>4</sup> Personal communication with Tony Stewart, Deputy Director/City Planner (City of San Bernardino Community Development Department). January 7, 2012.

<sup>5</sup> Personal communication with Patrick Spillane (IDS). January 7, 2012

<sup>6</sup> Port of Los Angeles. 2011. Clean Truck Program Fact Sheet. December 20, 2011

<sup>7</sup> Port of Long Beach Clean Trucks Program. Accessible at: <http://www.polb.com/environment/cleantrucks/default.asp>



The CTP currently requires that all trucks accessing the ports have 2007 or newer model engines or be subject to fines; thus, it is likely that most if not all of the trucks accessing the March Business Center property (and other warehouse buildings in the City of Moreno Valley) that arrive from or travel to the ports would meet 2007 engine standards. As documented in the ports' 2010 Clean Air Action Plan (CAAP) update and its executive summary, the CTP program has been highly effective in reducing diesel fueled vehicle emissions.<sup>8</sup> As a large majority of the trucks travelling to and from the March Business Center are expected to originate from the ports, the ports' CTP will reduce emissions from such trucks without local restrictions imposed by the City of Moreno Valley.

The San Pedro Bay Ports are the largest and busiest ports in the nation and the only commercial port complex in the South Coast Air Basin. If the ports impose heightened emission standard requirements, the trucking industry has no option but to follow them. If the City of Moreno Valley imposes heightened emission standard requirements on a case-by-case basis for individual warehouse projects, industry need not follow and warehouse tenants may pursue building leases in other locations that do not have these restrictions, as was experienced by the Banning Business Center project example above. If operators of distribution and warehouse facilities avoid Moreno Valley locations where aggressive engine restrictions are applied in favor of other locations that do not impose such requirements, that has the potential to put the City of Moreno Valley at a competitive disadvantage, without any improvement in regional air quality. Additionally, if operators choose to locate in areas less desirable for distribution and warehousing, resulting in longer trip lengths and/or increased use of roads that lack the capacity for truck travel, it may increase overall truck travel, idling time, and corresponding air emissions, worsening the environmental effect to the South Coast Air Basin.

Lastly, the AQMD's December 14 letter cites three (3) operators that use or incentivize the use of lower emitting trucks: Stater Brothers, UPS, and 99 Cent Stores.

Stater Brothers, UPS, and 99 Cent Stores are specific operators, whereas no tenants are yet identified for the March Business Center project. Additionally, the materials to which the AQMD refers in their letter are merely PowerPoint presentations of overall community plans within which these operators are mentioned. The source, accuracy, and completeness of the information are unknown. The materials do not provide the size of these companies' fleets, any information about whether these companies found it feasible to convert their entire fleets accessing single buildings or properties to 2010 compliant engines, or whether their facilities are legally required to do so. Overall, the cited PowerPoint presentations fail to provide sufficient information to determine whether these companies' circumstances make what they are doing feasible for the March Business Center, a project with no identified tenants. Companies like those

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<sup>8</sup> San Pedro Bay Ports 2010 Clean Air Action Plan Update. <http://www.polb.com/environment/air/caap.asp>



cited that own and/or operate their own vehicle fleets have the ability to control engine replacements and turnover of their fleet. Conversely, the March Business Center and other distribution centers with no identified tenants need to market their facilities to far more than just these three companies and other companies that own/operate their own fleets, and the vast majority of companies do not have vehicle fleets that exceed state and federal regulatory standards or that exceed the standards imposed by the San Pedro Bay Ports' CTP.

- Providing infrastructure for alternative fuels (for example, electric or natural gas)

The March Business Center is not a fuel terminal and no fueling is proposed on the property, so the suggestion that it incorporate alternative fuels infrastructure is not germane to the project.

Alternative fuel infrastructure is best provided in a planned, regional manner, based on the demand for such fuels. Two alternative fueling stations supplying compressed natural gas are open to the public in Moreno Valley, one of which is located approximately one mile from the project site on Indian Street, south of Nandina Avenue. Vehicle operators accessing the March Business Center project will have access to this alternative fuel source a very short distance away and there would be no measurable environmental benefit to duplicating alternative fuel infrastructure at the Project site. In regard to electric infrastructure for the recharging of vehicles, electric powered heavy duty trucks do not exist in the marketplace so the provision of such infrastructure would not avoid or substantially lessen the project's environmental effects. As previously noted, Final EIR Mitigation Measure MM 4.6-9 requires that a minimum of two (2) electric vehicle charging stations be provided on Parcel 1 for passenger cars.

- Implementing advanced technology demonstration and implementation programs.

There is no mechanism by which the City of Moreno Valley can feasibly or legally require that private enterprises use advanced and emerging emissions reduction technology in their daily operations above and beyond that required by state and federal regulations. Additionally, the City does not have the staffing resources to effectively enforce such a requirement.

The City of Moreno Valley recognizes that technological advancements which aim to reduce air pollutant emissions are emerging and advancing in the commercial marketplace. The AQMD did not cite or suggest any specific advanced or emerging technologies applicable to a speculative warehouse project such as the March Business Center that would reduce the project's significant environmental effects. Generally, operators of single warehouse projects gain emission reduction benefits from technologies that emerge from demonstration projects such as the San Pedro Bay Ports' Technology Advancement Program (TAP), which the ports are implementing under their CAAP.<sup>9</sup> TAP advancements at the ports related to heavy duty vehicles could be realized at the March Business Center as they apply to trucks

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<sup>9</sup> San Pedro Bay Ports Clean Air Action Plan Fact Sheet: Technology Advancement Program and 2011 TAP Annual Report.



accessing the project site from the ports. The ports' TAP is a large scale project funded by millions of dollars annually to test, pilot, and demonstrate new technologies that are continually emerging and advancing. In comparison, the March Business Center is a fundamentally different business operation than operations such as the ports that have the capacity to manage, fund, and implement advanced technology demonstration programs. For these reasons, it is not feasible for the City of Moreno Valley to require and enforce the use of continually advancing and emerging clean air technologies at single warehouse projects operated by private enterprise, including but not limited to the March Business Center. Furthermore, the City of Moreno Valley does not have the staffing resources to enforce the demonstration and implementation of advanced technologies by private enterprises.

- Require tenants to apply for funding to retrofit and replace older, dirtier trucks.

There is no mechanism by which the City of Moreno Valley can feasibly or legally require that private enterprises apply for and use grant funds or funds from other like sources. Additionally, the City does not have the staffing resources to feasibly and effectively enforce such a requirement.

Although the City cannot feasibly require that private enterprises seek and use grant funding or other like funding sources for engine retrofit and replacement, in response to the AQMD's comment letter on the Draft EIR, the City added the following mitigation measure to the Final EIR to encourage such action.

MM 4.2-7: Prior to the issuance of occupancy permits, the Project's property owner shall provide documentation to the Planning Division verifying that a provision is included in the building's lease agreement that informs tenants using a vehicle fleet older than 2007 about the availability of grant funding from available funding sources for truck retrofit and replacement.

- Requiring all holsters that only operate onsite to be alternatively fueled.

There is no mechanism by which the City of Moreno Valley can feasibly or legally require that private enterprises use alternative fuels in their onsite operations. Additionally, the City does not have the staffing resources to feasibly and effectively enforce such a requirement.

Although the City cannot feasibly require that private enterprises use alternative fuels in their operations, in response to the AQMD's comment letter on the Draft EIR, the City added the following mitigation measure to the Final EIR to encourage such action.

MM 4.2-8: Prior to the issuance of occupancy permits, the Project's property owner shall provide documentation to the Planning Division verifying that a provision is included in the building's lease agreement that informs tenants about the availability of alternatively fueled cargo handling equipment.



- Providing enough electrical hookups for 100% of any refrigerated trucks visiting the site to plug in their TRUs.

The March Business Center project does not propose refrigerated warehousing, so this recommendation is not germane to the project.

Because the March Business Center is not designed for refrigeration warehousing, no refrigerated trucks (transport refrigeration units (TRUs)) would access the loading docks; thus, all trucks would be able to adhere to the CARB idling restriction and turn off their engines accordingly. Since refrigerated trucks would not access this project, electric plug-ins at the loading docks is not a design feature or required mitigation measure because it is not commensurate with and there is no essential nexus between the environmental impact of the project and a requirement for electrical dock plug-ins. Based on the building design specifications, it would be very difficult and impractical to retrofit the buildings for refrigeration tenants; thus, electric plug-ins are not proposed or required. Should a future tenant ever embark on the retrofit of a building to accommodate refrigerated warehousing, they would still be required to abide by the CARB idling restriction and therefore would have no choice but to install electrical hookups to support any TRUs as part of a retrofit process.

- Providing solar power on roofs to reduce reliance on fossil fuel burning power plants.

The March Business Center proposes to include roof mounted solar panels to reduce reliance on fossil fuels.

Specifically, solar panels are proposed to be built of substantial size to meet the electrical needs of all office areas. Additionally, each building's roof structure is designed to allow for auxiliary solar panels, should a building tenant or lessor desire to increase solar power generation. A condition of approval is imposed on the project by the City to ensure the installation of solar panels and/or or the acquisition of energy from a renewable source, as follows:

*P36. (CO) Prior to issuance of a certificate of occupancy or building final, the project shall install a photovoltaic array (solar panels) or other source of renewable energy generation on-site, or otherwise acquire energy from the local utility that has been generated by renewable resources, to meet the project's office electricity needs.*

## **ADEQUACY OF ENVIRONMENTAL ANALYSIS**

**The March Business Center Final EIR provides a reasonable, good faith disclosure and analysis of the project's environmental effects.**



Regarding the AQMD's comment about the number of vehicle trips used in the EIR's air quality study, the AQMD has misconstrued the City's response to comment K-26. The City does not agree that there is a "fair argument" that the project will yield more trips than is analyzed in the EIR. As an initial matter, the AQMD's use of the term "fair argument" is misplaced in this context. The term "fair argument" refers to the standard under CEQA for determining whether an EIR, rather than a negative declaration, must be prepared. In this case, the City has prepared an EIR, so the AQMD's use of the term "fair argument" is misplaced. Moreover, even though the City is confident that a worst-case analysis of vehicle traffic and its resulting environmental effects is analyzed in the March Business Center Final EIR, CEQA does not require that agencies use "worst-case scenarios" or even "reasonable worst-case scenarios" when applying forecasts or assumptions in their analysis of environmental impacts. The EIR, when looked at as a whole, must provide a reasonable, good faith disclosure and analysis of environmental impacts. Laurel Heights Improvement Ass'n v. Regents of the University of California (1988) 47 Cal.3d 376. EIRs can and should make reasonable forecasts. San Francisco Ecology Center v. City and County of San Francisco (1975) 48 Cal.App.3d 584, 595. When it is difficult to forecast future actions, an EIR may rest its analysis on reasonable assumptions. State Water Resources Control Board Cases (2006) 136 Cal.App.4th 674, 797. When precise data are not available, an EIR may rely on informed estimates. Laurel Heights, supra, 47 Cal.3d at 410. Thus, nothing in the CEQA Statute, CEQA Guidelines, or case law require an agency to use a "worst-case scenario" when making projections or forecasts about future conditions. To the contrary, CEQA requires that the agency make reasonable, informed, and good faith assumptions, and if the lead agency were to use "worst-case" assumptions, the agency would be overestimating likely impacts, and even misleading the public by forecasting a situation that will only occur infrequently if at all.

In sum, the AQMD's assertion that the EIR must be based on the heaviest possible traffic scenario is legally incorrect. Regardless, the EIR did study a worst-case analysis using reasonable forecasts and assumptions and clearly disclosed for the public record that is likely that the EIR overestimates the project's traffic related impacts because a) the analysis assumed that all trips would be newly generated traffic trips and not redistributed trips on the regional roadway network as would likely occur; b) the traffic reducing potential of using public transit, walking, or bicycling by employees of the Project site was not considered; and c) a one-way truck trip of 61 miles was used, resulting in a project-wide average trip length of 40.52 miles, which is higher than the recommended values of both the AQMD (40 miles for trucks) and Southern California Association of Governments (SCAG) (24.11 miles for trucks). As disclosed in the March Business Center EIR, the environmental analysis assumed that the project would attract a total of 1,267 new daily truck trips and 1,152 new daily passenger car trips, the calculation of which was derived from trip generation rates specified in the Institute of Transportation Engineers (ITE) Trip Generation Manual, 8th Edition, 2008, the most current ITE rates available at the time of EIR preparation. Use of the ITE rates are standard industry practice for the calculation of projected traffic volumes in traffic studies supporting CEQA documents throughout the State of California.

In conclusion, the correct ITE trip rates were applied to this project, it is highly probable that the project's traffic-related environmental effects are overstated in the EIR, and the EIR adequately evaluates all potential traffic-related impacts that could result from the project, including vehicular emissions. There is no basis upon which to



reasonably conclude that the EIR does not make a reasonable forecast of impacts upon which to base mitigation. Thus, additional mitigation measures on these unfounded grounds are not required.

### **CUMULATIVE IMPACTS**

#### **The March Business Center project would clearly have a less than cumulatively considerable impact on health risk to sensitive receptors.**

As stated in the Final EIR, the project level threshold of significance for toxic air contaminants is 10 in one million for both direct and cumulative impacts, which is consistent with AQMD guidance. The City of Moreno Valley along with most other CEQA lead agencies and air quality analysts in the South Coast Air Basin relies upon this threshold. In practice, this widely accepted significance threshold assumes that an increase in cancer risk of 10 in one million is sufficiently stringent to represent a significant cumulative contribution no matter what the level of existing and projected impact from other sources in the vicinity. The March Business Center project would result in a maximum cancer risk of 3.7 in one million on the maximally exposed off-site sensitive receptor, which is only 37% of the project level cumulative threshold and results in a clear conclusion that the project's impact is less than cumulatively considerable. Therefore, there is no need for detailed quantitative analysis of localized concentrations because no different significance conclusion would be drawn. Additionally, sufficient information is already disclosed in the EIR about existing baseline and projected basin-wide effects of toxic air contaminants from AQMD's own MATES III study, which projects a cancer risk in the project area of over 560 in one million. The information is presented in the EIR and allows for informed decision making as required under CEQA.

Furthermore, the AQMD has published a report on how to address cumulative impacts from air pollution: *White Paper on Potential Control Strategies to Address Cumulative Impacts from Air Pollution* (August 2003). In this report the AQMD clearly states (Page D-3):

*"...the AQMD uses the same significance thresholds for project specific and cumulative impacts for all environmental topics analyzed in an Environmental Assessment or EIR. The only case where the significance thresholds for project specific and cumulative impacts differ is the Hazard Index (HI) significance threshold for toxic air contaminant (TAC) emissions. The project specific (project increment) significance threshold is  $HI > 1.0$  while the cumulative (facility-wide) is  $HI > 3.0$ . It should be noted that the HI is only one of three TAC emission significance thresholds considered (when applicable) in a CEQA analysis. The other two are the maximum individual cancer risk (MICR) and the cancer burden, both of which use the same significance thresholds (MICR of 10 in 1 million and cancer burden of 0.5) for project specific and cumulative impacts.*

*Projects that exceed the project-specific significance thresholds are considered by the SCAQMD to be cumulatively considerable. This is the reason project-specific and cumulative significance thresholds are*



*the same. Conversely, projects that do not exceed the project-specific thresholds are generally not considered to be cumulatively significant."*

The only need for quantified evaluation (e.g., more localized detailed quantification than available from the MATES III study, which provides a reasonable estimate of average risk exposure down to a two-squared kilometer grid) would be if the AQMD no longer stands by their own project level significance guidance given to CEQA lead agencies and air quality analysts for the past approximately 20 years (increase in cancer risk of 10 in one million). The AQMD did not include any analysis or discussion in their December 14 letter to indicate if they no longer stand by their 10 in one million threshold, and if not, what their agency believes to appropriately constitute an existing significant cumulative impact or cumulatively considerable project impact. The AQMD also did not provide screening criteria with the size and type of source that would allow the identification of nearby projects that would require quantitative dispersion modeling. For these reasons, detailed quantified dispersion modeling is not required and would result in no different impact conclusion for the project.

Another factor to consider is the overall impact trend. Risk from toxic air contaminant emissions is declining rapidly across California due to regulations adopted at the federal, state, and air district levels. The California Air Resources Board (ARB) Diesel Risk Reduction Plan (DRRP) led to the adoption of new state regulatory standards for all new on-road, off-road, and stationary diesel-fueled engines and vehicles to reduce diesel particulate matter (DPM) emissions by about 90 percent overall from year 2000 levels as stated on page 1 of the DRRP.<sup>10</sup> The projected emission benefits associated with the full implementation of this plan (p. 2), including federal measures, are reductions in DPM emissions and associated cancer risks of 75 percent by 2010 and 85 percent by 2020 (ARB 2000). According to the ARB Almanac 2009 (pp. 5-51 and 52), *"In the South Coast Air Basin, the estimated health risk from diesel PM was 720 excess cancer cases per million people in 2000. Although the health risk is higher than the statewide average, it represents a 33 percent drop between 1990 and 2000."*<sup>11</sup> Other sources of toxic air contaminants described in the ARB Almanac have achieved similar reductions and continue to achieve a downward trajectory of risk over time. Therefore, overall reductions in cancer risk are anticipated to continue to accrue for the foreseeable future as current and more stringent state and federal regulations are implemented and older, less controlled vehicles and equipment are retired or retrofitted with required pollution control devices. Due to the reduced mobile emissions, risk will decline from sources such as freeways, high volume roadways and distribution centers, even as they accommodate increases in travel and economic activity.

Sincerely,

T&B PLANNING, INC.

  
Tracy Zinn, AICP  
Principal

<sup>10</sup> California Air Resources Board, 2000. Risk Reduction Plan to Reduce Particulate Matter Emissions from Diesel-Fueled Engines and Vehicles. Stationary Source Division. Mobile Source Control Division. October 2000.

<sup>11</sup> California Air Resources Board, 2009. 2009 Air Quality Almanac.



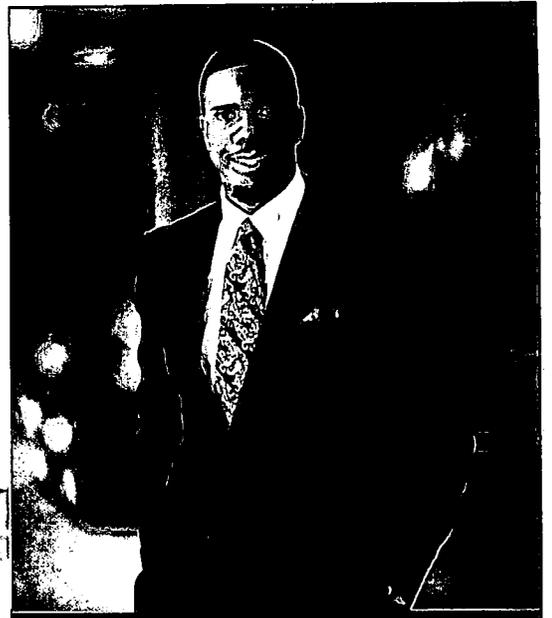
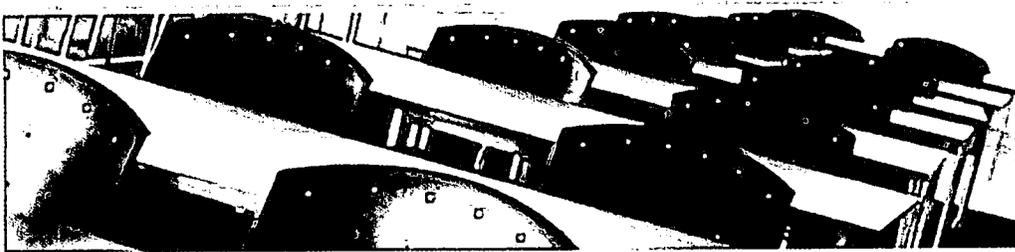
Attachments:

1. Port of Los Angeles Clean Trucks Program Summary
2. Port of Long Beach Clean Trucks Program Summary
3. San Pedro Bay Ports Clean Air Action Plan 2010 Update Fact Sheet
4. San Pedro Bay Ports Clean Air Action Plan 2010 Update
5. San Pedro Bay Clean Air Action Plan Technology Advancement Program 2011 Annual Report
6. California Air Resources Board Risk Reduction Plan to Reduce Particulate Matter Emissions from Diesel-Fueled Engines and Vehicles
7. California Air Resources Board, The California Almanac of Emissions and Air Quality, 2009 Edition.
8. AQMD White Paper on Potential Control Strategies to Address Cumulative Impacts from Air Pollution, Appendix D (August 2003).

# BARRY E KNIGHT

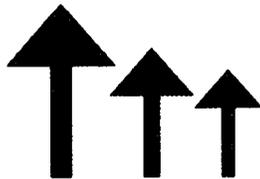
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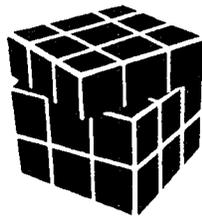
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#### SPEAKING OF BARRY E KNIGHT

"Pastor Barry E. Knight is an inspirational man of God who is an effective communicator to all nationalities and ages. He "brought it" when we invited him to speak at chapel! He drew our students in, had them laughing as he shared his stories, and had us pondering as we left. He brings passion and conviction as he preaches from God's Word."

Bryan Sands, Director of Campus Ministries, Hope International University

"When you came to our office, I recorded your talk that day on "The 5 Elements of Competition". I have to say without a doubt that your talk was and still is one of the 3 most inspiring talks I have ever witnessed. I have listened to your talk at least 2 dozen times and transcribed it to notes so that I got it down cold"

Conference Attendee,  
Real Estate Broker and Financial Consultant

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I am writing to you because there is a strong possibility that my company may be able to significantly impact your organization! Your mission statement ("") tells me that adding value to people is important to your organization's success. If so, then I'd love to speak with you soon because the people within your organization are its greatest asset! **Barry E. Knight Speaks** shares strategies with leaders and organizations on how to more effectively connect with, empower, and lead the people they serve. We do this by creating high performance ecosystems where leaders develop the mindset, beliefs, and behaviors necessary to coach their teams to accomplish organizational purposes.

Whether it's leaders successfully empowering their teams (Leadership Strategies), or creating a culture where people develop and grow within the organization (Organizational Strategies), or maybe it's coaching your team to reach optimum performance (Life Strategies), I am highly confident that **Barry E. Knight Speaks** has a supernatural gift to help your top influencers achieve personal and corporate success.

As you'll see from the enclosed information, those we have served, including Riverside County DPSS and Creative Solutions Foster Family Agency, have found that we help build a culture where leaders are developed and equipped to bring greater results relative to the organization's mission, goals, and bottom line profits. If this is important to you then I'd love to arrange a time to speak with you soon to see if **Barry E. Knight Speaks** would be a good fit for your organizational goals. You can reach us at 951.378.2848 or email [pastorknight@go2celebration.com](mailto:pastorknight@go2celebration.com). Thank you for your consideration of a potential partnership!

Successfully Yours,

Barry E. Knight

Phone [REDACTED] • email [pastorknight@go2celebration.com](mailto:pastorknight@go2celebration.com)  
14051 Indian Street Suite J Moreno Valley CA 92553

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## A Snapshot

*The Ministry and Heart of Barry E. Knight  
Speaker, Pastor, Consultant/Strategic Thinker*

Pastor Barry E. Knight has committed his life to helping people reach their maximum potential! He is a man of faith and family, and maintains a high degree of integrity and commitment to his personal development.

Pastor Knight is the founder of Barry E. Knight Speaks, a professional speaking, consulting, and performance coaching company that shares custom built strategies with leaders and organizations on how to more effectively connect with, empower, and lead the people they serve. He is also the lead pastor of Celebration Worship Church in Moreno Valley, CA; a ministry whose mission is raising up a leadership generation to impact the world for Christ! Pastor Knight has been an influential speaker for more than 12 years. With opportunities to lead in both the business and ministry world, he has masterfully blended his experience as a businessman and spiritual leader into an electrifying and captivating speaking style that impacts people from all walks of life. This approach has gained him invitations to speak before thousands including business executives, entrepreneurs, government officials, educators, and church and community leaders. Pastor Knight is a very engaging and prolific speaker with a strong, leading presence. He has an impeccable ability to discern the needs of his audience and deliver a life changing message that speaks directly to their hearts.

Second only to His love for Christ is his love for his wife of 8 years, Sacheen E. Knight. They are the proud parents of two sons, B.J., age 7, and Charles Edward, age 4, and a baby girl, Sydnei Erica, born November 29, 2012.

It is Pastor's desire to live full and die empty; helping others get to where God desires them to be and also fulfilling everything that God has placed him on earth to do.

Phone [REDACTED] - email [pastorknight@go2celebration.com](mailto:pastorknight@go2celebration.com)  
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**9 REASONS WHY ORGANIZATIONS LIKE YOURS LOVE TO PARTNER WITH  
BARRY E. KNIGHT SPEAKS**

*We can serve you by customizing any of the following strategies through onsite training/seminars, coaching, consulting, and keynote speaking.*

## **LEADERSHIP STRATEGIES**

1. They believe in investing in their leaders by bringing in a speaker who provides practical leadership solutions for personal and organizational success
2. They do not have an official leadership training and development program and would benefit from Barry E. Knight Speaks conducting periodic leadership development sessions for their organization
3. They desire their leaders to be coached in optimum performance skills, communication, and influencing people to help them more effectively reach organizational goals

## **ORGANIZATIONAL STRATEGIES**

4. They desire to "re-culturize" or "re-strategize" their current leadership training and incentive program(s) to create and sustain a high performance culture and corporate environment (ecosystem) that fosters positive leader-to-team relationships and collaboration at all levels
5. They want their trainers trained by the Barry E. Knight Speaks system that helps trainers develop a coaching mindset, and produce highly competent trainees
6. It's important for them to have innovative strategies that help them improve as a socially responsible organization in order to succeed in organizational purposes

## **LIFE STRATEGIES**

1. They have conferences/conventions/seminars and need a powerful and influential speaker to help their teams perform at maximum potential
2. They want champion mindsets, beliefs, and behaviors before they begin big projects
3. They need a coach to help individuals adapt to new positions, strategies, projects, and other organizational shifts

## ~SPEAKING OF BARRY E. KNIGHT~

### BUSINESS/ENTREPRENEUR

*"Most speakers share their wisdom with the audience. Few speak from their heart. But very rarely do speakers share their wisdom while speaking from the heart. That's what makes Barry E. Knight a very rare speaker."* – Patrick Bet – David, Founder and CEO, People Helping People

*"When you came to our office, I recorded your talk that day on 'The 5 Elements of Competition'. I have to say without a doubt that your talk was and still is one of the 3 most inspiring talks I have ever witnessed. I have listened to your talk at least 2 dozen times and transcribed it to notes so that I got it down cold"* – Conference Attendee, Real Estate Broker and Financial Consultant

### EDUCATION

*"Pastor Barry E. Knight is an inspirational man of God who is an effective communicator to all nationalities and ages. He 'brought it' when we invited him to speak at chapel! He drew our students in, had them laughing as he shared his stories, and had us pondering as we left. He brings passion and conviction as he preaches from God's Word."* – Bryan Sands, Director of Campus Ministries, Hope International University

### HUMAN/SOCIAL SERVICES

*Your talk with Creative Solutions for Kids and Families certified [foster] parents was not only inspiring but one that engages the participants to examine their individual purpose and influence to the foster children that they serve. You delivered your talk with practical concepts that allow individuals to think, clarify and internalize. It was indeed a talk that appeals to the hearts and minds, motivating parents towards a purposeful fostering.* – Dr. Ryan Cargando, President/CEO Creative Solutions for Kids and Families Foster Family Agency

*Pastor Knight was the keynote speaker at one of my recent Region Meetings. His message was very motivating and well received. His perspective is fresh, new, and uplifting.* – Rosemary Jiron, Regional Manager, Riverside County, CA Child Protective Services

*Pastor Knight presented at our Regional Meeting in June. His message was extremely positive and uplifting. I have received more compliments from staff regarding Pastor Knight than any other presenter. Further, my staff is requesting that Pastor Knight be invited to future Regional Meetings and events. Pastor Knight is truly exceptional and I look forward to him returning to my Region.* – Dean Wilson, Regional Manager, Riverside County, CA Child Protective Services

*I have observed Pastor Knight bring an air of calmness and peace to a room that is filled with hostility and aggression. I have observed Pastor Knight engage our clients on a level that draws out honesty and participation from even our most resistant clients. – Susan Mahoney, Regional Manager, Riverside County, CA Child Protective Services*

*I wanted to take a few moments to let you know how much I appreciate your support. I had asked you to present at my region meeting, and asked you to speak to workers about engaging clients. I was not sure what I was going to get, but in the end what we got was a great practical guide to interacting with our clients. What made this so spectacular is that when social workers asked you about particular situations you were able to role play what that interaction would look like. The interaction was real and so easily doable with a change of our thought process. The Seven Affirmations you provided my workers was amazing. – Theresa Solomon-Billings, Regional Manager, Riverside County, CA Child Protective Services*

*In the short time that I have had the opportunity to work with you, I have really appreciated the support and encouragement that you offer the clients and workers in this Department. – Supervisor, Riverside County, CA Child Protective Services*

*Your words of wisdom have proven to be invaluable in that they are engaging and motivating. – Supervisor, Riverside County, CA Child Protective Services*

*You can engage even the most challenging clients. – Supervisor, Riverside County, CA Child Protective Services*

*I believe you are an asset in supporting the Department's mission statement to protect and empower the vulnerable people that we serve. – Supervisor, Riverside County, CA Child Protective Services*

*Thank you for your presentation at our Regional Meeting. You did a great job of delivering the information and supporting positive morale in the Region. The feedback from the social workers was outstanding about your presentation. – Supervisor, Riverside County, CA Child Protective Services*

*Pastor Knight readily engages families with great sincerity and warmth. He can be depended upon to act professionally and appropriate in any situation. – Supervisor, Riverside County, CA Child Protective Services*

*Pastor Knight is a great role model for the community and provides consistent support to our staff. – Supervisor, Riverside County, CA Child Protective Services*

*What a blessing and positive addition Pastor Knight's presence adds in our ongoing...meetings. – Supervisor, Riverside County, CA Child Protective Services*

Phone [REDACTED] email [pastorknight@go2celebration.com](mailto:pastorknight@go2celebration.com)  
14051 Indian Street Suite J Moreno Valley CA 92553

MV00232551

1 March 2004 2004

City of Moreno Valley  
14177 Frederick Street  
Moreno Valley, Ca. 92552

Mr. Robert Herrick, City Attorney

Dear Mr. Herrick;

I am writing to advise you of a conversation between myself and Councilman Stewart, the content of which I consider to be improper at best and perhaps illegal.

On Tuesday evening, 24 February 2004, following the close of the council meeting I was approached by Councilman Stewart who made a comment concerning the Fire Truck I had mentioned during my "Non Agenda Comments". He asked, do you want to start the fight again?, referring to a time when I was making frequent reference to the fact that his privately owned, antique fire truck was being stored at and maintained at city expense.

After several years, the fire truck was finally moved and Councilman Stewart made a remark that the truck was no longer an issue and I was expected to make no more remarks about it. I agreed if Councilman Stewart would refrain from name calling and making derogatory remarks about me and other concerned citizens. I had no problem accepting this agreement as it was obvious that no member of City Council, even those who had personal knowledge of the ownership of the fire truck and the fact that it was stored in the city yard, and was being worked on by city employees, showed any concern. This was, in my opinion, a clear abuse of the position held by Mr. Stewart.

On February 24, 2004 Councilman Stewart clearly violated the agreement regarding name calling and derogatory remarks so I again made reference to the abuse of office regarding the fire truck. I reminded him of that fact when he approached me.

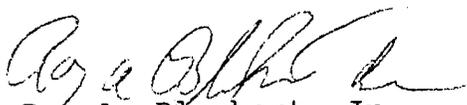
Councilman Stewart then made reference to my business location, stating that he would make sure the city would force me to tear down my cement plant and put me out of business. I responded that he should do what he had to do.

Councilman Stewart then made a parting comment that I don't live in this town so I shouldn't be voting this town. I do not know where Councilman Stewart gets his information but I have lived in this area since 1951 and have been a registered voter since I became of age.

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This is the third occasion wherein I feel that I have been threatened by Councilman Stewart in his efforts to shut me up. Challenging my residency and my right to vote is one thing. Threatening to use his office to cause the city to close the business is quite another matter.

I am providing this information to your office for reference in the event any city employee makes any attempt to effect the business license in any way.



Roy A. Bleckert Jr.   
P.O. Box 217  
Moreno Valley, Ca. 92557

RAY HOSKMAN



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TEL: 951.413.3000  
FAX: 951.413.3750  
WWW.MORENO-VALLEY.CA.US



CITY COUNCIL  
MORENO VALLEY 14177 FREDERICK STREET  
RECEIVED P. O. BOX 88005  
MORENO VALLEY, CA 92552-0805  
12 MAY -1 PM 4: 49

Ms. Victoria Baca  
23595 Judge Ward Court  
Moreno Valley, CA 92557

Subject: **Translation Services at Council Meetings**

Dear Ms. Baca:

As a follow up to our meeting, City staff has been researching your request for Spanish translation services at the Moreno Valley City Council meetings. We have determined that the City is not legally required to provide this service, however it is still City practice to translate public comments at the Council meetings when a request is made in advance.

You indicated that the law requires the City to provide translation services. In our research we found no law, including the Dymally-Alatorre Bilingual Services Act, which requires a local agency to provide translation or interpreter services. If there is a specific section of any law with which you believe the City is in violation please let me know and I will ask the City Attorney to review.

The City currently provides the following translation services:

- The City's website, [www.moval.org](http://www.moval.org), is the best place to find information about City services and programs. With the use of the Google Translate button located on the web site, the City's web pages can be translated into 65 different languages.
- Numerous City publications are available in Spanish, including the registration materials for our Parks and Community Services programs and the Moreno Valley Public Library's online catalog. These are among the most popular programs provided by the City of Moreno Valley.
- Many of our neighborhood preservation materials are provided in both English and Spanish. This includes affordable housing and foreclosure prevention materials.
- We maintain a language translation service comprised of bilingual City staff ready to assist anyone that calls the City and requests this service.

Again, the City is willing to accommodate requests for translation for residents wishing to speak before the City Council at our meetings. This requires a request in advance in order that we can schedule a bilingual staff member to attend the night meetings.

CITY MANAGER'S OFFICE

MV00234459

Ms. Victoria Baca

**Translation Services at Council Meetings**

April 25, 2012

Thank you for taking the time to meet with me. I thank you for your community involvement, please don't hesitate to contact me regarding any concerns you have about the City of Moreno Valley.

Sincerely,

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Henry T. Garcia

City Manager

c: Mayor and Members of the City Council  
Robert Hansen, City Attorney  
Jane Halstead, City Clerk